



Parks & Facilities Advisory Committee
Meeting Minutes
July 16, 2025, 6:30 PM, Room 202
Conestoga Recreation and Aquatic Center

In Attendance

Committee Members: James Terwilliger, Kate Nelson, Travis Walker, Shalini Vivek

Staff: Cameron Hall

Board Liaison: None

Absent: Robert Dupuy, Saravana Sevugapandian, Ashlee Richards, Amanda West, Claire Tenscher

Meeting Notes:

1. Call Meeting to Order – Meeting called to order by James at 6:35 PM
2. Approval of Minutes from May 2024 – unable to approve minutes due to lack of quorum
3. No public testimony submitted
4. Member Roll Call – James, Kate, Shalini, and Travis all shared stories and comments about various parks they've visited, and programs their children have attended this Summer. Good feedback on summer camps ran by centers.
5. Old Business
 - a. Group conducted short demo on newly installed stovetop at Conestoga Rec Center's kitchen in room 202. Great feedback from group, and overall agreement that the upgrade is a great addition. James and Shalini noted the need for replacing already-well used cookware. Possible adding that into funding for next challenge grant.
6. Challenge Grant 2026 Discussion
 - a. No official determinations were made due to lack of quorum, but group agreed that installing bottle fill stations at recreation centers may be the most viable option for 2026 challenge grant project. Kate, Shalini, James, and Travis all agreed to scout recreation centers to find which locations may need upgrades the most.
7. Group discussion commenced, various members noted various topics for discussion at next meeting, including: identifying funds from other Advisory Committee groups for 2026, taking to the Equity and Engagement committee about wayfinding signage project, reviewing bylaws and guidelines at next meeting, understanding federal funding cuts for THPRD Grants, and understanding THPRD policies as they relate federal law enforcement interactions.
8. Adjourn at 7:35 PM.