



Tualatin Hills Park & Recreation District
ADVISORY COMMITTEE MEETING MINUTES

Parks & Facilities Advisory Committee Meeting
Date: January 18, 2023; Time: 7:00 PM
Location: Virtual

In Attendance

Committee Members: Nisha George (Chair), Nanda Siddaiah (Secretary), Jane Leo, Jacqui Orenda-Weber, Kate Nelson, James Terwilliger, Hilary Blum, Carolina Martins

Staff: Keith Watson (Support Services Manager)

Board Liaison: Alfredo Moreno

Absent: Erica Soto

- I. **Call to Order:** The meeting was called to order by Keith Watson at 7:04 pm.
- II. **Approval of Minutes:** The minutes from the December 2022 meeting were emailed to the committee. Jane Leo moved to accept the minutes as written and seconded by Nanda Siddaiah. Approved unanimously.
- III. **Public Comment:** No public comment was received prior to the meeting.
- IV. **New Business**
 - A. Introduction/Welcome New Members
 1. Members shared a brief statement about themselves, their connection to THPRD, and why they volunteered to serve on the Parks & Facilities Advisory Committee.
 - B. Committee Roles for 2023 (Chair/Secretary)
 1. Keith made a motion to approve the new roles as discussed and voted on at the December 2022 meeting. Nisha George as Committee Chair and Nanda Siddaiah as Committee Secretary.
 2. James moved to accept the motion and Jane seconded. Approved.
 - C. 2023 Meeting Format
 1. Brief discussion about meeting format in 2022. Mostly virtual (Zoom). Had two facility tours (Conestoga Recreation & Aquatic Center and Jenkins Estate)
 2. Meeting dates will continue on 3rd Wednesday of each month at 6 PM
 3. Committee prefers to meet virtually through the winter and reassess in spring
 4. Committee would like to schedule facility visits/tours in 2023
 - D. Committee Overview
 1. What does the committee do? What is our focus? What is outside of our scope?
 - a) Focus includes developed parks, facilities, programmed facilities, dog runs/parks, community gardens
 - b) New dog run opening at Ridgewood park this spring
 - c) Committee makes recommendations on behalf of the community; THPRD management and Board of Directors make final decisions.
 - d) Alfredo Moreno is our committee's board liaison
 - e) Examples of work in 2022 include: letters of support to help secure grants for park designs/development (\$2M for pedestrian bridge over US26), reviewed and supported transfer of community gardens from City of Beaverton to THPRD, researched with community to enable dog parks/runs, plan review of new park development (design team brings plans to committee for review and recommendation).
 - f) We make recommendations, but do not make decision on operational budgets, do not direct staff or the work they do. We look at the wider community and their needs as opposed to member "pet projects."
 - E. What is a challenge grant?

1. Each advisory committee gets up to \$10,000 each year for projects that the committee deems important for the community and is in their committees focus area
2. Examples from previous years include: Eagle Scout project at Jackie Husen dog run to add seating benches, pop-up dog park fencing purchase, improved ADA access to sport courts and seating along the trail in Greenway Park.
3. Keith shared the committees 2022 proposal for Greenway Park
4. Fiscal year runs July 2023 to June 2024
5. Committee should start thinking/discussing project ideas/proposals for FY24
6. Nisha asked if the intent of the name Challenge Grant is to actually challenge the district to do something out of the ordinary?
7. Keith noted that he will find out more about the spirit of the name. Past indicates expanding to address diversity and inclusivity initiations.
8. Jane suggested a project to improve Bethany Lake and will get some photos and inquire about limitations in powerline corridors.
9. Keith reminded the group that there is a parking lot of projects that were discussed in 2022.

V. Old Business:

A. Challenge Grant Project Status

1. Keith updated the committee on the status of the Greenway Park Challenge Grant project
2. Implementation is currently in progress and about 85% complete
3. Benches have arrived and will be installed next week
4. Pathway are mostly complete, but staff will add the decomposed granite in the spring after the rain has slowed.

VI. Wrap Up:

A. Committee Time

1. Jane would like to receive periodic updates on progress of the district's ADA transition plan.
2. Jane asked why the Tualatin Hills Nature Center is closed on Sundays. She was curious as many of the public would visit during the weekends. Kate responded that she had asked that same question the last time she visited, and it was due to staffing shortages. But, the district is optimistic they will be reopening all days of the week very soon.
3. James would like to see a list of projects that are underway so that the committee can skip those when reviewing challenge grant possibilities.
4. Hilary would like to see plans and public programs for historic sites. Keith will share the Jenkins Estate Concept Plan with Hilary.
5. Nisha would like to see an overview/flowchart of what all the different types of plans are that the district works from. This would be very helpful for new members. Keith to follow up.

B. Next meeting: February 15, 2023 at 6 PM

VII. Adjourn

Meeting adjourned at 8:00 PM

Minutes respectfully submitted by Nanda Siddaiah, Secretary