



Administration Office  
503/645-6433  
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**Board of Directors Regular Meeting  
Wednesday, May 14, 2025**

**5:30 pm Executive Session  
6:30 pm Regular Meeting**

**Location: Tualatin Valley Water District, 1850 SW 170th Avenue, Beaverton, OR**

**AGENDA**

1. Executive Session\*
  - A. Legal
  - B. Land
  - C. Personnel
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Proclamations
  - A. [Asian American, Native Hawaiian, and Pacific Islander Heritage Month](#)
  - B. [Jewish American Heritage Month](#)
5. Audience Time\*\*
6. Board Time
  - A. Committee Liaisons Updates
7. Consent Agenda\*\*\*
  - A. [Approve: Minutes of March 12, 2025 Regular Board Meeting](#)
  - B. [Approve: Minutes of April 9, 2025 Regular Board Meeting](#)
  - C. [Approve: Quarterly Financial Report](#)
8. Unfinished Business
  - A. [Update: 2025 Legislative Session](#)
  - B. [Information: General Manager's Report](#)
9. Adjourn

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**\*\* Audience Time / Public Testimony:** Testimony is being accepted for this meeting in-person, virtually via MS Teams, or written. Testimony during Audience Time for topics not on the agenda will be limited to 30 minutes total. Additional information can be found at the following link: [www.thprd.org/district-information/how-to-give-testimony](http://www.thprd.org/district-information/how-to-give-testimony)

If you wish to testify in-person during the board meeting, please complete and turn in a testimony card at the meeting. Please wait until you are called upon by the board to speak and then proceed to the public testimony table. Testimony will be taken with a 3-minute time limit during the applicable agenda item or Audience Time (Audience Time testimony is limited to 30 minutes total).

If you wish to attend the meeting virtually, or testify virtually, please sign up by emailing [boardofdirectors@thprd.org](mailto:boardofdirectors@thprd.org) or calling 503-645-6433 **by 12 pm the day of the meeting** with your name and email address (and testimony topic if wishing to provide testimony). You will be provided additional instructions and a link to access the meeting. Testimony will be taken with a 3-minute time limit during the applicable agenda item or Audience Time (Audience Time testimony is limited to 30 minutes total).

Testimony regarding work session topics will be taken during Audience Time. At the board's discretion, agenda items may not be considered in the order listed.

**\*\*\*Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

In compliance with the Americans with Disabilities Act (ADA), this material in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



# MEMORANDUM

**DATE:** May 2, 2025  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** **Information Regarding the May 14, 2025 Board of Directors Meeting**

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## **Agenda Item #4 – Proclamations**

**A.** [Asian American, Native Hawaiian, and Pacific Islander Heritage Month](#) Attached please find a proclamation declaring May as Asian American, Native Hawaiian, and Pacific Islander Heritage Month.

**B.** [Jewish American Heritage Month](#)

Attached please find a proclamation declaring May as Jewish American Heritage Month.

## **Agenda Item #7 – Consent Agenda**

Attached please find the following consent agenda items for your review and approval:

**A.** [Approve: Minutes of March 12, 2025 Regular Board Meeting](#)

**B.** [Approve: Minutes of April 9, 2025 Regular Board Meeting](#)

**C.** [Approve: Quarterly Financial Report](#)

## **Agenda Item #8 – Unfinished Business**

**A.** [2025 Legislative Session](#)

Attached please find a memo noting that an update on the 2025 Oregon Legislative Session will be provided at your May regular board meeting.

**B.** [General Manager's Report](#)

Attached please find the General Manager's Report for the May regular board meeting.



**TUALATIN HILLS PARK & RECREATION DISTRICT**

**PROCLAMATION**

**By the Board of Directors**

**WHEREAS**, THPRD is committed to creating safe, welcoming, inclusive spaces that serve, invite, and belong to everyone; and

**WHEREAS**, today, nearly 74,000 people who live in Washington County are of Asian or Pacific Island descent, contributing to the social, economic, and cultural fabric of our community; and

**WHEREAS**, the Asian American, Native Hawaiian, and Pacific Islander community in Washington County is incredibly diverse representing people from more than 20 unique countries of origin including: China, India, Japan, the Korean peninsula, the Philippines, Vietnam, and more; and

**WHEREAS**, Asian Americans, Native Hawaiians, and Pacific Islanders continue to face discrimination, harmful stereotyping, anti-Asian hate, and other issues that are detrimental to the health and well-being of AANHPI communities; and

**WHEREAS**, THPRD respects the heritage and cultural traditions of all people and recognizes the privilege and responsibility of serving our diverse community; and

**WHEREAS**, Asian American, Native Hawaiian, and Pacific Islander Heritage Month is an occasion for honoring our shared humanity, celebrating cultural stories and committing to accountability in advancing racial equity;

**NOW, THEREFORE**, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of May 2025 as

**Asian American, Native Hawaiian, and Pacific Islander Heritage Month**

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 14<sup>th</sup> day of May 2025.

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Barbie Minor, President

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Alfredo Moreno, Secretary



## TUALATIN HILLS PARK & RECREATION DISTRICT

### PROCLAMATION

By the Board of Directors

**WHEREAS**, Jewish Americans have been an integral part of the American story contributing to the arts, sciences, education, government, business, and civic life since the nation's founding ; and

**WHEREAS**, on April 20, 2006, the United States officially recognized May as Jewish American Heritage Month, affirming that, as a nation of immigrants, the country is strengthened by the contributions and civic engagement of Jewish people from around the world; and

**WHEREAS**, the history of Jewish immigration spans centuries, beginning with the arrival of Jewish settlers in New Amsterdam in 1654 and continuing through major immigration waves in the late 19th and early 20th centuries, often to escape persecution and unrest; and

**WHEREAS**, despite facing antisemitism, hatred, and discrimination, Jewish Americans have shown resilience, perseverance, and a commitment to justice, helping shape a more inclusive and equitable society; and

**WHEREAS**, Jewish Americans have made lasting contributions to the political, cultural, religious, economic, and intellectual life of our country; and

**WHEREAS**, THPRD honors Jewish American Heritage Month as a time to reflect on this history and reaffirms its commitment to creating inclusive spaces for everyone, including our Jewish American friends and neighbors; and

**WHEREAS**, we recognize the importance of culturally competent education, representation, and policy that reflect Jewish American experiences and address the impacts of antisemitism in our communities.

**NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of May 2025 as**

## **Jewish American Heritage Month**

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 14<sup>th</sup> day of May 2025.

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Barbie Minor, President

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Alfredo Moreno, Secretary



## Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Wednesday, March 12, 2025, at the Tualatin Valley Water District Headquarters, 1850 SW 170th Avenue, Beaverton, Oregon. Work Session 5:30 pm; Executive Session 6:30 pm; Regular Meeting 7:00 pm.

Present:

|                      |                                |
|----------------------|--------------------------------|
| Barbie Minor         | President/Director             |
| Alfredo Moreno       | Secretary/Director             |
| Miles Palacios       | Secretary Pro-Tempore/Director |
| Felicita Monteblanco | Director                       |
| Tya Ping             | Director                       |
| Doug Menke           | General Manager                |

### Agenda Item #1 – Work Session

#### A. District Update – Future Focus

A Work Session of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Barbie Minor on Wednesday, March 12, 2025, at 5:35 pm.

Aisha Panas, deputy general manager, and Holly Thompson, Communications director, provided a detailed overview of the large projects that the district will be undertaking over the next four years that will take a great deal of time, attention, and staff resources to complete in conjunction with the normal daily operations of the district, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Upcoming Districtwide Projects
  - Consolidating Services – New THPRD Site
    - Timeframe: 2025 – 2026
    - Timbers requested to purchase Fanno Creek Service Center
    - Ideal location adjacent to HMT campus
    - Allows for consolidation of operations and services
    - Frees up space on HMT campus to the public
  - Bond Replacement
    - Timeframe: 2024 – 2026
    - Replacing the 2008 Bond Measure
    - Updating functional plans
    - Levy Task Force recommendation to prioritize capital replacement / maintenance needs
    - Robust community engagement and public information campaign
  - Website Replacement
    - Timeframe: Complete by December 2025
    - Budget Priority: Investing in Technology
    - 10+ years old
    - Requesting proposals
    - Better mobile design
    - ADA / language access / easier navigation
  - IT Assessment
    - Timeframe: Multi-year
    - Budget Priority: Investing in Technology

- Look at staffing and structure
  - Developing missing policy framework
  - Evolving our technology governance and structure
  - Prioritizing security and modernization
- Bargaining
  - Timeframe: March – June 2025
  - Succeeds previous Collective Bargaining Agreement from 2022-2025
  - Bargaining team established with management and labor representatives
  - First session held last week
- Registration System Replacement
  - Timeframe: 2025 – 2028
  - Budget Priority: Investing in Technology
  - Replacing legacy system with off the shelf system
  - Begin documenting business requirements this year
- Levy Renewal
  - Timeframe: 2028 – 2029
  - Renew 5-year local option levy from May 2024
  - Goal to keep same rate
  - Recap of previous outreach for sense of future needs:
    - 4,996 direct contacts with the public
    - 129 public meetings, events, presentations
    - Extensive public info materials
- Ongoing Districtwide Operational Work
  - Strategic Plan Implementation & Reporting
  - Equity Strategy
  - Expansion of Financial Aid Opportunities
  - Asset Management Implementation
  - NEW Sponsorship Program Launch
  - Resource Allocation / Evaluation
  - Government Relations / Partnership Development

At the conclusion of their presentation, Aisha and Holly offered the following topics for the board's consideration and discussion:

- Review of focus list – did we get it right?
- Knowing we are resource constrained, if the board wants to add something, what should be moved or removed to make room?

Alfredo Moreno thanked staff for the helpful information and referenced the new registration system that was promised to be funded via the 2024 local option levy, and described ideas around the storytelling that could be shared with the public as the district progresses through that process.

- ✓ Holly agreed, noting that it is essential that the district delivers on its promise of a new registration system prior to asking for a levy renewal. However, portions of the IT Assessment will need to be in place first, which sets the stage for being able to deliver on that promise. She described some improvements that have been made outside of the registration system during this interim period that have been beneficial to the public and increased efficiencies, such as the tennis center's reservation system.

Tya Ping expressed appreciation for the detailed overview of this upcoming work and has faith that staff will do a great job on all of these efforts, adding that the timing and planning seems appropriate.

Miles Palacios expressed gratitude to staff for their efforts, noting that he is excited about the cross-training opportunities as technology is revitalized for the district and wants to retain the team we have and help them grow. Regarding the levy renewal, he is supportive of keeping it at the same rate but wonders how the reality of the economy might impact this and whether consideration has been given to how we might supplement or consider indexing.

- ✓ General Manager Doug Menke agreed that the economic landscape is volatile right now and described the yearly monitoring that takes place through the annual budget process in determining how far the district can get by on the existing levy, noting that each budget year is crucial. It is going to take a combination of efforts, including monitoring state resources and any movements around property tax reform.

Miles expressed support for the district's continual efforts around government relations and partnership development efforts.

President Minor expressed appreciation for district staff's planning efforts in terms of scope, schedule and budget, as well as for consistently keeping the board informed, adding that if these projections begin to shift, to please continue to keep the board updated. Speaking from experience in having moved offices, it has an impact on staff morale and efficiencies and she encouraged all to remain mindful of this human component. Additionally, she expressed agreement with Alfredo's comments regarding the registration system and supports the consideration of interim improvements as the long-term replacement project progresses as a means of providing more immediate community touchpoints.

- ✓ Holly expressed agreement, noting that since our registration software language is no longer going to be supported soon, staff is moving forward on any small improvements that can be made right now that will have a positive impact to the public or staff, such as enabling reoccurring payments. She also acknowledged and expressed appreciation for President Minor's comment on the human impact of these efforts and changes.

Alfredo volunteered to assist with the office move and Tya volunteered to assist with registration program testing.

President Minor thanked district staff for the informative presentation.

## **B. 2026 Bond Preparation**

Aisha Panas, deputy general manager, and Bruce Barbarasch, Sustainability manager, provided a detailed overview of the work in process to develop a potential replacement capital bond for voter consideration in 2026, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- 2008 Bond Measure Background Information
- 2008 Bond Progress
- Bond Prep Timeline
- Internal Bond Team
- Project Evaluation Process
- Proposed Project Categories
  - Recreation, Parks & Community Spaces
    - Developed outdoor spaces, including sports facilities
  - Buildings & Facilities
    - Indoor spaces, including pools
  - Environmental Stewardship
    - Natural areas, sustainability / climate upgrades
  - Accessible & Safe
    - ADA, safety, infrastructure, IT upgrades
  - Connected Trails
    - Regional and other trails in natural or travel corridors

- Project Examples
  - Recreation, Parks & Community Spaces
    - Destination parks, playground replacement
  - Buildings & Facilities
    - Beaverton Swim Center remodel / reimagination
  - Environmental Stewardship
    - Natural area acquisition, solar panel installation
  - Accessible & Safe
    - Cedar Hills Recreation Center ADA improvements
  - Connected Trails
    - Fanno Creek Trail expansion through Greenway Park
- Refinement Process
  - Project Evaluation → Proposed Projects → Community Input → Bond Task Force → Board Decision → Advertised Projects / Additional Projects
- Community Engagement
  - Bond Task Force
    - Spring recruitment, summer / fall meetings, recommendations
  - Community Focus Groups and Polling
    - Community priorities & preferences, message refinement
  - Building Messaging Platform
    - Creating marketing tools
  - Public Information Campaign
    - Pre-vote messaging and information
- Next Steps
  - Integrate feedback
  - Refine project proposals
  - Polling & outreach

At the conclusion of their presentation, Aisha and Bruce offered to answer any questions the board may have.

Alfredo Moreno commented that he is happy to hear that district staff is being cautious in expanding the footprint of the district. He encouraged focusing on determining what the headliner projects may be that would impact a lot of people but also agrees that projects like HVAC and roof replacements are important. He looks forward to engaging more in future discussion.

Miles Palacios stated that he appreciates how the district is exploring the potential funding, noting that it will be a great discussion point for the task force, as well, including how this is communicated to the public in terms of the investment and strategy around their tax dollars.

Tya Ping described the importance of storytelling and suggested beginning to highlight now what the 2008 bond provided and to continue that storytelling in real time if the new bond passes. The district's visioning work is its gold standard so all of the bond projects should be able to be found referenced in that work. She advocated for four-season parks, multigenerational parks, and destination parks. In terms of refurbishing, she would like to see energy efficiency prioritized so that people see that as an improvement rather than just a replacement.

President Minor expressed appreciation for the length of time leading up to a potential 2026 bond measure. She referenced the next steps slide and requested that the board be given the opportunity to review the proposed projects prior to the task force, noting that it would be helpful to hear directly from staff the impetus for the projects.

- ✓ Bruce confirmed that all of the projects would be shared with the board after community input, but before the bond task force.

Alfredo encouraged the district to look closely at the most constructive criticism it received during the local option levy effort in planning for this coming effort and ensuring that there are opportunities for review by those with fairly impartial and/or critical lenses.

- ✓ Bruce described the research staff has been doing regarding voter approval rates for various bond measures, which can be shared with the board.

President Minor suggested the district consider identifying 2008 bond projects on its website as a form of passive storytelling in order to elevate and differentiate the projects, noting that there will be an opportunity for public education around the difference between what the recent local option levy funded versus the upcoming bond measure.

**Agenda Item #2 – Executive Session (A) Land (B) Legal (C) Personnel**

President Barbie Minor called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions;
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; and
- To conduct deliberations with persons designated by the governing body to carry out labor negotiations.

Executive Session is held under authority of ORS 192.660(2)(d)(e) and (h).

President Minor noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

**Agenda Item #3 – Call Regular Meeting to Order**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Barbie Minor on Wednesday, March 12, 2025, at 7:00 pm.

**Alfredo Moreno moved that the board of directors adjust this evening’s agenda by moving agenda item #6, Public Hearing to Request an Exemption from Competitive Bidding Process, to this evening’s Consent Agenda. Miles Palacios seconded the motion. Roll call proceeded as follows:**

|                             |            |
|-----------------------------|------------|
| <b>Tya Ping</b>             | <b>Yes</b> |
| <b>Felicita Monteblanco</b> | <b>Yes</b> |
| <b>Miles Palacios</b>       | <b>Yes</b> |
| <b>Alfredo Moreno</b>       | <b>Yes</b> |
| <b>Barbie Minor</b>         | <b>Yes</b> |

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #4 – Action Resulting from Executive Session**

There was no action resulting from Executive Session.

**Agenda Item #5 – Proclamations**

**A. Developmental Disabilities Awareness Month**

President Minor welcomed Laura Carpenter and Anna Taylor to read the Developmental Disabilities Awareness Month proclamation on behalf of the THPRD Board of Directors. Laura and Anna are both dedicated patrons of the THPRD community.

Laura and Anna took turns reading the Disabilities Awareness Month proclamation while Chelsea Huber, THPRD's inclusion assistant, interpreted the proclamation in American Sign Language.

President Minor thanked Laura and Anna, as well as their family and guests in attendance, for sharing their time with the district this evening.

### **B. Women's History Month**

President Minor welcomed Eugénie Synzouné to read the Women's History Month proclamation on behalf of the THPRD Board of Directors. Eugénie is a dedicated advocate for immigrant and refugee communities, particularly women, in Beaverton and Washington County and serves as the Small Business Project Manager at Unite Oregon, supporting BIPOC entrepreneurs and childcare providers. She also leads the Women's Chapter of the Cameroonian Association of Oregon & SW Washington, fostering a strong support network for Cameroonian women.

Eugénie read the Women's History Month Proclamation while Chelsea Huber, THPRD's inclusion assistant, interpreted the proclamation in American Sign Language.

President Minor thanked Eugénie for sharing her time with the district this evening.

### **Agenda Item #7 – Audience Time**

President Minor welcomed those in attendance this evening to provide public testimony and introduced Holly Thompson, Communications director, who provided some guidelines around the testimony process, including the need to be respectful to others.

Tya Ping expressed appreciation for those in attendance this evening to provide testimony regarding the district's aquatics affiliation process and provided background information regarding her and her family's history participating in THPRD aquatics programs, including her children's current participation with the Beaverton Area Aquatic Club (BAAC). She shared that as a THPRD board member, she has always strived to be neutral on this subject, and that the affiliation process was developed in cooperation with the board, staff, and public through community engagement. This work was undertaken for transparency purposes and to provide the necessary structure for all sports in order to clarify exactly what it takes to become affiliated with THPRD so that everyone could have that opportunity if the requirements could be met. She pointed out that in order to reduce bias, affiliation requests are reviewed by other sports affiliates outside of that particular sports area. She was not involved in BAAC's affiliation request, nor did she have any conversations with staff regarding the process, and she continues to remain neutral. She described the district's goal to ensure that this life-saving sport is welcoming to all and looks forward to hearing this evening's testimony.

Jane Tram is before the board this evening representing the Tualatin Hills Swim Club (THSC). She presented a poster reflecting the demographics of THSC and spoke about her concerns in relation to how the district applies its affiliate policy.

Danielle Jacobson is before the board this evening representing the Tualatin Hills Swim Club (THSC). She spoke about her concerns around the addition of another swim club affiliate to THPRD's lane allocation process and described the value provided by THSC volunteers.

Jianmei Zhang is before the board this evening representing the Tualatin Hills Swim Club. She spoke about her concerns in relation to the district's affiliate selection process and discrepancies in how the district applies its affiliate policy.

Sidney McReynolds is before the board this evening representing the Tualatin Hills Swim Club. She spoke about her concerns around the lane allocation process, discrepancies in how the district applies its affiliate policy, and read a continuation of Danielle Jacobson's testimony.

Brad Fisher is before the board this evening regarding the addition of another swim club affiliate to THPRD's lane allocation process. He spoke about his concerns around the impact that adding another affiliate would have on the current participants and their families.

Jerome Ducanois is before the board this evening representing the Tualatin Hills Swim Club (THSC). He spoke about the current relationship between THSC and THPRD and the economic impact of THSC's meets to the area as well as their volunteer hours contributed.

Izabell Kish is before the board this evening representing the Tualatin Hills Swim Club (THSC). She spoke about her concerns that the addition of another swim club affiliate to THPRD's lane allocation process would cause hardship for THSC participants and make it more difficult to train.

Kelley Kish is before the board this evening representing the Tualatin Hills Swim Club. She spoke about her concerns in relation to the district's affiliate selection process, a lack of transparency, and discrepancies in how the district applies its affiliate policy.

Doug Scheve is before the board this evening representing the Beaverton Area Aquatic Club (BAAC). He spoke about the inclusiveness of the swimming community and expressed appreciation for BAAC being granted affiliate status with THPRD.

Valentina Kelly is before the board this evening regarding the addition of another swim club affiliate to THPRD's lane allocation process. She spoke about her concerns around a lack of transparency and communication in this process.

Sharon Zell is before the board this evening representing the Tualatin Hills Dive Club (THDC). She spoke about the history between THPRD and THDC, including the creation and usage of the Dryland Training Facility, and expressed opposition to THPRD charging for the use of this facility.

Scarlet Wille is before the board this evening representing the Tualatin Hills Swim Club (THSC). She spoke about her concerns that the addition of another swim club affiliate to THPRD's lane allocation process would cause hardship for THSC participants and their families.

Leslie Kragt is before the board this evening representing the Tualatin Hills Barracudas. She spoke about her concerns around the lane allocation process, the benefits of swimming, and the need for collaboration between all users.

Meghan Rachmady is before the board this evening representing the Beaverton Area Aquatic Club (BAAC). She spoke about the values of BAAC aligning with those of THPRD and the positive impact BAAC has had on her sons.

Sarah Salove is before the board this evening representing the Tualatin Hills Swim Club. She spoke about her involvement in the development of the affiliate policy, concerns around the lane allocation process, and discrepancies in how the district applies its affiliate policy.

Michael Johnson is before the board this evening representing the Tualatin Hills Swim Club. He spoke about his concerns around the lane allocation process and how updates were made to the district's affiliate policy, including a potential conflict of interest on the THPRD board.

Sharmila Rao is before the board this evening representing the Beaverton Area Aquatic Club (BAAC). She spoke about the values of BAAC and how crucial their affiliation with THPRD is to their organization.

Shreya Datta is before the board this evening representing the Beaverton Area Aquatic Club (BAAC). She spoke about the positive impact swimming has had on her family and expressed appreciation for BAAC being granted affiliate status with THPRD.

Ken Lee is before the board this evening representing the Tualatin Hills Swim Club (THSC). He spoke about his concerns that the addition of another swim club affiliate to THPRD's lane allocation process would cause hardship for THSC participants and their families.

Jonathan Wildi is before the board this evening representing the Tualatin Hills Thunderbolts and Barracudas. He spoke about the positive impact swimming has had on him and his family and the need for collaboration.

Nate Mosier is before the board this evening regarding the addition of another swim club affiliate to THPRD's lane allocation process. He spoke about his concerns around the impact that adding another affiliate would have on the safety of all participants.

Jana Starr is before the board this evening representing the Beaverton Area Aquatic Club (BAAC). As president of BAAC, she expressed appreciation for BAAC being granted affiliate status and provided information on the background and values of their club.

Jen Lin is before the board this evening representing the Tualatin Hills Swim Club (THSC). She spoke about her family's involvement in swimming and concerns that the addition of another swim club affiliate to THPRD's lane allocation process would cause hardship for THSC participants.

Calvin Lin is before the board this evening representing the Tualatin Hills Swim Club (THSC). As president of THSC, he expressed gratitude to their members who attended this evening and welcomed members from Beaverton Area Aquatic Club to join THSC.

Thu Mai is before the board this evening regarding the addition of another swim club affiliate to THPRD's lane allocation process. He spoke about his concerns around the impact of adding another affiliate and questioned whether the district would continue to add even more affiliates.

Martin Mitan is before the board this evening regarding the addition of another swim club affiliate to THPRD's lane allocation process. He spoke about his concerns that the addition of another swim club affiliate would cause hardship for the pool's current in-district participants.

David Chen is before the board this evening representing the Tualatin Hills Swim Club. He spoke about the positive impact swimming has had on his life and his concerns around the impact that adding another affiliate would have on the safety of all participants.

Cemil Atay is before the board this evening representing the Beaverton Area Aquatic Club (BAAC). He spoke about the positive impact swimming has had on his life, the culture at BAAC, and how exclusive rights of a public facility should not be granted to any one group.

Alan Li is before the board this evening representing the Tualatin Hills Swim Club. He spoke about the current crowded conditions at the Tualatin Hills Aquatic Center and his concerns around the impact that adding another affiliate would have on the safety of all participants.

Eric Bean is before the board this evening representing the Tualatin Hills Swim Club. He spoke about his concerns around a potential conflict of interest on the THPRD board, discrepancies in how the district applies its affiliate policy, and working together to solve these issues.

Alex Canessa is before the board this evening representing the Beaverton Area Aquatic Club (BAAC). He spoke about the positive impact swimming has had on his family and the welcoming culture and sponsorship opportunities provided by BAAC.

Carla Rodriguez is before the board this evening representing the Tualatin Hills Swim Club (THSC). She spoke about her concerns that the addition of another swim club affiliate would cause a hardship for THSC participants and encouraged a transparent and consistent resolution.

Andrea Chakrapani is before the board this evening regarding the addition of another swim club affiliate to THPRD's lane allocation process. She spoke about her concerns around capacity, inconsistencies in the definition of in-district participant, and potential conflicts of interest.

Tahnee Groat is before the board this evening representing public lap swimmers. She spoke about her concerns that the addition of another swim club affiliate would cause a hardship for the district's lap swimmers by reducing the time available for general public use.

Julien Lee is before the board this evening representing the Tualatin Hills Swim Club (THSC). He provided an overview of THSC's financial aid program and disputed the information contained within the THPRD Affiliate Process & Long Course Usage Information Handout.

Charlotte Ducanois is before the board this evening representing the Tualatin Hills Swim Club (THSC). She spoke about the positive impact swimming has had on her life and the need for lane space in order for THSC to continue to thrive.

Anna Thames is before the board this evening representing the Tualatin Hills Barracudas. She spoke about her concerns around the lane allocation process and discrepancies in how the district applies its affiliate policy.

Chloe Zhang is before the board this evening representing the Tualatin Hills Swim Club (THSC). She spoke about her concerns that the addition of another swim club affiliate to THPRD's lane allocation process would cause hardship for THSC participants.

Will Lee is before the board this evening representing the Tualatin Hills Swim Club (THSC). He spoke about his concerns that the addition of another swim club affiliate to THPRD's lane allocation process would cause a hardship for THSC participants.

Karen Smith is before the board this evening representing the Tualatin Hills Swim Club (THSC). She spoke about her concerns around the lane allocation process, that the Tualatin Hills Aquatic Center is at capacity, and a lack of communication and transparency from THPRD.

George Hillberry is before the board this evening representing the Tualatin Hills Swim Club (THSC). He spoke about his concerns around the district's addition of another swim club affiliate and THPRD's inability to manage its public resources per the direction of its mission statement.

Edie Wiley is before the board this evening regarding the addition of another swim club affiliate to THPRD's lane allocation process. She spoke about her concerns around the lane allocation process, discrepancies in how the district applies its affiliate policy, and likely conflicts of interest.

Chris Peskin is before the board this evening regarding the addition of another swim club affiliate to THPRD's lane allocation process. He spoke about his concerns regarding impacts to his family, discrepancies in how the district applies its affiliate policy, and likely conflicts of interest.

President Minor thanked everyone in attendance this evening for sharing their thoughts with the THPRD Board of Directors, particularly the youth involved in this evening's civic engagement.

### **Agenda Item #8 – Board Time**

#### **A. Committee Liaisons Updates**

Miles Palacios provided the following updates and comments:

- ✓ The most recent Metro Policy Advisory Committee meeting included information and discussion around the work Metro is doing on transportation issues in Portland.

Tya Ping provided the following updates and comments:

- ✓ The most recent Equity & Engagement Advisory Committee meeting focused on an overview by staff of the district's work in the areas of equity, inclusion and access.
- ✓ Expressed gratitude to district staff for their work on the midyear budget committee meeting and making that information as accessible as possible.

President Minor provided the following updates and comments:

- ✓ The most recent Nature & Trails Advisory Committee meeting focused on an overview of the district's functional plans and revisions that are underway.
- ✓ Attended the Oregon Commission for Women's 40th Anniversary Women of Achievement Awards ceremony during which City of Beaverton Councilor Nadia Hasan was recognized with an emerging leader award.
- ✓ In recognition of Women's History Month, expressed gratitude to her fellow peers.

### **Agenda Item #9 – Consent Agenda**

**Tya Ping moved that the board of directors approve consent agenda items (A) Minutes of February 12, 2025 Regular Board Meeting, (B) Resolution Amending System Development Charges 5-Year Capital Improvement Plan, (C) Intergovernmental Agreement with U.S. Department of Housing and Urban Development for Community Project Funding, (D) Willow Creek Greenway Boardwalk Construction Contract, (E) ADA On-Call Contract, and (F) Request for Exemption from Competitive Bidding Process. Miles Palacios seconded the motion. Roll call proceeded as follows:**

|                             |            |
|-----------------------------|------------|
| <b>Alfredo Moreno</b>       | <b>Yes</b> |
| <b>Felicita Montebianco</b> | <b>Yes</b> |
| <b>Miles Palacios</b>       | <b>Yes</b> |
| <b>Tya Ping</b>             | <b>Yes</b> |
| <b>Barbie Minor</b>         | <b>Yes</b> |

**The motion was UNANIMOUSLY APPROVED.**

### **Agenda Item #10 – Unfinished Business**

#### **A. 2025 Legislative Session**

Aisha Panas, deputy general manager, and Kylie Grunow with Meriwether Strategies, the district's state legislative consultant, provided an update on the 2025 Oregon Legislative Session currently in progress via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Senators by District
- Representatives by District
- Key Dates
  - January 21: First Day of Session
  - March 21: Post Work Sessions

- April 9: First Chamber Deadline
- May 9: Post Work Sessions
- May 23: Second Chamber Deadlines
- June 18: Target Sine Die Deadline
- Session To Date
  - Primary Issues:
    - Transportation Funding
    - Wildfire Funding
    - Affordable Housing
    - Behavioral Health
    - Homelessness
    - Education Funding Reform
  - ~ 3,335 bills introduced to date
    - ~20% of bills are placeholders
    - Tracking 652 bills overall
    - Tracking 114 bills for THPRD specifically
- THPRD State Priorities
  - Local Agency Control & Authority
  - System Development Charges
  - Climate Adaptation & Community Resiliency
  - Equitable Access to Parks & Recreation
  - State Funding for Parks, Recreation & Trails
- THPRD Issues
  - Recreational Immunity
  - Afterschool / Childcare Funding
  - E-Micromobility
  - RV Registration Fee / Towing
  - System Development Charges

Aisha noted that Kylie is working hard to schedule meetings with legislators for THPRD's lobby days in mid-April and offered to answer any questions the board may have.

- ✓ Hearing none, President Minor thanked staff for the information presented this evening.

## **B. General Manager's Report**

The following presentations were provided as listed within the General Manager's Report included in the board of directors' information packet:

- Jenkins Estate Updates
  - Heather Marshall, program specialist, Andrea Gallegos, program assistant, and Isabella Barone, Diversify intern, provided an update on the programs, events, and future vision for the Jenkins Estate, via a PowerPoint presentation, a copy of which was entered into the record.
- Functional Plan Updates
  - Bruce Barbarasch, Sustainability manager, and Keith Watson, Support Services manager, provided an overview of the district's functional plan development process, via a PowerPoint presentation, a copy of which was entered into the record.

Doug and the presenters offered to answer any questions the board may have.

### Jenkins Estate Updates

The board members expressed appreciation to staff for this work and commented on the estate's Instagram account, as well as offered to get the word out regarding the estate's availability for corporate meetings and events.

Functional Plan Updates

The board members expressed gratitude for district staff's work in this important area.

**Agenda Item #11 – Adjourn**

There being no further business, the meeting was adjourned at 10:15 pm.

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Barbie Minor, President

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Alfredo Moreno, Secretary

Recording Secretary,  
Jessica Collins



## **Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Wednesday, April 9, 2025, at the Tualatin Valley Water District Headquarters, 1850 SW 170th Avenue, Beaverton, Oregon. Executive Session 5:30 pm; Regular Meeting 6:00 pm.

Present:

|                      |                                |
|----------------------|--------------------------------|
| Barbie Minor         | President/Director             |
| Alfredo Moreno       | Secretary/Director             |
| Miles Palacios       | Secretary Pro-Tempore/Director |
| Felicita Monteblanco | Director                       |
| Tya Ping             | Director                       |
| Doug Menke           | General Manager                |

### **Agenda Item #1 – Executive Session (A) Personnel (B) Land**

President Barbie Minor called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to carry out labor negotiations, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held under authority of ORS 192.660(2)(d) and (e).

President Minor noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

### **Agenda Item #2 – Call Regular Meeting to Order**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Barbie Minor on Wednesday, April 9, 2025, at 6:05 pm.

### **Agenda Item #3 – Action Resulting from Executive Session**

**Alfredo Moreno moved that the board of directors authorize staff to adjust the purchase price for the property in the northwest quadrant as discussed in executive session, using system development charge fees in escrow, and to acquire a second property in the northwest quadrant of the district for the price discussed in executive session, using system development charge fees in escrow as well as cash, subject to the standard due diligence review and approval by the general manager or designee. Felicita Monteblanco seconded the motion. Roll call proceeded as follows:**

|                      |     |
|----------------------|-----|
| Miles Palacios       | Yes |
| Tya Ping             | Yes |
| Alfredo Moreno       | Yes |
| Felicita Monteblanco | Yes |
| Barbie Minor         | Yes |

**The motion was UNANIMOUSLY APPROVED.**

### **Agenda Item #4 – Proclamations**

#### **A. Arab American Heritage Month**

President Minor welcomed this evening's guests to read the Arab American Heritage Month proclamation on behalf of the THPRD Board of Directors:

- Rita Salmo, office tech at the Garden Home Recreation Center, is a passionate community advocate whose work at THPRD has been invaluable. She played a key role in championing Marhaba, a now-signature THPRD event that celebrates Arab heritage and culture, uplifts Arab-owned businesses, and fosters community connection. Rita also leads outreach efforts for Centro de Bienvenida within Arab-speaking communities and is a co-lead for the Women-Only Swim program.
- Sahar Wilson with the Portland Refugee Support Group has been a driving force as a volunteer, leader, and supporter of the Marhaba celebration. She is constantly working in partnership with THPRD to better inform and support community members.
- Nadine Elbitar with Lutheran Community Services Northwest has been a dedicated partner and enthusiastic supporter of THPRD events and initiatives. Lutheran Community Services Northwest also supported the launch of the Women-Only Swim program and are currently working with THPRD to explore meaningful ways to celebrate Mother's Day with the women and families Nadine serves.
- Ahmed al Zubidi with Arabic House has collaborated with THPRD and the Garden Home Recreation Center for many years. He was a co-creator of the Marhaba celebration and played a key role in piloting the Women-Only Swim program. Ahmed is also a strong advocate for Centro de Bienvenida, the Financial Aid Program, and is a strong promoter and connector to all THPRD offerings and opportunities.

Each reader provided brief comments regarding their backgrounds and ties to THPRD before taking turns reading the Arab American Heritage Month proclamation in English and Arabic.

President Minor thanked Rita, Sahar, Nadine and Ahmed for sharing their time with the district this evening.

### **B. Autism Awareness and Acceptance Month**

President Minor welcomed this evening's guests to read the Autism Awareness and Acceptance Month proclamation on behalf of the THPRD Board of Directors:

- Chelsea Huber, inclusion assistant for THPRD, is also a patron of THPRD's programs and services and an autistic person. Chelsea has worked with various populations of people experiencing disabilities, including autism spectrum disorder, throughout her life. She strives to be an advocate for people in the autism community and the larger disability community.
- Sofia Nichols, inclusion program specialist at Garden Home Recreation Center.

Chelsea and Sofia took turns reading the Autism Awareness and Acceptance Month proclamation.

President Minor thanked Chelsea and Sofia for sharing their time with the district this evening.

### **C. National Volunteer Month**

President Minor welcomed this evening's guests to read the National Volunteer Month proclamation on behalf of the THPRD Board of Directors:

- Natasha Fisher with PGE who helps staff lead volunteer projects as a stewardship leader.
- Margaret Robinson, president of the Friends of Elsie Stuhr Center and a volunteer on the district's Levy Task Force.
- Jeff Wehrman, a regular THPRD volunteer for track and field and cross-country activities with local middle schools.
- Basel Saleh, a junior lifeguard at Conestoga Recreation & Aquatic Center for about the last 3 years, who has contributed over 620 hours of his time since he started.

- Angie Trieu, a RISE Youth Leader with THPRD and who has spent three summers volunteering with camps at Cedar Hills Recreation Center.
- Karishma Chidambaram, a member of the district's Programs & Events Advisory Committee, as well as the Levy Task Force.

Each reader provided brief comments regarding their backgrounds volunteering with THPRD before taking turns reading the National Volunteer Month proclamation.

President Minor thanked the guest readers for sharing their time with the district this evening.

### **Agenda Item #5 – Audience Time**

President Minor welcomed those in attendance to provide public testimony and provided an overview of an update regarding the district's audience time process, which is being limited to 30-minutes for all non-board agenda related topics.

Jane Tram is before the board this evening representing the Tualatin Hills Swim Club. She spoke about concerns relating to a lack of transparency in changes made to the district's Affiliate Policy in 2022 and requests Affiliate Policy content 7.16 be restored to the District Compiled Policies.

Sidney McReynolds is before the board this evening representing the Tualatin Hills Swim Club (THSC). She spoke about the diverse demographics of THSC in relation to the district's equity and engagement work and THSC's willingness to continue their partnership with THPRD.

### **Agenda Item #6 – Board Time**

#### **A. Committee Liaisons Updates**

Alfredo Moreno provided the following updates and comments:

- ✓ Expressed gratitude for the public participation around this evening's proclamations and the positive impacts of these involved community members.

Felicita Montebalanco provided the following updates and comments:

- ✓ Echoed Alfredo's comments of gratitude to this evening's proclamation readers.
- ✓ Expressed gratitude for area leaders and district staff's efforts to bring together the recent Eid al-Fitr celebration at the HMT Recreation Complex.
- ✓ Attended Representative Mari Watanabe's first townhall.
- ✓ The board is invited to tour the Washington County courthouse at the end of the month.
- ✓ Shared an update regarding her personal journey in learning how to swim with THPRD.

President Minor provided the following updates and comments:

- ✓ Echoed the comments of gratitude for this evening's proclamation readers and referenced the breadth of touchpoints THPRD has within the community.
- ✓ Attended the recent Nuevo Mexika event at Conestoga Recreation & Aquatic Center and the Eid al-Fitr celebration, two very well-attended events for which she heard many compliments to staff around the intentional collaboration and meaningful partnerships.
- ✓ Encouraged the community to keep updated via the district's website regarding the many more upcoming events and celebrations organized by or in partnership with THPRD.

### **Agenda Item #7 – Consent Agenda**

**Tya Ping moved that the board of directors approve consent agenda items (A) Resolution Amending Affordable Housing System Development Charges Waiver Policy, (B) Intergovernmental Agreement with Metro for Nature in Neighborhood Grant at Saqsaqa Park, (C) Serenity Park Construction Contract, and (D) Fanno Creek Trail - Scholls Ferry Road Pedestrian Crossing Construction Contract. Felicita Montebalanco seconded the motion. Roll call proceeded as follows:**

**Felicita Monteblanco**            **Yes**  
**Alfredo Moreno**                **Yes**  
**Tya Ping**                            **Yes**  
**Miles Palacios**                  **Yes**  
**Barbie Minor**                    **Yes**

**The motion was UNANIMOUSLY APPROVED.**

## **Agenda Item #8 – Unfinished Business**

### **A. Equity Strategy**

Holly Thompson, Communications director, and Lulú Ballesteros, Equity & Engagement manager, provided an update on the development of a districtwide equity strategy via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Districtwide Equity Strategy
  - Adapting in a thoughtful, respectful and adaptive manner
  - Responding proactively to community needs
  - Being transparent and accountable with our efforts
- Traditional Planning Doesn't Fit Our Needs
  - Timeframe is too long (5, 10, 20 years+)
  - Partners, people, opportunities change quickly with this work
  - Not very flexible or adaptive to emerging needs and trends
  - We need to modify our approach to better align with how we do this work
- THPRD's Commitment to Diversity, Equity, Inclusion, Access & Belonging (DEIAB)
  - Honoring our unwavering commitment to equity
- Who is Involved
- Staff Feedback & Engagement
  - Brainstorming sessions
  - Elements contemplated for brainstorming, data collection & prioritization:
    - Identifying current equity-focused work already in progress
    - Anticipate new initiatives for the upcoming fiscal year
    - Collect and document "wish list" items – aspirational goals that may not happen immediately but may reflect our long-term vision
- Research: Tools and Metrics
  - Identify tools, methods and metrics to help us better understand, track and evaluate equity work across the district
  - Aim to build a framework that not only supports accountability and transparency but also helps tell the story of THPRD's ongoing commitment to equity
- Organizing the Work Under Four Areas
  - Access to Programs, Activities, and Spaces
  - Programming with an Equity and Inclusive Approach
  - DEIAB Partnerships
  - Strengthening Organizational Capacity for Equity Work
- Dimensions of Equity Success
  - Access & Participation
  - Experience & Inclusion
  - Organizational Change & Learning
- Access to Programs, Activities and Spaces
- Organizing and Finalizing the Strategy
  - Develop and prepare a final Districtwide Equity Strategy document
  - Incorporate tools for tracking progress and analyzing impact
  - Articulate and share "THPRD's Equity Story" in a meaningful and accessible way

Holly and Lulú offered to answer any questions the board may have.

General Manager Doug Menke acknowledged that the work we do together is remarkable, but staff can only do this work within the space provided by the board of directors and their value statements enable these efforts.

Tya Ping expressed support for this work, especially during a political time when others are stepping back, and the district is able to double down in expanding opportunities and creating welcoming spaces. She expressed appreciation for district staff's efforts in always managing to go above and beyond even the board's highest expectations.

Felicita Montebianco commented that she is proud of the board being so reflective of the community it serves and reflected on the beginning of she and Holly's journey with THPRD, adding that she has great appreciation for Holly's leadership. She hopes that the district can do some work around disability justice as well, including reviewing the tenets of disability justice and challenging themselves. She appreciates the inclusion of participation going in hand with access, as it is not just about access but also whether the participation occurs, as well.

Alfredo Moreno provided his thoughts around the current political climate offering an opportunity for the district to think deeply about what equity means to us. He has been taking this time to be thoughtful about how his opinions have evolved since he's been on the board to now. To him, equity is not an ideology; it is a practical approach to creating positive outcomes that benefit the greater community and serve the greater good. Outcomes-based equity work that shows actual results, not just words. He is looking forward to seeing the Districtwide Equity Strategy document and hopes that our excellent community engagement is leveraged to take it into the future as the thoughts and opinions of the community we serve ebbs and flows, while also finding those stories to tell, of which he thinks the board is a story in and of itself for which he is proud.

Mile Palacios expressed pride in the district doubling down on its values, leading with integrity, and defining equity with actions. He congratulated district staff on this work.

President Minor expressed agreement with her fellow board members' comments and is looking forward to seeing the next steps.

## **B. General Manager's Report**

The following presentations were provided as listed within the General Manager's Report included in the board of directors' information packet:

- Adaptive and Inclusion Update
  - Sofia Nichols, Adaptive and Inclusion program specialist, and Beth Imus, Adaptive and Inclusion program assistant, provided an update on Adaptive and Inclusion programs, events, and Camp Rivendale, via a PowerPoint presentation, a copy of which was entered into the record.
- Volunteer Program Update
  - Melissa Marcum, Volunteer Services specialist, provided an update on the volunteer program and honored six individuals recognized as THPRD Volunteer Champions, via a PowerPoint presentation, a copy of which was entered into the record.

Doug and the presenters offered to answer any questions the board may have.

### Adaptive and Inclusion Update

The board members expressed appreciation to staff for this work and commented on the growth of the program over the past few years, support for bilingual availability and cross training, the power in giving people the opportunity to participate in district programs as their true, authentic selves along with their families as well as finding their community, creating welcoming spaces, and offers to leverage the board to help further this work.

Volunteer Program Update

Melissa Marcum, Volunteer Services specialist, announced THPRD's 2025 Adult Volunteer Champions:

- Natasha Fisher, stewardship leader supporting volunteer events at district sites (for Park Services)
- Margaret Robinson, president of Friends of Elsie Stuhr Center and Levy Task Force member (tied for Recreation)
- Jeff Wehrman, a regular volunteer with track and cross-country activities, and a park steward at both nature parks (tied for Recreation)

And the 2025 Youth Volunteer Champions:

- Basel Saleh, junior lifeguard at Conestoga Recreation & Aquatic Center (for Aquatics)
- Angie Trieu, RISE youth leader at Cedar Hills Recreation Center (for Recreation)
- Karishma Chidambaram, former Programs & Events Advisory Committee and Levy Task Force member (for All Other Programs)

President Barbie Minor congratulated this evening's honorees and commented on the wide breadth of areas represented during this evening's board meeting and expressed appreciation for everyone in attendance.

**Agenda Item #9 – Adjourn**

There being no further business, the meeting was adjourned at 7:50 pm.

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Barbie Minor, President

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Alfredo Moreno, Secretary

Recording Secretary,  
Lindsay Lambert

Transcribed by,  
Jessica Collins

Tualatin Hills Park & Recreation District  
Quarterly Financial Report  
January 1, 2025 – March 31, 2025



Prepared for:  
Board of Directors

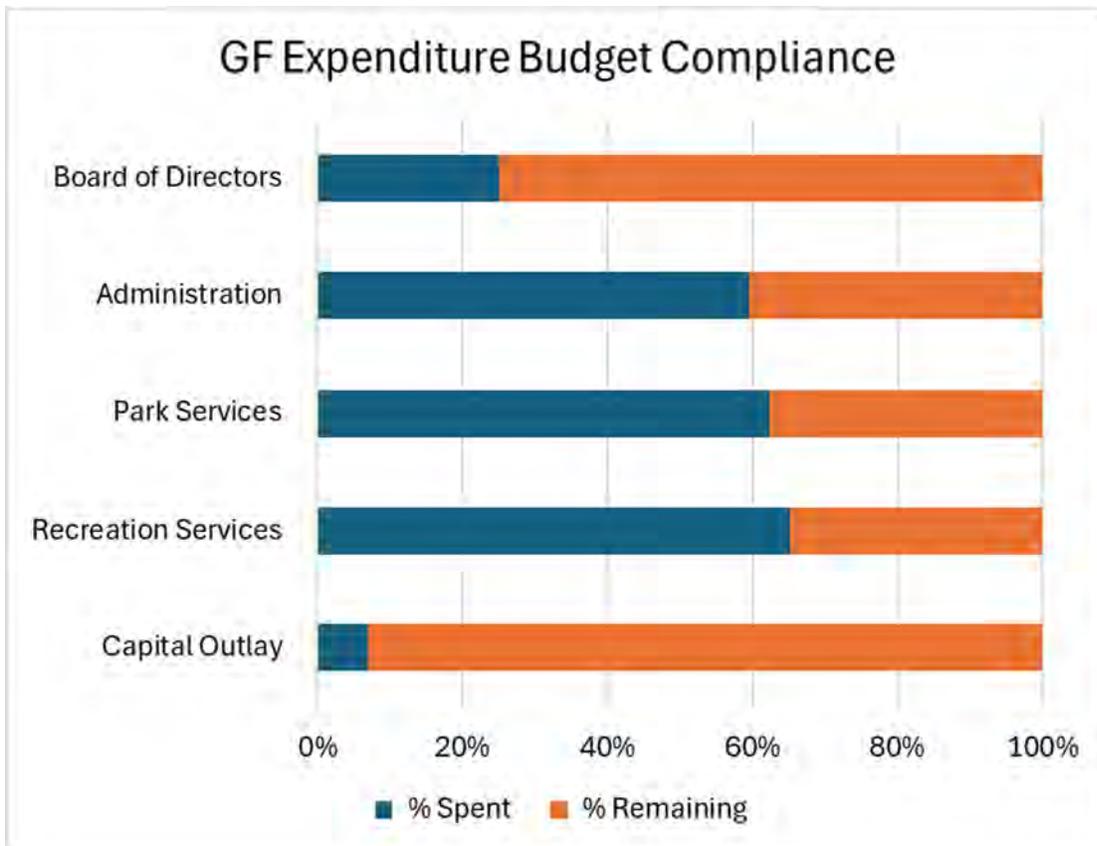
Prepared by:  
Jared Isaksen, Finance Director

# 3rd Quarter of FY2024-25

Building on the successful revenue collection from quarters one and two, quarter three shows continued strong revenue collection and expense management across all divisions. Operations continue to proceed as anticipated as program revenue levels remain aligned with our new operational thresholds.

## This Quarter in the numbers

- Expended 43% of overall budget
  - Recreation Services – 65%
  - Park Services – 62%
  - Administration – 60%
- Received 70% of estimated revenues
  - Property Taxes – 97%
  - Recreation Services – 88%
  - Interest Income – 99%





## Tualatin Hills Park & Recreation District

General Fund Financial Summary  
January 2025 - March 2025

|  | <b>ACTUAL</b>              |                         | <b>BUDGET</b>                  |                     |                          |                     |
|--|----------------------------|-------------------------|--------------------------------|---------------------|--------------------------|---------------------|
|  | <b>Current<br/>Quarter</b> | <b>Year to<br/>Date</b> | <b>Year to Date Equivalent</b> |                     | <b>Full Year</b>         |                     |
|  |                            |                         | <b>Budget<br/>Amount</b>       | <b>Budget<br/>%</b> | <b>Budget<br/>Amount</b> | <b>Budget<br/>%</b> |
| <b>Program Resources:</b>                            |                            |                         |                                |                     |                          |                     |
| Aquatic Centers                                      | \$ 721,930                 | \$ 2,245,029            | \$ 1,528,113                   | 146.9%              | \$ 2,399,101             | 93.6%               |
| Tennis Center  | 430,143                    | 1,117,209               | 921,641                        | 121.2%              | 1,240,987                | 90.0%               |
| Recreation Centers                                   | 1,043,987                  | 3,908,383               | 3,478,611                      | 112.4%              | 4,555,893                | 85.8%               |
| Sports & Inclusion Services                          | 760,601                    | 2,950,733               | 2,332,858                      | 126.5%              | 3,409,940                | 86.5%               |
| <b>Total Program Resources</b>                       | <b>2,956,661</b>           | <b>10,221,354</b>       | <b>8,261,223</b>               | <b>123.7%</b>       | <b>11,605,921</b>        | <b>88.1%</b>        |
| <b>Other Resources:</b>                              |                            |                         |                                |                     |                          |                     |
| Property Taxes                                       | 1,693,725                  | 54,926,747              | 55,136,804                     | 99.6%               | 56,672,717               | 96.9%               |
| Interest Income                                      | 353,828                    | 792,243                 | 429,745                        | 184.4%              | 800,000                  | 99.0%               |
| Facility Rentals/Sponsorships                        | 115,636                    | 290,398                 | 516,408                        | 56.2%               | 540,000                  | 53.8%               |
| Grants   | 1,232,443                  | 1,514,603               | 2,247,785                      | 67.4%               | 6,297,111                | 24.1%               |
| Miscellaneous Income                                 | 70,673                     | 218,985                 | 15,394,482                     | 1.4%                | 21,819,150               | 1.0%                |
| <b>Total Other Resources</b>                         | <b>3,466,305</b>           | <b>57,742,976</b>       | <b>73,725,225</b>              | <b>78.3%</b>        | <b>86,128,978</b>        | <b>67.0%</b>        |
| <b>Total Resources</b>                               | <b>\$ 6,422,966</b>        | <b>\$ 67,964,329</b>    | <b>\$ 81,986,448</b>           | <b>82.9%</b>        | <b>\$ 97,734,899</b>     | <b>69.5%</b>        |
| <b>Program Expenditures:</b>                         |                            |                         |                                |                     |                          |                     |
| Recreation Administration                            | 422,729                    | 1,365,805               | 1,532,827                      | 89.1%               | 1,871,607                | 73.0%               |
| Aquatic Centers                                      | 1,540,957                  | 5,369,622               | 5,850,313                      | 91.8%               | 8,036,638                | 66.8%               |
| Tennis Center  | 304,619                    | 1,069,480               | 1,051,319                      | 101.7%              | 1,408,464                | 75.9%               |
| Recreation Centers                                   | 2,046,934                  | 7,692,202               | 7,891,358                      | 97.5%               | 11,843,651               | 64.9%               |
| Sports & Inclusion Services                          | 1,437,007                  | 5,096,164               | 6,363,349                      | 80.1%               | 8,430,587                | 60.4%               |
| <b>Total Program Related Expenditures</b>            | <b>5,752,247</b>           | <b>20,593,273</b>       | <b>22,689,167</b>              | <b>90.8%</b>        | <b>31,590,947</b>        | <b>65.2%</b>        |
| <b>General Government Expenditures:</b>              |                            |                         |                                |                     |                          |                     |
| Board of Directors                                   | 48,446                     | 137,153                 | 258,788                        | 53.0%               | 545,612                  | 25.1%               |
| Administration                                       | 2,932,721                  | 9,753,553               | 12,427,884                     | 78.5%               | 16,390,155               | 59.5%               |
| Park Services  | 2,819,623                  | 11,054,770              | 13,400,608                     | 82.5%               | 17,758,818               | 62.2%               |
| Capital Outlay                                       | 833,387                    | 2,232,867               | 23,849,728                     | 9.4%                | 32,244,565               | 6.9%                |
| Contingency/Capital Replacement Reserve/Transfer Out | -                          | -                       | -                              | 0.0%                | 3,500,000                | 0.0%                |
| <b>Total Other Expenditures:</b>                     | <b>6,634,178</b>           | <b>23,178,343</b>       | <b>49,937,008</b>              | <b>46.4%</b>        | <b>70,439,150</b>        | <b>32.9%</b>        |
| <b>Total Expenditures</b>                            | <b>\$ 12,386,424</b>       | <b>\$ 43,771,616</b>    | <b>\$ 72,626,175</b>           | <b>60.3%</b>        | <b>\$ 102,030,097</b>    | <b>42.9%</b>        |
| <b>Revenues over (under) Expenditures</b>            | <b>\$ (5,963,458)</b>      | <b>\$ 24,192,713</b>    | <b>\$ 9,360,273</b>            |                     | <b>\$ (4,295,198)</b>    |                     |
| <b>Beginning Cash on Hand</b>                        | <b>-</b>                   | <b>29,258,148</b>       | <b>32,000,000</b>              | <b>91.4%</b>        | <b>32,000,000</b>        | <b>91.4%</b>        |
| <b>Ending Cash on Hand</b>                           | <b>\$ -</b>                | <b>\$ 53,450,861</b>    | <b>\$ 41,360,273</b>           | <b>129.2%</b>       | <b>\$ 27,704,802</b>     | <b>192.9%</b>       |

**3rd Quarter Grant Update**  
 FY25 - Q3 (January 1, 2025 - March 31, 2025)

Date: April 16, 2025

| Funder<br>Project Name   | Grant Awards to<br>March 30 | Revenue<br>in Adopted<br>FY25 Budget | Grant Revenue<br>Received<br>to March 30 | Estimated Total<br>FY 24/25 | NOTES:  |
|--|-----------------------------|--------------------------------------|--|-----------------------------|---|
| <b>Completed Projects</b>  |                             |                                      |  |                             |   |
| <b>Operational Projects</b>  |                             |                                      |  |                             |   |
| Tualatin Soil & Water Conservation District<br>2024-2026 Nature Experiences and Workforce Training<br>(NEWT)   | \$ 20,000                   | \$ -                                 | \$ 20,000                                | \$ -                        |   |
| <b>Subtotal Completed Operational Projects</b>   | <b>\$ 20,000</b>            | <b>\$ -</b>                          | <b>\$ 20,000</b>                         | <b>\$ -</b>                 |   |
| <b>Capital Projects</b>  |                             |                                      |  |                             |   |
| Tualatin Soil & Water Conservation District<br>Raleigh Park Stream Enhancements  | \$ 98,423                   | \$ 98,423                            | \$ 98,423                                | \$ -                        | Project completed, balance of funds returned. |
| Washington County - American Rescue Plan Act<br>Permanent Public Restrooms   | \$ 1,400,000                | \$ -                                 | \$ 1,137,891                             |                             |   |
| Oregon Department of Administrative Services - American<br>Rescue Plan Act<br>Permanent Public Restrooms   | \$ 500,000                  | \$ -                                 | \$ 484,516                               |                             | Project completed, balance of funds returned. |
| <b>Subtotal Completed Capital Projects</b>   | <b>\$ 1,998,423</b>         | <b>\$ 98,423</b>                     | <b>\$ 1,720,830</b>                      | <b>\$ -</b>                 |   |
| <b>Ongoing Projects</b>  |                             |                                      |  |                             |   |
| <b>Operational Projects</b>  |                             |                                      |  |                             |   |
| National Recreation and Park Association<br>THRIVE @ Garden Home Chehalem Site   | \$ 60,625                   | \$ -                                 | \$ 56,653                                | \$ 3,972                    |   |
| Oregon Department of Education, Youth Development - Youth<br>Solutions<br>Diverse Youth Experiences in Parks and Recreation  | \$ 104,846                  | \$ -                                 | \$ 57,597                                | \$ 47,249                   |   |
| <b>Subtotal Ongoing Operational Projects</b>   | <b>\$ 165,471</b>           | <b>\$ -</b>                          | <b>\$ 114,250</b>                        | <b>\$ 51,221</b>            |   |
| <b>Capital Projects</b>  |                             |                                      |  |                             |   |
| Metro - Local Share<br>Willow Creek Greenway Boardwalk Replacement   | \$ 1,713,500                | \$ 1,535,516                         | \$ 250,551                               | \$ 500,000                  |   |
| Metro - Local Share<br>Heckman Lane Park & Trail   | \$ 3,641,867                | \$ 3,611,081                         | \$ 88,600                                | \$ 250,000                  |   |
| Metro - Local Share<br>Accessible Play Structures  | \$ 942,512                  | \$ 1,048,261                         | \$ -                                     | \$ 250,000                  |   |
| Oregon Parks & Recreation Department, Land and Water<br>Conservation Fund<br>Abbey Creek Park Phase II   | \$ 623,000                  | \$ 1,217,896                         | \$ -                                     | \$ 623,000                  |   |
| State of Oregon Lottery Proceeds<br>Fanno Creek Regional Trail Improvements  | \$ 2,145,358                | \$ 2,145,358                         | \$ 666,161                               | \$ 961,591                  |   |
| Metro-Community Choice Grant<br>Rock Creek Trail Pollinator Pathway  | \$ 110,127                  | \$ 110,127                           | \$ -                                     | \$ -                        |   |
| Metro-Community Choice Grant<br>To Make it all Good Again at Tualatin Hills Nature Park  | \$ 164,667                  | \$ -                                 | \$ -                                     | \$ 164,667                  | Not in FY25 budget, awarded 2/22/24           |
| Oregon Parks & Recreation Department, Local Government<br>Grant Program<br>Vine Maple Trail  | \$ 72,000                   | \$ 72,000                            | \$ -                                     | \$ 72,000                   |   |
| Major Streets Transportation Improvement Program<br>Opportunity Fund<br>Westside Trail Bridge - Design & Engineering   | \$ 600,000                  | \$ 600,000                           | \$ -                                     | \$ 600,000                  |   |
| Metro - Local Share<br>Westside Trail Bridge - Design & Engineering  | \$ 1,913,528                | \$ 1,913,528                         | \$ -                                     | \$ 300,000                  |   |
| Metro - Regional Travel Options<br>Getting There by Trail  | \$ 56,446                   | \$ -                                 | \$ -                                     | \$ 56,446                   | Not in FY25 budget, awarded 5/9/24            |
| Metro - Nature in Neighborhoods, Capital Grants<br>All Ages Play Amenities at Future Park, Heckman Ln.   | \$ 300,000                  | \$ -                                 | \$ -                                     | \$ 75,000                   | Not in FY25 budget, awarded 7/11/24           |
| Oregon Parks & Recreation Department, Local Government<br>Grant Program<br>Future Neighborhood Park & Community Trail, Heckman Ln.                                 | \$ 1,000,000                | \$ -                                 | \$ -                                     | \$ 350,000                  | Not in FY25 budget, awarded 8/29/24           |
| Oregon Parks & Recreation Department Veterans and War<br>Memorial Grant<br>Revolutionary War Memorial  | \$ 62,000                   | \$ -                                 | \$ -                                     | \$ -                        | Awarded, IGA not yet executed                 |
| <b>Subtotal Ongoing Capital Projects</b>   | <b>\$ 13,345,005</b>        | <b>\$ 12,253,767</b>                 | <b>\$ 1,005,313</b>                      | <b>\$ 4,202,703</b>         |   |
| <b>Federally Funded Grants</b>   |                             |                                      |  |                             |   |
| <b>Capital Projects</b>  |                             |                                      |  |                             |   |
| US Department of Housing and Urban Development, Economic<br>Development Initiative, Congressional Community Project<br>Community Shelters and Emergency Operations | \$ 946,956                  | \$ 946,956                           | \$ -                                     | \$ -                        | IGA Executed 3/27/25                          |
| <b>Subtotal Federally Funded Capital Projects</b>  | <b>\$ 946,956</b>           | <b>\$ 946,956</b>                    | <b>\$ -</b>                              | <b>\$ -</b>                 |   |

| <b>Funder<br/>Project Name</b>  | <b>Grant Awards to<br/>March 30</b> | <b>Revenue<br/>in Adopted<br/>FY25 Budget</b> | <b>Grant Revenue<br/>Received<br/>to March 30</b> | <b>Estimated Total<br/>FY 24/25</b> | <b>NOTES:</b>   |
|---|-------------------------------------|---|---|-------------------------------------|---|
| <b>Grant Projects with a District Match</b>   |                                     |   |   |                                     |   |
| Metro - Regional Flexible Funds<br><i>Beaverton Creek Trail-Crescent Connection</i>   | \$ 800,000                          | \$ -  | \$ -  | \$ -                                | <i>Grant passed on to ODOT for project, District to provide match.</i>                                |
| Metro - Regional Flexible Funds<br><i>Beaverton Creek Trail Construction</i>  | \$ 2,055,647                        | \$ -  | \$ -  | \$ -                                | <i>Grant passed on to ODOT for project, District to provide match.</i>                                |
| Oregon Department of Transportation, Oregon Community Paths<br><i>WST 14-18 Preferred Alignment</i>                         | \$ 572,447                          | \$ -  | \$ -  | \$ -                                | <i>Grant passed on to ODOT for project, District to provide match.</i>                                |
| Metro - Regional Flexible Funds<br><i>Beaverton Creek Trail-WST to Hocken</i>   | \$ 3,693,212                        | \$ -  | \$ -  | \$ -                                | <i>Grant passed on to ODOT for project, District to provide match.</i>                                |
| Metro, Regional Flexible Funds Allocation (Redistribution)<br><i>Beaverton Creek Trail: Westside Trail - SW Hocken Ave.</i> | \$ 1,064,726                        | \$ -  | \$ -  | \$ -                                | <i>Awarded, IGA not yet executed. Grant passed on to ODOT for project, District to provide match.</i> |
| <b>Subtotal Grant Projects with a District Match</b>  | <b>\$ 8,186,032</b>                 | <b>\$ -</b>                                   | <b>\$ -</b>                                       | <b>\$ -</b>                         |   |
| <b>TOTAL GRANTS</b>   | <b>\$ 24,661,887</b>                | <b>\$ 13,299,146</b>                          | <b>\$ 2,860,393</b>                               | <b>\$ 4,253,924</b>                 |   |

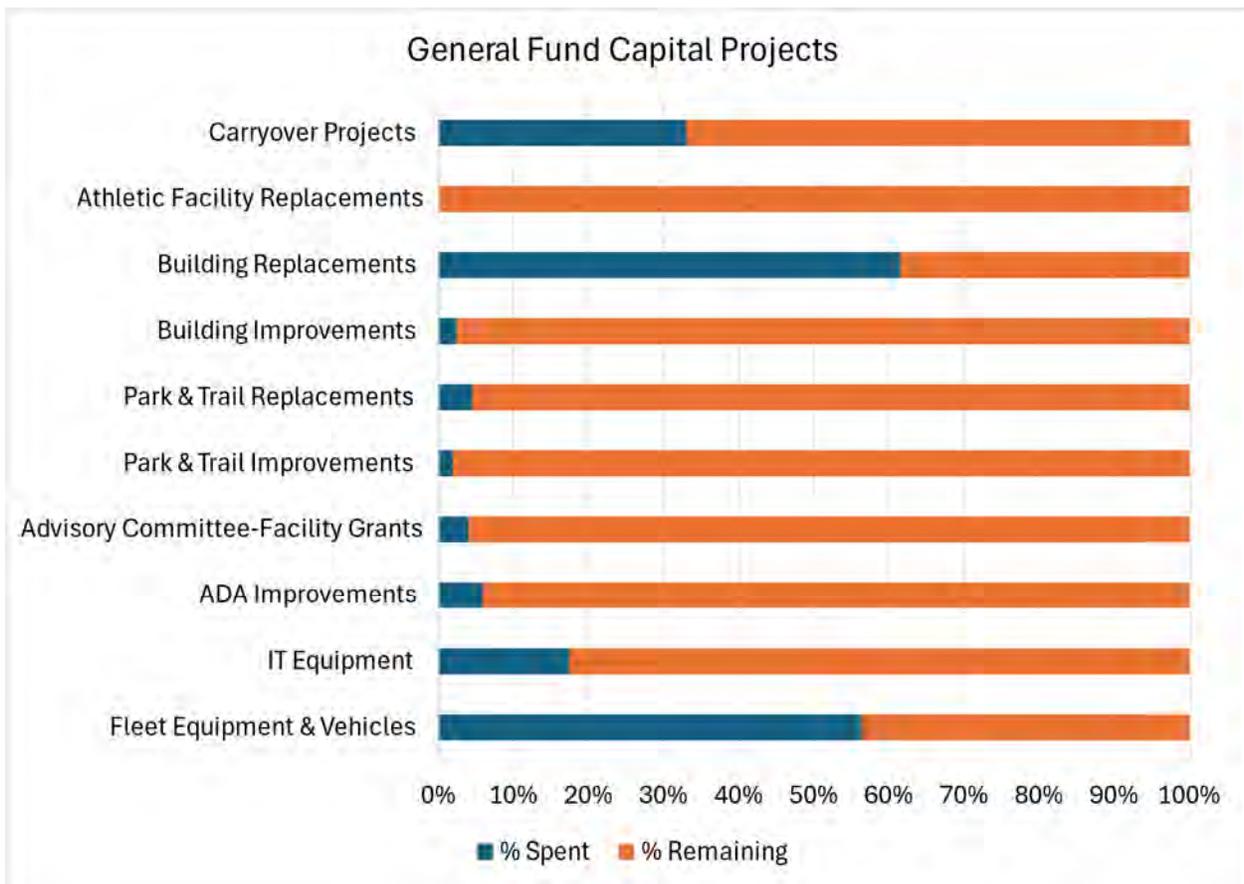
## Staff in the Numbers for the 3rd Quarter

|   | 1st Quarter | 2nd Quarter | 3rd Quarter |
|---|-------------|-------------|-------------|
| Budgeted Positions                      | 210         | 210         | 210         |
| Occupied Positions                      | 193         | 189         | 204         |
| Vacancies                               | 17          | 21          | 6           |
| Vacancy rate                            | 8%          | 10%         | 3%          |
| <b>Positions hired</b>                  | <b>9</b>    | <b>2</b>    | <b>8</b>    |
| Previous full-time                      | 1           | 0           | 4           |
| Previous part-time                      | 2           | 1           | 0           |
| <b>Total Internal Hires</b>             | <b>3</b>    | <b>1</b>    | <b>4</b>    |
| Active recruitments @<br>end of quarter | 2           | 8           | 7           |

**WE'RE  
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# Quarterly General Fund Capital Report

- Tyler Enterprise (financial software replacement) project continues to progress on schedule for the current phase of the project. The final module went live December 2, 2024.
- Projects completed:
  - Beaverton Creek Trail planning
  - Asphalt overlay and repairs (carryover)
  - Asphalt overlay at 167<sup>th</sup> – Schlottmann Creek Greenway
  - The boiler replacement at Garden Home
- Work is underway for:
  - Roof retrofit at HMT
  - Fanno Creek Regional Trail improvements
  - Vehicle and equipment purchases



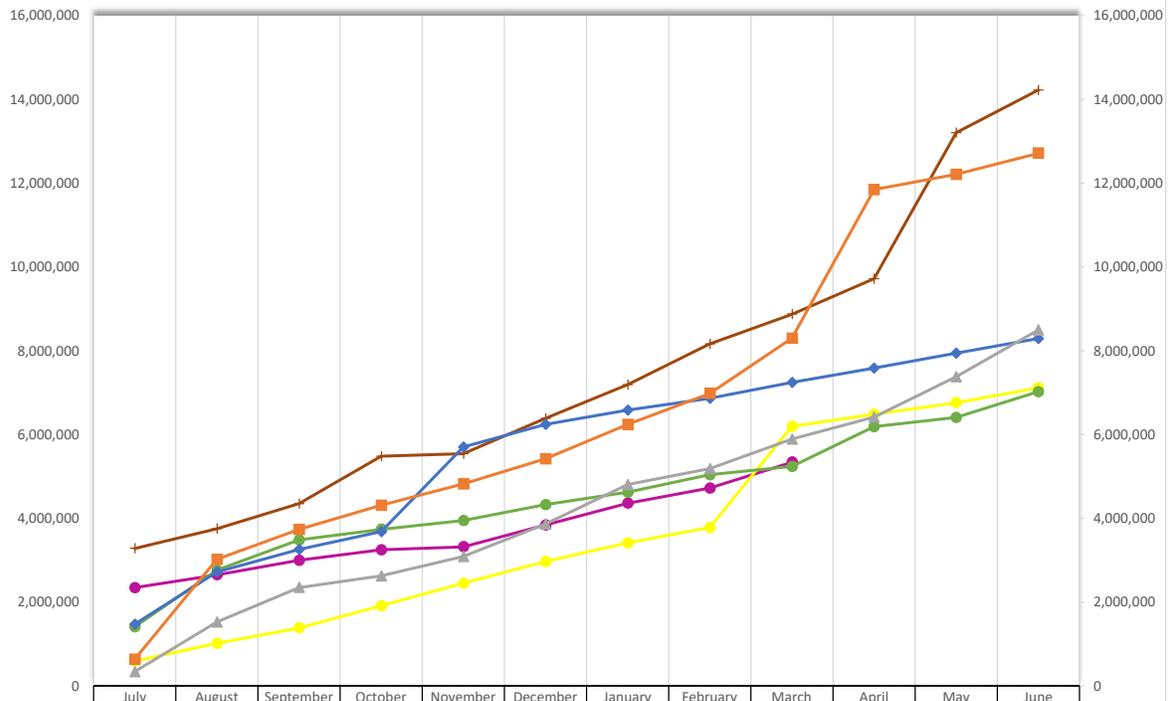
# Quarterly Bond Capital Fund Report

- At the end of Quarter 3, Natural Area Preservation projects are progressing steadily, with nearly half of their total budgets remaining. Mountain View Champions Park multi-purpose sport court is complete and resulted in substantial project savings. The new sports court is now open to the public.

## Budget vs Actual as of March 31, 2025

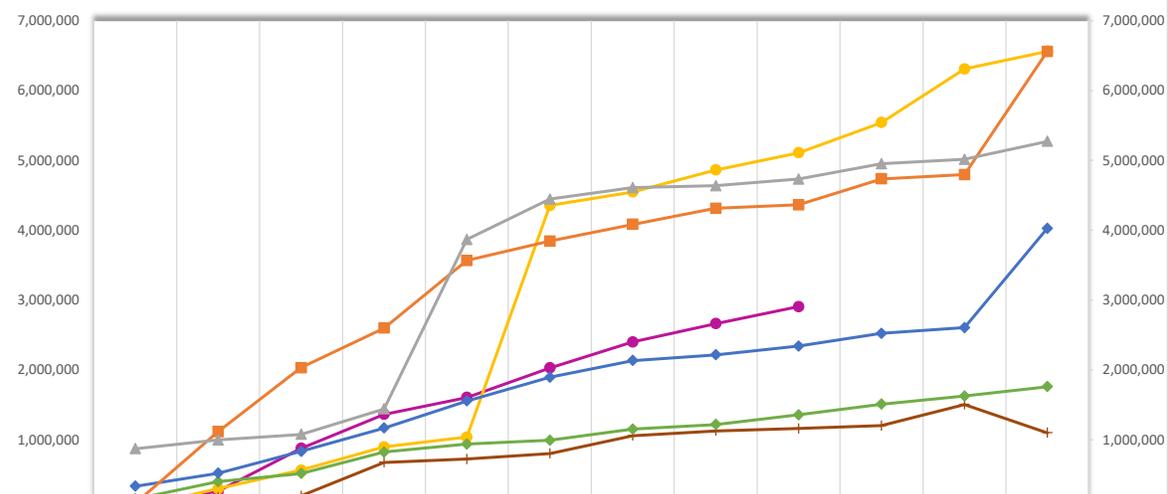
|   | Budget              | Actual              | Remaining Amount    | %          |
|---|---------------------|---------------------|---------------------|------------|
| <b>Renovate and Redevelop Neighborhood Parks</b>          |                     |                     |                     |            |
| Cedar Hills Park & Athletic Field                         | \$ 325,581          | \$ 40,747           | \$ 284,834          | 87%        |
| <b>Natural Area Preservation</b>                          |                     |                     |                     |            |
| Raleigh Park  | 213,737             | 194,355             | 19,382              | 9%         |
| Bannister Creek Greenway/NE Park                          | 37,181              | -                   | 37,181              | 100%       |
| Bronson Creek Greenway at Laidlaw                         | 349,202             | 259,589             | 89,613              | 26%        |
| Bronson Creek New Properties                              | 100,533             | -                   | 100,533             | 100%       |
| HMT north woods and stream                                | 22,634              | -                   | 22,634              | 100%       |
| Bronson Creek Park  | 10,625              | -                   | 10,625              | 100%       |
| Center Street Wetlands Area                               | 3,198               | -                   | 3,198               | 100%       |
| Arborist/Tree Management                                  | 108,593             | -                   | 108,593             | 100%       |
| North Bethany Greenway                                    | 10,087              | 8,795               | 1,292               | 13%        |
| <b>Natural Area Preservation Total</b>                    | <b>855,790</b>      | <b>462,739</b>      | <b>393,051</b>      | <b>46%</b> |
| <b>New Linear Park and Trail Development</b>              |                     |                     |                     |            |
| Miscellaneous Natural Trails                              | 53,628              | -                   | 53,628              | 100%       |
| <b>New Linear Park and Trail Land Acquisition</b>         |                     |                     |                     |            |
| New Linear Park and Trail Acquisitions                    | 1,195               | -                   | 1,195               | 100%       |
| <b>Multifield/Multipurpose Athletic Field Development</b> |                     |                     |                     |            |
| New Fields in SW Quadrant - MVCP                          | 1,100,105           | 649,861             | 450,244             | 41%        |
| <b>Total</b>  | <b>\$ 2,336,299</b> | <b>\$ 1,153,347</b> | <b>\$ 1,182,952</b> | <b>51%</b> |

### SDC NET RECEIPTS



|         | July      | August    | September | October   | November  | December  | January   | February  | March     | April      | May        | June       |
|---------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|------------|
| 2024/25 | 2,346,075 | 2,654,362 | 3,001,708 | 3,247,415 | 3,322,936 | 3,842,843 | 4,362,432 | 4,723,418 | 5,343,363 |            |            |            |
| 2023/24 | 596,335   | 1,016,534 | 1,386,031 | 1,912,713 | 2,453,839 | 2,969,997 | 3,415,551 | 3,782,635 | 6,195,262 | 6,487,576  | 6,762,205  | 7,116,855  |
| 2022/23 | 3,286,080 | 3,755,644 | 4,352,177 | 5,483,095 | 5,544,375 | 6,389,201 | 7,190,405 | 8,160,139 | 8,873,044 | 9,720,151  | 13,202,647 | 14,225,114 |
| 2021/22 | 1,411,759 | 2,764,286 | 3,488,116 | 3,740,257 | 3,947,333 | 4,331,144 | 4,624,587 | 5,045,186 | 5,240,197 | 6,188,607  | 6,407,442  | 7,024,475  |
| 2020/21 | 1,474,029 | 2,722,280 | 3,260,794 | 3,686,034 | 5,704,359 | 6,244,594 | 6,586,554 | 6,863,509 | 7,242,545 | 7,585,365  | 7,941,664  | 8,295,053  |
| 2019/20 | 638,062   | 3,022,394 | 3,733,680 | 4,316,119 | 4,822,899 | 5,422,459 | 6,239,824 | 6,982,430 | 8,296,568 | 11,843,150 | 12,208,515 | 12,716,582 |
| 2018/19 | 342,858   | 1,526,692 | 2,350,386 | 2,629,308 | 3,092,119 | 3,868,051 | 4,809,035 | 5,188,855 | 5,895,483 | 6,416,413  | 7,378,531  | 8,500,335  |

### SDC EXPENDITURES



|         | July    | August    | September | October   | November  | December  | January   | February  | March     | April     | May       | June      |
|---------|---------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 2024/25 | 60,998  | 265,429   | 877,962   | 1,366,329 | 1,607,864 | 2,030,584 | 2,402,209 | 2,662,685 | 2,907,589 |           |           |           |
| 2023/24 | 25,378  | 301,962   | 565,810   | 898,784   | 1,040,614 | 4,354,569 | 4,546,611 | 4,861,796 | 5,106,938 | 5,539,646 | 6,306,126 | 6,560,061 |
| 2022/23 | 159,301 | 176,851   | 197,429   | 677,357   | 725,445   | 806,580   | 1,061,705 | 1,128,381 | 1,162,551 | 1,204,472 | 1,505,691 | 1,102,154 |
| 2021/22 | 152,827 | 403,143   | 519,003   | 825,806   | 939,875   | 994,203   | 1,153,184 | 1,218,951 | 1,358,790 | 1,511,047 | 1,626,926 | 1,761,170 |
| 2020/21 | 336,745 | 523,316   | 836,028   | 1,170,934 | 1,557,126 | 1,895,527 | 2,135,489 | 2,216,234 | 2,340,813 | 2,524,848 | 2,606,885 | 4,026,474 |
| 2019/20 | 90,850  | 1,117,938 | 2,033,035 | 2,599,511 | 3,566,694 | 3,844,435 | 4,082,474 | 4,311,955 | 4,361,775 | 4,734,014 | 4,796,361 | 6,557,239 |
| 2018/19 | 872,928 | 999,047   | 1,078,920 | 1,442,729 | 3,867,881 | 4,445,802 | 4,609,342 | 4,637,284 | 4,731,854 | 4,950,818 | 5,014,841 | 5,270,778 |

| <u>Check #</u>          | <u>Vendor #</u> | <u>Vendor Name</u>                      | <u>Check Date</u> | <u>Check Amount</u>  |
|-------------------------|-----------------|---|-------------------|----------------------|
| 321495                  | 100284          | UNUM LIFE INSURANCE COMPANY OF AMERICA  | 01/02/2025        | 24,316.16            |
| 321494                  | 100509          | MODA HEALTH PLAN INC                    | 01/02/2025        | 35,179.69            |
| 321493                  | 100191          | KAISER FOUNDATION HEALTH PLAN           | 01/02/2025        | 267,488.88           |
| <b>01/02/2025 Total</b> |                 |   |                   | <b>\$ 326,984.73</b> |
| 917                     | 100296          | WASHINGTON COUNTY                       | 01/03/2025        | 25,000.00            |
| 914                     | 100235          | PORTLAND GENERAL ELECTRIC               | 01/03/2025        | 64,148.07            |
| 912                     | 100211          | NORTHWEST NATURAL GAS COMPANY           | 01/03/2025        | 65,741.98            |
| <b>01/03/2025 Total</b> |                 |   |                   | <b>\$ 154,890.05</b> |
| 321526                  | 100280          | TUALATIN VALLEY WATER DISTRICT          | 01/08/2025        | 10,998.01            |
| 321508                  | 100522          | THE FARLEY GROUP INC                    | 01/08/2025        | 22,821.33            |
| 321518                  | 101379          | NYLUND INC                              | 01/08/2025        | 35,976.50            |
| 918                     | 100576          | BANK OF AMERICA - HSA FOR LIFE          | 01/08/2025        | 97,600.00            |
| <b>01/08/2025 Total</b> |                 |   |                   | <b>\$ 167,395.84</b> |
| 321535                  | 100285          | US BANK                                 | 01/09/2025        | 12,510.83            |
| <b>01/09/2025 Total</b> |                 |   |                   | <b>\$ 12,510.83</b>  |
| 927                     | 100467          | PAUL BROTHERS INC                       | 01/10/2025        | 11,790.91            |
| <b>01/10/2025 Total</b> |                 |   |                   | <b>\$ 11,790.91</b>  |
| 940                     | 100578          | MISSIONSQUARE RETIREMENT                | 01/13/2025        | 26,558.68            |
| 939                     | 100578          | MISSIONSQUARE RETIREMENT                | 01/13/2025        | 32,813.74            |
| 966                     | 102422          | BONNEVILLE POWER ADMINISTRATION         | 01/13/2025        | 57,000.00            |
| <b>01/13/2025 Total</b> |                 |   |                   | <b>\$ 116,372.42</b> |
| 321543                  | 100546          | AVERTIUM LLC                            | 01/15/2025        | 14,873.90            |
| 321558                  | 100313          | KOEBER'S INTERIORS INC                  | 01/15/2025        | 15,039.17            |
| 321538                  | 100492          | AKS ENGINEERING & FORESTRY LLC          | 01/15/2025        | 22,672.41            |
| 321546                  | 100515          | BROWN & BROWN NORTHWEST                 | 01/15/2025        | 84,737.81            |
| 321571                  | 100266          | SPECIAL DISTRICTS ASSOCIATION OF OREGON | 01/15/2025        | 235,524.50           |
| <b>01/15/2025 Total</b> |                 |   |                   | <b>\$ 372,847.79</b> |
| 946                     | 100211          | NORTHWEST NATURAL GAS COMPANY           | 01/17/2025        | 13,774.62            |
| 949                     | 100235          | PORTLAND GENERAL ELECTRIC               | 01/17/2025        | 19,115.74            |
| <b>01/17/2025 Total</b> |                 |   |                   | <b>\$ 32,890.36</b>  |
| 321590                  | 101379          | NYLUND INC                              | 01/22/2025        | 33,384.64            |
| 321591                  | 101708          | P & C CONSTRUCTION CO                   | 01/22/2025        | 107,038.30           |
| <b>01/22/2025 Total</b> |                 |   |                   | <b>\$ 140,422.94</b> |
| 321600                  | 100285          | US BANK                                 | 01/23/2025        | 12,512.56            |
| <b>01/23/2025 Total</b> |                 |   |                   | <b>\$ 12,512.56</b>  |
| 964                     | 100578          | MISSIONSQUARE RETIREMENT                | 01/27/2025        | 26,212.51            |
| 965                     | 100578          | MISSIONSQUARE RETIREMENT                | 01/27/2025        | 31,873.80            |
| <b>01/27/2025 Total</b> |                 |   |                   | <b>\$ 58,086.31</b>  |

| <u>Check #</u>          | <u>Vendor #</u> | <u>Vendor Name</u>                     | <u>Check Date</u> | <u>Check Amount</u>  |
|-------------------------|-----------------|--|-------------------|----------------------|
| 321604                  | 100492          | AKS ENGINEERING & FORESTRY LLC         | 01/29/2025        | 14,940.38            |
| 321607                  | 100125          | CITY OF BEAVERTON                      | 01/29/2025        | 21,525.43            |
| 321615                  | 101144          | FIELDWORK DESIGN INC                   | 01/29/2025        | 31,914.09            |
| 321621                  | 102270          | JIM PAULSON EXCAVATING INC             | 01/29/2025        | 84,821.00            |
| 321614                  | 102125          | ELK MOUNTAIN CONSTRUCTION INC          | 01/29/2025        | 125,225.20           |
| 321630                  | 102077          | SAZAN GROUP INC                        | 01/29/2025        | 130,389.00           |
| <b>01/29/2025 Total</b> |                 |  |                   | <b>\$ 408,815.10</b> |
| 968                     | 100142          | CDW LLC                                | 01/31/2025        | 11,614.83            |
| 971                     | 100198          | LITHTEX INC                            | 01/31/2025        | 23,777.66            |
| 976                     | 100235          | PORTLAND GENERAL ELECTRIC              | 01/31/2025        | 40,658.75            |
| 979                     | 100574          | TYLER TECHNOLOGIES INC                 | 01/31/2025        | 44,000.00            |
| <b>01/31/2025 Total</b> |                 |  |                   | <b>\$ 120,051.24</b> |
| 321640                  | 100284          | UNUM LIFE INSURANCE COMPANY OF AMERICA | 02/03/2025        | 13,908.80            |
| 321639                  | 100509          | MODA HEALTH PLAN INC                   | 02/03/2025        | 35,633.29            |
| 321638                  | 100191          | KAISER FOUNDATION HEALTH PLAN          | 02/03/2025        | 262,833.28           |
| <b>02/03/2025 Total</b> |                 |  |                   | <b>\$ 312,375.37</b> |
| 321655                  | 100337          | CITY OF HILLSBORO                      | 02/05/2025        | 23,566.71            |
| 321675                  | 100418          | RMS PUMP INC                           | 02/05/2025        | 28,363.94            |
| <b>02/05/2025 Total</b> |                 |  |                   | <b>\$ 51,930.65</b>  |
| 321687                  | 100285          | US BANK                                | 02/06/2025        | 12,302.48            |
| <b>02/06/2025 Total</b> |                 |  |                   | <b>\$ 12,302.48</b>  |
| 986                     | 100533          | F & F FARM AND REFORESTATION LLC       | 02/07/2025        | 20,978.81            |
| 994                     | 100235          | PORTLAND GENERAL ELECTRIC              | 02/07/2025        | 42,973.78            |
| 991                     | 100211          | NORTHWEST NATURAL GAS COMPANY          | 02/07/2025        | 67,745.94            |
| <b>02/07/2025 Total</b> |                 |  |                   | <b>\$ 131,698.53</b> |
| 1003                    | 100578          | MISSIONSQUARE RETIREMENT               | 02/10/2025        | 25,611.63            |
| 1002                    | 100578          | MISSIONSQUARE RETIREMENT               | 02/10/2025        | 33,380.18            |
| <b>02/10/2025 Total</b> |                 |  |                   | <b>\$ 58,991.81</b>  |
| 321718                  | 100418          | RMS PUMP INC                           | 02/12/2025        | 10,234.46            |
| 321725                  | 100521          | WASHINGTON FEDERAL NA                  | 02/12/2025        | 19,044.69            |
| 321723                  | 100499          | PC SPECIALISTS INC                     | 02/12/2025        | 19,318.26            |
| 321714                  | 101708          | P & C CONSTRUCTION CO                  | 02/12/2025        | 20,782.10            |
| 321702                  | 100534          | NOW NERD CORPORATION                   | 02/12/2025        | 27,924.00            |
| 321705                  | 102270          | JIM PAULSON EXCAVATING INC             | 02/12/2025        | 97,547.50            |
| <b>02/12/2025 Total</b> |                 |  |                   | <b>\$ 194,851.01</b> |
| 1016                    | 100235          | PORTLAND GENERAL ELECTRIC              | 02/14/2025        | 12,770.37            |
| 1015                    | 100555          | PORTLAND ENERGY BASKETBALL LLC         | 02/14/2025        | 16,669.00            |
| <b>02/14/2025 Total</b> |                 |  |                   | <b>\$ 29,439.37</b>  |
| 321729                  | 102239          | ALTA PLANNING & DESIGN INC             | 02/19/2025        | 25,756.30            |
| <b>02/19/2025 Total</b> |                 |  |                   | <b>\$ 25,756.30</b>  |

Accounts Payable  
 Checks > \$10,000  
 Summary by Check Number  
 January 01, 2025 - March 31, 2025

| <u>Check #</u>          | <u>Vendor #</u> | <u>Vendor Name</u>                          | <u>Check Date</u> | <u>Check Amount</u>  |
|-------------------------|-----------------|---|-------------------|----------------------|
| 321789                  | 100285          | US BANK                                     | 02/20/2025        | 12,315.95            |
| <b>02/20/2025 Total</b> |                 |   |                   | <b>\$ 12,315.95</b>  |
| 1026                    | 100235          | PORTLAND GENERAL ELECTRIC                   | 02/21/2025        | 10,012.35            |
| <b>02/21/2025 Total</b> |                 |   |                   | <b>\$ 10,012.35</b>  |
| 1030                    | 100578          | MISSIONSQUARE RETIREMENT                    | 02/24/2025        | 24,444.85            |
| 1031                    | 100578          | MISSIONSQUARE RETIREMENT                    | 02/24/2025        | 32,254.37            |
| <b>02/24/2025 Total</b> |                 |   |                   | <b>\$ 56,699.22</b>  |
| 321792                  | 102507          | ADVANCED HEALTHSTYLES FITNESS EQUIPMENT INC | 02/26/2025        | 13,723.52            |
| 321842                  | 101770          | RED BARK INCORPORATED                       | 02/26/2025        | 15,008.00            |
| 321839                  | 101062          | PIKE AWNING CO                              | 02/26/2025        | 16,965.00            |
| <b>02/26/2025 Total</b> |                 |   |                   | <b>\$ 45,696.52</b>  |
| 1036                    | 100211          | NORTHWEST NATURAL GAS COMPANY               | 02/28/2025        | 57,958.86            |
| 1037                    | 100235          | PORTLAND GENERAL ELECTRIC                   | 02/28/2025        | 68,653.26            |
| <b>02/28/2025 Total</b> |                 |   |                   | <b>\$ 126,612.12</b> |
| 321868                  | 100284          | UNUM LIFE INSURANCE COMPANY OF AMERICA      | 03/04/2025        | 14,240.18            |
| 321867                  | 100509          | MODA HEALTH PLAN INC                        | 03/04/2025        | 35,531.61            |
| 321866                  | 100191          | KAISER FOUNDATION HEALTH PLAN               | 03/04/2025        | 274,094.34           |
| <b>03/04/2025 Total</b> |                 |   |                   | <b>\$ 323,866.13</b> |
| 321881                  | 101144          | FIELDWORK DESIGN INC                        | 03/05/2025        | 61,567.13            |
| <b>03/05/2025 Total</b> |                 |   |                   | <b>\$ 61,567.13</b>  |
| 321913                  | 100285          | US BANK                                     | 03/06/2025        | 12,263.85            |
| <b>03/06/2025 Total</b> |                 |   |                   | <b>\$ 12,263.85</b>  |
| 1058                    | 100211          | NORTHWEST NATURAL GAS COMPANY               | 03/07/2025        | 13,907.29            |
| 1059                    | 100235          | PORTLAND GENERAL ELECTRIC                   | 03/07/2025        | 14,377.33            |
| <b>03/07/2025 Total</b> |                 |   |                   | <b>\$ 28,284.62</b>  |
| 1064                    | 100578          | MISSIONSQUARE RETIREMENT                    | 03/10/2025        | 24,355.67            |
| 1063                    | 100578          | MISSIONSQUARE RETIREMENT                    | 03/10/2025        | 33,824.71            |
| <b>03/10/2025 Total</b> |                 |   |                   | <b>\$ 58,180.38</b>  |
| 321933                  | 101379          | NYLUND INC                                  | 03/12/2025        | 34,899.61            |
| <b>03/12/2025 Total</b> |                 |   |                   | <b>\$ 34,899.61</b>  |
| 321967                  | 100316          | SIGNATURE GRAPHICS                          | 03/19/2025        | 25,516.68            |
| <b>03/19/2025 Total</b> |                 |   |                   | <b>\$ 25,516.68</b>  |
| 1091                    | 100235          | PORTLAND GENERAL ELECTRIC                   | 03/21/2025        | 13,510.09            |
| 321988                  | 100285          | US BANK                                     | 03/21/2025        | 13,564.58            |
| 321982                  | 102605          | ALBIES & STARK LLC                          | 03/21/2025        | 21,450.00            |
| 321985                  | 102604          | BONNIE LINEHAN                              | 03/21/2025        | 39,550.00            |
| <b>03/21/2025 Total</b> |                 |   |                   | <b>\$ 88,074.67</b>  |

| <u>Check #</u>          | <u>Vendor #</u> | <u>Vendor Name</u>                      | <u>Check Date</u> | <u>Check Amount</u>    |
|-------------------------|-----------------|---|-------------------|------------------------|
| 321980                  | 100578          | MISSIONSQUARE RETIREMENT                | 03/25/2025        | 26,242.39              |
| 321981                  | 100578          | MISSIONSQUARE RETIREMENT                | 03/25/2025        | 32,581.80              |
| <b>03/25/2025 Total</b> |                 |   |                   | <b>\$ 58,824.19</b>    |
| 321992                  | 102256          | ARBITRAGE COMPLIANCE SPECIALISTS INC    | 03/26/2025        | 11,550.00              |
| 322017                  | 100586          | TRUCKER HUSS A PROFESSIONAL CORPORATION | 03/26/2025        | 12,462.00              |
| 322020                  | 102568          | WESTERN WOOD STRUCTURES INC             | 03/26/2025        | 16,984.00              |
| 322018                  | 100296          | WASHINGTON COUNTY                       | 03/26/2025        | 26,429.50              |
| 321998                  | 101144          | FIELDWORK DESIGN INC                    | 03/26/2025        | 30,744.25              |
| 322010                  | 101708          | P & C CONSTRUCTION CO                   | 03/26/2025        | 49,335.40              |
| 321993                  | 100125          | CITY OF BEAVERTON                       | 03/26/2025        | 73,621.73              |
| <b>03/26/2025 Total</b> |                 |   |                   | <b>\$ 221,126.88</b>   |
| 1099                    | 100157          | DELL MARKETING LP                       | 03/28/2025        | 34,526.28              |
| 1104                    | 100211          | NORTHWEST NATURAL GAS COMPANY           | 03/28/2025        | 42,011.86              |
| 1107                    | 100235          | PORTLAND GENERAL ELECTRIC               | 03/28/2025        | 51,565.55              |
| <b>03/28/2025 Total</b> |                 |   |                   | <b>\$ 128,103.69</b>   |
| <b>Grand Total</b>      |                 |   |                   | <b>\$ 4,044,960.59</b> |



# MEMORANDUM

**DATE:** April 28, 2025  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE:** **Legislative Update**

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At the board's May 14 meeting, Aisha Panas, deputy general manager, and Kylie Grunow with Meriwether Strategies, the district's state lobbyist, will present an update on the 2025 Oregon Legislative Session. The update will include information on bills that continue to move forward in the session, a discussion of bills that THPRD is actively monitoring, and an opportunity to provide feedback on additional bills of interest to the board.

The update will also include a recap of the two afternoons that THPRD board members spent in Salem on April 15 and 16 to visit legislators at the state Capitol, as well as the successful joint town hall for Congresswomen Bonamici and Salinas held at Conestoga Recreation & Aquatic Center on April 24.



# MEMORANDUM

**DATE:** May 1, 2025  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** **General Manager's Report**

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## **Bond Planning Update**

Projects from the district's 2008 bond measure are largely complete and staff have been evaluating projects and timelines for a potential bond replacement. At the May board meeting, staff will present example projects and seek input on topics such as the percentage of funds for new versus replacement projects, as well as the board's thoughts on the allocation of funds between the five categories: Recreation, Parks & Community Spaces, Buildings & Facilities, Environmental Stewardship, Accessible & Safe, and Connected Trails.

## **THPRD's 70th Anniversary**

Chelsea Nikirk, community engagement specialist, will share a brief update on the district's plans to honor THPRD's 70th anniversary throughout 2025.

## **Upcoming Events**

### **May**

| <b>Day</b> | <b>Event Name</b>                               | <b>Time</b>   | <b>Location</b>                       |
|------------|---|---------------|---------------------------------------|
| 16         | Wonderful World of Water Safety                 | 6 pm – 8 pm   | Conestoga Recreation & Aquatic Center |
| 17         | Oregon Chinese Coalition Culture Day Event      | 11 am – 4 pm  | Elsie Stuhr Center                    |
| 26         | Memorial Day Event (10 am band; 11 am ceremony) | 10 am – 12 pm | Veterans Memorial Park                |
| 28         | National Senior Health and Fitness Day          | All day       | Elsie Stuhr Center                    |
| 31         | Kickoff Pride Month Dance Party                 | 6 pm – 8 pm   | Conestoga Recreation & Aquatic Center |

### **June**

| <b>Day</b> | <b>Event Name</b>        | <b>Time</b> | <b>Location</b>               |
|------------|--------------------------|-------------|-------------------------------|
| 6          | Pride Party              | 6 pm – 9 pm | Garden Home Recreation Center |
| 15         | Sunset's Summer Kick Off | 1 pm – 4 pm | Sunset Swim Center            |
| 15         | EID ul-Adha Event        | 4 pm – 8 pm | Cedar Hills Park              |