



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Wednesday, April 12, 2023**

**5:15 pm Work Session
6:15 pm Executive Session
7:15 pm Regular Meeting**

AGENDA

1. [Work Session: District Budget Priority FY23/24 Update: Sustainable Operating and Financial Models – Future Planning](#)
2. Executive Session*
 - A. Legal
 - B. Land
3. Call Regular Meeting to Order
4. Action Resulting from Executive Session
5. Proclamations
 - A. [National Arab American Heritage Month](#)
 - B. [National Autism Awareness Month](#)
 - C. [National Volunteer Month](#)
6. Presentation: Volunteer Program Update and Volunteer of the Year Award
7. Audience Time**
8. Board Time
 - A. Committee Liaisons Updates
9. Consent Agenda***
 - A. [Approve: Minutes of March 8, 2023 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Resolution Authorizing Application to Local Government Grant Program](#)
 - E. [Award: Bronson Creek Greenway Enhancement Construction Contract](#)
10. Unfinished Business
 - A. [Approve: 2023 Strategic Plan](#)
 - B. [Information: General Manager's Report](#)
11. Adjourn

The THPRD Board of Director's April 12, 2023 Regular Meeting will be conducted electronically. Live streaming of this meeting will be available at www.youtube.com/watch?v=F_9exKCyw68 (work session) and www.youtube.com/watch?v=Z6xi_KhVBzY (regular meeting) and also posted on the district's website at www.thprd.org

***Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**** Audience Time / Public Testimony:** Testimony is being accepted for this meeting via email (written) or virtually via MS Teams (spoken).

If you wish to submit written testimony via email, please do so by 3 pm the day of the meeting to boardofdirectors@thprd.org Testimony received by the deadline will be read into the record during the

applicable agenda item, or Audience Time, with a 3-minute time limit. Testimony received regarding work session topics will be read during Audience Time.

If you wish to speak during the virtual meeting, please sign up by emailing boardofdirectors@thprd.org by 3 pm the day of the meeting with your name, email address, phone number and testimony topic. You will be provided additional instructions and a link to access the meeting. Testimony will be taken with a 3-minute time limit during the applicable agenda item, or Audience Time. Testimony received regarding work session topics will be taken during Audience Time.

*****Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

In compliance with the Americans with Disabilities Act (ADA), this material in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMORANDUM

DATE: April 4, 2023
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: **Information Regarding the April 12, 2023 Board of Directors Meeting**

Agenda Item #1 – [Work Session: District Budget Priority FY23/24 Update: Sustainable Operating and Financial Models – Future Planning](#)

Attached please find a memo announcing that a work session will be held at your meeting regarding future planning for sustainable operating and financial models.

Agenda Item #5 – Proclamations

A. [National Arab American Heritage Month](#)

Attached please find a proclamation declaring April as National Arab American Heritage Month.

B. [National Autism Awareness Month](#)

Attached please find a proclamation declaring April as National Autism Awareness Month.

C. [National Volunteer Month](#)

Attached please find a proclamation declaring April as National Volunteer Month.

Agenda Item #6 – Presentation: [Volunteer Program Update & Volunteer of the Year Award](#)

Attached please find a memo announcing that district staff will be in attendance to provide an update on the district's volunteer program and recognize Margaret Armstrong with the district's Volunteer of the Year award.

Agenda Item #9 – Consent Agenda

Attached please find the following consent agenda items for your review and approval:

A. [Approve: Minutes of March 8, 2023 Regular Board Meeting](#)

B. [Approve: Monthly Bills](#)

C. [Approve: Monthly Financial Statement](#)

D. [Approve: Resolution Authorizing Application to Local Government Grant Program](#)

E. [Award: Bronson Creek Greenway Enhancement Construction Contract](#)

Agenda Item #10 – Unfinished Business

A. [2023 Strategic Plan](#)

Attached please find a memo requesting board approval and adoption of the district's 2023 Strategic Plan. Aisha Panas, deputy general manager, and Bruce Barbarasch, Nature & Trails manager, will be at your meeting to answer any questions the board may have.

Action Requested: Board of directors' adoption of the 2023 Strategic Plan.

B. [General Manager's Report](#)

Attached please find the General Manager's Report for the April regular board meeting.

Other Packet Enclosures

- [Monthly Capital Report](#), [Bond Capital Report](#) & [System Development Charge Report](#)



MEMORANDUM

DATE: March 29, 2023
TO: Doug Menke, General Manager
FROM: Aisha Panas, Deputy General Manager
RE: **Work session: District Budget Priority FY23/24 Update: Sustainable Operating and Financial Models – Future Planning**

At the board's March 8, 2023 meeting, Aisha Panas, deputy general manager, and Holly Thompson, Communications director, provided an update on staff's work on one of the district budget priorities for next fiscal year: *Developing Sustainable Operating and Financial Models for the Future*. Following the presentation, staff committed to return in April for an additional work session to continue the discussion.

The April work session will explore strategies the district may pursue to develop long-term sustainable operating and financial models, as prioritized by the board of directors. Staff will prepare information for the board's consideration including impacts to current and future service levels based on budget projections, realistic operating scenarios given budget projections, and an examination of options to pursue for revenue enhancement, including the timeline and process for pursuing a potential voter-approved operating levy to help fund service delivery.



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, for over a century, Arab Americans have been making valuable contributions to virtually every aspect of American society: in medicine, law, business, education, technology, government, military service, culture; and

WHEREAS, since migrating to America, people of Arab descent have shared their rich culture and traditions with neighbors and friends; and

WHEREAS, Arab Americans have shared their resilient family values, strong work ethic, dedication education, tradition and culture, and added to the strength of our nation's democracy; and

WHEREAS, the history of Arab Americans in the U.S. remains neglected, or defaced by misconceptions, bigotry, and anti-Arab hate in the forms of crimes and hate speech; and

WHEREAS, Arab American issues, such as civil rights abuses, harmful stereotyping, religious bigotry, and bullying must be overcome in the forms of education, awareness, tolerance, and building new community connections and understanding; and

WHEREAS, the incredible contributions and heritage of Arab Americans have helped us become a better nation; and

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of April 2023 as

National Arab American Heritage Month

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 12th day of April, 2023.

Felicita Monteblanco, President

Barbie Minor, Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, Autism Spectrum Disorder is the result of a neurological disorder that can affect anyone, regardless of race, ethnicity, gender, or socioeconomic background; and

WHEREAS, Autism is a reality that affects millions of families every day, and while our nation has made progress in supporting those with Autism Spectrum Disorder we are only beginning to understand the factors behind the challenges they face; and

WHEREAS, THPRD is committed to ensuring that people living with autism have access to recreation and services needed to pursue their full potential and happiness; and

WHEREAS, the Centers for Disease Control and Prevention reports that 1 in 36 school-aged children have been identified with autism spectrums disorder; and

WHEREAS, THPRD is a leader in Access for All, championing inclusion services for people of all abilities to be able to fully participate in programs and activities; and

WHEREAS, THPRD is proud to offer adaptive programming, adaptive aquatics, water safety classes, and the Spring celebration with Quiet Egg Hunt.

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District, does hereby declare the month of April 2023 as

National Autism Awareness Month

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 12th day of April 2023.

Felicita Monteblanco, President

Barbie Minor, Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, volunteerism is about giving, contributing, and helping others throughout the community, and THPRD would not be able to achieve all that we do without the gift of service and the dedication of our volunteers; and

WHEREAS, THPRD's volunteers serve in a variety of ways from helping with community events, habitat and natural area restorations, park and trail clean-ups, nature education, summer youth volunteers, sporting events, and so much more; and

WHEREAS, last year more than 2,400 people contributed almost 28,500 hours to THPRD; and

WHEREAS, the value of volunteer's contributions to THPRD is nearly \$854,000 dollars; and

WHEREAS, volunteerism brings us together as a community, breaks down barriers, and provides everyone an opportunity to better our park and recreation system; and

WHEREAS, THPRD's volunteers help the district fulfill our mission to provide high-quality park and recreation facilities, programs, services, and natural areas that meet the needs of the diverse community we serve;

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of April 2023 as

National Volunteer Month

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 12th day of April, 2023.

Felicita Monteblanco, President

Barbie Minor, Secretary



MEMORANDUM

DATE: April 3, 2023
TO: Doug Menke, General Manager
FROM: Holly Thompson, Communications Director
RE **Volunteer Program Update and Volunteer of the Year Award**

Melissa Marcum, volunteer services specialist, and Lulú Ballesteros, equity and engagement manager, will share with the board an overview of the work of district volunteers supporting THPRD programs and activities throughout the past year.

Staff will also be honoring Margaret Armstrong, a founding member of the Friends of the Tualatin Hills Nature Park, for her decades of volunteer service to the district. Margaret has been instrumental in the twice-yearly native plant sales, as well as many other projects over the years.

The Volunteer of the Year award was established this year to honor outstanding individuals for their invaluable contributions to THPRD. Margaret was nominated by staff who have worked with her closely at the Tualatin Hills Nature Center and was selected for the award by members of the district's Programs & Events Advisory Committee for her many contributions.



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Wednesday, March 8, 2023, at 5:30 pm.

Present:

Felicita Monteblanco	President/Director
Barbie Minor	Secretary/Director
Alfredo Moreno	Secretary Pro-Tempore/Director
Heidi Edwards	Director
Tya Ping	Director
Doug Menke	General Manager

Agenda Item #1 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, March 8, 2023, at 5:30 pm.

Agenda Item #2 – Proclamations

A. National Developmental Disabilities Month

Jared Grafenauer, adaptive and inclusion specialist, read into the record a proclamation on behalf of the THPRD Board of Directors declaring March as National Development Disabilities Month.

B. Women’s History Month

The board members read into the record a proclamation declaring March as Women’s History Month. General Manager Doug Menke offered comments recognizing the strong female leadership at THPRD, including on its board of directors, as well as the recent promotions of four staff members into key management positions: Aisha Panas, deputy general manager; Lulú Ballesteros, equity & engagement manager; Emily Kent, Sports & Inclusion manager; and, Kristin Smith, Recreation manager.

On behalf of President Monteblanco, Heidi Edwards provided a brief overview of the activities and events THPRD is hosting in honor of National Developmental Disabilities Month and Women’s History Month.

Agenda Item #3 – Audience Time

Tom Hjort, 15715 SW Division Street, Beaverton, is before the board of directors this evening as a member of the Friends of Cooper Mountain Nature Park (CMNP). Tom stated that the Friends of CMNP request that THPRD place Cooper Mountain as a line item under Metro Local Share dollars in its upcoming 2023-24 budget. The group is asking Washington County, City of Beaverton and City of Tigard, to do the same. Though Metro has the primary responsibility, it is looking to partner with benefiting jurisdictions in securing lands on Cooper Mountain and THPRD’s local share dollars are an appropriate funding source by which the district can participate in expanding CMNP. Setting aside local share dollars for this purpose meshes perfectly with the intent of the 2019 Metro Parks and Nature bond measure. Expanding CMNP will exponentially increase its value as home for a diversity of birds and animals, as well as rare native plants. According to Metro, the minimum size needed to protect habitat and diversity is 700 acres; the CMNP occupies only 231 acres. The park is also accessible to a large and diverse urban and suburban population of 200,000 to 250,000 people. Few, if any, large natural areas exist near THPRD that are suitable for creating a nature park, and the opportunity to expand CMNP will soon be lost due to the planned development of 5,000 home sites near its boundaries.

Tya Ping read into the record written testimony received from the Friends of Cooper Mountain Nature Park (CMNP) requesting that THPRD place Cooper Mountain as a line item under Metro Local Share dollars in its upcoming 2023-24 budget. The testimony noted that last year, THPRD received an allocation of \$8,628,870 from Metro designated to support THPRD's Local Share projects. Subsequently, THPRD approved four needed park, trail, and natural area capital projects. THPRD has consistently directed attention to the need to expand CMNP and last October, the Friends of CMNP issued a Request for Action to Metro regarding Metro's land acquisition effort in the Cooper Mountain target area. In the 28 years since the initial Metro natural area bond measure, only one-third of Metro's 700-acre natural area core component acquisition goal for the 5,000-acre Cooper Mountain target area has been purchased. The preponderance of sensitive natural resource areas on Cooper Mountain remains unprotected and development is on the horizon with the City of Beaverton's impending annexation of the area. This past April, the Metro Council re-stated within its 2019 Parks and Nature Bond Measure Refinement Plan resolution its intention that the Cooper Mountain target area host a "regionally significant natural area with a core component of 700 acres to support a diversity of plant and animal life and sustain key biological features." However, as previously mentioned, progress toward this 700-acre objective has been stalled for years. Metro has indicated that it does not want to fund all the necessary acquisitions on Cooper Mountain alone and would like to see partnering by the benefiting local jurisdictions. Friends of CMNP recognize and appreciate that Metro must take the lead in the bond-funded acquisition of additional land for the nature park and likewise believe that local jurisdictions, namely Beaverton, Washington County, Tigard and THPRD, need to commit dollars and resources in support of the target area objectives for Cooper Mountain. The best path by which THPRD can do this is through THPRD's dedication of a significant percentage of its Local Share funds to Cooper Mountain.

President Montebianco addressed this evening's testimony, noting that the board appreciates the activism and passion for Cooper Mountain Nature Park and that the board has also been active in this effort; more information as to those efforts will be provided during the board's committee liaisons updates next. She appreciates the Friends of CMNP's enthusiasm, support, and keeping the district accountable.

- ✓ General Manager Doug Menke added that the district's local share projects were presented to Metro and accepted, but there might be additional local share funds available as the projects progress. However, the district's system development charge funds would be an appropriate source for CMNP land acquisition efforts and district staff plan to bring recommendations and options for the board's consideration in the next few months.

Agenda Item #4 – Board Time

A. Committee Liaisons Updates

Alfredo Moreno provided the following updates and comments during board time:

- ✓ Participated in a recent tour of Cooper Mountain Nature Park where attendees included a cross-section of elected officials and/or their staff from state, regional, county, and city levels. The common impression is one of awe for the site's uniqueness. The board plans to continue to connect our local decision makers with the physical park and share the opportunities available to make it a crown jewel for generations to come.
- ✓ Recognized that today is International Women's Day and described the strong female leadership in our region at this point in time. He expressed appreciation for his fellow board members, as well as other female elected officials, volunteers, and public servants who are improving our communities and building the path for future female leaders.

Ty Ping provided the following updates and comments during board time:

- ✓ Recently met with City of Beaverton Councilor Allison Tivnon who raved about her tour of Cooper Mountain Nature Park, who plans to take family members there. She thanked district staff for all of their educational efforts in helping impact what a special site it is.

- ✓ The most recent Nature & Trails Advisory Committee meeting included a review of the Nature & Trails Functional Plan for the benefit of the committee's new members and brainstorming the committee's focus areas for 2023.

Heidi Edwards provided the following updates and comments during board time:

- ✓ Thanked President Monteblanco and district staff for the coordination efforts in scheduling the tours of Cooper Mountain Nature Park and commented on the timing of it being budget season in regards to the requests for funding of the expansion efforts.
- ✓ The Fiduciary Committee is working on the development of a FAQ so that the district's pension plan can be better understood by its participants. She thanked district staff for their help in putting together this information.

President Monteblanco thanked her fellow board members and district staff for the various ways they show up and engage to serve the community.

Agenda Item #5 – Consent Agenda

Alfredo Moreno moved that the board of directors approve consent agenda items (A) Minutes of February 8, 2023 Regular Board Meeting, (B) Monthly Bills, and (C) Monthly Financial Statement, and (D) Heckman Lane Neighborhood Park & Community Trail Consultant Contract. Tya Ping seconded the motion. Roll call proceeded as follows:

Heidi Edwards	Yes
Barbie Minor	Yes
Tya Ping	Yes
Alfredo Moreno	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #6 – Unfinished Business

A. Strategic Plan Development

As stated in the memo included within the board of director's information packet, with the culmination and adoption of the district's updated 2023 Comprehensive Plan, staff have been hard at work drafting the accompanying Strategic Plan which will help them to carry out the initial recommendations identified in the comp plan over the next three-to-five-year period. A working group has been formed with staff representatives for the further development of each of the ongoing and near-term recommendations identified in the comp plan. This working group will develop action plans, identify ownership responsibility, and describe milestones for each ongoing and near-term recommendation noted in the comp plan. District staff anticipates bringing a draft Strategic Plan before the board for consideration of adoption at its April regular meeting.

Aisha Panas, deputy general manager, and Bruce Barbarasch, Nature & Trails manager, provided an overview of the Strategic Plan development process and timeline via a PowerPoint presentation, a copy of which was entered into the record, and offered to answer any questions the board may have.

President Monteblanco commented that she likes the idea of having stretch goals and thanked district staff for their work on this document.

B. 2023 Legislative Update & Resolution Establishing Legislative Advocacy Procedures and Advocacy Priorities

Aisha Panas, deputy general manager, and Kylie Grunow, state legislative consultant for the district, provided a detailed update on current legislative activities via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- 2023 THPRD Legislative Priorities
 - Position statements guide advocacy efforts
 - Federal and state legislative platforms have been updated
 - Added: Climate Adaptation & Community Resiliency
- Federal Activities
 - Funding opportunities announced – Senate & House
 - Connecting federal lobbyists with grants administrator
- State Legislature Session Update
 - Working with ORPA and SDAO to monitor and track bills
 - Upcoming deadlines:
 - March 17: all bills must have a work session posted
 - April 4: all bills must have moved from first chamber
- Bills of Interest: Local Agency Control & Authority
 - SB 858: Authorizes formation of children’s service districts and is unchanged from last year’s bill
 - THPRD submitted a letter in opposition, along with ORPA, SDAO, etc.
 - HB 3515: Provides that cities with a population greater than 600,000 may refer a ballot measure to electors to form a park and recreation district with the city council to govern
 - Put forward by Portland Parks & Recreation
 - THPRD, ORPA, SDAO and others have concerns about precedent and unintended consequences.
 - ✓ President Monteblanco commented on the intent versus impact of this bill, noting that while the district wants to support our partners at Portland Parks & Recreation to be able to do their important work, there are some education opportunities in terms of the potential impact of this bill. She would consider opposing this bill as drafted.
 - ✓ Tya Ping asked for clarification regarding how this bill might directly impact THPRD. Discussion took place regarding the amendments that have been suggested so far, such as clarifying that this bill would apply only to areas for which no current special district currently exists, and concerns regarding the potential for encroachment into or the taking over of existing special districts, as well as the educational opportunity regarding the role of special districts. Tya supports opposing the bill as currently drafted.
 - ✓ Heidi Edwards, Barbie Minor and Alfredo Moreno expressed agreement with previous comments and also oppose the bill as currently drafted.
 - Others: HB 2011 (worker protection), HB 3205 (pay equity), SB 754 (recreational liability).
- Bills of Interest: System Development Charges (SDCs)
 - HB 2984: Allows conversion of commercial buildings to workforce housing; prohibits, for such conversions, local governments from enforcing parking minimums and suspends collection of system development charges
 - THPRD submitted a letter outlining concerns with prohibition of SDCs
 - HB 2260: Relating to SDCs and affordable housing; this was a placeholder bill from Representative Lively as a follow-up to last year’s SDC study
 - This bill was recently pulled from hearing and will likely not be moving forward; instead, a workgroup will likely be formed and THPRD has expressed interest in participating
 - SB 998: Another SDC related bill, but part of a bigger housing package so unclear of trajectory

- Bills of Interest: Equitable Access to Parks & Recreation
 - HB 2717: Establishes oversight of outdoor preschool programs by Office of Child Care; prescribes requirements for licensure as outdoor preschool program
 - Amended to clarify that it will not change licensure for government agencies or recorded programs
 - HB 3212: Directs Oregon Parks and Recreation Department to conduct study to determine feasibility of authorizing use of electric assisted bicycles on public trails that allow for use of nonmotorized bicycles
 - ORPA is considering potential amendments to study to address consistency of rules and support equity/access
 - Various housing and homelessness bills are in process and being monitored
- Bills of Interest: State Funding for Trails, Parks & Recreation
 - SB 5527: Oregon Parks and Recreation Department agency budget bill
 - THPRD is monitoring with ORPA
 - SB 531: Establishes Summer and Afterschool Learning and Enrichment Grant Program
 - THPRD submitted letter of support for the funding and outlined how the district utilized funding during 2021-2023 biennium
- Bills of Interest: Climate Adaptation & Community Resiliency
 - HB 3016: Establishes Community Green Infrastructure Grant Program, Infrastructure Fund, and Task Force Directs State Forestry Department to acquire and maintain urban tree canopy assessment tool; directs department to develop emerald ash borer assistance program
 - THPRD submitted letter of support
 - HB 2835: Directs Oregon Department of Fish and Wildlife to establish pilot program to award grants for recreational fishing facilities within urban growth boundary
 - As written, grants could only go to cities, counties, and nonprofits; THPRD is working with the sponsor and ORPA to broaden eligibility
 - Monitoring bills that offer rebates for electric vehicle purchases, emissions changes, community resilience hubs, address carbon sequestration, and policymaking around climate
- Legislative Advocacy Procedures Resolution
 - Outlines the district's legislative priorities
 - Describes and streamlines advocacy and reporting process
 - Identifies "district officials" who may advocate on behalf of THPRD

Aisha and Kylie concluded their presentation by noting that legislative visits in Salem are being coordinated for the board members' participation on April 5 and offered to answer any questions the board may have.

President Montebianco commented that she appreciates the efficiency provided by the resolution under consideration this evening. Regarding the SDC legislation in process, she believes that THPRD has set a good example through its thoughtful SDC policies and although she understands the reasons behind wanting to cut SDCs in order to enable affordable housing, she would at least like to hear more conversations from our elected officials regarding what it would mean to cut SDCs.

- ✓ Kylie expressed agreement, noting that if a workgroup is formed, that would be a great place for the district to contribute and share some of the good work and challenges that it has gone through in this area. When the draft SDC study was presented in October, THPRD shared feedback which resulted in some changes recognizing the critical roles SDCs play in particular for parks and recreation.

Barbie Minor moved that the board of directors approve Resolution No. 2023-03 to establish legislative advocacy procedures and advocacy priorities. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Tya Ping	Yes
Alfredo Moreno	Yes
Heidi Edwards	Yes
Barbie Minor	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #7 – New Business

A. District Budget Priority FY23/24 Update: Sustainable Operating and Financial Models – Future Planning

Aisha Panas, deputy general manager, and Holly Thompson, Communications director, provided a detailed update on staff's work on one of the district's budget priorities for next fiscal year, *Develop Sustainable Operating and Financial Models for the Future*. The presentation was provided via PowerPoint, a copy of which was entered into the record, and included an overview of the district's operating budget challenges and a high-level outline of options the district may wish to explore to ensure the necessary funding to maintain existing service levels:

- Why are we prioritizing future budget planning?
 - A need to balance our services, big ideas, and commitment to community vision within the constraints of our budget
- What is causing pressure on our budget?
 - Pandemic (closures & changes to demand), inflation, labor market, part-time pay increases, class/comp increases for full-time employees, new parks & trails, pension funding, pay equity
- How are we doing compared to our partners?
 - Washington County: \$25 million shortfall
 - City of Beaverton: \$10 million shortfall
- Where does the district stand today financially?
 - General Fund revenue is down \$8.4 million (10.1% of budgeted amount)
- Where do we stand in terms of facilities & operations?
 - All of our facilities are still operating very different versus pre-pandemic
- Where do we stand in terms of programming?
 - With limited resources we are leading with our values:
 - Funding mobile recreation free programming
 - Reduced staffing means less programming options
 - Expanding Centro de Bienvenida and access to Financial Aid Program
 - Changes to events (smaller, co-produced, culturally specific)
- Where are we in terms of personnel?
 - Low staffing levels = salary savings but hinders our ability to offer programming or earn revenue, which is leading to overall shortfalls
- Looking ahead we must adjust our approach
 - Within 5 years without course correction, we would need to cut \$16 Million or 21% of our annual budget to balance
- Where do we go from here?
 - Building a plan of action
 - Good news: we've got some time
 - Look to our Values and Priorities and let them guide our choices
 - Identify opportunities to increase revenues
- Leading with our Values
 - Leading with Equity with Special Attention to Racial Equity

- Environmental Stewardship
- Commitment to Community Vision
- Leading with our Budget Priorities
 - Invest in our Employees & Technology
 - Focus on Strengthening Programming Opportunities
 - Develop Sustainable Operating and Financial Models for the Future
- Revenue enhancement activities
 - Financial Futures Work Group
 - Investigating expanded revenue opportunities
 - Rethinking district's revenue approach (cost recovery)
 - Balancing our equity values within resource constraints
 - Focus on sustainable revenue options versus one-time fixes
 - Area partners rely on Operating Levies
- Next steps
 - What size/scope do we want THPRD to be?
 - Is our goal to maintain what we have today?
 - What would we look like if we were sized within a smaller budget?
 - Levy option/research
 - What would a levy option look like?
 - Timing & public involvement approach
 - Strategy to mitigate harm to most cost-sensitive patrons

Aisha and Holly concluded their presentation by noting that district staff will plan to present to the board on this topic again in April taking into consideration the board's feedback this evening, and offered to answer any questions they may have.

Tya Ping inquired whether the district would still have a future budget shortfall if participation and programming numbers were back to pre-pandemic levels.

- ✓ General Manager Doug Menke replied that while it would help, it wouldn't be enough to make up the full difference. A more thorough comparison of this information could be provided at the April meeting.

Tya asked whether the district has considered offering programming that would provide more consistent revenue streams, such as fulltime preschool or childcare services, that have more reliable participation numbers. She described an idea of dedicating a few of the district's existing centers to such models, including some traditional programming for these age groups.

- ✓ Aisha described how the district's service assessment model consistently evaluates the success of our programs in order to enable the district opportunities to adjust. For example, pre-pandemic the district's afterschool programs were at capacity and the district was exploring options for expansion; however, post-pandemic, these programs have not been as popular. District staff is exploring all types of revenue producing opportunities for which we can successfully staff in order to bring in additional revenue.
- ✓ General Manager Doug Menke added that the diverse population the district serves also results in a great diversity of programming opportunities, including creating opportunities for the community to try new experiences.

Tya referenced the district's Vision Action Plan, the bulk of which was completed before the pandemic, and inquired whether the district should reengage the community to reconfirm what matters most to them now in relation to what they may be willing to support via an operating levy and different funding levels.

- ✓ Holly described the philosophical interpretation of the Vision Action Plan, noting that the purpose of the plan is to give the district a good foundation in understanding its community's priorities over the next 15-20 years. The information within the plan serves the district well today, even post pandemic, because it is purposefully broad in its overarching areas like diversity, access, and environmental stewardship. How the district actualizes those ideals is decided via the public involvement processes for specific

projects. The district will utilize the vision in terms of what the community expects from it, while also starting the conversation regarding the realities of our revenues and expenditures and the resulting public outreach will help clarify how the community wants the future of THPRD to look. Lastly, Holly added that the five-year projection presented this evening was taking into consideration full program utilization and full staffing levels.

Heidi Edwards commented that wages, benefits, and utilities are likely to continue increasing, and are being experienced across the public and private sectors. While district staff can be creative in programming and revenue generation opportunities, she is unsure whether that alone will be able to keep pace with these escalating costs. She feels reassured by the community's past support of its local government agencies through approval of funding measures. The recent communications received from the public wanting more programming, such as swim lessons and expanded hours at the Elsie Stuhr Center, are a good public engagement opportunity to express why we can't provide those services right now. She feels optimistic about moving forward with an operating levy and looks forward to learning more about the numbers needed by which to maintain the district, or hopefully improve upon current service levels.

Alfredo Moreno stated that he believes that any investment in THPRD would be an extremely wise investment by the community as it is a well-run organization with plenty to offer and highly utilized by the community. As a board member, he is confident in district staff and the district's ability for a successful operating levy. He feels that it will be important to be able to describe to the public what other actions the district will be taking, in addition to an operating levy, to show that the district is doing its part while also asking the public for an additional investment.

Barbie Minor described how the district has done such a good job working within its funding limitations for so long that the realities of these struggles haven't been exposed until now. While she is grateful staff are so programmatically creative and able to scale back at the same time, such efforts are not going to be able to solve the overall budget shortfall. She would like to see the district remain accessible and thoughtful around programming for everyone, and at the same time let the data show where the public sentiment may be and what the options are. She looks forward to seeing what the revenue enhancements may be in addition to consideration of a levy.

President Montebianco expressed agreement with the board members' comments, noting that she struggles with what an operating levy might mean in terms of the cost to a community member to live here. However, she also acknowledges that in a growing community and in an organization that values pay equity, some tough decisions need to be made. She would like to better understand realistically what the district's other options are in order to be as informed as possible so that if the board decides to move forward with an operating levy, it can also talk about the tough considerations and discussions that were had prior to making that decision.

General Manager Doug Menke commented that we all have a vision of what the park district is, and the reality is that to positively impact quality of life long-term requires an investment from the community and THPRD is the right player to invest in.

Agenda Item #8 – Adjourn

There being no further business, the meeting was adjourned at 7:40 pm.

Felicita Montebianco, President

Barbie Minor, Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
90202	2/2/2023	GOVERNMENTJOBS.COM INC	125.00
ACH	2/16/2023	BRUCE, VIRGINIA	3,511.20
		Advertising	\$ 3,636.20
317679	2/1/2023	ASA CONSTRUCTION LLC	79,225.69
ACH	2/1/2023	DAVID EVANS & ASSOCIATES INC	2,097.23
		Capital Outlay - ADA Projects	\$ 81,322.92
90223	2/2/2023	TUALATIN VALLEY WATER DISTRICT	103.00
90255	2/2/2023	OREGON DEPARTMENT OF STATE LANDS	1,242.00
ACH	2/8/2023	SCHOLLS VALLEY NATIVE NURSERY	16,418.00
317754	2/22/2023	BCI CONTRACTING INC	11,138.75
ACH	2/22/2023	CASCADE ENVIRONMENTAL GROUP LLC	6,334.00
		Capital Outlay - Bond - Natural Resources Projects	\$ 35,235.75
317689	2/1/2023	NV5 / GEODESIGN INC / WHPACIFIC	1,260.00
317782	2/22/2023	WASHINGTON COUNTY - LAND USE & TRANSPORTATION	1,300.00
		Capital Outlay - Bond - Youth Athletic Field Development	\$ 2,560.00
317690	2/1/2023	NW OFFICE INTERIORS INC	75,518.01
317694	2/1/2023	WMS AQUATICS	6,212.41
ACH	2/1/2023	GRIFFITH ROOFING COMPANY	31,254.97
90181	2/2/2023	KOEBER'S INC	4,007.50
90290	2/2/2023	CANYON GLASS INC	3,372.60
90313	2/2/2023	LOVETT INC	4,331.50
317713	2/8/2023	LOW VOLTAGE NW LLC	2,773.50
317757	2/22/2023	CHRISTENSON ELECTRIC INC	4,275.25
317768	2/22/2023	LOW VOLTAGE NW LLC	4,894.96
		Capital Outlay - Building Replacements	\$ 136,640.70
90192	2/2/2023	BERRY DUNN MCNEIL AND PARKER LLC	6,233.00
		Capital Outlay - ERP Software	\$ 6,233.00
317718	2/8/2023	NORTHWEST PLAYGROUND EQUIPMENT INC	3,237.33
		Capital Outlay - Facility Challenge Grants	\$ 3,237.33
90250	2/2/2023	NORTHWEST AUTO ACCESSORIES INC	8,439.43
		Capital Outlay - Fleet Maintenance Replacements	\$ 8,439.43
317718	2/8/2023	NORTHWEST PLAYGROUND EQUIPMENT INC	1,216.60
ACH	2/16/2023	3J CONSULTING INC	1,975.00
317759	2/22/2023	DKS ASSOCIATES	1,350.00
		Capital Outlay - Park & Trail Improvements	\$ 4,541.60
90206	2/2/2023	MILLER NASH GRAHAM & DUNN LLP	3,888.00
317732	2/8/2023	WASHINGTON COUNTY - LAND USE & TRANSPORTATION	12,330.00
		Capital Outlay - SDC - Park Development/Improvement	\$ 16,218.00

Check #	Check Date	Vendor Name	Check Amount
90206	2/2/2023	MILLER NASH GRAHAM & DUNN LLP	810.00
ACH	2/8/2023	ROACH, GEOFFREY W	2,250.00
		Capital Outlay - SDC - Professional Services	\$ 3,060.00
90211	2/2/2023	GOVERNMENT FINANCE OFFICERS ASSOCIATION	1,309.50
		Conferences	\$ 1,309.50
317783	2/22/2023	WASHINGTON FEDERAL NA	2,868.26
		Debt Service-Interest	\$ 2,868.26
317783	2/22/2023	WASHINGTON FEDERAL NA	16,176.43
		Debt Service-Principal	\$ 16,176.43
90211	2/2/2023	GOVERNMENT FINANCE OFFICERS ASSOCIATION	580.00
		Dues & Memberships	\$ 580.00
ACH	2/1/2023	PORTLAND GENERAL ELECTRIC	61,537.30
ACH	2/8/2023	PORTLAND GENERAL ELECTRIC	6,237.35
ACH	2/16/2023	PORTLAND GENERAL ELECTRIC	1,548.40
ACH	2/22/2023	PORTLAND GENERAL ELECTRIC	35,257.66
		Electricity	\$ 104,580.71
317673	2/1/2023	KAISER FOUNDATION HEALTH PLAN	233,520.41
317674	2/1/2023	MODA HEALTH PLAN INC	26,779.04
317675	2/1/2023	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA	10,693.24
317677	2/1/2023	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA	1,867.90
ACH	2/9/2023	BENEFITED LLC	3,850.00
		Employee Benefits	\$ 276,710.59
317739	2/9/2023	PACIFICSOURCE ADMINISTRATORS INC	2,026.56
317741	2/9/2023	US BANK FBO: THPRD RETIREMENT PLAN	12,203.19
ACH	2/9/2023	MISSIONSQUARE RETIREMENT	54,033.03
ACH	2/9/2023	OREGON DEPARTMENT OF JUSTICE	1,449.23
ACH	2/13/2023	THPRD - EMPLOYEE ASSOCIATION	10,173.78
317787	2/27/2023	PACIFICSOURCE ADMINISTRATORS INC	6,479.10
317790	2/27/2023	US BANK FBO: THPRD RETIREMENT PLAN	12,204.00
ACH	2/27/2023	MISSIONSQUARE RETIREMENT	53,972.48
ACH	2/27/2023	OREGON DEPARTMENT OF JUSTICE	1,449.23
		Employee Deductions	\$ 153,990.60
ACH	2/1/2023	NORTHWEST NATURAL GAS COMPANY	65,944.70
ACH	2/8/2023	NORTHWEST NATURAL GAS COMPANY	12,572.88
ACH	2/22/2023	NORTHWEST NATURAL GAS COMPANY	1,397.04
		Heat	\$ 79,914.62
ACH	2/8/2023	PORTLAND ENERGY BASKETBALL LLC	8,529.00
		Instructional Services	\$ 8,529.00

Check #	Check Date	Vendor Name	Check Amount
317688	2/1/2023	KONE INC	2,113.92
90181	2/2/2023	KOEBER'S INC	672.19
90187	2/2/2023	BEAVERTON AUTO PARTS	1,197.44
90212	2/2/2023	REXIUS FOREST BY PRODUCTS INC	6,750.00
90216	2/2/2023	AMAZON.COM	265.49
90221	2/2/2023	AMAZON.COM	13.99
90254	2/2/2023	COOK SECURITY GROUP	3,737.08
90257	2/2/2023	WASTE MANAGEMENT OF OREGON INC	3,346.01
90262	2/2/2023	PERFORMANCE SYSTEMS INTEGRATION LLC	2,880.00
90270	2/2/2023	GUARANTEED PEST CONTROL SERVICE CO INC	1,812.00
90320	2/2/2023	AIRGAS NORPAC INC	173.60
90336	2/2/2023	TURF STAR WESTERN	1,339.99
90345	2/2/2023	RMT EQUIPMENT	1,867.73
90361	2/2/2023	SAVATREE, LLC	1,426.00
90372	2/2/2023	CANTEL SWEEPING	1,623.85
317768	2/22/2023	LOW VOLTAGE NW LLC	194.00
ACH	2/22/2023	HYDRO CLEAN ENVIRONMENTAL LLC	6,600.00
		Maintenance Services	\$ 36,013.29
ACH	2/1/2023	WALTER E NELSON COMPANY	2,765.02
90186	2/2/2023	COMMERCIAL AIR FILTRATION	3,177.42
90195	2/2/2023	POOL & SPA HOUSE INC	2,889.37
90216	2/2/2023	AMAZON.COM	54.68
90221	2/2/2023	AMAZON.COM	489.88
90222	2/2/2023	HOME DEPOT CREDIT SERVICES	4,228.90
90244	2/2/2023	OFFICE DEPOT INC	259.90
90246	2/2/2023	HYDER GRAPHICS	1,223.50
90264	2/2/2023	IMPACT SIGN COMPANY	450.00
90313	2/2/2023	LOVETT INC	395.00
90320	2/2/2023	AIRGAS NORPAC INC	4,485.02
90334	2/2/2023	REFRIGERATION SUPPLIES DISTRIBUTOR	3,189.49
90339	2/2/2023	PARR LUMBER CO	1,094.92
ACH	2/8/2023	STEP FORWARD ACTIVITIES INC	5,925.12
ACH	2/8/2023	WALTER E NELSON COMPANY	1,393.58
ACH	2/16/2023	WALTER E NELSON COMPANY	1,366.93
		Maintenance Supplies	\$ 33,388.73
90209	2/2/2023	RICOH USA INC	1,732.34
90213	2/2/2023	AT&T MOBILITY	172.92
90216	2/2/2023	AMAZON.COM	328.05
90221	2/2/2023	AMAZON.COM	141.42
90244	2/2/2023	OFFICE DEPOT INC	1,281.75
90263	2/2/2023	PACIFIC OFFICE AUTOMATION	1,058.00
90292	2/2/2023	CDW GOVERNMENT INC	490.32
		Office Supplies	\$ 5,204.80
ACH	2/1/2023	LITHTEX INC	20,512.20
317719	2/8/2023	QUADIENT FINANCE USA INC	1,000.00
		Postage	\$ 21,512.20

Check #	Check Date	Vendor Name	Check Amount
90264	2/2/2023	IMPACT SIGN COMPANY	900.00
90321	2/2/2023	TYLER TECHNOLOGIES INC	1,241.94
		Printing & Publication	\$ 2,141.94
ACH	2/1/2023	GRUNOW, KYLIE	1,500.00
ACH	2/1/2023	SMITH DAWSON & ANDREWS	3,000.00
90202	2/2/2023	GOVERNMENTJOBS.COM INC	130.00
90206	2/2/2023	MILLER NASH GRAHAM & DUNN LLP	16,505.50
90232	2/2/2023	DELL MARKETING L P	1,767.92
90292	2/2/2023	CDW GOVERNMENT INC	7,408.56
317706	2/8/2023	DESIGN CONCEPTS CLA INC	3,150.00
ACH	2/9/2023	BENEFITED LLC	365.75
317742	2/16/2023	BLACK BALD FILMS LLC	4,000.00
317774	2/22/2023	RESOURCES INVESTMENT ADVISORS LLC	6,028.59
317787	2/27/2023	PACIFICSOURCE ADMINISTRATORS INC	727.50
		Professional Services	\$ 44,583.82
90183	2/2/2023	FITNESS EQUIPMENT SPECIALIST	2,286.86
90209	2/2/2023	RICOH USA INC	98.89
90216	2/2/2023	AMAZON.COM	565.90
90221	2/2/2023	AMAZON.COM	376.84
90222	2/2/2023	HOME DEPOT CREDIT SERVICES	199.95
90244	2/2/2023	OFFICE DEPOT INC	179.41
90246	2/2/2023	HYDER GRAPHICS	17,803.50
90279	2/2/2023	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	2,029.00
90359	2/2/2023	WIRED FOX TECHNOLOGIES	1,592.00
317767	2/22/2023	KORE GROUP	1,104.09
		Program Supplies	\$ 26,236.44
90257	2/2/2023	WASTE MANAGEMENT OF OREGON INC	5,934.70
90323	2/2/2023	PRIDE DISPOSAL COMPANY	1,319.69
		Refuse Services	\$ 7,254.39
90209	2/2/2023	RICOH USA INC	3,513.40
90222	2/2/2023	HOME DEPOT CREDIT SERVICES	1.00
		Rental Equipment	\$ 3,514.40
317705	2/8/2023	DATAComm LLC	3,250.00
		Security Cameras	\$ 3,250.00
90244	2/2/2023	OFFICE DEPOT INC	497.37
		Small Furniture & Equipment	\$ 497.37
317692	2/1/2023	TUALATIN SOIL AND WATER CONSERVATION DISTRICT	2,600.00
ACH	2/1/2023	TRUVIEW BSI LLC	1,258.77
ACH	2/1/2023	ROGER N SMITH ASSOCIATES INC	3,023.00
90202	2/2/2023	GOVERNMENTJOBS.COM INC	19,918.96
90204	2/2/2023	SMARTSHEET	3,300.00
90301	2/2/2023	RECONYX INC	2,156.33
90308	2/2/2023	SOUND SECURITY INC	13,531.68

Check #	Check Date	Vendor Name	Check Amount
90361	2/2/2023	SAVATREE, LLC	9,593.25
317699	2/8/2023	AVERTIUM LLC	25,208.00
ACH	2/22/2023	TRUVIEW BSI LLC	1,650.48
		Technical Services	\$ 82,240.47
90193	2/2/2023	ALLSTREAM BUSINESS US	6,754.94
90194	2/2/2023	ALLSTREAM BUSINESS US	6,816.42
90213	2/2/2023	AT&T MOBILITY	9,494.97
		Telecommunications	\$ 23,066.33
317703	2/8/2023	CECO INC	2,197.76
317756	2/22/2023	CECO INC	2,570.84
317780	2/22/2023	TUALATIN VALLEY WATER DISTRICT	2,567.58
		Vehicle Gas & Oil	\$ 7,336.18
90223	2/2/2023	TUALATIN VALLEY WATER DISTRICT	24,489.26
90258	2/2/2023	WEST SLOPE WATER DISTRICT	1,177.89
90369	2/2/2023	BEAVERTON , CITY OF	11,522.36
90371	2/2/2023	BEAVERTON , CITY OF	5,355.41
90373	2/2/2023	BEAVERTON , CITY OF	6,459.99
90374	2/2/2023	BEAVERTON , CITY OF	4,670.88
		Water & Sewer	\$ 53,675.79
ACH	2/1/2023	DELL MARKETING L P	27,877.48
		Workstations/Notebooks	\$ 27,877.48
Grand Total			\$ 1,323,578.27



Tualatin Hills Park & Recreation District

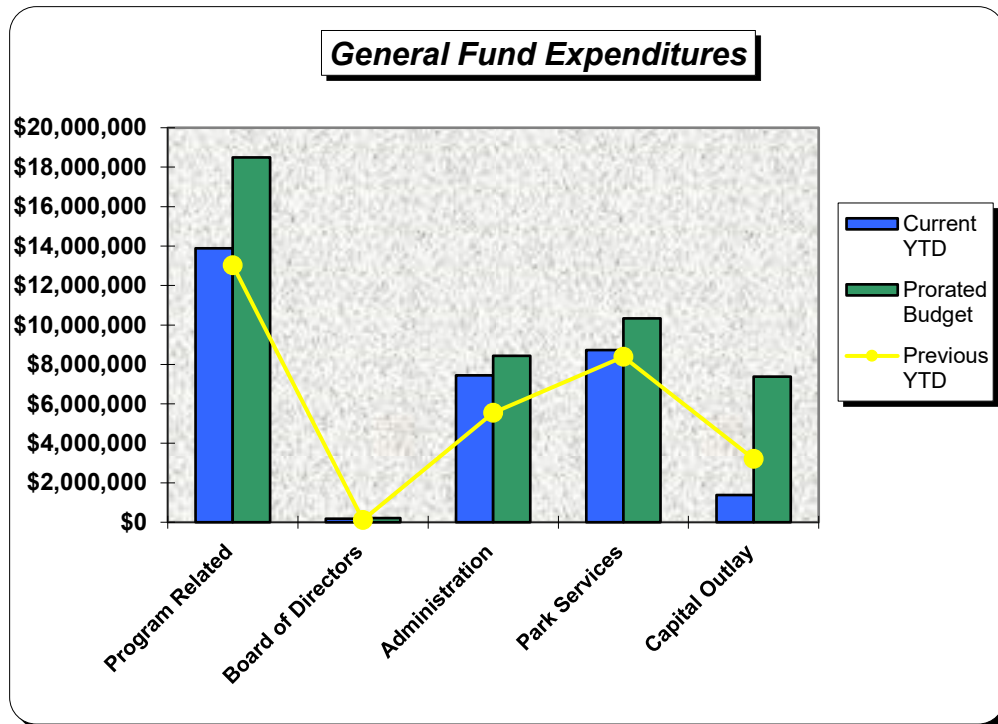
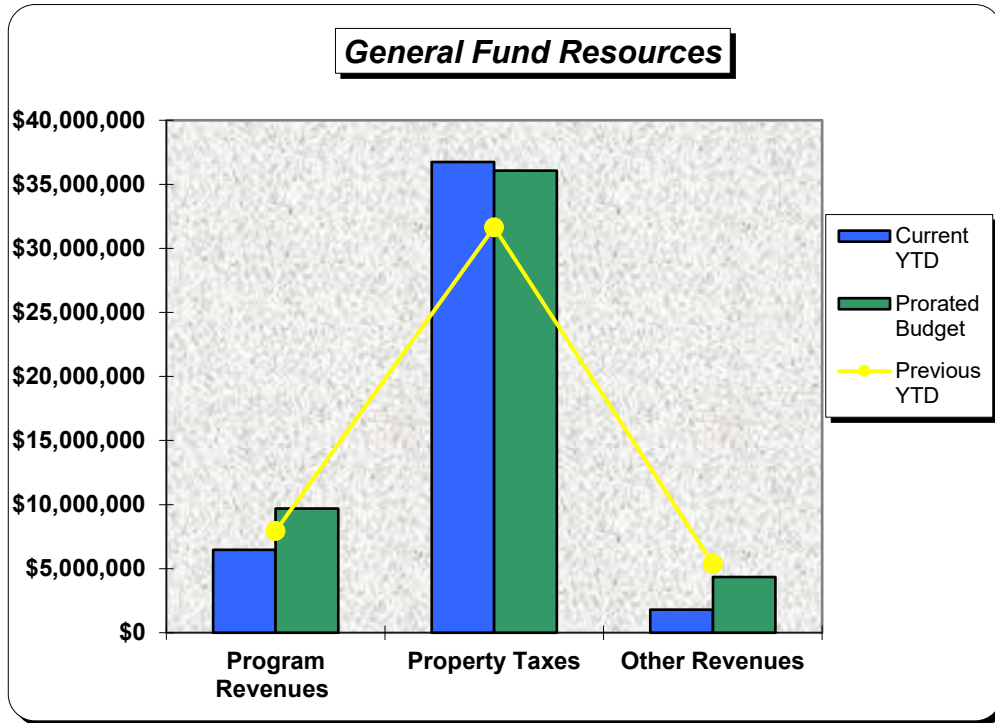
General Fund Financial Summary
February, 2023

	ACTUAL		BUDGET		
	Current Month	Year to Date	Year to Date	% YTD Actual to Budget	Full Fiscal Year
Program Resources:					
Aquatic Centers	\$ 130,124	\$ 1,331,900	\$ 2,151,520	61.9%	\$ 3,636,336
Tennis Center	87,922	757,686	855,464	88.6%	1,240,987
Recreation Program	201,901	2,401,535	4,298,980	55.9%	5,928,337
Sports & Inclusion Services	142,954	1,968,914	2,376,333	82.9%	3,845,977
Total Program Resources	562,901	6,460,035	9,682,297	66.7%	14,651,637
Other Resources:					
Property Taxes	127,041	36,734,347	36,061,875	101.9%	37,713,799
Interest Income	120,193	549,306	88,077	623.7%	150,000
Facility Rentals/Sponsorships	65,523	511,462	463,775	110.3%	563,150
Grants	-	523,146	3,415,110	15.3%	13,412,098
Miscellaneous Income	16,257	215,793	376,667	57.3%	565,000
Total Other Resources	329,014	38,534,054	40,405,505	95.4%	52,404,047
Total Resources	\$ 891,915	\$ 44,994,089	\$ 50,087,801	89.8%	\$ 67,055,684
Program Expenditures:					
Recreation Administration	117,089	688,747	666,455	103.3%	880,670
Aquatic Centers	326,343	3,039,008	4,790,137	63.4%	6,849,140
Tennis Center	79,676	755,238	801,918	94.2%	1,185,155
Recreation Centers	551,087	5,705,064	7,610,489	75.0%	11,385,764
Sports & Inclusion Services	379,720	3,702,803	4,623,483	80.1%	6,907,808
Total Program Related Expenditures	1,453,914	13,890,859	18,492,482	75.1%	27,208,537
General Government Expenditures:					
Board of Directors	36,401	180,218	205,565	87.7%	513,755
Administration	652,766	7,446,567	8,436,861	88.3%	12,563,467
Park Services	912,772	8,725,079	10,326,662	84.5%	15,223,571
Capital Outlay	96,446	1,387,177	7,377,757	18.8%	17,513,781
Contingency/Capital Replacement Reserve/Transfer Out	-	-	-	0.0%	10,654,273
Total Other Expenditures:	1,698,385	17,739,041	26,346,844	67.3%	56,468,847
Total Expenditures	\$ 3,152,300	\$ 31,629,900	\$ 44,839,326	70.5%	\$ 83,677,384
Revenues over (under) Expenditures	\$ (2,260,385)	\$ 13,364,190	\$ 5,248,475	254.6%	\$ (16,621,700)
Beginning Cash on Hand		25,472,313	16,621,700	153.2%	16,621,700
Ending Cash on Hand		\$ 38,836,502	\$ 21,870,175		\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

February, 2023





MEMORANDUM

DATE: March 24, 2023
TO: Doug Menke, General Manager
FROM: Aisha Panas, Deputy General Manager
RE **Resolution Authorizing Application to Local Government Grant Program**

Introduction

Staff are requesting board of directors' approval of Resolution No. 2023-04 authorizing the submission of an Oregon Parks and Recreation Department (OPRD) Local Government Grant Program (LGGP) Small Grants application. The application is not to exceed \$75,000 and will fund the rehabilitation of trails and pathways at sites identified in the capital project program.

Background

OPRD is accepting applications for the LGGP, Small Grants program. LGGP is a state lottery funded grant program for natural resources that supports acquisition, development, major rehabilitation, and/or renovation of outdoor recreation lands and facilities in Oregon. Grants are paid on a reimbursement basis and require a 50% local match.

Rehabilitation projects include the repair, restoration, or reconstruction of facilities, which is necessitated by obsolescence, facility destroyed by natural disaster, vandalism, fire, building code changes, health code requirements, or normal wear and tear not attributed to lack of maintenance. They may also be projects that help meet the access requirements of the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, to meet the requirements of public health and safety laws and to bring a facility up to standards of quality and attractiveness.

Proposal Request

Staff request board of directors' approval of Resolution No. 2023-04 authorizing submission of the LGGP Small Grant application not to exceed \$75,000, which would be used to rehabilitate trails and pathways at sites identified in the capital project program.

A similar form of this resolution was previously reviewed and approved by THPRD's legal counsel.

The local match requirement will be met from capital project funds within the proposed THPRD FY 23/24 Budget.

Outcomes of Proposal

A successful LGGP Small Grant application will allow THPRD to rehabilitate existing site trails and pathways identified in the capital program, to ensure they remain safe and accessible for community use.

If not approved, THPRD will be required to find alternative funding sources such as the district general fund or other grant funds.

Public Engagement

The capital improvement program is evaluated and prioritized by staff yearly. Completing capital projects helps keep parks, trails, and facilities safe and open to the public. These projects also help the district pursue goals outlined in the 2020 Vision Action Plan established through an extensive public outreach process.

Action Requested

Staff request board of directors' approval of Resolution No. 2023-04 authorizing submission of an LGGP Small Grant application not to exceed \$75,000.

RESOLUTION NO. 2023-04

**TUALATIN HILLS PARK & RECREATION DISTRICT
AUTHORIZING APPLICATION TO THE OREGON PARKS AND RECREATION
DEPARTMENT FOR THE LOCAL GOVERNMENT GRANT PROGRAM**

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the federal Local Government Grant Program; and

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, development, major rehabilitation, and/or renovation of outdoor recreation lands and facilities; and

WHEREAS, the THPRD Board of Directors have identified the rehabilitation of trail and pathway sites throughout the district as a high priority; and

WHEREAS, the project will include rehabilitation of trails and pathways identified in the proposed capital project program; and

WHEREAS, THPRD has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, THPRD will provide adequate funding for on-going operations and maintenance of the property should the grant funds be awarded; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, AS FOLLOWS:

- Section 1: The board of directors approves submittal of a grant application to the Oregon Parks and Recreation Department for the rehabilitation of trails and pathways throughout the district.
- Section 2: This resolution shall be effective following its adoption by the board of directors.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 12th day of April 2023.

Felicit Montebianco, President

Barbie Minor, Secretary

ATTEST:

Jessica Collins, Recording Secretary



MEMORANDUM

DATE: April 3, 2023
TO: Doug Menke, General Manager
FROM: Aisha Panas, Deputy General Manager
RE **Bronson Creek Greenway Enhancement Construction Contract**

Introduction

Staff is seeking board of directors' approval of the lowest responsible bid for the Bronson Creek Greenway Enhancement construction contract, and authorization to execute a contract with Biohabitats Inc., for the amount of \$326,804.

Background

The Bronson Creek Greenway Enhancement project includes wetland and pond enhancements to benefit wildlife and water quality at the 24.91-acre Bronson Creek Greenway at Laidlaw property.

Funding for the project is identified in the natural resources category of the 2008 bond measure.

The enhancement project was publicly advertised for bid on March 13, 2023. Twenty-one contractors requested bid documents and five attended the optional pre-bid meeting. The bid opening was on April 4, 2023, and the district received two responsive bids. The lowest responsive and responsible bid came from Biohabitats Inc, with a base bid in the amount of \$326,804.

The total hard cost of \$326,804, plus the project soft cost expenses of \$120,260, and the project contingency of \$24,510, combine for a total project cost of \$471,574. Based on the approved Fiscal Year 2022/23 Bond Fund Capital Projects budget, the total project cost is within the project budget and is anticipated to have a surplus of \$410. The project contingency was lowered to 7.5% for the construction phase, which is our standard practice at bid award.

A breakdown of project costs is provided below:

Bronson Creek Greenway Enhancement Budget Information

Budget Item	Current Project Cost
Construction	\$326,804
Contingency	\$24,510
Soft costs	\$120,260
Total project cost	\$471,574
Project budget variance (over) under	\$410

All permit documents have been submitted to regulatory agencies. Some pre-construction activities are expected in May and June 2023. The construction phase of the project is scheduled to run from July to September 2023.

Included in this memo for additional reference is a vicinity map (Attachment A) and an aerial map (Attachment B).

Proposal Request

Staff is seeking board of directors’ approval of the lowest responsible total bid of \$326,804 from Biohabitats Inc, for the construction of the Bronson Creek Greenway Enhancement project.

Bronson Creek Greenway Enhancement Funding Chart

Funding Sources	Amount
FY 22/23 Bond Fund Capital Projects	<u>+\$471,984</u>
Total Project Funding	\$471,984

Outcomes of Proposal

The project will lead to improved habitat for wildlife and increased water quality along Bronson Creek. The site will provide future park visitors with a more interesting and diverse wildlife habitat as the site is along the future alignment of the Bronson Creek Trail.

In the district’s efforts to encourage a fair and diverse workforce, staff researched, contacted, and invited businesses certified with the State’s Certification Office for Business Inclusion and Diversity (COBID) to bid on this project. The proposers did not meet these specifications.

The project improvements will increase maintenance costs of the site by approximately \$1,500 annually.

Public Engagement

Public engagement is not considered in the solicitation of public improvement contracts, however the project has been discussed with other public agency partners and the district’s Nature & Trails Advisory Committee.

Action Requested

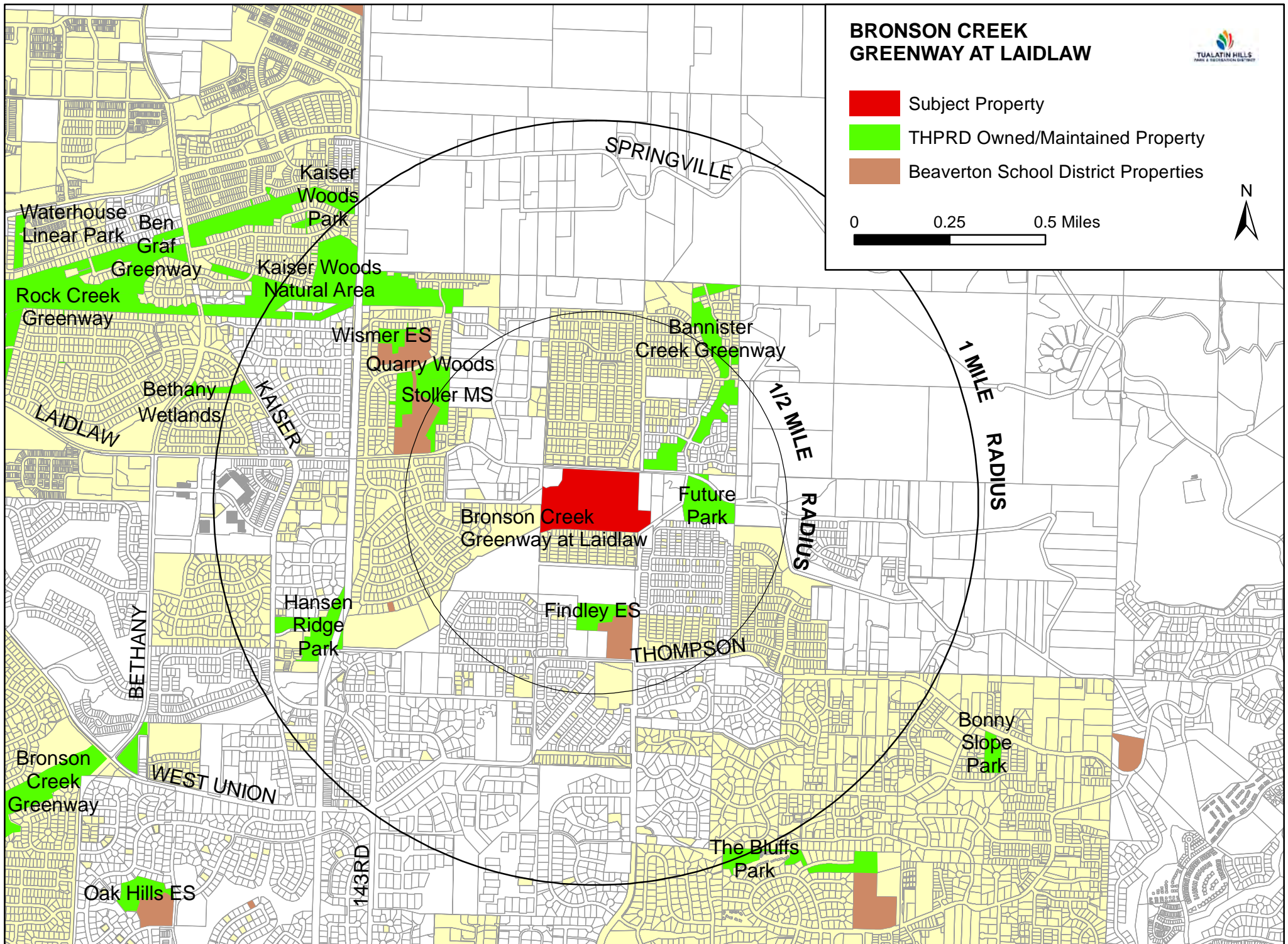
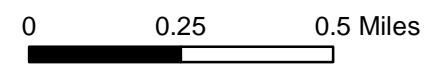
Board of directors’ approval of the following items:

1. Approval to award the contract to Biohabitats Inc., the lowest responsible bidder, for the total bid of \$326,804; and,
2. Authorization for the general manager or designee to execute the contract.



BRONSON CREEK GREENWAY AT LAIDLAW



- Subject Property
- THPRD Owned/Maintained Property
- Beaverton School District Properties

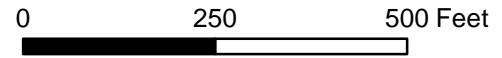




BRONSON CREEK GREENWAY AT LAIDLAW

Acreage: 24.91 acres

-  Subject Property
-  THPRD Owned/Maintained Property





MEMORANDUM

DATE: March 27, 2023
TO: Doug Menke, General Manager
FROM: Aisha Panas, Deputy General Manager
RE: **2023 Strategic Plan**

Introduction

Staff are seeking board of directors' adoption of the 2023 Strategic Plan (strategic plan). If adopted, the strategic plan will become the district's five-year implementation plan for the 2023 Comprehensive Plan (comp plan). The strategic plan has been provided as Attachment 1 to this memo.

Background

A comp plan is a high-level policy document that helps jurisdictions operationalize their community's vision and address complex issues over a longer period, usually 20 years. The board adopted the district's current comp plan in February 2023.

In order to carry out the comp plan's recommendations in a timely and organized fashion, staff members assigned as leads organized teams to decide what elements of the plan to focus on over the next five years. Teams reviewed near-term and ongoing recommendations, goals, objectives, and action items. They chose a variety of outcomes that represent core activities as well as those that will stretch the district in new directions or may require additional resources.

The efforts of these teams are represented in the strategic plan, which follows the same organization as the comp plan, laying out direction in seven major goal areas. Like the comp plan, it is informed by the community vision described in the 2020 Vision Action Plan as well as district values and budget priorities.

The strategic plan is a trim document that is intended to provide high-level direction to staff and a clear vision to stakeholders. Upon approval, staff will create more detailed annual work plans for each outcome. Further, progress on efforts identified in the strategic plan will be reported to the board of directors each year in advance of its annual planning meeting to set priorities for the upcoming fiscal year.

Proposal Request

Staff are seeking the board of directors' adoption of the 2023 Strategic Plan.

Outcomes of Proposal

If adopted, the 2023 Strategic Plan will become the district's guiding document on how to implement the comp plan between 2023 and 2028.

Action Requested

Board of directors' adoption of the 2023 Strategic Plan.

Tualatin Hills Park & Recreation District

2023 STRATEGIC PLAN



Acknowledgments

Board of Directors

Felicita Monteblanco
President

Barbie Minor
Secretary

Alfredo Moreno
Secretary Pro-Tempore

Heidi Edwards
Director

Tya Ping
Director

General Manager

Doug Menke

Project Sponsor

Aisha Panas, Deputy General Manager

Management Team

Holly Thompson, Communications Director
Sabrina Taylor Schmitt, Recreation & Aquatic Director
Christine Hoffmann, Human Resources Director

Jared Isaksen, Finance Director
Julie Rocha, Sports & Inclusion Director
Jessica Collins, Executive Assistant

Project Lead

Bruce Barbarasch

Project Work Groups

Welcoming & Inclusive

Lead: Lulú Ballesteros
Clint Bollinger
Melissa Marcum
Kristin Smith

Accessible and Safe

Lead: Jon Campbell
Tim Bonnin
Cameron Hall
Mark Hokkanen
Troy Schader

Technology & Innovation

Lead: Clint Bollinger
Baoli Li
David Stroud

Diversity, Equity, Inclusion & Access

Lead: Christine Hoffmann
Lulú Ballesteros
Keely Haugen
Lindsay Lambert

Play for Everyone

Lead: Emily Kent
Tim Bonnin
Kristin Smith

Environmental Stewardship

Lead: Bruce Barbarasch
Jon Campbell
Greg Creager
Crystal Durbecq
Cameron Hall
Gery Keck
Troy Schader
Scott Wagner

Financial Sustainability

Lead: Jared Isaksen
Gery Keck
Aisha Panas
Julie Rocha
Sabrina Taylor Schmitt










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12	Diversity, Equity, Inclusion, and Access
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Executive Summary

The 2023 Strategic Plan outlines how THPRD will implement the vision laid out in the 2023 Comprehensive Plan (comp plan). Based on feedback from the board of directors, the strategic plan describes in the following pages the recommendations, objectives, and action items that the district will tackle over the next five years in each of the comp plan's seven goal areas:

-  **Welcoming and Inclusive.** Builds community, minimizes or eliminates barriers to participation, expands staff capacity, and forms partnerships with a focus on serving the community.
-  **Play for Everyone.** Reflects all the ways people play and participate in programs and activities.
-  **Accessible and Safe.** Represents maintenance of facilities and equipment so the whole community can safely access all that THPRD offers.
-  **Environmental Stewardship.** Describes the district's approach to caring for natural areas, trails, and sustainable operations.
-  **Diversity, Equity, Inclusion, and Access.** Ensures the district is prepared to foster a welcoming and equitable workplace and creates inclusive public planning processes.
-  **Technology and Innovation.** Prioritizes using technology to streamline processes and enable the district to better engage the community.
-  **Financial Sustainability.** Highlight how financial sustainability allows THPRD to continue offering high-quality programs and services.

In the pages that follow, each goal area contains a summary of the goal, followed by milestones for near-term and ongoing recommendations. For each objective area, staff have identified specific action items and guiding principles to focus on for the next five years. Items identified as core activities are essential and able to be accomplished largely with existing resources; stretch activities will require new or redirected resources. Multidisciplinary teams will work across goal areas to carry out complex projects ranging from updating the registration system, to designing programs with a culturally specific lens, to implementing the district's Climate Action Plan. The district's values and budget priorities (see following pages) provided the lens through which the district viewed the ongoing and near-term recommendations identified in the comp plan. The work to bring these recommendations forward into projects with milestones to measure process was guided by the values and budget priorities.

Progress on the efforts identified in the strategic plan will be reported to the board of directors each year in advance of its annual planning meeting to set priorities for the upcoming fiscal year. These reports will show how THPRD changes and grows to meet its mission of providing high-quality park and recreation opportunities that meet the needs of the diverse communities THPRD serves, enhancing healthy and active lifestyles while connecting more people to nature, parks, and programs.

Sincerely,



Doug Menke
General Manager

District Values and Budget Priorities

THPRD Values

Leading with Equity with special attention to Racial Equity

THPRD values all dimensions of equity including ability, age, ethnicity, gender, race, sexual orientation, and other identities. We see it as an essential core value that we prioritize all aspects of equity. A commitment to equity means looking at individuals' needs and understanding that people need different things to achieve equitable outcomes. THPRD recognizes that to achieve meaningful equity we must prioritize investments in activities to reach those most marginalized, therefore we support a comprehensive investment in equitable outcomes for the most impacted people and at this time, due to disparate impacts, a special focus on activities to advance racial equity is an important component of our overall equity strategies.

Environmental Stewardship

THPRD values the environment and demonstrates this through how we acquire, plan for, and maintain lands. Environmental stewardship extends to the way we build and maintain our facilities, and the practices we use to procure goods and services. THPRD is committed to protecting and improving the environment and to hold ourselves accountable to reducing our carbon footprint and addressing climate change. We commit to continuing to be an active ally and leader on environmental education, natural resource protection, and by adopting practices that uphold environmental stewardship, to ensure we pass on a healthy environment to future generations.

Commitment to Community Vision

We are committed to honoring and realizing the community feedback captured through the district's visioning process and see this work as foundational to our ongoing community engagement work. We will integrate the visioning feedback into our planning and operational efforts to honor the four visioning goals to be Welcoming and Inclusive, provide Play for Everyone, to be Accessible and Safe, and to practice Environmental Stewardship. The community vision serves as a beacon to illuminate our ongoing community engagement efforts, infused with a deep commitment to actively engage underserved and historically marginalized voices.

Budget Priorities

Invest in our Employees and Technology. We are committed to attracting and retaining exceptional employees and prioritizing employee professional development, support, and well-being. We must also ensure we are investing in technology to operate more efficiently, stay current, provide staff the tools they need to be effective, and to provide improved customer service to THPRD patrons.

Focus on Strengthening Programming Opportunities. We will continue to focus on strengthening and innovating programming options that have been challenged due to the pandemic, staffing levels, and changes in public participation. As we expand program offerings, we will continue to work to break down barriers and actively welcome historically underserved and marginalized people. We will continue to provide FREE programming and expand our efforts through grant-supported partnerships, community events, and broaden our financial aid services.

Develop Sustainable Operating and Financial Models for the Future. We are committed to ensuring that we can continue to offer programs, facilities, parks, and trails that meet the needs of our community while ensuring that we can sustainably care for and maintain our offerings and spaces in the long term.



Welcoming & Inclusive

Vision Goal:

Combines a range of ideas centered on building community, expanding the role of THPRD in people’s lives, minimizing or eliminating barriers to participation in THPRD’s services, expanding staff capacity, and building partnerships and community relations.

Recommendation	Milestones	Cost*
Update THPRD’s website and registration systems to improve patron experience and agency utilization.	<ol style="list-style-type: none"> 1. Form cross-functional team to determine needs. 2. Develop a request for proposals and select a vendor. 3. Test and implement new systems 	\$\$\$+
Continue to place importance on reflecting our community in our staff, volunteers, and programs, with an emphasis on underrepresented communities.	<ol style="list-style-type: none"> 1. Develop ongoing staff training plan. 2. Develop equity lens toolkit. 3. Develop equity and inclusion plan and evaluation process. 	\$\$

* \$ = free to \$30,000 \$\$ = \$30,000-\$100,000 \$\$\$= \$100,000+



Tianquiztli Cultural Market

Objective 1:

Build community in spaces and ways that are welcoming, inclusive, and belong to everyone

Core activities:

- a. Ensure everyone feels welcome, safe, and included in all THPRD spaces, events, and activities.
- b. Create opportunities for multicultural sharing, education, understanding, and celebration.
- c. Prioritize co-creation with culturally specific groups, organizations, and partners.

Stretch activities:

- d. Make spaces to gather and foster a sense of belonging and social cohesion.
- e. Expand programs and services in targeted ways that increase participation of underserved groups.
- f. Plan events through an equity lens.

Objective 2:

Expand THPRD's role in people's lives

Core activities:

- a. Empower and support communities, partners, and local organizations to access, care for, and use district spaces.
- b. Actively engage with communities to ensure THPRD spaces, services, and programs meet evolving needs.
- c. Use technology to increase access, boost participation, and serve community needs.

Objective 3:

Strengthen partnerships and community relations

Core activities:

- a. Work with partners to cultivate better connections and increase awareness of district resources.

Stretch activities:

- b. Make it easier for culturally specific organizations, community groups, and partners to collaborate with the district and use district facilities.

Objective 4:

Tailor Engagement and Communication Efforts to Targeted Populations

Core activities:

- a. Communicate in different media, multiple languages, and diverse locations to help the community understand opportunities to access parks and nature.
- b. Implement tools that provide information in multiple languages and are accessible to all people.

Stretch activities:

- c. Establish universal goals with tailored, culturally responsive, and inclusive communication strategies.
- d. Create culturally specific communications or public involvement plan to promote and increase participation with targeted demographics.



Takumi Kato drum concert at Garden Home



Play for Everyone

Vision Goal:

Reflects all the ways people (and their pets) want to play, move and interact with THPRD, including participation in classes, activities, exercise, and sports; play in creative parks and playgrounds with imaginative new features throughout the year.

Recommendation	Milestones	Cost*
Assess program service determinants and service assessment processes through an update of the Programs Functional Plan.	<ol style="list-style-type: none"> 1. Form cross-functional team and conduct assessment. 2. Review and update the plan every three to five years. 3. Create process to regularly evaluate, measure, and improve services. 	\$
Use relevant play, nature education, sports, and fitness trends to assess and prioritize developing new programs, classes, and camps.	<ol style="list-style-type: none"> 1. Develop resource list of agencies who report on trends in identified areas. 2. Develop standard for utilizing information about national and local trends in service assessment process. 	\$

* \$ = free to \$30,000 \$\$ = \$30,000-\$100,000 \$\$\$= \$100,000+



Conestoga Recreation & Aquatic Center pool

Objective 1:

Encourage community wellness and health in creative and diverse ways

Core activities:

- a. Promote community social, emotional, and physical health and well-being through varied ways in THPRD spaces, programs, and activities.

Stretch activities:

- b. Provide increased access to free or reduced-priced programming, including fitness offerings in parks.

Objective 2:

Be responsive to evolving community needs and emerging trends

Core activities:

- a. Commit to developing programs and classes to serve evolving community needs.
- b. Research and implement emergent recreational trends and opportunities.

Stretch activities:

- c. Design programs and activities that celebrate diversity through a culturally specific lens.

Objective 3:

Create accessible multiuse spaces and inclusive play options

Core activities:

- a. Create partnerships with and encourage use of district spaces by community groups.
- b. Ensure equitable access to fields and facilities.
- c. Increase the number of shade and rain covers near and over play areas.

Stretch activities:

- d. Create seating near play areas and along trails.

Objective 4:

Continuously improve parks, facilities, and programs

Core activities:

- a. Ensure equitable location of parks and facilities throughout the district, focusing on historically underserved areas.

Stretch activities:

- b. Increase access to water play, especially to underserved communities.



Parivar Park playground



Accessible and Safe

Vision Goal:

Represents themes related to the overall maintenance of facilities and equipment and the ability of all THPRD residents to access their THPRD amenities safely. It also includes recommendations for ways to make facilities and programming more enjoyable and financially accessible for everyone.

Recommendation	Milestones	Cost*
Develop a Facilities Functional Plan that incorporates current and future facility needs to align with capital planning processes.	<ol style="list-style-type: none"> 1. Draft request for proposal and hire consultant to evaluate district facilities. 2. Establish an internal team to review the consultant's report. 3. Identify priority facilities for future capital investments. 4. Determine which facilities are no longer viable for large-scale capital investments. 	\$\$
Develop a park amenities standards analysis to align physical assets with the capital planning program, account for asset condition, geographic distribution, and community recreation preferences.	<ol style="list-style-type: none"> 1. Create a cross-functional team to identify key infrastructure and evaluation criteria. 2. Inventory and evaluate location and condition information. 3. Develop prioritization criteria and decision-making framework for park amenities. 	\$\$

* \$ = free to \$30,000 \$\$ = \$30,000-\$100,000 \$\$\$= \$100,000+



Welcoming Week - Club de la Tercera Edad

Objective 1:

Keep parks and facilities well-maintained, safe, and welcoming

Core activities:

- a. Adequately fund maintenance of parks and amenities.
- b. Coordinate capital planning and facility development with forecasted needs for maintenance and operational funding and replacement.

Stretch activities:

- c. Use best practices, such as Crime Prevention Through Environmental Design (CPTED), when designing new or updating existing parks and open spaces to create more welcoming places.
- d. Use partnerships to reduce unauthorized camping within, and illegal dumping, vandalism, and graffiti-related damage to district properties.

Objective 2:

Ensure parks, trails, and facilities are easy to find and accessible

Core activities:

- a. Provide seating, including companion seating, in parks and along trails.

Stretch activities:

- b. Ensure off-leash dog areas are equitably dispersed throughout district.
- c. Develop ADA bathroom facilities that balance the user needs and maintenance impacts.

Objective 3:

Create a more connected trails system

Core activities:

- a. Champion developing trails as a mode of active transportation.

Stretch activities:

- b. Prioritize trail development on missing links within existing networks and coordinate with regional active transportation planning efforts.

Objective 4:

Increase access to parks and amenities within walking distance of homes

Core activities:

- a. Determine level of service based on a data-driven analysis.

Stretch activities:

- b. Seek partnerships and funding opportunities for acquisition and development in underrepresented and underserved neighborhoods.



Camille Park covered area



Environmental Stewardship

Vision Goal:

Includes community ideas that envision opportunities for people to be in and enjoy nature. It is also representative of comments on trails - for recreation, travel, interaction with animals, and regional connection - preserving our shared natural spaces and educational opportunities in nature.

Recommendation	Milestones	Cost*
Complete the Climate Action Plan and implement climate resiliency practices.	<ol style="list-style-type: none">1. Seek board approval of plan.2. Create five-year implementation timeline.3. Develop climate adapted tree program.4. Reduce greenhouse gas emissions by 10%.	\$\$\$

* \$ = free to \$30,000 \$\$ = \$30,000-\$100,000 \$\$\$= \$100,000+



Camille Park natural playground

Objective 1:

Preserve and protect natural areas and wildlife corridors

Core activities:

- a. Improve ecological function and biodiversity.
- b. Partner with other agencies and organizations in the preservation and conservation of natural areas.

Stretch activities:

- c. Acquire and conserve natural areas and wildlife corridors.

Objective 2:

Avoid conflicts and minimize impacts in natural areas

Core activities:

- a. Manage natural areas to prioritize native plants and animals.
- b. Maintain existing trails.

Stretch activities:

- c. Design trails and parks to limit ecological impacts and adapt to our changing climate.
- d. Provide trails for different activities, abilities, and uses.

Objective 3:

Be a leader in climate change response by prioritizing sustainability & resiliency in design, operations, and maintenance

Core activities:

- a. Reduce outdoor water use.
- b. Use native or low-impact landscaping practices.

Stretch activities:

- c. Reduce the effect of heat islands by maintaining or increasing tree canopies and landscaping in parks and natural areas.

Objective 4:

Diversify ways and reduce inequities for community members to connect to nature

Core activities:

- a. Use interpretive features to increase understanding of nature and ecological functions.
- b. Partner to provide additional educational opportunities.
- c. Create a variety of experiences for people to directly engage in nature including volunteer programs, internships, classes, and programs.

Stretch activities:

- d. Reduce inequities in access to nature, nature education, and nature programming.



Eichler Park trail



Diversity, Equity, Inclusion, and Access

Vision Goal:

Diversity, Equity, Inclusion, and Access (DEIA) is integral to all district efforts. As a district value, it supports ongoing action and accountability for THPRD’s role in perpetuating systemic racism as part of governmental structures. As a districtwide commitment, it vows to dismantle oppressive systems through intentional practices, create environments that accept and expect diverse experiences, and design ways that embed this value in every aspect of our work.

Recommendation	Milestones	Cost*
Using industry best practices, develop a community-led equity decision-making framework and assess all district processes to ensure the resulting outcomes & resource allocation are compatible with THPRD values.	<ol style="list-style-type: none"> 1. Develop equity lens toolkit. 2. Ongoing staff training. 3. Develop strategic and tactical annual equity focus. 4. Promote participation in employee resource groups (ERGs) and cross-district DEIA committees and activities. 	\$\$
Continue investing in training opportunities for all district staff to further DEIA initiatives that improve THPRD’s workplace environment and enhance engagement with the community.	<ol style="list-style-type: none"> 1. Develop ongoing staff training plan. 2. Deliver baseline training and identify advanced training opportunities. 3. Monitor participation levels and evaluate program offerings annually. 	\$\$

* \$ = free to \$30,000 \$\$ = \$30,000-\$100,000 \$\$\$= \$100,000+



Cool Islam Camp

Objective 1:

Foster an inclusive environment at all levels and in all functions of the district

Core activities:

- a. Plan and create welcoming, inclusive, and universally accessible opportunities, programs and play spaces that address barriers to participation.

Stretch activities:

- b. Engage historically under-represented communities in planning and designing inclusive parks, amenities, and facilities.

Objective 2:

Integrate equity into decision-making

Core activities:

- a. Prioritize equity in acquiring and creating access to natural areas and in acquiring and developing parks.
- b. Align contracting policies to support district's equity goals and values.
- c. Focus engagement efforts and decision making for new parks on underserved communities.
- d. Use demographic analysis and forecasts to determine who a park or amenity will likely serve and target engagement to those populations.

Stretch activities:

- e. Invest in historically underserved communities to reduce health disparities and increase access to open space, natural areas, and recreation activities.

Objective 3:

Create a welcoming and inclusive work environment

Core activities:

- a. Adopt hiring practices to end disparities in recruitment, retention, and workforce development and to diversify the workforce at all levels of the organization.
- b. Implement inclusive hiring practices to hire and retain workforce and volunteers reflective of the community.
- c. Embrace emerging trends to ensure employment offerings keep pace with the employment market, contemporary office culture, and benefit all employees.
- d. Activate a diverse volunteer base that expands staff capacity and fosters interest in parks and recreation careers.

Stretch activities:

- e. Expand culturally responsive and inclusive support for staff.
- f. Create and maintain a supportive culture for all employees through staff engagement in policy and process decisions and through strong labor relations.



Holi event 2022



Technology and Innovation

Vision Goal:

The district values and encourages innovation to constantly improve the delivery of services, maintenance, and business processes. We will embrace technology that streamlines processes and enables us to better engage with the community. We will strive to be a leader in parks and recreation.

As THPRD's technology needs have grown, diversified, and become more complex to administer, staffing should follow suit. We must ensure our technology systems are secure and stay current with evolving best practices as local governments continue to be high targets for cyber intrusions.

The Technology and Innovation team will be collaborating to implement the Welcoming & Inclusive recommendation to update THPRD's website and registration systems. See Welcoming and Inclusive section.



Administration front desk

Objective 1:

Encourage and embrace change that makes the district more efficient, inclusive, safe, and environmentally friendly

Core activities:

- a. Explore and invest in technology, tools, and equipment to keep properties, users, and staff safe.
- b. Use technology to track and manage district assets.
- c. Continue collecting property, facility, and programs inventory data.

Stretch activities:

- d. Invest in technology and tools that support different ways of engaging with THPRD spaces.
- e. Improve and maintain georeferenced property and amenity data.

Objective 2:

Test and adopt innovative ways to serve our community

Core activities:

- a. Use data to inform discussions and decision making and incorporate benchmarks and best practices into implementation actions.
- b. Develop annual program coordinator round table to share industry trends.

Stretch activities:

- c. Implement new registration system.
- d. Create screening process for pilot programs.



Centro de Bienvenida Spring 2022 event



Financial Sustainability

Vision Goal:

Financial sustainability ensures the ability to continually offer programs and maintain facilities to the highest standard.

THPRD staff will carry out this vision by establishing a financial future working group, exploring expanded revenue enhancement opportunities, and diversifying revenue sources. The district will at the same time develop mitigation strategies to ensure that while we increase revenues we are also expanding financial aid and ensuring meaningful access to services for people experiencing financial hardship.

Recommendation	Milestones	Cost*
Develop strategies to assess and monitor existing revenue streams as well as identify and develop future revenue streams to fund comprehensive plan goals and actions.	<ol style="list-style-type: none"> 1. Develop and provide periodic reports on revenue, operations, and services. 2. Update grant strategy annually. 3. Establish cross-functional team to identify, run, and evaluate pilot programs. 4. Identify partnerships for new revenue growth opportunities. 	\$\$
Review and update the district's resource allocation model.	<ol style="list-style-type: none"> 1. Hire consultant to assist in re-evaluating the resource allocation model based on district values. 2. Develop cross-functional team to review costing structure and make recommendations on a revised resource allocation model. 3. Conduct community engagement process to receive input on proposed changes. 4. Update revenue targets and establish reporting method for tracking progress. 	\$\$

* \$ = free to \$30,000 \$\$ = \$30,000-\$100,000 \$\$\$= \$100,000+



Tennis Center camp

Objective 1:

Diversify revenue resources

Core activities:

- a. Continually update grant strategy to identify and match projects and programs with revenue resources.
- b. Update the district's public sector service assessment.

Stretch activities:

- c. Coordinate efforts and capital campaigns with the Tualatin Hills Park Foundation to leverage private donations.

Objective 2:

Financial Stewardship

Core activities:

- a. Reduce overhead through process automation.
- b. Consider and provide for long-term costs in all capital improvement projects.

Stretch activities:

- c. Update the district's Long Term Financial Plan.

Objective 3:

Resource Allocation

Core activities:

- a. Recoup costs on exclusive use activities.
- b. Assess resource allocation methodology to ensure alignment with district goals.

Objective 4:

Planning for the Future

Core activities:

- a. Update departmental Key Performance Indicators (KPIs).

Stretch activities:

- b. Implement districtwide asset management solution.



Conestoga Recreation & Aquatic Center waterslide

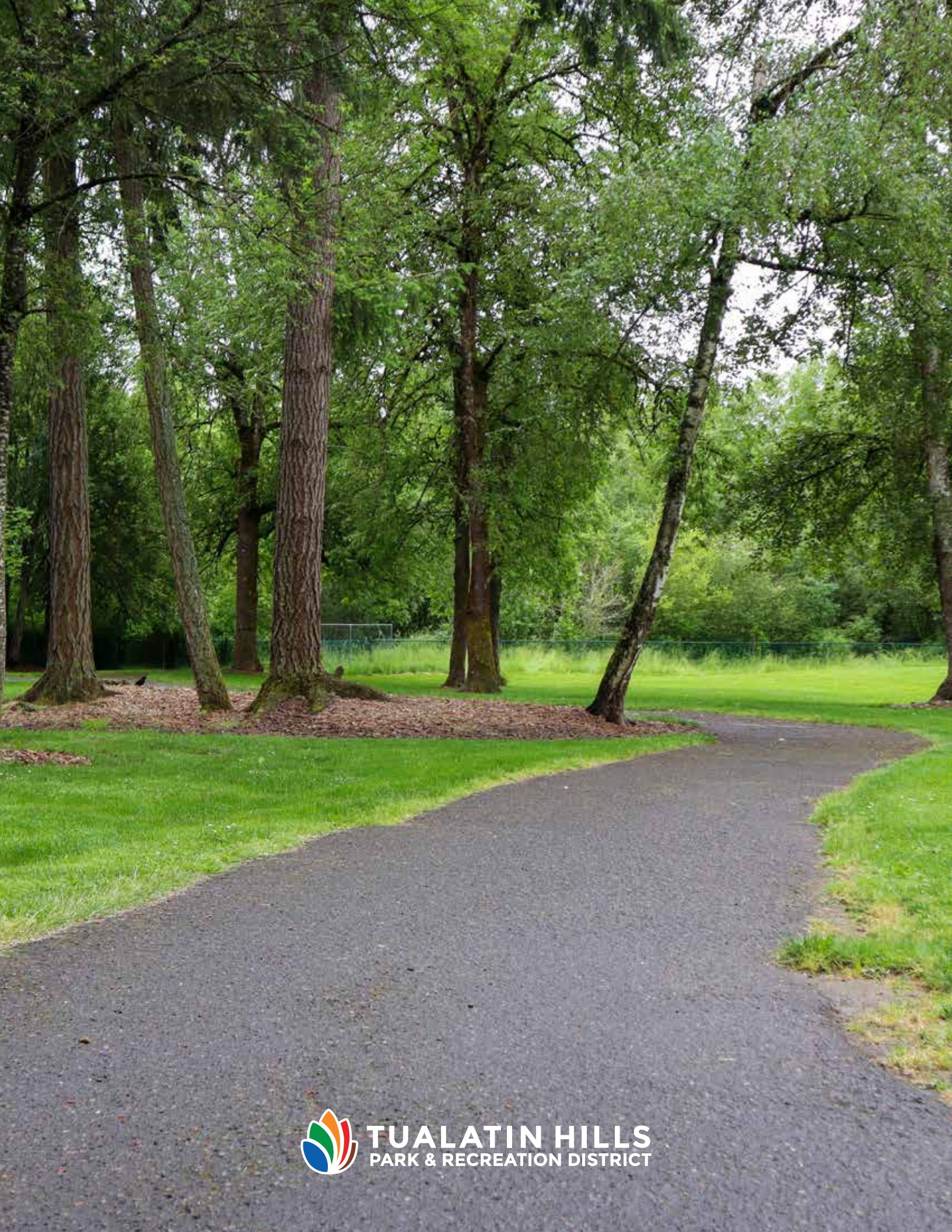
Measuring What Matters

With seven major goal areas, 21 recommendations, and dozens of guiding principles and action items, there's a lot to be accomplished over the course of the next three to five years. To show how staff have served our community, an annual report will be prepared each fall in advance of planning for the coming fiscal year. Reporting will take several different forms. An annual report will be shared to demonstrate progress on recommendations, which will be described in relation to the milestones listed in this document. Associated final projects or plans will be shared with the board of directors as they are completed. Anecdotes, photos, and short written updates will be used to tell the stories and intent behind the core and stretch activities related to goals and objectives in this plan.



Festival del Sempoashochitl

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TUALATIN HILLS
PARK & RECREATION DISTRICT



MEMORANDUM

DATE: March 30, 2023
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: **General Manager's Report**

Commission for Accreditation of Park and Recreation Agencies Update

The National Recreation and Park Association's (NRPA) Commission for Accreditation of Park and Recreation Agencies (CAPRA) is the only national accreditation of park and recreation agencies and is a valuable measure of an organization's overall quality of operation, management, and service to the community. THPRD first obtained accreditation through CAPRA in 2017 and remains one of only 193 agencies across the country – including just five within Oregon – to have received this recognition. CAPRA requires agencies to go through a reaccreditation process every five years. Due to pandemic impacts and key staffing vacancies, THPRD requested and received a one-year extension for reaccreditation. At the April board meeting, Deputy General Manager Aisha Panas will provide an update on the district's reaccreditation process and describe the next steps expected over the coming months, which will culminate in the commission's decision at the NRPA national conference this fall.

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget
Through 02/28/2023

KEY	
Budget	Estimate based on original budget - not started and/or no basis for change
Deferred	Some or all of Project has been eliminated to reduce overall capital costs for year
Award	Estimate based on Contract Award amount or quote price estimates
Complete	Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs					(Over) Under Budget	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Status per CPC	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year	
GENERAL FUND														
CAPITAL OUTLAY DIVISION														
CARRY FORWARD PROJECTS														
Financial Software	803,958	300,000	250,000	1,053,958	550,000	453,751	9,803	540,197	Award		1,003,751	550,000	-	
Roof Repairs and Analysis	115,000	101,000	98,000	213,000	199,000	14,038	140,296	58,666	Award		213,000	198,962	38	
Boiler- Cedar Hills Rec Ctr	188,000	179,000	-	188,000	179,000	155,254	-	32,746	Award		188,000	32,746	146,254	
Pool Tank (CRAC)	2,318,723	54,700	-	2,318,723	54,700	2,295,140	17,666	5,917	Award		2,318,723	23,583	31,117	
ADA Improvements	25,000	25,000	-	25,000	25,000	5,514	-	19,486	Award		25,000	19,486	5,514	
Irrigation Systems (HMT)	47,500	14,000	-	47,500	14,000	30,802	7,995	8,703	Budget		47,500	16,698	(2,698)	
Roof Repairs - FCSC	120,000	120,000	134,000	254,000	254,000	20,830	-	233,170	Budget		254,000	233,170	20,830	
ADA Imprvmt - Picnic area	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget		50,000	50,000	-	
ADA Imprvmt - Facility access	75,000	75,000	-	75,000	75,000	-	-	75,000	Budget		75,000	75,000	-	
ADA Imprvmt - Harman Swim	375,000	375,000	-	375,000	375,000	201,560	129,131	44,309	Award		375,000	173,440	201,560	
Security Cameras	-	28,000	-	28,000	28,000	-	22,204	5,797	Award		28,000	28,000	-	
TOTAL CARRYOVER PROJECTS	4,118,181	1,321,700	482,000	4,628,181	1,803,700	3,176,890	327,094	1,073,990			4,577,974	1,401,084	402,616	
ATHLETIC FACILITY REPLACEMENT														
Athl Field Poles-Light Rplc	-	-	-	-	-	-	8,250	-	Unbudgeted		8,250	8,250	(8,250)	
Air Structure Repairs	15,000	15,000	15,000	15,000	15,000	-	1,615	13,385	Budget		15,000	15,000	-	
Resurface tennis courts	120,000	120,000	120,000	120,000	120,000	-	-	120,000	Budget		120,000	120,000	-	
TOTAL ATHLETIC FACILITY REPLACEMENT			135,000	135,000	135,000	-	9,865	133,385			-	143,250	143,250	(8,250)
PARK AND TRAIL REPLACEMENTS														
Playground Components	-	-	20,000	20,000	20,000	-	2,844	17,156	Budget		20,000	20,000	-	
Complete project close-out for bridge replacement - Commonwealth Lake	-	-	15,000	15,000	15,000	-	-	15,000	Budget		15,000	15,000	-	
Asphalt Pathway Repairs - Kaiser, Stoller, Summercrest and Waterhouse/Schlottman	-	-	285,800	285,800	285,800	-	-	285,800	Budget		285,800	285,800	-	
Repair concrete sidewalk - Wonderland Park	-	-	44,000	44,000	44,000	-	-	44,000	Budget		44,000	44,000	-	
Engineering Study to repair sinkhole at Schlottman Creek Greenway	-	-	10,000	10,000	10,000	-	16,600	-	Complete		16,600	16,600	(6,600)	
Replace (3) drinking fountains - HMT Complex	-	-	30,000	30,000	30,000	-	5,650	24,350	Budget		30,000	30,000	-	
TOTAL PARK AND TRAIL REPLACEMENTS			404,800	404,800	404,800	-	25,094	386,306			-	411,400	411,400	(6,600)
PARK AND TRAIL IMPROVEMENTS														
Memorial Benches	-	-	25,000	25,000	25,000	-	3,438	21,562	Budget		25,000	25,000	-	
Waterhouse Trail Crosswalk	-	-	25,000	25,000	25,000	-	-	25,000	Budget		25,000	25,000	-	
Community Garden expansion	-	-	35,000	35,000	35,000	-	-	35,000	Budget		35,000	35,000	-	
Beaverton Ck Trl CONSTR Match	-	-	250,000	250,000	250,000	-	-	250,000	Budget		250,000	250,000	-	
Subtotal Park and Trail Improvements			335,000	335,000	335,000	-	3,438	331,562			-	335,000	335,000	-
Grant Funded Projects														
Security Upgrades	-	-	10,000	10,000	10,000	-	8,327	-	Complete		8,327	8,327	1,673	
Long Range Antennas	-	-	50,000	50,000	50,000	-	-	50,000	Budget		50,000	50,000	-	
Electric Vehicle Charging Stations and Electric Vehicles	-	-	400,000	400,000	400,000	-	-	126,378	Award		126,378	126,378	273,622	
Raleigh Park Creek Improvements (Tualatin River Environmental Enhancement grant)	-	-	98,423	98,423	98,423	-	-	98,423	Budget		98,423	98,423	-	
Raleigh Park Stream Enhancement (CWS grant)	-	-	70,000	70,000	70,000	-	-	70,000	Budget		70,000	70,000	-	
Fanno Creek Regional Trail Improvements (Lottery bond proceeds)	-	-	2,145,358	2,145,358	2,145,358	-	-	2,145,358	Budget		2,145,358	2,145,358	-	
Coronavirus State Fiscal Recovery Funding - THPRD - Permanent Restroom	-	-	500,000	500,000	500,000	-	14,126	485,874	Award		500,000	500,000	-	
Coronavirus State Fiscal Recovery Funding - WaCo - Permanent Restrooms	-	-	1,400,000	1,400,000	1,400,000	-	93,877	1,306,123	Award		1,400,000	1,400,000	-	
Raleigh Park Strm Culvert	-	-	-	-	-	-	9,337	27,100	Unbudgeted		36,437	36,437	(36,437)	
THPRD Permanent Restrooms	-	-	-	-	-	-	4,719	1,731	Award		6,450	6,450	(6,450)	
Howard M. Terpenning Complex Improvements (EDA grant)	-	-	5,000,000	5,000,000	5,000,000	-	-	-	Did not receive		-	-	5,000,000	
La Raiz - Engineering & Construction (SDC Baker Loop)	-	-	750,000	750,000	750,000	-	-	750,000	Budget		750,000	750,000	-	
Westside Trail Bridge - Design & Engineering (Metro Parks & Nature Bond)	-	-	1,907,500	1,907,500	1,907,500	-	-	1,907,500	Budget		1,907,500	1,907,500	-	
Westside Trail Bridge - Design & Engineering (MSTIP grant)	-	-	600,000	600,000	600,000	-	-	600,000	Budget		600,000	600,000	-	
Subtotal Park and Trail Improvements (Grant Funded)			12,931,281	12,931,281	12,931,281	-	130,386	7,568,487			-	7,698,873	7,698,873	5,232,408
TOTAL PARK AND TRAIL IMPROVEMENTS			13,266,281	13,266,281	13,266,281	-	133,823	7,900,049			-	8,033,873	8,033,873	5,232,408
FACILITY CHALLENGE GRANTS														
Program Facility Challenge Grants	20,000	20,000	20,000	20,000	20,000	-	8,933	11,067	Budget		20,000	20,000	-	
TOTAL FACILITY CHALLENGE GRANTS	20,000	20,000	20,000	20,000	20,000	-	8,933	11,067			20,000	20,000	-	

Tualatin Hills Park and Recreation District

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)			(4+5+6)	(5+6)	
BUILDING REPLACEMENTS													
Cardio and Weight Equipment			40,000	40,000	40,000	-	1,335	38,665	Award		40,000	40,000	-
Emergency Repairs	100,000		100,000	100,000	100,000	-	53,055	46,945	Budget		100,000	100,000	-
Space Pln Impl & furniture	200,000		200,000	200,000	200,000	-	95,995	104,005	Award		200,000	200,000	-
Court Lamps	4,000		4,000	4,000	4,000	-	-	4,000	Complete		4,000	4,000	-
Parking Lot Repair CHRC	15,000		15,000	15,000	15,000	-	13,367	-	Complete		13,367	13,367	1,633
North Parking Lot HMT Grt Mtch	405,000		405,000	405,000	405,000	-	97	404,903	Budget		405,000	405,000	-
Parking Lot Repair RSC	10,000		10,000	10,000	10,000	-	-	10,000	Budget		10,000	10,000	-
Fencing	5,000		5,000	5,000	5,000	-	1,366	3,634	Budget		5,000	5,000	-
Replace mixing valves - Aloha Swim Center	8,000		8,000	8,000	8,000	-	5,904	2,096	Budget		8,000	8,000	-
Repair skim gutter line - Beaverton Swim Center	6,000		6,000	6,000	6,000	-	-	6,000	Budget		6,000	6,000	-
Dive stand replace/repair - Harman Swim Center	3,000		3,000	3,000	3,000	-	-	3,000	Budget		3,000	3,000	-
Lane line reel - HMT Aquatic Center	3,500		3,500	3,500	3,500	-	3,242	259	Budget		3,500	3,500	-
Dive board reconditioning / replacement - HMT Aquatic Center	10,000		10,000	10,000	10,000	-	6,852	3,148	Budget		10,000	10,000	-
Glycol pump - Harman Swim Center	3,000		3,000	3,000	3,000	-	-	3,000	Budget		3,000	3,000	-
Replace filter pit valves (2) - Harman Swim Center	11,500		11,500	11,500	11,500	-	5,253	6,247	Award		11,500	11,500	-
BECSys5 water chemistry controls - Aquatic Center	9,000		9,000	9,000	9,000	-	-	9,000	Budget		9,000	9,000	-
Replace pump motor - Raleigh Swim Center	3,500		3,500	3,500	3,500	-	-	3,500	Budget		3,500	3,500	-
Replace pump motor - Somerset West Swim Center	3,500		3,500	3,500	3,500	-	2,455	1,045	Budget		3,500	3,500	-
Design mechanical dive board lift control - HMT Aquatic Center	5,500		5,500	5,500	5,500	-	772	4,729	Budget		5,500	5,500	-
Boiler piping - Aloha Swim Center	8,000		8,000	8,000	8,000	-	5,156	2,844	Award		8,000	8,000	-
Replace water heater - Raleigh Swim Center	16,000		16,000	16,000	16,000	-	-	16,000	Budget		16,000	16,000	-
Domestic hot water heater - Beaverton Swim Center	15,000		15,000	15,000	15,000	-	-	15,000	Award		15,000	15,000	-
Replace pumps Raypac, Thermal Solutions (2) - Elsie Stuhr Center	2,000		2,000	2,000	2,000	-	-	2,000	Budget		2,000	2,000	-
Replace lobby carpet - Beaverton Swim Center	5,000		5,000	5,000	5,000	-	4,008	993	Budget		5,000	5,000	-
Replace carpet in Beaver Den -Nature Center	4,700		4,700	4,700	4,700	-	-	4,700	Budget		4,700	4,700	-
Roof leak repair - HMT Athletic Center	30,000		30,000	30,000	30,000	-	-	30,000	Budget		30,000	30,000	-
Flat roof replacement - Garden Home Recreation Center	250,000		250,000	250,000	250,000	-	643,919	37,723	Award		681,642	681,642	(431,642)
Clean and treat roof - Garden Home Recreation Center	4,500		4,500	4,500	4,500	-	4,521	-	Complete		4,521	4,521	(21)
Clean and treat roof (stables, outbuildings) - Jenkins Estate	15,000		15,000	15,000	15,000	-	-	15,000	Budget		15,000	15,000	-
Ergonomic Equipment/Fixtures	6,000		6,000	6,000	6,000	-	-	6,000	Budget		6,000	6,000	-
Replace main entry doors - Cedar Hills Recreation Center	6,000		6,000	6,000	6,000	-	-	6,000	Budget		6,000	6,000	-
Replace Welding Shop garage door	7,200		7,200	7,200	7,200	-	7,965	-	Complete		7,965	7,965	(765)
Boiler replacement - Garden Home Recreation Center	231,000		231,000	231,000	231,000	-	339	230,661	Award		231,000	231,000	-
Window AC units (2) - Beaverton Swim Center	2,500		2,500	2,500	2,500	-	-	2,960	Award		2,960	2,960	(460)
West air handler bearings - Beaverton Swim Center	10,000		10,000	10,000	10,000	-	2,735	7,265	Budget		10,000	10,000	-
Replacement of office AC split system - Beaverton Swim Center	12,000		12,000	12,000	12,000	-	-	12,000	Budget		12,000	12,000	-
AC window unit replacement - Cedar Hills Recreation Center	14,000		14,000	14,000	14,000	-	-	14,000	Award		14,000	14,000	-
Window AC units (4) - Garden Home Recreation Center	10,000		10,000	10,000	10,000	-	-	11,171	Award		11,171	11,171	(1,171)
Replace heat exchanger - Sunset Swim Center	13,000		13,000	13,000	13,000	-	10,657	-	Complete		10,657	10,657	2,343
Furnace at Stables (crawlspce) - Jenkins Estate	8,600		8,600	8,600	8,600	-	9,924	-	Complete		9,924	9,924	(1,324)
TOTAL BUILDING REPLACEMENTS			1,516,000	1,516,000	1,516,000	-	878,917	1,068,490	-	-	1,947,407	1,947,407	(431,407)
BUILDING IMPROVEMENTS													
Electric Fleet Infrastructure			145,000	145,000	145,000	-	-	145,000	Budget		145,000	145,000	-
Rust degradation Athletic Ctr			2,000	2,000	2,000	-	-	2,000	Budget		2,000	2,000	-
Seal off gate valve in mechanical room			2,500	2,500	2,500	-	-	2,500	Budget		2,500	2,500	-
Mechanical room upgrades			5,500	5,500	5,500	-	-	-	Complete FY22		-	-	5,500
Exterior Facility Paint			80,000	80,000	80,000	-	-	80,000	Budget		80,000	80,000	-
Repaint window sills			6,000	6,000	6,000	-	3,450	-	Complete		3,450	3,450	2,550
TOTAL BUILDING IMPROVEMENTS			241,000	241,000	241,000	-	3,450	229,500	-	-	232,950	232,950	8,050
ADA IMPROVEMENTS													
Waterhouse Trail ADA curb cuts - Washington County Project			120,000	120,000	120,000	-	-	120,000	Budget		120,000	120,000	-
ADA stairs - Aloha Swim Center			7,000	7,000	7,000	-	-	7,000	Budget		7,000	7,000	-
TOTAL ADA PROJECTS			127,000	127,000	127,000	-	-	127,000	-	-	127,000	127,000	-
TOTAL CAPITAL OUTLAY DIVISION	4,118,181	1,321,700	16,192,081	20,338,262	17,513,781	3,176,890	1,387,177	10,929,787	-	-	15,493,854	12,316,964	5,196,817

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INFORMATION SERVICES DEPARTMENT													
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>													
Workstations/Notebooks			100,000	100,000	100,000	-	44,211	55,578	Award		99,789	99,789	211
Large Format Printer			15,000	15,000	15,000	-	-	15,000	Budget		15,000	15,000	-
LAN/WAN Replcmnt			6,000	6,000	6,000	-	-	6,000	Budget		6,000	6,000	-
AED Defibrillators			9,000	9,000	9,000	-	8,052	-	Complete		8,052	8,052	948
Security Cameras			45,000	45,000	45,000	-	29,384	15,616	Budget		45,000	45,000	-
Key Card Readers			10,000	10,000	10,000	-	-	10,000	Budget		10,000	10,000	-
Server Replacements			50,000	50,000	50,000	-	49,478	-	Complete		49,478	49,478	522
Switches			50,000	50,000	50,000	-	50,000	-	Complete		50,000	50,000	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			285,000	285,000	285,000	-	181,125	102,194			283,319	283,319	1,681
TOTAL INFORMATION SYSTEMS DEPARTMENT			285,000	285,000	285,000	-	181,125	102,194			283,319	283,319	1,681
MAINTENANCE DEPARTMENT													
<u>FLEET REPLACEMENTS</u>													
Brush Cutter			3,680	3,680	3,680	-	-	-	Complete FY22		-	-	3,680
Carpet Extractor			7,000	7,000	7,000	-	-	7,000	Award		7,000	7,000	-
Pressure jet			8,500	8,500	8,500	-	8,592	-	Complete		8,592	8,592	(92)
Cordless Bckpck Eq Chrg Btry			11,500	11,500	11,500	-	10,586	-	Complete		10,586	10,586	914
Small Tractor			30,000	30,000	30,000	-	30,073	-	Complete		30,073	30,073	(73)
eWorkman Utility Vehicles (2)			35,000	35,000	35,000	-	31,439	-	Complete		31,439	31,439	3,561
Full-size van			50,000	50,000	50,000	-	4,220	51,544	Award		55,764	55,764	(5,764)
Full-size van			50,000	50,000	50,000	-	4,220	51,544	Award		55,764	55,764	(5,764)
Auto scrubber			17,000	17,000	17,000	-	13,185	-	Complete		13,185	13,185	3,815
Indoor sport court cleaner			17,000	17,000	17,000	-	17,485	-	Complete		17,485	17,485	(485)
Trash compactor			55,000	55,000	55,000	-	50,633	4,367	Award		55,000	55,000	-
TOTAL FLEET REPLACEMENTS			284,680	284,680	284,680	-	170,433	114,456			284,888	284,888	(208)
TOTAL MAINTENANCE DEPARTMENT			284,680	284,680	284,680	-	170,433	114,456			284,888	284,888	(208)
GRAND TOTAL GENERAL FUND	4,118,181	1,321,700	16,761,761	20,907,942	18,083,461	3,176,890	1,738,735	11,146,437			16,062,062	12,885,171	5,198,290

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SDC FUND													
LAND ACQUISITION -CARRYOVER PROJECTS													
Land Acq - N. Bethany Comm Pk	5,715,800	5,673,035		5,715,800	5,673,035			5,673,035	Budget		5,673,035	5,673,035	-
Subtotal Land Acq-N Bethany Comm Pk	5,715,800	5,673,035	-	5,715,800	5,673,035	-	-	5,673,035			5,673,035	5,673,035	-
Land Acq - N Bethany Trails	1,189,500	1,125,500		1,189,500	1,125,500		136,492	989,008	Budget		1,125,500	1,125,500	-
Subtotal Land Acq-N Bethany Trails	1,189,500	1,125,500	-	1,189,500	1,125,500	-	136,492	989,008			1,125,500	1,125,500	-
Land Acq - Bonny Slope West Neighborhood Park	1,500,000	1,500,000		1,500,000	1,500,000			1,500,000	Budget		1,500,000	1,500,000	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	-	1,500,000			1,500,000	1,500,000	-
Land Acq - Bonny Slope West Trails	250,000	250,000		250,000	250,000			250,000	Budget		250,000	250,000	-
Subtotal Land Acq-Bonny Slope West Trails	250,000	250,000	-	250,000	250,000	-	-	250,000			250,000	250,000	-
Land Acq - S Cooper Mtn Trail	1,379,000	1,379,000		1,379,000	1,379,000		479,677	899,323	Budget		1,379,000	1,379,000	-
Subtotal S Cooper Mtn Trail	1,379,000	1,379,000	-	1,379,000	1,379,000	-	479,677	899,323			1,379,000	1,379,000	-
Land Acq - S Cooper Mtn Nat Ar	846,000	846,000		846,000	846,000		27,664	818,336	Budget		846,000	846,000	-
Subtotal S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-	27,664	818,336			846,000	846,000	-
Land Acq - Neighborhood Parks - S Cooper Mtn	8,449,000	8,449,000		8,449,000	8,449,000		22,318	8,426,682	Budget		8,449,000	8,449,000	-
Subtotal Neighborhood Parks - S Cooper Mtn	8,449,000	8,449,000	-	8,449,000	8,449,000	-	22,318	8,426,682			8,449,000	8,449,000	-
Land Acq - Neighborhood Parks - Infill Areas	2,452,740	3,395,990		2,452,740	3,395,990		2,145	3,393,845	Budget		3,395,990	3,395,990	-
Sub total Neighborhood Parks Infill Areas	2,452,740	3,395,990	-	2,452,740	3,395,990	-	2,145	3,393,845			3,395,990	3,395,990	-
TOTAL LAND ACQUISITION	21,782,040	22,618,525	-	21,782,040	22,618,525	-	668,296	21,950,229	-	-	22,618,525	22,618,525	-
Professional Services	-	-	100,000	100,000	100,000		14,632	85,369	Budget		100,000	100,000	-
MTIP Grnt Mtch-Wstside Trl #18	3,459,820	425,000	-	3,459,820	425,000	3,928,513		425,000	Budget		4,353,513	425,000	-
Natural Area Concept Plan	100,000	100,000	-	100,000	100,000			100,000	Budget		100,000	100,000	-
Building Expansion (TBD)	995,000	995,000	-	995,000	995,000			995,000	Budget		995,000	995,000	-
N.Bethany Pk & Trl/Prj Mgmt	141,000	50,000	-	141,000	50,000	270,303	27,056	22,944	Budget		320,303	50,000	-
Nghbd Pk Miller Rd SWQ-5	992,200	867,505	-	992,200	867,505			867,505	Budget		871,568	867,505	-
S Cooper Mtn Pk & Tr Dev-PM	50,000	50,000	-	50,000	50,000	15,474	3,121	46,879	Award		65,474	50,000	-
NW Quad New Nghbd Pk Dev (Pio Pio Park/Bonnie Meadows)	2,320,000	8,000	-	2,320,000	8,000	1,502,800	(1,997)	9,997	Award		1,510,800	8,000	-
NB Park & Trail Improvements	338,000	120,000	-	338,000	120,000	167,519		120,000	Award		287,519	120,000	-
RFFA Actv TPRM-Wsd Trl Hy26	215,000	54,779	-	215,000	54,779	339,130		54,779	Award		393,909	54,779	-
New Amenities in existing park	196,000	139,122	30,878	226,878	170,000	32,105	10,394	159,606	Budget		202,105	170,000	-
Cedar Hills Pk-addtl bond fdg	365,000	357,603	-	365,000	357,603	60,055	8,224	349,379	Award		417,658	357,603	-
Nghbd Pk DP Hghlnd Pk NWQ-6	420,000	10,000	-	420,000	10,000	143,943	3,365	13,731	Award		161,039	17,096	(7,096)
Nghbd Pk CNSTR Hghlnd Pk NWQ-6	1,620,000	300,000	-	1,620,000	300,000	1,025,226	1,401	298,600	Award		1,325,226	300,000	-
Nghbd Pk Lombard Baker SEQ-2	619,125	477,081	1,470,875	2,090,000	1,947,956	235,169	178,802	1,676,029	Award		2,090,000	1,854,831	93,125
Trl Dev MP-155th Ave Wetlands	500,000	448,390	-	500,000	448,390	105,219		448,390	Award		553,609	448,390	-
FannoCrkTrl Seg5- Scholls-92nd	250,000	247,844	7,156	257,156	255,000	2,560		254,596	Budget		257,156	254,596	404
MVCP Sport Court-Add'l Funding	400,000	400,000	227,300	627,300	627,300			627,300	Budget		627,300	627,300	-
N Johnson Crk Trl MP-PM	40,000	39,953	-	40,000	39,953	47	91	39,861	Budget		40,000	39,953	0
Nat Area Public Access D&D-PM	500,000	500,000	-	500,000	500,000			500,000	Budget		500,000	500,000	-
Nghbd Pk Abbey Crk Ph2 NWQ-5	69,200	67,200	431,900	501,100	499,100	9,577	52,052	439,471	Award		501,100	491,523	7,577
Nghbd Pk Pointer Rd NEQ-3	135,100	129,154	668,600	803,700	797,754	6,277	71,164	726,259	Budget		803,700	797,423	331
Regional Trl Dev - WST 14	1,601,900	1,601,900	-	1,601,900	1,601,900			1,601,900	Budget		1,601,900	1,601,900	-
Downtown planning	50,000	47,000	18,000	68,000	65,000	37,500		30,500	Budget		68,000	30,500	34,500
Cooper Mountain Planning	15,000	15,000	-	15,000	15,000				Budget		15,000		15,000
Subtotal Development/Improvements Carryover	15,392,345	7,450,531	2,954,709	18,347,054	10,405,240	7,900,481	368,305	9,893,094			18,161,880	10,261,399	143,841

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 02/28/2023

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs				(Over) Under Budget	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Status per CPC	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
DEVELOPMENT/IMPROVEMENTS													
MTIPBvtn Crk Trl Land AcqROW	-	-	-	-	-	-	1,874	-	Budget	-	1,874	1,874	(1,874)
New Regional Trail Development - Westside Trail #14, #16-#18			20,000	20,000	20,000	-	-	20,000	Budget	-	20,000	20,000	-
RFFA Grant Match - Beaverton Creek Trail Engineering and Construction			510,800	510,800	510,800	79	89,906	420,815	Budget	-	510,800	510,721	79
Beaverton Creek Trail Engineering and Construction			1,775,884	1,775,884	1,775,884	-	-	1,775,884	Budget	-	1,775,884	1,775,884	-
Metro Bond Trails Competitive Grant Match - Westside Trail Bridge			217,500	217,500	217,500	-	-	217,500	Budget	-	217,500	217,500	-
EDA Grant Matching - HMT Complex Improvements			1,397,954	1,397,954	1,397,954	-	-	1,397,954	Budget	-	1,397,954	1,397,954	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	-	-	3,922,138	3,922,138	3,922,138	79	91,780	3,832,153	-	-	3,924,012	3,923,933	(1,795)
UNDESIGNATED PROJECTS													
Undesignated Projects	-	-	13,589,196	13,589,196	13,589,196	-	-	13,589,196	Budget	-	13,589,196	13,589,196	-
TOTAL UNDESIGNATED PROJECTS	-	-	13,589,196	13,589,196	13,589,196	-	-	13,589,196	-	-	13,589,196	13,589,196	-
GRAND TOTAL SDC FUND	37,174,385	30,069,056	20,466,043	57,640,428	50,535,099	7,900,560	1,128,381	49,264,672	-	-	58,293,613	50,393,053	142,046

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 02/28/2023

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
BOND CAPITAL PROJECTS FUND														
<u>New Neighborhood Parks Development</u>														
SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	Sub-total New Neighborhood Parks Development	4,883,950	130,968	5,014,918	5,188,093	-	5,188,093	-		5,188,093	(173,175)	-3.5%	103.5%	100.0%
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	Total New Neighborhood Parks Development	4,883,950	304,143	5,188,093	5,188,093	-	5,188,093	-		5,188,093	-	0.0%	100.0%	100.0%
<u>Renovate & Redevelop Neighborhood Parks</u>														
NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	120,124	1,148,324	1,528,550	-	1,528,550	-	Complete	1,528,550	(380,226)	-33.1%	133.1%	100.0%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	Sub-total Renovate & Redevelop Neighborhood Parks	3,727,213	220,296	3,947,509	4,367,063	-	4,367,063	-		4,367,063	(419,554)	-10.6%	110.6%	100.0%
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	419,554	419,554	-	-	-	-	N/A	-	419,554	n/a	n/a	n/a
	Total Renovate & Redevelop Neighborhood Parks	3,727,213	639,850	4,367,063	4,367,063	-	4,367,063	-		4,367,063	-	0.0%	100.0%	100.0%
<u>New Neighborhood Parks Land Acquisition</u>														
NW	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
SW	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	-100.0%	n/a	0.0%
	Sub-total New Neighborhood Parks	9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%
	Authorized Use of Savings from New Community Park													
UND	Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
	Authorized Use of Savings from Community Center /													
UND	Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	Total New Neighborhood Parks	9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 02/28/2023

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<u>New Community Park Development</u>														
SW	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,594,517	-	10,594,517	75,726	Complete	10,670,243	(2,614,780)	-32.5%	131.5%	99.3%
Sub-total New Community Park Development		7,711,500	343,963	8,055,463	10,594,517	-	10,594,517	75,726		10,670,243	(2,614,780)	-32.5%	131.5%	99.3%
UND	Authorized use of savings from Bond Facility Rehabilitation category		1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category		930,529	930,529	-	-	-	-	N/A	-	930,529	n/a	n/a	n/a
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
Total New Community Park Development		7,711,500	2,958,743	10,670,243	10,594,517	-	10,594,517	75,726		10,670,243	-	0.0%	99.3%	99.3%
<u>New Community Park Land Acquisition</u>														
NE	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
Sub-total New Community Park		10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
Total New Community Park		10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%
<u>Renovate and Redevelop Community Parks</u>														
NE	Cedar Hills Park & Athletic Field	6,194,905	449,392	6,644,297	7,684,215	-	7,684,215	-	Complete	7,684,316	(1,040,019)	-15.7%	115.7%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
Total Renovate and Redevelop Community Parks		9,793,605	523,795	10,317,400	10,317,299	-	10,317,299	-		10,317,400	-	0.0%	100.0%	100.0%
<u>Natural Area Preservation - Restoration</u>														
NE	Roger Tilbury Memorial Park	30,846	1,872	32,718	36,450	-	36,450	-	Complete	36,450	(3,732)	-11.4%	111.4%	100.0%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	56,727	-	56,727	-	Complete	56,727	7,281	11.4%	88.6%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,736	169,192	65,185	-	65,185	-	Complete	65,185	104,007	61.5%	38.5%	100.0%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	130,125	-	130,125	-	Complete	130,125	167,116	56.2%	43.8%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	Mt Williams Park	102,820	9,269	112,089	52,362	-	52,362	-	Complete	52,362	59,727	53.3%	46.7%	100.0%

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Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)							
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	77,120	77,120	65,453	-	65,453	-	Complete	65,453	11,667	15.1%	84.9%	100.0%
SW	Jenkins Estate Phase 2	-	131,457	131,457	67,754	-	67,754	-	Complete	67,754	63,703	48.5%	51.5%	100.0%
NW	Somerset	-	161,030	161,030	161,030	-	161,030	-	Complete	161,030	-	0.0%	100.0%	100.0%
NW	Rock Creek Greenway	-	167,501	167,501	150,152	103	150,255	-	Complete	150,255	17,246	10.3%	89.7%	100.0%
NW	Whispering Woods Phase 2	-	102,661	102,661	97,000	-	97,000	-	Complete	97,000	5,661	5.5%	94.5%	100.0%
SE	Raleigh Park	-	118,187	118,187	88,489	31,985	120,474	157,020	Planting	277,494	(159,307)	-134.8%	101.9%	43.4%
NE	Bannister Creek Greenway/NE Park	-	80,798	80,798	32,552	6,397	38,949	41,849	Planting	80,798	-	0.0%	48.2%	48.2%
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	Lilly K. Johnson Woods	-	30,722	30,722	37,132	-	37,132	-	Complete	37,132	(6,410)	-20.9%	120.9%	100.0%
UND	Restoration of new properties to be acquired	643,023	41,096	684,119	976	-	976	6,196	On Hold	7,172	676,947	99.0%	0.1%	13.6%
UND	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
NE	NE Quadrant Property(Findley)	-	471,984	471,984	47,213	64,781	111,995	359,989	Site Prep	471,984	-	0.0%	23.7%	23.7%
NE	N. Johnson Greenway (Peterkort)	-	262,760	262,760	-	-	-	-	Cancelled	-	262,760	100.0%	0.0%	0.0%
NE	Commonwealth Lake Park	-	62,932	62,932	4,519	1,800	6,318	56,614	Complete	62,932	-	0.0%	10.0%	10.0%
SW	155th Wetlands	-	26,060	26,060	22,951	-	22,951	-	Complete	22,951	3,109	11.9%	88.1%	100.0%
SW	Bronson Creek New Properties	-	104,887	104,887	-	2,835	2,835	102,052	Budget	104,887	-	0.0%	2.7%	2.7%
SE	Fanno Creek Greenway	-	83,909	83,909	80,114	-	80,114	-	Complete	80,114	3,795	4.5%	95.5%	100.0%
NW	HMT north woods and stream	-	52,176	52,176	25,720	10,597	36,317	23,640	Planting	59,956	(7,780)	-14.9%	69.6%	60.6%
NE	Cedar Mill Creek Greenway	-	31,260	31,260	21,820	2,542	24,362	6,898	Planting	31,260	-	0.0%	77.9%	77.9%
SW	Fir Grove Park	-	25,908	25,908	22,594	-	22,594	3,314	Planting	25,908	-	0.0%	87.2%	87.2%
SW	HL Cain Wetlands	-	25,989	25,989	23,275	-	23,275	2,714	Complete	25,989	-	0.0%	89.6%	89.6%
NW	Bronson Creek Park	-	26,191	26,191	7,359	8,479	15,837	12,293	Planting	28,130	(1,939)	-7.4%	60.5%	56.3%
SE	Center Street Wetlands Area	-	20,939	20,939	11,167	4,290	15,457	6,909	Planting	22,366	(1,427)	-6.8%	73.8%	69.1%
SW	Tallac Terrace Park	-	10,511	10,511	-	-	-	-	Cancelled	-	10,511	100.0%	0.0%	0.0%
NE	Forest Hills Park	-	10,462	10,462	2,594	2,000	4,594	5,868	Planting	10,462	-	0.0%	43.9%	43.9%
UND	Arborist/Tree Management	-	297,824	297,824	154,216	35,015	189,231	60,340	Site Prep	249,571	48,253	16.2%	63.5%	75.8%
NW	North Bethany Greenway	-	26,131	26,131	10,905	3,471	14,376	11,755	Site Prep	26,131	-	0.0%	55.0%	55.0%
NW	Willow Creek Greenway II	-	26,031	26,031	30,221	-	30,221	1,707	Complete	31,928	(5,897)	-22.7%	116.1%	94.7%
NW	Westside Trail Segment 18	-	26,221	26,221	475	-	475	25,746	Budget	26,221	-	0.0%	1.8%	1.8%
SW	Westside Trail- Burntwood area	-	25,813	25,813	23,939	-	23,939	-	Complete	23,939	1,874	7.3%	92.7%	100.0%
NW	Waterhouse Trail	-	26,207	26,207	3,404	2,685	6,090	20,117	Site Prep	26,207	-	0.0%	23.2%	23.2%
Sub-total Natural Area Restoration		3,762,901	293,026	4,055,927	2,674,819	176,980	2,851,799	905,020		3,756,820	299,107	7.4%	70.3%	75.9%
Authorized Use of Savings for Natural Area Preservation -														
UND	Land Acquisition	-	(299,107)	(299,107)	-	-	-	-	N/A	-	(299,107)	n/a	n/a	n/a
Total Natural Area Restoration		3,762,901	(6,081)	3,756,820	2,674,819	176,980	2,851,799	905,020		3,756,820	-	0.0%	75.9%	75.9%
Natural Area Preservation - Land Acquisition														
UND	Natural Area Acquisitions	8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-	Budget	9,146,690	(299,107)	-3.4%	103.4%	100.0%
Sub-total Natural Area Preservation - Land Acquisition		8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-		9,146,690	(299,107)	-3.4%	103.4%	100.0%
Authorized Use of Savings from Natural Area Restoration														
UND	Authorized Use of Savings from Natural Area Restoration	-	299,107	299,107	-	-	-	-	N/A	-	299,107	n/a	n/a	n/a
Total Natural Area Preservation - Land Acquisition		8,400,000	746,690	9,146,690	9,146,690	-	9,146,690	-		9,146,690	-	0.0%	100.0%	100.0%

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		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<u>New Linear Park and Trail Development</u>														
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,394,637	-	4,394,637	-	Complete	4,394,637	(511,651)	-13.2%	113.2%	100.0%
NW	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	Miscellaneous Natural Trails	100,000	8,837	108,837	30,394	-	30,394	78,443	Award	108,837	-	0.0%	27.9%	100.0%
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
Sub-total New Linear Park and Trail Development		15,060,310	445,044	15,505,354	14,739,266	-	14,739,266	78,443		14,817,709	687,645	4.4%	95.1%	99.5%
UND	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(687,645)	(687,645)	-	-	-	-	N/A	-	(687,645)	n/a	n/a	n/a
Total New Linear Park and Trail Development		15,060,310	(242,601)	14,817,709	14,739,266	-	14,739,266	78,443		14,817,709	-	0.0%	99.5%	99.5%
<u>New Linear Park and Trail Land Acquisition</u>														
UND	New Linear Park and Trail Acquisitions	1,200,000	23,401	1,223,401	1,222,206	-	1,222,206	1,195	Budget	1,223,401	-	0.0%	99.9%	99.9%
Total New Linear Park and Trail Land Acquisition		1,200,000	23,401	1,223,401	1,222,206	-	1,222,206	1,195		1,223,401	-	0.0%	99.9%	99.9%
<u>Multi-field/Multi-purpose Athletic Field Development</u>														
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	New Fields in NW Quadrant - Living Hope	514,100	77,969	592,069	1,175,521	-	1,175,521	81,540	Complete	1,257,061	(664,992)	-112.3%	198.5%	93.5%
NE	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	New Fields in SW Quadrant - MVCP	514,100	59,494	573,594	114,647	43,317	157,963	415,631	Budget	573,594	-	0.0%	27.5%	27.5%
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
Sub-total Multi-field/Multi-purpose Athletic Field Dev.		3,084,600	210,872	3,295,472	3,716,261	43,317	3,759,577	497,171		4,256,748	(961,276)	-29.2%	114.1%	88.3%
UND	Authorized Use of Savings from New Linear Park and Trail Development category	-	687,645	687,645	-	-	-	-	N/A	-	687,645	n/a	n/a	n/a
UND	Authorized Use of Savings from Facility Rehabilitation category	-	244,609	244,609	-	-	-	-	N/A	-	244,609	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	29,022	29,022	-	-	-	-	N/A	-	29,022	n/a	n/a	n/a
Total Multi-field/Multi-purpose Athletic Field Dev.		3,084,600	1,172,148	4,256,748	3,716,261	43,317	3,759,577	497,171		4,256,748	-	0.0%	88.3%	88.3%
<u>Deferred Park Maintenance Replacements</u>														
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	2,614	163,528	512,435	-	512,435	-	Complete	512,435	(348,907)	-213.4%	313.4%	100.0%
Sub-total Deferred Park Maintenance Replacements		1,451,515	9,840	1,461,355	1,832,474	-	1,832,474	-		1,832,474	(371,119)	-25.4%	125.4%	100.0%
UND	Authorized Use of Savings from Facility Expansion & Improvements Category	-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
Total Deferred Park Maintenance Replacements		1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%

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Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
Facility Rehabilitation														
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	Auto Gas Meter Shut Off Valves at All Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
Sub-total Facility Rehabilitation		6,227,732	132,222	6,359,954	4,815,345	-	4,815,345	-		4,815,345	1,544,609	24.3%	75.7%	100.0%
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
Sub-total Facility Rehabilitation		6,227,732	(1,167,778)	5,059,954	4,815,345	-	4,815,345	-		4,815,345	244,609	4.8%	n/a	n/a
UND	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(244,609)	(244,609)	-	-	-	-	N/A	-	(244,609)	n/a	n/a	n/a
Total Facility Rehabilitation		6,227,732	(1,412,387)	4,815,345	4,815,345	-	4,815,345	-		4,815,345	-	0.0%	100.0%	100.0%
Facility Expansion and Improvements														
SE	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
Sub-total Facility Expansion and Improvements		8,218,478	117,557	8,336,035	8,135,401	-	8,135,401	-		8,135,401	200,634	2.4%	97.6%	100.0%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
Total Facility Expansion and Improvements		8,218,478	(83,077)	8,135,401	8,135,401	-	8,135,401	-		8,135,401	-	0.0%	100.0%	100.0%
ADA/Access Improvements														
NW	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
Sub-total ADA/Access Improvements		1,028,196	24,461	1,052,657	1,242,547	-	1,242,547	-		1,242,547	(189,890)	-18.0%	118.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 02/28/2023

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
	Total ADA/Access Improvements	1,028,196	214,351	1,242,547	1,242,547	-	1,242,547	-		1,242,547	-		100.0%	100.0%
	Community Center Land Acquisition													
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
	Sub-total Community Center Land Acquisition	5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-		4,006,624	1,099,350	21.5%	78.5%	100.0%
UND	Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND	Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
	Total Community Center Land Acquisition	5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-		4,006,624	-	0.0%	100.0%	100.0%
	Bond Administration Costs													
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	100.0%	0.0%	0.0%
ADM	FY2021-2022 Interest Actual	-	13,327	13,327	-	-	-	-	Complete	-	13,327	100.0%	0.0%	0.0%
ADM	FY2022-2023 Interest Budget	-	8,000	8,000	-	-	-	-	Budget	-	8,000	100.0%	0.0%	0.0%
	Sub-total Bond Administration Costs	1,450,000	1,337,934	2,787,934	504,372	-	504,372	37,325		541,697	2,246,237	80.6%	18.1%	93.1%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(930,529)	(930,529)	-	-	-	-	N/A	-	(930,529)	n/a	n/a	n/a
UND	Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
UND	Authorized Use of Savings for Renovate & Redevelop Neighborhood Parks	-	(419,554)	(419,554)	-	-	-	-	N/A	-	(419,554)	n/a	n/a	n/a
UND	Authorized Use of Savings for Multi-field/ Multi-purpose Athletic Field Dev.	-	(29,022)	(29,022)	-	-	-	-	N/A	-	(29,022)	n/a	n/a	n/a
	Total Bond Administration Costs	1,450,000	(574,722)	875,278	504,372	-	504,372	37,325		541,697	333,581	38.1%	57.6%	93.1%
	Grand Total	100,000,000	4,653,713	104,653,713	102,504,853	220,297	102,725,150	1,594,880		104,320,131	333,581	0.3%	98.2%	98.5%

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 02/28/2023

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	-
Acquisition	-
	-
	-
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	-
New Community Park Dev	-
Community Park Renov	-
New Linear Parks and Trails	-
Athletic Field Development	-
Deferred Park Maint Replace	-
Facility Rehabilitation	-
ADA	-
Facility Expansion	-
Bond Admin Costs	333,581
	333,581
	333,581
Grand Total	333,581



MEMORANDUM

Date: March 29, 2023
 To: Board of Directors
 From: Jared Isaksen, Finance Services Director / CFO
 Re: **System Development Report for February 2023**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 2.6% handling fee for collections through February 2023. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 2.6% Discount	Current Rate per Unit		With 2.6% Discount
Single Family			Multi-Family		
North Bethany	\$ 14,991.00	\$ 14,601.23	North Bethany	\$ 11,243.00	\$ 10,950.68
Bonny Slope West	11,787.00	11,480.54	Bonny Slope West	8,840.00	8,610.16
South Cooper			South Cooper		
Mountain	11,787.00	11,480.54	Mountain	8,840.00	8,610.16
Other	12,583.00	12,255.84	Other	9,437.00	9,191.64
Accessory Dwelling Unit			Senior Housing		
North Bethany	6,097.00	5,938.48	North Bethany	8,391.00	8,172.83
Other	5,118.00	4,984.93	Other	7,043.00	6,854.25
Non-residential					
Other	589.00	573.69			

City of Beaverton Collection of SDCs		Gross Receipts	Collection Fee	Net Revenue
32	Single Family Units	\$ 389,560.64	\$ 9,778.56	\$ 379,782.08
461	Multi-family Units	3,797,642.87	98,738.71	3,698,904.16
100	Senior Living	673,777.00	17,518.20	656,258.80
-	Non-residential	37,912.78	985.73	36,927.05
593		\$ 4,898,893.30	\$ 127,021.21	\$ 4,771,872.09

Washington County Collection of SDCs		Gross Receipts	Collection Fee	Net Revenue
222	Single Family Units	\$ 2,975,743.37	\$ 76,621.26	\$ 2,899,122.11
(23)	Less SFR Credits	(314,907.09)	(7,881.22)	(307,025.87)
56	Multi-family Units	406,640.00	10,572.64	396,067.36
(23)	Less MFR Credits	(203,320.00)	(5,286.32)	(198,033.68)
14	Accessory Dwelling Units	70,346.06	1,748.76	68,597.30
(2)	Less: ADU Credits	(9,588.01)	(249.29)	(9,338.72)
82	Senior Living	550,515.73	9,336.01	541,179.72
(6)	Less SL Credits	(43,960.62)	(1,033.22)	(42,927.40)
1	Non-residential	41,710.53	884.71	40,825.82
-	Processing fee for waived units	(100.00)	-	(100.00)
321		\$ 3,473,079.97	\$ 84,713.33	\$ 3,388,366.64

Recap by Agency		Percent	Gross Receipts	Collection Fee	Net Revenue
593	City of Beaverton	58.48%	\$ 4,898,893.30	\$ 127,021.21	\$ 4,771,872.09
321	Washington County	41.52%	3,473,079.97	84,713.33	3,388,366.64
914		100.00%	\$ 8,371,973.27	\$ 211,734.54	\$ 8,160,238.73

System Development Charge Report, February 2023

Recap by Dwelling

	<u>Single Family</u>	<u>Multi-Family</u>	<u>ADU</u>	<u>Senior Living</u>	<u>Total</u>
City of Beaverton	32	461	-	100	593
Washington County	199	33	13	76	321
	231	494	13	176	914

Total Receipts Fiscal Year to Date

Gross Receipts	\$ 8,371,973.27	
Collection Fees	(211,734.54)	
	<u>\$ 8,160,238.73</u>	
Grants & Others	\$ -	
Interest	\$ 691,365.69	\$ 8,851,604.42

Total Payments Fiscal Year to Date

Refunds	\$ -	
Administrative Costs	(100.00)	
Project Costs -- Development	(487,748.62)	
Project Costs -- Land Acquisition	(640,632.23)	(1,128,480.85)
		<u>\$ 7,723,123.57</u>

Beginning Balance 7/1/22	36,980,270.56
Current Balance	<u>\$ 44,703,394.13</u>

Recap by Month, FY 2022/23

	<u>Net Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
July	\$ 3,286,080.35	\$ (159,300.90)	\$ 26,931.58	\$ 3,153,711.03
August	469,564.02	(17,549.90)	37,986.25	490,000.37
September	596,532.56	(20,578.03)	45,361.57	621,316.10
October	1,130,918.52	(479,927.89)	55,779.73	706,770.36
November	61,279.20	(48,088.53)	72,050.03	85,240.70
December	844,826.74	(81,134.96)	20,647.35	784,339.13
January	801,203.32	(255,125.14)	264,243.34	810,321.52
February	969,734.02	(66,675.50)	168,365.84	1,071,424.36
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
	<u>\$ 8,160,138.73</u>	<u>\$ (1,128,380.85)</u>	<u>\$ 691,365.69</u>	<u>\$ 7,723,123.57</u>

Beginning Balance 7/1/22	36,980,270.56
Current Balance	<u>\$ 44,703,394.13</u>

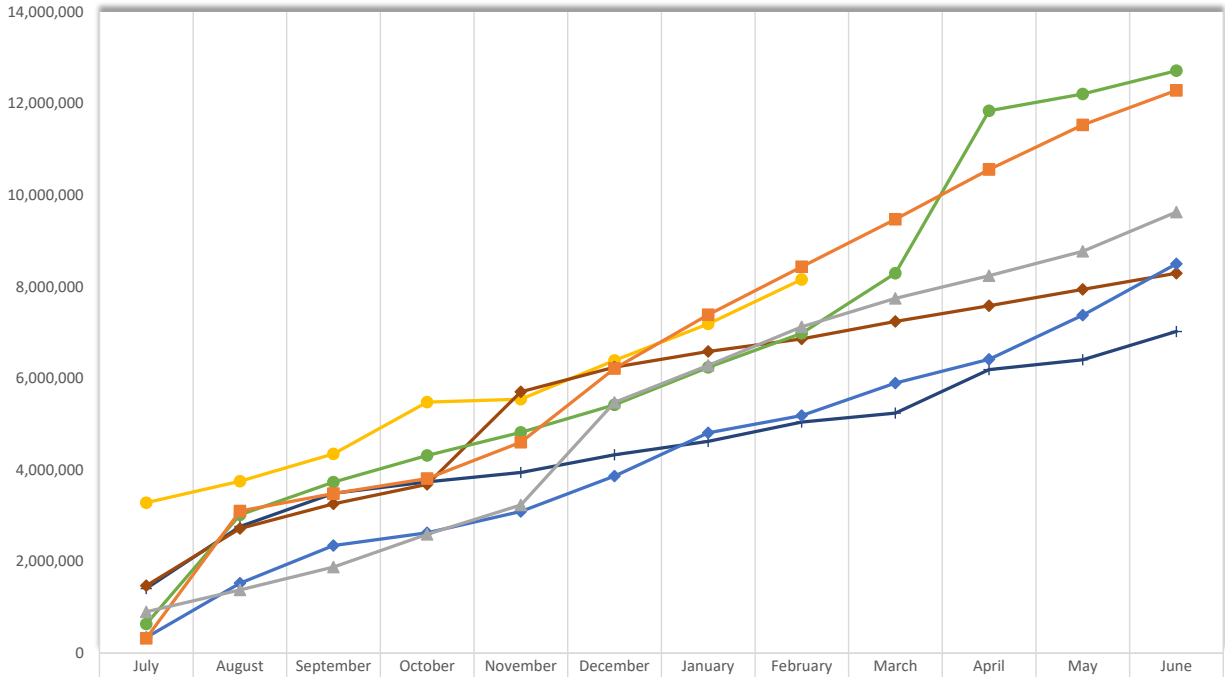
Recap by Month, by Unit

	<u>Single Family</u>	<u>Multi-Family</u>	<u>Senior Living</u>	<u>ADU</u>	<u>Total Units</u>
July	21	270	100	3	394
August	33	-	-	4	37
September	28	33	6	2	69
October	28	61	70	2	161
November	5	-	-	-	5
December	65	-	-	-	65
January	29	48	-	2	79
February	22	82	-	-	104
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
	<u>231</u>	<u>494</u>	<u>176</u>	<u>13</u>	<u>914</u>

Affordable Housing Waivers

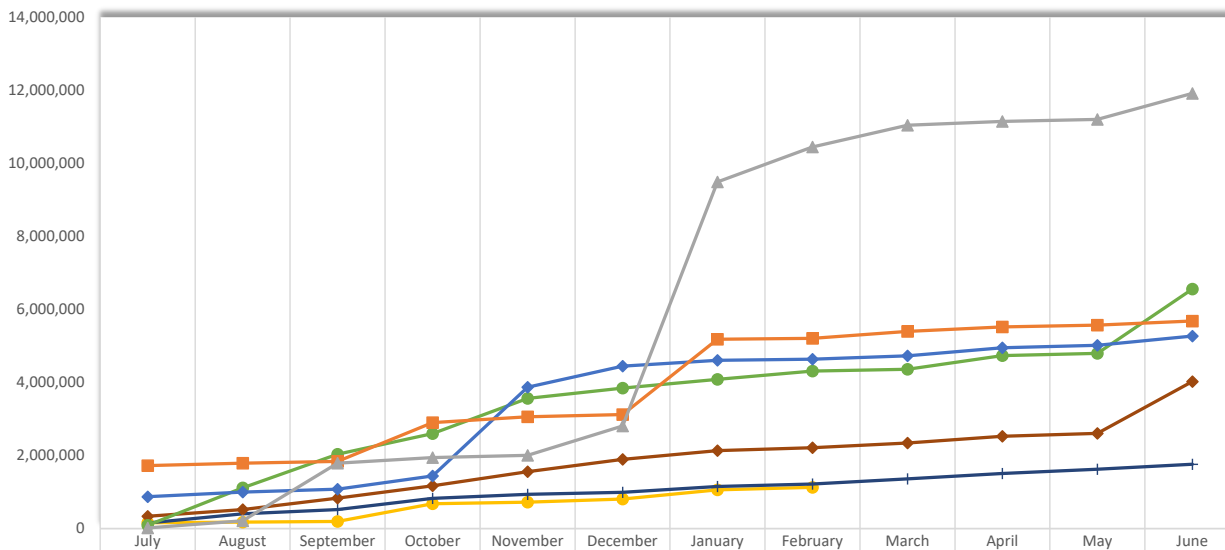
	<u># 100%</u>	<u>Value</u>	<u># 50%</u>	<u>Value</u>	<u>Total Value</u>
February	-	-	-	-	-
Total through 02/2023	<u>-</u>	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>	<u>\$ -</u>

SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2022/23	3,286,080	3,755,644	4,352,177	5,483,095	5,544,375	6,389,201	7,190,405	8,160,139				
2021/22	1,411,759	2,764,286	3,488,116	3,740,257	3,947,333	4,331,144	4,624,587	5,045,186	5,240,197	6,188,607	6,407,442	7,024,475
2020/21	1,474,029	2,722,280	3,260,794	3,686,034	5,704,359	6,244,594	6,586,554	6,863,509	7,242,545	7,585,365	7,941,664	8,295,053
2019/20	638,062	3,022,394	3,733,680	4,316,119	4,822,899	5,422,459	6,239,824	6,982,430	8,296,568	11,843,150	12,208,515	12,716,582
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363

SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2022/23	159,301	176,851	197,429	677,357	725,445	806,580	1,061,705	1,128,381				
2021/22	152,827	403,143	519,003	825,806	939,875	994,203	1,153,184	1,218,951	1,358,790	1,511,047	1,626,926	1,761,170
2020/21	336,745	523,316	836,028	1,170,934	1,557,126	1,895,527	2,135,489	2,216,234	2,340,813	2,524,848	2,606,885	4,026,474
2019/20	90,850	1,117,938	2,033,035	2,599,511	3,566,694	3,844,435	4,082,474	4,311,955	4,361,775	4,734,014	4,796,361	6,557,239
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292