



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
March 5, 2012
6:30 p.m. Executive Session; 7:00 p.m. Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

- 6:30 PM 1. Executive Session*
- A. Land
- 7:00 PM 2. Call Regular Meeting to Order
- 7:05 PM 3. Action Resulting from Executive Session
- 7:10 PM 4. Audience Time**
- 7:15 PM 5. Board Time
- 7:20 PM 6. Consent Agenda***
- A. [Approve: Minutes of February 6, 2012 Regular Board Meeting](#)
- B. [Approve: Monthly Bills](#)
- C. [Approve: Monthly Financial Statement](#)
- D. [Approve: Resolution Appointing Parks Advisory Committee Members](#)
- E. [Award: Rock Creek / North Bethany Trails Construction Contract](#)
- F. [Approve: Resolution Authorizing Local Government Grant Program Application](#)
- 7:25 PM 7. Unfinished Business
- A. [Update: Bond Program](#)
- B. [Update: Advisory Committee Structure](#)
- C. [Update: Public Awareness Program](#)
- D. [Information: General Manager's Report](#)
- 8:15 PM 8. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: February 27, 2012
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the March 5, 2012 Board of Directors Meeting**

Agenda Item #6 – Consent Agenda

Attached please find Consent Agenda items #6A-F for your review and approval.

Action Requested: Approve Consent Agenda Items #6A-F as submitted:

- A. [Approve: Minutes of February 6, 2012 Regular Board Meeting](#)**
- B. [Approve: Monthly Bills](#)**
- C. [Approve: Monthly Financial Statement](#)**
- D. [Approve: Resolution Appointing Parks Advisory Committee Members](#)**
- E. [Award: Rock Creek / North Bethany Trails Construction Contract](#)**
- F. [Approve: Resolution Authorizing Local Government Grant Program Application](#)**

Agenda Item #7 – Unfinished Business

A. Bond Program

Attached please find a memo from Keith Hobson, Director of Business & Facilities, providing an update regarding recent activities centered around the Bond Program. Hal Bergsma, Director of Planning, will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

B. Advisory Committee Structure

Attached please find a memo from Jim McElhinny, Director of Park & Recreation Services, providing an update regarding the Park District's Advisory Committee structure and how the Committees have transitioned since changes were made in 2008. Jim will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

C. Public Awareness Program

Attached please a memo from Bob Wayt, Director of Communications & Outreach, providing an update regarding the Park District's efforts to increase public awareness of the District, its facilities and programs. Bob, along with Janna Lopez of MediaWrite, will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

D. General Manager's Report

Attached please find the General Manager's Report for the March Regular Board meeting.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, February 6, 2012. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Bob Scott	President/Director
Larry Pelatt	Secretary/Director
Joseph Blowers	Secretary Pro-Tempore/Director
William Kanable	Director
John Griffiths	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land

President, Bob Scott, called Executive Session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned issues.

President, Bob Scott, noted that representatives of the news media and designated staff may attend Executive Session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during Executive Session. No final action or final decision may be made in Executive Session. At the end of Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Bob Scott, called the Regular Meeting to order at 7:10 p.m.

Agenda Item #3 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

Agenda Item #4 – Parks Advisory Committee

Mike Janin, Superintendent of Security Operations, introduced Miles Glowacki, Chair of the Parks Advisory Committee, and Greg Cody, Parks Advisory Committee member, to make a presentation to the Board of Directors regarding the activities of the Committee during the past year as well as their goals for the coming year.

Miles provided an overview of the Parks Advisory Committee's past and current focuses via a PowerPoint presentation, a copy of which was entered into the record, and which included the following topics:

- Mission Statement & Committee Membership
- Past, Current & Continual Focus Areas
 - Review of park development design plans
 - Attendance of Board and Budget meetings, as well as park dedications
 - Purchased GIS data collection equipment with Challenge Grant funds
 - Support Park Patrol security efforts
 - Analysis/review of smoking on District property
 - Currently completing a comprehensive analysis of comparable communities' smoking policies
 - Will formulate a recommendation for consideration by the Board
 - Support efforts for art in parks
 - Cooperative relationship with the Beaverton Arts Commission
 - Supports 1% budget for art in new park bond projects
 - Considering practicality of functional artwork

Miles and Greg offered to answer any questions the Board may have.

- ✓ Hearing none, President, Bob Scott, thanked Miles and Greg on behalf of the Board of Directors for the informative presentation.

Agenda Item #5 – Resolution Amending District Compiled Policies Chapter Five to include Sustainable Purchasing

A. Open Hearing

President, Bob Scott, opened the public hearing.

B. Staff Report

Keith Hobson, Director of Business & Facilities, provided a detailed overview of the memo included within the Board of Directors information packet requesting that the Board, acting as the Local Contact Review Board, amend the District Public Contract Rules contained in Chapter 5 of the District Compiled Policies to include requirements that establish a Sustainable Purchasing Policy. Keith noted that staff presented a draft of the proposed policy for review and discussion at the January 9, 2012 Regular Board meeting, as well as operational procedures that will continue to be refined until ready for implementation on July 1, 2012. The proposed Sustainable Purchasing Policy is a long-standing District goal and continues the District's commitment to sustainable practices as specified in Comprehensive Plan goals and objectives. The basic proposed requirements for the policy remain unchanged from those presented at the January Regular Board meeting:

- All product purchases will be made using appropriate sustainable product standards.
- When appropriate product standards do not exist, the policy requires staff to maintain a list of acceptable products based on sustainable attributes.
- Larger purchases must be made using the sustainable costing model.
- Service contracts will include provisions promoting sustainable operations and request for proposals will include criteria related to sustainable activities.

Keith noted that there are exemptions and safeguards built into the policy to insure that it does not significantly negatively impact operations and costs. Upon completion of this evening's public hearing, staff requests that the Board approve Resolution 2012-03 amending the District Compiled Policies Chapter 5 to include sustainable purchasing requirements.

C. Public Comment

There was no public comment.

D. Board Discussion

There was no Board discussion.

E. Close Hearing

President, Bob Scott, closed the public hearing.

F. Board Action

Joe Blowers moved the Board of Directors, acting as the Local Contract Review Board, approve Resolution 2012-03 amending the District Compiled Polices Chapter 5 to include sustainable purchasing requirements. Bill Kanable seconded the motion. Roll call proceeded as follows:

Larry Pelatt	Yes
John Griffiths	Yes
Bill Kanable	Yes
Joe Blowers	Yes
Bob Scott	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #6 – Audience Time

Paul Blackmore, 17813 SW Washington Drive, Aloha, is before the Board of Directors this evening representing Aloha United Soccer Club (AUSC). Paul stated that there has been some confusion as to the status of AUSC in regard to the District in that AUSC is both a recreational and competitive club; however, the District has no authority over AUSC as to what type of soccer is offered to their membership. He stated that what the District offers to one club must be offered to all and that Scott Brucker, Superintendent of Sports, and Bill Kanable, current Board member and President of Westside Warriors and Tualatin Hills Junior Soccer League (THJSL), have told AUSC that the competitive side of their club is not recognized by the District. He stated that the District has no authority to delegate its responsibilities to allocate fields to another entity, such as THJSL, and that since the District is the provider of fields to all taxpayers of the community, the District should be responsible for the allocation of those fields. He questions delegating such authority to someone who is the president of a club within a league, as well as the president of the league itself, and serves on the Board of Directors, as well as being the head of a fields committee. The District's stance that this person or organization is better at assigning fields than the District itself is without merit and AUSC asks that this practice be reviewed immediately. He stated that the method by which the District is implementing field assignments to the local soccer clubs is not legal and will be challenged and that the District has no authority to commit long-term legal contracts for public land paid for by taxpayers to selected clubs while excluding others. In conclusion, AUSC is a legal entity that has been playing in the community since 1974 and would like field allocations immediately on an equal opportunity basis dependent on club size and membership.

Kevin Fraczek, 11063 NW Montreux Lane, Portland, is before the Board of Directors this evening representing Milltown United Soccer Club (MUSC). Kevin stated that MUSC requests complete transparency in the distribution and allocation of fields to all soccer clubs and that a committee is formed to handle such allocations instead of an individual. He stated that MUSC has tried to work with Scott Brucker, Superintendent of Sports, to understand the field allocation process, but were told that it is too complex. They would like to be offered the opportunity to try and understand the process as it has become a critical issue. MUSC has grown to approximately 75 teams and 1,500 participants, but have received the same amount of fields over the past three years. In conclusion, MUSC requests transparency in the field allocation process and establishment of a committee, rather than an individual, responsible for assigning fields to all of the clubs.

Lara Bourn, 3880 SW 188th Avenue, Aloha, is before the Board of Directors this evening as a parent of a participant in Aloha United Soccer Club (AUSC). Lara stated that although she pays

taxes to the District, she has been repeatedly told that AUSC does not have adequate access to fields, yet she notices that the fields at the HMT Recreation Complex are continually in use by other clubs. She questions why there is not a fair and balanced way to allocate fields by a committee instead of an individual person. She also asks why no one is questioning the current situation of an individual being in charge of allocating fields who is also the president of a soccer club, and that it is this individual's club's teams on the fields. In conclusion, there needs to be a more fair and balanced way of allocating fields.

Eric Ufer, 8450 NW Ash Street, Portland, is before the Board of Directors this evening representing Milltown United Soccer Club (MUSC). Eric stated that as the former President of MUSC, it has been wonderful for him to witness the expansion and growth of the club. He believes that there is room for a middle ground between classic and recreational soccer, which MUSC and others are working to create. He described how three proposed new fields that MUSC was excited about seeing developed, including those that were planned for the Teufel Property and William Walker Elementary School, are no longer being pursued. He would like to hear why those fields are no longer being considered and whether there are any plans for those fields in the future. In addition, he asks how the District determines where to build new fields, noting that the new field being built in partnership with The Timbers is in the Westside Warriors/Westside Metros area and has heard that there is an additional field being considered for that area as well. MUSC asks for equality and a level playing field. They have gone from having one team to a field, to two teams to a field, to four teams to a field, because of the growth and expansion of their club. In conclusion, the goal of MUSC is to get kids playing soccer and they would like to receive some recognition from the District for helping it with its mission statement.

President, Bob Scott, requested an overview from staff of the situation being described, noting that the Board does not directly set the field usage.

- ✓ Doug Menke, General Manager, replied that specific to MUSC, staff recently met with several of their board members and some progress was made, although there is still much work to be done. The District is in the midst of an interesting process in that there are programmatic issues, and programmatically the affiliates run their own shows. Each of the groups represented this evening are affiliates with the District and are part of THJSL. Tomorrow evening, THJSL has a board meeting and he encourages that the communications heard this evening be repeated at that time. The District has a role to play within the process and Scott Brucker, Superintendent of Sports, will be in attendance speaking about many of these issues. There is no question that the process of field allocation needs to be as transparent as possible, recognizing that in many cases, and with soccer in particular, the fields are turned over to the league and the league makes the distribution. District staff has had many discussions since the meeting with MUSC last week regarding the fact that the District does need to communicate as best as possible and in as much detail as possible with regard to the field allocation process, because it is complex and multi-faceted. The more the public knows about it, the better the District can be in providing the services it provides on the fields it maintains. Hopefully, there will be better clarity after tomorrow evening's meeting and via any follow up meetings that are desired. The District is willing to work with the league in moving through the process.

Bill Kanable stated that the public testimony this evening implicates that there is some kind of conspiracy taking place. He explained that in the fall, the league works with all of the soccer clubs and controls the field allocations. In the spring, working with the District over the last ten years, the league has been able to get access to fields. As the sponsor of the spring program, he pays for the rental of those fields and distributes them as well. The fields come to the league

based on what the District gives them, not because he gets better fields based on when particular clubs ask for them. It is regretful that the fields are in a certain location based on historical use. Baseball and softball take the majority of fields in the spring, so everything that the league normally gets in the fall is usually consumed by other groups and he cannot control that. He gives the fields out willingly to all of the clubs that ask for it, but he also has to pay the bill, which he has been doing for the last three years. He is concerned about the assumptions being made regarding what he does personally and is disappointed that it has come to this. He still wants to deliver the service to the community of soccer players, which he has done for 12 years. He will work to try and improve the spring process, but he has nothing to do with field allocations in the fall; the league and all of its members take responsibility for that. There is a lot of education that needs to happen to address the assumptions being made based on outside views. To conclude that a certain individual is trying to take advantage is wrong. He is gravely concerned about that assumption as he has worked for no other reason than to try and better the community and to hear such accusations is rather upsetting.

John Griffiths commented that normally the Board of Directors has some awareness of a situation prior to such a public display, so he is somewhat surprised by the situation. However, he does want to clarify that the location of the new maintenance facility was chosen primarily due to maintenance purposes and a side benefit of that particular property was that it also had appreciable extra space that could be turned into a field. The location was not chosen because the District was attempting to benefit a particular soccer club.

Joe Blowers requested an executive summary on this topic, including an overview of the meeting occurring tomorrow evening, in order to help educate the Board.

✓ Doug Menke, General Manager, confirmed that this would be provided.

President, Bob Scott, commented to the audience that he appreciates the testimony this evening and agrees that there is work to be done. He thanked the attendees for the passion they have for the soccer community.

Agenda Item #7 – Board Time

Larry Pelatt referenced the testimony received during audience time, noting that as a former soccer parent and referee, he understands the passion that is involved; however, the thought process that one of the District's Board members would engage in some sort of collusion is a non-starter to him. He knows Bill personally and professionally and can guarantee that there is no collusion. Whether the process needs to be reviewed is a possibility, and the executive summary will help the Board understand that.

John Griffiths noted that the public testimony received this evening appears to be an allocation of resources issue that needs to be further addressed via the meeting taking place tomorrow evening followed by an update to the Board.

Agenda Item #8 – Consent Agenda

Larry Pelatt moved the Board of Directors approve Consent Agenda items (A) Minutes of January 9, 2012 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Appointing Natural Resources & Trails Advisory Committees Members, (E) Resolution Authorizing Annexation of Properties in North Bethany During 2012 per ORS 198.857(2), (F) Jordan Trail Construction Contract, (G) Sunset Swim Center Seismic Upgrade Contract, and (H) Schiffler Park Construction Contract. Joe Blowers seconded the motion. Roll call proceeded as follows:

John Griffiths **Yes**
Bill Kanable **Yes**
Joe Blowers **Yes**
Larry Pelatt **Yes**
Bob Scott **Yes**

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Unfinished Business

A. Community Garden Program

Lisa Novak, Superintendent of Programs & Special Activities, provided a detailed overview of the District's Community Garden Program via a PowerPoint presentation, a copy of which was entered into the record. The District constructed its first community garden in 1998 and currently has eight gardens available, with most operating at capacity. Additional community garden sites are being explored via bond project sites and community partnerships. Lisa offered to answer any questions the Board may have.

Bill Kanable referenced the map showing the various locations of gardens throughout the District and asked whether the District is actively seeking potential garden locations for areas that do not currently have that type of amenity.

- ✓ Lisa confirmed this, noting that the bond project sites are a natural fit for additional community gardens. There are basic requirements in order to consider a site for a potential community garden, including whether there is irrigation available. The northeast quadrant of the District has the least number of community gardens and staff is actively exploring potential sites for this area.

Larry Pelatt commented that U.S. Magistrate Judge Donald Ashmanskas, who passed away last summer, was a passionate gardener at the Cedar Hills Park community garden. Larry asked whether consideration could be given to naming a garden or similar amenity in his honor.

- ✓ Doug Menke, General Manager, replied that once the Cedar Hills Park bond project starts progressing, staff would suggest that the Board give consideration to naming the community garden there after Judge Ashmanskas.

Larry and Joe Blowers expressed support for this idea.

B. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Fanno Creek Trail Tree Maintenance Project
 - Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, provided an update regarding a neighborhood meeting held on February 2, 2012, for the Fanno Creek Trail Tree Maintenance Project, which was discussed at the January Regular Board meeting. Bruce noted that about 30 people attended the meeting, during which the proposed process was explained of forming a committee, getting input from the community, and then reporting back to the community to hopefully receive a general consensus on the project, after which staff will report back to the Board in late spring. Five citizens have stepped up to serve on the committee, which will begin work in mid-February.
- Greenhouse Gas Inventory Update
 - Keith Hobson, Director of Business & Facilities, provided an update regarding the District's Greenhouse Gas Inventory, noting that the inventory has been updated for Scopes 1 and 2. For Scope 1, fleet generated carbon dioxide equivalents (CO₂e) decreased by 23 metric tons, natural gas usage generated CO₂e also decreased by 42 metric tons, and refrigerant use generated CO₂e increased by

11 metric tons. For Scope 2, electricity use generated CO₂e decreased by 80 metric tons.

- Parks Bond Citizen Oversight Committee Report
 - Bob Wayt, Director of Communications & Outreach, noted that the second annual Parks Bond Citizen Oversight Committee Report is nearing its distribution date and a copy of the report is at the Board's places this evening.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the Board may have regarding the General Manager's Report.

- ✓ Hearing none, President, Bob Scott, requested the staff report for the next agenda item.

Agenda Item #10 – New Business

A. Tualatin Valley Water District Request for Temporary Construction and Permanent Easements for a Water Line along a Segment of the Fanno Creek Trail

Hal Bergsma, Director of Planning, provided a detailed overview of the memo included within the Board of Directors information packet regarding a request received from Tualatin Valley Water District (TVWD) to acquire permanent and temporary construction easements to place a new 10" diameter, high-density polyethylene waterline under the Fanno Creek Trail east of SW 92nd Avenue. The permanent easement would run between SW 90th and SW 92nd, while the temporary easement would be for a period of about two and a half months and would run between SW 92nd and approximately the point of access to the trail at Vista Brook Park. The waterline being installed is required on an emergency basis due to a Washington County project to replace the bridge over Fanno Creek at SW Scholls Ferry Road, which will require removal of a critical section of waterline, severely reducing TVWD's ability to provide adequate fire flow to residents and businesses served north and west of the trail corridor.

Hal provided a detailed overview of the proposed project and easements via a PowerPoint presentation of the site plan included within the Board of Directors information packet, noting that it is unlikely that the drilling required for the project would have a significant effect on the root system of any trees along the trail corridor and in most cases, foot traffic along the trail would be able to be maintained during the installation. Hal noted that TVWD proposes \$1,000 for compensation for the permanent and temporary easements and further proposes that these funds be used by the District for restoration of vegetation along the trail corridor. Given past cooperation by TVWD with District initiatives, such as the fields placed under a lease agreement on TVWD's property at the southeast corner of 170th and Merlo Drive, staff believes the offered level of compensation is appropriate.

Hal noted that District legal counsel has reviewed the proposed easement agreement and had some suggested changes, copies of which are at the Board's places this evening and have been entered into the record. In addition, Mark Knudsen of TVWD is in attendance in order to answer any particular questions the Board may have about the project. Hal noted that the action requested this evening is Board approval of TVWD's request for the permanent and temporary construction easements as described and authorization for the General Manager or his designee to execute documents for the dedication/granting of the easements. Hal offered to answer any questions the Board may have.

President, Bob Scott, asked who would be responsible for repairs should any damage occur to the trail or around the trail because of the project.

- ✓ Hal replied that it would be the responsibility of TVWD.

John Griffiths asked how much longer the athletic fields on TVWD property would be allowed to remain.

- ✓ Mark replied that at this point, it is indefinite as TVWD does not have any plans for that particular property.

Bob commented that he is pleased that the proposed technique should not disturb the vegetation along the trail.

Larry Pelatt asked whether a seismic review was conducted of the area.

- ✓ Mark confirmed this, noting that they are confident that the hole will be able to remain intact during the drill operation. They were concerned that they may find some debris left over from the old railroad that ran in the area, but did not find anything initially.

Joe Blowers asked for additional information regarding where the waterline will connect to.

- ✓ Mark described the pathway of the waterline, noting that it is essentially completing a loop between SW 90th and 92nd.

Bill Kanable moved the Board of Directors approve TVWD's request for the permanent and temporary construction easements as described and authorize the General Manager, or his designee, to execute the documents for the dedication/granting of the easements.

Larry Pelatt seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Joe Blowers	Yes
Larry Pelatt	Yes
Bill Kanable	Yes
Bob Scott	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #11 - Adjourn

There being no further business, the meeting was adjourned at 8:15 p.m.

Bob Scott, President

Larry Pelatt, Secretary

Recording Secretary,
Jessica Collins

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
259480	01/10/2012	Community Newspapers, Inc.	1,103.60
259766	01/25/2012	Oregonian Publishing Company Advertising	1,578.96
			\$ 2,682.56
259794	01/25/2012	Yorke & Curtis Inc Capital Outlay - ADA Projects	18,532.00
			\$ 18,532.00
259402	01/05/2012	Carlson Testing, Inc.	1,307.50
259572	01/13/2012	BBL Architects	8,274.77
259572	01/13/2012	BBL Architects	13,877.08
259579	01/13/2012	Cedar Mill Construction Co.	70,156.55
259582	01/13/2012	Contech Services, Inc.	22,000.00
259618	01/13/2012	Pinnell Busch, Inc	7,314.82
259628	01/13/2012	Skyward Construction	228,476.90
259651	01/19/2012	Sound Security, Inc.	2,529.10
259670	01/24/2012	Christenson Electric Inc.	3,849.24
259692	01/25/2012	Peterson Structural Engineers, Inc.	13,802.00
259693	01/25/2012	Seabold Construction Co., Inc.	15,480.42
259694	01/25/2012	Walker Macy	3,405.56
		Capital Outlay - Bond - Facility Expansion & Improvements	\$ 390,473.94
259422	01/05/2012	First Real Estate Consulting, Inc.	2,900.00
259519	01/10/2012	Zell & Associates	6,750.00
259621	01/13/2012	R.P. Herman & Associates, LLC	2,500.00
		Capital Outlay - Bond - Land Acquisition	\$ 12,150.00
259333	01/05/2012	Native Ecosystems NW, LLC	1,110.00
259405	01/05/2012	Clean Water Services	2,327.79
259849	01/31/2012	Scholls Valley Native Nursery	1,685.75
		Capital Outlay - Bond - Natural Resources Projects	\$ 5,123.54
259433	01/05/2012	GreenWorks, PC	30,444.65
259445	01/05/2012	Lawyers Title of Oregon LLC	1,200.00
259518	01/10/2012	Washington County Land Use & Transportation	6,539.00
259577	01/13/2012	Caswell/Hertel Surveyors, Inc.	6,660.00
259596	01/13/2012	J.D. Walsh & Associates, PS	10,795.15
259636	01/13/2012	Washington County	1,434.00
259671	01/24/2012	Washington County DLUT	10,000.00
259689	01/25/2012	Architectural Cost Consultants	1,839.83
259690	01/25/2012	City of Beaverton	3,500.00
259848	01/31/2012	GreenWorks, PC	7,135.70
		Capital Outlay - Bond - New/Redeveloped Neighborhood Parks	\$ 79,548.33
259565	01/13/2012	3J Consulting, Inc.	2,283.75
		Capital Outlay - Bond - Replacements & Improvements	\$ 2,283.75
259415	01/05/2012	David Evans & Associates, Inc.	7,831.09
259522	01/11/2012	OR Dept of State Lands	1,114.32
259571	01/13/2012	ARC	1,497.22
259601	01/13/2012	MacKay & Sposito, Inc.	22,510.27
259694	01/25/2012	Walker Macy	19,177.58
		Capital Outlay - Bond - Trails/Linear Parks	\$ 52,130.48
259473	01/10/2012	AAA Sound Company	1,915.24
259474	01/10/2012	Apollo Drain & Rooter Service, Inc.	1,840.00
259478	01/10/2012	Building Material Specialties, Inc.	2,800.00
259495	01/10/2012	Koeber's, Inc.	5,437.00
259516	01/10/2012	Toughstuff Industrial Floors	4,085.00
259566	01/13/2012	AAM, Inc.	3,550.00
259607	01/13/2012	McKinstry Essention, Inc.	4,014.70
259712	01/25/2012	Brandsen Hardwood Floors, Inc.	2,424.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
259723	01/25/2012	DoorWorks Co., Inc.	10,584.00
259727	01/25/2012	Enerspect Medical Solutions	27,540.00
		Capital Outlay - Building Replacements	\$ 64,189.94
259329	01/05/2012	MacKay & Sposito, Inc.	956.16
		Capital Outlay - Commonwealth Park N Trail Realignment	\$ 956.16
259784	01/25/2012	Talbot, Korvola & Warwick, LLP	2,500.00
		Capital Outlay - Energy Savings Improvements	\$ 2,500.00
259760	01/25/2012	NuStep, Inc.	6,324.00
		Capital Outlay - Facility Challenge Grants	\$ 6,324.00
259409	01/05/2012	Comcast Institutional Networks	36,041.40
		Capital Outlay - Information Technology Improvement	\$ 36,041.40
259738	01/25/2012	Hewlett-Packard Company	9,126.79
		Capital Outlay - Information Technology Replacement	9,126.79
259411	01/05/2012	Cook Security Group	6,197.73
259499	01/10/2012	Lowe's	1,302.18
259564	01/13/2012	3J Consulting, Inc.	4,332.93
259574	01/13/2012	Brian C Jackson, Architect LLC	2,503.03
259624	01/13/2012	Robert Gray Partners, Inc.	235,787.72
259715	01/25/2012	Christenson Electric, Inc.	1,760.00
259768	01/25/2012	Pacific Fence & Wire Co.	1,476.09
259791	01/25/2012	Video Only	1,299.98
		Capital Outlay - Maintenance Facility Renovation	\$ 254,659.66
259485	01/10/2012	GRI Geotechnical Resources, Inc.	1,602.50
259493	01/10/2012	Kittelson & Associates, Inc.	11,300.00
259508	01/10/2012	Romtec, Inc.	1,832.00
259634	01/13/2012	United Pipe & Supply Co., Inc.	8,520.32
		Capital Outlay - Park & Trail Improvements	\$ 23,254.82
259329	01/05/2012	MacKay & Sposito, Inc.	1,420.75
259709	01/25/2012	Bleighley & Associates, Inc.	9,125.00
259735	01/25/2012	GreenWorks, PC	2,065.55
		Capital Outlay - Park & Trail Replacements	\$ 12,611.30
259387	01/05/2012	Ash Creek Associates, Inc.	1,428.00
259508	01/10/2012	Romtec, Inc.	35,000.00
259575	01/13/2012	Brown Contracting, Inc.	52,419.10
259773	01/25/2012	Pinnell Busch, Inc.	3,935.36
259846	01/31/2012	Alta Planning & Design, Inc.	9,334.31
		Capital Outlay - SDC - Park Development/Improvements	\$ 102,116.77
259484	01/10/2012	Exercise Equipment NW, Inc.	99,138.50
		Capital Outlay - Stuhr Center/Bequest Fnd Project	\$ 99,138.50
259374	01/05/2012	PGE	26,207.97
259545	01/13/2012	PGE	7,069.54
259683	01/25/2012	PGE	7,327.68
		Electricity	\$ 40,605.19
259559	01/13/2012	Standard Insurance Company	168,222.34
259805	01/31/2012	Kaiser Foundation Health Plan	185,149.21
259808	01/31/2012	Oregon Dental Service	26,357.08
259811	01/31/2012	Standard Insurance Company	30,615.78
259816	01/31/2012	UNUM Life Insurance-LTC	1,304.20
		Employee Benefits	\$ 411,648.61

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
259554	01/13/2012	Aetna/ING Life Insurance	7,779.16
259556	01/13/2012	Manley Services	7,643.26
259560	01/13/2012	Standard Insurance Company	30,289.89
259561	01/13/2012	Standard Insurance Company	3,540.00
259802	01/31/2012	Aetna/ING Life Insurance	7,879.16
259806	01/31/2012	Manley Services	8,577.76
259810	01/31/2012	Standard Insurance Co.	12,372.13
259813	01/31/2012	Standard Insurance Company	3,540.00
259815	01/31/2012	THPRD - Employee Assn.	6,988.57
		Employee Deductions	\$ 88,609.93
259664	01/19/2012	Web Steel Sales, Inc.	5,318.00
259780	01/25/2012	Rotary Lift	14,220.00
259782	01/25/2012	Suburban Ford, Inc.	29,423.00
		Fleet Capital Replacement	\$ 48,961.00
259373	01/05/2012	NW Natural	22,775.64
259682	01/25/2012	NW Natural	31,587.77
		Heat	\$ 54,363.41
259775	01/25/2012	Play-well TEKologies	1,332.00
		Instructional Services	\$ 1,332.00
259798	01/26/2012	Colleen Haskell	1,246.00
		JE Refund Cancelled Event	\$ 1,246.00
259510	01/10/2012	Schulz-Clearwater Sanitation, Inc.	4,736.25
259728	01/25/2012	Engineered Control Products	4,978.43
259736	01/25/2012	Guaranteed Pest Control	1,704.00
259740	01/25/2012	Iron Horse Group	3,500.00
259770	01/25/2012	Pavement Maintenance, Inc.	1,207.34
		Maintenance Services	\$ 16,126.02
259380	01/05/2012	Airgas Nor Pac, Inc.	5,762.03
259408	01/05/2012	Coastwide Laboratories	6,699.46
259419	01/05/2012	Ewing Irrigation Products, Inc	1,399.65
259593	01/13/2012	Home Depot Credit Services	3,722.50
259597	01/13/2012	JB Instant Lawn, Inc.	1,410.00
259695	01/25/2012	Airgas Nor Pac, Inc.	1,144.87
		Maintenance Supplies	\$ 20,138.51
259785	01/25/2012	THP Foundation	1,745.59
		Misc Income - Swim Sales, Pepsi Commission	\$ 1,745.59
259338	01/05/2012	OfficeMax - A Boise Company	4,000.39
		Office Supplies	\$ 4,000.39
259726	01/25/2012	Employment Department	7,155.00
		Oregon Unemployment Tax	\$ 7,155.00
259363	01/05/2012	United States Postal Service	3,000.00
		Postage	\$ 3,000.00
259441	01/05/2012	Kingstad Meetings & Events	5,000.00
259501	01/10/2012	Jenna Lopez	3,000.00
259708	01/25/2012	Beery, Elsnor & Hammond, LLP	8,526.69
259717	01/25/2012	Creative Financial Staffing	10,000.00
259756	01/25/2012	Navigator Group Consulting, LLC	6,177.27
259759	01/25/2012	Northwest Techrep, Inc.	2,077.50
		Professional Services	\$ 34,781.46

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
259368	01/05/2012	Wilson Sporting Goods	1,607.42
259424	01/05/2012	Food Services of America	1,885.22
259426	01/05/2012	Fred Meyer Customer Charges	1,268.80
259436	01/05/2012	HSBC Business Solutions	1,894.07
259437	01/05/2012	Insight Public Sector	1,892.91
259446	01/05/2012	Lazerquick	2,147.85
259483	01/10/2012	Crown Trophy	1,032.00
259800	01/26/2012	Portland Trail Blazers	14,907.00
		Program Supplies	\$ 26,635.27
259553	01/13/2012	Waste Management of Oregon	6,309.44
		Refuse Services	\$ 6,309.44
259778	01/25/2012	Ricoh Americas Corp.	1,362.57
		Rental Equipment	\$ 1,362.57
259611	01/13/2012	OfficeMax - A Boise Company	1,290.90
		Small Furniture & Equipment	\$ 1,290.90
259353	01/05/2012	Sound Security, Inc.	9,717.00
259514	01/10/2012	Telogis, Inc	1,200.00
259595	01/13/2012	Hughes Electrical Contractors	1,787.27
259609	01/13/2012	NW Tree Specialists	4,150.00
259629	01/13/2012	Sound Security, Inc.	3,283.33
259771	01/25/2012	Peterson Structural Engineers, Inc.	2,970.00
259790	01/25/2012	Urban Forest Pro, LLC	1,050.00
		Technical Services	\$ 24,157.60
259400	01/05/2012	Bureau of Labor & Industries	1,500.00
		Technical Training	\$ 1,500.00
259533	01/13/2012	AT&T Mobility	1,552.33
259544	01/13/2012	Nextel Communications	3,151.76
259679	01/25/2012	Integra Telecom	4,864.58
		Telecommunications	\$ 9,568.67
259356	01/05/2012	Superior Tire Service	1,970.24
		Vehicle/Equipment Services	\$ 1,970.24
259375	01/05/2012	Tualatin Valley Water District	7,152.41
259534	01/13/2012	City of Beaverton	10,823.26
259685	01/25/2012	Tualatin Valley Water District	1,439.85
		Water & Sewer	\$ 19,415.52
		Report Total:	\$ 1,999,767.26

Tualatin Hills Park & Recreation District

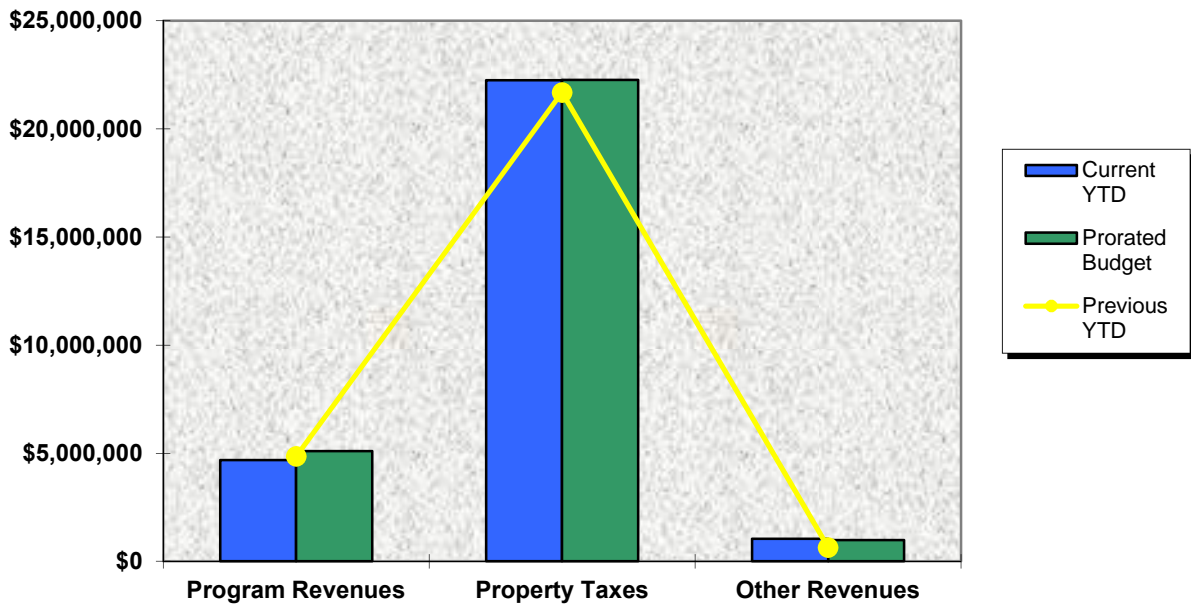


General Fund Financial Summary January, 2012

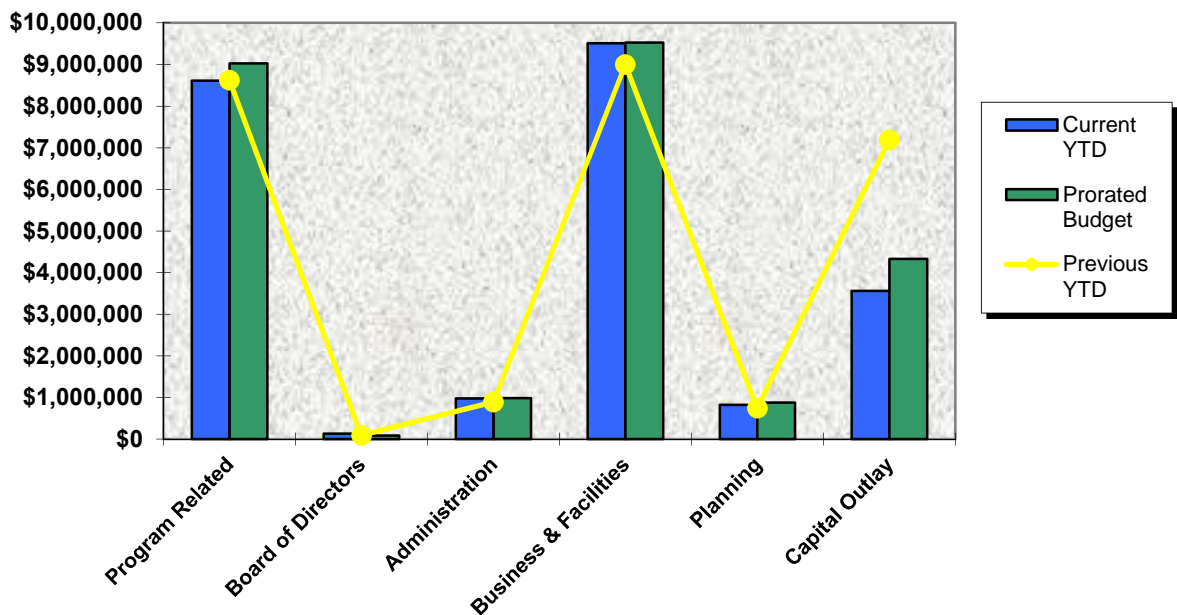
	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
Program Resources:					
Aquatic Centers	\$ 151,277	\$ 1,269,174	\$ 1,256,241	101.0%	\$ 2,326,372
Tennis Center	62,882	450,541	518,330	86.9%	868,224
Recreation Centers & Programs	230,750	2,245,345	2,670,517	84.1%	4,945,402
Sports Programs & Field Rentals	39,907	621,771	572,012	108.7%	1,164,993
Natural Resources	12,316	103,249	77,576	133.1%	251,054
Total Program Resources	497,132	4,690,080	5,094,675	92.1%	9,556,045
Other Resources:					
Property Taxes	111,586	22,252,172	22,260,229	100.0%	24,222,230
Interest Income	5,103	29,526	60,800	48.6%	100,000
Facility Rentals/Sponsorships	66,903	223,319	224,347	99.5%	461,620
Grants	700	263,095	263,095	100.0%	985,025
Miscellaneous Income	146,008	528,885	440,380	120.1%	896,905
Total Other Resources	330,300	23,296,997	23,248,852	100.2%	26,665,780
Total Resources	\$ 827,432	\$27,987,077	\$ 28,343,527	98.7%	\$ 36,221,825
Program Related Expenditures:					
Parks & Recreation Administration	52,692	390,677	375,573	104.0%	707,294
Aquatic Centers	253,282	2,113,585	2,158,605	97.9%	3,481,621
Tennis Center	73,681	542,305	544,095	99.7%	928,490
Recreation Centers	265,928	2,741,582	3,060,864	89.6%	4,905,231
Programs & Special Activities	102,516	1,106,579	1,113,067	99.4%	1,778,062
Athletic Center & Sports Programs	128,236	904,683	928,977	97.4%	1,695,214
Natural Resources & Trails	97,218	810,597	843,596	96.1%	1,506,421
Total Program Related Expenditures	973,553	8,610,008	9,024,777	95.4%	15,002,333
General Government Expenditures:					
Board of Directors	10,861	135,263	90,532	149.4%	2,110,050
Administration	109,535	979,177	989,193	99.0%	1,766,416
Business & Facilities	1,131,737	9,514,766	9,523,305	99.9%	16,562,270
Planning	119,789	829,167	876,525	94.6%	1,516,480
Capital Outlay	552,431	3,558,869	4,328,061	82.2%	5,183,307
Total Other Expenditures:	1,924,353	15,017,242	15,807,617	95.0%	27,138,523
Total Expenditures	\$ 2,897,906	\$23,627,250	\$ 24,832,394	95.1%	\$ 42,140,856
Revenues over (under) Expenditures	\$ (2,070,474)	\$ 4,359,827	\$ 3,511,133	124.2%	\$ (5,919,031)
Beginning Cash on Hand		6,654,619	5,919,031	112.4%	5,919,031
Ending Cash on Hand		\$11,014,446	\$ 9,430,164	116.8%	\$ -

January, 2012

General Fund Resources



General Fund Expenditures





[6D]

MEMO

DATE: February 22, 2012
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Resolution Appointing Parks Advisory Committee Members**

Introduction

Staff requests Board of Directors approval of one new Committee member and one returning Committee member appointments to the Parks Advisory Committee.

Background

At their February 21, 2012 meeting, the Parks Advisory Committee recommended that the Board of Directors approve and appoint Virginia Bruce and re-appoint Carol Rogat to the Committee via the attached resolution.

Please note that the Advisory Committee members' applications and Parks Advisory Committee's current roster are attached.

Action Requested

Board of Directors approval of Resolution 2012-06, appointing Parks Advisory Committee members.

Resolution 2012-06
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION APPOINTING
ADVISORY COMMITTEE MEMBERS**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee members shall be appointed by the Board for two or three-year terms as noted below; and

WHEREAS, the committee members have demonstrated their interest and knowledge in the Committee's area of responsibility.

**THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS
FOLLOWS:**

The Board of Directors approves the 2-year appointment of Virginia Bruce, and the 2-year re-appointment of Carol Rogat to the Parks Advisory Committee.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 5th day of March, 2012.

Bob Scott, Board President

Larry Pelatt, Board Secretary

ATTEST:

Jessica Collins
Recording Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT

ADVISORY COMMITTEE APPLICATION

Name: Virginia Bruce		Date: 1/23/12
Address: [REDACTED]	City: [REDACTED]	Zip: [REDACTED]
Phone # (H) [REDACTED]	(WK) [REDACTED]	(CELL) [REDACTED]
Email: [REDACTED]		

Advisory Committee you are applying for:
(You must reside within the Park District boundaries)

- Recreation Aquatics Sports Trails Elsie Stuhr Center Historic Facilities
 Natural Resources Parks

1. Please explain your interest in serving on the Advisory Committee:

I would like to represent people who use parks in my area (NE quadrant), and my demographic (those without children in a sports program, and who don't play sports). I use parks for walking, enjoying nature, and with my dog.
I would also like to have creative input into different ways of providing facilities to make the system more attractive to people to annex into the district.
I would also like to help the district figure out how to manage historical and other non-typical park properties, including JQA Young House.
I would also like to help create more interpretation for natural areas & opportunities for people to help with them.

2. How long have you lived in the community? I have lived here since 1995

3. Have you or your family participated in any Center or other Recreation District activities?

What:

Rarely, I manage the Cedar Mill Cider Festival at the JQAY house. I attend the Cedar Mill Park Concert and used to help organize it. I used to take some classes at the CH Center but now I don't have the time!

When:

Where:

Number of Years:

***CONTINUES ON NEXT PAGE**

TUALATIN HILLS PARK & RECREATION DISTRICT

ADVISORY COMMITTEE APPLICATION

4. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were:

I was a member of the Ad Hoc Committee to study the lack of parks in the NE Quadrant. We worked together to produce a report that was published in 2005. I set up a website so we could exchange info & do a survey.

I was a member of the Ad Hoc JQA Young House Committee that met in 2004-2005. I participated in the discussions and in the editing of the report.

I have served on numerous committees and boards including Cedar Mill Business Association, CPO 1 (Vice Chair), Rock Creek Watershed Partners.

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:

I am a writer and graphic designer, so I can help with any documents, statements etc. that the committee needs to produce. I also stay up on local politics and land use.

6. Term of Office preferred:
2-YEAR TERM or 3-YEAR TERM *Please check one*
Whatever works best for you.



TUALATIN HILLS PARK & RECREATION DISTRICT

ADVISORY COMMITTEE APPLICATION

Name: Carol Rogat		Date: Jan 11, 2012	
Address: [REDACTED]	City: [REDACTED]	Zip: [REDACTED]	
Phone # (H) [REDACTED]	(WK) [REDACTED]	(CELL) [REDACTED]	
Email: [REDACTED]			

Advisory Committee you are applying for:
(You must reside within the Park District boundaries)

- Recreation Aquatics Sports Trails Elsie Stuhr Center Historic Facilities
 Natural Resources Parks

1. Please explain your interest in serving on the Advisory Committee:

I wish to continue on this committee and help pursue some recently initiated projects, and goals.

2. How long have you lived in the community? 22 yrs.

3. Have you or your family participated in any Center or other Recreation District activities?

What:

My boys participated in soccer, and I have taken several exercise classes.

When: Between 1990-2001

Where: At Conestoga & Garden Home recreation centers.

Number of Years: 17 yrs.

***CONTINUES ON NEXT PAGE**

TUALATIN HILLS PARK & RECREATION DISTRICT

ADVISORY COMMITTEE APPLICATION

4. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were:

I have been on the Beaverton City Library Advisory Board (1992-1995) and Beaverton Arts Commission (2002-2007). I served as BAC Board Secretary 2004, Pres Elect 2005, and President 2006.

I am presently doing press releases and assisting with event planning for the Beaverton Civic Theatre.

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:

I have written materials from newsletter articles to grant applications and from publicity to job process notebook. I am familiar with budget reports, and have assisted with strategic planning and event coordination.

6. Term of Office preferred:

2-YEAR TERM or 3-YEAR TERM *Please check one*



Tualatin Hills Park & Recreation District PARKS ADVISORY COMMITTEE ROSTER

Last Updated: 1/26/12

<i>Committee Member</i>	<i>Member Since</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Miles Glowacki Chair	June 2011	[REDACTED]	[REDACTED]	[REDACTED]	2013
Greg Cody	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2013
Carol Rogat	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2012
Blair Thomas	June 2010	809 NW 175 th Pl [REDACTED]	[REDACTED]	[REDACTED]	2012
Sue Rimkeit	June 2011	[REDACTED]	[REDACTED]	[REDACTED]	2014
<i>Ex-Officio Member</i>	<i>Representing</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Dave Chrisman	Staff THPRD	6220 SW 112 th Beaverton, 97005	503/645-6433	dchrisma@thprd.org	N/A
Mike Janin	Staff THPRD	15707 SW Walker Road, Beaverton 97006	503/645-6433	mjanin@thprd.org	N/A



[6E]

MEMO

DATE: February 27, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning
RE: **Rock Creek/North Bethany Trails Construction Contract**

Introduction

Staff is seeking the Board of Directors approval of the lowest responsible bid for the construction of the Rock Creek/North Bethany Trails project.

Background

The project went out to bid to a list of prequalified contractors for trail projects on December 15, 2011. The initial construction budget at the very beginning of the project was \$1,402,500. The construction estimate range as determined by two independent cost estimators was \$1,144,682 to \$1,434,835. In addition to the construction estimates, there is an additional \$74,000 in THPRD-purchased bridges and boardwalk structures for the project. When this number is added to the construction estimate range, the total construction estimate range for the project would be \$1,218,682 to \$1,508,835.

The bid opening was on January 17, 2012 and the District received a total of seven bids. The lowest responsible bid was submitted by Brant Construction, Inc., with a base bid of \$894,000. Staff has reviewed their bid and has determined that Brant Construction, Inc. has submitted a responsive and responsible bid. Adding the THPRD-purchased bridges and boardwalk structures (\$74,000) to the Brant Construction, Inc., base bid (\$894,000) results in a total construction budget of \$968,000.

All permit documents have been submitted to and accepted by Washington County. Staff is completing the final assurances requirements and expects to pick up the permits in early March, which will be before the beginning of construction. The construction phase of the project is tentatively scheduled for substantial completion by March 2013, when the trails will be opened to the public. Mitigation preparation and planting will be completed over the winter months.

Proposal Request

Staff is seeking Board of Directors approval of the lowest responsible bid of \$894,000 from Brant Construction, Inc., for the construction of the Rock Creek/North Bethany Trails project and authorization for the General Manager or his designee to execute the contract.

Benefits of Proposal

Acceptance of the bid from Brant Construction, Inc. will result in some project funding savings due to their bid being below the project cost estimates. The exact amount will be determined after project change orders are processed and the project is completed. The completion of this project will result in the construction of two segments of the Rock Creek Regional Trail. The first segment is through Allenbach Acres Park (between NW 185th Avenue and NW West Union

Road), and the second segment is from Kaiser Road east to the Westside Trail. These two segments are the last two significant gaps in the Rock Creek Regional Trail within the District's service area.

The project will also complete the North Bethany Trail from NW Reindeer Drive to NW Springville Road, linking the Rock Creek Regional Trail to the PCC Rock Creek Campus and the PCC Rock Creek Recreation Complex. Completion of this project will result in a long-term community asset providing recreation and alternative transportation opportunities to the District and its patrons.

Potential Downside of Proposal

There appears to be no downside to this proposal.

Action Requested

Board of Directors approval of the following items:

1. Acceptance of the lowest responsible bid from Brant Construction, Inc., for the construction of the Rock Creek/North Bethany Trails project for the amount of \$894,000; and
2. Authorization for the General Manager or his designee, to execute the contract.

**Tualatin Hills Park & Recreation District
PROJECT AWARD RECOMMENDATION REPORT**

Project:	Rock Creek / North Bethany Trails Construction	
Contractor:	Brant Construction, Inc.	
Contractor worked for THPRD previously: NO		
Contractor references checked: YES		
Contractor registered with appropriate boards: YES		
SCOPE OF WORK		
Location:	Three sites in Washington County: Allenbach Acres Park, College Park, and Kaiser Woods Park	
Description:	Three paved trail segments, one a community trail segment and two regional trail segments, including retaining walls, bridges and mitigation plantings	
FUNDING SOURCE		
Funding Sources:	Amount:	Page:
2008 Bond Measure – Project Construction Budget	\$1,402,500.00	N/A
Total Project Funding	\$2,206,500.00	N/A
PROPOSALS RECEIVED		

Low to High Bid	Contractor	Base Bid Amount	Completed Bid forms
1	Brant Construction	\$894,000.00	Yes
2	Golf Construction	\$940,000.00	Yes
3	JP Contractors	\$1,233,490.00	Yes
4	Dirt and Aggregate Interchange	\$1,248,802.00	Yes
5	Bernhardt Golf	\$1,329,758.00	No
6	Elting NW	\$1,362,000.00	Yes
7	Goodfellow Brothers	\$1,441,900.00	No

PROJECTED PROJECT SCHEDULE	
Invitation to Bidders – Email	December 15, 2011
Mandatory Pre-Bid Conference	December 21, 2011 at 10:00 AM
Sealed Bids Due and Bid Closing Time	January 17, 2012 at 2:00 PM
Bid Opening	January 17, 2012 at 2:05 PM
Final Bid Review / Memo to Board	January 20, 2012
THPRD Board Meeting to approve bid	March 5 , 2012 (tentative)
Notice of Intent to Award – Start contract preparation	March 7, 2012 (tentative)
Notice to Proceed (approx.)	April 2, 2012 (tentative)
Preconstruction Site Meeting (approx)	April 4, 2012 (tentative)
Preconstruction Conference with County	April 9-13, 2012 (tentative)

Site Mobilization (approx.)	April 16, 2012 (tentative)
Desired Project Duration – Notice to Proceed to Substantial Completion	11 months (tentative)

Tualatin Hills Park & Recreation District

**Rock Creek Trail
Segments #2 (Allenbach Acres Park)
Segment # 5**

**North Bethany Trail
Segment #2**



185TH

**North Bethany Trail
Segment #2**

PCC ROCK CREEK
SPRINGVILLE

KAISER

**Rock Creek Trail
Segment #5**

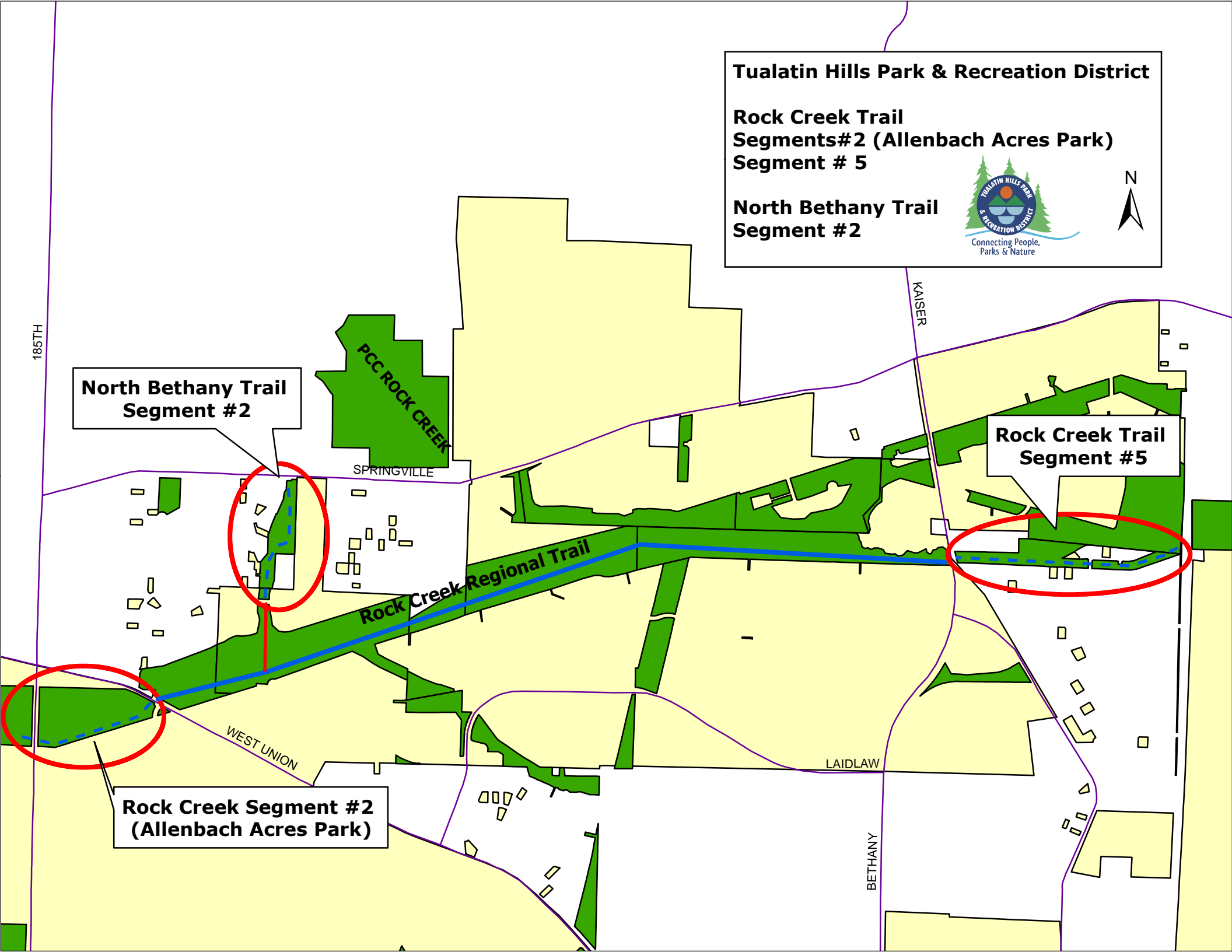
Rock Creek Regional Trail

WEST UNION

**Rock Creek Segment #2
(Allenbach Acres Park)**

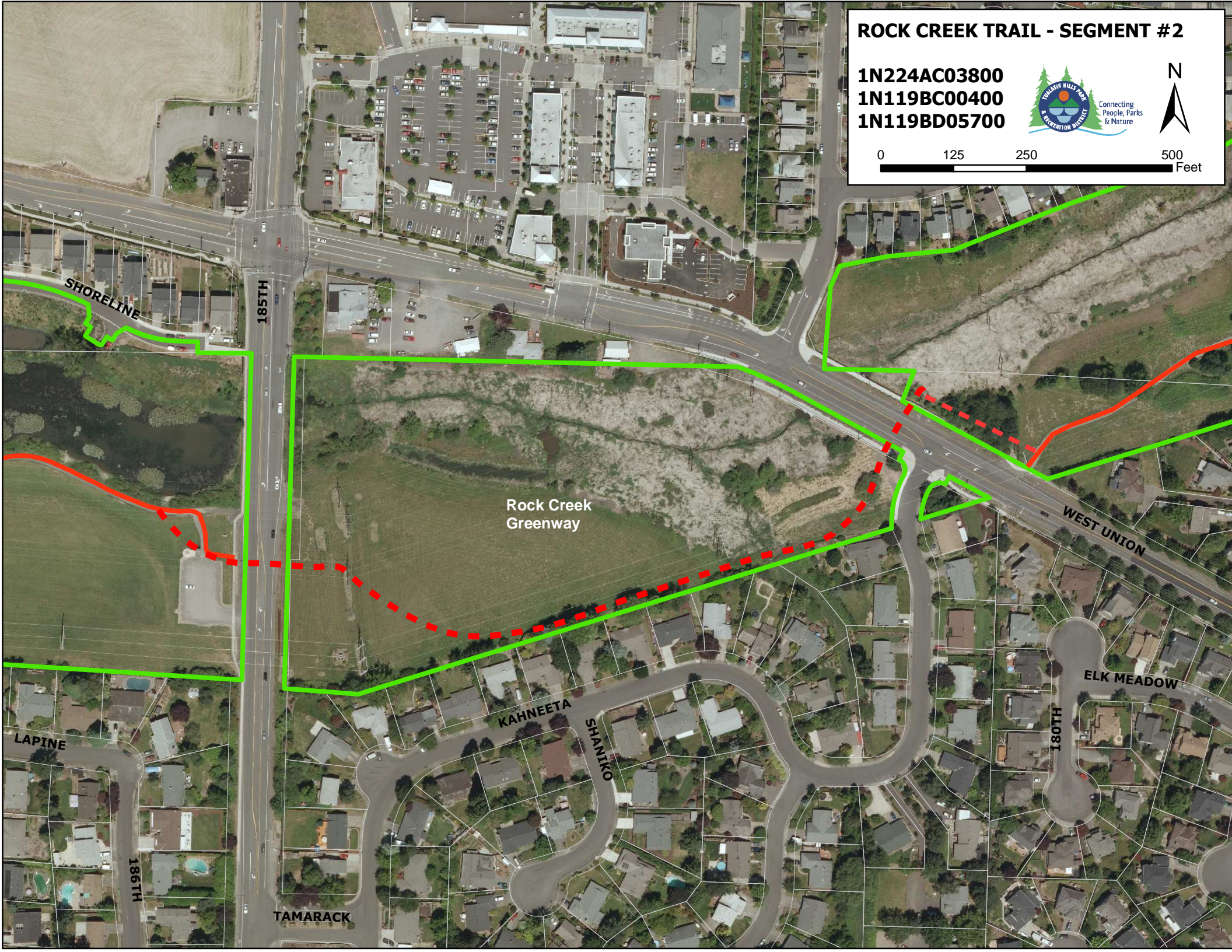
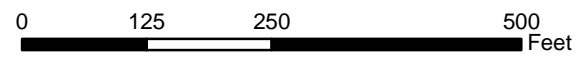
LIDLAW

BETHANY



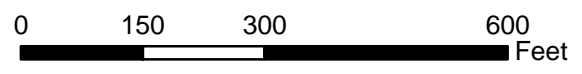
ROCK CREEK TRAIL - SEGMENT #2

1N224AC03800
1N119BC00400
1N119BD05700



ROCK CREEK TRAIL - SEGMENT #5

1N120AB16200
1N120AA09900
1N120AA10000



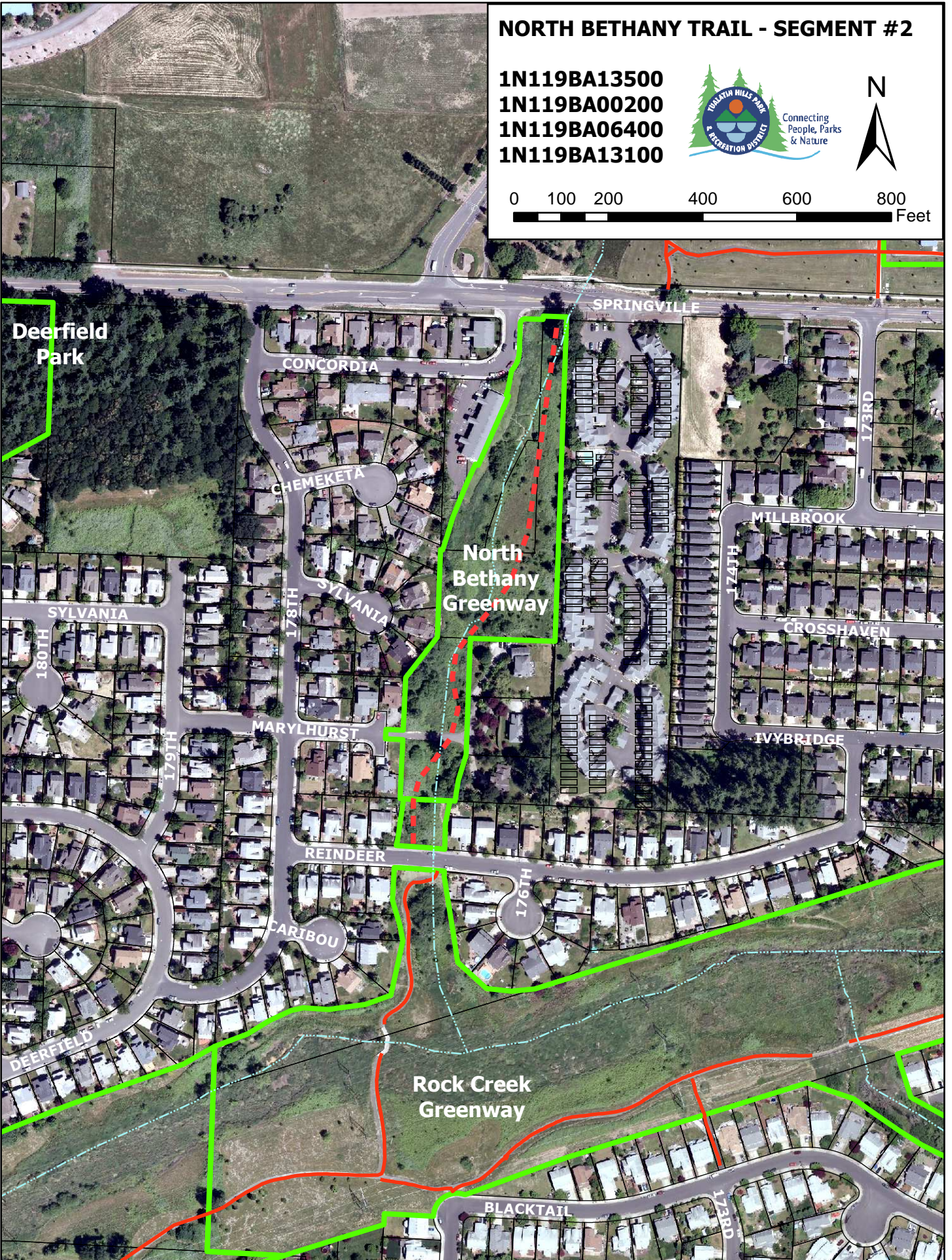
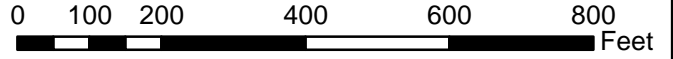
**Kaiser Woods
Natural Area**

**Rock Creek
Greenway**

**Westside
Trail
Corridor**

NORTH BETHANY TRAIL - SEGMENT #2

1N119BA13500
1N119BA00200
1N119BA06400
1N119BA13100





[6F]

MEMO

DATE: February 27, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Resolution Authorizing Local Government Grant Program Application**

Introduction

The Oregon Parks and Recreation Department is accepting applications for the upcoming 2012 Local Government Grant Program (LGGP). The applications are due by April 6, 2012. Staff is recommending that the District apply for assistance to help cover the costs of installing a viewing platform and interpretive signage associated with the Vista Brook Park bond redevelopment project. Staff requests the Board of Directors approval of Resolution No. 2012-07, so staff can apply for grant assistance.

Background

Grant proposals may include land acquisition, park development, and/or rehabilitation of existing facilities. Eligible park development projects include basic outdoor recreation facilities and associated support facilities, such as pathways, boardwalks, and signage. Staff has identified the installation of a viewing platform and interpretive signage at Vista Brook Park as a strong candidate for 2012 LGGP assistance. LGGP grants require a 50% match in funding from the sponsoring agency.

Proposal Request

Grant assistance is being sought as supplemental funding for the Vista Brook Park bond redevelopment project. The grant funds would be used to pay for part of the costs associated with the installation of the viewing platform improvements as part of the master plan approved in June 2011. The viewing platform, which will overlook the existing pond in the park's northeast corner, includes the installation of a pathway extension, boardwalk, and interpretive signage. The viewing platform was one of the project elements that gained the most public support during the master plan process. The total cost for these improvements is estimated at \$50,000, which includes design and engineering, permitting, site preparation, and construction. With a successful application, construction would occur at the same time as the overall park redevelopment project currently scheduled for the summer of 2013.

Staff recommends submitting a grant application for \$25,000, which is 50% of the total estimated project cost. Staff is proposing that the LGGP grant amount of \$25,000 be initially funded from the FY 2012/13 General Fund. This amount would be reimbursed at the completion of the project.

The District's financial responsibility is estimated at \$25,000, which is 50% of the total estimated project cost. The District's matching amount of \$25,000 would be funded from Bond Measure funds.

Benefits of Proposal

With a successful grant application, the District will receive supplemental funds for the Vista Brook Park redevelopment project, full implementation of the park's approved master plan, and additional recreation opportunities such as wildlife viewing and interpretation.

Potential Downside of Proposal

With a successful grant application, the appropriation of funds in the FY 2012/13 General Fund will be required. This money would be reimbursed upon project completion.

Maintenance Impact

The impact to maintenance costs should be minimal, as the improvements will be designed with sustainability in mind. Regular and routine maintenance of the new improvements will be in a similar fashion as is currently practiced by the District at Vista Brook Park.

Action Requested

Board of Directors approval and signature of Resolution No. 2012-07 to apply for the 2012 Local Government Grant Program (LGGP) for the installation of a viewing platform and associated improvements at Vista Brook Park.

RESOLUTION NO. 2012-07

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT
AUTHORIZING LOCAL GOVERNMENT GRANT PROGRAM APPLICATION
FOR IMPROVEMENTS ASSOCIATED WITH THE VISTA BROOK PARK
BOND REDEVELOPMENT PROJECT**

WHEREAS, state funds are available through the Oregon Parks and Recreation Department for the 2012 Local Government Grant Program for park projects; and

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) is a local government agency/special service district that is eligible to receive said state grant funds; and

WHEREAS, the installation of pathways, boardwalks, and interpretive signage for a viewing platform associated with the redevelopment of Vista Brook Park is a high priority project that would meet local needs identified in the Vista Brook Park Master Plan, THPRD's Comprehensive Plan; the Oregon State Comprehensive Outdoor Recreation Plan (SCORP); and the Oregon Statewide Planning Goals and Objectives for recreation.

LET IT HEREBY BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, that:

THRPD staff is authorized to submit an application to the Oregon Parks and Recreation Department for assistance in funding the installation of pathways, boardwalks, and interpretive signage for a viewing platform associated with the Vista Brook Park bond redevelopment project.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 5th day of March 2012.

Bob Scott, President

Larry Pelatt, Secretary

ATTEST:

Jessica Collins, Recording Secretary



SPRUCE

ARROWWOOD
90TH

PICARD

OLD SCHOLLS FERRY

90TH

RICHEY

FAIRBRIDGE

SCHOLLS FERRY

RANGE

90TH

89TH

88TH

86TH

92ND

Vista Brook Park

Fanno Creek Trail

BECKER

CAROLAND

OAK

84TH

BOHMANN

87TH

84TH

CECILIA

RAMBLER

86TH

PRD

BRIER

90TH

91ST



VISTA BROOK PARK



1S123AD00602 1.89 Acres
1S123AD00801 1.72 Acres
1S123AD00800 .49 Acre
3.75 ACRES



0.025 0.0125 0 0.025 Miles





[7A]

MEMO

DATE: February 24, 2012
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Bond Program**

Introduction

The information and discussion in this memo adds to that which has been provided to the Board at previous meetings relating to implementation of the Bond Program. This memo discusses the most recent Parks Bond Citizen Oversight Committee.

Parks Bond Citizen Oversight Committee Meeting

The Parks Bond Citizen Oversight Committee met on February 23, 2012. Updates were provided on the bond program capital projects report for the previous quarter including new budget cost variance explanations by project, the most recent projects timeline including schedule exceptions explanations, and on the status of land acquisitions. The committee also received the final version of the most recent annual report which includes graphics and photographs; overall, the committee was very complimentary of this final version of the report.

The committee spent considerable time discussing the recommendations contained in the "Looking Ahead" section of the 2011 report. Recognizing that there are only four months left in the reporting period for the third annual Oversight Committee Report, Chair Marc San Soucie led the discussion to ensure that these recommendations were being addressed within this reporting period.

The committee also began discussions on the preparation of the annual report for the year ending June 30, 2012. The committee intends to begin work on the report template in the spring of 2012 so that the final report can be completed more quickly after the June 30 year end. Several committee members volunteered to be members of the report writing subcommittee.

The committee's next meeting will be in May 2012, although a specific date has not been set yet.



[7B]

MEMO

DATE: February 27, 2012
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director Park & Recreation Services
RE: **Advisory Committee Structure Update**

Introduction

The Park District historically was served by nine Advisory Committees (Aquatics, Cedar Hills, Garden Home, Conestoga, Trails, Athletic Center, Nature Park, Jenkins Estate, and Stuhr Center) whose members were appointed by the Park District's Board of Directors.

A specific action called out in the 2006 THPRD Comprehensive Plan is to "Consider evaluating the Park District Advisory Committee structure, roles, responsibilities and procedures to ensure that committees continue to provide comprehensive, balanced guidance in an efficient and effective manner".

Background

At their December 8, 2008 meeting, the Board of Directors authorized the General Manager to create a Task Force to review the current structure of the Park District's Advisory Committees, and provide recommendations to the Board for their future structure purpose and functionality.

The Advisory Committee Task Force met several times in 2009, and was comprised of current Advisory Committee members and THPRD staff.

In order to provide balanced comprehensive guidance to the Park District now and in the future as indicated in the Comprehensive Plan, the Task Force recommended that the Park District revisit the Advisory Committee structure by recognizing broad-based Advisory Committees. These broad-based Advisory Committees (whose members are appointed by the THPRD Board of Directors) would be formed or combined from existing committees, offering members the opportunity to transition to the new broad-based committees or form Friends Groups that focus on a specific facility or interest area. Advisory Committees would gather input from the public and advise the Park District on programs and activities, as well as assist with the follow through of the comprehensive planning process.

The Task Force recommended that the Park District restructure/rename some Committees, continue some existing Committees as they were, and create some new Committees.

The restructured and new Advisory Committees recommended by the Task Force were:

- A Parks Advisory Committee was formed to provide representation for the passive park users in the Park District.
- The Nature Park Advisory Committee was restructured and renamed to form the Natural Resources Advisory Committee, taking into consideration the Tualatin Hills Nature Park, Cooper Mountain Regional Nature Park and other Park District natural area interests and issues.

- Combining the three community recreation centers (Cedar Hills, Garden Home, and Conestoga) into a Recreation Advisory Committee would create a broader scope and provide opportunities for creative programming suggestions and sharing of information and resources.
- Retaining the Stuhr Center Advisory Committee was viewed as important for senior suggestions and participation. Broadening the scope of this existing committee to look at all Park District senior programs provided additional benefits.
- The Jenkins Estate Advisory Committee was renamed the Historic Facilities Advisory Committee to more accurately reflect the scope of the committee's work with the Jenkins Estate, the Fanno Farmhouse and the John Quincy Adams Young House.
- The Trails Advisory Committee was retained as-is to provide an important resource for the Park District as we continue to implement the Trails Master Plan.
- The Aquatics Advisory Committee would continue as it was structured to represent the varied interests of the Aquatics community.
- The Athletic Center Advisory Committee was renamed the Sports Advisory Committee to reflect the broad reach and contact the Committee has with a variety of community sports groups.

Transition to Broad-Based Advisory Committees

The Park District Board of Directors approved the Task Force recommendations on October 5, 2009. A framework for initial Advisory Committee guidance of Advisory Committee by laws is attached.

Staff initiated advertisement for broad-based Advisory Committee members beginning in October 2009. Advertisements were posted on the Park District's web site, placed in The Oregonian and The Valley Times newspapers, CPO newsletters, and were included in the monthly Park District e-newsletter. In addition, signs noting the application opportunity were placed in each of the District's facilities.

The newly formed Parks Advisory Committee and Recreation Advisory Committee were slow to populate with new members, but with additional advertisements for membership and member/staff recruitment efforts, they did grow in size. These new committees struggled some with their new identity and charge early on; however, they are all now completely operational and providing valuable input to the Park District.

Currently, all Advisory Committees are viable, successful and fully functioning. Additionally, Friends Groups have been formed for Tualatin Hills Nature Park, Cedar Hills Recreation Center, Garden Home Recreation Center, Conestoga Recreation & Aquatic Center and the John Quincy Adams Young House.

Presentations to the Board of Directors

Since early 2010, six of the eight Advisory Committees have presented to the Board of Directors providing updates as to their activities and plans for the upcoming year. The Historic Facilities Advisory Committee is scheduled to present to the Board in April of 2012 and the Recreation Advisory Committee is scheduled to present to the Board in June of 2012 to round out the first cycle of presentations.

Board Action Requested

No formal action is requested – this presentation is informational only.



TUALATIN HILLS PARK & RECREATION DISTRICT

ADVISORY COMMITTEE BY-LAWS/GUIDELINES TEMPLATE

The Tualatin Hills Park & Recreation District Board of Directors has given members of the _____ Advisory Committee the following charge:

The purpose of the Advisory Committee is to receive public input and offer suggestions or recommendations regarding the operation of the _____ to Tualatin Hills Park & Recreation District.

In pursuit of the above charge, members of the _____ Advisory Committee will be guided by the following by-laws/guidelines.

- The Advisory Committee shall consist of 7-12 members who reside within Park District boundaries selected from a review of applications by the Tualatin Hills Park & Recreation District Board of Directors. Permanent members include the Tualatin Hills Park & Recreation District Superintendent of _____, and may include Center Supervisors.
- Officers will include Chairperson, Vice Chairperson and Secretary. These positions shall be elected by the Committee members and will serve two-year terms.
- Terms of membership shall be two-years with membership transfer to occur in August. _____ of the _____ original members shall choose to terminate their membership during odd years, and the remaining original members shall terminate their membership during even years. Members may serve additional terms upon Park District Board of Director approval.
- Any member of the Advisory Committee not wishing to complete his/her full term shall notify the Committee in writing to allow adequate time to find a suitable replacement. The Park District Board of Directors will approve replacement member(s).
- Meetings shall be scheduled on a minimum of a quarterly basis. Failure to meet on a minimum basis is subject to review by the Park District's Board of Directors.
- Any member who does not attend three or more regularly scheduled meetings in a given year may be asked to present to the Advisory Committee in writing just cause of such absence. Members of the Advisory Committee shall decide if any action is necessary. If the Chairperson recommends removal from the Committee, the Park District Board of Directors shall make the final decision.
- Members of the Committee shall be available to assist at special functions, and upon request, speak to the public to help maintain contact with the community at large.
- Any fundraising performed by the Advisory Committee shall be in compliance with all state and local laws. All funds shall be used to better the programs or facilities of the _____. Funds shall be secured in the Tualatin Hills Park Foundation.
- All Advisory Committee action shall be in accordance to and consistent with Tualatin Hills Park & Recreation District policy and procedures.
- Only community Advisory Committee members shall have voting privileges with regard to Committee action.
- THPRD Superintendents and Center Supervisors shall be non-voting members, and their presence will not constitute a quorum.



[7C]

MEMO

DATE: February 27, 2012
TO: Doug Menke, General Manager
FROM: Bob Wayt, Director of Communications & Outreach

RE: Public Awareness Program

Staff are continually working to increase public awareness of the district, its facilities and programs. Recently, the Communications & Outreach Division hired a consultant, Janna Lopez of MediaWrite, to assess Park District communications and give recommendations for improvement.

Jana worked with members of the Management Team and other THPRD staff on strategies to ensure that the Park District not only remains viable and sustainable in years to come but also grows and reaches new audiences. Detailed discussions centered on where the district is now, where it wants to be, and how to honor the district's past while bridging to the future.

Jana will be at the March Regular Board meeting to discuss her findings, including a proposal for a new awareness and branding campaign for THPRD.

Action Requested

No formal action is requested – this presentation is informational only.



[7D]

MEMO

DATE: February 27, 2012
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: General Manager's Report for March 5, 2012

Fanno Creek Trail Tree Maintenance Project

The committee that was formed to review the Fanno Creek Trail Tree Maintenance Project, which involves the proposed limbing, trimming and pruning, as well as select removal of some trees along the trail, recently held its second meeting. A verbal update will be provided to the Board regarding the meeting, as well as the Committee's progress to-date.

Kaiser Ridge Park Vegetation Restoration Project

Park Maintenance staff are coordinating the replacement of landscape vegetation recently removed by Bonneville Power Administration (BPA) crews adjacent to a powerline corridor at Kaiser Ridge Park. Crews contracting with BPA erroneously trimmed shrubs and trees planted to buffer residents and those in landscape beds adjacent to the play structure. Staff from BPA have acknowledged the oversight and are working with THPRD staff on a replacement plan.

Walker Road Mid-Block Crossing

The District recently received an Oregon Bicycle/Pedestrian grant for \$243,000 for a mid-block crossing on Walker Road for the Waterhouse Trail. A right-of-way permit application is scheduled for submittal to Washington County in early March. The mid-block crossing will include the installation of a bicycle/pedestrian-activated light/signal. In addition to this project, staff is working with the consultants to redesign the south Waterhouse Trail segment as it approaches Walker Road in an effort to decrease the steep grade (17%). The trail redesign and construction is a separate project and is needed in order to align the trail more directly with the mid-block crossing. It will also make the trail more accessible (5% grade) from a user perspective. Funding for the trail redesign and construction is proposed as a project in the FY 2012/13 Budget.

Tualatin Valley Water District Reservoir Project

Park District staff recently met with staff from the Tualatin Valley Water District to discuss potential changes to TVWD facilities at Ridgewood View Park and Reservoir Park. Due to the structural failure of the reservoirs at both sites, TVWD needs to build a new reservoir and pump station in the vicinity. They are considering placing the reservoir in another part of Ridgewood View Park. In doing so, they would fund redevelopment of both parks. Much more work needs to be done in exploring the feasibility of this project, including discussions with the City of Beaverton, Washington County, the Beaverton School District and Clean Water Services as well as the Park District. TVWD staff will be discussing the matter with their board at their March meeting and would like to present the concept to you at a future Board meeting.

Board of Directors/Budget Committee Meeting Schedule

Please note the following upcoming Board of Directors & Budget Committee meetings:

- April Regular Board Meeting – Monday, April 2, 2012
- Budget Committee Work Session – Monday, April 16, 2012
- May Regular Board Meeting – Monday, May 7, 2012
- Budget Committee Meeting – Monday, May 21, 2012



Management Report to the Board March 5, 2012

Administration

Hal Bergsma, Director of Planning

Jessica Collins, Executive Assistant

Keith Hobson, Director of Business & Facilities

Jim McElhinny, Director of Park & Recreation Services

Bob Wayt, Director of Communications & Outreach

1. The graphics-added version of the Bond Citizen Oversight Committee's second annual report is now complete. It has been distributed to several hundred key stakeholders throughout the Beaverton area. The report is also available on www.thprd.org and at THPRD Centers and certain community locations, including libraries. Color, photos, quotes, and other graphic elements were added to the committee's text-only report to make it more interesting and visually appealing to readers.
2. As noted previously, the Park District has moved to separate winter and spring registration periods. This enables patrons to sign up for classes and programs closer to the actual start dates. But because it represents a break from tradition for THPRD and its patrons, a public education effort was in order. The primary communications tool used was a postcard mailing to all homes within THPRD boundaries. Advertising, online postings, and notices in Park District centers also were used.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. Sunset Swim Center staff is preparing for the upcoming closure (March 10-June 3) when several big projects will be completed including seismic upgrades, and pool tank and floor resurfacing.
2. Beaverton Swim Center and Conestoga Recreation & Aquatic Center are offering Lifeguard Training courses over Spring Break. Both classes are full with wait lists. Staff will also be teaching a Lifeguard Instructor course at Conestoga during the same week. Offering the Instructor course in conjunction with the Lifeguard Training class gives the instructor candidates an opportunity to teach a portion of the material to an actual class.
3. Rod Harman will be inducted into the National Federation of High School Coaches Hall of Fame in June. This is a very deserving honor for a man who has dedicated much of his life to coaching youth swimming locally as the first coach of the Tualatin Hills Swim Club and at Beaverton, Aloha and Southridge High Schools.

Maintenance

Dave Chrisman, Superintendent of Maintenance Operations

1. Maintenance staff have relocated from the Schlottman House to the Fanno Creek Service Center. The warehouse is now operational along with the carpentry, electrical and sign shops. The Fleet Shops and Tool Room will be operational the first week of March. Park Maintenance staff serving the south side of the District began their service at the Center the last week of February. Park Maintenance staff serving the north side of the District will continue to operate from the HMT maintenance site, which will be downsized to a satellite facility.
2. Park Maintenance staff recently removed a play structure slide from Lawndale Park due to a recall notice from the manufacturer. The slide is being voluntarily recalled by the manufacturer due to a number of injuries reported nationally between 2006 and 2011. Staff removed the slide and posted a notice of the recall. We are now working with the distributor on the replacement. The distributor and manufacturer are structuring the replacement process to avoid any out of pocket expenses to the District.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Planting Season. By the end of February, staff and contractors will complete installation of more than 30,000 native plants throughout the District.
2. Preschool Success. An open house was held in January for the Interpretive Center's school-year length preschool, which led to a sell-out of one of the three classes.
3. Fanno Creek Trail Vision Committee. Staff formed and continue to meet with a committee of three local residents and two advisory committee members to help form a vision and gather community input on future vegetation and amenities along the Fanno Creek Trail between SW 92nd Avenue and the Garden Home Recreation Center.
4. Volunteer Corner. Volunteers have been planting hundreds of trees and shrubs in our natural areas. February was the launch of a new e-mail volunteer newsletter. More and more volunteers are using a new electronic volunteer sign up and time tracking database which is more organized and efficient.

Planning & Development

Steve Gulgren, Superintendent of Planning & Development

1. Central Bethany Development/Waterhouse Trail: In 2008, the District signed an SDC agreement with Central Bethany Development. In exchange for SDC credits, the developer agreed to sell the District 10.09 acres of land, design, permit, and construct a segment of the Waterhouse Trail and two other side trails. The total trail length is approximately 1,250 feet and it will also include approximately 220 feet of bridges/boardwalk structures. The developer's design consultants have obtained most of the required permits and the project is tentatively scheduled to begin construction in July. The project will be completed in the fall and will tie into the West Spur trail segment of the Waterhouse Trail bond project.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. The irrigation work has been completed at Southminster Community Garden. We anticipate that the garden will be completed by April 1 – weather permitting.
2. Proposed USTA Adult League changes are being discussed between the USTA/PNW and local facilities. The biggest challenge for the facilities is the split of the original Adult League into new 18+ and 40+ leagues. The current conversation is where to put the leagues as the facilities do not have capacity to run both leagues at the same time.
3. Volunteer Services & Special Events staff has established ongoing promotion of volunteer opportunities through Intel's new online volunteer newsletter and has also attended Pacific University's Volunteer Fair.
4. The Jenkins Estate is now listed on two websites besides THPRD, myportlandwedding.com and portland wedding venues.com. Staff has seen a significant increase in phone calls, tours, and wedding bookings for summer 2012 and 2013.

Recreation

Eric Owens, Superintendent of Recreation

1. The 2012 All Recreation Summer Staff Orientation has been scheduled for Friday, June 15 at the Conestoga Recreation & Aquatic Center. This training enables the Park District trainers to provide District-wide instruction to summer staff at one location at the same time, instead of three separate locations.
2. Conestoga Recreation & Aquatic Center held their third middle school aged dance with Blackboard Music on Friday, February 3. Attendance has remained consistent at all dances with approximately 65 middle school aged students participating.

Security Operations

Mike Janin, Superintendent of Security Operations

1. Security Operations is finishing edits on the second half of the Emergency Response Plan manual. This is a set of instructions for staff to follow should it become necessary to Shelter in Place for up to 72 hours. Included are forms that staff completes during the event. Shelter in Place scenario training for staff will be conducted in April.

Sports

Scott Brucker, Superintendent of Sports

1. Sports Leagues
 - A. Youth: Middle School and 5th Grade winter basketball programs are coming to an end. End of season tournaments and playoffs will be completed before Spring Break.
 - B. Adult: A new pilot pricing structure is being implemented for the Adult Softball program. The new pricing is intended to retain current teams and attract new teams through a more competitive pricing structure.
2. Affiliated Users
 - A. Soccer: Staff met with the Tualatin Hills Junior Soccer League (THJSL) presidents and field representatives on February 21 for a Field Allocation Training session. The session was well attended, good questions were asked and it was received

- positively. Another meeting was held February 28 with the THJSL Board only in an effort to assist them in making decisions regarding issues that need their attention.
- B. Baseball and Softball: Staff piloted a new field allocation process for the baseball and softball affiliated users. The new process focused more on group participation in allocations and cooperative conflict resolution. Staff has received excellent reviews of the process along with some suggestions to improve it for next year.

Business Services

Cathy Brucker, Finance Manager
Nancy Hartman-Noye, Human Resources Manager
Mark Hokkanen, Risk and Contract Manager
Ann Mackiernan, Operations Analysis Manager
Phil Young, Information Services Manager

1. The online applicant tracking system, NEOGOV, went live on January 24. In the first month, 18 positions were posted and we experienced over 4,000 viewings; of those 160 completed the application process. NEOGOV also collects voluntary ethnicity and demographic information that was not previously available. Hiring supervisors are reporting that they like the capability to view applicant information electronically and only find it necessary to print their top few candidates, so we have already recognized a tangible paper savings. Overall, the applicant volume appears to be normal and we have not experienced a decline because of people finding a barrier to entry with the all-electronic system.
2. Discussions have begun with McKinstry for a Phase II of the Energy Savings Performance Contract (ESPC). They are currently compiling a preliminary list of possible projects. The first step in the ESPC process is the completion of an Energy Audit, which has been approved as a business plan for inclusion in the 2012/13 Proposed Budget.
3. Staff is continuing the process of implementing online requisitioning, resulting in a paperless purchasing process. Training has been conducted with Maintenance and Planning, and will be phased out to all other departments by the end of March.
4. The Information Services Department has been working with Maintenance staff to coordinate the move to Fanno Creek Service Center. The primary role of IS staff has been to move data, reconfigure phones and make sure staff are able to login once they are setup in their new office. While the majority of staff that are moving are in the Maintenance Department, other departments with staff moving are Risk & Safety, Communications & Outreach and Volunteer Services.
5. A preliminary draft of the demographic study has been received by Portland State. This study was commissioned as a component of the Comprehensive Plan update currently underway. Edits will be completed in the next two weeks with a final report delivered to THPRD by the beginning of March.
6. March is Earthquake and Tsunami Awareness Month in Oregon and the District is preparing to conduct its annual earthquake drills. Each department will participate by practicing the Drop, Cover and Hold technique, while some departments will include the general public in educational sessions and evacuation scenarios. In the past, April has traditionally been Earthquake and Tsunami Awareness Month in Oregon. The Governor made a decision to overlap the National Tsunami Awareness Week (March 25-31) to coincide with the anniversary of the great Japan earthquake and tsunami.

March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4	5 Board Meeting 7pm @ Dryland/HMT	6	7 Aquatics Advisory Committee 7pm	8	9	10
11	12 Stuhr Center Advisory Committee 10am	13 Historic Facilities Advisory Committee 1pm	14	15 Sports Advisory Committee 4:30pm St. Patrick's Day Dance @ Stuhr Center	16	17 Nature Days in the Park @ Commonwealth Lake
18	19	20 Trails Advisory Committee 7pm	21 Recreation Advisory Committee 7pm	22	23	24 Egg Drop Challenge @ Conestoga
25	26	27 Parks Advisory Committee 6pm Natural Resources Advisory Committee 6:30pm	28	29	30	31

2012

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2 Board Meeting 7pm @ Dryland/HMT	3	4 Aquatics Advisory Committee 7pm Newcomers Welcome @ Stuhr Center	5	6 Underwater Egg Hunt @ Conestoga	7 Artisan Bazaar @ Cedar Hills Spring Egg Hunt @ Garden Home Spring Hoops Extravaganza @ Athletic Center
8 Nature Days in the Park @ Greenway Park	9 Stuhr Center Advisory Committee 10am	10 Historic Facilities Advisory Committee 1pm	11	12	13	14
15	16 Budget Committee Work Session 6pm @ Stuhr Center	17 Trails Advisory Committee 7pm Parks Advisory Committee 6pm	18 Recreation Advisory Committee 7pm	19 Sports Advisory Committee 4:30pm	20	21
22	23	24 Natural Resources Advisory Committee 6:30pm	25	26	27	28 Green Garden Fair @ Nature Park 10am- 2pm
29	30					

2012

May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2 Aquatics Advisory Committee 7pm	3	4	5
6	7 Board Meeting 7pm @ Dryland/HMT	8 Historic Facilities Advisory Committee 1pm	9	10	11	12
13	14 Stuhr Center Advisory Committee 10am	15 Trails Advisory Committee 7pm Parks Advisory Committee 6pm	16 Recreation Advisory Committee 7pm	17 Sports Advisory Committee 4:30pm	18	19 Nature Days in the Park @ Rosa Park & Hazeldale Park
20	21 Budget Committee Meeting 7pm @ Dryland/HMT	22 Natural Resources Advisory Committee 6:30pm	23	24	25	26
27	28 HOLIDAY	29	30 National Senior Health & Fitness Day @ Stuhr Center	31		

2012

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 01/31/12

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
Off-leash Dog Park Construction	50,000	50,000	-	50,000	50,000	2,555	9,742	40,258	Budget	52,555	50,000	(2,555)	-
Land Acquisition- Jenkins Estate Right of Way	90,000	90,000	-	90,000	90,000	-	-	90,000	Budget	90,000	90,000	-	-
John Quincy Adams Young House Renovation	100,000	3,000	-	100,000	3,000	86,171	1,200	1,800	Budget	89,171	3,000	10,829	-
Stuhr Center- Bequest Funded Project	75,000	63,000	-	75,000	63,000	6,443	62,021	984	Award	69,448	63,005	5,552	(5)
Challenge Grant Competitive Fund	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Signage Master Plan	75,000	58,000	-	75,000	58,000	995	6,954	51,046	Budget	58,995	58,000	16,005	-
Rock Creek Trail Improvement	6,500	5,000	-	6,500	5,000	259	2,966	3,275	Award	6,500	6,241	-	(1,241)
Commonwealth Park North Trail Alignment	69,000	69,000	-	69,000	69,000	18,541	15,820	2,601	Award	36,962	18,421	32,038	50,579
Matrix Hill Park Renovation	40,000	40,000	-	40,000	40,000	27,124	13,730	21,060	Award	61,914	34,790	(21,914)	5,210
Bridge & Boardwalk Repair	120,000	120,000	-	120,000	120,000	20,334	53,320	66,680	Award	140,334	120,000	(20,334)	-
Energy Savings Improvements	1,675,000	25,000	-	1,675,000	25,000	1,302,473	42,036	-	Complete	1,344,509	42,036	330,491	(17,036)
Maintenance Facility Renovation Costs	2,500,000	2,400,000	-	2,500,000	2,400,000	244,324	2,255,676	-	Award	2,500,000	2,255,676	-	144,324
Community Benefit Fund Project	325,000	321,031	-	325,000	321,031	3,969	15,347	305,684	Budget	325,000	321,031	-	-
Outdoor Tent	1,500	-	-	1,500	-	-	1,500	-	Complete	1,500	1,500	-	(1,500)
TOTAL CARRYOVER PROJECTS	5,177,000	3,294,031	-	5,177,000	3,294,031	1,713,188	2,480,312	633,388		4,826,888	3,113,700	350,112	180,331
ATHLETIC FACILITY REPLACEMENT													
Resurface Tennis Courts (4 sites)			25,000	25,000	25,000	-	24,135	-	Complete	24,135	24,135	865	865
TOTAL ATHLETIC FACILITY REPLACEMENT			25,000	25,000	25,000	-	24,135	-		24,135	24,135	865	865
ATHLETIC FACILITY IMPROVEMENT													
Indoor Basketball Score Boards (AC)			8,500	8,500	8,500	-	7,167	-	Complete	7,167	7,167	1,333	1,333
TOTAL ATHLETIC FACILITY IMPROVEMENT			8,500	8,500	8,500	-	7,167	-		7,167	7,167	1,333	1,333
PARK AND TRAIL REPLACEMENTS													
Drinking Fountains			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
Asphalt Path Rplcmnt & Repair			117,000	117,000	117,000	-	5,562	111,438	Budget	117,000	117,000	-	-
Play Structure (3 sites)			81,000	81,000	81,000	-	6,877	74,123	Budget	81,000	81,000	-	-
Irrigation System Repair			50,000	50,000	50,000	-	50,000	-	Complete	50,000	50,000	-	-
TOTAL PARK AND TRAIL REPLACEMENTS			252,500	252,500	252,500	-	62,439	190,061		252,500	252,500	-	-
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches			8,000	8,000	8,000	-	953	7,047	Budget	8,000	8,000	-	-
LGGP Grant - PCC Complex Rstrms			35,000	35,000	35,000	-	31,942	3,058	Award	35,000	35,000	-	-
RTP Grant - Cedar Mill Trail			50,000	50,000	50,000	-	-	-	Not awarded	-	-	50,000	50,000
LGGP Grant - Camille Park			70,000	70,000	70,000	-	43,096	26,904	Budget	70,000	70,000	-	-
OBP Grant - Walker Rd. Mid-Block Crossing			121,500	121,500	121,500	-	23,311	98,189	Budget	121,500	121,500	-	-
LWCF Grant - Schiffler Park Pavillion			40,000	40,000	40,000	-	-	-	Deferred	-	-	40,000	40,000
Install Maxicom Controls (2 sites)			12,600	12,600	12,600	-	9,420	3,180	Budget	12,600	12,600	-	-
EVSE Unit @ HMT Complex			-	-	-	-	1,030	-	Complete	1,030	1,030	(1,030)	(1,030)
Fencing at Ridgewood Park			-	-	-	-	3,323	-	Complete	3,323	3,323	(3,323)	(3,323)
TOTAL PARK AND TRAIL IMPROVEMENTS			337,100	337,100	337,100	-	113,075	138,378		251,453	251,453	85,647	85,647
CHALLENGE GRANTS													
Challenge Grants			97,500	97,500	97,500	-	37,007	60,493	Budget	97,500	97,500	-	-
TOTAL CHALLENGE GRANTS			97,500	97,500	97,500	-	37,007	60,493		97,500	97,500	-	-
BUILDING REPLACEMENTS													
SSC Pool Tank Resurface			65,000	65,000	65,000	-	-	65,000	Budget	65,000	65,000	-	-
Tennis Air Structure Fabric			153,000	153,000	153,000	-	-	153,000	Budget	153,000	153,000	-	-
GHRC Tile (3 Rooms)			21,500	21,500	21,500	-	14,905	-	Complete	14,905	14,905	6,595	6,595
CRA Sand/Refinish Gym			25,000	25,000	25,000	-	21,856	-	Complete	21,856	21,856	3,144	3,144
CHRC Floor Room 9			27,000	27,000	27,000	-	7,897	8,336	Award	16,233	16,233	10,767	10,767
CRA Resurface Shower Floors			8,400	8,400	8,400	-	8,400	-	Complete	8,400	8,400	-	-
AC Refinish Hardwood Floors			12,000	12,000	12,000	-	10,155	-	Complete	10,155	10,155	1,845	1,845
CHRC Refinish Hardwood Floors			1,500	1,500	1,500	-	2,424	-	Complete	2,424	2,424	(924)	(924)
CRA Refinish Hardwood Floors			4,700	4,700	4,700	-	6,411	-	Complete	6,411	6,411	(1,711)	(1,711)
GHRC Refinish Hardwood Floors			3,500	3,500	3,500	-	1,639	-	Complete	1,639	1,639	1,861	1,861

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 01/31/12

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Stuhr Ctr Refinish Hrdwd Floor			1,500	1,500	1,500	-	-	1,581	Award	1,581	1,581	(81)	(81)
GHRC Carpet			5,500	5,500	5,500	-	-	5,500	Budget	5,500	5,500	-	-
GHRC Locker Room Floor Rplc			7,500	7,500	7,500	-	-	6,536	Award	6,536	6,536	964	964
Administrative Office Carpet			5,000	5,000	5,000	-	4,508	-	Complete	4,508	4,508	492	492
SSC Non-skd Flrs(hll, lckr rm)			22,000	22,000	22,000	-	-	22,000	Budget	22,000	22,000	-	-
RSC Pook Deck Strctrl Survey			8,500	8,500	8,500	-	8,500	-	Complete	8,500	8,500	-	-
HSC Carpet			5,200	5,200	5,200	-	5,437	-	Complete	5,437	5,437	(237)	(237)
CRA Carpet			4,700	4,700	4,700	-	4,607	-	Complete	4,607	4,607	93	93
AC Metal Trnstrn Plate Rplcmnt			12,587	12,587	12,587	-	13,647	-	Complete	13,647	13,647	(1,060)	(1,060)
SSC Clssrm & Spctr Windows			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
TC Front Doors			13,500	13,500	13,500	-	7,028	1,980	Award	9,008	9,008	4,492	4,492
CHRC Windows			4,000	4,000	4,000	-	4,000	-	Complete	4,000	4,000	-	-
RSC Outsd Doors (lckr & storg)			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
Aq Ctr NW Corner Door			3,500	3,500	3,500	-	2,800	-	Complete	2,800	2,800	700	700
Aq Ctr Front Door Hinges			2,600	2,600	2,600	-	2,600	-	Complete	2,600	2,600	-	-
GHRC Exterior Boiler Rm Doors			5,000	5,000	5,000	-	4,867	-	Complete	4,867	4,867	133	133
CRA Locker Rm Doors			10,000	10,000	10,000	-	9,586	-	Complete	9,586	9,586	414	414
CRA Chlorine Rm Door			2,920	2,920	2,920	-	998	1,922	Budget	2,920	2,920	-	-
Aquatic Pumps & Valves (8)			55,950	55,950	55,950	-	44,881	-	Complete	44,881	44,881	11,069	11,069
SSC Recharge Pool Filter			6,500	6,500	6,500	-	-	5,876	Award	5,876	5,876	624	624
RSC Soda Ash Tank Relocate			4,200	4,200	4,200	-	-	4,090	Award	4,090	4,090	110	110
CRA Filter Media			12,000	12,000	12,000	-	12,479	-	Complete	12,479	12,479	(479)	(479)
Aquatic Pnmatic & HVAC valves			8,400	8,400	8,400	-	6,225	2,997	Award	9,222	9,222	(822)	(822)
Aquatic Diving Boards & Stands			15,900	15,900	15,900	-	10,729	3,570	Award	14,299	14,299	1,601	1,601
SSW Chlorine Tank Scale			2,000	2,000	2,000	-	1,595	-	Complete	1,595	1,595	405	405
CRA Slide Steps			10,500	10,500	10,500	-	11,100	-	Complete	11,100	11,100	(600)	(600)
HSC Lockers			31,000	31,000	31,000	-	22,922	2,100	Award	25,022	25,022	5,978	5,978
TC Back Drop Court Curtains			15,000	15,000	15,000	-	10,850	-	Complete	10,850	10,850	4,150	4,150
AC Dishwasher (Concession)			4,400	4,400	4,400	-	3,058	-	Complete	3,058	3,058	1,342	1,342
S Fields Concession Dishwasher			4,400	4,400	4,400	-	3,058	-	Complete	3,058	3,058	1,342	1,342
Jenkins Main Hs Dishwasher			8,000	8,000	8,000	-	331	7,816	Award	8,147	8,147	(147)	(147)
CRA Gym Divider Curtain			11,800	11,800	11,800	-	7,230	-	Complete	7,230	7,230	4,570	4,570
Stuhr Light Fxtrs (dining rm)			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Jenkins Main Hs Interior Paint			22,000	22,000	22,000	-	5,500	17,150	Award	22,650	22,650	(650)	(650)
GHRC Exterior Siding			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
AC Wall Sealing			6,800	6,800	6,800	-	7,095	-	Complete	7,095	7,095	(295)	(295)
AC Add/Connect Downspouts			25,500	25,500	25,500	-	17,229	8,271	Budget	25,500	25,500	-	-
AC Reseal Skylights			10,500	10,500	10,500	-	12,160	1,075	Award	13,235	13,235	(2,735)	(2,735)
Bldng Exterior Paint (6 sites)			23,850	23,850	23,850	-	-	23,850	Budget	23,850	23,850	-	-
GH & CH Circuit Panels			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
HSC Roof Exhaust Fans			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
GHRC Steam Heat Coils (8)			28,800	28,800	28,800	-	-	28,800	Budget	28,800	28,800	-	-
GHRC Gas Pak			33,500	33,500	33,500	-	-	33,500	Budget	33,500	33,500	-	-
GHRC Air Handler South Wing			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
TC Air Condensing Unit			8,000	8,000	8,000	-	6,985	-	Complete	6,985	6,985	1,015	1,015
CRA Condensing Unit			85,000	85,000	85,000	-	84,557	211	Award	84,768	84,768	232	232
Dryland HVAC Upgrade			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
STR DDC HVAC ZT Controller			3,300	3,300	3,300	-	780	2,420	Award	3,200	3,200	100	100
GHRC Unit Heater (Showers)			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-	-
CRA Floor Drains & Pipes			8,500	8,500	8,500	-	8,383	-	Complete	8,383	8,383	117	117
SSC Domestic Holding Tank			22,000	22,000	22,000	-	21,865	-	Complete	21,865	21,865	135	135
GHRC Shower Stalls			18,500	18,500	18,500	-	-	18,500	Budget	18,500	18,500	-	-
CHRC Water Heaters			2,500	2,500	2,500	-	-	3,260	Award	3,260	3,260	(760)	(760)
Aq Ctr Mchncl Rm Replmb P-Trap			2,250	2,250	2,250	-	2,229	-	Complete	2,229	2,229	21	21
HSC Shower Valve Rplcmnt (3)			2,600	2,600	2,600	-	1,840	-	Complete	1,840	1,840	760	760
GHRC Design for Showers			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 01/31/12

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
Exercise Equipment (2)			12,550	12,550	12,550	-	3,500	9,050	Budget	12,550	12,550	-	-
AED Unit Replacements (19)			35,369	35,369	35,369	-	27,540	-	Complete	27,540	27,540	7,829	7,829
Metal Threshold Replacment at the Athletic Center			-	-	-	-	5,757	3,325	Award	9,082	9,082	(9,082)	(9,082)
Dryland Sound Equipment			-	-	-	-	1,915	-	Complete	1,915	1,915	(1,915)	(1,915)
TOTAL BUILDING REPLACEMENTS			1,099,676	1,099,676	1,099,676	-	484,058	564,216		1,048,274	1,048,274	51,402	51,402
BUILDING IMPROVEMENTS													
STR Stability Ball Racks			1,500	1,500	1,500	-	1,508	-	Complete	1,508	1,508	(8)	(8)
CRA Ultrvlt Sanitation LapPool			22,500	22,500	22,500	-	22,699	-	Complete	22,699	22,699	(199)	(199)
Install Drain Line Dryland/TC			-	-	-	-	9,777	-	Complete	9,777	9,777	(9,777)	(9,777)
TOTAL BUILDING IMPROVEMENTS			24,000	24,000	24,000	-	33,984	-		33,984	33,984	(9,984)	(9,984)
ADA PROJECTS													
Splash Aqua Lift (2)			14,100	14,100	14,100	-	2,565	11,535	Budget	14,100	14,100	-	-
ADA Transition Ramps - CHRC			2,500	2,500	2,500	-	-	5,650	Award	5,650	5,650	(3,150)	(3,150)
ADA Drinking Fntns - GHRC			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
ADA Shower Stalls - HSC			26,000	26,000	26,000	-	18,532	-	Complete	18,532	18,532	7,468	7,468
TOTAL ADA PROJECTS			45,000	45,000	45,000	-	21,097	19,585		40,682	40,682	4,318	4,318
TOTAL CAPITAL OUTLAY DIVISION	5,177,000	3,294,031	1,889,276	7,066,276	5,183,307	1,713,188	3,263,274	1,606,121		6,582,583	4,869,395	483,693	313,912

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 01/31/12

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
INFORMATION SERVICES DEPARTMENT													
System/workstn Replcmnt			65,000	65,000	65,000	-	28,038	36,962	Budget	65,000	65,000	-	-
Server Replacements			35,000	35,000	35,000	-	25,289	9,711	Budget	35,000	35,000	-	-
LAN/WAN Replcmnt			40,000	40,000	40,000	-	45,850	-	Complete	45,850	45,850	(5,850)	(5,850)
Printers/Network Printers			5,000	5,000	5,000	-	1,726	3,274	Budget	5,000	5,000	-	-
Telephones			20,000	20,000	20,000	-	20,544	-	Complete	20,544	20,544	(544)	(544)
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			165,000	165,000	165,000	-	121,447	49,947		171,394	171,394	(6,394)	(6,394)
Misc. Application Software			20,000	20,000	20,000	-	10,836	9,164	Budget	20,000	20,000	-	-
Fiber Line Installation			40,000	40,000	40,000	-	36,041	-	Complete	36,041	36,041	3,959	3,959
Applicant Tracking Software Tool			15,500	15,500	15,500	-	8,000	-	Complete	8,000	8,000	7,500	7,500
Backup Server @ 112th Maintenance Facility			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			85,500	85,500	85,500	-	54,877	19,164		74,041	74,041	11,459	11,459
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	250,500	250,500	250,500	-	176,324	69,111		245,435	245,435	5,065	5,065
MAINTENANCE DEPARTMENT													
BUILDING EQUIPMENT REPLACEMENT													
Autoscrubber (2)			18,100	18,100	18,100	-	22,403	-	Complete	22,403	22,403	(4,303)	(4,303)
Autoscrubber Batteries			2,500	2,500	2,500	-	1,857	-	Complete	1,857	1,857	643	643
Robotic Pool Tank Cleaner			6,500	6,500	6,500	-	4,890	-	Complete	4,890	4,890	1,610	1,610
Floor Buffer (2)			3,568	3,568	3,568	-	3,039	-	Complete	3,039	3,039	529	529
Slow Speed Scrubber (3)			5,918	5,918	5,918	-	1,917	-	Complete	1,917	1,917	4,001	4,001
Carpet Extractor			3,500	3,500	3,500	-	2,760	-	Complete	2,760	2,760	740	740
Cleaning Equipment			1,000	1,000	1,000	-	1,062	-	Complete	1,062	1,062	(62)	(62)
Wet Floor Vacuum			1,250	1,250	1,250	-	662	-	Complete	662	662	588	588
Walk Behind Sweeper			3,200	3,200	3,200	-	4,523	-	Complete	4,523	4,523	(1,323)	(1,323)
Product Storage Bin			1,650	1,650	1,650	-	-	1,650	Budget	1,650	1,650	-	-
TOTAL BUILDING EQUIPMENT REPLACEMENT			47,186	47,186	47,186	-	43,113	1,650		44,763	44,763	2,423	2,423
FLEET REPLACEMENTS													
Tractor Shed Replacement			35,000	35,000	35,000	-	5,318	21,765	Award	27,083	27,083	7,917	7,917
Vehicle Hoist			24,000	24,000	24,000	-	14,220	-	Complete	14,220	14,220	9,780	9,780
Soil Reliever			22,500	22,500	22,500	-	23,045	-	Complete	23,045	23,045	(545)	(545)
Sod Cutter			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Cargo Van (2)			42,000	42,000	42,000	-	40,480	-	Complete	40,480	40,480	1,520	1,520
Utility Truck			28,000	28,000	28,000	-	29,733	-	Complete	29,733	29,733	(1,733)	(1,733)
Pressure Washer			7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
12 Passenger Van			26,000	26,000	26,000	-	22,698	-	Complete	22,698	22,698	3,302	3,302
Quad-cab Flatbed Truck			40,000	40,000	40,000	-	43,354	-	Complete	43,354	43,354	(3,354)	(3,354)
Dump Truck (2-3 YD)			31,000	31,000	31,000	-	31,273	-	Complete	31,273	31,273	(273)	(273)
Infield Rake (2)			22,000	22,000	22,000	-	21,861	-	Complete	21,861	21,861	139	139
Electric Utility Vehicle			9,500	9,500	9,500	-	8,093	-	Complete	8,093	8,093	1,407	1,407
Compact Pickup			14,000	14,000	14,000	-	13,431	-	Complete	13,431	13,431	569	569
15-Passenger Van (2)			52,000	52,000	52,000	-	45,396	-	Complete	45,396	45,396	6,604	6,604
Lubrication			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
Compressed Air			7,800	7,800	7,800	-	-	7,800	Budget	7,800	7,800	-	-
Exhaust Ventilation			13,000	13,000	13,000	-	-	13,000	Budget	13,000	13,000	-	-
TOTAL FLEET REPLACEMENTS			385,800	385,800	385,800	-	298,902	61,565		360,467	360,467	25,333	25,333
FLEET IMPROVEMENTS													
Forklift			35,000	35,000	35,000	-	29,287	-	Complete	29,287	29,287	5,713	5,713
Floor Scrubber			15,000	15,000	15,000	-	12,424	-	Complete	12,424	12,424	2,576	2,576
TOTAL FLEET IMPROVEMENTS			50,000	50,000	50,000	-	41,711	-		41,711	41,711	8,289	8,289
TOTAL MAINTENANCE DEPARTMENT	-	-	482,986	482,986	482,986	-	383,726	63,215		446,941	446,941	36,045	36,045
GRAND TOTAL GENERAL FUND	5,177,000	3,294,031	2,622,762	7,799,762	5,916,793	1,713,188	3,823,324	1,738,447	-	7,274,959	5,561,771	524,803	355,022

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 01/31/12

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
<u>LAND ACQUISITION</u>													
Land Acquisition (FY 11)	260,000	260,000	(260,000)	-	-	-	-	-	Complete	-	-	-	-
Land Acquisition (FY 12)	-	-	465,000	465,000	465,000	-	14,828	450,172	Budget	465,000	465,000	-	-
Dutton Property	-	-	295,000	295,000	295,000	-	294,830	-	Complete	294,830	294,830	170	170
TOTAL LAND ACQUISITION	260,000	260,000	500,000	760,000	760,000	-	309,658	450,172	-	759,830	759,830	170	170
<u>IMPROVEMENT/DEVELOPMENT PROJECTS</u>													
Fanno Creek Trail	1,311,950	1,024,000	700,000	2,011,950	1,724,000	492,224	1,222,369	268,089	Award	1,982,682	1,490,458	29,268	233,542
MTIP Grant Match for Westside Trail	40,000	30,000	-	40,000	30,000	-	30,000	-	Complete	30,000	30,000	10,000	-
Bonny Slope/BSA Trail Development	175,000	175,000	-	175,000	175,000	-	-	175,000	Budget	175,000	175,000	-	-
LWCF Grant Match/Schiffler Park Pavillion	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
PCC Rec Complex Site Amenities	72,000	46,510	-	72,000	46,510	26,286	1,254	44,800	Budget	72,340	46,054	(340)	456
MTIP Grant Match-Fanno Creek Trail/Hall Blvd Crossing	41,200	41,200	-	41,200	41,200	41,089	-	-	Complete	41,089	-	111	41,200
LGGP Grant Match-PCC Restroom	35,000	35,000	-	35,000	35,000	1,145	35,742	35,000	Award	71,887	70,742	(36,887)	(35,742)
112th St. Field Construction	1,000,000	914,995	163,748	1,163,748	1,078,743	172,410	506,019	485,319	Award	1,163,748	991,338	-	87,405
Winkleman Park Phase I	282,000	282,000	-	282,000	282,000	-	-	282,000	Budget	282,000	282,000	-	-
Progress Lake Dock Modification	-	-	-	-	-	-	12,438	-	Complete	12,438	12,438	(12,438)	(12,438)
MTIP Grant Match-Westside Trail Segment 18	-	-	62,205	62,205	62,205	-	69,323	-	Complete	69,323	69,323	(7,118)	(7,118)
OBP Grant Match-Waterhouse Trail/Walker Rd Crossing	-	-	50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
112th St. Site Improvements	-	-	797,947	797,947	797,947	-	317,528	399,015	Award	716,543	716,543	81,404	81,404
Undesignated Projects	-	-	2,649,628	2,649,628	2,649,628	-	-	2,649,628	Budget	2,649,628	2,649,628	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	3,007,150	2,598,705	4,423,528	7,430,678	7,022,233	733,154	2,194,673	4,438,851	-	7,366,678	6,633,524	64,000	388,709
Total - SDC Fund	3,267,150	2,858,705	4,923,528	8,190,678	7,782,233	733,154	2,504,331	4,889,023	-	8,126,508	7,393,354	64,170	388,879

KEY
Budget Estimate based on original budget - not started and/or no basis for change
Deferred Some or all of Project has been eliminated to reduce overall capital costs for year.
Award Estimate based on Contract Award amount or quote price estimates
Complete Project completed - no additional estimated costs to complete.

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 1/31/12

Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	% Total Expended to Project Cumulative Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 11/12	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9)	(6)/(9)	
BOND CAPITAL PROJECTS FUND													
<u>New Neighborhood Parks Development</u>													
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	45,050	1,330,300	117,138	81,498	198,636	1,542,691	Design Dev	1,741,327	(411,027)	11.4%
SW	91-902	Barsotti Park & Athletic Field	1,285,250	20,613	1,305,863	613	3,553	4,166	1,301,697	Budget	1,305,863	-	0.3%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	12,305	783,455	42,062	42,896	84,958	566,828	Master Plan	651,786	131,669	13.0%
SW	91-904	Roy Dancer Park	771,150	12,341	783,491	6,848	3,356	10,204	773,287	Budget	783,491	-	1.3%
NE	91-905	Roger Tilbury Park	771,150	12,368	783,518	-	-	-	783,518	Budget	783,518	-	0.0%
Total New Neighborhood Parks Development			4,883,950	102,677	4,986,627	166,661	131,303	297,964	4,968,021		5,265,985	(279,358)	5.7%
<u>Renovate & Redevelop Neighborhood Parks</u>													
NE	91-906	Cedar Mill Park, Trail & Athletic Field	1,125,879	18,057	1,143,936	26	16,434	16,460	1,127,476	Budget	1,143,936	-	1.4%
SE	91-907	Camille Park	514,100	28,898	542,998	152,309	318,235	470,544	-	Bid Award	470,544	72,454	100.0%
NW	91-908	Somerset West Park	1,028,200	16,490	1,044,690	2,389	9,828	12,217	1,032,473	Budget	1,044,690	-	1.2%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	18,613	563,547	66,927	35,128	102,055	478,377	Design Dev	580,432	(16,885)	17.6%
SE	91-910	Vista Brook Park	514,100	18,149	532,249	54,991	50,961	105,952	499,794	Design Dev	605,746	(73,497)	17.5%
Total Renovate & Redevelop Neighborhood Parks			3,727,213	100,207	3,827,420	276,642	430,587	707,229	3,138,119		3,845,348	(17,928)	18.4%
<u>New Neighborhood Parks Land Acquisition</u>													
NW	98-880	New Neighborhood Park - NW Quadrant	1,500,000	23,241	1,523,241	4,172	11,957	16,129	1,507,112	Budget	1,523,241	-	1.1%
NE	98-745	New Neighborhood Park - NE Quadrant	1,500,000	23,951	1,523,951	42,097	30,956	73,053	1,450,898	Budget	1,523,951	-	4.8%
SW	98-746	New Neighborhood Park - SW Quadrant	1,500,000	21,071	1,521,071	1,049,158	1,778	1,050,936	470,135	Budget	1,521,071	-	69.1%
SE	98-747	New Neighborhood Park - SE Quadrant	1,500,000	16,295	1,516,295	2,555,536	282	2,555,818	(1,041,004)	Budget	1,514,814	1,481	168.7%
NW	98-748	New Neighborhood Park (North Bethany)	1,500,000	23,866	1,523,866	57,254	1,568,016	1,625,270	-	Complete	1,625,270	(101,404)	100.0%
UND	98-749	New Neighborhood Park - Undesignated	1,500,000	23,911	1,523,911	33,250	36,475	69,725	1,454,186	Budget	1,523,911	-	4.6%
Total New Neighborhood Parks			9,000,000	132,335	9,132,335	3,741,467	1,649,464	5,390,931	3,841,327		9,232,258	(99,923)	58.4%
<u>New Community Park Development</u>													
SW	92-915	SW Community Park & Athletic Field	7,711,500	123,662	7,835,162	2,112	504	2,616	7,832,546	Budget	7,835,162	-	0.0%
Total New Community Park Development			7,711,500	123,662	7,835,162	2,112	504	2,616	7,832,546		7,835,162	-	0.0%
<u>New Community Park Land Acquisition</u>													
NE	98-881	New Community Park - NE Quadrant	10,000,000	160,128	10,160,128	8,094,046	8,971	8,103,017	2,057,111	Budget	10,160,128	-	79.8%
Total New Community Park			10,000,000	160,128	10,160,128	8,094,046	8,971	8,103,017	2,057,111		10,160,128	-	79.8%
<u>Renovate and Redevelop Community Parks</u>													
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	98,656	6,293,561	110,898	797	111,695	6,074,391	Master Plan	6,186,086	107,475	1.8%
SE	92-917	Schiffler Park	3,598,700	60,594	3,659,294	452,996	4,725	457,721	2,555,951	Constr. Doc	3,013,672	645,622	15.2%
Total Renovate and Redevelop Community Parks			9,793,605	159,250	9,952,855	563,894	5,522	569,416	8,630,342		9,199,758	753,097	6.2%
<u>Natural Area Restoration</u>													
NE	97-963	Roger Tilbury Memorial Park	30,846	495	31,341	23	-	23	31,318	Budget	31,341	-	0.1%
NE	97-964	Cedar Mill Park	30,846	495	31,341	43	338	381	30,960	Budget	31,341	-	1.2%
NE	97-965	Jordan/Jackie Husen Park	308,460	4,947	313,407	65	231	296	313,111	Budget	313,407	-	0.1%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	3,958	250,726	-	-	-	250,726	Budget	250,726	-	0.0%
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	165	10,447	-	-	-	10,447	Budget	10,447	-	0.0%
NW	97-968	Allenbach Acres Park	41,128	659	41,787	38	14	52	41,735	Budget	41,787	-	0.1%
NW	97-969	Crystal Creek Park	205,640	3,298	208,938	685	154	839	208,099	Master Plan	208,938	-	0.4%
NE	97-970	Foothills Park	61,692	972	62,664	16,152	7,614	23,766	34,848	Preparation	58,614	4,050	40.5%
NE	97-971	Commonwealth Lake Park	41,128	635	41,763	11,534	5,076	16,610	15,689	Preparation	32,299	9,464	51.4%
NW	97-972	Tualatin Hills Nature Park & Bridge Replacement	90,800	1,452	92,252	1,394	3,259	4,653	87,599	Planning	92,252	-	5.0%
NE	97-973	Pioneer Park	10,282	165	10,447	142	-	142	10,305	Budget	10,447	-	1.4%
NW	97-974	Whispering Woods Park	51,410	747	52,157	21,623	8,535	30,158	21,411	Preparation	51,569	588	58.5%
NW	97-975	Willow Creek Nature Park	20,564	322	20,886	2,688	6,802	9,490	11,396	Planning	20,886	-	45.4%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 1/31/12

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 11/12	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9)	(6)/(9)	
SE	97-976	AM Kennedy Park	30,846	495	31,341	45	10	55	31,286	31,341	-	0.2%	
SE	97-977	Camille Park	77,115	1,236	78,351	118	4,091	4,209	74,142	78,351	-	5.4%	
SE	97-978	Vista Brook Park	20,564	330	20,894	-	-	-	20,894	20,894	-	0.0%	
SE	97-979	Greenway Park/Koll Center	61,692	988	62,680	1,203	10	1,213	61,467	62,680	-	1.9%	
SE	97-980	Bauman Park	82,256	1,313	83,569	7,340	2,667	10,007	73,562	83,569	-	12.0%	
SE	97-981	Fanno Creek Park	162,456	2,605	165,061	350	-	350	164,711	165,061	-	0.2%	
SE	97-982	Hideaway Park	41,128	660	41,788	29	3,194	3,223	38,565	41,788	-	7.7%	
SW	97-983	Murrayhill Park	61,692	869	62,561	24,124	17,497	41,621	18,709	60,330	2,231	69.0%	
SE	97-984	Hyland Forest Park	71,974	1,034	73,008	40,210	(6,471)	33,739	24,425	58,164	14,844	58.0%	
SW	97-985	Cooper Mountain	205,640	3,298	208,938	5	9	14	208,924	208,938	-	0.0%	
SW	97-986	Winkelman Park	10,282	165	10,447	9	19	28	10,419	10,447	-	0.3%	
SW	97-987	Lowami Hart Woods	287,896	4,615	292,511	2,407	1,047	3,454	289,057	292,511	-	1.2%	
SW	97-988	Rosa/Hazeldale Parks	28,790	460	29,250	357	51	408	28,842	29,250	-	1.4%	
SW	97-989	Mt Williams Park	102,820	1,649	104,469	-	-	-	104,469	104,469	-	0.0%	
SW	97-990	Jenkins Estate	154,230	2,464	156,694	2,141	42,043	44,184	112,510	156,694	-	28.2%	
SW	97-991	Summercrest Park	10,282	155	10,437	2,248	4,187	6,435	1,823	8,258	2,179	77.9%	
SW	97-992	Morrison Woods	61,692	989	62,681	28	-	28	62,653	62,681	-	0.0%	
UND	97-993	Interpretive Sign Network	339,306	5,439	344,745	2,467	144	2,611	342,134	344,745	-	0.8%	
NW	97-994	Beaverton Creek Trail	61,692	989	62,681	-	-	-	62,681	62,681	-	0.0%	
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	660	41,788	-	-	-	41,788	41,788	-	0.0%	
NW	97-996	Bluegrass Downs Park	15,423	247	15,670	-	-	-	15,670	15,670	-	0.0%	
NW	97-997	Crystal Creek	41,128	660	41,788	-	-	-	41,788	41,788	-	0.0%	
UND	97-914	Restoration of new properties to be acquired	643,023	10,313	653,336	-	-	-	653,336	653,336	-	0.0%	
Total Natural Area Restoration			3,762,901	59,943	3,822,844	137,468	100,519	237,987	3,551,501	3,789,488	33,356	6.3%	
Natural Area Preservation - Land Acquisition													
UND	98-882	Natural Area Acquisitions	8,400,000	134,622	8,534,622	205,845	39,549	245,394	8,289,228	8,534,622	-	2.9%	
Total Natural Area Preservation - Land Acquisition			8,400,000	134,622	8,534,622	205,845	39,549	245,394	8,289,228	8,534,622	-	2.9%	
New Linear Park and Trail Development													
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	66,834	4,333,864	369,784	152,558	522,342	3,045,703	3,568,045	765,819	14.6%	
NE	93-920	Jordan/Husen Park Trail	1,645,120	40,036	1,685,156	225,734	69,636	295,370	1,068,139	1,363,509	321,647	21.7%	
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	59,194	3,863,534	416,592	108,908	525,500	4,707,835	5,233,335	(1,369,801)	10.0%	
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	65,344	2,327,384	381,158	139,068	520,226	2,038,180	2,558,406	(231,022)	20.3%	
UND	93-923	Miscellaneous Natural Trails	100,000	1,586	101,586	3,250	13,811	17,061	84,525	101,586	-	16.8%	
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,029	362,899	238,688	14	238,702	-	238,702	124,197	100.0%	
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,101	271,151	26,937	19,148	46,085	332,824	378,909	(107,758)	12.2%	
SW	93-921	Lowami Hart Woods	822,560	52,303	874,863	186,078	102,672	288,750	523,030	811,780	63,083	35.6%	
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	24,652	1,566,952	24,234	340	24,574	1,517,726	1,542,300	24,652	1.6%	
Total New Linear Park and Trail Development			15,060,310	327,079	15,387,389	1,872,455	606,155	2,478,610	13,317,962	15,796,572	(409,183)	15.7%	

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
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Through 1/31/12

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 11/12	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9)	(6)/(9)	
<u>New Linear Park and Trail Land Acquisition</u>													
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	19,246	1,219,246	688,849	127,656	816,505	402,741	Budget	1,219,246	-	67.0%
		New Linear Park and Trail Land Acquisition	1,200,000	19,246	1,219,246	688,849	127,656	816,505	402,741		1,219,246	-	67.0%
<u>Multi-field/Multi-purpose Athletic Field Development</u>													
SW	94-925	Winkelman Athletic Field	514,100	33,199	547,299	51,001	66,349	117,350	1,156,793	Design Dev	1,274,143	(726,844)	9.2%
SE	94-926	Meadow Waye Park	514,100	6,637	520,737	405,527	1,269	406,796	-	Complete	406,796	113,941	100.0%
NW	94-927	New Fields in NW Quadrant	514,100	8,245	522,345	75	-	75	522,270	Budget	522,345	-	0.0%
NE	94-928	New Fields in NE Quadrant	514,100	8,245	522,345	932	898	1,830	520,515	Budget	522,345	-	0.4%
SW	94-929	New Fields in SW Quadrant	514,100	8,241	522,341	669	-	669	521,672	Budget	522,341	-	0.1%
SE	94-930	New Fields in SE Quadrant	514,100	8,245	522,345	-	-	-	522,345	Budget	522,345	-	0.0%
		Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	72,812	3,157,412	458,204	68,516	526,720	3,243,595		3,770,315	(612,903)	14.0%
<u>Deferred Park Maintenance Replacements</u>													
UND	96-960	Play Structure Replacements at 11 sites	810,223	4,065	814,288	665,070	49,379	714,449	32,756	various phases	747,205	67,083	95.6%
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,551	98,212	80,524	46,753	127,277	-	Complete	127,277	(29,065)	100.0%
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	624	39,533	38,381	-	38,381	-	Complete	38,381	1,152	100.0%
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	33	7,619	28,430	-	28,430	-	Complete	28,430	(20,811)	100.0%
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	170	10,937	985	-	985	-	Cancelled	985	9,952	100.0%
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	100.0%
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,040	-	118,040	-	Complete	118,040	(1,203)	100.0%
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,508	162,422	195,024	-	195,024	-	Complete	195,024	(32,602)	100.0%
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	2,581	163,495	-	8,899	8,899	324,310	Design Dev	333,209	(169,714)	2.7%
		Total Deferred Park Maintenance Replacements	1,451,515	10,745	1,462,260	1,168,356	105,031	1,273,387	357,066		1,630,453	(168,193)	78.1%
<u>Facility Rehabilitation</u>													
UND	95-931	Structural Upgrades at Several Facilities	317,950	2,378	320,328	105,332	-	105,332	214,996	Budget	320,328	-	32.9%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	6,360	412,639	20,429	592	21,021	391,618	Const. Doc.	412,639	-	5.1%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	23,161	1,470,524	22,757	-	22,757	1,447,767	Const. Doc.	1,470,524	-	1.5%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	10,073	638,160	-	7,911	7,911	630,249	Const. Doc.	638,160	-	1.2%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Center	44,810	719	45,529	-	8,284	8,284	37,245	Const. Doc.	45,529	-	18.2%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	7,810	494,745	-	-	-	494,745	Master Plan	494,745	-	0.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,821	182,808	19,298	22,000	41,298	70,089	Bid Award	111,387	71,421	37.1%
NW	95-939	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Center	312,176	4,762	316,938	66,373	194,762	261,135	-	Complete	261,135	55,803	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,178	403,493	39,750	311,565	351,315	-	Complete	351,315	52,178	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Center	116,506	1,840	118,346	19,692	60,815	80,507	-	Complete	80,507	37,839	100.0%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	4,290	273,150	14,382	-	14,382	142,367	Bid Award	156,749	116,401	9.2%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,406	1,044,606	17,303	48,203	65,506	633,150	Const. Doc.	698,656	345,950	9.4%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	294,280	-	294,280	-	Complete	294,280	220,095	100.0%
		Total Facility Rehabilitation	6,227,732	87,176	6,314,908	700,632	654,132	1,354,764	4,062,226		5,416,990	897,918	25.0%
<u>Facility Expansion and Improvements</u>													
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,861	2,028,729	273,825	1,450,304	1,724,129	375,545	Bid Award	2,099,673	(70,944)	82.1%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	84,304	5,533,764	1,015,994	1,797,511	2,813,505	2,496,090	Bid Award	5,309,595	224,169	53.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,701	-	178,701	-	Complete	178,701	(55,159)	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,078	134,744	180,493	-	180,493	-	Complete	180,493	(45,749)	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	100.0%
							311,565	(0)					#DIV/0!

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 1/31/12

Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	% Total Expended to Project Cumulative Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 11/12	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9)	(6)/(9)	
Total Facility Expansion and Improvements			8,218,478	117,055	8,335,533	1,970,834	3,247,814	5,218,648	2,871,635	8,090,283	245,250	64.5%	
<u>ADA/Access Improvements</u>													
NW	95-957	HMT ADA Parking & other site improvement	735,163	11,595	746,758	13,753	-	13,753	733,005	Budget	746,758	-	1.8%
UND	95-958	ADA Improvements - undesignated funds	116,184	1,864	118,048	3,533	19,077	22,610	95,438	Budget	118,048	-	19.2%
SW	95-730	ADA Improvements - Barrows Park	8,227	132	8,359	-	6,825	6,825	-	Complete	6,825	1,534	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	193	20,757	25,566	-	25,566	-	Complete	25,566	(4,809)	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	132	8,358	-	8,255	8,255	-	Complete	8,255	103	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	198	12,536	-	23,416	23,416	-	Complete	23,416	(10,880)	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	247	15,670	-	-	-	-	Cancelled	-	15,670	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	264	16,714	-	11,550	11,550	-	Complete	11,550	5,164	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	247	15,670	-	15,000	15,000	-	Complete	15,000	670	100.0%
NW	95-738	ADA Improvements - Rock Creek Powerline Park (Soccer Fld)	20,564	330	20,894	-	17,799	17,799	-	Complete	17,799	3,095	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	-	7,075	7,075	-	Complete	7,075	(1,853)	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	132	8,358	-	-	-	8,358	Const. Doc	8,358	-	0.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	-	5,102	5,102	-	Complete	5,102	120	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	164	10,446	-	4,915	4,915	-	Complete	4,915	5,531	100.0%
Total ADA/Access Improvements			1,028,196	15,702	1,043,898	59,478	119,013	178,491	836,801		1,015,292	28,606	17.6%
<u>Community Center Land Acquisition</u>													
UND	98-884	Community Center	5,000,000	79,695	5,079,695	589,963	12,693	602,656	4,477,039	Budget	5,079,695	-	11.9%
Total Community Center Land Acquisition			5,000,000	79,695	5,079,695	589,963	12,693	602,656	4,477,039		5,079,695	-	11.9%
<u>Bond Administration Costs</u>													
UND		Debt Issuance Costs	1,393,000	(482,200)	910,800	24,772	-	24,772	-	Budget	24,772	886,028	100.0%
UND		Bond Accountant Personnel Costs	-	241,090	241,090	-	13,364	13,364	241,090	Budget	254,454	(13,364)	5.3%
UND		Communications Support	-	50,000	50,000	-	-	-	50,000	Budget	50,000	-	0.0%
UND		Technology Needs	18,330	-	18,330	21,520	2,434	23,954	-	Complete	23,954	(5,624)	100.0%
UND		Office Furniture	7,150	-	7,150	3,940	1,099	5,039	-	Complete	5,039	2,111	100.0%
UND		Admin/Consultant Costs	31,520	-	31,520	35,098	4,477	39,575	-	Budget	39,575	(8,055)	100.0%
			1,450,000	(191,110)	1,258,890	85,330	21,374	106,704	291,090		397,794	861,096	26.8%
Grand Total			100,000,000	1,511,224	101,511,224	20,782,236	7,328,801	28,111,037	72,168,350		100,279,388	1,231,836	28.0%



MEMORANDUM

Date: February 10, 2012
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for December, 2011**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through December, 2011.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$5,551.00 with 1.6% discount = \$5,462.18
Multi-Family	\$4,151.00 with 1.6% discount = \$4,084.58
Non-residential	\$144.00 with 1.6% discount = \$141.70

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,487	Single Family Units	\$6,147,778.89	\$182,718.92	\$6,330,497.81
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
<u>203</u>	Non-residential	<u>\$468,889.39</u>	<u>\$14,102.03</u>	<u>\$482,991.42</u>
<u>4,104</u>		<u>\$9,240,869.76</u>	<u>\$277,705.70</u>	<u>\$9,518,575.46</u>

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
6,458	Single Family Units	\$17,667,481.36	\$480,030.30	\$18,147,511.66
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,855	Multi-family Units	\$3,903,805.07	\$115,397.74	\$4,019,202.81
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
<u>97</u>	Non-residential	<u>\$360,766.49</u>	<u>\$7,694.16</u>	<u>\$368,460.65</u>
<u>8,086</u>		<u>\$21,261,180.70</u>	<u>\$582,373.57</u>	<u>\$21,843,554.27</u>

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
4,104	City of Beaverton	30.35%	\$9,240,869.76	\$277,705.70	\$9,518,575.46
<u>8,086</u>	Washington County	<u>69.65%</u>	<u>\$21,261,180.70</u>	<u>\$582,373.57</u>	<u>\$21,843,554.27</u>
<u>12,190</u>		<u>100.00%</u>	<u>\$30,502,050.46</u>	<u>\$860,079.27</u>	<u>\$31,362,129.73</u>

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,502	1,399	203	4,104
Washington County	6,158	1,831	97	8,086
	8,660	3,230	300	12,190

Total Receipts to Date **\$31,816,913.58**

Total Payments to Date

Refunds	(2,060,859.71)	
Administrative Costs	(\$18.63)	
Project Costs -- Development	(\$19,262,269.14)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$9,051,250.06)</u>	(\$30,374,397.54)
		<u>\$1,442,516.04</u>

<u>Recap by Month, FY 2011-12</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2011(1)	\$30,964,268.13	(\$28,053,224.90)	\$2,004,086.02	\$4,915,129.25
July	\$176,269.70	(\$139,118.26)	\$1,501.69	\$38,653.13
August	\$208,225.67	(\$5,615.44)	\$1,537.62	\$204,147.85
September	\$99,547.28	(\$453,804.43)	\$12,743.51	(\$341,513.64)
October	\$148,863.65	(\$856,509.47)	\$1,412.24	(\$706,233.58)
November	\$105,033.37	(\$378,103.20)	\$1,116.92	(\$271,952.91)
December	\$114,705.78	(\$488,021.84)	\$1,171.70	(\$372,144.36)
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	\$31,816,913.58	(\$30,374,397.54)	\$2,023,569.70	\$3,466,085.74

(1) Net of \$1,029,273 of SDC Credits awarded for park development projects.

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>Total Units</u>
through June, 2011	8,510	3,223	292	12,025
July	32	0	0	32
August	34	5	3	42
September	18	0	0	18
October	26	2	1	29
November	19	0	4	23
December	21	0	0	21
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
	8,660	3,230	300	12,190

Projected SDC balance as of June 30, 2011 per the budget was \$4,894,176. Actual balance was \$4,915,129. This fiscal year's projected total receipts per the budget are \$2,850,057.

NEWS IN BRIEF

■ HARMAN HONORED: Southridge High swim coach Rod Harman was honored Sunday as winner of the Game Changer Award at the annual Oregon Sports Awards. Harman, 84, has coached for nearly 60 years, and began coaching at Beaverton High School in 1959. His swim teams have claimed eight state championships and 10 runner-up trophies, and he also led the Beaverton boys water polo teams to two state titles in the mid-1970s. The National Federation of High School Sports honored Harman as Coach of the Year.



HARMAN

Fanno Creek Trail crossing open house set

The Tualatin Hills Park and Recreation District invites neighbors and other interested citizens to discuss options for the Fanno Creek Trail crossing at an open house on Thursday, March 1, from 6 to 8 p.m. in the Elsie Stuhr Center's Fir Room, 5550 S.W. Hall Blvd.

Participants can share ideas about how best to provide a safe crossing for pedestrians, bicyclists and motorists at the trail's intersection with Hall Boulevard.

The forum will outline the project's purpose and the two options — bridge and underpass — still under consideration. Project staff will present an overview at 6:30 p.m. and will be available to answer questions and discuss citizens' concerns and ideas.

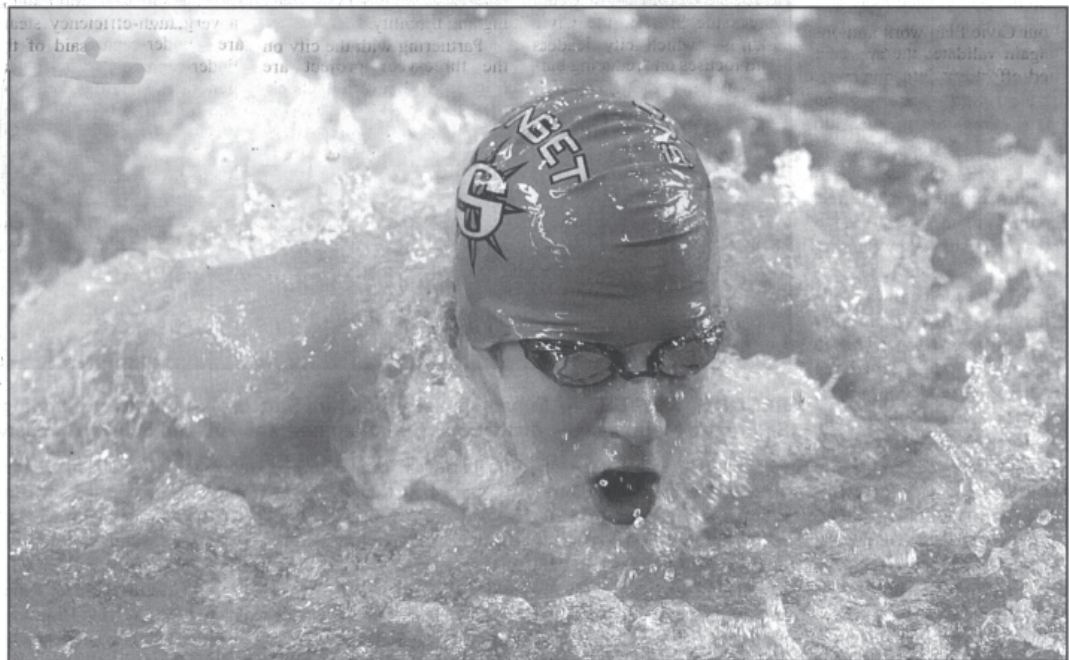
The project team will use public input from the open house to determine the preferred option, which the City Council and the district's Board of Directors will consider this spring.

The park district is leading the project, which is made possible through federal funds through the Oregon Department of Transportation and Metro regional government. The city of Beaverton is also actively participating.

For more information, visit fannocrossinghall.org.

METRO LEAGUE DISTRICT SWIMMING | TUALATIN HILLS AQUATIC CENTER

Sunrise for Sunset



MILES VANCE/The Times

TO VICTORY — Sunset junior Cole Hurwitz powers to victory in the 200-yard individual medley during Saturday's Metro League District Swim Championships at Tualatin Hills Aquatic Center.

NEWS BRIEFS

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■ Southridge student helps park rangers count frog-egg clusters



MASS APPEAL

By SHANNON O. WELLS
Of Times Newspapers

Madalyn Boultinghouse is petite, polite and perhaps a bit more articulate and cerebral than your average 14-year-old girl.

So it jars a bit when she instructs a male schoolmate to step lightly through the shallow, frog egg-strewn pond she's surveying at the Tualatin Hills Nature Park early Saturday afternoon.

"Do not step on them, or I will bend your arm back until you yell," she says calmly, evenly, looking her friend Garrett Montgomery directly in the eyes.

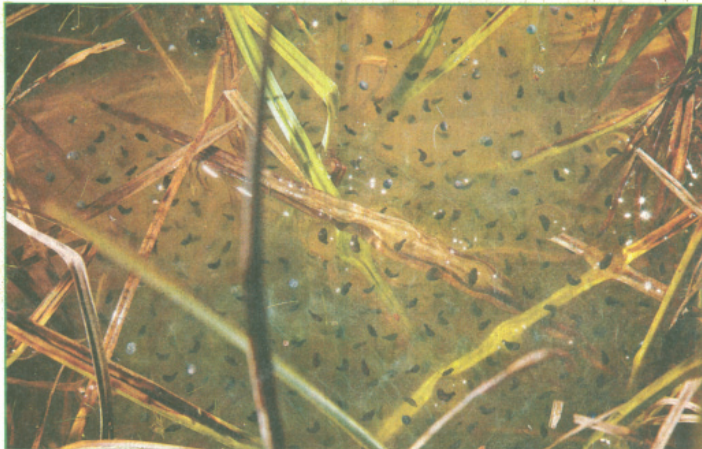
While physical violence is likely a rare last resort for the soft-spoken Southridge High

School freshman, Boultinghouse clearly takes seriously her love and appreciation of nature, red-legged frog-egg masses included.

That passion — and her meticulous approach to counting the masses as a Tualatin Hills Park and Recreation District intern — suits park Rangers Kyle Spinks and Sara Skelly just fine.

They're in the middle of an annual egg-mass survey of park district ponds and wetlands. The more red-legged frog-egg masses — which the Oregon Dept. of Fish and Wildlife list as "sensitive-vulnerable" — they come across in mid winter, the healthier the district's ecosystems likely are.

■ See FROGS, A8



ECOSYSTEM INDICATOR — The emergence of tadpoles on a daily basis this winter at the Tualatin Hills Nature Park is a welcome sign the red-legged frog population is thriving. Park rangers count egg-masses of the species annually to monitor the health of the park's pond and wetland ecosystems.

FIELD WORK — Madalyn Boultinghouse, above, diligently counts red-legged frog eggs. **JAIME VALDEZ** / Of Times Newspapers

Frogs: Student volunteer tracks indicator species in park

■ Continued from A1

Water quality, air quality and native vs. invasive plant life are among the measures used to determine the relative health of wetlands and surrounding habitats.

Interconnectedness

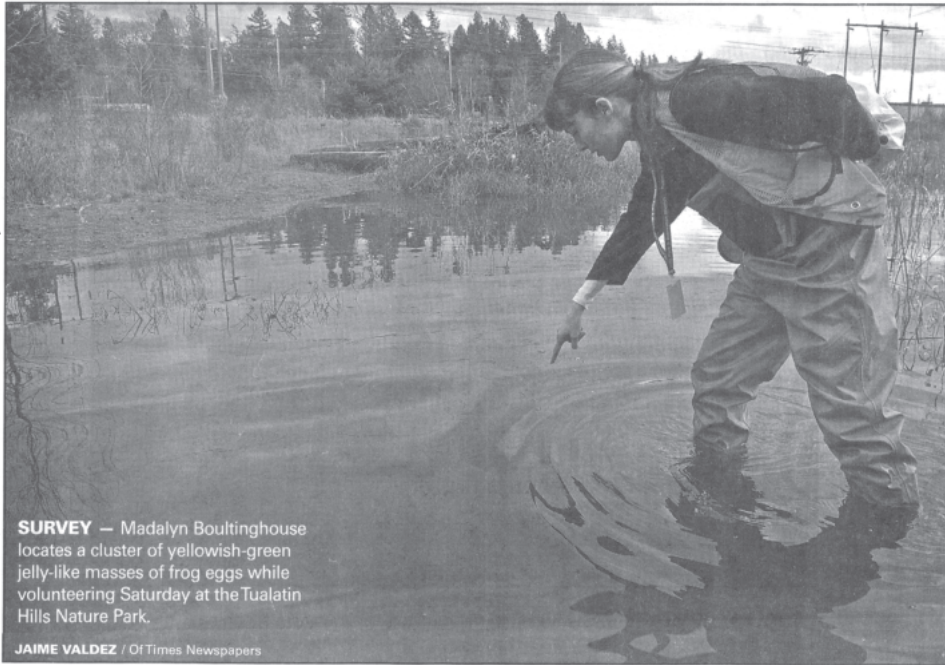
"Red-legged frogs are an indicator species, on the same order of what a bald eagle or peregrine falcon indicate of things happening in an ecosystem," Spinks says. "They are pretty affected and pretty noticeable" when things fall out of balance. "We select a group of ponds every year. We see if anything's there, then we check different locations to get an idea of what's happening. It informs our decision on what we want to do with the ecosystem."

Actions may include new plantings in some places or removing weed species in others.

"If we do something to help frogs, we're more likely helping a wide range of animals at the same time," Spinks says.

Variables that can affect the proliferation of egg masses and determine the ecosystem's life-supporting ability include seasonal weather patterns and variations, storm-water and downspout runoff, manmade contaminants and encroaching development.

"Red-legged frogs breed in ponds that typically dry up," Spinks says. "Because they're seasonal, they're very susceptible to droughty conditions. There's storm-water runoff. Many of the ponds are collecting sites for downspouts."



SURVEY — Madalyn Boultinghouse locates a cluster of yellowish-green jelly-like masses of frog eggs while volunteering Saturday at the Tualatin Hills Nature Park.

JAIME VALDEZ / OfTimes Newspapers

Wading, the hardest part

With Spinks leading the charge, he, Skelly and Boultinghouse are counting and recording the number and location of the egg masses — yellowish-green jelly-like masses interspersed with small round bumps and attached to reeds just below the water surface.

As far as computer technology has come, there is no digital application for this particular task.

The counting entails stepping into chest-high rubber waders and heading out into swamps and ponds. Taking care not to disturb or damage

the egg masses, the surveyors tread ever so gently, moving in a zigzag pattern to avoid redundant counting. They pause occasionally to examine or lightly touch the bedding for what will become the tadpoles of tomorrow.

"You move slowly," Skelly says, "and try to get a fairly accurate count."

"We're physically counting the egg masses," adds Spinks, describing a typical mass as grapefruit-cantaloupe sized and containing "600 to 900 eggs in a jelly bowl. They attach to vegetation coming up through the water column. They don't flow around."

Like many outdoor activities, egg-mass counting is best on clear, calm days.

"It helps when there's good sun," Spinks says. "If it's raining or real windy, ruffling the (water) surface, it's not a good day."

In between rounds of wending through the pond with her friend Garrett, Boultinghouse, working as an unpaid intern, discusses her unequivocal love of nature.

Well, OK, she's not so crazy about those invasive, domineering bullfrogs.

"I can't really have sympathy for them," she says, then reversing herself. "You either

love all nature or you don't."

Like most human beings, Boultinghouse is not without conflict in her relationship with nature and survival of the fittest.

"Bullfrogs eat ducklings, anything they can get their mouth over," she says. "Why not help animals by getting rid of some that shouldn't be here?"

Going with the flow

The Beaverton native got her first taste of wildlife while visiting a 12-acre farm her grandfather owned in rural Oregon.

"When I was young, I was

always in creeks, collecting salamanders," she recalls. "It was just something I did in the summer."

Boultinghouse has applied for a 2012 Youth Conserve Energy Grant, an opportunity she discovered through the Planet Connect Organization website.

Meanwhile, looking for more biology field experience than her school could offer, she thought of the park district and wondered what its programs might offer.

"I got this crazy idea to see what I could do at the nature park," she says.

Calling Boultinghouse a "very passionate and motivated teen," Skelly feels lucky to have her on board.

"It's great to be able to have this opportunity. To have her enthusiasm and time commitment — it really captures what are goals," she says. "Madalyn is just a really exceptional volunteer. She's taken this opportunity and run with it."

In addition to her role in the annual egg-mass count, Boultinghouse is helping Skelly with a tadpole-ponds project funded through the \$100 million park district bond measure passed in 2008. The ranger hopes to determine why the tadpole-survival rate is low compared to the proliferation of red-legged frog masses.

The hope is by improving these crucial breeding areas, we will begin to see increasing numbers of egg masses in all ponds.

Boultinghouse says she didn't need to be asked twice. "Now I know what I'm doing during spring break."

Southridge student seeks grant to help teens gain field-biology experience

By SHANNON O. WELLS
OfTimes Newspapers

As a parent of a 14-year-old, Lydia Boultinghouse faces a problem those with rowdier charges might envy.

Her daughter, Madalyn, loves frogs. And reptiles. And the natural world in all its untidy splendor.

Admittedly, things could be much worse. It's just that Lydia, a former flight attendant, and her husband, Dan, a civil engineer, sometimes feel their efforts to accommodate Madalyn's passions and scientific curiosities are inadequate.

The mother of two credits her father's pond- and creek-equipped 12-acre farm with nurturing Madalyn's already inherent attraction to the reptilian world.

"I think you're born with it," Lydia Boultinghouse admits. "My kid loves newts and salamanders. I'm not a slimy person. What do I do with a slimy kid?"

Fortunately, an internship program at the Tualatin Hills Park and Recreation District provides Madalyn with field-learning opportunities that aren't as plentiful at Southridge High School, where she is a freshman.

So Madalyn devotes a couple hours on Saturdays to help park district Rangers Kyle Spinks and Sarah Skelly count red-legged frog-egg masses at the Tualatin Hills Nature Center and other district wetlands. The task is part of an annual mid-winter survey to determine the overall health of ecosystems (see accompanying story).

She also helps Skelly with a more complex, bond-measure funded study focused on the disparity between egg masses and the number of tadpoles they produce. Part of the solution involves removal of the invasive — and aggressive — bullfrog species.

To further the mission and encourage other teens to join in, Madalyn applied for the "2012 Youth Conservation Engagement Grant" through the Planet Connect organization with the goal of purchasing chest-waders to keep fellow swamp-dwelling volunteers dry.

Each of the 20 teens chosen to receive the grant will receive \$500 up front, followed by a week at a conservation summer camp and another \$500 stipend.

New chest waders cost

approximately \$100 for youth sizes, and up to \$130 or more for adult sizes, Lydia Boultinghouse says.

"Depending on how many chest waders (Madalyn) can buy with \$500, that's how many teens will be trained to

identify the various types of frog eggs."

While some of the volunteer tasks, such as scooping gelatinous masses of bullfrog eggs with a bucket and offering them for hawks to consume, may be less appealing,

Boultinghouse is confident her daughter's enthusiasm will bring more of her peers on board.

"I hope Madalyn can find some hardy teens to help her with this part in the spring," she says.

Online and phone registration
for **spring** classes begins
Saturday, March 3
for in-district residents



Friday, March 9
for out-of-district residents



- Swim lessons
- Gymnastics and dance
- Tennis and other sports
- Adult fitness
- Nature programs
- Preschool activities
- Classes for 55+



For all class descriptions and schedules, see
our winter/spring activities guide at
www.thprd.org online or pick up a printed
copy at any THPRD center

Questions? Call
503/645-6433

La línea de registraci3n en espa1ol estar1 disponible en s1bado, el 3 de marcha, 8 am-6 pm. El n1mero especial para registrar es 503/439-9400. Usted necesita marque #2 para asistencia en espa1ol. Para m1s informaci3n puede visitar www.thprd.org

