



Administration Office  
503/645-6433  
Fax 503/629-6301

**Board of Directors Regular Meeting  
Tuesday, April 10, 2018  
6:00 pm Regular Meeting  
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room  
15707 SW Walker Road, Beaverton**

**AGENDA**

1. Call Regular Meeting to Order
2. Swearing in of Appointed Board Member
3. Presentations
  - A. [Parks Bond Citizen Oversight Committee Final Report](#)
  - B. [Washington County's North Bethany Main Street Planning Project](#)
  - C. [Winterhawks Programming Opportunities](#)
4. Audience Time\*\*
5. Board Time
  - A. Committee Liaisons Update
6. Consent Agenda\*\*\*
  - A. [Approve: Minutes of March 6, 2018 Special Board Meeting and March 12, 2018 Regular Board Meeting](#)
  - B. [Approve: Monthly Bills](#)
  - C. [Approve: Monthly Financial Statement](#)
  - D. [Approve: National Water Safety Month Proclamation](#)
  - E. [Award: Hazeldale Park Parking Lot and Playground Construction Contract](#)
7. Unfinished Business
  - A. [Approve: Resolution Approving System Development Charge Annual Cost Adjustment](#)
  - B. [Approve: Resolution Appointing Advisory Committee Members](#)
  - C. [Update: Affordable Housing](#)
  - D. [Information: General Manager's Report](#)
8. Executive Session\*
  - A. Land
9. Reconvene Regular Meeting
10. Action Resulting from Executive Session
11. Adjourn

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. **\*\*Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. **\*\*\*Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



## MEMO

**DATE:** April 2, 2018  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** **Information Regarding the April 10, 2018 Board of Directors Meeting**

### **Agenda Item #2 – Swearing in of Appointed Board Member**

City of Beaverton Mayor Denny Doyle will be in attendance to swear in newly appointed board member Wendy Kroger.

### **Agenda Item #3 – Presentations**

#### **A. Parks Bond Citizen Oversight Committee Final Report**

Attached please find a memo announcing that oversight committee chair, Rob Drake, will be at your meeting to present an overview of the committee's final report on the district's 2008 Bond Program.

#### **B. Washington County's North Bethany Main Street Planning Project**

Attached please find a memo announcing that Suzanne Savin, with Washington County's Long Range Planning Division, will be at your meeting to present an overview of the North Bethany Main Street Planning Project.

#### **C. Winterhawks Programming Opportunities**

Attached please find a memo announcing that Ikaika Young, General Manager/Skating Director for Winterhawks Skating Center, will be at your meeting to present an overview of the potential programming opportunities for the THPRD/Winterhawks partnership.

### **Agenda Item #6 – Consent Agenda**

Attached please find consent agenda items #6A-E for your review and approval.

**Action Requested: Approve Consent Agenda Items #6A-E as submitted:**

**A. Approve: Minutes of March 6, 2018 Special Board Meeting and March 12, 2018 Regular Board Meeting**

**B. Approve: Monthly Bills**

**C. Approve: Monthly Financial Statement**

**D. Approve: National Water Safety Month Proclamation**

**E. Award: Hazeldale Park Parking Lot and Playground Construction Contract**

### **Agenda Item #7 – Unfinished Business**

#### **A. Resolution Approving System Development Charge Annual Cost Adjustment**

Attached please find a memo seeking board approval of a resolution to approve the System Development Charge (SDC) annual cost adjustment for 2018. Keith Hobson, director of Business & Facilities, along with Jeannine Rustad, superintendent of Planning, will be at your meeting to provide an overview of the request and to answer any questions the board may have.

**Action Requested:** Board of directors' approval of the staff recommendation to increase the System Development Charge (SDC) rates, adopt Resolution No. 2018-07, and direct staff to coordinate with Washington County and the City of Beaverton to implement the adjusted fees effective July 1, 2018.

**B. [Resolution Appointing Advisory Committee Members](#)**

Attached please find a memo seeking board approval of a resolution to appoint ten advisory committee members to fill vacancies on the Nature & Trails, Parks & Facilities, and the Programs & Events advisory committees. Bruce Barbarasch, superintendent of Nature & Trails, will be at your meeting to provide an overview of the request and to answer any questions the board may have.

**Action Requested:** Board of directors' approval of Resolution No. 2018-08, appointing advisory committee members.

**C. [Affordable Housing](#)**

Attached please find a memo requesting board of directors continue the discussion regarding affordable housing that was initiated at the March 12, 2018 board work session.

**D. [General Manager's Report](#)**

Attached please find the General Manager's Report for the April regular board meeting.

**Other Packet Enclosures**

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



## MEMO

**DATE:** April 2, 2018  
**TO:** The Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** **Parks Bond Citizen Oversight Committee Final Report**

The Parks Bond Citizen Oversight Committee has compiled their final annual report (attached). Oversight committee chair Rob Drake will be at your April 10, 2018 Regular Board meeting to present the report and answer any questions you may have.

**Action Requested**

No board of directors action requested. Informational report only.

Tualatin Hills Park & Recreation District  
Parks Bond Citizen Oversight Committee  
Addendum Report for FY 2017  
February 2018

This is an Addendum Report for the Final FY 2017 Budget report of the Parks Bond Citizen Oversight Committee activities. THPRD voters approved Measure 34-156 in November 2008. The THPRD Board of Directors directed that the Parks Bond Citizen Oversight Committee reporting activities would be finalized and suspended in spring 2018. The Committee's final meeting is February 1, 2018.

The Committee's purpose was to provide oversight for how the original \$100 million bond was developed and the monies spent, according to the commitment made to District voters when approving the bond. Committee members have worked hard to review design, implementation and expenditures, providing regular feedback to the THPRD Board of Directors. We took our volunteer positions providing input very seriously and have been honored to serve the public and THPRD Board of Directors. The Committee believes the THPRD Board of Directors has met the intent of the commitment made to District voters. We believe the District has been steadfast in its commitment to voters and followed the requirements designated in the bond approval vote.

The largest percentage of remaining unspent funds is the Natural Area Acquisition and Restoration category. Because fully implementing the natural area restoration process can take up to five years after the last property is acquired, the Committee believes it is important these funds be maintained in a separate fund. They can then be tracked through the annual budget process for full transparency and the keeping of THPRD's commitment to voters.

In addition to this narrative report, a couple of spread sheets are included. They are:

- FY 2009 -2017 Bond Program Financial and Project Summary
- Summary of Significant Activity, July 1 through December 31, 2017

The Committee believes the bond has delivered on the commitments made to voters and has been a huge success!

Sincerely,

Parks Bond Citizen Oversight Committee  
Rob Drake, Chairman

FY2009-2017 BOND PROGRAM FINANCIAL & PROJECT SUMMARY

(\$ IN THOUSANDS)

Purpose & Promises Made	Initial Bond Program Allocation	Adjusted Bond Program Allocation	Expended Thru 6.30.2017	Estimated Cost to Complete	Projected Balance 6.30.2017	Other Funding Sources	Balance All Funds 6.30.2017	Planned Projects	Projects Completed	Contracts Awarded	Projects Remaining
<b>LAND ACQUISITION</b>											
New Neighborhood Parks	\$9,000.0	\$11,525.0	\$12,675.0	\$0.0	(\$1,150.0)	\$ 1,150.0	\$ -	6	11	0	0
New Community Park	\$10,000.0	\$8,477.0	\$8,477.0	\$0.0	\$0.0	\$ -	\$ -	1	2	0	0
New Linear Park & Trail	\$1,200.0	\$1,223.0	\$1,222.0	\$1.0	\$0.0	\$ -	\$ -	N/A	N/A	N/A	N/A
New Community Center SW	\$5,000.0	\$4,391.0	\$4,391.0	\$0.0	\$0.0	\$ -	\$ -	1	2	0	0
<b>Total</b>	<b>\$25,200.0</b>	<b>\$25,616.0</b>	<b>\$26,765.0</b>	<b>\$1.0</b>	<b>(\$1,150.0)</b>	<b>\$1,150.0</b>	<b>\$ -</b>				
<b>PARKS AND YOUTH ATHLETIC FIELDS</b>											
New Neighborhood Park Development	\$3,750.0	\$5,238.0	\$5,310.0	\$0.0	(\$72.0)	\$72.0	\$ -	5	5	0	0
Renovate/Redevelop Neighborhood Parks	\$3,000.0	\$3,874.0	\$3,177.0	\$1,327.0	(\$630.0)	\$123.0	\$ (507.0) (1)	5	4	0	1
Develop New Community Park	\$5,000.0	\$10,748.0	\$12,849.0	\$1,822.0	(\$3,923.0)	\$4,087.0	\$ 164.0 (2)	1	0	1	0
Renovate/Redevelop Community Parks	\$7,000.0	\$10,125.0	\$3,253.0	\$8,810.0	(\$1,938.0)	\$40.0	\$ (1,898.0) (3)	2	1	0	1
Youth Athletic Field Development	\$5,000.0	\$3,199.0	\$2,708.0	\$1,059.0	(\$568.0)	\$282.0	\$ (286.0) (4)	10	7	1	2
Synthetic Field Development	\$4,000.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$ -	2	0	1	1
Outdoor Splash Pad	\$525.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$ -	1	0	0	1
<b>Total</b>	<b>\$28,275.0</b>	<b>\$33,184.0</b>	<b>\$27,297.0</b>	<b>\$13,018.0</b>	<b>(\$7,131.0)</b>	<b>\$4,604.0</b>	<b>(\$2,527.0)</b>	<b>26</b>	<b>17</b>	<b>3</b>	<b>6</b>
<b>NATURAL AREA PRESERVATION</b>											
Acquisition	\$8,400.0	\$8,655.0	\$5,252.0	\$3,748.0	(\$345.0)	\$345.0	\$ -	N/A	N/A	N/A	N/A
Restoration	\$3,600.0	\$3,888.0	\$1,500.0	\$2,370.0	\$18.0	\$0.0	\$ 18.0	46	15	16	15
<b>Total</b>	<b>\$12,000.0</b>	<b>\$12,543.0</b>	<b>\$6,752.0</b>	<b>\$6,118.0</b>	<b>(\$327.0)</b>	<b>\$345.0</b>	<b>\$18.0</b>				
<b>NEW LINEAR PARK &amp; TRAIL DEVELOPMENT</b>	<b>\$14,745.0</b>	<b>\$15,482.0</b>	<b>\$14,877.0</b>	<b>\$855.0</b>	<b>(\$250.0)</b>	<b>\$0.0</b>	<b>(\$250.0) (5)</b>	<b>9</b>	<b>7</b>	<b>1</b>	<b>1</b>
<b>DEFERRED PARK MAINT. REPLACEMENTS</b>	<b>\$1,500.0</b>	<b>\$1,832.0</b>	<b>\$1,847.0</b>	<b>\$0.0</b>	<b>(\$15.0)</b>	<b>\$15.0</b>	<b>\$0.0</b>	<b>18</b>	<b>18</b>	<b>0</b>	<b>0</b>
<b>FACILITIES REHAB, EXPANSION &amp; IMPROVE.</b>											
Facility Rehabilitation	\$6,500.0	\$5,058.0	\$4,805.0	\$160.0	\$93.0	\$0.0	\$ 93.0	18	15	3	0
Facility Expansion & Improvements	\$7,550.0	\$8,156.0	\$8,156.0	\$0.0	\$0.0	\$0.0	\$ -	5	5	0	0
<b>Total</b>	<b>\$14,050.0</b>	<b>\$13,214.0</b>	<b>\$12,961.0</b>	<b>\$160.0</b>	<b>\$93.0</b>	<b>\$0.0</b>	<b>\$93.0</b>				
<b>ADA/ACCESS IMPROVEMENTS</b>	<b>\$1,000.0</b>	<b>\$1,243.0</b>	<b>\$1,243.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$ -</b>	<b>13</b>	<b>13</b>	<b>0</b>	<b>0</b>
<b>BOND ISSUANCE COST &amp; PROJECT MGMT.</b>	<b>\$3,230.0</b>	<b>\$763.0</b>	<b>\$504.0</b>	<b>\$37.0</b>	<b>\$222.0</b>	<b>\$0.0</b>	<b>\$ 222.0</b>				
<b>GRAND TOTAL</b>	<b>\$100,000.0</b>	<b>\$103,877.0</b>	<b>\$92,246.0</b>	<b>\$20,189.0</b>	<b>(\$8,558.0)</b>	<b>\$6,114.0</b>	<b>(\$2,444.0)</b>				

**OTHER FUNDING SOURCES:**

Oregon Parks and Recreation -Barsotti Park	72,000	Authorized SDC Funds -Winkleman	282,000
Local Government Grant -Camille & Vista Brook	95,000	Authorized SDC Funds - SW Comm Pk	2,250,000
SDC Fund Grant Match - Vista Brook	28,500	Tualatin River Keepers -Sunset Swim Ctr	14,615
City of Beaverton - Cobb Property	300,000	Wash Cty - SW Community Ctr Park	176,000
Metro Natural Areas Bond Measure-McGettigan	850,000	Metro - SW Community Ctr/Pk	208,251
Land & Water Conservation Fund - Schiffler	40,000	Foundation Funding - SW Community Pk	1,200,000
Metro Grant- Acquisitions West of LKJ Woods	344,681	Local Government Grant-MVCP shelters	253,000
		<b>Total</b>	<b>6,114,047</b>

**NOTES**

- (1) Somerset West Park Renovation - In design
- (2) Mt View Champions Comm Park - Completed October 2017
- (3) Cedar Hills Community Park - Construction Documents, expected bid award Spring 2018
- (4) Youth Athletic Fields
  - NW Quadrant in planning - expected bid award 2019
  - SW Quadrant to be located on unused land at Mtn View Champions Park (MVCP) - not yet started
  - Field combined with MVCP - completed October 2017
- (5) Rock Creek/North Bethany Trail split into two projects
  - Rock Creek Trail - Completed
  - North Bethany Trail - In planning pending PCC Entry relocation

THPRD Bond Oversight Committee

Summary of Significant Activity, July 1 through December 31, 2017

Project #	Project Name	Status	FY18 Spending (July - Nov)	Spending Details
92-915	SW Community Park (Mountain View Champions Park)	Complete	\$ 365,344	Construction & project management
92-916	Cedar Hills Park	Design	\$ 29,957	Construction documents/planning & project management
98-882	Natural Area Preservation	On-Going	\$ 96,926	Aspen Park natural area - purchase price & related costs: \$94,099



## MEMO

**DATE:** March 26, 2018  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business and Facilities

**RE:** Washington County's North Bethany Main Street Planning Project

### Introduction

Suzanne Savin from Washington County Long Range Planning will present information on the county's North Bethany Main Street Planning Project.

### Background

The North Bethany Main Street is about 13-acres near the center of the North Bethany community, bisected by NW Kaiser Road (Attachments A and B). The purpose of the Main Street is to provide a mixed-use commercial area within easy walking distance from surrounding homes.

The Main Street area contains all the land with North Bethany's highest intensity commercial land use designation, as well as portions of land with North Bethany's highest density residential designations. In addition, the Main Street area contains portions of the Park Blocks and the future East Community Park. Before development applications for properties within the Main Street can be approved, the North Bethany Subarea Plan requires an urban design plan (UDP) for the area.

The UDP is needed to guide how the Main Street will look, feel and function when future development occurs. The UDP will address design and dimensional standards for the Main Street area, as required by the North Bethany Subarea Plan's Main Street Program Guide (Attachment C), including building orientation and setbacks, building height limits, building articulation and façade treatments, locational requirements for off-street parking and loading, and streetscape elements. The Main Street's mixed-use commercial area is intended to create a "complete" community, where daily needs and services can be met with multiple transportation modes (on foot, by bicycle or by car) and without the need for long trips.

Civic Use. One of the design elements of the Main Street area is a "civic use" in the southwest corner of the east community park, along NW Kaiser Road. Through the UDP process, county staff is considering that the civic use could be an amenity such as an urban plaza or covered pavilion. The district has yet to acquire several key properties for the east community park or master plan the park or park blocks. To allow for the accommodation of all future park needs, district staff has asked for flexibility of locating the civic use either in the southeast corner of the community park or in the park blocks located in the Main Street area.

Open House 1. A first open house was held on February 26 at Springville K-8 School, and approximately 100 people attended. Twenty-six posters were displayed, covering background

information about the North Bethany Subarea Plan and proposed UDP options. Attendees submitted comment cards, provided comments on Chartpak pads, and indicated UDP preferences by placing dots on posters next to their preferred options. Submitted comments focused on North Bethany traffic and road issues, North Bethany parks, transit service, and UDP options.

UDP Time Line. The timeline for the project is as follows:

**Fall 2017 to February 2018:**

- Draft UDP options were developed
- Project Advisory Committee (PAC) Meetings 1 –3: Discussed Main Street context, UDP considerations, and UDP options. UDP options were modified to incorporate PAC feedback
- Feb. 26: Open House #1 presents UDP options for public review and feedback

**Spring 2018:**

- Recommended UDP options will be selected and refined based on public feedback
- PAC Meeting 4: Review and comment on draft recommended UDP options
- Recommended UDP options will be refined to incorporate PAC feedback
- Open House #2: Presentation of recommended UDP options for public review and comment
- Recommended UDP options will be refined based on public feedback

**Late Spring to Fall 2018:**

- County staff file a land use ordinance for adoption of North Bethany Main Street Urban Design Plan
- Planning Commission and Board of Commissioners hold public hearings on the ordinance
- Board of Commissioners issues a decision to adopt, adopt with modifications, or reject the ordinance
- The adopted ordinance effective date would likely be November 22, 2018

More information on the project can be found at:

<https://www.co.washington.or.us/lut/divisions/longrangeplanning/planningprograms/communityplanning/urban-design-plan-for-the-north-bethany-main-street.cfm>.

**Proposal Request**

Suzanne Savin from Washington County Long Range Planning will present information on the county's North Bethany Main Street Planning Project.

**Benefits of Proposal**

Creation and adoption of the UDP will allow commercial and mixed-use development to occur in the Main Street area. This will be the last area of the North Bethany Subarea Plan to undergo development review.

**Potential Downside of Proposal**

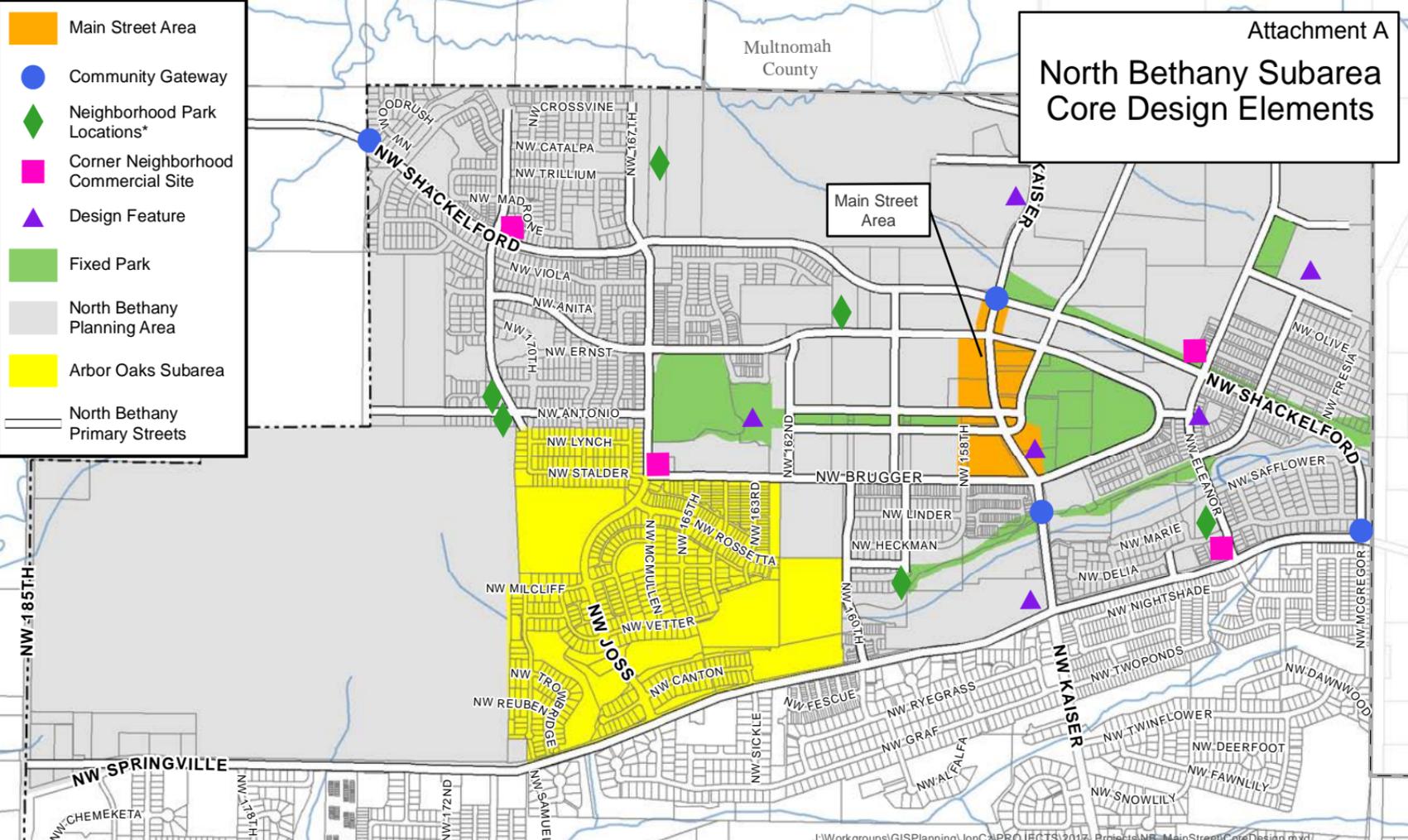
There is no apparent downside to the proposal.

**Action Requested**

No formal action is requested; the presentation is for information only.

# North Bethany Subarea Core Design Elements

- Main Street Area
- Community Gateway
- Neighborhood Park Locations\*
- Corner Neighborhood Commercial Site
- Design Feature
- Fixed Park
- North Bethany Planning Area
- Arbor Oaks Subarea
- North Bethany Primary Streets





## Subsection E – North Bethany Main Street Program Guide

## Introduction

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This North Bethany Main Street Program Guide (Program Guide) identifies plan and design requirements that are specific to development within the designated 2040 Main Street boundary of the North Bethany Subarea. The Program Guide specifically applies to Area of Special Concern Road Corridor 2 identified in the North Bethany Subarea Plan. See **Attachment 1** for a reference map.

The purpose of the Program Guide is to provide guidance for more specific planning of the Main Street commercial area, which is a core design feature of the concept plan for the North Bethany Subarea. Before development of the Main Street Area can begin, a specific Urban Design Plan for the area that addresses the criteria outlined in this Program Guide must be developed. The criteria address important design and operational elements such as density, retail design and format, parking, corner vision, sight distance, building entrances and orientations, access points and the need for turning movements and on-street parking along NW Kaiser Road. Therefore, prior to preliminary engineering of the Main Street section of NW Kaiser Road and prior to development of land located within this Area of Special Concern (including portions of lots or parcels), a more detailed urban design plan shall be prepared in accordance with the requirements of this Program Guide. The preliminary commercial programming mix and size limits outlined in this Program Guide shall serve as a template for future specific design and development of the area. The commercial program in the Main Street Program Guide is based on the *North Bethany Strategic Programming Guide* (December 2006) prepared by Leland Consulting Group.

Prior to the adoption of the Urban Design Plan, the Board may permit development in Area of Special Concern 10 when development is consistent with the requirements of ASC 10 and other applicable requirements of the North Bethany Subarea Plan. ASC 10 was adopted to allow the owner of Tax Lot 800, Tax Map 1N1 17B, to develop Tax Lot 800 under a single development application beginning in 2012.

## Background

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The 2040 Concept for the Metro region identifies NW Kaiser Road as a “corridor.” Corridors are defined in the Urban Growth Management Functional Plan (UGMFP) as “along good quality transit lines, corridors feature a high-quality pedestrian environment, convenient access to transit, and somewhat higher than current densities.” Locating mixed-use commercial areas within easy walking distance of residences is a fundamental principle of “smart growth” planning because it provides a more “complete” community where daily needs and services can be met via multiple transportation modes and without the need for long trips. This concept of integrating residential uses with mixed/commercial use is consistent with the Main Street designation, and with Policy 13 (Urbanization), Policy 18 (Plan Designations and Locational Criteria for Development), Policy 35 (Residential Conservation), Policy 36 (Commercial Conservation), Policy 39 (Land Use Conservation) and Policy 40 (Regional Planning Implementation) of the county’s Comprehensive Framework Plan, as well as Policy 1 (Travel Needs), Policy 5 (System Implementation and Plan Management) and Policy 6 (Roadway System) of the county’s Transportation System Plan.

Through the 2007 concept planning process for the North Bethany Subarea, the general scale, location and configuration of the commercial component was evaluated. First, a market analysis was conducted to assess the broader market geography and context in order to determine a program (general size and mix) that would be viable given the planned residential capacity of the area at build-out. The report, prepared by Leland Consulting Group (LCG), recommends three possible configurations for consideration as part of the community design process. LCG continued to advise the process regarding various locations.

After much stakeholder and public input on the three potential configurations, the commercial/mixed-use components described in this program guide were selected along with a

preferred format for a primary core commercial area complemented by a series of smaller “street corner” commercial nodes. This is reflected in the concept plan for the North Bethany Subarea, which refers to the primary commercial core as a Main Street area, and includes a series of individual commercial sites in the other neighborhoods within the Subarea. The identified use categories for the Main Street area are general and will be determined through a review process at a time when the market dictates.

## Urban Design Plan

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Before an application for development of the Main Street area (or any part of the Main Street area) may be submitted, an Urban Design Plan for the Main Street Area shall be adopted.

For the purposes of this Program Guide, an Urban Design Plan is defined as a planning effort focused on urban form that is intended to transform the vision for an area into reality. It is usually comprised of equal parts planning, urban design, investment strategy, development and design code, and action items. Since it deals with all the aspects of an area, from public improvements to private development, an urban design plan can bring together property owners, neighboring residents and public infrastructure providers while providing a better understanding and more predictable sense of how new development will be built. Urban Design Plans are particularly useful for areas where local governments want to target investment, such as centers and corridors, because it brings all the aspects of planning, placemaking and infrastructure improvements together at the same time. Urban Design Plans can serve as the bridge between planning and its translation into a development proposal. Urban design plans can test existing or proposed zoning code provisions by illustrating their character and scale in order to ensure the zoning code text will support desired urban forms. Similarly, their strength at articulating a cohesive vision offers a more flexible implementation of objectives that still meet the vision. This is particularly important if unanticipated market trends occur.

Once developed, an urban design plan can be used to guide infrastructure investments and improvements by other property owners and different departments within the local government and service provider agencies. Involving interests such as THPRD, CWS and LUT’s Engineering Division will help inform the design of areas within their control, making design and planning solutions more comprehensive and proposed improvements more likely to be implemented. Internal coordination through the Long Range Planning Section can link planning efforts with specific capital projects and funding sources.

## Commercial Program

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The commercial and retail development program for North Bethany’s Main Street area is based on the *North Bethany Strategic Programming Guide* prepared by Leland Consulting Group in December 2006. The program is summarized in a table provided as **Attachment 2**. The table provided as **Attachment 2** is based on “Table 8: Combination Village Center-Neighborhood Node Concept” from the *North Bethany Strategic Programming Guide*. A development program, by definition, is both a narrative and numerical description of how a property or area should be developed. The program draws upon the research conducted by the various professional disciplines in the consulting team, market conditions, stakeholder objectives, public policy, and other factors. The way the program is configured for the geography of the North Bethany Subarea responds to input provided by stakeholders and the public through the concept planning process. Together, the North Bethany Subarea Plan and this Program Guide are guiding documents for the county and developers of the Main Street area that have responsibility for translating the program into a physical plan.

In preparing the *North Bethany Strategic Programming Guide*, the Leland Consulting Group did the following:

- Examined the current market, trends, and needs;
- Studied how the market interfaces with the County's vision for North Bethany and this project;
- Recognized existing community assets, opportunities, and strengths;
- Defined the program in terms of housing and commercial components; and
- Developed program alternatives for the housing and commercial component.

The guiding language and information from this report was directly used in seeking physical solutions in the concept planning phase of the planning process. The *North Bethany Strategic Programming Guide* combines a blend of market research and market strategy appropriate for North Bethany with the recognition that a short-term strategy can overwhelm the long-term objectives unless communication and partnering is involved and respected.

The concept planning consultant team was charged with preparing a plan that can expect successful implementation while addressing the goals of the community or an agreed upon vision for the area. The additional and equally rigorous layer of considerations that impacted the program design consisted of:

- Market willingness to live, work and shop in the environment to be developed;
- Market capacity to pay for homes and rent office or retail space; and
- Achieving levels of profitability commensurate with risk.

Developing a commercial component supports the public objectives of reducing vehicle miles traveled (VMTs) in the area while providing convenient access to day-to-day shopping needs and services, as well as providing a gathering place for community-building. Care was taken not to oversize the commercial component at the edge of the UGB next to the rural and forested area.

The market analysis conducted for this project recommended three variations on a feasible commercial program for North Bethany. The preferred program described in **Attachment 2**—a mix of retail, office, residential and community uses—was selected by SWG members with public input from an open house design workshop in May 2007. The resulting program for the Main Street area—the core commercial node of the North Bethany Subarea—is designed to be complemented by a series of smaller neighborhood commercial nodes. Salient aspects & components of each are as follows:

#### Neighborhood Nodes

- for convenience
- located at visible corners
- small scale (can have other uses above)
- adjacent to other destinations (e.g., schools, parks, etc.)
- on-street parking is key
- examples include: coffee shop, café, juice bar, convenience store, nursery school

#### Commercial Core

- located in highly visible spot, along Kaiser Road arterial
- an anchor establishment with smaller support establishments

- recommended office (or other non-retail) uses in upper stories
- if residential included, it poses new parking issues that must be addressed
- integrated with primary community destinations, including park block elements and civic space/building

## Process

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The county shall prepare the Urban Design Plan in conjunction with the design of NW Kaiser Road, consistent with the requirements of ASC Road Corridor 2. A public planning process shall be used to develop and adopt this plan. Adoption of this plan and completion of the design for NW Kaiser Road shall be completed by the time there will be sufficient residential development in North Bethany to support the Main Street Area. Alternatively, a private applicant may initiate the development of the Urban Design Plan prior to the county doing so. Under this option, the applicant shall consult with LUT staff while developing the Urban Design Plan. Any proposed Urban Design Plan shall be subject to a public process and there shall be coordination with affected property owners and service providers. The county will be responsible for initiating necessary legislative amendments to applicable elements of the Comprehensive Plan in order to implement the applicant's final Urban Design Plan.

## Design Criteria

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This section of the Program Guide elaborates on the design criteria that must be addressed in the required Urban Design Plan.

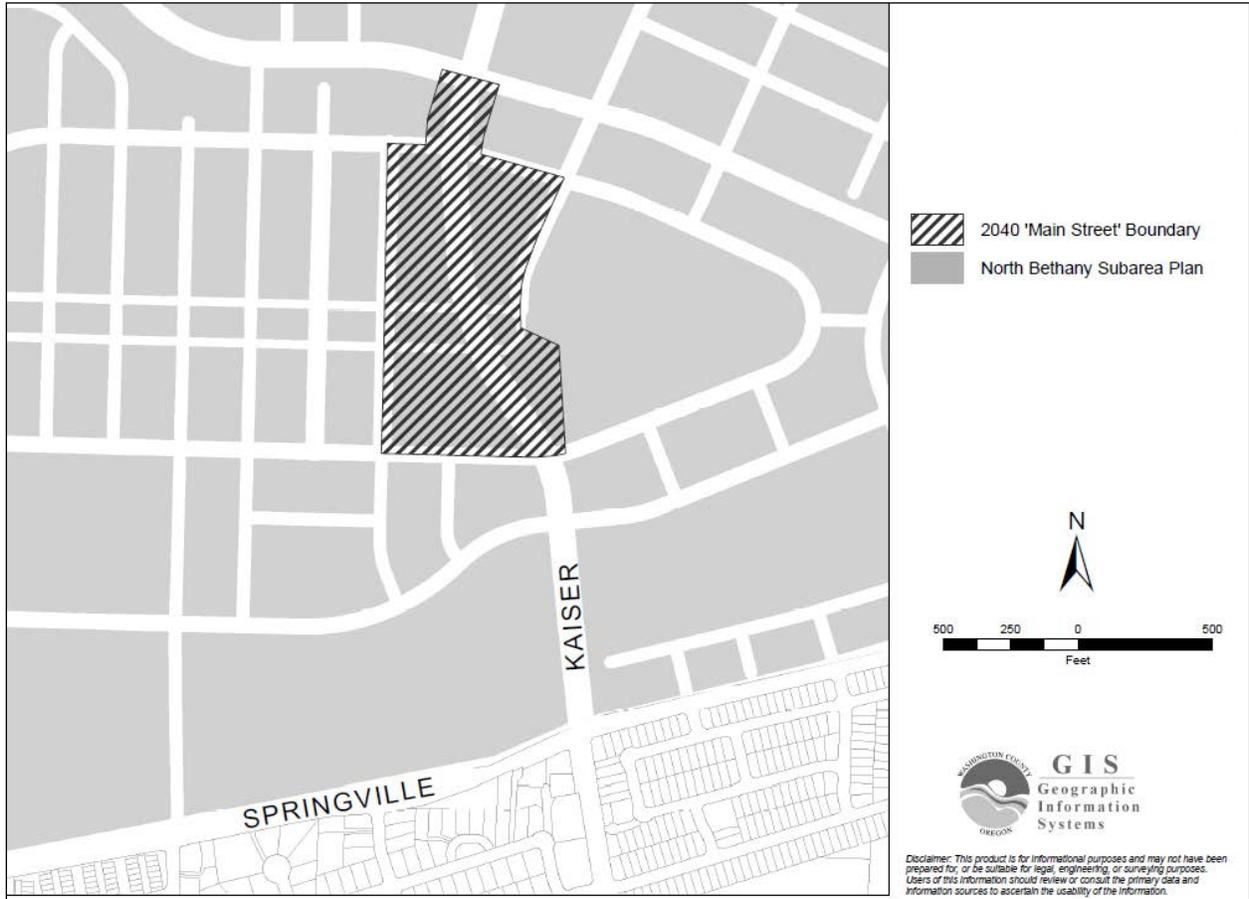
Consistent with Metro's 2040 concept, the design character of a Main Street area is distinct from a Town Center in terms of scale and format. The market capture area for a Main Street is generally an order of magnitude smaller than that of a Town Center. The square footage limits for the various types of commercial uses in North Bethany Subarea's Main Street that are stipulated in this Program Guide have been determined appropriate for the approximately 5,000 new dwelling units planned for the North Bethany and Arbor Oaks Subareas. Despite the implication of the term "main street," the programmed uses can be arranged either along a primary street or clustered around a prominent intersection, as is the case with the North Bethany Subarea Plan. While some parking is required for the programmed commercial and residential uses, it is intended that the format support the walkable character of the community. Buildings therefore are required to be close to sidewalks with parking generally located in the rear. The minimum setback requirements of the underlying land use district (Neighborhood Commercial Mixed-Use) may be reduced to achieve this objective.

The Urban Design Plan shall show how parking will be formatted to accommodate the proposed residential density and the commercial program, including on-street and off-street parking. Parking lots shall be generally located behind retail façades and not adjacent to street frontages. The Urban Design Plan shall also address applicable requirements related to vehicular movements and operation, including access, sight distance, corner vision, design speed and turn movements. The Main Street area shall be designed to prioritize pedestrian and bicycle environments over motorized vehicles. This shall be reflected in all aspects of the design criteria. Accordingly, the Urban Design Plan shall also address building orientation and entrances.

**Attachments 3 and 4** illustrate conceptual design solutions for the Main Street area and can serve as a starting place for discussion.

# Attachment 1: Main Street Area

This map shows the boundaries of the Main Street area.



## Attachment 2: Development Program

The following table summarizes the proportion and mix of commercial and residential uses anticipated for the Main Street area of the North Bethany Subarea. While the estimated sizes for the various commercial uses represent targets, the estimated sizes for the various residential uses are intended as guidelines only and may vary from what is indicated here. It is required that the estimated sizes for the commercial uses achieve at least 85 percent of the estimated size in each category (i.e., Retail, Employment/Service, and Civic), and do not exceed the target by more than 5 percent.

### DEVELOPMENT PROGRAM FOR MAIN STREET AREA\*

Source: *North Bethany Strategic Programming Guide*  
Leland Consulting Group, December 2006

Land Use	Estimated Size (sf)
<b>Retail Center</b>	
Specialty Grocer	25,000
In-line Retail Shops	10,000
Restaurants	4,000
Retail Services	3,000
<i>Sub-Total</i>	<b>42,000</b>
<b>Employment / Service</b>	
General Office	6,000
Fitness Center or other large services use	24,000
<i>Sub-Total</i>	<b>30,000</b>
<b>Civic Uses</b>	
Branch Library	5,000
Community Center	3,500
<i>Sub-Total</i>	<b>8,500</b>
<b>Total: Non-residential Uses</b>	
<b>80,500</b>	
<b>Housing</b>	
Specialty Housing (150)	110,000
Apartments (125)	125,000
Condominiums (100)	185,000
<b>Total: Residential Uses</b>	
<b>420,000</b>	
<b>total land area</b>	<b>approx. 7.5 acres</b>

\* Note this is complemented by neighborhood node development throughout the study area.  
Combined total for node retail uses: 8,500 sf; for residential portion of mixed use node: 85,000 sf.

## Attachment 3: Illustrative Concept Plan

This design sketch illustrates one way the preferred commercial program may be implemented.

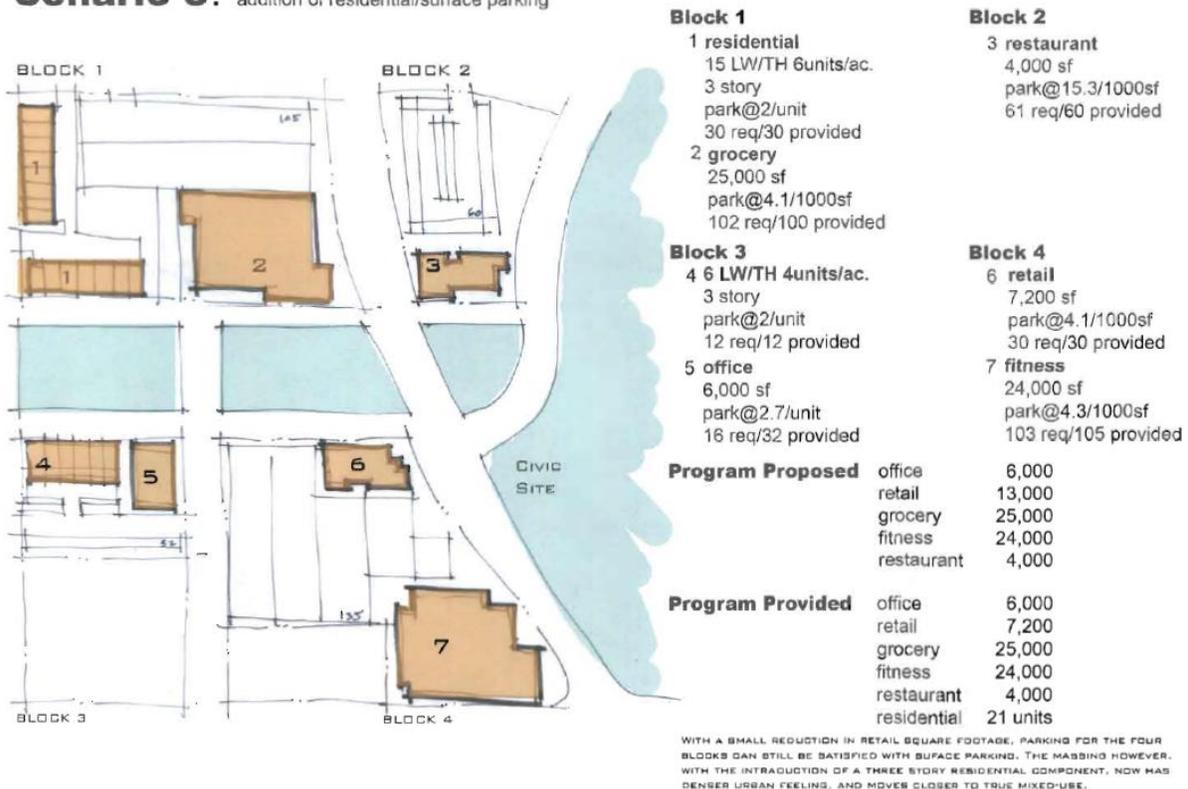


The core of the North Bethany Subarea is organized around two community park areas connected by a linear “park blocks” feature. High density housing is placed adjacent to park areas, with commercial “mixed-use” buildings (shown as red) clustered around NW Kaiser Road and located to frame street and pedestrian areas. A civic building, illustrated in purple, is prominently located on NW Kaiser Road. An adjacent community park is an opportunity for shared parking.

## Attachment 4: Parking–Density Study

A series of design studies were conducted as part of the concept planning process for North Bethany to determine how the commercial program for the core commercial area could be arranged given various residential densities and parking formats (i.e., structured or surface parking). The following schematic illustrates the scenario that most closely fits the outcome of the planning process, namely with modest level of residential density and surface parking.

### Senario 3: addition of residential/surface parking





**MEMO**

**DATE:** April 2, 2018  
**TO:** The Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** **Winterhawks Programming Opportunities**

Ikaika Young, General Manager/Skating Director for Winterhawks Skating Center, will be at your April 10, 2018 Regular Board meeting to present an overview of potential programming opportunities for the THPRD/Winterhawks partnership and to answer any questions you may have.

**Action Requested**

No board of directors action requested. Informational report only.



**Tualatin Hills Park & Recreation District  
Minutes of a Special Meeting of the Board of Directors**

A Special Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, March 6, 2018, 12:00 pm at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon.

Present:

Ali Kavarianian	President/Director
Felicita Monteblanco	Secretary/Director
John Griffiths	Secretary Pro-Tempore/Director
Holly Thompson	Director
Doug Menke	General Manager

**Agenda Item #1 – Call to Order**

The Special Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ali Kavarianian on Tuesday, March 6, 2018, at 12:00 pm.

**Agenda Item #2 – Implicit Bias Training**

Kylie Bayer-Fertterer, equity coordinator, conducted training for the board members on the concepts of implicit and explicit bias and acknowledgement of those biases in order to make objective decisions. The information provided included examples of implicit and explicit bias and ways to recognize those biases and work to eliminate them.

**Agenda Item #3 – Interviews with Applicants for Board of Directors Position #2**

A vacancy currently exists on the THPRD Board of Directors for Position #2. Applications for the position were accepted from January 17 through February 7, 2018, with 26 applications received for the board’s consideration. The board reviewed each application and selected ten applicants to interview during this afternoon’s Special Meeting. The term for Position #2 is through June 30, 2021; however, the appointed term will be through June 30, 2019, at which point the remainder of the position’s term would be filled by district election in May 2019.

The following candidates were interviewed in the order listed, each for 25 minutes:

- John Breiling
- Todd Duwe
- Heidi Edwards
- Adrian Freund
- Samira Godil
- Lynda Gordon
- Wendy Kroger
- John Ratliff
- Nancy Wells
- Shannon Wilson

Each interviewee was asked as many of the following questions as possible, acknowledging that each interview was limited to 25 minutes:

1. Please explain your interest in serving on the THPRD Board of Directors.
2. What is THPRD's most notable asset to you as a user?
3. Please describe your experience participating in board or committee decision making processes. Explain the types of decisions made and the process you used.
4. Please describe your skills or work experience that you believe would benefit the THPRD Board of Directors and the residents we serve.
5. Please tell us about your experience working with diverse communities (this could include differing interests, socioeconomic backgrounds, or cultures). Share an example.
6. What do you consider to be the top three challenges facing THPRD over the next 5 years?
7. What do you think the role is of a board member and how does that role represent the district to partner agencies and the community at-large?
8. As a special service park district, THPRD has its own taxing authority and relies heavily on partner agencies to be successful. What opportunities do you see for THPRD to be even better at that?
9. How much of a leadership role do you think THPRD board members should have in making the Beaverton area a better place to live, work and play?
10. What is the role of parks and recreation in addressing community concerns?
11. What did you do to prepare yourself to apply for the board? What did you learn about the park district that you didn't know before?

At the conclusion of all of the interviews, the board discussed how they would like to proceed in considering the appointment. The board had previously indicated a preference to appoint the selected individual at the March 12, 2018 Regular Meeting with the new member's term effective beginning April 1, 2018. The board members agreed to each consider this afternoon's interviews and to communicate individually with General Manager Doug Menke their top three preferred candidates. Based on the results of the board members' individual preferences, the hope was that the number of candidates under consideration would be further narrowed to one or two top candidates for additional discussion at the March 12, 2018 Regular Meeting.

#### **Agenda Item #4 –Adjourn**

The Special Meeting was adjourned at 6:00 pm.

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Ali Kavarianian, President

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Felicita Montebianco, Secretary

Recording Secretary,  
Jessica Collins



## Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Monday, March 12, 2018, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Work Session 5:30 pm; Executive Session 6:30 pm; Regular Meeting 7 pm.

Present:

Ali Kavianian	President/Director
Felicita Montebanco	Secretary/Director
John Griffiths	Secretary Pro-Tempore/Director
Holly Thompson	Director
Doug Menke	General Manager

### **Agenda Item #1 – Work Session: Affordable Housing**

A Work Session of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ali Kavianian on Monday, March 12, 2018, at 5:30 pm.

General Manager Doug Menke provided introductory comments, noting that the board will hear two presentations this evening from partner agencies about their efforts in addressing the issues surrounding the local and regional lack of affordable housing. At the conclusion of the presentations, time has been set aside for board discussion. District staff is particularly interested in hearing the board's interest areas on this topic, as well as requests for any additional information needed and the desired timeline for future board discussion on this topic.

#### **A. Metro / Potential Regional General Obligation Bond for Affordable Housing**

Craig Beebe, Regional Investment Strategy Project Manager with Metro, provided a detailed overview of a regional housing measure currently under consideration by Metro via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Affordable housing needs and supply in the Metro region
- Affordable housing needs and supply in Washington County
- Current efforts via the Equitable Housing Initiative
- What a regional housing measure might look like:
  - General obligation bond
  - New construction and acquisition of land and affordable homes region-wide
  - Pass-through funding, grants and gap financing
- Next steps for the regional housing measure and timeline:
  - Advisory tables
  - Public and partner engagement
  - Technical work and research
  - Metro Council consideration of referral in late spring

Craig distributed a handout titled "Homes for Greater Portland" with additional information regarding the housing measure, a copy of which was entered into the record, and offered to answer any questions the board may have.

John Griffiths asked if an amount and assessment method have been determined for the regional housing measure.

- ✓ Craig replied that there are many factors that need to be further evaluated before an official amount is decided, but the current discussion is centered on \$500 million and would be assessed through property taxes.

John questioned what the motivations would be for current property owners to vote in support of funding the housing needs of others.

- ✓ Craig replied that many people understand that having housing available for people of all income levels within the community is essential for a variety of reasons, including economic and social benefits, as well as the basic functioning of society. Addressing homelessness would also directly benefit other government services, such as school districts, noting that Beaverton School District has the highest rate of homeless students in the state.

President Kavianian asked how much of the affordable housing need could be addressed with \$500 million.

- ✓ Craig replied that this has not yet been determined but would be a focus of the advisory tables, along with determining what level of Median Family Income (MFI) to focus on, whether to focus on acquisition over new construction, and how to align the new affordable housing with services that cannot be funded via a general obligation bond.

Holly Thompson asked Craig what percentage of MFI he believes the advisory tables would focus on and asked whether any of the funding would address those above 50% MFI.

- ✓ Craig replied that this would be a focus of the advisory tables, noting that the lowest MFI group has the largest gap in need, but that the right balance needs to be sought. He cannot answer at this point whether any of the funds would go to those above 50% MFI.

Felicita Montebianco asked how the funds collected by Metro would be distributed.

- ✓ Craig noted that this has not yet been determined, but part of the measure's framework would include allocation formulas for partner agencies, including where the funding is needed most in combination with the expected impact. There will be a variety of options and possibilities to be discussed as the regional housing measure is further developed.

Craig concluded his presentation by noting that Metro staff would be happy to return to the THPRD Board of Directors at a future meeting date when more specifics are known regarding the regional housing measure.

## **B. Washington County**

Rob Massar, Assistant County Administrator for Washington County, provided an update from his previous presentation to the board in February 2017 regarding the county's strategy in addressing affordable housing needs, which included the following information:

- A minimum of 14,000 more affordable housing units are needed in Washington County, which the county considers as those making less than 60% MFI.
- The county is focusing its current efforts in partnering with Metro on the regional housing measure instead of the local option tax that was under consideration by the county during his previous presentation to the board.
- Other tools under consideration by the county include:
  - A construction excise tax which would need to be implemented by all cities within the county and could raise \$6-8 million annually.
  - System Development Charge (SDC) waivers, but the county only has the transportation and development tax within this category. He acknowledged the discussions regarding the legality of SDC waivers and the necessity to backfill

waived SDCs with other funding sources, noting that while the county has many funds to consider for backfilling, THPRD may be more limited.

- Additional general fund dollars are being contributed to a county housing opportunity fund.
- Some development codes are being reevaluated in order to encourage affordable housing development, such as lower parking ratios, rezoning where appropriate, and streamlining the permit process.
- Partnerships with for-profit affordable housing developers. Land acquisition is a challenge for these partnerships and he questioned whether THPRD owns land that could be a potential source for such a partnership development.

Rob offered to answer any questions the board may have.

Holly Thompson asked how many affordable housing units have been built within the county over the past ten years.

- ✓ Discussion occurred regarding the recollection of these statistics, but Rob ultimately replied that he would research and provide a concrete answer for the board.

Holly asked whether the county generally views affordable housing as below 60% MFI.

- ✓ Rob confirmed this.

John Griffiths asked for the term length for affordable housing projects, or the timeframe for which they must remain affordable.

- ✓ Rachael Duke, Executive Director for Community Partners for Affordable Housing, replied that when using state tax credits, which is a common way to finance affordable housing projects, the compliance period is about 60 years. She noted that the Barcelona Apartments in Beaverton has a 99 year lease to remain affordable. Their intent is for these projects to remain indefinitely affordable.

General Manager Doug Menke thanked the presenters and welcomed the board's feedback on the information provided this evening.

Holly Thompson described reading THPRD founder Elsie Stuhr's history book and THPRD's original mission statement that included language about maintaining the affordability of park and recreation services. She emphatically believes that THPRD has a role to play in the issue of affordable housing. She described the nexus between the high-quality parks and programs provided by THPRD that drives up the desirability of living in the area served by THPRD, which ultimately affects the area's housing prices. In addition, she believes that access to THPRD means more than just access to THPRD's programs and Access for All, but also access for one to live within the community THPRD serves. She is open to considering the various methods suggested this evening in terms of the ways THPRD can contribute to addressing the issue of affordable housing, whether that be through SDC waivers or consideration of using surplus land for affordable housing projects; however, she also acknowledges the need for balance in order for THPRD to continue to meet its responsibilities in providing these services to the community.

Felicita Monteblanco expressed agreement with Holly's comments, noting that she agrees that THPRD has a role to play in the issue of affordable housing. She stated that a healthy community has residents of varying income levels and diversity in every definition. However, she also agrees that there is a need for balance in order for THPRD to be able to continue providing its services.

John Griffiths expressed concern that THPRD does not have a funding source from which to draw in order to backfill waived SDCs. He noted that THPRD only has one source of growth capital, which is its SDCs. THPRD's primary mission is providing park and recreation services

and he is concerned about dedicating resources to a different mission other than that of the mission for which the taxpayers are funding the district. However, he does not believe that this means that THPRD cannot help solve secondary goals within the greater mission for affordable housing. He suggested methods other than SDC waivers to consider, such as purchasing surplus land from the City of Beaverton. He also described a transaction in which the city was willing to waive costs owed by THPRD, but THPRD paid those costs and requested that the funds be contributed to affordable housing needs instead.

- ✓ Felicita asked John if he would be willing to explore what the opportunities might be for backfilling waived SDCs.

John replied that he would be willing to explore such opportunities, but has concerns regarding going to the legislature to seek modifications to SDC law in relation to backfilling, noting that it could open the door for the homebuilders association to dismantle the SDC program entirely.

President Kavianian expressed agreement with the statement made this evening that there is not one single solution to solving the challenge of affordable housing. THPRD has an opportunity to play a role and be more involved in this process, while still continuing to provide for its mission. He referenced John's comments regarding purchasing surplus land from the city, noting that while this is a finite resource, he would like to see THPRD at the table when such opportunities arise. He noted that there are other organizations charged with affordable housing as their mission and he questions whether THPRD should be moving ahead of their processes. He is open to looking at potential partnerships with other agencies and potentially a SDC waiver tool with a maximum dollar amount contribution, but wants to first understand what the risks are associated with that. He referenced the recent interviews conducted by the board in order to fill the current vacant board position, noting that no interviewees strongly expressed that THPRD should be focused on affordable housing. Going forward, he would like to enable the new board member to have an opportunity to contribute to this discussion, in addition to reviewing additional information regarding other agencies' initiatives as it becomes available, as well as more information on what a SDC waiver fund may look like for THPRD and whether it would make an impact.

Felicita commented that she is not advocating for THPRD to change its mission, but rather to explore ways it can be a strong partner and continue the discussion. She expressed agreement that she, too, would like to understand what an SDC waiver fund may look like for THPRD and what the sources of backfill revenue could be for such a fund.

Holly stated that she believes it is part of THPRD's core mission to see that the park district is affordable and that exploring how THPRD can be a partner on housing affordability is a core piece of that, but a balanced approach is necessary. For future board discussion, she would like to see the official number of affordable housing units built within THPRD boundaries over the last decade. Without that data, it is a hypothetical discussion. Once the board has that data, there can be a real opportunity to develop criteria to either waive SDC fees entirely for affordable housing units or reduce those fees by some percentage, while having a better idea of the true impact to the district. A sinking fund could be created to help offset the SDC waivers that would build up over time. She believes that once the data is available, the board will find that there are not many affordable housing units built within THPRD boundaries and although there will be a cost, it will not be as drastic as what might be anticipated at this point. The issue of affordable housing is a communitywide problem that requires a communitywide solution and the reality is that families are being priced out of living within THPRD.

President Kavianian recapped the discussion this evening noting that the board desires to further explore the concept of SDC waivers or reductions, in conjunction with concrete numbers regarding the history of affordable housing units constructed within THPRD boundaries. At the

very least, the board will then have the information needed in order to have a more educated discussion. However, he still has reservations regarding THPRD moving faster than the regional efforts being initiated; especially considering that SDCs are THPRD's only growth capital.

General Manager Doug Menke noted that, in speaking with a contact at Metro, he has learned of discussions that some of the funding from the regional housing measure could be used for the reimbursement of other agencies' fee waivers. Of course, this has yet to be finalized, but will become more clear as additional discussions take place.

### **Agenda Item #2 – Executive Session (A) Land**

President Ali Kavianian called executive session to order to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Executive session is held pursuant to ORS 192.660(2)(e), which allows the board to meet in executive session to discuss the aforementioned issue.

President Kavianian noted that representatives of the news media and designated staff may attend executive session. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board returned to open session and welcomed the audience into the room.

### **Agenda Item #3 – Call Regular Meeting to Order**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ali Kavianian on Monday, March 12, 2018, at 7 pm.

### **Agenda Item #4 – Action Resulting from Executive Session**

**John Griffiths moved that the board of directors authorize staff to acquire property in the northeast quadrant of the district for the price discussed in executive session, using bond funds designated for acquisition of natural areas, subject to appropriate due diligence review and approval by the general manager. Holly Thompson seconded the motion. Roll call proceeded as follows:**

<b>Felicita Monteblanco</b>	<b>Yes</b>
<b>Holly Thompson</b>	<b>Yes</b>
<b>John Griffiths</b>	<b>Yes</b>
<b>Ali Kavianian</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

### **Agenda Item #5 – Audience Time**

Jilian Saurage Felton, PO Box 23206, Tigard, is before the board of directors this evening as the Housing Development Director for Community Partners for Affordable Housing. She referenced the board's work session earlier this evening on the topic of affordable housing, noting that Beaverton School District has over 1,500 homeless students. She stated that homelessness and housing insecurity are a critical issue in our community due to a persistent and growing lack of family housing and that greater numbers of families are facing housing costs rising to greater than 30% of their income. She noted that System Development Charges (SDCs) assessed by government agencies are a significant burden on the development of affordable housing as is evidenced by the fact that only three new affordable housing developments have been built in this area over the last nine years. She stated that the City of Tigard recently exempted affordable housing developments from all of their SDCs in order to encourage and facilitate the construction of new affordable housing units in the future. She recommends that the THPRD Board of Directors explore doing the same and also exempt affordable housing developments from SDCs.

## **Agenda Item #6 – Board Time**

Holly Thompson invited the Community Partners for Affordable Housing to please share with THPRD any information they receive regarding what other government agencies are doing in support of affordable housing initiatives.

## **Agenda Item #7 – Consent Agenda**

### **D. Resolution Authorizing Issuance of Debt for the Redevelopment of Cedar Hills Park and Somerset West Park**

General Manager Doug Menke introduced Gery Keck, superintendent of Design & Development, to provide an overview of the request to execute a full faith and credit financing agreement for the purpose of funding a portion of the Cedar Hills Park and Somerset West Park redevelopment projects, which are the district's last two major projects under the 2008 Bond Program. Doug referred to the board's decision in May 2017 to finance the cost overages for these projects via debt financing, noting that two new members have since joined the board. Additionally, construction costs have unfortunately continued to rise.

Gery provided an overview of the memo included within the board of directors' information packet detailing the projects' estimated costs and existing resources, noting that staff is seeking board approval of a resolution authorizing the execution of a full faith and credit financing agreement in an amount not to exceed \$4 million at a true effective rate not to exceed 5% per annum, with maturity of not later than 20 years from the date of issuance. Staff anticipates returning to the board at the May 2018 Regular meeting to request bid award for the Cedar Hills Park Redevelopment Project, which will also help firm up the amount of financing that will be needed. The Somerset West Park Redevelopment Project will not be bid until spring 2020.

Holly Thompson asked for confirmation that even though the action requested is for authorization to issue debt up to \$4 million, only the actual amount needed will be issued once the bids have been received.

- ✓ Gery confirmed this.

John Griffiths asked for additional information regarding the cost increase for the Somerset West Park Redevelopment Project.

- ✓ Gery replied that a number of factors contributed to the increase, but it is mainly due to an increase in construction costs. Typical inflation rates for construction costs in the past have been 4.5% annually; currently, that rate has been 7% or more. This has been reflected in projects that the Beaverton School District has bid recently, as well.

John asked how Phase 2 of the project would be funded.

- ✓ Gery replied that Phase 2 would essentially be funded by a future bond measure.

John asked whether there would be an opportunity to pay off the debt service early.

- ✓ Doug replied that his understanding is that the best term would be for a minimum of 10 years. Staff will evaluate whether an early payoff would be in the district's best interest.

John inquired about the expected interest rate.

- ✓ Ann Mackiernan, chief financial officer, replied that the most recent refinancing completed by the district over a year ago was 3.5% and she expects that the rates have increased since then. Staff is anticipating that the rate will fall between 3.5% and 5%.

John expressed concern that as construction costs continue to rise, the district's SDC rates may not be keeping pace with the increase. In addition, the district seeking out debt illustrates the fact that it does not have ready cash-in-hand and must resort to the debt market in order to finish these projects, which comes with an additional cost in the form of interest. The district is in

a different market now than when the 2008 Bond Program first began in that a recession was taking hold and the economy has since bounced back, which has increased costs substantially. Lacking another recession, these costs may continue to climb.

**Felicita Monteblanco moved that the board of directors approve consent agenda items (A) Minutes of February 13, 2018 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, and (D) Resolution Authorizing Issuance of Debt for the Redevelopment of Cedar Hills Park and Somerset West Park. Holly Thompson seconded the motion. Roll call proceeded as follows:**

<b>John Griffiths</b>	<b>Yes</b>
<b>Holly Thompson</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>
<b>Ali Kavianian</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

### **Agenda Item #8 – Unfinished Business**

#### **A. Resolution Appointing THPRD Board of Directors Member Position #2**

President Kavianian provided an overview of the process that has transpired over the past few months in filling the vacancy on the THPRD Board of Directors, Position #2. He noted that applications for the position were accepted from January 17 through February 7, and that 26 applications were received for the board's consideration. Each board member ranked the applications individually, the scores were averaged, and the top ten candidates were interviewed on March 6. All were qualified, passionate and some had been heavily involved with THPRD for many years. After the interviews, the board members individually identified their top-three candidates and a conclusion was reached.

Holly Thompson commented that all of the candidates were incredibly impressive and that it was a difficult choice to make. The candidates' backgrounds were diverse, ranging from careers in the public sector, private sector, and lifelong volunteers for the district. Although it was a difficult decision, there was one candidate who clearly stood out: Wendy Kroger. Wendy has a long history of volunteerism with THPRD, involvement in THPRD committees, advocacy in pushing for great change, and for being a true community leader.

Felicita Monteblanco commented that she is excited to begin working with such a wonderful community leader and feels privileged for being able to meet the other candidates through this process.

John Griffiths expressed support for Wendy's appointment, noting that he couldn't be happier with the selection.

**Holly Thompson moved that the board of directors approve Resolution 2018-06 appointing Wendy Kroger to Position #2 of the THPRD Board of Directors. Felicita Monteblanco seconded the motion. Roll call proceeded as follows:**

<b>John Griffiths</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>
<b>Holly Thompson</b>	<b>Yes</b>
<b>Ali Kavianian</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

#### **B. General Manager's Report**

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Neighborhood Association Committees and Citizen Participation Organizations
  - Julie Rocha, Athletic Center supervisor, provided an overview of the district's enhanced outreach efforts to the local NACs and CPOs via a PowerPoint presentation, a copy of which was entered into the record.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

The board members expressed support for district staff's participation in the NAC and CPO meetings, noting the many benefits of building such relationships within the community.

### **Agenda Item #9 – New Business**

#### **A. System Development Charge Indexed Rate Annual Cost Adjustment**

General Manager Doug Menke introduced Jeannine Rustad, superintendent of Planning, to provide an overview of a potential System Development Charge (SDC) indexed annual cost adjustment.

Jeannine provided a detailed overview of options for a proposed SDC indexed rate cost adjustment via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- SDC annual adjustment components and purpose
- SDC annual adjustment formula
- 2018 SDC annual adjustment calculation: 6.9%
  - The current THPRD SDC rate is 10.85% below the total allowable SDC rates, with an additional 3% reduction of the North Bethany residential rates.
  - The district opted not to implement the 2017 annual adjustment, as the adjustment was taken into account during the methodology update.
- Implementation analysis for the SDC annual adjustment
- Comparative park SDC rates around the Metro area as of January 2018

Jeannine noted that staff is seeking input from the board on the SDC indexed rate annual cost adjustment and will incorporate input from the board in a recommendation on rate changes expected to be brought to the board for consideration of approval in April 2018. Staff recommends that any adopted increase be implemented effective July 1, 2018. Once input is received, staff will conduct outreach to obtain feedback on any proposed changes. Jeannine offered to answer any questions the board may have.

President Kavianian asked for confirmation that the proposed options for the board's consideration are to increase the current SDC rates established in 2016 by the 2018 increase of 6.9%, or implement the increases for both 2017 and 2018.

- ✓ Jeannine added that the board can also choose not to implement increases for specific categories, such as multi-family residential.

Holly Thompson commented that implementing both the 2017 and 2018 increases would be too much at once, but that she would support implementing the 2018 rate increase, acknowledging that the district would be letting go of what it could have captured with the 2017 adjustment. Even though she is a huge proponent of examining ways the district can support affordable housing development, she does not feel that the multi-family housing SDC rate should receive special consideration as most of this housing does not qualify as affordable. She described her experiences in watching government agencies struggle with rate increases, noting that there is never a good time for a rate increase; however, delaying such increases and then having to play catchup ends up being even more drastic. Instead, she supports consistently applying the SDC methodology with the understanding that there are minor fluctuations year to year and that the rate can go down as well as up.

John Griffiths commented that it is important not to confuse percentages with absolute dollars. He explained how increasing the SDC rate by 6.9% would not mean that the rate would be capturing the total amount needed in order to keep pace with growth. He provided a brief overview of the district's history with SDCs, noting that for many years the district's rate was discounted by 30% in an effort to avoid a lawsuit from the home builders association, which ended up happening anyway. After THPRD won the lawsuit the rate was increased to 100%, but the 30% reduction in fees for those years was lost. It is important to understand that the district's SDC fees are increased based upon growth in the past that may not meet the future costs of development going forward, so it is an imperfect mechanism. He agrees with Holly's comments that the district will not be able to provide its current service levels in the future if it is not consistent in adopting the annual rate adjustment. He speculated how a downturn in the economy could provide more balance between the district's SDC rates and the actual cost of providing for that growth.

Felicita Monteblanco stated that she would be more supportive of implementing the 2018 increase only versus a combined 2017 and 2018 increase. She is hopeful that the district will become a stronger partner in the area of affordable housing based on the discussions earlier this evening.

Board discussion occurred seeking clarity regarding the 2017 percentage rate adjustment and how it was incorporated into the SDC Methodology Update. The board expressed a need to better understand the previous years' SDC rate adjustments.

- ✓ General Manager Doug Menke suggested that district staff return with an overview of the last ten years of SDC rate adjustments, including a detailed breakdown of what occurred during the most recent SDC Methodology Update, noting that this analysis would show the years in which the SDC rates were sharply decreased due to the downturn in the economy.

#### **Agenda Item #10 – Adjourn**

There being no further business, the meeting was adjourned at 7:50 pm.

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Ali Kavianian, President

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Felicita Monteblanco, Secretary

Recording Secretary,  
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
49340	02/15/2018	Community Newspapers, Inc.	1,442.25
302974	02/15/2018	Red Tricycle <b>Advertising</b>	<u>3,120.00</u> \$ <b>4,562.25</b>
49689	02/15/2018	SCP Distributors LLC <b>Capital Outlay - ADA Projects</b>	<u>4,998.20</u> \$ <b>4,998.20</b>
ACH	02/15/2018	Fieldturf USA, Inc. <b>Capital Outlay - Athletic Facility Replacement</b>	<u>3,610.00</u> \$ <b>3,610.00</b>
302950	02/15/2018	Brian C Jackson, Architect LLC	3,317.98
303036	02/26/2018	Paul Brothers, Inc.	12,192.36
303053	02/26/2018	Cornerstone Management Group, Inc. <b>Capital Outlay - Bond - New/Revelop Community Parks</b>	<u>2,960.00</u> \$ <b>18,470.34</b>
302944	02/15/2018	2.ink Studio <b>Capital Outlay - Bond - New/Revelop Neighborhood Parks</b>	<u>11,519.82</u> \$ <b>11,519.82</b>
302948	02/15/2018	AKS Engineering & Forestry, LLC <b>Capital Outlay - Bond - Youth Athletic Field Development</b>	<u>6,477.50</u> \$ <b>6,477.50</b>
302973	02/15/2018	Peterson Structural Engineers, Inc. <b>Capital Outlay - Building Improvements</b>	<u>1,704.00</u> \$ <b>1,704.00</b>
303039	02/26/2018	Professional Minority Group, Inc	2,195.00
303043	02/26/2018	Tom Stevens Boiler Repair, Inc. <b>Capital Outlay - Building Replacements</b>	<u>3,940.00</u> \$ <b>6,135.00</b>
303032	02/26/2018	Markstaar <b>Capital Outlay - Facility Challenge Grants</b>	<u>3,633.95</u> \$ <b>3,633.95</b>
302826	02/05/2018	Landscape Structures, Inc.	10,104.32
302831	02/05/2018	Northwest Playground Equipment, Inc.	12,668.00
302894	02/09/2018	Oregon Corrections Enterprises	6,006.00
302945	02/15/2018	3J Consulting, Inc.	6,335.01
302951	02/15/2018	Buell Recreation LLC	29,237.00
302979	02/15/2018	Western Wood Structures, Inc.	8,500.00
303050	02/26/2018	Cascade Recreation, Inc. <b>Capital Outlay - Park &amp; Trail Replacements</b>	<u>35,734.38</u> \$ <b>108,584.71</b>
302897	02/09/2018	Pioneer Design Group, Inc.	1,252.00
302947	02/15/2018	AKS Engineering & Forestry, LLC	4,116.50
302955	02/15/2018	G2 Consultants, Inc. <b>Capital Outlay - SDC - Park Development/Improvement</b>	<u>1,450.00</u> \$ <b>6,818.50</b>
302893	02/09/2018	OPSIS Architecture, LLP	3,877.90
302952	02/15/2018	Cedar Mill Construction Co, LLC	419,224.29
302960	02/15/2018	Weddle Surveying, Inc. <b>Capital Outlay-Aquatic Center Renov Phase 2</b>	<u>1,990.00</u> \$ <b>425,092.19</b>
48922	02/15/2018	LOVETT, INC <b>Capital Outlay-Drain Replacement-CHRC</b>	<u>2,611.93</u> \$ <b>2,611.93</b>

Check #	Check Date	Vendor Name	Check Amount
302959	02/15/2018	Peterson Structural Engineers, Inc.	2,557.00
303037	02/26/2018	Peterson Structural Engineers, Inc.	7,160.00
		<b>Capital Outlay-Raleigh Park Strm Wtr Mgmt Des</b>	<b>\$ 9,717.00</b>
49320	02/15/2018	Golden Valley Brewery Restaurant	3,418.40
		<b>Conferences</b>	<b>\$ 3,418.40</b>
302810	02/05/2018	PGE	51,287.42
302963	02/15/2018	PGE	7,923.81
303029	02/26/2018	PGE	27,928.01
303030	02/26/2018	PGE (Clean Wind)	1,867.08
		<b>Electricity</b>	<b>\$ 89,006.32</b>
302968	02/15/2018	Standard Insurance Company	238,132.88
303092	02/28/2018	Kaiser Foundation Health Plan	272,587.62
303093	02/28/2018	Moda Health Plan, Inc.	27,868.35
303096	02/28/2018	Standard Insurance Co.	13,461.96
303101	02/28/2018	UNUM Life Insurance-LTC	1,567.60
		<b>Employee Benefits</b>	<b>\$ 553,618.41</b>
302967	02/15/2018	PacificSource Administrators, Inc.	9,956.17
302969	02/15/2018	Standard Insurance Company	33,289.38
ACH	02/15/2018	Massachusetts Mutual Life Insurance Company	15,972.66
303095	02/28/2018	PacificSource Administrators, Inc.	4,794.56
303097	02/28/2018	Standard Insurance Company	34,064.43
303100	02/28/2018	THPRD - Employee Assn.	13,330.12
ACH	02/28/2018	Massachusetts Mutual Life Insurance Company	16,830.56
		<b>Employee Deductions</b>	<b>\$ 128,237.88</b>
302985	02/16/2018	Washington Federal N.A.	5,099.12
		<b>FF&amp;C Series 2013 Debt - Interest</b>	<b>\$ 5,099.12</b>
302985	02/16/2018	Washington Federal N.A.	13,945.57
		<b>FF&amp;C Series 2013 Debt - Principal</b>	<b>\$ 13,945.57</b>
302809	02/05/2018	NW Natural	21,481.77
302962	02/15/2018	NW Natural	8,357.94
303028	02/26/2018	NW Natural	13,963.07
49980	02/28/2018	NW Natural	12,248.83
		<b>Heat</b>	<b>\$ 56,051.61</b>
302837	02/05/2018	Universal Whistles, LLC	5,478.00
303044	02/26/2018	Universal Whistles, LLC	11,352.00
		<b>Instructional Services</b>	<b>\$ 16,830.00</b>
302842	02/07/2018	Dapper Tire Co., Inc.	1,200.00
302907	02/09/2018	United Site Services	2,536.84
49154	02/15/2018	Guaranteed Pest Control Service Co, Inc.	1,477.00
302978	02/15/2018	United Site Services	1,862.49
303033	02/26/2018	Northwest Control Company, Inc.	1,262.88
303041	02/26/2018	SimplexGrinnell LP	1,256.10
303043	02/26/2018	Tom Stevens Boiler Repair, Inc.	2,143.00
		<b>Maintenance Services</b>	<b>\$ 11,738.31</b>

Check #	Check Date	Vendor Name	Check Amount
ACH	02/05/2018	ORCA Pacific, Inc.	2,463.50
49105	02/15/2018	Airgas Nor Pac, Inc.	1,683.45
49280	02/15/2018	Airgas Nor Pac, Inc.	1,733.71
49316	02/15/2018	Pool & Spa House, Inc.	5,107.00
49798	02/15/2018	Airgas Nor Pac, Inc.	1,917.20
49869	02/15/2018	Target Specialty Products	1,728.00
49874	02/15/2018	Ewing Irrigation Products, Inc.	1,894.85
49908	02/15/2018	Airgas Nor Pac, Inc.	2,542.88
49931	02/15/2018	Airgas Nor Pac, Inc.	2,542.88
		<b>Maintenance Supplies</b>	<b>\$ 21,613.47</b>
49698	02/15/2018	VFO FREEDOM OPTTELEC	1,295.00
		<b>Office Supplies</b>	<b>\$ 1,295.00</b>
302838	02/05/2018	US Postal Service CMRS-PB	3,000.00
302939	02/14/2018	US Postmaster	18,636.21
		<b>Postage</b>	<b>\$ 21,636.21</b>
302900	02/09/2018	RDH Building Science, Inc.	1,051.24
302903	02/09/2018	Scott Edwards Architecture LLP	3,645.31
302918	02/12/2018	Pac/West Communications	9,131.76
49220	02/15/2018	MIG, Inc.	1,372.50
302953	02/15/2018	Clean Water Services	7,500.00
302959	02/15/2018	Peterson Structural Engineers, Inc.	530.50
303040	02/26/2018	Providence Health & Services	1,724.25
303056	02/26/2018	Front Porch Branding	3,500.00
ACH	02/26/2018	Beery, Elsnor & Hammond, LLP	18,474.96
		<b>Professional Services</b>	<b>\$ 46,930.52</b>
49000	02/15/2018	Portland Trail Blazers	13,696.00
49376	02/15/2018	Portland Trail Blazers	25,032.00
49431	02/15/2018	Wilson's Lodge	1,756.04
49648	02/15/2018	Kore Group	5,579.78
49721	02/15/2018	Head/Penn Racquet Sports	2,324.92
303057	02/26/2018	Gear UP Sports, LLC	4,612.00
49983	02/28/2018	Comcast Cable	1,108.24
49421	02/15/2018	American Red Cross Health & Safety Services	1,209.00
		<b>Program Supplies</b>	<b>\$ 55,317.98</b>
49988	02/28/2018	Waste Management of Oregon	9,552.43
		<b>Refuse Services</b>	<b>\$ 9,552.43</b>
302843	02/07/2018	Heartbeat Sound Systems	1,750.00
302904	02/09/2018	SimplexGrinnell LP	4,225.00
ACH	02/09/2018	Smith Dawson & Andrews	3,000.00
49872	02/15/2018	CDW Government, Inc.	3,900.70
302975	02/15/2018	Sound Security, Inc.	11,967.00
303034	02/26/2018	Northwest Tree Specialists	1,050.00
		<b>Technical Services</b>	<b>\$ 25,892.70</b>
302819	02/05/2018	Confidence Coach, LLC	1,000.00
303055	02/26/2018	Executive Forum	1,050.00
		<b>Technical Training</b>	<b>\$ 2,050.00</b>

<u>Check #</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
303026	02/26/2018	Allstream	5,089.56
49982	02/28/2018	AT&T Mobility	8,173.83
		<b>Telecommunications</b>	<b>\$ 13,263.39</b>
ACH	02/05/2018	Marc Nelson Oil Products, Inc.	2,046.61
ACH	02/09/2018	Marc Nelson Oil Products, Inc.	2,475.84
ACH	02/15/2018	Marc Nelson Oil Products, Inc.	2,247.00
		<b>Vehicle Gas &amp; Oil</b>	<b>\$ 6,769.45</b>
49989	02/28/2018	City of Beaverton	9,630.23
49990	02/28/2018	Tualatin Valley Water District	22,482.85
		<b>Water &amp; Sewer</b>	<b>\$ 32,113.08</b>
		<b>Grand Total</b>	<b>\$ 1,728,315.24</b>



## Tualatin Hills Park & Recreation District

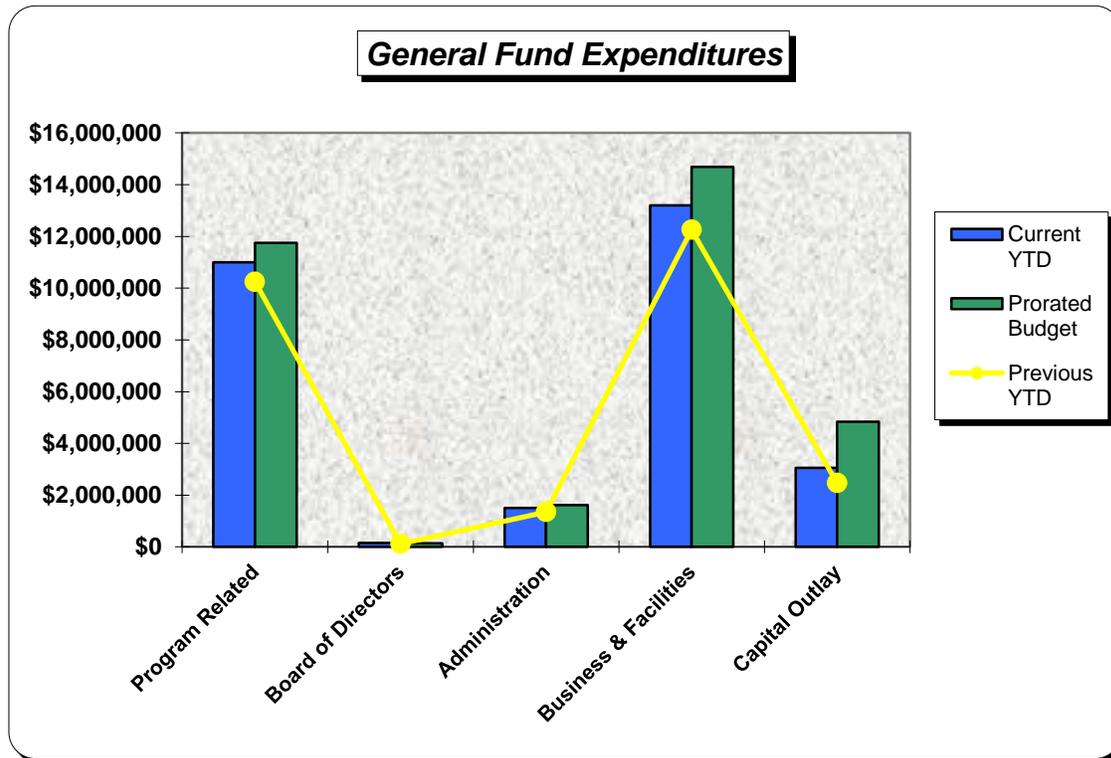
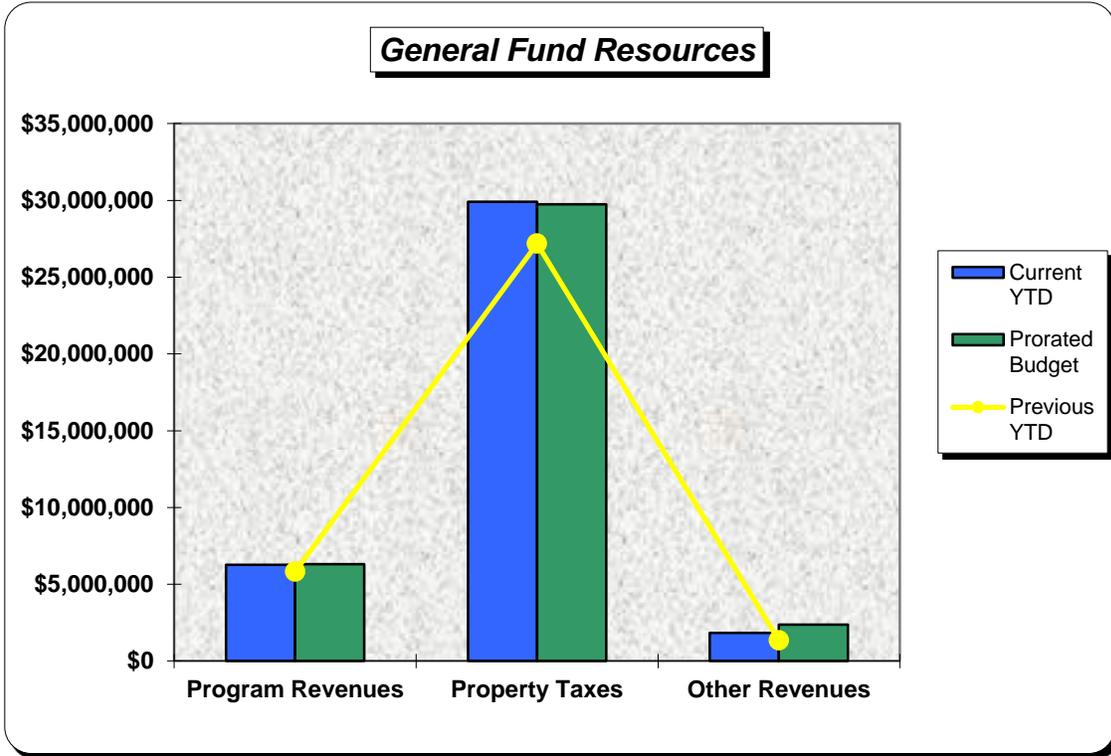
### General Fund Financial Summary February, 2018

	<b>Current Month</b>	<b>Year to Date</b>	<b>Prorated Budget</b>	<b>% YTD to Prorated Budget</b>	<b>Full Fiscal Year Budget</b>
<b>Program Resources:</b>					
Aquatic Centers	\$ 84,869	\$ 1,559,795	\$ 1,768,462	88.2%	\$ 3,216,289
Tennis Center	71,960	673,187	709,410	94.9%	1,129,096
Recreation Centers & Programs	230,762	2,968,983	2,813,553	105.5%	5,185,786
Sports Programs & Field Rentals	57,273	865,460	856,780	101.0%	1,639,061
Natural Resources	20,066	199,543	170,323	117.2%	406,200
<b>Total Program Resources</b>	<b>464,930</b>	<b>6,266,968</b>	<b>6,318,528</b>	<b>99.2%</b>	<b>11,576,432</b>
<b>Other Resources:</b>					
Property Taxes	526,512	29,916,647	29,737,541	100.6%	30,741,497
Interest Income	28,313	186,685	79,071	236.1%	155,000
Facility Rentals/Sponsorships	43,791	405,372	365,743	110.8%	473,900
Grants	-	776,833	1,609,271	48.3%	2,055,417
Miscellaneous Income	60,041	466,775	325,277	143.5%	497,250
<b>Total Other Resources</b>	<b>658,657</b>	<b>31,752,312</b>	<b>32,116,903</b>	<b>98.9%</b>	<b>33,923,064</b>
<b>Total Resources</b>	<b>\$ 1,123,587</b>	<b>\$38,019,280</b>	<b>\$ 38,435,431</b>	<b>98.9%</b>	<b>\$45,499,496</b>
<b>Program Related Expenditures:</b>					
Parks & Recreation Administration	60,011	365,652	439,440	83.2%	685,221
Aquatic Centers	317,535	2,596,240	2,826,046	91.9%	4,159,169
Tennis Center	86,063	707,495	703,080	100.6%	1,045,843
Recreation Centers	481,038	4,209,658	4,351,556	96.7%	6,433,607
Community Programs	34,409	362,095	407,423	88.9%	583,120
Athletic Center & Sports Programs	143,892	1,434,552	1,638,756	87.5%	2,401,814
Natural Resources & Trails	143,382	1,326,295	1,388,953	95.5%	2,097,536
<b>Total Program Related Expenditures</b>	<b>1,266,330</b>	<b>11,001,987</b>	<b>11,755,254</b>	<b>93.6%</b>	<b>17,406,310</b>
<b>General Government Expenditures:</b>					
Board of Directors	22,863	153,339	145,520	105.4%	269,895
Administration	196,030	1,506,434	1,620,342	93.0%	2,513,864
Business & Facilities	1,458,158	13,195,617	14,690,341	89.8%	22,024,609
Capital Outlay	841,261	3,052,273	4,840,407	63.1%	6,419,213
Contingency/Capital Replacement Reserve	-	-	-	0.0%	5,050,000
<b>Total Other Expenditures:</b>	<b>2,518,312</b>	<b>17,907,663</b>	<b>21,296,609</b>	<b>84.1%</b>	<b>36,277,581</b>
<b>Total Expenditures</b>	<b>\$ 3,784,642</b>	<b>\$28,909,650</b>	<b>\$ 33,051,863</b>	<b>87.5%</b>	<b>\$53,683,891</b>
<b>Revenues over (under) Expenditures</b>	<b>\$ (2,661,055)</b>	<b>\$ 9,109,630</b>	<b>\$ 5,383,568</b>	<b>169.2%</b>	<b>\$ (8,184,395)</b>
<b>Beginning Cash on Hand</b>		<b>9,920,411</b>	<b>8,184,395</b>	<b>121.2%</b>	<b>8,184,395</b>
<b>Ending Cash on Hand</b>		<b>\$19,030,041</b>	<b>\$ 13,567,963</b>	<b>140.3%</b>	<b>\$ -</b>

# Tualatin Hills Park and Recreation District

## General Fund Financial Summary

February, 2018





## MEMO

**DATE:** March 19, 2018  
**TO:** Doug Menke, General Manager  
**FROM:** Deb Schoen, Interim Director of Park & Recreation Services

**RE:** **Proclamation of National Water Safety Month**

The National Recreation and Park Association has identified May 2018 as National Water Safety Month. Submitted for consideration for the April 10, 2018 Board of Directors meeting is a Proclamation in observance of National Water Safety Month.

### **Action Requested**

Board of Directors recognition and endorsement of the attached proclamation declaring May 2018 as National Water Safety Month in the Tualatin Hills Park & Recreation District.

# TUALATIN HILLS PARK & RECREATION DISTRICT

## PROCLAMATION

### By the Board of Directors

**WHEREAS**, individuals and organized forms of recreation and the creative use of free time are vital to the happy lives of all of our citizens and education, athletic and recreation programs throughout the Tualatin Hills Park & Recreation District encompass a multitude of activities that can result in personal accomplishment, self-satisfaction and family unity for all citizens, regardless of their background, ability level or age; and

**WHEREAS**, citizens of the Tualatin Hills Park & Recreation District should recognize the vital role that swimming and aquatic-related activities relate to good physical and mental health and enhance the quality of life for all people; and

**WHEREAS**, the Tualatin Hills Park & Recreation District is extremely proud of the swimming facilities, aquatic programs and other related activities of their Park District and their contribution to providing to all ages a healthy place to recreate, a place to learn and grow, to swim, build self-esteem, confidence and a sense of self-worth which contributes to the quality of life in our community;

**NOW, THEREFORE, I, Ali Kavianian, Board of Directors President, Tualatin Hills Park & Recreation District, do hereby declare the month of May 2018 as**

### NATIONAL WATER SAFETY MONTH

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 10<sup>th</sup> day of April, 2018.

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Ali Kavianian, President

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Felicita Monteblanco, Secretary



[6E]

## MEMO

**DATE:** March 26, 2018  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities

**RE:** **Hazeldale Park Parking Lot and Playground Construction Contract**

### Introduction

Staff is seeking board approval of the lowest responsible bid for the Hazeldale Park parking lot and playground construction contract and authorization to execute a contract with Paul Brothers, Inc. for the amount of \$404,550.

### Background

The Hazeldale Park project (see Exhibit A Vicinity Map and Exhibit B Aerial Map) went out to bid on February 14, 2018 to qualified general contractors for public projects. The construction cost estimate as determined by the project consultant was \$445,480, which included the district-purchased playground equipment at \$50,480. The construction estimate net of the playground equipment was \$395,000.

The project will replace the existing parking lot and will include several minor ADA upgrades and sidewalk extensions. It will also remove the existing playground equipment in two locations and will consolidate them into one location while providing ADA access. The parking lot and playground equipment were both installed in 1989.

The bid opening was held on March 7, 2018, and the district received a total of three bids. The lowest bid came from Paul Brothers, Inc. with a base bid of \$393,050 and included a bid alternate addition of \$11,500 for a porta-potty screen. Staff reviewed their bid and determined that Paul Brothers, Inc. had submitted a responsible bid.

The total project cost at this point is comprised of the combined base bid (\$393,050), bid alternate addition (\$11,500), the district-purchased playground equipment (\$50,480), plus the project soft cost expenses (\$63,105), and the construction contingency (\$26,865), for a total project cost of \$545,000. Based on the total project cost of \$545,000, the total project cost exceeds the fiscal year 2017/18 budget by \$110,000. Based on the project cost estimates staff has already included additional appropriations of \$110,000 for this project in the proposed 2018/19 budget.

A breakdown of project costs is provided below:

## Hazeldale Park Budget Information

Budget Item	Current Project Cost
Construction	\$455,030 Includes: <ul style="list-style-type: none"> <li>\$393,050 (<i>lowest responsible bid amount</i>)</li> <li>\$11,500 (<i>bid alternate addition for a porta-potty screen</i>)</li> <li>\$50,480 (<i>THPRD-provided playground equipment</i>)</li> </ul>
Contingency	\$26,865
Soft costs	\$63,105
Total project cost	\$545,000
Project budget variance (over) under	(\$110,000)

Staff and the consultant continue to work with Washington County staff to finalize the necessary permits for construction. All that remains is to acquire the permit for the playground addition. The plans have been submitted and are currently under review. The construction phase of the project is scheduled to begin in July and completion in the fall of 2018.

### Proposal Request

Staff is seeking board approval of the lowest responsible bid for the Hazeldale Park parking lot and playground construction contract and authorization to execute a contract with Paul Brothers, Inc. for the amount of \$404,550.

The total estimated project cost exceeds the appropriations for this project in the fiscal year 2017/18 budget by \$110,000. Staff recommend covering the shortfall using budget appropriations of \$110,000 from the Energy Trust projects for project costs planned to be carried forward into the 2018/19 budget. The proposed 2018/19 budget includes an appropriation request for the Hazeldale Park project of \$110,000. None of the \$110,000 from the Energy Trust projects will actually be used in 2017/18, but local budget law requires adequate appropriation exist at the time the contract is awarded. As such this will not negatively impact any other projects.

A breakdown of project funding is provided below:

### Hazeldale Park Funding Chart – Total Project Funding \$545,000

Funding Sources	Budget appropriations
Total project budget appropriations through fiscal year 2017/18:	
Parking lot	\$ 335,000
Playground equipment	100,000
2018/19 budget appropriation request for playground installation	<u>110,000</u>
<b>Total project</b>	<u><u>\$ 545,000</u></u>

**Benefits of Proposal**

Approval of the lowest responsible bid will complete a significant parking lot and playground replacement effort in the southwest quadrant of the park district.

**Potential Downside of Proposal**

There is no apparent downside to the proposal.

**Maintenance Impact**

The project is not anticipated to increase maintenance costs since the site is already being maintained by staff.

**Action Requested**

Board of directors' approval of the following items:

1. Approval to award the contract to the lowest responsible bid from Paul Bothers, Inc. for the amount of \$404,550; and
2. Authorization for the general manager or his designee to execute the contract.

**Tualatin Hills Park & Recreation District  
PROJECT AWARD RECOMMENDATION REPORT**

<b>Project:</b>	Hazeldale Park		
<b>Contractor:</b>	Paul Brothers, Inc.		
Contractor worked for THPRD previously: Yes			
Contractor references checked: Yes			
Contractor registered with appropriate boards: Yes			
<b>SCOPE OF WORK</b>			
<b>Location:</b>	SW Prospect Place and SW Prospect Street Aloha, OR 97007		
<b>Description:</b>	Installation of temporary erosion control measures, demolition, site preparation, earthwork, new storm sewer pipes, parking lot, playground equipment, porta-potty screen, site furnishings, and minor landscaping.		
<b>FUNDING</b>			
<b>Funds Budgeted and Estimated Costs</b>	<b>Amount:</b>	<b>Page:</b>	
Total project budget appropriations through fiscal year 2017/18			
Parking lot	\$335,000		
Playground equipment	\$100,000		
2018/19 budget appropriation request for playground installation (covered by 2017/18 budget appropriations for Energy Trust projects)	<u>+ \$110,000</u>		
<b>Total project</b>	<b>\$545,000</b>		
<b>Estimated Project Cost:</b> (expenditures, lowest contractor bid and district project purchases)	\$545,000		
<b>Project Budget Variance:</b> (over) under	(\$110,000)		

<b>BID PROPOSALS RECEIVED</b>					
<b>Low to High Bid</b>	<b>Contractor</b>	<b>Base Bid Amt.</b>	<b>Bid Alternate Addition</b>	<b>Total Bid</b>	<b>Completed Bid forms</b>
<b>1</b>	Paul Brothers, Inc.	\$393,050	\$11,500	\$404,550	Yes
<b>2</b>	3 Kings Environ., Inc.	\$422,500	\$7,000	\$429,500	Yes
<b>3</b>	Brown Contracting, Inc.	\$507,800	\$10,600	\$518,400	Yes

<b>PROJECTED PROJECT SCHEDULE</b>	
Invitation to Bidders-Ad in DJC	February 14, 2018
Mandatory Pre-Bid Conference	February 22, 2018 at 2:00 pm, FCSC
Sealed Bids Due and Bid Closing Time	March 7, 2018 at 2:00 pm, FCSC
Bid Opening	At time of bid closing
Final Bid Review / Memo to Board	March 26, 2018
THPRD Board Approval	April 10, 2018
Notice of Intent to Award	April 11, 2018
Notice to Proceed	April 18, 2018 (approximate)
Preconstruction Conference with County	June 18, 2018 (approximate)
Preconstruction Site Meeting	TBD
Site Mobilization	July 2, 2018 (approximate)
Desired Project Duration-Notice to Proceed to Substantial Completion	3 months

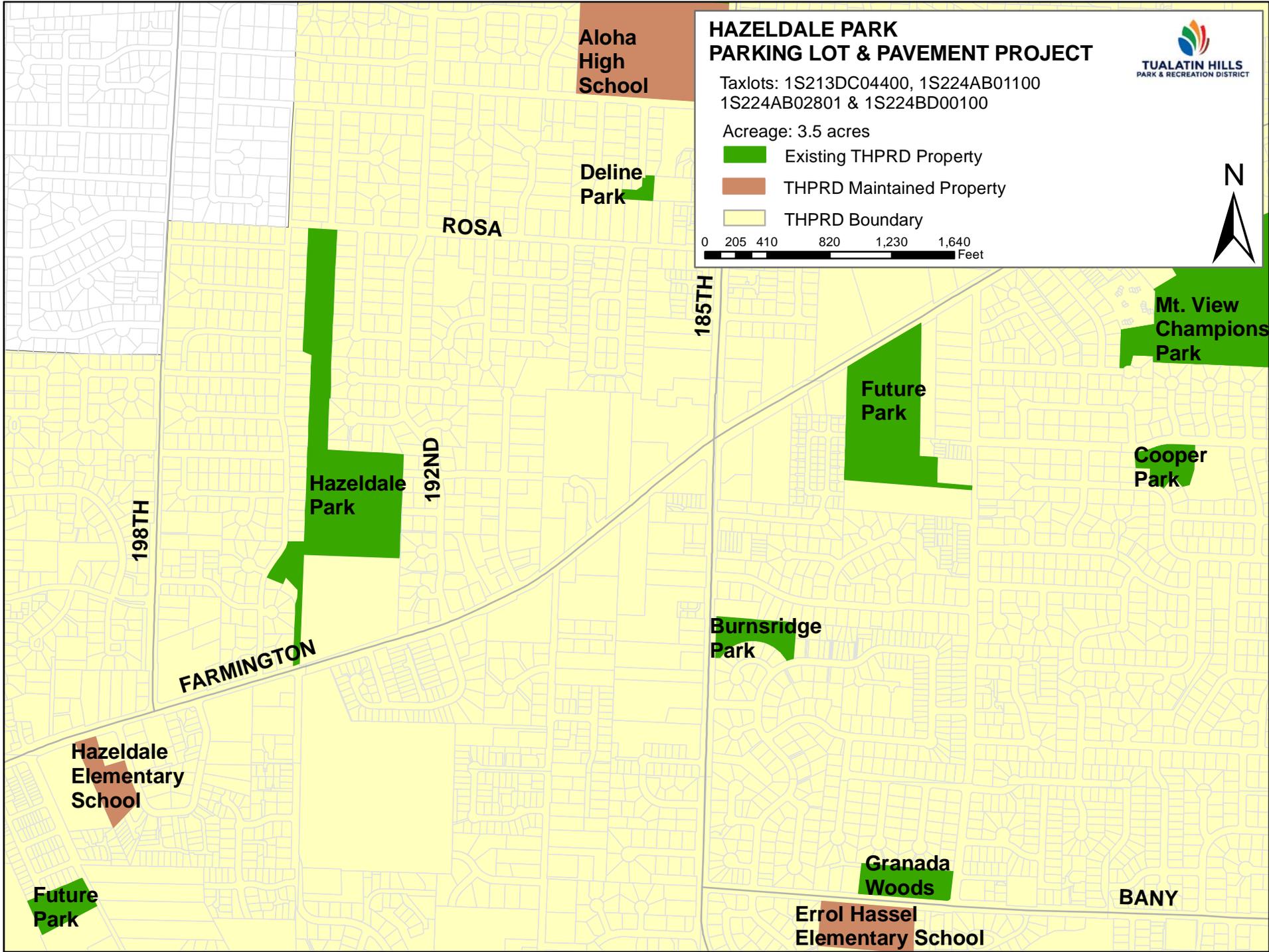
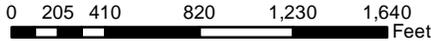


### HAZELDALE PARK PARKING LOT & PAVEMENT PROJECT

Taxlots: 1S213DC04400, 1S224AB01100  
1S224AB02801 & 1S224BD00100

Acreage: 3.5 acres

- Existing THPRD Property
- THPRD Maintained Property
- THPRD Boundary



Aloha High School

Deline Park

ROSA

185TH

Mt. View Champions Park

Cooper Park

Future Park

Hazeldale Park

192ND

198TH

FARMINGTON

Burnside Park

Hazeldale Elementary School

Granada Woods

Errol Hassel Elementary School

BANY

Future Park

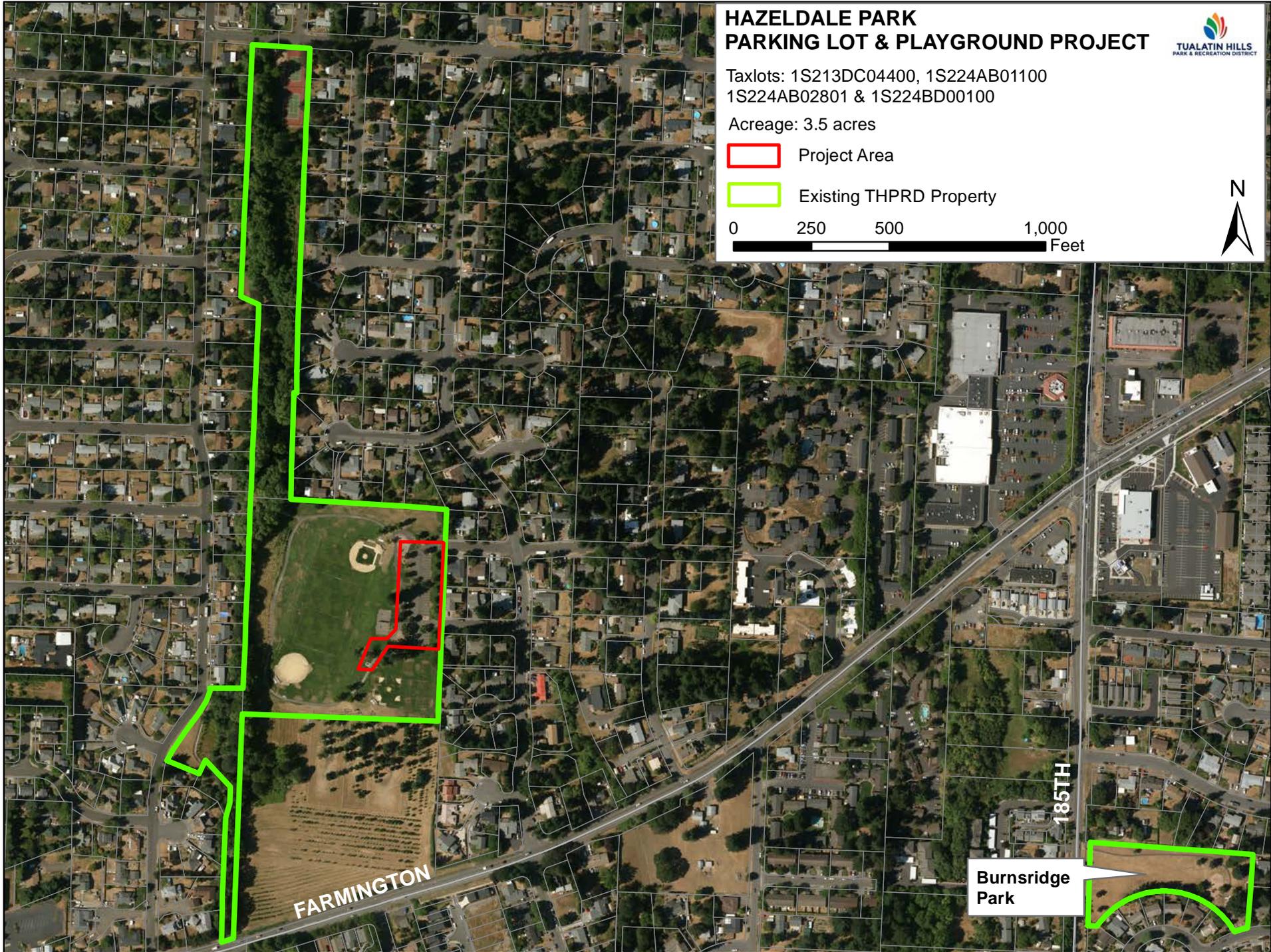
### HAZELDALE PARK PARKING LOT & PLAYGROUND PROJECT



Taxlots: 1S213DC04400, 1S224AB01100  
1S224AB02801 & 1S224BD00100

Acreage: 3.5 acres

-  Project Area
-  Existing THPRD Property





**MEMO**

**DATE:** March 26, 2018  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business and Facilities

**RE:** **Resolution Approving System Development Charge Annual Cost Adjustment**

**Introduction**

Staff is seeking board approval of a resolution to approve the System Development Charge (SDC) annual cost adjustment for 2018, and direct staff to coordinate with Washington County and the City of Beaverton to implement the adjusted fees effective July 1, 2018.

**Background**

At the board meeting on March 12, 2018, staff introduced the most recent SDC annual index calculation prepared by THPRD’s SDC consultant, John Ghilarducci of FCS Group (Attachment A). The adjustment factors are noted below:

Land Value	6.08% X 0.50 = 3.04%
Construction Costs	<u>+ 7.72% X 0.50 = 3.86%</u>
	100% = 6.90%

A comparison of the current and adjusted rates (to the 2018 index) to rates throughout the region is included (Attachment B).

At the March 12 meeting, the board requested additional information on the following:

- History of the 1998 adoption of an SDC program and the reduction in the initial rate
- 10-year history of SDC adjustments, and
- Breakdown of the 2017 annual index between land acquisition and construction costs.

Each of these requests is addressed below.

**1998 Adoption of SDC Fees**

The district first adopted an SDC program in 1998, after roughly a two-year process including an ad hoc committee of community representatives, other government agencies, the Beaverton School District, Home Builders Association and Beaverton Area Chamber of Commerce. Upon development of the methodology, the ad hoc committee and the board looked at the proposed rate in comparison to other jurisdictions. The ad hoc committee recommended adoption of a rate of 75%. At its meeting on September 30, 1998, the board moved to adopt a fee at 65% of the fee recommended in the SDC Methodology Report and directed staff to schedule a hearing at its meeting on November 17, 1998. Following this hearing, the board adopted a resolution to establish a parks and recreation SDC on new development to be charged at the time of application for a building permit.

Subsequently, the Home Builders Association (HBA) challenged the adoption of the parks and recreation SDC. The lawsuit was ultimately dismissed four years later (2003). Annual indexes were adopted for the years 2000 to 2007, with an update of the methodology in 2008.

### 10-Year SDC History

The following table shows the 10-year history for district SDCs. As illustrated below, the annual index update resulted in the reduction of the SDC fees in four years – 2010 to 2013. The table reflects the districtwide fees, as fees for overlay areas (North Bethany, Bonny Slope West and South Cooper Mountain) were only adopted in 2016.

Property Type	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Single-Family	\$3,574	\$6,783	\$6,888	\$6,175	\$5,551	\$5,299	\$5,247	\$5,524	\$6,450	\$10,800	\$10,800	\$11,545
Multi-Family	\$2,749	\$5,071	\$5,150	\$4,617	\$4,151	\$3,963	\$3,924	\$4,131	\$4,824	\$8,619	\$8,619	\$9,214
Manufactured Housing	\$2,521	-----	-----	-----	-----	-----	-----	-----	-----			
New Employee	\$112	\$176	\$179	\$160	\$144	\$137	\$136	\$143	\$167	\$360	\$360	\$385
Annual Index	19.9%		1.55%	-10.35%	-10.1%	-4.5%	-1.0%	5.3%	16.8%		0%	6.90%*

Years of methodology updates

\*proposed

In 2008 the board adopted an updated methodology, implementing 100% of the recommended SDC fee. Consequently, while the district had a discounted fee of 65% of the recommended rate for 1999 to 2007, from 2008 to 2016 the SDC fee has been at 100% of the recommended rate.<sup>1</sup>

### 2017 Annual Index

As noted by staff at the board meeting on March 12, the district did not implement the 2017 annual index, as the increases were taken into consideration during the methodology update. The 2017 index components were as follows:

$$\begin{array}{rcl}
 \text{Land value} & 19.54\% \times 50.0\% & = 9.77\% \\
 \text{Construction costs} & 2.15\% \times 50.0\% & = 1.08\% \\
 \hline
 & 100.0\% & 10.85\%
 \end{array}$$

The development of the 2016 methodology report took into consideration a cost adjustment for 2016, based on the Construction Cost Index (CCI) from the district's annual index update. This increase was reflected in the 2016 Methodology capital improvement plan (CIP).

The CIP prices for land were \$600,000/acre districtwide and \$950,000/acre in North Bethany.<sup>2</sup>

As shown in the tables in Attachment C, since the adoption of the 2016 methodology the highest cost for land has been \$619,000/acre (with the average being \$476,467/acre) in non-overlay areas, and \$800,000/acre in North Bethany. Thus, the land value estimates used in the CIP for the revised methodology accurately reflected land values through 2017.

<sup>1</sup> The exception is the North Bethany rate, which was implemented in 2016 with a 3% discount to reflect potential lower cost of land than that in the CIP. The \$950,000 price for land in the CIP was based on an appraisal provided by a developer at the time of the methodology.

<sup>2</sup> Prices for land in the CIP also include \$750,000/acre for Bonny Slope West and \$800,000/acre for South Cooper Mountain. No acquisitions have occurred in these areas.

### Notice to interested parties

By email dated March 13, 2018, staff provided the HBA, developers and the City of Beaverton and Washington County with a summary of the board discussion, including a reminder of the next hearing date of April 10, 2018. Staff has received a request from the City of Beaverton to defer collection of SDCs until issuance of a certificate of occupancy.

Section 5.C. of the SDC Administrative Procedures Guide (APG) provides that SDCs are due at the time of issuance of a building permit. Section 5.D. allows deferral of payment of SDCs in two circumstances:

1. By resolution of the board upon a finding that the subject development meets a category of special need in the district for which the district and other service providers have agreed to grant special financial treatment in order to advance a specific public benefit. The resolution shall include the timing for the deferral; or
2. By approval of the general manager in cases of extreme circumstances or financial hardship. In this instance, the deferral is until occupancy of the first dwelling unit and it is an applicant's burden of proving justification for the deferral.

Current procedure of collecting SDCs at time of issuance of a building permit and the deferral process is consistent with that used in the implementation of the Transportation Development Tax (TDT) by Washington County and the Cities of Hillsboro and Beaverton. Staff does not recommend amending the APG to defer collection of SDCs as a general practice.

### Proposal Request

Staff requests that the board of directors approve Resolution No. 2018-07 approving the System Development Charge (SDC) annual cost adjustment for 2018, and direct staff to coordinate with Washington County and the City of Beaverton to implement the adjusted fees effective July 1, 2018. The attached resolution has been reviewed and approved by district legal counsel.

Implementing the 2018 SDC Indexed Annual Cost Adjustment will result in the following rates:

<b>Category/Area</b>	<b>Current SDC Rate</b>	<b>2018 Adjustment Factor</b>	<b>2018 Rate</b>
<b>Districtwide</b>			
Single Family Residential	\$10,800	\$745	<b>\$11,545</b>
Multi-Family residential	\$8,619	\$595	<b>\$9,214</b>
New Employee	\$360	\$25	<b>\$385</b>
<b>South Cooper Mountain</b>			
Single Family Residential	\$12,624	\$871	<b>\$13,495</b>
Multi-Family residential	\$10,075	\$695	<b>\$10,770</b>
New Employee	\$360	\$25	<b>\$385</b>
<b>Bonny Slope West</b>			
Single Family Residential	\$12,789	\$883	<b>\$13,672</b>
Multi-Family residential	\$10,206	\$704	<b>\$10,910</b>
New Employee	\$360	\$25	<b>\$385</b>
<b>North Bethany</b>			
Single Family Residential	\$12,268	\$847	<b>\$13,115</b>
Multi-Family residential	\$9,791	\$676	<b>\$10,467</b>
New Employee	\$360	\$25	<b>\$385</b>

**Benefits of Proposal**

The recommended annual rate adjustment as prescribed by THPRD's adopted SDC methodology allows the SDC rates to keep up with inflationary increases to land and construction costs. The proposed increased SDC rate will help pay for capacity improvements and additional park and trail projects in the future.

**Potential Downside of Proposal**

There appears to be no downside to this proposal. The moderate increase in rates appears to reflect the current status of the economy and the development community.

**Action Requested**

Staff is requesting board approval of the staff recommendation to increase the System Development Charge (SDC) rates, adopt Resolution No. 2018-07, and direct staff to coordinate with Washington County and the City of Beaverton to implement the adjusted fees effective July 1, 2018.

**RESOLUTION NO. 2018-07**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT  
APPROVING SYSTEM DEVELOPMENT CHARGE ANNUAL COST  
ADJUSTMENT**

**WHEREAS**, the Tualatin Hills Park & Recreation District (THPRD) has by resolution (dated and signed November 17, 1998) adopted a System Development Charge (SDC) (hereinafter the “SDC Resolution”); and

**WHEREAS**, the THPRD board approved the SDC Administrative Procedures Guide (SDC APG) on November 14, 2017; and

**WHEREAS**, Section 4(f) of the SDC Resolution and Section 4.B of the SDC APG provide for the annual adjustment of SDCs based on adopted cost indices to account for changes in the costs of acquiring land and constructing park and recreation facilities; and

**WHEREAS**, the THPRD board adopted the current SDC methodology by Resolution No. 2016-06; and

**WHEREAS**, annual review of the district’s SDC rates in light of applicable cost indexes is appropriate at this time.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT:**

Section 1. Pursuant to Section 4(f) of the SDC Resolution and Section 4.B. of the SDC APG, the SDC annual cost adjustment, prepared by John Ghilarducci of FCS Group, dated January 19, 2018 and attached hereto as Exhibit A, is hereby approved.

Section 2. The adjustment shall increase Tualatin Hills Park & Recreation District’s SDCs using the SDC methodology set forth under Resolution No. 2016-06 as follows:

Category/Area	Current SDC Rate	2018 Adjustment Factor	2018 Rate
<b>Districtwide</b>			
Single Family Residential	\$10,800	\$745	<b>\$11,545</b>
Multi-Family residential	\$8,619	\$595	<b>\$9,214</b>
New Employee	\$360	\$25	<b>\$385</b>
<b>South Cooper Mountain</b>			
Single Family Residential	\$12,624	\$871	<b>\$13,495</b>
Multi-Family residential	\$10,075	\$695	<b>\$10,770</b>
New Employee	\$360	\$25	<b>\$385</b>
<b>Bonny Slope West</b>			
Single Family Residential	\$12,789	\$883	<b>\$13,672</b>
Multi-Family residential	\$10,206	\$704	<b>\$10,910</b>
New Employee	\$360	\$25	<b>\$385</b>
<b>North Bethany</b>			
Single Family Residential	\$12,268	\$847	<b>\$13,115</b>
Multi-Family residential	\$9,791	\$676	<b>\$10,467</b>
New Employee	\$360	\$25	<b>\$385</b>

Section 3. This resolution shall be effective July 1, 2018 to allow Washington County and the City of Beaverton time to implement the adjustment.

Adopted this 10<sup>th</sup> day of April 2018.

TUALATIN HILLS PARK &  
RECREATION DISTRICT

\_\_\_\_\_  
Ali Kavarianian, President

\_\_\_\_\_  
Felicitia Montebianco, Secretary

Adoption and date attested by:

\_\_\_\_\_  
Jessica Collins, Recording Secretary



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January 19, 2018

Jeannine Rustad  
 Superintendent of Planning  
 Tualatin Hills Park & Recreation District  
 15707 SW Walker Road  
 Beaverton, OR 97006

Subject: SDC Rate Adjustments for 2018

Dear Ms. Rustad:

The Tualatin Hills Park and Recreation District's adopted Parks and Recreation SDC Resolution includes the following provision requiring annual adjustment of the SDC rates based on changes in costs:

*Notwithstanding any other provision, the dollar amounts of the SDC set forth in the SDC Methodology Report shall on January 1<sup>st</sup> of each year be adjusted to account for changes in the costs of acquiring and constructing parks and recreation facilities. The adjustment factor shall be based on the change in average market value of undeveloped land in the District, within the Metro Urban Growth Boundary, according to the records of the County Tax Assessor, and the change in construction costs according to the Engineering News Record (ENR) Northwest (Seattle, Washington) Construction Cost Index; and shall be determined as follows:*

$$\begin{aligned} & \text{Change in Average Market Value [of land]} \times 0.50 \\ & + \text{Change in Construction Cost Index} \times 0.50 \\ = & \text{Parks and Recreation System Development Charge Adjustment Factor} \end{aligned}$$

The Washington County Tax Assessor's office has informed us that the 2017 market value adjustment is 6.08 percent for property class 100, which is undeveloped residential land. This class represents the best proxy for the cost of land for parks. In addition, the Construction Cost Index for Seattle has increased by 7.72 percent over the last 12 months, as reported in the November 2017 issue of *Engineering News Record*. Application of the cost adjustment formula yields an adjustment factor of 6.90 percent, as shown below:

Component		Proportion	SDC Index
Description	Change		
Land value	6.08%	50.0%	3.04%
Construction costs	7.72%	50.0%	3.86%
		100.0%	6.90%
Sources:	Washington County Assessor Engineering News Record		

Application of this adjustment factor produces the following SDC schedule:

January 19, 2018  
 Jeannine Rustad  
 SDC Rate Adjustments for 2018  
 page 2

<b>Tualatin Hills Park &amp; Rec District (Base)</b>			
<b>Category</b>	<b>Current Fee</b>	<b>Index-Based Adjustment</b>	<b>New Fee for 2018</b>
Single Family Residential	\$ 10,800	\$ 745	\$ 11,545
Multi Family Residential	\$ 8,619	\$ 595	\$ 9,214
New Employee	\$ 360	\$ 25	\$ 385
<b>South Cooper Mountain Area</b>			
<b>Category</b>	<b>Current Fee</b>	<b>Index-Based Adjustment</b>	<b>New Fee for 2018</b>
Single Family Residential	\$ 12,624	\$ 871	\$ 13,495
Multi Family Residential	\$ 10,075	\$ 695	\$ 10,770
New Employee	\$ 360	\$ 25	\$ 385
<b>Bonny Slope West</b>			
<b>Category</b>	<b>Current Fee</b>	<b>Index-Based Adjustment</b>	<b>New Fee for 2018</b>
Single Family Residential	\$ 12,789	\$ 883	\$ 13,672
Multi Family Residential	\$ 10,206	\$ 704	\$ 10,910
New Employee	\$ 360	\$ 25	\$ 385
<b>North Bethany</b>			
<b>Category</b>	<b>Current Fee</b>	<b>Index-Based Adjustment</b>	<b>New Fee for 2018</b>
Single Family Residential	\$ 12,268	\$ 847	\$ 13,115
Multi Family Residential	\$ 9,791	\$ 676	\$ 10,467
New Employee	\$ 360	\$ 25	\$ 385

Please feel free to contact me at (425) 867-1802 x225 if you have any questions or concerns about this information. We appreciate the opportunity to continue to serve the District.

Sincerely,



John Ghilarducci  
 Principal

**Park SDCs Around the Metro Area (as of January 2018)**

	<b>Single-Family</b>	<b>Multi-Family</b>
Hillsboro - South Hillsboro (with LID/without LID) <sup>1</sup>	\$13,010 / \$15,079	\$11,883 / \$13,651
<b>THPRD<sup>2</sup> - Bonny Slope West</b>	<b>\$12,789 / \$13,672</b>	<b>\$10,206 / \$10,910</b>
Portland <sup>3</sup> (>2,200sf house)	\$10,330 - \$13,895	\$10,330 - \$13,895
Lake Oswego	\$13,595	\$7,562
<b>THPRD - South Cooper Mountain Area</b>	<b>\$12,624 / \$13,495</b>	<b>\$10,075 / \$10,770</b>
<b>THPRD - North Bethany</b>	<b>\$12,268 / \$13,115</b>	<b>\$9,791 / \$10,467</b>
Portland (1,700-2,199sf house)	\$9,331 - \$12,551	\$9,331 - \$12,551
<b>THPRD – Base</b>	<b>\$10,800 / \$11,545</b>	<b>\$8,619 / \$9,214</b>
Portland (1,200-1,699sf house)	\$8,218- \$11,054	\$8,218- \$11,054
Tigard - River Terrace	\$8,470	\$6,223
Tigard	\$8,036	\$5,897
Sherwood	\$7,668	\$5,754
Gresham – Springwater	\$6,868	\$6,868
Clackamas County – West of I-205	\$6,760	\$5,842
Portland (<700sf house)	\$4,570 - \$6,146	\$4,570 - \$6,146
Clackamas County – East of I-205 & Sunnyside Village	\$6,075	\$5,290
Canby	\$5,526	\$5,537
Oregon City	\$5,411	\$4,280
Gresham – Pleasant Valley	\$5,336	\$5,336
Hillsboro	\$5,288	\$5,288
Tualatin	\$5,170	\$5,170
Milwaukie	\$3,985	\$3,608
Gresham	\$3,955	\$3,955

<sup>1</sup>Hillsboro adopted a local improvement district (LID) for transportation improvements in South Hillsboro. For properties that are in the LID, the supplemental park SDC rate was reduced for the first 3 years and phased in over years 4-6.

<sup>2</sup>THPRD Rates = Current / 2018 Adjustment

<sup>3</sup>Lower end of range = Central City; upper end of range = Non-central city

**Attachment C: SDC Adjustment Memorandum**

**2016 Land Acquisitions**

<b>Sub Area (Property Name)</b>	<b>Date</b>	<b>Acres</b>	<b>Price</b>	<b>Price/Acre</b>	<b>Interest</b>	<b>Purpose</b>
North Bethany (Abbey Meadows)	9/13/2016	1.732	\$1,300,000	\$750,577.37	Fee Simple	Neighborhood Park
North Bethany (Grace Hollow)	8/3/2016	0.57	\$139,122	\$244,073.68	Fee Simple	Trail Corridor
Aloha (Lilly K Johnson addition)	4/21/2016	0.58	\$200,000	\$344,827.59	Fee Simple	Natural Area Addition

**2017 Land Acquisitions**

<b>Sub Area/Property</b>	<b>Date</b>	<b>Acres</b>	<b>Price</b>	<b>Price/Acre</b>	<b>Interest</b>	<b>Purpose</b>
North Bethany (West Community Park - Rutto et al)	1/31/2017	2.76	\$2,113,500	\$765,760.87	Fee Simple	Community Park
North Bethany (Park Blocks - Cheng/Sato)	2/1/2017	2.42	\$1,575,750	\$651,136.36	Fee Simple	Linear Park
North Bethany (Trachsel)	1/31/2017	1.66	\$1,179,750	\$710,692.77	Fee Simple	NH Park
North Bethany (Turpel)	1/31/2017	0.72	\$540,635	\$750,882.33	Fee Simple	Linear Park
North Bethany (Orr)	1/5/2017	5.08	\$1,200,000	\$236,220.47	Fee Simple	NH Park
North Bethany (Maletis)	6.9/2017	0.84	\$619,500	\$737,500.00	Fee Simple	NH Park and Trail
North Bethany (Crossing Trail)	3/31/2017	0.265	\$161,588	\$609,766.04	Easement	Community Trail
North Bethany (Noyes - Highlands)	1/31/2018	1.5	\$1,200,000	\$800,000.00	Fee Simple	NH Park
North Bethany (Noyes - Highlands Trail))	1/31/2018	0.31	\$248,000	\$800,000.00	Easement	Trail
Aloha (Strasburg - Champions Mountain View Park addition)	3/13/17	0.56	\$346,660	\$619,035.77	Fee Simple	Community Park



## MEMO

**DATE:** March 9, 2018  
**TO:** Doug Menke, General Manager  
**FROM:** Deb Schoen, Interim Director of Park & Recreation Services

**RE:** Resolution Appointing Advisory Committee Members

### Introduction

Staff requests board of director's appointment of ten advisory committee members to fill vacancies on the Nature & Trails, Parks & Facilities, and the Programs & Events advisory committees.

### Background

Advisory committee members are appointed once per year. An extensive outreach process was conducted, including a review of initial applications, supplemental questions, and in-person interviews. Based on lessons learned in this process, a more focused recruitment process will be initiated for 2019 openings focused on outreach to more diverse communities, a simpler and streamlined application/interview process, and a better defined, shorter timeline. In addition, existing committee members will be asked to reapply at the end of their terms instead of being reappointed automatically as in the past.

Staff and existing committee members reviewed applications of in-district applicants and ranked them with an eye toward skills, interests, and diverse perspectives applicants could bring to the committees.

### Proposal Request

There is one space available on the Nature & Trails Advisory Committee. Staff and committee members reviewed applications for relevant experience and a balance of interests, and recommend appointment of the following applicant for a two-year term:

1. Sheri Wantland

Staff are also requesting that the following members are reappointed for a two-year term:

1. Sam Scheerens
2. Gerri Scheerens
3. Jack Shorr

There are four spaces available on the Parks & Facilities Advisory Committee. Staff and committee members reviewed applications for relevant experience and a balance of interests, and recommend appointment of the following applicants for a two-year term:

1. Ken Ratterree
2. Michael Riedel
3. Patricia Sheleny
4. Shannon Wilson

Staff are also requesting that the following member is reappointed for a two-year term:

1. Galit Pinker

There are five spaces available on the Programs & Events Advisory Committee. Staff and committee members reviewed applications for relevant experience and a balance of interests, and recommend appointment of the following applicants for a two-year term:

1. Owen Elkins
2. Shoshanna Lansberg
3. Theresa Mason
4. Rebecca Cambreleng
5. Jill Steltenpohl

Staff are also requesting that the following members are reappointed for a two-year term:

1. Kim Wirtz
2. Linda Sneddon

Applications for each candidate are attached.

**Action Requested**

Board of directors' approval of Resolution No. 2018-08, appointing advisory committee members.

**RESOLUTION 2018-08**  
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION APPOINTING  
ADVISORY COMMITTEE MEMBERS**

**WHEREAS**, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

**WHEREAS**, each committee member shall be appointed by the Board for a two-year term expiring on December 31, 2020; and

**WHEREAS**, the selected committee members have demonstrated their interest and knowledge in the committee's area of responsibility. Now, therefore

**THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS  
FOLLOWS:**

The board of directors approves the appointment of advisory committee members.

**Nature & Trails**

1. Sam Scheerens
2. Gerri Scheerens
3. Jack Shorr
4. Sheri Wantland

**Parks & Facilities**

1. Ken Ratterree
2. Michael Riedel
3. Galit Pinker
4. Patricia Sheleny
5. Shannon Wilson

**Programs & Events**

1. Owen Elkins
2. Shoshanna Lansberg
3. Theresa Mason
4. Rebecca Cambreleng
5. Linda Sneddon
6. Jill Steltenpohl
7. Kim Wirtz

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 10<sup>th</sup> day of April 2018.

\_\_\_\_\_  
Ali Kavarianian, Board President

\_\_\_\_\_  
Felicita Monteblanco, Board Secretary

ATTEST:

\_\_\_\_\_  
Jessica Collins  
Recording Secretary

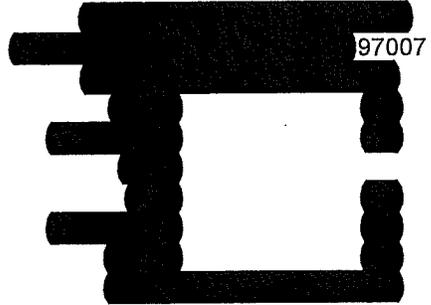
# Volunteer Profile

Sheri Wantland

Advisory Committee- Nature & Trails

## Name and Address

Last name: Wantland  
First name: Sheri  
Preferred name (nickname, other):  
Status: Applicant



## Sites

Committees and Friends Groups

## Personal



Gender: Female  
T-Shirt Size:

## Assignment Preference

(None selected)

## Why are you interested in volunteering?

(None selected)

## Advisory Committee

Nature & Trails

## General

(None selected)

## What site would you like to volunteer?

(None selected)

## How did you hear about us?

(None selected)

## What language is most spoken at home?

English

## First time I volunteered at THPRD was

with my family or friends

## Schedule

(None)

**Regular Schedule**

(None)

**Emergency contact**

Kind: Emergency contact  
Relationship:  
Primary:  
Secondary:

**Notes**

10.10.17

KJ

Advisory Committee - Nature and Trails

Sent to Bruce B.

\*\*\*\*\*

**Question 1**

My life has been dedicated to volunteer and public service. As a frequent user of THPRD parks and services, and grandparent of children who participate in a variety of THPRD programs, I want to give back to my community through service to THPRD.

**Question 2**

First moved here in 1980 and have lived within the district for all but six years since then.

**Question 3**

Frequently walk in the Nature Park and other THPRD parks, have taken exercise classes, attend community events; my grandchildren take swimming, dance, soccer and other lessons at THPRD and attend community events.

**Question 4**

Beaverton Social Services committee, help select recipients of community grants; Washington County Sustainability Network, sharing information and resources; Vision Action Network; sharing information and resources; Tualatin Tomorrow, setting priorities for the community. I am a court appointed special advocate (CASA) for foster children, a Beaverton Police Victims Advocate, and have volunteered for Beaverton's Extreme Weather Shelter.

**Question 5**

In my career at Clean Water Services, I frequently partnered with THPRD to deliver services that improve habitat and livability. I understand the regulations that affect parks, and have facilitated stakeholder engagement with the community groups that have an interest in THPRD services. I facilitated a visioning process for THPRD, and trained THPRD staff to prepare them for public presentations and community meetings.



## TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

Name: Samuel F. Scheerens		Date: 2/26/2014
Address:		City:
Home Phone:	Cell:	Work Phone:
Email:		

**Advisory Committee you are applying for:**  
(You must reside within the THPRD boundaries)

- |                                     |  |  |  |
|-------------------------------------|--|--|--|
| <input type="checkbox"/> Aquatics   | <input type="checkbox"/> Historic Facilities | <input type="checkbox"/> Natural Resources | <input type="checkbox"/> Parks             |
| <input type="checkbox"/> Recreation | <input type="checkbox"/> Sports              | <input type="checkbox"/> Stuhr Center      | <input checked="" type="checkbox"/> Trails |

1. Please explain your interest in serving on the Advisory Committee:  
As a frequent user of THPRD trails, I am interested in maintaining and expanding the network. I think the livability of our community has been greatly improved by THPRD parks and trails, and would like to contribute to that work.
  
2. How long have you lived in the community?  
19 years
  
3. Have you or your family participated in any Center or other Recreation District activities?  Yes  No  
If yes, please explain in what you or your family participated in and where, when:  
Youth soccer. My daughter and son were on multiple teams for Somerset West and Westside Recreational clubs. I helped in an unofficial capacity from 2000-2010 around various parks and schools in the district. Rachel Carson Middle School – Reclamation project on Willow Creek from 2010- 2012 at Roxie's Place Park. Invasive species cleanup – Earth Day volunteer project at Tualatin Hills Nature Park
  
4. Have you served on other volunteer committees?  Yes  No  
If yes, please explain where, when, and what your responsibilities were:
  
5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:  
I commute by bicycle between Aloha and Raleigh Hills. I have ridden extensively around the THPRD area and visited every park and trail by bicycle. Have also walked extensively in the Beaverton / SW Portland Area.  
  
I have a degree in Engineering Mathematics. My current job involves a lot of technical reading and writing.
  
6. Term of Office preferred (please check one):  
 2-year term or  3-year term



## TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

Name: Gerri A. Scheerens		Date: 2/26/2014
Address:	City:	Zip:
Home Phone:	Cell:	Work Phone:
Email:		

**Advisory Committee you are applying for:  
(You must reside within the THPRD boundaries)**

- |                                     |  |  |  |
|-------------------------------------|--|--|--|
| <input type="checkbox"/> Aquatics   | <input type="checkbox"/> Historic Facilities | <input type="checkbox"/> Natural Resources | <input type="checkbox"/> Parks             |
| <input type="checkbox"/> Recreation | <input type="checkbox"/> Sports              | <input type="checkbox"/> Stuhr Center      | <input checked="" type="checkbox"/> Trails |

1. Please explain your interest in serving on the Advisory Committee:  
I would like to see the trails expanded. I have been very impressed with Westside Trail and would like to help anyway that I can to continue the excellent service that THPRD has performed in this area.
  
2. How long have you lived in the community?  
19 years
  
3. Have you or your family participated in any Center or other Recreation District activities?  Yes  No  
If yes, please explain in what you or your family participated in and where, when:  
Metro West Youth Soccer. Both daughter and son did this from 2000-2010.  
Rachel Carson Middle School creek reclamation "Willow Creek." Rachel Carson was where my son went to middle school so we were involved as volunteers in a lot of their activities from 2010-2012.  
Swimming Lessons for both kids from age 3-8 years in 1995-2009.
  
4. Have you served on other volunteer committees?  Yes  No  
If yes, please explain where, when, and what your responsibilities were:  
Community Advisory Committee of Aloha & Reedville. Three year study to determine what can be done to make Aloha & Reedville a better place to live. I have read materials and provided input for the "Aloha Reedville Study and Livable Community Plan."
  
5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:  
I live in the area and, with my husband, have traveled on most of the existing trails by bike and walking.  
  
I have a degree in Nutrition and a Masters in Agronomy and Plant Genetics.
  
6. Term of Office preferred (please check one):  
 2-year term or  3-year term



## TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

<b>Name:</b> Jack Shorr	<b>Date:</b> February 17, 2015
<b>Address:</b>	<b>City:</b>
<b>Phone #</b>	<b>Zip:</b>
<b>C</b>	<b>Email:</b>

Advisory Committee you are applying for (you must reside within the Park District boundaries):

Recreation  Aquatics  Sports Trails  Elsie Stuhr Center  Historic Facilities   
 Natural Resources  Parks

1. Please explain your interest in serving on the Advisory Committee: I enjoy learning about the Parks NR Programs, contributing to on-going activities and park project developments, supporting my community, and working with fellow Committee members.
  
2. How long have you lived in the community? Thirty years
3. Have you or your family participated in any Center or other Recreation District activities? **In years past my sons played Rec. basketball, while I coached. I also volunteer in the Adopt A Park Program.**
  
4. Have you served on other volunteer committees? YES  NO  If yes, please explain where, when, and what your responsibilities were:
  
5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:  
**I am a Master Gardener, Master Watershed Steward, and a Master Naturalist-** Willamette Valley Ecoregion Specialization
  
6. Term of office preferred:  
 2-YEAR TERM  or 3-YEAR TERM  Please check one

# Volunteer Profile

Ken Ratterree

Advisory Committee- Parks & Facilities

## Name and Address

Last name: Ratterree  
First name: Ken  
Preferred name (nickname, other):  
Status: Applicant



## Sites

Committees and Friends Groups

## Personal



T-Shirt Size:

## Assignment Preference

(None selected)

## Why are you interested in volunteering?

(None selected)

## Advisory Committee

Parks & Facilities

## General

(None selected)

## What site would you like to volunteer?

(None selected)

## How did you hear about us?

(None selected)

## What language is most spoken at home?

English

## First time I volunteered at THPRD was

(None selected)

## Schedule

(None)

**Regular Schedule**

(None)

**Emergency contact**

Kind: Emergency contact  
Relationship:  
Primary:  
Secondary:

**Notes**

10.16.17

KJ

Advisory Committee- Parks and Facilities

Question 1

I'd like to have the opportunity to give back to the community. We live in a great community with incredible facilities and I'd like to be a part of ensuring that this continues into the future.

Question 2

2004 to 2012, then again starting Feb of 2017 upon moving back from overseas

Question 3

My daughter greatly enjoys the camps and we use the parks/trails around the waterhouse neighborhood on a daily basis. I also run/bike frequently throughout the trails in the area

Question 4

n/a

Question 5

I'm a Sr Finance Director for adidas, also an Eagle Scout so have both finance and volunteer/community experience

Advisory Committee Statement of Interest

#60

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Friday, November 17, 2017 6:04:42 PM  
**Last Modified:** Friday, November 17, 2017 6:24:12 PM

Page 2: Background

**Q1 Contact information:**

Name	Michael Riedel
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
ZIP/Postal Code	97007
[Redacted]	[Redacted]
[Redacted]	[Redacted]

**Q2 Check one box:** I am over 18 years of age

**Q3 What language should we contact you in?** English

**Q4 Gender:** Male

Page 3: Advisory Committee Preference

**Q5 Please select the advisory committee you would like to join in order of preference. 1 being first choice, 2 being second choice and 3 being third choice.**

Nature & Trails	3
Parks & Facilities	1
Programs & Events	2

Page 4: Advisory Committee Questions

Advisory Committee Statement of Interest

**Q6** Please explain your interest in serving on an advisory committee.

As a parent who plans to raise his children in the community and uses the park facilities and programs, I am invested in ensuring our great parks program continues to grow and provide excellent service to the area. Being able to play a small part in helping make that happen for our community is of great interest to me.

**Q7** Check one box:

**I have lived in the community more than five years.**

**Q8** What park district facilities, classes, or activities have you used?

158th complex

Sunset softball fields as softball coach

Conestoga pool

Various summer camps for my children

Somerset pool

Waterhouse Powerlines Park

Nature Facility

**Q9** If you have served on other volunteer committees please explain where, when, and what your responsibilities were.

Beaverton Visioning Advisory Committee, past 5 years, served as vice-president one year, did community outreach to gather citizens ideas for the Beaverton's vision plan, assisted in collating those ideas into a workable plan, monitor implementation of vision by community partners, including THPRD

Past President of my homeowners' association

**Q10** Please describe your skills or work experience that you believe would benefit the advisory committee.

Having conducted outreach personally to hundreds of community members for the Beaverton Vision Plan, I was able to hear many ideas regarding how THPRD can partner with Beaverton to grow and continue to improve our great parks system.

As an attorney and involved in some form of government most of my life, I am familiar with what it takes to move ideas to action, collaborate with partners, and serve the community.

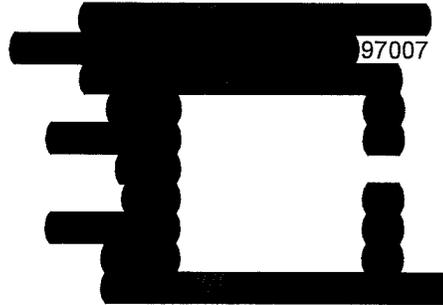
# Volunteer Profile

Patricia Sheleny

Advisory Committee- Parks & Facilities

## Name and Address

Last name: Sheleny  
First name: Patricia  
Preferred name (nickname, other): Pat  
Status: Applicant



## Sites

Committees and Friends Groups

## Personal



T-Shirt Size:

## Assignment Preference

(None selected)

## Why are you interested in volunteering?

(None selected)

## Advisory Committee

(None selected)

## General

(None selected)

## What site would you like to volunteer?

(None selected)

## How did you hear about us?

(None selected)

## What languages are you fluent in?

English

## First time I volunteered at THPRD was

(None selected)

## Schedule

(None)

**Regular Schedule**

(None)

**Emergency contact**

Kind: Emergency contact

Relationship:

Primary:

Secondary:

**Notes**

10.27.17

KJ

AD. Committee Parks and Facilities

**Question 1**

I am interested in volunteering on the THPRD advisory committee to help insure the continued success of THPRD as the tremendous community asset that it is today. All the members of my family have used and continue to use the facilities, parks and trails in the Beaverton area. I would like to support the efforts of THPRD so that future generations will also be able to appreciate it's resources.

**Question 2**

I have lived in Beaverton for over 25 years. My husband and I have raised our children in the community.

**Question 3**

I have used a variety of park district facilities, classes and activities over the last 25 years. Beginning In the 1990's my children took classes at the Garden Home Recreation Center (back when we stood in line all day to register). Over the years my family has taken classes at Cedar Hills, Southridge high school and the Athletic Center. Classes have included arts, student driver education, swimming, basketball, soccer, tennis, swimming and the skate park. I have been swimming at all of the aquatic facilities. My Children have played recreational and school soccer, football, and lacrosse on most of the school fields. I have visited the Jenkins Estate several times and enjoy many of the special events put on by THPRD throughout the district. I regularly walk the nature trails including Cooper Mountain Park, and most recently have taken pickle ball at the athletic center the winter and spring of 2017.

**Question 4**

I was a Girl Scout leader from 1995-2000. I have volunteered in the Beaverton School District for various classroom and school activities 1995-2009. The Schools I volunteered in were Cooper Mountain Elementary, The International School and Aloha High School. My responsibilities pertained to the organization and leading of youth activities. I have also been on several work related departmental committees at Washington County. My primary responsibilities are related to analysis of real market valuation of residential and commercial properties and presentation of appraisal reports.

**Question 5**

I have been a property appraiser for Washington County for 14 years. My 7 years in residential and 7 years in commercial appraisal valuation has given me extensive knowledge relating to community development. I am a detailed, thorough researcher and am also fair minded with strong public service abilities.

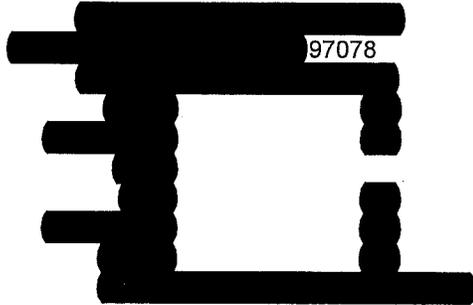
# Volunteer Profile

Shannon Wilson

Advisory Committee- Parks & Facilities

## Name and Address

Last name: Wilson  
First name: Shannon  
Preferred name (nickname, other):  
Status: Applicant



## Sites

Committees and Friends Groups

## Personal



T-Shirt Size:

## Assignment Preference

(None selected)

## Why are you interested in volunteering?

(None selected)

## Advisory Committee

Parks & Facilities

## General

(None selected)

## What site would you like to volunteer?

(None selected)

## How did you hear about us?

(None selected)

## What languages are you fluent in?

English

## First time I volunteered at THPRD was

(None selected)

## Schedule

(None)

**Regular Schedule**

(None)

**Emergency contact**

Kind: Emergency contact  
Relationship:  
Primary:  
Secondary:

**Notes**

10.25.17

KJ

Advisory Committees- parks and facilities

**Question 1**

I very much appreciate and value the wonderful amenities and opportunities for health and wellness THPRD provides. I am interested in giving back to the community and helping to maintain and continually improve the already high caliber of the District. I am also interested in helping the District recognize and further support the amazing diversity of individuals, families and seniors utilizing THPRD facilities.

**Question 2**

I have lived in Washington County for nearly 25 years. I have lived within THPRD boundaries for a year and a half, but previously lived just outside the boundary and still utilized THPRD programs and facilities a lot during that time.

**Question 3**

My family and I use facilities, classes and activities a lot throughout the year to stay active. Specifically, we use:

- THPRD youth baseball and soccer leagues (fall and spring)
- Tualatin Hills Nature Park - camps on non-school days for kids periodically during summer and school year. Also use the Nature Park for fitness walks and runs weekly. Also native plant sales and seasonal celebrations (newt day, etc).
- Hazeldale Park - use the dog park weekly
- Cooper Mountain Nature park - visits for fitness walks and runs roughly once a month
- Arnold Park and Barsotti Park - neighborhood parks for us that we visit a few times most months for play
- Conestoga Rec Center for occasional gym drop in, open swim, and summer camps
- Aloha Swim Center - frequent use of open swim during the winter months.

**Question 4**

I have served on the Housing Authority of Washington County Board of Directors for the past two years. I also joined the Aloha Community Library Association Board of Directors in July 2017.

**Question 5**

I have worked at a local small nonprofit for 16 years and understand the important role volunteers have in making our community a great place to live, work and play. Specifically, I have experience planning events, developing program/project budgets, managing construction projects, and community outreach.

# Volunteer Profile

Galit Pinker

11.6.15

Galit Pinker is interested in participating in the Parks & Facilities and Nature & Trails Advisory Committees.

## Name

Last name: Pinker

First name: Galit

Status: Active

Preferred name (nickname, other):

## Address

Street 1:

City: Portland

State: OR Zip: 97229

Primary:

Email:

## Sites

Committees and Friends Groups

## Personal

Date of birth:

Gender:

T-Shirt Size:

## Emergency contact

Kind: Emergency contact

Relationship:

Primary: Secondary:

## Notes

11.5.15

KJN

Advisory

### Question 1

I have 3 kids. Would like them to grow in a safe environment with opportunities to enjoy nature. I just graduated masters degree in Occupational health therapy and with my experience as physical therapist and working for years with special needs...I think I can help creating a better accessibility for all.

### Question 2

6 month at the NW7 years at the SW

### Question 3

Bethany parks

Question 5

12 years as physical therapist in rehabilitation and in social needs facility. Masters in Occupational health therapy. A mother for three kids who needs to get to the park.....

Advisory Committee Statement of Interest

#82

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Saturday, December 02, 2017 10:27:28 PM  
**Last Modified:** Saturday, December 02, 2017 11:03:34 PM

Page 2: Background

**Q1 Contact information:**

Name	Owen Elkins
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
ZIP/Postal Code	97007
[Redacted]	[Redacted]
[Redacted]	[Redacted]

**Q2 Check one box:** I am over 18 years of age

**Q3 What language should we contact you in?** English

**Q4 Gender:** Male

Page 3: Advisory Committee Preference

**Q5 Please select the advisory committee you would like to join in order of preference. 1 being first choice, 2 being second choice and 3 being third choice.**

Nature & Trails	3
Parks & Facilities	2
Programs & Events	1

Page 4: Advisory Committee Questions

Advisory Committee Statement of Interest

**Q6** Please explain your interest in serving on an advisory committee.

I want to be more involved in our community. I've lived in and loved Beaverton for most of my life. Now that I'm in my early 30s and raising a young family (5 year old and 3 year old) I feel like it's my time to get involved and help contribute to the community, and be a part of what shapes it.

**Q7** Check one box:

**I have lived in the community more than five years.**

**Q8** What park district facilities, classes, or activities have you used?

Conestoga Swim Center, Dance Classes for my daughter, multiple Halloween events at Cedar Hills.

**Q9** If you have served on other volunteer committees please explain where, when, and what your responsibilities were.

N/A

**Q10** Please describe your skills or work experience that you believe would benefit the advisory committee.

A general passion for community development. I've spent the past 10 years in construction and building material sales

Advisory Committee Statement of Interest

#44

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Thursday, November 16, 2017 3:09:48 PM  
**Last Modified:** Thursday, November 16, 2017 3:32:20 PM

Page 2: Background

**Q1 Contact information:**

Name	Shoshanna Lansberg
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
ZIP/Postal Code	97008
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

**Q2 Check one box:** I am over 18 years of age

**Q3 What language should we contact you in?** English

**Q4 Gender:** Female

Page 3: Advisory Committee Preference

**Q5 Please select the advisory committee you would like to join in order of preference. 1 being first choice, 2 being second choice and 3 being third choice.**

Nature & Trails	3
Parks & Facilities	2
Programs & Events	1

Page 4: Advisory Committee Questions

## Advisory Committee Statement of Interest

**Q6** Please explain your interest in serving on an advisory committee.

As a recent transplant (6 years) from Austin, Texas, I was very impressed with the quality and quantity of facilities and programs available from the THPRD. Now that my youngest has started kindergarten, I would like to get more involved with community projects with hopes of gaining more local experience and giving back to the community.

**Q7** Check one box:

**I have lived in the community more than five years.**

**Q8** What park district facilities, classes, or activities have you used?

I have taken exercise classes at Conestoga Rec Center. My children have taken swimming classes at Raleigh Hills and we have used the swim facilities at Conestoga. My daughter has also taken piano classes at Cedar Hills Rec. Center and my son has enjoyed indoor playtime there as well when he was a preschooler.

**Q9** If you have served on other volunteer committees please explain where, when, and what your responsibilities were.

I am currently a volunteer at the Cedar Hills Library, Second Edition Resale shop. I assist customers with purchases and help maintain the shop. I have worked on several projects as part of the Board for my congregation's Sisterhood, including tasks such as composing correspondence, taking and distributing minutes, and supporting fundraising efforts.

**Q10** Please describe your skills or work experience that you believe would benefit the advisory committee.

My experience includes work as a budget analyst (for a Texas County), interpretive planning (for two different Texas state agencies), and knowledge of some government processes at the state and county level. I have a Master's Degree in Public Administration.

Advisory Committee Statement of Interest

#18

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Thursday, November 16, 2017 11:02:05 AM  
**Last Modified:** Thursday, November 16, 2017 11:11:12 AM

Page 2: Background

**Q1 Contact information:**

Name	Theresa Mason
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
ZIP/Postal Code	97006
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

**Q2 Check one box:** I am over 18 years of age

**Q3 What language should we contact you in?** English

**Q4 Gender:** Female

Page 3: Advisory Committee Preference

**Q5 Please select the advisory committee you would like to join in order of preference. 1 being first choice, 2 being second choice and 3 being third choice.**

Nature & Trails	3
Parks & Facilities	1
Programs & Events	2

Page 4: Advisory Committee Questions

## Advisory Committee Statement of Interest

**Q6** Please explain your interest in serving on an advisory committee.

I would like to be more active in my community. I feel this is a great opportunity to get me out there and experiencing more of what our area has to offer as well as enjoy the many activities I have through out my life.

**Q7** Check one box:

**I have lived in the community more than five years.**

**Q8** What park district facilities, classes, or activities have you used?

I grew up playing soccer, riding my bikes at the parks, and walking the nature trails.

**Q9** If you have served on other volunteer committees please explain where, when, and what your responsibilities were.

N/A

**Q10** Please describe your skills or work experience that you believe would benefit the advisory committee.

I work in a large pediatric office. I work with the practice manager in implementing and formulating workflows. I also work day to day with hundreds of people from our area so I have a deep level of community commitment as well as customer service skills.

Advisory Committee Statement of Interest

#76

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Tuesday, November 21, 2017 9:39:49 AM  
**Last Modified:** Wednesday, November 22, 2017 9:21:31 AM

Page 2: Background

**Q1 Contact information:**

Name	Rebecca Cambreleng
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
ZIP/Postal Code	97005
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

**Q2 Check one box:** I am over 18 years of age

**Q3 What language should we contact you in?** English

**Q4 Gender:** Female

Page 3: Advisory Committee Preference

**Q5 Please select the advisory committee you would like to join in order of preference. 1 being first choice, 2 being second choice and 3 being third choice.**

Nature & Trails	3
Parks & Facilities	2
Programs & Events	1

Page 4: Advisory Committee Questions

## Advisory Committee Statement of Interest

**Q6** Please explain your interest in serving on an advisory committee.

I have been a long-time user of THRPD and am interested in giving back in some form. I also think it provides an excellent service to the community and I would like to be a part of that.

**Q7** Check one box:

**I have lived in the community more than five years.**

**Q8** What park district facilities, classes, or activities have you used?

Nature trails, swimming pools, indoor track, outdoor soccer fields.

**Q9** If you have served on other volunteer committees please explain where, when, and what your responsibilities were.

I have for the Multnomah Bar Association, Oregon Women Lawyers, I run a sisterhood group for my synagogue, and I have worked with committees to combat human trafficking. My responsibilities included organizing and planning events, fundraisers, MC'ing the events, creating policies and legislation, and overseeing other volunteers.

**Q10** Please describe your skills or work experience that you believe would benefit the advisory committee.

Aside from my previous experience working on committees, I am an attorney and I believe that my years of working as an advocate, juggling court dates, and working on behalf of my varied clients makes me adept at working in a team to get things done. I am organized and can juggle multiple responsibilities at once.

I am also an adjunct professor, and have been for many years, and my students love how engaged and passionate I can be, and how much fun I make learning. I think this translates well into working in a group with a wide variety of people who may have different backgrounds and experiences. I can bring people together for a common cause.

Advisory Committee Statement of Interest

#3

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Thursday, November 09, 2017 12:37:08 PM  
**Last Modified:** Thursday, November 09, 2017 12:52:35 PM

Page 2: Background

**Q1 Contact information:**

Name

Jill Steltenpohl

[REDACTED]

**Q2 Check one box:**

I am over 18 years of age

**Q3 What language should we contact you in?**

English

**Q4 Gender:**

Female

Page 3: Advisory Committee Preference

**Q5 Please select the advisory committee you would like to join in order of preference. 1 being first choice, 2 being second choice and 3 being third choice.**

Programs & Events

1

Page 4: Advisory Committee Questions

## Advisory Committee Statement of Interest

### Q6 Please explain your interest in serving on an advisory committee.

I would love to give back to THPRD as part of the legacy my mother left for me to continue her life passion to be a responsible and contributing member of where we live. I watched her as she helped to build the foundation of open family spaces at THPRD. She instilled in me a true sense of civic and fiscal responsibility after serving and contributing on the THPRD board. THPRD has been my playground my entire life and I would be honored to be an active member of the Programs & Events Committee to contribute from my vast work experiences (Columbia Sportswear and Nike). I have a passion to share and learn in order to help maintain the sense of family and community for THPRD from a sensible and responsible point of view.

### Q7 Check one box:

**I have lived in the community more than five years.**

### Q8 What park district facilities, classes, or activities have you used?

Tennis, Garden Home classes, swimming, parks and trails.

### Q9 If you have served on other volunteer committees please explain where, when, and what your responsibilities were.

Breast Cancer Fundraiser: Event Manager for two fundraising events in Canada, 2009 – 2011.

- I was the organizer to raise money for my best friend to help get alternative cancer treatments in Switzerland. We raised \$50K.

Habitat for Humanity: Corporate organizer for two women's home build projects in 2008-2009.

- I was the corporate organizer at Columbia Sportswear to gather volunteers to do a women's ONLY build in Portland.

CASA for Children: Auction procurement member, 2003 – 2008.

- I procured auction items from personal connections and local businesses for the auction. I also worked at the auction to help organize and set up all things related.

### Q10 Please describe your skills or work experience that you believe would benefit the advisory committee.

I'm a confident and committed leader with a solid 20+-year record of accomplishments and success in driving operational excellence, bottom-line improvements and increased profitability within various apparel/footwear company's and consumer goods environments. I'm recognized for being passionate about my work, being creative and thinking outside of the box. I'm dedicated and a thoughtful and friendly communicator, a cross-functional collaborator and strive for organizational efficiency. I energize organizations leveraging hands-on leadership and exceptional people management skills. I'm organized, plan ahead for everything and believe in the philosophy of 'get 'er done' in all I do.

# Volunteer Profile

Kimberly Wirtz

11.3.15

Kimberly wants to volunteer for the Programs & Events Advisory Committee.

## Name

Last name: Wirtz

First name: Kimberly

Status: Active

Preferred name (nickname, other): Kim

## Address

Street 1:

City: Portland

State: OR Zip: 97229

Primary:

Email:

## Sites

Committees and Friends Groups

## Personal

Date of birth:

Gender:

T-Shirt Size:

## Emergency contact

Kind: Emergency contact

Relationship:

Primary:

Secondary:

## Notes

11.3.15

KJN

COmmittees

### Question 1

I have used THPRD facilities and attended events for several years. THPRD is an organization I would like to give back to.

### Question 2

18 years

### Question 3

Cedar Hills Rec Center - workout classes - try to be there weekly;

Garden Home Rec Center - every two weeks - I belong to The Beat Goes On Marching Band, and THPRD is generously allowing us to use the facility for our practices;

Sunset Swim Center - occasionally;  
Elsie Stuhr Center - occasionally for events;  
Nature Park - occasionally

Question 4  
N/A

Question 5  
I have a history of 35 years in the health insurance business community, working in sales & marketing, event planning and execution, regulatory compliance, public policy, with some background in strategic planning and project management.

# Volunteer Profile

Linda Sneddon

11.6.15

Linda Sneddon is interested in participating in the Programs & Events Advisory Committees.

## Name

Last name: Sneddon

First name: Linda

Status: Active

Preferred name (nickname, other):

## Address

Street 1:

City: Portland

State: OR Zip: 97223

Primary:

Email:

## Sites

Committees and Friends Groups

## Personal

Date of birth:

Gender:

T-Shirt Size:

## Emergency contact

Kind: Emergency contact

Relationship:

Primary:

Secondary:

## Notes

11.5.15

KJN

Advisory

### Question 1

THPRD has always made a strong effort to be inclusive in its programming. I would like to be a part of that moving forward. I also have particular interest in the aquatic program.

### Question 2

I have lived in Washington County my entire life and in the Garden Home area for 39 years.

### Question 3

Over the past 35 years, I believe that me or our family have used nearly every facility and a good many of the parks and field.

Question 4

Parent Teacher Organizations (15 years), 9 years on Local School Committees; Various BSD Task Forces and Committees; 11 years on the Beaverton Together Board.

Question 5

I believe that my knowledge of this ever changing community is the most important thing that I can contribute.



## MEMO

**DATE:** April 3, 2018  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** **Affordable Housing**

### **Introduction**

Staff is requesting board of directors to continue the discussion regarding affordable housing that was initiated at the March 12 board work session.

### **Background**

At the March 12 board of directors meeting the board conducted a work session to gather information on the issue of affordable housing and discuss park district impacts and engagement. Representatives from Washington County and Metro attended this work session to present information on regional initiatives to address affordable housing.

During this work session, the board identified several informational items that would improve their understanding of the issue and provide context. Staff has been working on gathering this information.

### **Proposal Request**

Staff is requesting that the board continue the discussion on affordable housing and review the informational material that has been compiled to date. The development of this material is a work-in-process and not all informational requests have been completed, but staff believes that enough material is available to continue the discussion. The informational material will be provided separately to the board prior to the April 10 board meeting.

### **Action Requested**

No board action is requested. The item is for board discussion only.



## MEMO

**DATE:** April 2, 2018  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** **General Manager's Report for April 10, 2018**

### **Make a Splash Program**

THPRD's Aquatics Department partners with USA Swimming Foundation's Make a Splash program each year, joining their efforts to raise water safety awareness in an effort to save children's lives by providing swim lessons. With our participation, along with other learn-to-swim providers, community-based water safety advocates, and national organizations, Make a Splash endeavors to provide swimming lessons and educate children and their families on the importance of learning how to swim.

During the week of June 11-15, five THPRD pools will offer free swimming lessons for children ages 3-12 and teens ages 13-17. With help from the Beaverton School District, this opportunity is targeted to low-income families in our community. Aquatics Department staff also use these lessons for additional training of instructor recruits in preparation for our summer swim lesson program. Sharon Hoffmeister, superintendent of Aquatics, will attend the April board meeting to provide an overview of this program.

### **Board of Directors & Budget Committee Meeting Schedule**

The following dates are proposed for the board of directors and budget committee meeting schedule over the next few months. All dates are Tuesdays unless otherwise noted.

- April 17, 2018 (budget committee work session)
- May 8, 2018
- May 15, 2018 (budget committee budget approval)
- June 12, 2018
- June 19, 2018 (regular board meeting & board of directors budget adoption)
- July Regular Board Meeting – No Meeting Scheduled
- August 7, 2018
- September Regular Board Meeting – No Meeting Scheduled
- October 9, 2018



## Management Report to the Board April 10, 2018

### **Communications & Outreach**

*Bob Wayt, Director of Communications & Outreach*

1. April is National Volunteer Month, and THPRD's e-newsletter pays tribute to those who give of their time and talents to make our community stronger. One of those volunteers is Matt Morrison, who was recently honored by the Portland Trail Blazers as Junior NBA Coach of the Year. When he's not a volunteer youth basketball coach, Morrison is an instructor at the Tualatin Hills Athletic Center. Read the latest e-newsletter or sign up for it at [www.thprd.org](http://www.thprd.org).
2. THPRD's summer activities guide was mailed in late March to all households within district boundaries. Copies of the book were also distributed to THPRD facilities and selected community sites. The guide has been available on [www.thprd.org](http://www.thprd.org) since early March. Registration for summer classes, camps, activities and events begins April 21.

### **Community Partnerships**

*Geoff Roach, Director of Community Partnerships*

1. Program Fund (for People Experiencing Disabilities)
  - US Bank Foundation and Autzen Foundation proposals are both submitted and are requesting \$10,000 each.
  - The first payment of over \$24,000 in support of programs at THPRD for people of all abilities, but that are designed especially for people with disabilities, was approved by the THPF board of trustees in March. Approved programs include:
    - All Abilities Egg Hunt and Free-Expression Art Workshop partnering THPRD with Autism Society of Oregon
    - All abilities PE classes for multiple schools partnering THPRD and the Beaverton School District
    - Community Gardening and expansion of PE for adults with disabilities partnering THPRD and Edwards Center
    - Second Annual Tri4Youth and THPRD staff awareness training partnering THPRD and FACT Oregon
  - Prospecting and cultivation designed to open more grant submittals for the Program Fund continue.
2. Tualatin Hills Park Foundation (THPF)
  - The THPF held its executive committee meeting on March 21 to prepare for the upcoming April 25 quarterly board of trustees meeting.
    - The April meeting shall focus on Program Fund, THPF participation in the assessment of THPRD's scholarship program, the FY19 operating budget, board recruitment and the Legacy Circle Giving Campaign.
  - Legacy Circle Giving Campaign (annual operating funds for THPF) continues and appears to be on track to exceed the FY18 target.

## **Aquatics**

*Sharon Hoffmeister, Superintendent of Aquatics*

1. Spring break was a busy time at the pools, especially in preparing for summer recruitment. We had over 30 participants in the Lifeguard Training class at the Aquatic Center including 10 Hire-to-Train candidates. We have five more Lifeguard Training classes scheduled before summer and one additional Hire-to-Train class. This a positive start to summer recruitment.
2. Aloha Swim Center's 40<sup>th</sup> Anniversary celebration was held March 10. We had over 70 guests attend the 40-cent admission open swim. Guests also enjoyed music, the Wipeout (inflatable obstacle course in the pool) and of course, cake.
3. Plans are underway for National Water Safety Month activities, including an Aquatic Passport activity proposed by one of our longtime, part-time head guards. Patrons participating will receive their passport, a booklet listing the open swim times and National Water Safety Month activities at all THPRD pools. Patrons visiting these scheduled swims and activities will earn stickers for participating and have a chance to earn prizes depending on how many stickers they collect. Our intent is to encourage our patrons to visit a variety of pools and learn more about water safety while having fun. Promotions for the Aquatic Passport activity will begin in early April and kick-off is scheduled for May 1.

## **Community Programs**

*Deb Schoen, Superintendent of Community Programs*

1. THPRD and the City of Beaverton have coordinated their efforts and resources for several events in 2018. Event staff from both agencies have met several times this spring to ensure coordination and offer mutual support. THPRD will provide outreach at numerous city-sponsored events and will support the Picnic in the Park series hosted at THPRD parks. The Fourth of July will see the Beaverton Freedom Festival and a THPRD concert at Veterans Memorial Park running consecutively. In September, THPRD will provide sponsorship and event support for the Beaverton Celebration Parade and will host the Beaverton International Celebration at Conestoga Recreation & Aquatic Center. Over the holiday season, THPRD will partner with the city on the annual Tree Lighting and German Holiday Market event.

## **Maintenance**

*Jon Campbell, Superintendent of Maintenance Operations*

1. Exterior drainage improvements are being scheduled at the Cedar Hills Recreation Center. These improvements will address drain lines on the south side of the facility and eliminate pooling of water in areas of the parking lot during heavy or consistent rain events. Repairs are scheduled for mid-April; there will be no impact to scheduled programs at the facility.
2. Park shelters are being prepared for the reservation season. Maintenance staff are inspecting the shelter amenities and pressure washing as needed to ensure that the shelters are clean and safe for the upcoming season. Although rentals are accepted at any time of the year, the months of April through September are the busiest.
3. Parks staff are preparing the athletic fields, courts and parks for the high use season. As spring draws near, soccer goals will be going out in the second week of March and will continue to do so through spring break. Staff are conditioning baseball infields and

performing daily preparation in order to support baseball programming. In addition, park maintenance staff are replenishing playground chips and adding fresh wood chips to landscape beds and resume weekly tasks such as mowing and edging.

### **Nature & Trails**

*Bruce Barbarasch, Superintendent of Nature & Trails*

1. Department Name Change. The Natural Resources Department has grown in size and scope since it was created more than 20 years ago. To better represent their work in simple, straight-forward language, the department is now called the Nature & Trails Department.
2. Nature Days in the Park. These events are opportunities for patrons to talk to Nature & Trails staff, participate in interactive activities, and explore the nature in their neighborhood. Upcoming events will be held at Willow Creek Greenway on April 21 and Hazeldale Park on May 20.
3. Greenway Park Concept Plan. The community task force worked with staff to produce options for trails and new amenities in the park. These options were shared at an interactive open house on March 20 and a parallel on-line survey. Based on the results, staff expect to complete a draft concept plan by late April.
4. Oregon Solutions. Staff have continued to contribute to this multi-agency project aimed at improving habitat and decreasing flood impacts along Cedar Mill Creek. Committees are currently evaluating proposed options to determine which may be the most effective.

### **Planning, Design & Development**

*Gery Keck, Superintendent of Design & Development*

*Jeannine Rustad, Superintendent of Planning*

1. On March 19 the Cedar Hills Park Redevelopment project was let for bidding. The district has six pre-qualified general contractors that will be reviewing the project. Bids are due April 17. Staff anticipates seeking approval of the contract at the May board meeting.
2. The first neighborhood meeting for the NW Youth Athletic Field project was held March 8. Participants provided good input on the two design options presented. The input gathered from the neighborhood meeting and advisory committee meeting will be considered to help create the preferred master plan. Staff anticipates holding another neighborhood meeting to review the preferred master plan and to seek board approval in June.
3. The City of Beaverton has allocated \$5 million for active transportation improvements to fill priority sidewalk gaps identified in their Active Transportation Plan. One of the top priorities under consideration is the Allen Boulevard connection that serves as the on-street segment of the Fanno Creek Trail between SW 92nd Avenue and SW Scholls Ferry Road. Staff will coordinate with the city to ensure the improvements meet the needs of both nearby residents and trail users.
4. Staff will present to CPO 7 (Bethany area) on April 9. Staff have received many questions from new residents in the North Bethany area regarding status of park and recreation center development. Staff have coordinated with the chair of CPO 7 to use their April meeting to address concerns. Staff from the Planning, Design and Development and Sports departments will be present to discuss parks in the North Bethany plan area, including successful (and almost complete) acquisition of park and trail properties; the

update of the Parks Functional Plan, which will include parks from new urban areas in prioritization for future development; how THPRD measures needs for park and recreation services; THPRD's process and timeline for master planning and constructing parks; and potential for additional classes at THPRD facilities at the PCC Rock Creek Campus. THPRD staff will share the extensive investments made in North Bethany both through system development charge funds and bond acquisition and developments.

5. Parks Functional Plan Update. In January staff began the two-part process of updating the Parks Function Plan (PFP) by contracting with Design Concepts to update the GRASP Park Inventory and held a kick-off meeting with the PFP Update Review Team, a multi-departmental committee, including representatives from Washington County and the City of Beaverton. The consultant has completed initial park inventory work and will be working to update the level-of-service maps and other analysis over the next two months. The review team has been reviewing park classifications, park design standards and guidelines, park development prioritization criteria and other information in order to draft proposed changes. Staff will give an informational overview of the update process at a joint advisory committee meeting on April 18.

### **Recreation**

*Eric Owens, Superintendent of Recreation*

1. The Elsie Stuhr Center hosted the Beaverton Committee on Aging's first Caregiver Resource Fair on March 17 from noon to 3 pm. There were 200 attendees which had vendors and speakers spanning four different rooms in the center. The fair provided information and education on resources for family and friends caring for loved ones requiring ongoing assistance.
2. The Conestoga Recreation & Aquatic Center's Annual Underwater Egg Hunt was held on March 23. There were 355 children registered for the event and over 600 spectators.
3. Garden Home Recreation Center held their Gymnastic Showcase on March 17. The showcase allowed children who participated in gymnastic classes over winter term to put on a performance for parents and other guests. This year there were 101 participants, which was an increase of 45 compared to last year.
4. The Cedar Hills Recreation Center's middle school track and field program started on February 27 at all nine Beaverton middle schools. There are currently 398 students enrolled. Beaverton high schools will host track meets beginning April 5. The host high schools provide volunteers from their track and field programs to help mentor the middle school participants.

### **Security Operations**

*Mike Janin, Superintendent of Security Operations*

1. During the past six months, Security Operations has presented to a total of 11 Neighborhood Association Committees (NACs) and Community Participation Organizations (CPOs) within district boundaries. These presentations have included an overview of the basic functions of Security Operations and Park Patrol's duties and hours. Public response has been overwhelmingly positive. Citizens have expressed delight that we have uniformed employees monitoring THPRD parks regularly and on occasion even driving marked vehicles onto trails to address concerns.

2. Lately, through phone calls and online Park Watch and Report a Concern reports, Security Operations has experienced an increase in sightings of dogs off-leash. Park Patrol follows up on each of these reports and increases patrols looking for specific dogs and their owners based on information provided by the complainants. The goal is to locate all offenders and educate them on applicable rules.

### **Sports**

*Keith Watson, Superintendent of Sports*

2. Field permits have been issued for the spring season. Several of our youth affiliate groups including baseball, softball, lacrosse, and soccer have been navigating the spring weather in preparation for their respective seasons. With challenging weather conditions, our programming staff makes every effort to utilize our synthetic turf fields to minimize cancellations.
3. Work continues on the LED lighting project at the Babette Horenstein Tennis Center. The project to retrofit the indoor center and the air structures kicked off on March 19. Work on the indoor courts is expected to be complete in early April, while lighting in the air structures will be installed in the fall. The work will replace 136 metal halide bulbs with energy efficient LED fixtures. A grant from the Pacific Northwest office of the United States Tennis Association and Energy Trust of Oregon rebates helped fund a significant amount of the project.
4. Our Inclusion Services program area is preparing for a busy spring and summer season. Spring break week requests for inclusion assistance for programs, classes, and camps exceeded 140 hours of staff time. Preparation for summer programming is underway as we typically see our largest number of inclusion requests during this time.

### **Business Services**

*Lori Baker, Chief Financial Officer*

*Nancy Hartman Noye, Human Resources Manager*

*Mark Hokkanen, Risk & Contract Manager*

*Clint Bollinger, Information Services Manager*

*Katherine Stokke, Interim Operations Analysis Manager*

1. Risk Management has requested quotes from both SDIS and SAIF for THPRD's Workers Compensation Insurance for the upcoming renewal period beginning July 2018. Although THPRD receives good service and benefits from SDIS, it's important to assess the market every 3 to 5 years. For over 20 years, THPRD has participated in a Retrospective insurance plan saving approximately \$125,000 per year on average, as compared to Guaranteed Cost insurance. Retrospective plans utilize THPRD's own losses to price its policy, rather than using industry-wide loss experience to determine Guaranteed Cost insurance premiums. This requires THPRD to individually manage each claim, thereby reducing losses. THPRD is rewarded through lower premiums and smaller medical expenses as compared to Guaranteed Cost insurance plans.
2. Winter registration occurred in early March, with Information Services (IS) programming updates to checkout processes and messaging displays, and revisions to the entire process flow and on-screen prompts to provide a more robust and fault-tolerant system. The IS and Finance Services teams reviewed transactions throughout the registration process and found no processing errors.

3. IS has been working on a districtwide network assessment. Initial indications are leading toward a reconfiguration on our wired production network, along with replacement recommendations due to the age of the hardware components. IS will be delaying procurement and implementation of Configuration Management software for district desktop computers (a capital budget of \$75k), to begin to address the needs in network redesign. Configuration Management software will be considered for acquisition once network redesign is underway, with other procurement options being considered, such as annual subscription, instead of purchase of the software.
4. The THPRD Energy Team received over \$10,000 from the Energy Trust of Oregon (ETO) for 2017 savings in electricity and natural gas at the six sites enrolled in ETO's Strategic Energy Management program. THPRD has participated in the program since 2016, with monthly maintenance staff check-ins, ongoing energy tracking, and an energy efficiency staff engagement pilot program being rolled out to other centers later in 2018. THPRD has saved 82,155 kWhs of electricity and 31,592 therms of natural gas in its first two years in the program.
5. Human Resources staff updated the employee handbook to bring it in line with changes in THPRD policies and federal/state law. All staff received notification of the handbook changes March 31. The revised employee handbook is available for viewing on THPRD's internal website (Inside THPRD).
6. Human Resources staff are expanding outreach through increased participation in job fairs. Staff participated in the Mittelman Jewish Community Center and Beaverton School District career fairs during the month of March, reaching over 300 job seekers at each event. Participants represented a wide spectrum of abilities and talents, many seeking employment for the first time and eager to fill various THPRD summer seasonal positions.

# April 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10 Board Meeting 6 pm @ HMT/Dryland	11	12	13	14
15	16	17 Budget Committee Work Session 6pm @ Elsie Stuhr Ctr	18 Joint Advisory Committee Meeting (all committees) 6:30pm @ Fanno Creek Service Ctr  Patron Appreciation Event 5pm @ Conestoga Rec Aquatic	19	20	21 Nature Day in the Park @ Willow Creek Greenway
22	23	24	25	26	27	28 Native Plant Sale 10am @ Tualatin Hills Nature Park
29	30					

# May 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8 Board Meeting 7pm @ HMT/Dryland	9	10	11	12
13	14	15 Budget Committee Meeting 6:30pm @ HMT/Dryland	16 Nature & Trails Advisory Committee Mtg 6:30pm @ Fanno	17	18	19
20 Nature Day in the Park @ Hazeldale Park  Pacific Islander/Asian Heritage Celebration 2-4pm @ Conestoga Rec & Aquatic Ctr	21	22	23	24	25	26
27	28	29	30 National Senior Health & Fitness Day 1:45- 3:30pm @ Elsie Stuhr Ctr	31		

# June 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12 <b>Board Meeting 7pm @ HMT/Dryland</b>	13	14	15 Family Pride Dance 6:30-8:30pm @ Conestoga Rec & Aquatic Ctr	16
17	18	19 <b>Board Meeting &amp; Budget Adoption 7pm @ HMT/Dryland</b>	20	21	22	23
24	25	26	27	28	29	30

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 2/28/18**

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>GENERAL FUND</b>													
<b>CAPITAL OUTLAY DIVISION</b>													
<u>CARRY FORWARD PROJECTS</u>													
Parking Lot-Hazeldale	194,414	175,512	135,000	329,414	310,512	22,320	3,670	303,424	Budget	329,414	307,094	-	3,418
PCC Actuated Tennis Lights	3,300	3,300	-	3,300	3,300	-	-	-	Canceled	-	-	3,300	3,300
ADA Improvements - Athletic Center	8,000	8,000	-	8,000	8,000	5,991	839	1,170	Budget	8,000	2,009	-	5,991
Aquatic Center Renovation Phase 2	386,190	386,190	1,300,000	1,686,190	1,686,190	42,875	1,180,777	544,402	Complete	1,768,054	1,725,179	(81,864)	(38,989)
Raleigh Park Storm Water Management Design	40,000	40,000	-	40,000	40,000	-	18,351	21,649	Award	40,000	40,000	-	-
Play Equipment - 3 sites	338,000	206,855	8,500	346,500	215,355	265,312	101,295	-	Complete	366,607	101,295	(20,107)	114,060
Signage Master Plan Implementation - Phase 2	40,000	25,839	-	40,000	25,839	20,216	1,926	17,858	Budget	40,000	19,784	-	6,055
Irrigation Systems Redesign & Reconfiguration (5 sites)	20,000	14,274	-	20,000	14,274	7,151	-	12,849	Budget	20,000	12,849	-	1,425
Cardio / Weight Equipment	40,000	40,000	-	40,000	40,000	-	3,549	36,451	Budget	40,000	40,000	-	-
Communication Network Switches	80,000	80,000	-	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Outdoor Fitness Equipment	17,062	2,924	13,000	30,062	15,924	-	16,208	13,854	Budget	30,062	30,062	-	(14,138)
Drain Replacement - Cedar Hills Recreation Center	26,500	26,500	-	26,500	26,500	-	2,612	23,888	Budget	26,500	26,500	-	-
<b>TOTAL CARRYOVER PROJECTS</b>	<b>1,193,466</b>	<b>1,009,394</b>	<b>1,456,500</b>	<b>2,649,966</b>	<b>2,465,894</b>	<b>363,865</b>	<b>1,329,227</b>	<b>1,055,545</b>		<b>2,748,637</b>	<b>2,384,772</b>	<b>(98,671)</b>	<b>81,122</b>
<u>ATHLETIC FACILITY REPLACEMENT</u>													
Skate Park Ramp Conversion			50,000	50,000	50,000	-	36,900	-	Complete	36,900	36,900	13,100	13,100
Tennis Court Resurface (2 sites)			68,000	68,000	68,000	-	43,973	-	Complete	43,973	43,973	24,027	24,027
<b>TOTAL ATHLETIC FACILITY REPLACEMENT</b>			<b>118,000</b>	<b>118,000</b>	<b>118,000</b>	<b>-</b>	<b>80,873</b>	<b>-</b>		<b>80,873</b>	<b>80,873</b>	<b>37,127</b>	<b>37,127</b>
<u>PARK AND TRAIL REPLACEMENTS</u>													
Bridges and Boardwalks (6 sites)			790,000	790,000	790,000	-	20,378	748,705	Budget	769,083	769,083	20,917	20,917
Concrete Sidewalk Repair (7 sites)			81,831	81,831	81,831	-	66,382	-	Complete	66,382	66,382	15,449	15,449
Drinking Fountains (2 sites)			22,750	22,750	22,750	-	21,230	-	Complete	21,230	21,230	1,520	1,520
Irrigation Systems Redesign & Reconfiguration (2 sites)			22,800	22,800	22,800	-	18,762	4,038	Award	22,800	22,800	-	-
Fencing			15,100	15,100	15,100	-	3,385	32,968	Award	36,353	36,353	(21,253)	(21,253)
Landscaping			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Asphalt Pedestrian Pathways (4 sites)			70,660	70,660	70,660	-	79,257	-	Complete	79,257	79,257	(8,597)	(8,597)
Play Equipment (2 sites)			190,000	190,000	190,000	-	32,183	157,817	Award	190,000	190,000	-	-
Signage Master Plan Implementation - Phase 3			25,000	25,000	25,000	-	5,311	19,689	Budget	25,000	25,000	-	-
Water Quality Facility			35,000	35,000	35,000	-	43,927	-	Complete	43,927	43,927	(8,927)	(8,927)
<b>TOTAL PARK AND TRAIL REPLACEMENTS</b>			<b>1,258,141</b>	<b>1,258,141</b>	<b>1,258,141</b>	<b>-</b>	<b>290,815</b>	<b>968,217</b>		<b>1,259,032</b>	<b>1,259,032</b>	<b>(891)</b>	<b>(891)</b>
<u>PARK AND TRAIL IMPROVEMENTS</u>													
Memorial Benches			8,000	8,000	8,000	-	3,876	4,124	Budget	8,000	8,000	-	-
ConnectOR/Wa Cty MSTIP-Waterhouse Trail Seg #4			700,000	700,000	700,000	-	-	700,000	Budget	700,000	700,000	-	-
LGGP - SW Quadrant Community Park			268,210	268,210	268,210	-	268,210	-	Complete	268,210	268,210	-	-
Metro Nature in Neighborhoods			220,700	220,700	220,700	-	-	220,700	Budget	220,700	220,700	-	-
Erosion Control (2 sites)			10,000	10,000	10,000	-	7,386	2,614	Budget	10,000	10,000	-	-
Bench with Solar-powered charging station			2,425	2,425	2,425	-	2,425	-	Complete	2,425	2,425	-	-
Energy Trust of Oregon Rebates			135,900	135,900	135,900	-	259	135,641	Budget	135,900	135,900	-	-
LGGP - Cedar Hills Park			340,156	340,156	340,156	-	-	340,156	Budget	340,156	340,156	-	-
<b>TOTAL PARK AND TRAIL IMPROVEMENTS</b>			<b>1,685,391</b>	<b>1,685,391</b>	<b>1,685,391</b>	<b>-</b>	<b>282,156</b>	<b>1,403,235</b>		<b>1,685,391</b>	<b>1,685,391</b>	<b>-</b>	<b>-</b>
<u>CHALLENGE GRANTS</u>													
Program Facility Challenge Grants			75,000	75,000	75,000	-	2,922	72,078	Budget	75,000	75,000	-	-
<b>TOTAL CHALLENGE GRANTS</b>			<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>-</b>	<b>2,922</b>	<b>72,078</b>		<b>75,000</b>	<b>75,000</b>	<b>-</b>	<b>-</b>
<u>BUILDING REPLACEMENTS</u>													
Cardio and Weight Equipment			80,000	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Babette Horenstein Tennis Center LED Lighting			307,000	307,000	307,000	-	127,051	179,949	Budget	307,000	307,000	-	-
Lead Paint Abatement			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
Parking Lot Relamp			5,000	5,000	5,000	-	159	4,841	Budget	5,000	5,000	-	-
Ceiling Tiles			4,000	4,000	4,000	-	3,902	-	Complete	3,902	3,902	98	98
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Wood Floor Refinish			1,975	1,975	1,975	-	-	1,125	Award	1,125	1,125	850	850
Locker Room Resurface			84,000	84,000	84,000	-	80,136	4,864	Complete	85,000	85,000	(1,000)	(1,000)
Carpet			10,000	10,000	10,000	-	-	6,155	Award	6,155	6,155	3,845	3,845

**Tualatin Hills Park and Recreation District**  
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**Through 2/28/18**

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Exhaust fans (3 sites)			28,150	28,150	28,150	-	4,860	24,005	Award	28,865	28,865	(715)	(715)
Air Conditioner Units (2 sites)			18,433	18,433	18,433	-	15,888	-	Complete	15,888	15,888	2,545	2,545
Dive Tower Repair			2,500	2,500	2,500	-	2,500	-	Complete	2,500	2,500	-	-
Lane Lines			1,506	1,506	1,506	-	-	1,482	Award	1,482	1,482	24	24
Outdoor Pool Covers (2 sites)			12,200	12,200	12,200	-	9,892	-	Complete	9,892	9,892	2,308	2,308
Wading Pool Chemtrol Probe			1,500	1,500	1,500	-	1,281	-	Complete	1,281	1,281	219	219
Roll Down Door Motor			4,500	4,500	4,500	-	3,795	-	Complete	3,795	3,795	705	705
Structure Repair - Camp Rivendale			2,000	2,000	2,000	-	799	-	Complete	799	799	1,201	1,201
Shower Facility Repair-RSC			7,500	7,500	7,500	-	-	-	Cancelled	-	-	7,500	7,500
Schlottman Roof Replacement			-	-	-	-	15,800	-	Complete	15,800	15,800	(15,800)	(15,800)
Beaverton Backwash Valve Repl			-	-	-	-	2,090	-	Complete	2,090	2,090	(2,090)	(2,090)
CRA Leisure Pool Feature Pump			-	-	-	-	4,426	-	Complete	4,426	4,426	(4,426)	(4,426)
CRA Room Divider Track System			-	-	-	-	2,250	-	Complete	2,250	2,250	(2,250)	(2,250)
Carpet replacement-IS Mgr Off			-	-	-	-	1,000	-	Complete	1,000	1,000	(1,000)	(1,000)
Raleigh Pool Deck Drawings			-	-	-	-	-	12,271	Award	12,271	12,271	(12,271)	(12,271)
Emrgcy Furnace Repair CHRC			-	-	-	-	-	2,500	Award	2,500	2,500	(2,500)	(2,500)
50M LED Lighting			-	-	-	-	12,912	-	Complete	12,912	12,912	(12,912)	(12,912)
50M Pump Coupling Replacement			-	-	-	-	2,010	-	Complete	2,010	2,010	(2,010)	(2,010)
CHRC Boiler Leak Repair			-	-	-	-	-	6,135	Award	6,135	6,135	(6,135)	(6,135)
GHRC Heating System			-	-	-	-	-	2,143	Award	2,143	2,143	(2,143)	(2,143)
North Bethany grading			-	-	-	-	-	6,000	Budget	6,000	6,000	(6,000)	(6,000)
<b>TOTAL BUILDING REPLACEMENTS</b>			<b>611,264</b>	<b>611,264</b>	<b>611,264</b>	<b>-</b>	<b>290,751</b>	<b>343,421</b>		<b>593,684</b>	<b>593,684</b>	<b>17,580</b>	<b>17,580</b>
<b>BUILDING IMPROVEMENTS</b>													
LED Lighting (Conestoga)			-	-	-	-	-	7,900	Award	7,900	7,900	(7,900)	(7,900)
Fall Protection (5 sites)			52,155	52,155	52,155	-	-	49,999	Award	49,999	49,999	2,156	2,156
Flooring			2,257	2,257	2,257	-	2,728	-	Complete	2,728	2,728	(471)	(471)
Office Space Expansion Design			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Diving Winches (4 sites)			21,110	21,110	21,110	-	4,496	16,614	Budget	21,110	21,110	-	-
Gymnastic Room Windows			20,000	20,000	20,000	-	-	-	Cancelled	-	-	20,000	20,000
<b>TOTAL BUILDING IMPROVEMENTS</b>			<b>105,522</b>	<b>105,522</b>	<b>105,522</b>	<b>-</b>	<b>7,224</b>	<b>84,513</b>		<b>91,737</b>	<b>91,737</b>	<b>13,785</b>	<b>13,785</b>
<b>ADA PROJECTS</b>													
ADA Improvements - Beaverton Swim Center			7,500	7,500	7,500	-	4,998	-	Complete	4,998	4,998	2,502	2,502
ADA Improvements - Fanno Creek Service Center			20,000	20,000	20,000	-	27,475	-	Complete	27,475	27,475	(7,475)	(7,475)
ADA Improvements - Jenkins Estate			2,200	2,200	2,200	-	1,734	-	Complete	1,734	1,734	466	466
ADA Improvements - Elsie Stuhr Center			10,650	10,650	10,650	-	10,345	-	Complete	10,345	10,345	305	305
ADA Improvements - Other			59,650	59,650	59,650	-	876	58,774	Budget	59,650	59,650	-	-
<b>TOTAL ADA PROJECTS</b>			<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>45,428</b>	<b>58,774</b>		<b>104,202</b>	<b>104,202</b>	<b>(4,202)</b>	<b>(4,202)</b>
<b>TOTAL CAPITAL OUTLAY DIVISION</b>	<b>1,193,466</b>	<b>1,009,394</b>	<b>5,409,818</b>	<b>6,603,284</b>	<b>6,419,212</b>	<b>363,865</b>	<b>2,329,396</b>	<b>3,985,783</b>		<b>6,638,556</b>	<b>6,274,691</b>	<b>(35,272)</b>	<b>144,521</b>
<b>INFORMATION SERVICES DEPARTMENT</b>													
<b>INFORMATION TECHNOLOGY REPLACEMENTS</b>													
Desktops			67,000	67,000	67,000	-	26,428	40,572	Budget	67,000	67,000	-	-
Servers			37,000	37,000	37,000	-	22,160	14,840	Budget	37,000	37,000	-	-
LAN/WAN			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Desktop Printers			5,000	5,000	5,000	-	650	4,350	Budget	5,000	5,000	-	-
Phone			30,000	30,000	30,000	-	279	29,721	Budget	30,000	30,000	-	-
<b>TOTAL INFORMATION TECHNOLOGY REPLACEMENTS</b>			<b>144,000</b>	<b>144,000</b>	<b>144,000</b>	<b>-</b>	<b>49,517</b>	<b>94,483</b>		<b>144,000</b>	<b>144,000</b>	<b>-</b>	<b>-</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
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**Through 2/28/18**

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>INFORMATION TECHNOLOGY IMPROVEMENTS</b>													
Translation Software			2,474	2,474	2,474	-	-	2,474	Budget	2,474	2,474	-	-
Configuration Management Software			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Time Clock			3,750	3,750	3,750	-	-	3,750	Budget	3,750	3,750	-	-
Computers (3)			11,000	11,000	11,000	-	-	11,000	Budget	11,000	11,000	-	-
Color Copier (Harman)			500	500	500	-	-	500	Budget	500	500	-	-
Folder / Sorter			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Financial Software			436,800	436,800	436,800	-	-	436,800	Budget	436,800	436,800	-	-
<b>TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS</b>			<b>541,524</b>	<b>541,524</b>	<b>541,524</b>	-	-	<b>541,524</b>		<b>541,524</b>	<b>541,524</b>	-	-
<b>TOTAL INFORMATION SYSTEMS DEPARTMENT</b>	-	-	<b>685,524</b>	<b>685,524</b>	<b>685,524</b>	-	<b>49,517</b>	636,007		<b>685,524</b>	<b>685,524</b>	-	-
<b>MAINTENANCE DEPARTMENT</b>													
<b>FLEET REPLACEMENTS</b>													
High-production mowers			210,000	210,000	210,000	-	200,032	-	Complete	200,032	200,032	9,968	9,968
72" Mowers			42,900	42,900	42,900	-	42,906	-	Complete	42,906	42,906	(6)	(6)
52" Mowers			24,300	24,300	24,300	-	24,021	-	Complete	24,021	24,021	279	279
FCSC Trash Compactor			34,000	34,000	34,000	-	29,904	-	Complete	29,904	29,904	4,096	4,096
2.5 ton Axle Trailers			10,500	10,500	10,500	-	-	11,340	Award	11,340	11,340	(840)	(840)
High-pressure Parts Washer			10,500	10,500	10,500	-	-	9,966	Award	9,966	9,966	534	534
Aerial Lift Truck			50,000	50,000	50,000	-	59,935	-	Complete	59,935	59,935	(9,935)	(9,935)
Die-cut Label Maker			2,500	2,500	2,500	-	1,508	-	Complete	1,508	1,508	992	992
Park Patrol Vehicle #3352			35,000	35,000	35,000	-	35,421	-	Complete	35,421	35,421	(421)	(421)
<b>TOTAL FLEET REPLACEMENTS</b>			<b>419,700</b>	<b>419,700</b>	<b>419,700</b>	-	<b>393,727</b>	21,306		<b>415,033</b>	<b>415,033</b>	<b>4,667</b>	<b>4,667</b>
<b>FLEET IMPROVEMENTS</b>													
Vehicle Wraps			14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-	-
Minibus			52,000	52,000	52,000	-	56,800	-	Complete	56,800	56,800	(4,800)	(4,800)
			66,000	66,000	66,000	-	56,800	14,000		70,800	70,800	(4,800)	(4,800)
<b>BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS</b>													
<b>BUILDING MAINTENANCE IMPROVEMENTS</b>													
Pool Vacuum Robot			6,000	6,000	6,000	-	4,655	-	Complete	4,655	4,655	1,345	1,345
<b>TOTAL BUILDING MAINT IMPROVEMENTS</b>			<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	-	<b>4,655</b>	-		<b>4,655</b>	<b>4,655</b>	<b>1,345</b>	<b>1,345</b>
<b>TOTAL MAINTENANCE DEPARTMENT</b>	-	-	<b>491,700</b>	<b>491,700</b>	<b>491,700</b>	-	<b>455,182</b>	35,306		<b>490,488</b>	<b>490,488</b>	<b>1,212</b>	<b>1,212</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>1,193,466</b>	<b>1,009,394</b>	<b>6,587,042</b>	<b>7,780,508</b>	<b>7,596,436</b>	<b>363,865</b>	<b>2,834,095</b>	4,657,096		<b>7,814,568</b>	<b>7,450,703</b>	<b>(34,060)</b>	<b>145,733</b>
<b>SDC FUND</b>													
<b>LAND ACQUISITION</b>													
Land Acq - N. Bethany Comm Pk													
Other							1,170						
Subtotal Land Acq-N Bethany Comm Pk	695,600	695,600	804,400	1,500,000	1,500,000	-	1,170	1,498,830	Budget	1,500,000	1,500,000	-	-
Land Acq - N. Bethany Nghbd Pk													
Abbey Creek / Noyes Estates							1,613,480						
Other							4,579						
Subtotal Land Acq-N. Bethany Nghbd Pk	-	-	2,000,000	2,000,000	2,000,000	-	1,618,059	381,941	Budget	2,000,000	2,000,000	-	-
Land Acq - N Bethany Trails													
Noyes Est / Abbey Crk Highland Tr							350,481						
Other							5,973						
Subtotal Land Acq-N Bethany Trails	386,000	386,000	904,000	1,290,000	1,290,000	-	356,454	933,546	Budget	1,290,000	1,290,000	-	-

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	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Land Acquisition (FY16)							3,900						
Land Acq - Bonny Slope W Nhd Pk-Other							(8,334)						
Land Acq - Pointer Road Park							65,717						
Land Acq - SW Comm Pk-Strasburg							-						
Land Acq - Commonwealth Lake-Sharp							-						
Land Acq - Farmington Quarry							-						
Land Acq - Crowell Woods							56,701						
Land Acq - Roxbury Park Trail Reloc							136						
BH Highway Center Site							761						
Land Acq - Other (Demo, etc)							10,804						
Subtotal Land Acq-General	1,984,000	1,984,000		1,984,000	1,984,000	-	129,685	1,854,315	Budget	1,984,000	1,984,000	-	-
Land Acq - S Cooper Mtn Trail	-	-	500,000	500,000	500,000	-	137	499,863	Budget	500,000	500,000	-	-
Land Acq - S Cooper Mtn Nat Ar	400,000	400,000	-	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
Land Acq - Neighborhood Parks - S Cooper Mtn	-	-	500,000	500,000	500,000	-	483	499,517	Budget	500,000	500,000	-	-
Land Acq - Neighborhood Parks - Infill Areas	-	-	500,000	500,000	500,000	-	-	500,000	Budget	500,000	500,000	-	-
<b>TOTAL LAND ACQUISITION</b>	<b>3,465,600</b>	<b>3,465,600</b>	<b>5,208,400</b>	<b>8,674,000</b>	<b>8,674,000</b>	<b>-</b>	<b>2,105,988</b>	<b>6,568,012</b>		<b>8,674,000</b>	<b>8,674,000</b>	<b>-</b>	<b>-</b>
<b>DEVELOPMENT/IMPROVEMENT PROJECTS</b>													
Bonny Slope / BSD Trail Development	500,000	500,000	-	500,000	500,000	-	40,100	459,900	Budget	500,000	500,000	-	-
MTIP Grant Match - Westside Trail #18	210,500	107,000	860,000	1,070,500	967,000	970,183	42,743	192,056	Award	1,204,982	234,799	(134,482)	732,201
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	110,000	40,000	-	110,000	40,000	67,946	29,615	12,439	Award	110,000	42,054	-	(2,054)
S Cooper Mtn Park and Trail Development - Prog Mgmt	-	-	50,000	50,000	50,000	3,893	-	46,107	Budget	50,000	46,107	-	3,893
NW Quadrant Neighborhood Park Master Plan & Design	200,000	195,000	-	200,000	195,000	-	16,573	178,427	Budget	195,000	195,000	5,000	-
New Neighborhood Park Development	1,500,000	1,499,000	-	1,500,000	1,499,000	-	130,141	1,368,859	Budget	1,499,000	1,499,000	1,000	-
SW Quad Community Center - Site Feasibility Analysis	80,000	80,000	-	80,000	80,000	-	22,742	57,258	Budget	80,000	80,000	-	-
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	1,000,000	995,000	-	1,000,000	995,000	-	-	995,000	Budget	995,000	995,000	5,000	-
Deck Expansion (Aquatic Center)	150,000	150,000	-	150,000	150,000	-	150,000	-	Complete	150,000	150,000	-	-
New Synthetic turf field- Conestoga Middle School	1,255,000	50,000	-	1,255,000	50,000	916,158	-	10,000	Complete	926,158	10,000	328,842	40,000
MTIP Beaverton Creek Trail Master Plan Phase	115,000	26,000	-	115,000	26,000	12,688	7,902	94,410	Budget	115,000	102,312	-	(76,312)
MTIP Beaverton Creek Trail Land Acquisition ROW phase	250,000	247,000	-	250,000	247,000	-	175	246,825	Budget	247,000	247,000	3,000	-
NW Quadrant New Neighborhood Park Development	-	-	1,925,000	1,925,000	1,925,000	-	-	1,925,000	Budget	1,925,000	1,925,000	-	-
N Bethany Park & Trail - project management	215,000	141,000	-	215,000	141,000	12,924	19,457	182,619	Budget	215,000	202,076	-	(61,076)
SW Quadrant Community Park	2,600,000	2,250,000	-	2,600,000	2,250,000	1,619,949	971,744	8,307	Complete	2,600,000	980,051	-	1,269,949
Connect OR Grant Match - Waterhouse Trail, Segment 4	300,000	300,000	-	300,000	300,000	-	62,713	237,287	Budget	300,000	300,000	-	-
SW Quadrant Neighborhood Park Master Plan & Design	200,000	200,000	-	200,000	200,000	-	3,227	277,249	Award	280,476	280,476	(80,476)	(80,476)
Cedar Mill Creek Comm Trail Seg #4 Master Plan & Des	250,000	250,000	-	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-	-
Bethany Creek Trail #2, Segment #3 - Design & Devel	-	-	1,100,000	1,100,000	1,100,000	-	6,141	1,093,859	Budget	1,100,000	1,100,000	-	-
Undesignated projects	-	-	2,376,685	2,376,685	2,376,685	-	-	2,376,685	Budget	2,376,685	2,376,685	-	-
<b>TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS</b>	<b>9,035,500</b>	<b>7,130,000</b>	<b>6,311,685</b>	<b>15,347,185</b>	<b>13,441,685</b>	<b>3,603,741</b>	<b>1,503,273</b>	<b>10,112,287</b>		<b>15,219,301</b>	<b>11,615,560</b>	<b>127,884</b>	<b>1,826,125</b>
<b>GRAND TOTAL SDC FUND</b>	<b>12,501,100</b>	<b>10,595,600</b>	<b>11,520,085</b>	<b>24,021,185</b>	<b>22,115,685</b>	<b>3,603,741</b>	<b>3,609,261</b>	<b>16,680,299</b>		<b>23,893,301</b>	<b>20,289,560</b>	<b>127,884</b>	<b>1,826,125</b>

**Tualatin Hills Park and Recreation District**  
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**Estimated Cost vs. Budget**  
**Through 2/28/18**

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost						
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)								(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>BOND CAPITAL PROJECTS FUND</b>																					
<b><u>New Neighborhood Parks Development</u></b>																					
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,686,530	-	1,686,530	-	Complete	1,686,530	(350,576)	-26.2%	126.2%	100.0%						
SW	91-902	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,258,105	-	1,258,105	-	Complete	1,258,105	54,701	4.2%	95.8%	100.0%						
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	753,743	-	753,743	-	Complete	753,743	33,745	4.3%	95.7%	100.0%						
SW	91-904	Roy Dancer Park	771,150	16,657	787,807	651,272	-	651,272	-	Complete	651,272	136,535	17.3%	82.7%	100.0%						
NE	91-905	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%						
<b>Total New Neighborhood Parks Development</b>			<b>4,883,950</b>	<b>130,968</b>	<b>5,014,918</b>	<b>5,237,868</b>	<b>-</b>	<b>5,237,868</b>	<b>-</b>		<b>5,237,868</b>	<b>(222,950)</b>	<b>-4.4%</b>	<b>104.4%</b>	<b>100.0%</b>						
UND	Authorized Use of Savings from Bond Issuance Administration Category		-	222,950	222,950	-	-	-	N/A	-	-	222,950	n/a	n/a	n/a						
<b>Total New Neighborhood Parks Development</b>			<b>4,883,950</b>	<b>353,918</b>	<b>5,237,868</b>	<b>5,237,868</b>	<b>-</b>	<b>5,237,868</b>	<b>-</b>		<b>5,237,868</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>						
<b><u>Renovate &amp; Redevelop Neighborhood Parks</u></b>																					
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	993,843	-	993,843	-	Complete	993,843	161,792	14.0%	86.0%	100.0%						
SE	91-907	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%						
NW	91-908	Somerset West Park	1,028,200	54,944	1,083,144	207,682	70,572	278,254	1,723,071	Design	2,001,325	(918,181)	-84.8%	25.7%	13.9%						
NW	91-909	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%						
SE	91-910	Vista Brook Park	514,100	20,504	534,604	733,500	-	733,500	-	Complete	733,500	(198,896)	-37.2%	137.2%	100.0%						
<b>Total Renovate &amp; Redevelop Neighborhood Parks</b>			<b>3,727,213</b>	<b>155,116</b>	<b>3,882,329</b>	<b>3,053,854</b>	<b>70,572</b>	<b>3,124,426</b>	<b>1,723,071</b>		<b>4,847,497</b>	<b>(965,168)</b>	<b>-24.9%</b>	<b>80.5%</b>	<b>64.5%</b>						
<b><u>New Neighborhood Parks Land Acquisition</u></b>																					
NW	98-880-a	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%						
NW	98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%						
NW	98-880-c	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%						
NW	98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%						
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%						
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	32,103	1,532,103	2,119,940	-	2,119,940	-	Complete	2,119,940	(587,837)	-38.4%	138.4%	100.0%						
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%						
SW	98-746-b	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%						
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%						
SE	98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%						
NW	98-748	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%						
UND	98-749	New Neighborhood Park - Undesignated	-	1,363	1,363	-	-	-	-	Reallocated	-	1,363	-100.0%	n/a	0.0%						
<b>Sub-total New Neighborhood Parks</b>			<b>9,000,000</b>	<b>154,120</b>	<b>9,154,120</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>(2,370,620)</b>	<b>-25.9%</b>	<b>125.9%</b>	<b>100.0%</b>						
UND	Authorized Use of Savings from New Community Park Land Acquisition Category		-	1,655,521	1,655,521	-	-	-	N/A	-	-	1,655,521	n/a	n/a	n/a						
UND	Authorized Use of Savings from Community Center / Community Park Land Acquisition Category		-	715,099	715,099	-	-	-	N/A	-	-	715,099	n/a	n/a	n/a						
<b>Total New Neighborhood Parks</b>			<b>9,000,000</b>	<b>2,524,740</b>	<b>11,524,740</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>						
<b><u>New Community Park Development</u></b>																					
SW	92-915	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,233,512	240,613	10,474,125	-	Complete	10,474,125	(2,418,662)	-30.0%	130.0%	100.0%						
<b>Sub-total New Community Park Development</b>			<b>7,711,500</b>	<b>343,963</b>	<b>8,055,463</b>	<b>10,233,512</b>	<b>240,613</b>	<b>10,474,125</b>	<b>-</b>		<b>10,474,125</b>	<b>(2,418,662)</b>	<b>-30.0%</b>	<b>130.0%</b>	<b>100.0%</b>						
UND	Authorized use of savings from Bond Facility Rehabilitation category		-	1,300,000	1,300,000	-	-	-	N/A	-	-	1,300,000	n/a	n/a	n/a						
UND	Authorized use of savings from Bond Administration (Issuance) category		-	1,400,000	1,400,000	-	-	-	N/A	-	-	1,400,000	n/a	n/a	n/a						
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition		-	384,251	384,251	-	-	-	N/A	-	-	384,251	n/a	n/a	n/a						
<b>Total New Community Park Development</b>			<b>7,711,500</b>	<b>3,428,214</b>	<b>11,139,714</b>	<b>10,233,512</b>	<b>240,613</b>	<b>10,474,125</b>	<b>-</b>		<b>10,474,125</b>	<b>665,589</b>	<b>6.0%</b>	<b>94.0%</b>	<b>100.0%</b>						

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 2/28/18**

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
<b><u>New Community Park Land Acquisition</u></b>															
NE	98-881-a	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	98-881-b	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
<b>Sub-total New Community Park</b>			<b>10,000,000</b>	<b>132,657</b>	<b>10,132,657</b>	<b>8,477,136</b>	<b>-</b>	<b>8,477,136</b>	<b>-</b>		<b>8,477,136</b>	<b>1,655,521</b>	<b>16.3%</b>	<b>83.7%</b>	<b>100.0%</b>
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
<b>Total New Community Park</b>			<b>10,000,000</b>	<b>(1,522,864)</b>	<b>8,477,136</b>	<b>8,477,136</b>	<b>-</b>	<b>8,477,136</b>	<b>-</b>		<b>8,477,136</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Renovate and Redevelop Community Parks</u></b>															
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	323,039	6,517,944	579,952	180,260	760,212	10,827,553	Design	11,587,765	(5,069,821)	-77.8%	11.7%	6.6%
SE	92-917	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
<b>Total Renovate and Redevelop Community Parks</b>			<b>9,793,605</b>	<b>397,442</b>	<b>10,191,047</b>	<b>3,213,036</b>	<b>180,260</b>	<b>3,393,296</b>	<b>10,827,553</b>		<b>14,220,849</b>	<b>(4,029,802)</b>	<b>-39.5%</b>	<b>33.3%</b>	<b>23.9%</b>
<b><u>Natural Area Preservation - Restoration</u></b>															
NE	97-963	Roger Tilbury Memorial Park	30,846	1,371	32,217	14,790	6,223	21,013	10,843	Establishment	31,856	361	1.1%	65.2%	66.0%
NE	97-964	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	97-965	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	12,192	258,960	-	-	-	258,960	On Hold	258,960	-	0.0%	0.0%	0.0%
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	97-968	Allenbach Acres Park	41,128	1,826	42,954	10,217	-	10,217	31,613	Establishment	41,830	1,124	2.6%	23.8%	24.4%
NW	97-969	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	97-970	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	97-971	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	97-972	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	97-973	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	97-974	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	97-975	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	97-976	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	97-977	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	97-978	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	97-979	Greenway Park/Koll Center	61,692	2,072	63,764	44,728	3,919	48,647	14,524	Establishment	63,171	593	0.9%	76.3%	77.0%
SE	97-980	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	97-981	Fanno Creek Park	162,456	6,190	168,646	65,147	-	65,147	5,508	Establishment	70,655	97,991	58.1%	38.6%	92.2%
SE	97-982	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	97-983	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	97-984	Hyland Forest Park	71,974	1,342	73,316	62,121	-	62,121	-	Complete	62,121	11,195	15.3%	84.7%	100.0%
SW	97-985	Cooper Mountain	205,640	10,157	215,797	14	-	14	215,783	On Hold	215,797	-	0.0%	0.0%	0.0%
SW	97-986	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	97-987	Lowami Hart Woods	287,896	9,345	297,241	120,157	7,749	127,906	-	Complete	127,906	169,335	57.0%	43.0%	100.0%
SW	97-988	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	97-989	Mt Williams Park	102,820	4,809	107,629	25,584	7,478	33,062	74,567	Establishment	107,629	-	0.0%	30.7%	30.7%
SW	97-990	Jenkins Estate	154,230	3,365	157,595	136,481	-	136,481	-	Complete	136,481	21,114	13.4%	86.6%	100.0%
SW	97-991	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	97-992	Morrison Woods	61,692	3,046	64,738	0	-	0	64,738	On Hold	64,738	-	0.0%	0.0%	0.0%
UND	97-993	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	0	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	97-994	Beaverton Creek Trail	61,692	3,047	64,739	-	-	-	64,739	On Hold	64,739	-	0.0%	0.0%	0.0%
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	2,031	43,159	-	-	-	43,159	On Hold	43,159	-	0.0%	0.0%	0.0%
NW	97-996	Bluegrass Downs Park	15,423	761	16,184	-	-	-	16,184	On Hold	16,184	-	0.0%	0.0%	0.0%
NW	97-997	Crystal Creek	41,128	2,032	43,160	-	-	-	43,160	On Hold	43,160	-	0.0%	0.0%	0.0%
UND	N/A	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	0	(865,000)	0.0%	0.0%	0.0%
SE	97-870	Hyland Woods Phase 2	-	75,756	75,756	40,928	8,368	49,296	26,460	Establishment	75,756	-	-	65.1%	65.1%
SW	97-871	Jenkins Estate Phase 2	-	126,535	126,535	28,325	15,456	43,781	82,754	Establishment	126,535	-	-	34.6%	34.6%
NW	97-872	Somerset	-	152,205	152,205	-	-	-	152,205	Budget	152,205	-	-	0.0%	0.0%
NW	97-873	Rock Creek Greenway	-	157,278	157,278	-	-	-	157,278	Establishment	157,278	-	-	0.0%	0.0%
NW	97-874	Whispering Woods Phase 2	-	96,396	96,396	-	-	-	96,396	Budget	96,396	-	-	0.0%	0.0%

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Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
SE	97-875	Raleigh Park	-	111,492	111,492	8,500	-	8,500	102,992	111,492	-	-	7.6%	7.6%	
NE	97-876	Bannister Creek Greenway/NE Park	-	76,102	76,102	-	-	-	76,102	76,102	-	-	0.0%	0.0%	
NW	97-877	Beaverton Creek Greenway Duncan	-	20,294	20,294	-	-	-	20,294	20,294	-	-	0.0%	0.0%	
SE	97-878	Church of Nazarene	-	30,374	30,374	7,144	1,223	8,367	22,007	30,374	-	-	27.5%	27.5%	
SW	97-879	Lilly K. Johnson Woods	-	30,250	30,250	16,731	-	16,731	13,519	30,250	-	-	55.3%	55.3%	
UND	97-914	Restoration of new properties to be acquired	643,023	31,249	674,272	7,172	-	7,172	641,407	648,579	25,693	3.8%	1.1%	1.1%	
		<b>Total Natural Area Restoration</b>	<b>3,762,901</b>	<b>147,990</b>	<b>3,910,891</b>	<b>1,500,072</b>	<b>50,416</b>	<b>1,550,488</b>	<b>2,235,192</b>	<b>3,785,680</b>	<b>125,211</b>	<b>3.2%</b>	<b>39.6%</b>	<b>41.0%</b>	
		<b>Natural Area Preservation - Land Acquisition</b>													
UND	98-882	Natural Area Acquisitions	8,400,000	291,470	8,691,470	4,907,337	139,892	5,047,229	3,644,241	8,691,470	-	0.0%	58.1%	58.1%	
		<b>Total Natural Area Preservation - Land Acquisition</b>	<b>8,400,000</b>	<b>291,470</b>	<b>8,691,470</b>	<b>4,907,337</b>	<b>139,892</b>	<b>5,047,229</b>	<b>3,644,241</b>	<b>8,691,470</b>	<b>-</b>	<b>0.0%</b>	<b>58.1%</b>	<b>58.1%</b>	
		<b>New Linear Park and Trail Development</b>													
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,395,221	-	4,395,221	-	4,395,221	(43,107)	-1.0%	101.0%	100.0%	
NE	93-920	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	1,227,496	464,056	27.4%	72.6%	100.0%	
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,417,702	-	4,417,702	-	4,417,702	(534,716)	-13.8%	113.8%	100.0%	
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	93,652	2,355,692	1,741,979	1,688	1,743,667	612,025	2,355,692	-	0.0%	74.0%	74.0%	
UND	93-923	Miscellaneous Natural Trails	100,000	4,053	104,053	30,394	-	30,394	73,659	104,053	-	0.0%	29.2%	29.2%	
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	238,702	124,262	34.2%	65.8%	100.0%	
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	414,817	-	414,817	-	414,817	(142,970)	-52.6%	152.6%	100.0%	
SW	93-921	Lowami Hart Woods	822,560	55,645	878,205	1,258,746	-	1,258,746	-	1,258,746	(380,541)	-43.3%	143.3%	100.0%	
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,151,626	-	1,151,626	-	1,151,626	439,234	27.6%	72.4%	100.0%	
		<b>Total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>429,963</b>	<b>15,490,273</b>	<b>14,876,683</b>	<b>1,688</b>	<b>14,878,371</b>	<b>685,684</b>	<b>15,564,055</b>	<b>(73,782)</b>	<b>-0.5%</b>	<b>96.0%</b>	<b>95.6%</b>	
		<b>New Linear Park and Trail Land Acquisition</b>													
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	23,326	1,223,326	1,222,206	-	1,222,206	1,120	1,223,326	-	0.0%	99.9%	99.9%	
		<b>Total New Linear Park and Trail Land Acquisition</b>	<b>1,200,000</b>	<b>23,326</b>	<b>1,223,326</b>	<b>1,222,206</b>	<b>-</b>	<b>1,222,206</b>	<b>1,120</b>	<b>1,223,326</b>	<b>-</b>	<b>0.0%</b>	<b>99.9%</b>	<b>99.9%</b>	
		<b>Multi-field/Multi-purpose Athletic Field Development</b>													
SW	94-925	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	941,843	(393,142)	-71.6%	171.6%	100.0%	
SE	94-926	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	407,340	111,551	21.5%	78.5%	100.0%	
NW	94-927	New Fields in NW Quadrant	514,100	25,395	539,495	1,280	31,711	32,991	506,504	539,495	-	0.0%	6.1%	6.1%	
NE	94-928	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	527,993	291	0.1%	99.9%	100.0%	
SW	94-929	New Fields in SW Quadrant	514,100	25,373	539,473	724	187	911	538,562	539,473	-	0.0%	0.2%	0.2%	
SE	94-930	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	546,601	(4,507)	542,094	-	542,094	(8,161)	-1.5%	101.5%	100.0%	
		<b>Total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>124,177</b>	<b>3,208,777</b>	<b>2,425,781</b>	<b>27,391</b>	<b>2,453,172</b>	<b>1,045,066</b>	<b>3,498,238</b>	<b>(289,461)</b>	<b>-9.0%</b>	<b>76.5%</b>	<b>70.1%</b>	
		<b>Deferred Park Maintenance Replacements</b>													
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	773,055	40,853	5.0%	95.0%	100.0%	
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	127,277	(29,340)	-30.0%	130.0%	100.0%	
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	38,381	897	2.3%	97.7%	100.0%	
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	28,430	(20,810)	-273.1%	373.1%	100.0%	
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	985	9,916	91.0%	9.0%	100.0%	
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	41,902	7,015	14.3%	85.7%	100.0%	
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	118,039	(1,202)	-1.0%	101.0%	100.0%	
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	191,970	(29,541)	-18.2%	118.2%	100.0%	
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	512,435	-	512,435	-	512,435	(348,273)	-212.2%	312.2%	100.0%	
		<b>Sub-total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>10,474</b>	<b>1,461,989</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>(370,485)</b>	<b>-25.3%</b>	<b>1321.8%</b>	<b>900.0%</b>	
UND		Authorized Use of Savings from Facility Expansion & Improvements Category	-	179,613	179,613	-	-	-	-	-	179,613	n/a	n/a	n/a	
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	190,872	190,872	-	-	-	-	-	190,872	n/a	n/a	n/a	
		<b>Total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>380,959</b>	<b>1,832,474</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>	

**Tualatin Hills Park and Recreation District**  
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**Estimated Cost vs. Budget**  
**Through 2/28/18**

Quadrant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
<b>Facility Rehabilitation</b>															
UND	95-931	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	112,126	3,358	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	36,836	1,484,199	820,440	-	820,440	-	Complete	820,440	663,759	44.7%	55.3%	100.0%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,756	6	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	95-939-a	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	95-939-b	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	95-962	Auto Gas Meter Shut Off Valves at All Facilities	-	122	122	9,984	-	9,984	25,199	Construction	35,183	(35,061)	100.0%	0.0%	28.4%
<b>Sub-total Facility Rehabilitation</b>			<b>6,227,732</b>	<b>131,552</b>	<b>6,359,284</b>	<b>4,804,597</b>	<b>3,364</b>	<b>4,807,961</b>	<b>25,199</b>		<b>4,833,160</b>	<b>1,526,124</b>	<b>24.0%</b>	<b>75.6%</b>	<b>99.5%</b>
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields			(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
<b>Total Facility Rehabilitation</b>			<b>6,227,732</b>	<b>(1,168,448)</b>	<b>5,059,284</b>	<b>4,804,597</b>	<b>3,364</b>	<b>4,807,961</b>	<b>25,199</b>		<b>4,833,160</b>	<b>226,124</b>	<b>4.5%</b>	<b>n/a</b>	<b>n/a</b>
<b>Facility Expansion and Improvements</b>															
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,435,930	-	5,435,930	-	Complete	5,435,930	98,881	1.8%	98.2%	100.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
<b>Sub-total Facility Expansion and Improvements</b>			<b>8,218,478</b>	<b>117,557</b>	<b>8,336,035</b>	<b>8,156,422</b>	<b>-</b>	<b>8,156,422</b>	<b>-</b>		<b>8,156,422</b>	<b>179,613</b>	<b>2.2%</b>	<b>97.8%</b>	<b>100.0%</b>
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category			(179,613)	(179,613)	-	-	-	-	N/A	-	(179,613)	n/a	n/a	n/a
<b>Total Facility Expansion and Improvements</b>			<b>8,218,478</b>	<b>(62,056)</b>	<b>8,156,422</b>	<b>8,156,422</b>	<b>-</b>	<b>8,156,422</b>	<b>-</b>		<b>8,156,422</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>ADA/Access Improvements</b>															
NW	95-957	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,772	-	1,019,772	-	Complete	1,019,772	(265,065)	-35.1%	135.1%	100.0%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	95-730	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	95-738	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
<b>Total ADA/Access Improvements</b>			<b>1,028,196</b>	<b>24,461</b>	<b>1,052,657</b>	<b>1,242,548</b>	<b>-</b>	<b>1,242,548</b>	<b>-</b>		<b>1,242,548</b>	<b>(189,890)</b>	<b>-18.0%</b>	<b>118.0%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from Bond Issuance Administration Category			189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
<b>Total ADA/Access Improvements</b>			<b>1,028,196</b>	<b>214,351</b>	<b>1,242,547</b>	<b>1,242,548</b>	<b>-</b>	<b>1,242,548</b>	<b>-</b>		<b>1,242,548</b>	<b>-</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>

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Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>Community Center Land Acquisition</b>															
UND	98-884-a	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	98-884-b	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
<b>Sub-total Community Center Land Acquisition</b>			<b>5,000,000</b>	<b>105,974</b>	<b>5,105,974</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>1,099,350</b>	<b>21.5%</b>	<b>78.5%</b>	<b>100.0%</b>
UND		Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND		Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
<b>Total Community Center Land Acquisition</b>			<b>5,000,000</b>	<b>(993,376)</b>	<b>4,006,624</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>Bond Administration Costs</b>															
ADM		Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM		Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM		Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM		Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM		Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM		Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM		Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM		Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	0.0%	0.0%	0.0%
<b>Sub-total Bond Administration Costs</b>			<b>1,450,000</b>	<b>1,316,607</b>	<b>2,766,607</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>		<b>541,697</b>	<b>2,224,910</b>	<b>80.4%</b>	<b>18.2%</b>	<b>93.1%</b>
UND		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(190,872)	(190,872)	-	-	-	-	N/A	-	(190,872)	n/a	n/a	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Development Category	-	(222,950)	(222,950)	-	-	-	-	N/A	-	(222,950)	n/a	n/a	n/a
UND		Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,400,000)	(1,400,000)	-	-	-	-	N/A	-	(1,400,000)	n/a	n/a	n/a
UND		Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
<b>Total Bond Administration Costs</b>			<b>1,450,000</b>	<b>(687,105)</b>	<b>762,895</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>		<b>541,697</b>	<b>221,198</b>	<b>29.0%</b>	<b>66.1%</b>	<b>93.1%</b>
<b>Grand Total</b>			<b>100,000,000</b>	<b>4,037,817</b>	<b>104,037,817</b>	<b>87,219,261</b>	<b>714,196</b>	<b>87,933,457</b>	<b>20,224,451</b>		<b>108,157,908</b>	<b>(4,120,091)</b>	<b>-4.0%</b>	<b>84.5%</b>	<b>81.3%</b>
			<b>160,953</b>												

**THPRD Bond Capital Program**  
**Funds Reprogramming Analysis - Based on Category Transfer Eligibility**  
**As of 2/28/18**

		Category (Over)	Under Budget
Limited Reprogramming			
	Land: New Neighborhood Park	-	
	New Community Park	-	
	New Linear Park	-	
	New Community Center/Park	-	
		<hr/>	
		-	
		<hr/>	
	Nat Res: Restoration	125,211	
	Acquisition	-	
		<hr/>	
		125,211	
		<hr/>	
All Other			
	New Neighborhood Park Dev	-	
	Neighborhood Park Renov	(965,168)	
	New Community Park Dev	665,589	
	Community Park Renov	(4,029,802)	
	New Linear Parks and Trails	(73,782)	
	Athletic Field Development	(289,461)	
	Deferred Park Maint Replace	-	
	Facility Rehabilitation	226,124	
	ADA	-	
	Facility Expansion	-	
	Bond Admin Costs	221,198	
		<hr/>	
		(4,245,302)	
		<hr/>	
	<b>Grand Total</b>	<b>(4,120,091)</b>	
		<hr/> <hr/>	



**MEMORANDUM**

Date: March 16, 2018  
 To: Board of Directors  
 From: Keith Hobson, Director of Business and Facilities  
 Re: **System Development Charge Report for January, 2018**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through January 2018.

<b>Type of Dwelling Unit</b>	<b>Current SDC per Type of Dwelling Unit</b>
Single Family	\$10,800.00 with 1.6% discount = \$10,627.20
Multi-family	\$8,619.00 with 1.6% discount = \$8,481.10
Accessory Dwelling	\$6,152.00 with 1.6% discount = \$6,053.57
Non-residential	\$360.00 with 1.6% discount = \$354.24

<b><u>City of Beaverton Collection of SDCs</u></b>		<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
2,973	Single Family Units	\$9,224,252.35	\$235,501.35	\$9,459,753.70
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
2,502	Multi-family Units	\$8,419,694.40	\$162,144.36	\$8,581,838.76
0	Less Multi-family Credits	(\$52,194.87)	(\$229.36)	(\$52,424.23)
278	Non-residential	\$915,039.96	\$22,132.18	\$937,172.14
<b>5,768</b>		<b>\$18,514,128.19</b>	<b>\$419,769.98</b>	<b>\$18,933,898.17</b>

<b><u>Washington County Collection of SDCs</u></b>		<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
9,182	Single Family Units	\$38,172,348.12	\$766,678.78	\$38,939,026.91
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
3,160	Multi-family Units	\$10,312,239.59	\$211,926.58	\$10,524,166.17
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
3	Accessory Dwelling Units	\$18,086.33	\$137.61	\$18,223.94
160	Non-residential	\$1,569,430.51	\$30,851.83	\$1,600,282.34
<b>12,181</b>		<b>\$49,401,232.33</b>	<b>\$988,846.17</b>	<b>\$50,390,078.51</b>

<b><u>Recap by Agency</u></b>	<b><u>Percent</u></b>	<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
5,768	City of Beaverton	\$18,514,128.19	\$419,769.98	\$18,933,898.17
12,181	Washington County	\$49,401,232.33	\$988,846.17	\$50,390,078.51
<b>17,949</b>		<b>\$67,915,360.52</b>	<b>\$1,408,616.15</b>	<b>\$69,323,976.68</b>

System Development Charge Report, January 2018

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>ADU</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,988	2,502	0	278	5,768
Washington County	<u>8,882</u>	<u>3,136</u>	<u>3</u>	<u>160</u>	<u>12,181</u>
	<u>11,870</u>	<u>5,638</u>	<u>3</u>	<u>438</u>	<u>17,949</u>

**Total Receipts to Date** **\$67,915,360.52**

**Total Payments to Date**

Refunds	(\$2,066,073.93)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$28,082,281.14)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$27,941,949.06)</u>	<b>(\$58,090,322.78)</b>
		<u><b>\$9,825,037.74</b></u>

<u>Recap by Month, FY 2017/18</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2017	\$60,526,031.83	(\$52,907,409.41)	\$2,308,678.69	\$9,927,301.11
July	\$326,030.78	(\$1,724,188.90)	\$13,386.01	(\$1,384,772.11)
August	\$2,775,889.56	(\$65,767.06)	\$13,311.94	\$2,723,434.44
September	\$381,907.57	(\$51,518.51)	\$14,010.03	\$344,399.09
October	\$327,259.13	(\$1,056,428.63)	\$17,361.85	(\$711,807.65)
November	\$795,114.29	(\$164,720.44)	\$14,799.52	\$645,193.37
December	\$1,608,253.02	(\$61,001.41)	\$15,461.97	\$1,562,713.58
January	\$1,174,874.34	(\$2,059,288.42)	\$17,824.14	(\$866,589.94)
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u><b>\$67,915,360.52</b></u>	<u><b>(\$58,090,322.78)</b></u>	<u><b>\$2,414,834.15</b></u>	<u><b>\$12,239,871.89</b></u>

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>ADU</u>	<u>Total Units</u>
through June 2017	11,575	5,232	427	0	17,234
July	27	0	2	0	29
August	60	230	4	0	294
September	28	0	2	0	30
October	28	0	0	1	29
November	52	20	0	0	72
December	51	93	2	2	148
January	49	63	1	0	113
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
	<u><b>11,870</b></u>	<u><b>5,638</b></u>	<u><b>438</b></u>	<u><b>3</b></u>	<u><b>17,949</b></u>

Projected SDC beginning cash balance per FY18 budget was \$11,177,928. Actual beginning balance was \$9,704,412  
 Budgeted receipts for FY18 are \$10,937,757.

## Tualatin Hills Park & Recreation District: Connecting People, Parks and Nature

# Thank you, Beaverton: Gift donations increase sharply, food drive next

by Bob Wayt

Sure it's March, and the holidays ended a couple months ago. But it's never too late to share good news, right? And the results of THPRD's annual holiday giving drive certainly qualify as that:

- The number of gifts collected from patrons and THPRD staff surpassed 600 – more than double the previous year.
- More than 1,000 pounds of linens, towels and personal hygiene products were donated to the Union Gospel Mission's LifeChange for Women and Their Children program in Beaverton – at least triple the amount of last year. Surplus capacity was donated to Beaverton High School and Merlo Station High School.

During the giving drive, emphasis was placed on serving the most vulnerable and least privileged members of our community.

This included families and unaccompanied youth who meet the federal government's definition of homeless: "lacking a fixed, regular and adequate nighttime residence."

"I see our giving drive as a way to reach out and connect THPRD to some of the most vulnerable families in our community," said Jose Esparza, community engagement specialist, who led the effort. "We want to make them feel welcome, even before they step into a THPRD center."

Esparza thanked everyone who donated and Beaverton School District staff for their help in identifying families in need.



Employees at THPRD's Conestoga Recreation & Aquatic Center were instrumental in the success of the annual holiday giving drive, collecting donations from patrons and fellow staff.

"The giving drive requires a lot of work but it's very rewarding work," he said. "We saw a few happy tears from moms on delivery day. Thank you all for your support."

If you missed your chance to help, another opportunity is coming. The annual food drive that has traditionally been a part of the holiday effort has been shifted to summer – and for good reason.

"What we hear from the community is that food donations peak during the holiday season but begin dipping in spring, and the greatest need is actually in summer," said Doug Menke, THPRD general manager. "That happens to be when our community engagement is highest. It gives us an opportunity to make a bigger impact on households facing food insecurity, and we invite everyone to join us."



## 39 stolen iPads found, returned to Westview HS

By: KOIN 6 News Staff

**Updated:** Mar 05, 2018 02:53 PM PST

Thirty-Nine iPads stolen from Westview High School on Feb. 3 were found and returned to the school, Washington County deputies announced on March 5. (Courtesy: WCSO)

- [Burglaries at Westview High School](#)

PORTLAND, Ore. (KOIN) -- The 39 iPads that were stolen from Westview High School on Feb. 3 were found by a Tualatin Hills Parks & Recreation District employee and returned to the Beaverton School District, Washington County deputies announced on Monday.

The iPads, valued at over \$15,000 along with 2 stolen projectors, were taken on a Saturday from the school. The iPads were valued at about \$400 each.

The iPads were found in garbage bags by Northwest Rock Creek Boulevard and Rock Creek Drive.

Three portables, that housed the stolen items, were burglarized on Saturday, one of which was "forcibly entered through a locked window," deputies said last month.

At the time, Maureen Wheeler, a spokeswoman for the school district, said the burglary hurt the district financially.

"We're watching all our nickels and dimes these days so we can't afford to really be doing this," said Wheeler, "and we don't like to see this happen."

Wheeler also said on Feb. 5 that the stolen iPads took away a teaching tool for the school.

"And now they're gone," Kubalsky said of the technology. "It's an opportunity taken away from us."

But now, they've been returned.

There is no suspect information at this time. Anyone with information is asked to contact deputies by calling 503.629.0111.

**KATU Online, March 5, 2018**

Sheriff: 39 stolen iPads returned to Beaverton School Dist.

by KATU Staff



Stolen iPads returned to Beaverton School District - Washington County Sheriff's Office photo

PORTLAND, Ore. — Someone returned nearly 40 stolen iPads to a Washington County school on Monday, nearly a month after they were stolen out of a classroom.

Deputies say someone burglarized three portable classroom buildings at Westview High School back on Feb. 3 and [stole 39 iPads and two projectors](#).

The iPads are valued at \$400 each. They were all remotely disabled by the Beaverton School District after they were stolen.

On Monday (March 5), a Tualatin Hills Parks & Rec employee found trash bags filled with the stolen iPads near the Rock Creek Country Club.

They appear to be undamaged and have been returned to the school district.

Washington County deputies are asking anyone with information on the suspect to call (503) 629-0111.

FOX 12 Online, March 5, 2018

## Stolen iPads found in garbage bag month after break-in at Westview High School

Posted: Mar 05, 2018 3:02 PM PST Updated: Mar 05, 2018 3:02 PM PST

By FOX 12 Staff



Photo: Washington County Sheriff's Office  
PORTLAND, OR (KPTV) -

Dozens of iPads were found in a garbage bag a month after they were stolen during a burglary at Westview High School.

A Tualatin Hills Park & Recreation District employee located the stolen iPads near Northwest Rock Creek Boulevard and Rock Creek Drive in the Portland area Monday.

A Washington County Sheriff's Office school resource officer returned the iPads to the Beaverton School District. Administrators were looking over the iPads Monday to determine if any of them sustained damage.

Deputies said 39 student iPads were [stolen from Westview High School](#) in early February. During the break-in, two projectors were also stolen.

The iPads were valued at \$400 each and were remotely disabled using security software, according to deputies.

Deputies said there are no suspects at this time. Anyone with information about this case is asked to contact non-emergency dispatchers at 503-629-0111.

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Trending Articles

KDRV 12 Online, March 8, 2018

## Park And Rec Worker Finds Dozens of iPads Stolen From High School



Dozens of iPads stolen from an Oregon high school were recovered in Rock Creek Park this week.

Posted: Mar. 8, 2018 10:34 AM

Updated: Mar. 8, 2018 3:48 PM

Posted By: KDRV Staff

**PORTLAND** -- Dozens of iPads stolen from an Oregon high school were recovered in Rock Creek Park this week.

An employee of the park and recreation district was looking for invasive species or illegally dumped trash in a natural area near Rock Creek Park on March 5. The employee found a large plastic bag holding 38 iPad tablets.

"At first I thought it was some scrap metal," said Panos Stratis, [Tualatin Hills Park & Recreation District Natural Resources](#) technician. "When I saw it was a bag of iPads, my thoughts began to race."

The technician reported the discovery to the Park Patrol, who contacted the Washington County Sheriff's Office.

According to the sheriff's office, the tablets cost \$400 each, and had been stolen from Westview High School on Feb. 3.

The tablets have since been returned to Westview, where information technology staff determined the devices were in good working order.

Valley Times Online, March 8, 2018

## Sign-up to sign-out park signs

**THPRD is giving away park signs that feature out-of-date logos to anyone who can haul them away.**

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In recent years, Tualatin Hills Park & Recreation District has been replacing old signs with new ones that have the updated district logo. The old signs have been kept in storage, but now it's time to clear them out.

For the remainder of March, the district is offering the old signs to the public free of charge on a

first-come, first-served, you-haul basis.

Beginning Monday, March 12, patrons can claim up to two signs per day. Any signs remaining after March 31 will be recycled.

To claim a sign, call 503-629-6305 Monday through Friday, 8 a.m. to 5 p.m., and ask for Anne Bookless or Rob Russell. They will assist people through the process, which includes signing a waiver. The signs are 4-feet by 4-feet and must be loaded by the recipient into their personal vehicle.

Signs are available from more than 40 parks.



FILE PHOTO

Children hunt eggs in 2017 at one of the THPRD egg-hunt events.

# THPRD will offer spring egg hunts

■ *Events planned at various parks throughout district*

*The Times*

No matter what kind of spring egg hunt you're looking for, the Tualatin Hills Park & Recreation District has an offering. From bouncy houses to bunnies, photo booths to food trucks, craft projects to underwater adventures, the district's Beaverton-area centers have something for everyone.

■ **Underwater Egg Hunt**, Conestoga Recreation & Aquatic Center, 9985 S.W. 125th Ave., Beaverton. 503-629-6313. Friday, March 23, 5:30 to 8:30 p.m. The center will offer five, half-hour hunts held in the pool. The first is for children of all ages experiencing sensory sensitivities; the second is reserved for youths 3 and younger. Peter Rabbit will

be on hand, along with a photo booth, cupcake walk, bouncy house, bunny bingo, indoor play park and more. Space is limited so register early. Children 7 and younger must be accompanied by an adult in the water.

■ **Spring Egg Hunt**, Cedar Hills Recreation Center, 11640 S.W. Park Way, Portland. 503-629-6340. 9:30 a.m. Saturday, March 31. The event kicks off with an all-abilities, all-ages hunt and continues with different hunts geared towards different age groups until 12:30 p.m. There will be some special prize eggs hidden in each of the nine scheduled hunts. Look for an inflatable slide and other kid-friendly activities in the gym. Officers from the Beaverton Police Department, and Peter Rabbit, will be on hand.

■ **Spring Egg Hunt**, Gar-

den Home Recreation Center, 7475 S.W. Oleson Road, Portland. 503-629-6341. Saturday, March 31, starting at 10 a.m. with an inclusive hunt for children experiencing sensory sensitivities or mobility needs. Other hunts begin at 11 a.m. and will continue every half-hour until 1:30 p.m. A fire truck from Tualatin Valley Fire & Rescue will be on display and firefighters will be in attendance. Donated fire hats and badges will be handed out. Food from No Brakes Café and Espresso food truck will be available for purchase.

Look for the Rec Mobile, a bouncy house, crafts, face painting stations and a scavenger hunt for children ages 7-10. Peter Rabbit will be there, too.

For more information, go online to [www.thprd.org](http://www.thprd.org).

# Parks board votes to fill board vacancy

■ *Longtime volunteer Wendy Kroger fills seat vacated by Jerry Jones Jr.*

*The Times*

**Wendy Kroger has been appointed to the board of directors of the Tualatin Hills Park & Recreation District. Kroger has been a volunteer with an extensive history of service to the park district.**

She fills the vacancy creat-

## WASHINGTON COUNTY

ed when board member Jerry Jones Jr. resigned this winter, following multiple allegations of sexual harassment.

Kroger's first public meeting with the five-member board will be Tuesday, April 10. The appointment will continue until June 30, 2019.

Voters then will be asked to decide who will serve the remainder of Jones' initial term, which was to last until June 30, 2021.

That election will happen in May 2019.

The THPRD board announced Kroger's appointment Monday, March 12, at their regular monthly meeting. She was selected from a pool of 26 applicants, 10 of whom were interviewed by the board on March 6.



KROGER

"To be able to add a person of Wendy's caliber to our board is exciting," said Ali Kavianian, board president. "We were

delighted with the quality of the applicant pool as a whole, but Wendy's combination of knowledge, collaborative skills, experience and passion for our mission made her number one in our minds. We can't wait to begin working with her."

Kroger's background includes 24 years as a community volunteer; the last 14 in Beaverton and 10 in Salem before that. She has held a variety of committee positions with THPRD, including chair of the Trails Advisory Committee for five years and one year as member of the Parks Bond Citizen Oversight Committee.

She served two stints on

the City of Beaverton's Planning Commission (2005-06 and 2014-16). She was also on the Salem Planning Commission, serving as president for two years.

She has worked in various roles in federal and state government in Washington D.C., San Francisco and Nevada, specializing primarily in labor, employment and training.

Kroger has a master's degree from the University of Oregon. She is a master gardener and has won several awards for her community service.

The City of Salem named a park in her honor in 2003.

THPRD was formed in 1955 and is the largest special park district in Oregon, spanning 50 square miles and serving approximately 240,000 residents in the greater Beaverton area.