



**Tualatin Hills Park & Recreation District  
Minutes of a Special Meeting of the Board of Directors**

A Special meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically at 4:30 pm on Wednesday, August 19, 2020.

Present:

Ashley Hartmeier-Prigg	President/Director
Tya Ping	Secretary/Director
Heidi Edwards	Secretary Pro-Tempore/Director
Wendy Kroger	Director
Doug Menke	General Manager

Absent:

Felicita Montebianco	Director
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**Agenda Item #1 – Call Special Meeting to Order**

A Special Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ashley Hartmeier-Prigg on Wednesday, August 19, 2020, at 4:30 pm.

**Agenda Item #2 – Intergovernmental Agreement with Washington County for Funding Exchange and Additional Cities and Special Districts Assistance Grant Allocation for COVID-19 Response Cost Relief**

Lori Baker, Chief Financial Officer, provided an overview of the memo included within the board of director’s information packet, noting that the Washington County Board of Commissioners is considering an allocation of \$500,000 to THPRD to fulfill the County’s goal of building public mental health and community psyche in response to the COVID-19 pandemic. In the process of collaborating with the County on this funding, it was determined that the events and programs under this funding could be best completed by using district unrestricted funds, to provide flexibility in program design and timing. In exchange for providing unrestricted funds to support this program, the County is anticipated to provide an additional allocation of federal pass-through funding under the Cities and Special Districts Assistance program. Staff are seeking board approval of an intergovernmental agreement and associated documents for the funding exchange with Washington County and approval of an amendment to an existing intergovernmental agreement and associated documents for the Cities and Special Districts program grant award with Washington County. Lori offered to answer any questions the board may have.

President Hartmeier-Prigg expressed appreciation for Washington County’s acknowledgement that THPRD is the clear facilitator for the community psyche events, noting that she is excited to see all the ways THPRD is going to work with the community on this endeavor.

General Manager Doug Menke offered comments regarding the THPRD team effort that moved this process along, from finessing the financial side of the transaction, to gearing up to provide the types of services to the community that THPRD does best.

Heidi Edwards added that THPRD is a COVID-19 responder in that we are not doing what we usually do; we're responding to the needs of the community through this pandemic.

**Wendy Kroger moved that the board of directors approve the intergovernmental agreement, amended intergovernmental agreement and associated documents with Washington County and authorization for the general manager or designee to execute the necessary documents to facilitate the project. Heidi Edwards seconded the motion. Roll call proceeded as follows:**

<b>Tya Ping</b>	<b>Yes</b>
<b>Heidi Edwards</b>	<b>Yes</b>
<b>Wendy Kroger</b>	<b>Yes</b>
<b>Ashley Hartmeier-Prigg</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #3 – Adjourn**

There being no further business, the meeting was adjourned at 4:37 pm.

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Ashley Hartmeier-Prigg, President

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Tya Ping, Secretary

Recording Secretary,  
Jessica Collins