



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Wednesday, May 12, 2021**

**5:00 pm Executive Session
5:30 pm Regular Meeting**

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Proclamations
 - A. [National Water Safety Month](#)
 - B. [Asian American and Pacific Islander Heritage Month](#)
5. Audience Time**
6. Board Time
 - A. Committee Liaisons Updates
7. Consent Agenda***
 - A. [Approve: Minutes of April 14, 2021 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
8. Unfinished Business
 - A. [Information: General Manager's Report](#)
9. Adjourn

Due to the current State of Emergency as a result of the COVID-19 pandemic, the THPRD Board of Director's May 12, 2021 Regular Meeting will be conducted electronically. Live streaming of this meeting will be available at <https://youtu.be/7RIJ7bkUz2E> and also posted on the district's website at www.thprd.org

***Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**** Audience Time / Public Testimony:** Testimony is being accepted for this meeting by email only. If you wish to submit testimony, please do so **by 3 pm on May 12, 2021** to boardofdirectors@thprd.org. Testimony received by the designated time will be read into the record during the applicable agenda item, or audience time, with a 3-minute time limit. Testimony received on Work Session topics will be read during Audience Time.

*****Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: April 28, 2021
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the May 12, 2021 Board of Directors Meeting

Agenda Item #4 – Proclamations

A. National Water Safety Month

Attached please find a proclamation declaring the month of May as National Water Safety Month.

B. Asian American and Pacific Islander Heritage Month

Attached please find a proclamation declaring the month of May as Asian American and Pacific Islander Heritage Month.

Agenda Item #7 – Consent Agenda

Attached please find the following consent agenda items for your review and approval:

- A.** Approve: Minutes of April 14, 2021 Regular Board Meeting
- B.** Approve: Monthly Bills
- C.** Approve: Monthly Financial Statement

Agenda Item #8 – Unfinished Business

A. General Manager's Report

Attached please find the General Manager's Report for the May regular board meeting.

Other Packet Enclosures

- Monthly Capital Report
- Monthly Bond Capital Report
- System Development Charge Report



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, individual and organized forms of recreation and the creative use of free time are vital to the happy lives of all community members; and

WHEREAS, education, athletic and recreation programs throughout the Tualatin Hills Park & Recreation District encompass a multitude of activities that can result in personal accomplishment, self-satisfaction and family unity for all, regardless of background, ability level or age; and

WHEREAS, the Tualatin Hills Park & Recreation District recognizes that swimming and aquatic-related activities relate to good physical and mental health and enhance the quality of life for all people; and

WHEREAS, the Tualatin Hills Park & Recreation District is extremely proud of our swimming facilities, aquatic programs and other related activities and our contribution to providing all ages a healthy place to recreate, to swim, build self-esteem, confidence and a sense of self-worth which contributes to the quality of life in our community;

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of May 2021 as

National Water Safety Month

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 12th day of May, 2021.

Ashley Hartmeier-Prigg, President

Tya Ping, Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, THPRD is committed to creating safe, welcoming, inclusive spaces that serve, invite, and belong to everyone; and

WHEREAS, THPRD rejects explicit and implicit acts of hate in all forms, including those against our Asian and Pacific Islander community members; and

WHEREAS, today, nearly 74,000 people who live in Washington County are of Asian or Pacific Island descent, contributing to the social, economic, and cultural fabric of our community; and

WHEREAS, the Asian American and Pacific Islander community in Washington County is incredibly diverse representing people from more than 20 unique countries of origin including: China, India, Japan, the Korean peninsula, the Philippines, Vietnam, and more; and

WHEREAS, THPRD respects the heritage and cultural traditions of all people and recognizes the privilege and responsibility of serving our diverse community; and

WHEREAS, Asian American and Pacific Islander Heritage Month is an occasion for honoring our shared humanity, celebrating cultural stories and commit to accountability advancing racial equity;

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of May 2021 as

Asian American and Pacific Islander Heritage Month

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 12th day of May, 2021.

Ashley Hartmeier-Prigg, President

Tya Ping, Secretary



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Wednesday, April 14, 2021. Work Session 4:30 pm; Executive Session 5:00 pm; Regular Meeting 6:00 pm.

Present:

Ashley Hartmeier-Prigg	President/Director
Tya Ping	Secretary/Director
Heidi Edwards	Secretary Pro-Tempore/Director
Wendy Kroger	Director
Felicita Monteblanco	Director
Doug Menke	General Manager

Agenda Item #1 – Work Session: Strategic Planning Update

A Work Session of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ashley Hartmeier-Prigg on Wednesday, April 14, 2021, at 4:30 pm.

General Manager Doug Menke introduced Aisha Panas, director of Park & Recreation Services, and Jeannine Rustad, Planning manager, to present information on the district's strategic planning efforts. This work will include both the preparation for THPRD's 2022 reaccreditation by the Commission on the Accreditation of Park & Recreation Agencies (CAPRA) as well as an update to the district's comprehensive and strategic plans.

Aisha and Jeannine presented information regarding the district's strategic planning efforts via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- CAPRA
 - Benefits of CAPRA
 - Timeline for Reaccreditation
- Comprehensive Planning
 - Comprehensive Plan History
 - Accomplishments Since 2013 Comprehensive Plan Update
 - Functional plans adopted
 - 2019 update of Parks Functional Plan/GRASP analysis
 - 2008 bond program spending almost complete
 - CAPRA accreditation in 2017
 - Vision Action Plan
 - Intent of New Comprehensive Plan
 - Align with Vision Action Plan
 - Incorporate updated census information (past, present & future)
 - Provide a high-level policy roadmap
 - 20-year plan for growth
 - Timeline for Comprehensive Plan

Aisha and Jeannine offered to answer any questions the board may have.

Felicita Montebianco asked whether CAPRA shares the district's values.

- ✓ Aisha replied that a values comparison would apply less to CAPRA specifically, and more to the National Recreation and Park Association (NRPA) as an organization. NRPA has established their three pillars as: conservation, equity, and health and wellness. They have also recently updated their strategic plan with values that are more inline with THPRD's values. CAPRA is more about ensuring that the organizational structure is in place to show that an agency is well-managed, and demonstrating that the agency has communicated its values to its community.

Tya Ping inquired of the benefits and cost associated with the reaccreditation process, and whether accreditation increases the district's success when applying for grant opportunities.

- ✓ Aisha replied that although there may not have been a significant increase in the district's grant successes attributable to accreditation, the accreditation process did provide an opportunity to document crucial operational practices for the district, review policies that needed updating, as well as the opportunity to gather best practices from peer agencies that had already been through the CAPRA process. The reaccreditation process will not be the lift it was initially for accreditation, and will take advantage of tasks that already need to be completed, such as updating the Comprehensive and Strategic Plans to reflect the district's values and priorities. The reaccreditation cost is \$3,600 every five years.
- ✓ General Manager Doug Menke added that other benefits of accreditation include succession planning, the internal pride of being accredited, and a value in terms of recruitment efforts in that THPRD is one of few accredited agencies across the nation.
- ✓ Jeannine noted that the district's accreditation status is leveraged when applying for grant funding, especially national grants, in that there are only 183 park and recreation agencies nationwide that have this accreditation, so it provides additional credibility.

Heidi Edwards thanked the district staff working on these efforts, noting that she appreciates the benefits to succession planning and the policy updates. She inquired whether emergency response planning is included in the CAPRA process, especially given what the district has gone through over the past year due to the pandemic. Additionally, she would like to see the district promote that it is one of the few agencies in the nation that is CAPRA accredited, noting that this would be a good talking point for the board members when speaking about the district.

- ✓ Jeannine referenced the financial impacts to the district due to the pandemic and described how the topic of financial sustainability will be imbedded within the Comprehensive and Strategic Plans to ensure that the right policies are in place for the district to remain nimble in the face of economic upturns and downturns.
- ✓ Aisha added that one of the topic areas in the accreditation process is safety and security. Regarding financial sustainability and the Comprehensive and Strategic Plans, these plans will be constrained by what the district is able to provide financially. The 108 action items within the Vision Action Plan will be broadly sorted into near, mid and far-term actions, but it will be critical to look at items within the three-to-five-year Strategic Plan timeframe to determine what exactly the district has the resources to be able to provide.
- ✓ Doug described the importance of being fiscally responsible today and in the future, noting that the Strategic Plan is a tool to provide the pathway in addressing the key priority areas as determined by the board. It will be a critical document that will need to be transparent and easily understandable by the community in order to provide a clear picture of where we are as a district today and where we plan to be in the future.

President Hartmeier-Prigg thanked district staff for the information presented this evening, and commented that she appreciates the documentation aspect of the CAPRA process.

Agenda Item #2 – Executive Session (A) Personnel (B) Land

President Ashley Hartmeier-Prigg called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to carry out labor negotiations, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held under authority of ORS 192.660(2)(d) and (e).

President Hartmeier-Prigg noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

Agenda Item #3 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ashley Hartmeier-Prigg on Wednesday, April 14, 2021, at 6 pm.

Agenda Item #4 – Action Resulting from Executive Session

Tya Ping moved that the board of directors authorize staff to grant a temporary easement and authorization for the general manager or designee to execute the Permit of Entry to facilitate the project. Wendy Kroger seconded the motion. Roll call proceeded as follows:

Felicita Monteblanco	Yes
Heidi Edwards	Yes
Wendy Kroger	Yes
Tya Ping	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

Wendy Kroger moved that the board of directors authorize staff to grant swale and vegetated corridor and mitigation easements on the property in the northwest quadrant of the district for the compensation discussed in executive session, subject to the standard due diligence review and approval by the general manager. Tya Ping seconded the motion.

Roll call proceeded as follows:

Heidi Edwards	Yes
Felicita Monteblanco	Yes
Tya Ping	Yes
Wendy Kroger	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #5 – Proclamation: National Volunteer Month

The board members read into the record a proclamation declaring the month of April as National Volunteer Month.

Agenda Item #6 – Audience Time

Secretary Tya Ping read written testimony received, a copy of which was entered into the record:

John Breiling provided testimony commenting that the Elsie Stuhr Center has been closed since March 2020 and that the lack of having the center available for daily exercise and physical therapy is doing immense medical harm to seniors. In the last seven weeks, many, if not most seniors have received their COVID-19 vaccinations. He urged the district to plan for a reopening of the Elsie Stuhr Center’s exercise facilities as soon as possible.

General Manager Doug Menke explained that the district is held to the guidance from Oregon Health Authority (OHA) in terms of what centers are allowed to be open at this point in time. The guidance pertaining to senior centers is very clear, regardless of the amenities within the center.

- ✓ Aisha Panas, director of Park & Recreation Services, agreed, noting that this is an ongoing challenge for the district. The current OHA guidance for senior centers prohibits reopening under any risk category, including low risk. She noted that since the closure began, the district has been looking for different ways to engage with its senior population and she provided a few examples of the various options and activities available. Those interested in learning more are welcome to attend the Elsie Stuhr Center's Friends Group meetings that happen once a month or check the district's website for more information.

President Hartmeier-Prigg thanked John Breiling for his comments and agreed that it is a difficult situation right now, and that district staff misses the Elsie Stuhr Center community, as well. She encouraged any seniors to please engage with the district in any way they can during this challenging time so that the district can connect with them in community and activity.

Agenda Item #7 – Board Time

A. Committee Liaisons Updates

Heidi Edwards provided the following updates and comments during board time:

- Attended the recent Nature & Trails Advisory Committee meeting, which included a presentation by staff on the areas being looked at to address climate change.
- Attended the tour of the future Westside Trail Bridge location organized by staff, along with Metro Councilors Juan Carlos González and Gerritt Rosenthal, and a few of her fellow board members.

Felicita Monteblanco provided the following updates and comments during board time:

- Recounted her discussion with Northwest Regional Education Service District regarding the success of the Preschool for All measure that passed in Multnomah County.
- Thanked district staff for their work on the Proposed FY 21/22 Budget information.
- Thanked district staff for their assistance in drafting a letter to legislators requesting federal funding to construct additional restroom facilities in the district.
- She is partnering with former district employee and current Bend Park & Recreation District board member, Deb Schoen, on an Oregon Recreation & Park Association conference session proposal on the topic of board service.

Tya Ping provided the following updates and comments during board time:

- Attended the recent Programs & Events Advisory Committee meeting, noting that the committee has selected volunteer opportunities and engagement as a focus for this year.
- Her children recently began their spring term district programs and the environment felt very safe. She is thankful for the opportunities provided by the district for children to return to some semblance of normal activities.
- Wished the community a happy Southeast Asian New Year.

Wendy Kroger provided the following updates and comments during board time:

- Inquired about the possibility of updating the landscaping in front of the HMT Recreation Complex to something more welcoming and aesthetically pleasing, and suggested something similar to the water-wise garden at Tualatin Valley Water District headquarters.
 - ✓ General Manager Doug Menke provided background information regarding the landscaping near the administration building, noting that originally the berms were covered in invasive English ivy. He commented that her request would be noted and given consideration as capital improvement funds allow.
 - ✓ Jon Campbell, Maintenance Operations manager, added that landscaping improvements for this area had been a planned project many years ago that was halted, but that it could be revisited.

- Inquired about the status of the outdoor artwork sponsored by the district at the Patricia Reser Center for the Arts.
 - ✓ Doug replied that the artwork is currently in process and that an update would be provided to the board, including renderings of the piece.
- Referenced a climate resilience task force being formed by the City of Beaverton and inquired as to the district's involvement.
 - ✓ Felicita commented that she has been speaking with Mayor Beaty on this topic and that the current discussions are centered on the makeup of the task force, including a desire for younger participants, such as age 30 or younger.
 - ✓ Holly Thompson, Communications director, added that she believes the city's focus is on a community member committee, which typically are not populated by staff from other agencies, but that it would be appropriate for the district to engage at the technical level.
- Attended a recent Pension Committee meeting during which the committee focused on reviewing and adjusting pension plan document language related to employees vesting in the pension program.
- Attended the recent Parks & Facilities Advisory Committee meeting during which the committee reviewed and made recommendations to approve an upgrade to the Eichler Park bike trail, which is moving forward with the Northwest Trail Alliance. They also reviewed the Vision Action Plan and what their role might be in the plan. Discussion also occurred regarding Challenge Grant ideas under the assumption that funding was still available within the budget for this program, but recently found out that is not the case, resulting in a wasted effort. She asked the district to be more transparent about this in the future, but that the committee understood the budgetary constraints that led to this decision. Lastly, the committee approved a letter to the City of Beaverton on the topic of the challenges experienced in installing dog runs within city limits due to code requirements and the costs involved, and that the committee is supportive of focusing future dog run improvements within unincorporated Washington County only.
- Also attended the tour of the future Westside Trail Bridge location as referenced by Heidi.

President Hartmeier-Prigg provided the following updates and comments during board time:

- Wished our Muslim community members a happy Ramadan.
- Provided an overview of the board members' legislative outreach efforts over the past month and thanked district staff for their support in preparing the board members for their meetings.
- Filmed an outreach video with the assistance of district staff to promote a community survey for improvements to Eichler Park.

General Manager Doug Menke introduced the topic of setting the board's summer meeting schedule, including a welcome retreat for the board's two new members that will begin their terms on July 1, noting that an email will be sent out to check schedules and set these meeting dates.

Agenda Item #8 – Consent Agenda

Tya Ping moved that the board of directors approve consent agenda items (A) Minutes of March 10, 2021 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, and (D) Intergovernmental Agreement with Clean Water Services for Raleigh Park Stream Enhancement. Wendy Kroger seconded the motion. Roll call proceeded as follows:

Heidi Edwards	Yes
Felicita Montebianco	Yes
Wendy Kroger	Yes
Tya Ping	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Unfinished Business

A. 2021 Legislative Update

Aisha Panas, director of Park & Recreation Services, introduced Kylie Grunow, state legislative consultant for the district, to provide an update on legislative activities. Kylie commented that yesterday was a major legislative deadline where all bills had to have had a work session in order to progress, noting that she was previously tracking 55 bills on behalf of the district, which has now been reduced to 28. The next key deadline is May 14, when all bills will need to have been scheduled in their second chamber and posted for a work session to be held by May 28. Kylie provided an update on the following bills and areas of interest, noting that she will provide an updated bill report to the board in the near future:

- System Development Charges
 - HB 3040: Relating to a study of system development charges.
 - Status: Referred to Ways and Means by order of Speaker.
- Children's Service District
 - SB 299: Authorizes formation of children's service districts.
 - Status: Passed the Senate 20 to 10; now going to the House. Has been assigned to the House General Government Committee, but no hearing date has been set.
 - ✓ Felicita Monteblanco commented that all of the board members have strong relationships with our Washington County legislators and that she would like to see each board member assigned to contact a few of those legislators regarding this bill. She had reached out to two of the organizations listed on the Washington County Kid's endorsement webpage, and while one offered their explicit support for the bill, the other was unfamiliar with the bill. She described a conversation she had with a representative from Washington County Kids that was so triggering and problematic that she cannot support this bill. Over the past year, what has come to light is the need for universal childcare and accessible preschool; not to say that afterschool care isn't important, but when going to the voters to ask for more funding, she thinks of childcare and preschool opportunities first.
 - ✓ Kylie noted that, unfortunately, there are no Washington County legislators on the House General Government Committee, but it would still be beneficial for the board members to reach out to the Washington County legislators in order to relay their concerns should the bill make it out of committee. She will research what the timeline might be so that the board members do not reach out too early, as the timing of such outreach can be impactful. Additionally, a draft letter will be started in preparation for a hearing.
 - ✓ Felicita also offered to reach out to Representative Valderrama, who serves on the House General Government Committee.
- Right to Rest
 - HB 3115: Relating to the regulation of public property with respect to persons experiencing homelessness; declaring an emergency.
 - Status: Passed out of committee, awaiting a vote on the House floor.
 - HB 2367: Establishes Oregon Right to Rest Act.
 - Status: Not moving forward at this time.
- Child Care
 - HB 2503: Expands eligibility for certain child care subsidy programs.

- Status: Adopted in an amendment into HB 3703, including the expanded eligibility language desired by the board, and was voted out of committee. She will inform the board when it is scheduled for a hearing.
- Summer Learning
 - SB 864: Creates a summer learning account at the Department of Education (funded by HB 5042).
 - Status: Awaiting signature in Governor's Office.

Kylie provided a brief overview of the American Rescue Plan Act funding, noting that there is \$4.3 billion in federal relief funds coming to Oregon. After direct allocations, \$2.6 billion remains. Of that, \$1.3 billion is being used to continue current services, and \$520 million will be set aside in an emergency fund, leaving \$780 million for new programs or one-time investments. Board member Felicita Montebalanco is scheduled to testify this evening before the Joint Committee on Ways and Means about how to spend those funds. The state currently does not have a plan on how to allocate those funds, but there have been \$40 billion in requests as of today. She noted that it will likely be a process of fits and starts, including special sessions over the summer and fall, and that the board will need to be opportunistic in terms of their outreach to legislators.

- ✓ Felicita shared that her testimony this evening included information regarding the district's request of \$1.5 million to construct new restrooms in parks. She encouraged the board's continued relationship building with legislators, including by showing up to their town halls and events as enthusiastic park and recreation supporters.

Kylie agreed that relationship building is important, and provided an overview of the letters that the board has sent to its legislators over the past few weeks, noting that a next step she will be working on is setting up meetings between the board members and all of their legislators, similar to what was done earlier this year with the district's newly-elected legislators.

President Hartmeier-Prigg thanked Kylie for the informative presentation.

B. General Manager's Report

The following presentations were provided as listed within the General Manager's Report included within the board of directors' information packet:

- Summer Marketing Update
 - Holly Thompson, Communications director, and Henry Chan, graphic design specialist, provided a detailed update on the district's summer marketing efforts, via a PowerPoint presentation, a copy of which was entered into the record.
- Winter Storm Response
 - Jon Campbell, Maintenance Operations manager, and Bruce Barbarasch, Nature & Trails manager, shared an overview of the district's response efforts to snow and winter weather, via a PowerPoint presentation, a copy of which was entered into the record.
- Volunteer Program Update
 - Melissa Marcum, Volunteer Services specialist, provided an update on the district's volunteer program, via a PowerPoint presentation, a copy of which was entered into the record.
- Sports Affiliation Process Review Update
 - Julie Rocha, Sports Department manager, provided an update on the recruitment process for the Affiliates Stakeholder Workgroup. Workgroup members will provide input to staff in developing proposals to make the affiliation process more equitable. The district is seeking representatives of various affiliated sports users, representatives from non-affiliated users of THPRD facilities, and members of the community with diverse voices and perspectives. Applications for the workgroup are being accepted through April 15, 2021.

Doug and the presenters offered to answer any questions the board may have.

Summer Marketing Update

The board members complimented district staff on the summer marketing efforts, and acknowledged the amount of effort required in responding and pivoting due to the ever-changing nature of the pandemic, all while maintaining a focus on accessibility and aesthetics.

Winter Storm Response

President Hartmeier-Prigg thanked district staff for keeping all of the district's assets in good condition and for doing so during inclement conditions while the rest of us are staying home.

Volunteer Program Update

Felicita Montebianco thanked all of the district's volunteers for their service to the community.

Wendy Kroger recalled her experiences volunteering in various capacities over the years, and noted that THPRD is one of the finest organizations she has ever had the pleasure of volunteering for in great part due to people like Melissa who make it fun and valuable.

Sports Affiliation Process Review Update

President Hartmeier-Prigg thanked Julie for the update, noting that she is excited to begin this process and that she has been sharing the recruitment information in as many places as possible as it will be such important work.

Wendy inquired about the district's involvement in the City Nature Challenge.

- ✓ Bruce Barbarasch, Nature & Trails manager, described the district's participation in the City Nature Challenge, a virtual community science project to observe and document as many plants and wildlife as possible in a 4-day period with other people from all around the world.

Wendy referenced a question that arose on the topic of community gardens during the recent City of Beaverton Mayor's town hall.

- ✓ Holly Thompson, Communications director, replied that the city is considering redeveloping their community center site where their community garden is located, and a question was asked regarding what would happen to the garden. The message conveyed by herself and city staff was that while discussions are still very preliminary, the city has invited THPRD to a discussion on the possibilities of absorbing those plots into the district's community garden program.

Wendy expressed appreciation for the Tualatin Hills Park Foundation's funding contributions to the district's Rec Mobile programming.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 7:35 pm.

Ashley Hartmeier-Prigg, President

Tya Ping, Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
ACH	3/10/2021	BRUCE, VIRGINIA Advertising	1,410.00 \$ 1,410.00
ACH	3/17/2021	APPRAISAL & CONSULTING GROUP LLC Capital Outlay - Bond - Land Acquisition	1,200.00 \$ 1,200.00
ACH	3/10/2021	ASH CREEK FOREST MANAGEMENT LLC	1,942.88
ACH	3/17/2021	TREECOLOGY INC	1,925.00
ACH	3/31/2021	TREECOLOGY INC Capital Outlay - Bond - Natural Resources Projects	1,925.00 \$ 5,792.88
314486	3/10/2021	2.INK STUDIO	6,318.80
314489	3/10/2021	FOREVER LAWN PORTLAND	40,281.20
ACH	3/17/2021	PAUL BROTHERS INC Capital Outlay - Bond - New/Redevelop Neighborhood Parks	129,054.76 \$ 175,654.76
84640	3/4/2021	MILLER NASH GRAHAM & DUNN LLP Capital Outlay - Bond - Youth Athletic Field Development	760.00 \$ 760.00
84428	3/4/2021	LOVETT INC	9,883.70
314511	3/24/2021	BEAVERTON, CITY OF	10,031.88
314515	3/24/2021	PORTLAND TREES ARBOR CARE	1,400.00
ACH	3/3/2021	PIONEER WATERPROOFING COMPANY INC Capital Outlay - Building Replacements	10,254.00 \$ 31,569.58
ACH	3/31/2021	TYLER TECHNOLOGIES INC Capital Outlay - ERP Software	13,557.99 \$ 13,557.99
84640	3/4/2021	MILLER NASH GRAHAM & DUNN LLP	5,070.00
314451	3/3/2021	CHAMPOEG NURSERY INC	1,402.50
314469	3/17/2021	REAL ESTATE SERVICES GROUP INC	2,400.00
314470	3/17/2021	WASHINGTON COUNTY	1,565.00
314486	3/10/2021	2.INK STUDIO	9,500.55
ACH	3/10/2021	JACOBS ENGINEERING GROUP INC	61,320.00
ACH	3/10/2021	ENVIRONMENTAL SCIENCE ASSOCIATES	4,840.36
ACH	3/31/2021	ENVIRONMENTAL SCIENCE ASSOCIATES Capital Outlay - SDC - Park Development/Improvement	12,072.75 \$ 98,171.16
314446	3/3/2021	BEAVERTON, CITY OF Community Psyche Grant	24,781.51 \$ 24,781.51
84199	3/4/2021	PORTLAND GENERAL ELECTRIC	1,000.43
84209	3/4/2021	PORTLAND GENERAL ELECTRIC	1,281.29
84212	3/4/2021	PORTLAND GENERAL ELECTRIC	1,037.23
84213	3/4/2021	PORTLAND GENERAL ELECTRIC	1,905.20
84226	3/4/2021	PORTLAND GENERAL ELECTRIC	13,049.45
84227	3/4/2021	PORTLAND GENERAL ELECTRIC	1,481.38
84235	3/4/2021	PORTLAND GENERAL ELECTRIC	1,043.61
84415	3/4/2021	PORTLAND GENERAL ELECTRIC	4,665.75
84421	3/4/2021	PORTLAND GENERAL ELECTRIC	8,419.91

Check #	Check Date	Vendor Name	Check Amount
84438	3/4/2021	PORTLAND GENERAL ELECTRIC	1,666.33
84439	3/4/2021	PORTLAND GENERAL ELECTRIC	1,815.06
84440	3/4/2021	PORTLAND GENERAL ELECTRIC	1,977.75
84457	3/4/2021	PORTLAND GENERAL ELECTRIC	1,066.71
84460	3/4/2021	PORTLAND GENERAL ELECTRIC	1,918.57
84715	3/4/2021	PORTLAND GENERAL ELECTRIC	1,401.54
ACH	3/24/2021	PORTLAND GENERAL ELECTRIC (CLEAN WIND)	1,867.08
		Electricity	\$ 68,511.72
314441	3/1/2021	KAISER FOUNDATION HEALTH PLAN	203,581.49
314442	3/1/2021	MODA HEALTH PLAN INC	23,204.84
314443	3/1/2021	STANDARD INSURANCE COMPANY	11,852.15
314444	3/1/2021	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA	1,520.90
314530	3/31/2021	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA	1,560.10
		Employee Benefits	\$ 241,719.48
314496	3/16/2021	PACIFICSOURCE ADMINISTRATORS INC	1,167.30
314497	3/16/2021	US BANK FBO: THPRD RETIREMENT PLAN	11,828.60
314528	3/31/2021	PACIFICSOURCE ADMINISTRATORS INC	4,926.10
314531	3/31/2021	US BANK FBO: THPRD RETIREMENT PLAN	11,868.87
ACH	3/16/2021	INTERNATIONAL CITY MANAGEMENT ASSOC RETIRE CO	35,236.23
ACH	3/31/2021	INTERNATIONAL CITY MANAGEMENT ASSOC RETIRE CO	36,581.05
ACH	3/31/2021	THPRD - EMPLOYEE ASSOCIATION	7,897.21
		Employee Deductions	\$ 109,505.36
314483	3/10/2021	PFM FINANCIAL SERVICES LLC	15,000.00
		Financial Advisory Services - Series 2021	\$ 15,000.00
ACH	3/3/2021	NORTHWEST NATURAL GAS COMPANY	21,149.34
ACH	3/17/2021	NORTHWEST NATURAL GAS COMPANY	2,245.34
ACH	3/24/2021	NORTHWEST NATURAL GAS COMPANY	1,063.47
ACH	3/31/2021	NORTHWEST NATURAL GAS COMPANY	33,886.24
		Heat	\$ 58,344.39
84251	3/4/2021	AMERICAN BACKFLOW & PLUMBING SERVICES INC	1,351.30
84354	3/4/2021	GUARANTEED PEST CONTROL SERVICE CO INC	1,730.00
84807	3/4/2021	WASTE MANAGEMENT OF OREGON INC	1,544.27
314482	3/10/2021	NORTHWEST AQUATICS TECHNOLOGIES LLC	4,938.78
314515	3/24/2021	PORTLAND TREES ARBOR CARE	2,400.00
ACH	3/17/2021	MUSCO SPORTS LIGHTING LLC	10,635.33
		Maintenance Services	\$ 22,599.68
314495	3/10/2021	WALTER E NELSON COMPANY	6,408.26
314525	3/31/2021	WALTER E NELSON COMPANY	2,837.55
ACH	3/10/2021	UNIVAR SOLUTIONS USA INC	1,092.17
		Maintenance Supplies	\$ 10,337.98
84553	3/4/2021	SHI INTERNATIONAL CORPORATION	558.11
		Miscellaneous Other Services	\$ 558.11

Check #	Check Date	Vendor Name	Check Amount
84269	3/4/2021	AT&T MOBILITY	172.92
84429	3/4/2021	RICOH USA INC	737.87
		Office Supplies	\$ 910.79
ACH	3/10/2021	LITHTEX INC	22,420.00
		Postage	\$ 22,420.00
84640	3/4/2021	MILLER NASH GRAHAM & DUNN LLP	23,503.00
314496	3/16/2021	PACIFICSOURCE ADMINISTRATORS INC	(30.50)
314512	3/24/2021	COLOR OUTSIDE THE LINES	10,105.58
314516	3/24/2021	VENEZUELAS VOICE IN OREGON	1,500.00
314521	3/31/2021	RESOURCES INVESTMENT ADVISORS LLC	1,813.66
314528	3/31/2021	PACIFICSOURCE ADMINISTRATORS INC	649.75
ACH	3/24/2021	KOFF & ASSOCIATES INC	2,053.75
		Professional Services	\$ 39,595.24
84429	3/4/2021	RICOH USA INC	1.22
84733	3/4/2021	4IMPRINT INC	2,902.34
ACH	3/31/2021	PENHOLLOW PROMOTIONS LLC	4,376.15
		Program Supplies	\$ 7,279.71
84749	3/4/2021	WASTE MANAGEMENT OF OREGON INC	1,078.38
84796	3/4/2021	WASTE MANAGEMENT OF OREGON INC	1,449.82
		Refuse Services	\$ 2,528.20
84429	3/4/2021	RICOH USA INC	3,635.20
		Rental Equipment	\$ 3,635.20
314514	3/24/2021	HARSCH INVESTMENT PROPERTIES LLC	3,658.72
		Rental Facility	\$ 3,658.72
84313	3/4/2021	AVERTIUM LLC	4,400.00
84344	3/4/2021	SHI INTERNATIONAL CORPORATION	1,180.00
314455	3/3/2021	ELEVATE TECHNOLOGY GROUP	2,925.00
314491	3/10/2021	GRUNOW, KYLIE	1,500.00
314513	3/24/2021	ELEVATE TECHNOLOGY GROUP	2,925.00
314526	3/31/2021	GRUNOW, KYLIE	1,500.00
ACH	3/10/2021	NORTHWEST TREE SPECIALISTS	6,000.00
ACH	3/10/2021	SMITH DAWSON & ANDREWS	3,000.00
ACH	3/24/2021	JOHNSON CONTROLS FIRE PROTECTION LP	2,408.00
		Technical Services	\$ 25,838.00
84553	3/4/2021	SHI INTERNATIONAL CORPORATION	2,724.85
		Technical Training	\$ 2,724.85
84269	3/4/2021	AT&T MOBILITY	8,062.07
84742	3/4/2021	ALLSTREAM BUSINESS US	5,705.72
314467	3/17/2021	HILLSBORO, CITY OF	22,777.11
		Telecommunications	\$ 36,544.90

<u>Check #</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
314447	3/3/2021	BRETTHAUER OIL COMPANY	3,570.59
314449	3/3/2021	CARSON OIL INC	1,388.35
314465	3/17/2021	CARSON OIL INC	2,096.28
314494	3/10/2021	TUALATIN VALLEY WATER DISTRICT	1,460.56
314522	3/31/2021	TUALATIN VALLEY WATER DISTRICT	1,295.81
		Vehicle Gas & Oil	\$ 9,811.59
84333	3/4/2021	BEAVERTON , CITY OF	1,637.16
84334	3/4/2021	BEAVERTON , CITY OF	1,782.96
84524	3/4/2021	BEAVERTON , CITY OF	2,220.97
84538	3/4/2021	WEST SLOPE WATER DISTRICT	1,438.77
84562	3/4/2021	TUALATIN VALLEY WATER DISTRICT	1,167.61
84607	3/4/2021	TUALATIN VALLEY WATER DISTRICT	1,869.06
84679	3/4/2021	BEAVERTON , CITY OF	1,050.63
84695	3/4/2021	BEAVERTON , CITY OF	2,451.62
84775	3/4/2021	BEAVERTON , CITY OF	1,272.72
		Water & Sewer	\$ 14,891.50
		Grand Total	\$ 1,026,398.87

Tualatin Hills Park & Recreation District

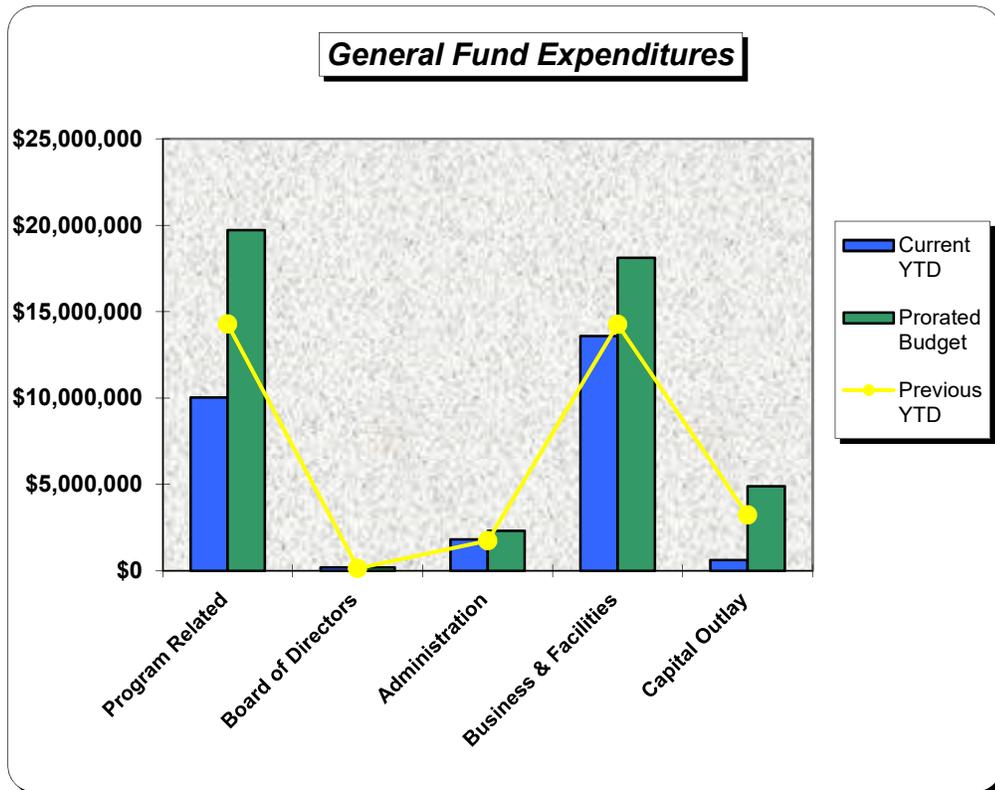
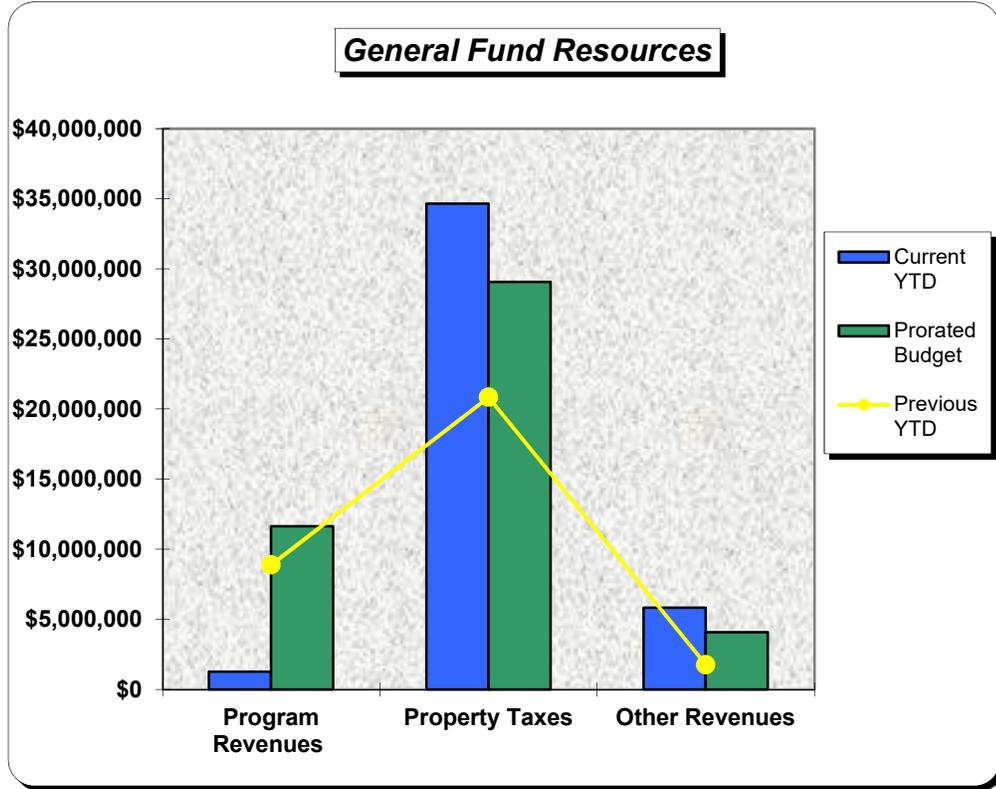
General Fund Financial Summary
March, 2021

	ACTUAL		BUDGET		
	Current Month	Year to Date	Year to Date	% YTD Actual to Budget	Full Fiscal Year
Program Resources:					
Aquatic Centers	\$ 36,418	\$ 92,302	\$ 3,024,073	3.1%	\$ 3,780,320
Tennis Center	40,675	130,668	1,096,687	11.9%	1,260,017
Recreation Centers & Programs	61,209	488,943	5,491,875	8.9%	6,382,547
Sports Programs & Field Rentals	23,005	508,049	1,518,735	33.5%	1,992,613
Natural Resources	10,238	38,192	506,841	7.5%	564,425
Total Program Resources	171,543	1,258,154	11,638,211	10.8%	13,979,922
Other Resources:					
Property Taxes	665,566	34,642,780	29,061,912	119.2%	34,914,382
Interest Income	13,950	115,272	326,207	35.3%	500,000
Facility Rentals/Sponsorships	44,147	481,276	548,472	87.7%	660,183
Grants	247,705	4,733,517	2,996,800	158.0%	2,900,700
Miscellaneous Income	44,242	488,727	219,341	222.8%	465,000
Total Other Resources	1,015,611	40,461,573	33,152,732	122.0%	39,440,265
Total Resources	\$ 1,187,154	\$ 41,719,727	\$ 44,790,943	93.1%	\$ 53,420,187
Program Related Expenditures:					
Parks & Recreation Administration	34,603	451,714	682,913	66.1%	846,987
Aquatic Centers	64,594	861,108	4,126,656	20.9%	5,232,202
Tennis Center	23,554	192,035	1,309,821	14.7%	1,661,764
Recreation Centers	299,685	3,756,333	7,710,388	48.7%	9,680,044
Community Programs	40,755	643,925	744,363	86.5%	938,148
Athletic Center & Sports Programs	122,415	1,928,221	2,550,521	75.6%	3,278,507
Natural Resources & Trails	162,100	2,203,857	2,586,667	85.2%	3,358,192
Total Program Related Expenditures	747,706	10,037,193	19,711,329	50.9%	24,995,844
General Government Expenditures:					
Board of Directors	9,451	195,616	205,333	95.3%	346,658
Administration	175,553	1,826,511	2,319,988	78.7%	3,088,592
Business & Facilities	990,444	13,583,654	18,106,339	75.0%	23,736,891
Capital Outlay	34,664	619,038	4,895,359	12.6%	7,268,673
Contingency/Capital Replacement Reserve	-	-	-	0.0%	4,000,000
Total Other Expenditures:	1,210,111	16,224,819	25,527,019	63.6%	38,440,814
Total Expenditures	\$ 1,957,817	\$ 26,262,012	\$ 45,238,348	58.1%	\$ 63,436,658
	\$ (770,663)	\$ 15,457,714	\$ (447,405)	-3455.0%	\$ (10,016,471)
		11,134,816	10,016,471	111.2%	10,016,471
	\$ 26,592,530	\$ 9,569,066		100.0%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

March, 2021





MEMO

DATE: April 30, 2021
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: General Manager's Report for May 12, 2021

Spring Programming and Summer Sneak Peak

Aisha Panas, director of Park & Recreation Services, and Recreation Department Manager Sabrina Taylor Schmitt will provide the board with an update on spring programming across the district, including classes, free fitness opportunities, drop-in activities, and sports leagues. The presentation will also include a recap on the summer registration process and a sneak peek at the wide array of summer camp offerings that the district will provide beginning in June.

Internal Equity Work

Staff will provide an overview on two projects underway to support the district's equity work. Both efforts are focused on employee support and development, in response to both the board priority to prioritize employee support and the district's value of prioritizing equity. Lulú Ballesteros, cultural inclusion specialist, and Liana Harden, community engagement specialist, will provide a brief overview of the district's upcoming launch of Affinity Groups for employees. They will be joined by the project sponsor, Christine Hoffmann, Human Resources director. Liana will also present on the district's Welcoming and Inclusive Committee (WIC) and will be joined by one of the two project sponsors, Holly Thompson, Communications director.

Equity-based Recruitment Update

Over the last year, district hiring officials have worked collaboratively to examine, disrupt, and continuously improve how we recruit part-time and seasonal employees to break down barriers and promote equity in hiring, leading with race. Kristin Smith, Interpretive Programs supervisor; Karen Munday, program coordinator; and Karlean Lawson, Human Resources business partner, will provide the board an overview of the training, tools, and techniques developed by the cross-district Staffing Team that were implemented in March and April 2021, and the impact of the changes.

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

3/31/2021

KEY	
Budget	Estimate based on original budget - not started and/or no basis for change
Deferred	Some or all of Project has been eliminated to reduce overall capital costs for year
Award	Estimate based on Contract Award amount or quote price estimates
Complete	Project completed - no additional estimated costs to complete.

Description	Project Budget				Project Expenditures			Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
<u>CARRY FORWARD PROJECTS</u>													
Financial Software	803,958	792,458	-	803,958	792,458	91,796	138,338	573,824	Award	803,958	712,162	-	80,296
Roof Repairs and Analysis	250,000	250,000	-	250,000	250,000	14,632	-	85,368	Award	100,000	85,368	150,000	164,632
Boiler	188,000	188,000	-	188,000	188,000	1,518	-	186,482	Award	188,000	186,482	-	1,518
Panic Hardware	17,738	17,738	-	17,738	17,738	-	-	17,738	Budget	17,738	17,738	-	-
Stuhr Center Boiler Chemical Feeder Pot	4,000	4,000	-	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Bridges & Boardwalks (3 sites)	1,133,000	567,792	-	1,133,000	567,792	461,476	55,050	512,742	Award	1,029,268	567,792	103,732	-
Drone	8,645	2,000	-	8,645	2,000	2,821	-	-	Complete	2,821	-	5,824	2,000
Pool Tank (CRAC)	268,083	268,083	195,000	463,083	463,083	125,856	12,443	324,784	Budget	463,083	337,227	-	125,856
Pool Tank and Deck (Raleigh Park)	980,000	-	-	980,000	-	1,015,711	3,153	-	Unbudgeted	1,018,864	3,153	(38,864)	(3,153)
Pump and Motor (4 sites)	73,000	73,000	20,000	93,000	93,000	-	-	93,000	Budget	93,000	93,000	-	-
Asphalt Pedestrian Pathways (3 sites)	560,000	525,000	-	560,000	525,000	-	114,250	220,750	Budget	335,000	335,000	225,000	190,000
Skate Park Mesh and Rails	20,000	17,900	2,100	22,100	20,000	3,000	-	19,100	Budget	22,100	19,100	-	900
Desktop Printers	67,000	5,000	-	67,000	5,000	-	-	-	Reallocated	-	-	67,000	5,000
Servers	37,000	20,500	-	37,000	20,500	16,476	-	-	Reallocated	16,476	-	20,524	20,500
LAN / WAN Equipment	5,000	5,000	-	5,000	5,000	-	-	-	Reallocated	-	-	5,000	5,000
ADA Improvements	90,000	80,000	-	90,000	80,000	19,081	4,363	66,557	Budget	90,000	70,919	-	9,081
TOTAL CARRYOVER PROJECTS	4,505,424	2,816,471	217,100	4,722,524	3,033,571	1,752,366	327,597	2,104,345		4,184,308	2,431,941	538,216	601,630
<u>ATHLETIC FACILITY REPLACEMENT</u>													
Tennis Court Resurface (2 sites)			97,000	97,000	97,000	-	-	97,000	Budget	97,000	97,000	-	-
Cricket Net			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Protective Net			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Parking Lot			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
TOTAL ATHLETIC FACILITY REPLACEMENT			137,000	137,000	137,000	-	-	137,000		137,000	137,000	-	-
<u>PARK AND TRAIL REPLACEMENTS</u>													
Bridges and Boardwalks			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Concrete Sidewalk Repair (4 sites)			91,000	91,000	91,000	-	-	91,000	Budget	91,000	91,000	-	-
Drinking Fountain and Pad (2 sites)			19,000	19,000	19,000	-	-	19,000	Budget	19,000	19,000	-	-
Irrigation Systems (4 sites)			75,000	75,000	75,000	-	-	47,500	Budget	47,500	47,500	27,500	27,500
Asphalt Pedestrian Pathways (6 sites)			144,000	144,000	144,000	-	-	93,000	Budget	93,000	93,000	51,000	51,000
Pedestrian Pathway Design			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
Pedestrian Pathway Preventative Maintenance			25,000	25,000	25,000	-	-	-	Deferred	-	-	25,000	25,000
Parking Lots (2 sites)			101,000	101,000	101,000	-	-	-	Deferred	-	-	101,000	101,000
ADA Swings (7 sites)			6,085	6,085	6,085	-	6,040	-	Complete	6,040	6,040	45	45
Playground Components			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
TOTAL PARK AND TRAIL REPLACEMENTS			536,085	536,085	536,085	-	6,040	325,500		331,540	331,540	204,545	204,545
<u>PARK AND TRAIL IMPROVEMENTS</u>													
Memorial Benches			8,000	8,000	8,000	-	2,615	5,385	Budget	8,000	8,000	-	-
Subtotal Park and Trail Improvements			8,000	8,000	8,000	-	2,615	5,385		8,000	8,000	-	-
Tualatin Watershed Improvement Grant - Bonnie Meadow Neighborhood Park Community Garden			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Reser Family Foundation Grant - Somerset West Playground Redevelopment			50,000	50,000	50,000	-	-	-	Not Awarded	-	-	50,000	50,000
Tualatin Watershed Improvement Grant - Northwest Quadrant Youth Athletic Field			5,000	5,000	5,000	-	-	-	Not Awarded	-	-	5,000	5,000
Local Government Grant Program - Highland Park			75,000	75,000	75,000	-	-	-	Not Submitted	-	-	75,000	75,000
Capital Project Tourism Development - HMT Complex			100,000	100,000	100,000	-	-	-	Not Awarded	-	-	100,000	100,000
Local Government Grant Program - HMT Complex			600,000	600,000	600,000	-	-	5,027	Withdrawn	5,027	5,027	594,973	594,973
Tourism Development - HMT Complex			100,000	100,000	100,000	-	-	-	Not Submitted	-	-	100,000	100,000
Tualatin River Environmental Enhancement - Irrigation Improvements			100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
National Endowment for the Humanities - Nature Center Interpretative Signage			100,000	100,000	100,000	-	-	-	Not Submitted	-	-	100,000	100,000
Tualatin River Environmental Enhancement - Raleigh Park Creek Improvements			85,000	85,000	85,000	-	-	85,000	Budget	85,000	85,000	-	-
Land & Water Conservation Fund - Acquisition			750,000	750,000	750,000	-	-	750,000	Budget	750,000	750,000	-	-
Major Streets Transportation Improvement Program - Westside Trail Alignment Alternatives			200,000	200,000	200,000	-	-	-	Not Awarded	-	-	200,000	200,000
Metro Nature in Neighborhoods - Fanno Creek Greenway Bridge Replacement			245,700	245,700	245,700	-	-	245,700	Award	245,700	245,700	-	-
Regional Flex Funds - Westside Trail Pedestrian & Bicycle Bridge			400,000	400,000	400,000	-	133,738	266,262	Award	400,000	400,000	-	-
NW Quadrant Youth Athletic Field - Living Hope Driveway Funding			-	-	-	-	-	-	Unbudgeted	-	-	-	-
Subtotal Park and Trail Improvements (Grant Funded)			2,815,700	2,815,700	2,815,700	-	133,738	1,456,989		1,590,727	1,590,727	1,224,973	1,224,973
TOTAL PARK AND TRAIL IMPROVEMENTS			2,823,700	2,823,700	2,823,700	-	136,353	1,462,374		1,598,727	1,598,727	1,224,973	1,224,973
<u>CHALLENGE GRANTS</u>													
Program Facility Challenge Grants			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
TOTAL CHALLENGE GRANTS			75,000	75,000	75,000	-	-	75,000		75,000	75,000	-	-
<u>BUILDING REPLACEMENTS</u>													
Natorium Lighting			-	-	-	-	28,732	-	Unbudgeted	28,732	28,732	(28,732)	(28,732)
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	-	Deferred	-	-	40,000	40,000
Boiler Repairs			24,000	24,000	24,000	-	53	2,947	Budget	3,000	3,000	21,000	21,000
Roof Repairs			120,000	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-	-
Roof Treatment (4 sites)			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	405	5,595	Budget	6,000	6,000	-	-

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

3/31/2021

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget				Project Expenditures			Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Lead Abatement and Paint			40,000	40,000	40,000	-	-	30,000	Budget	30,000	30,000	10,000	10,000
Community Event Furnishings			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Flooring and Partitions (2 sites)			86,000	86,000	86,000	-	-	15,000	Budget	15,000	15,000	71,000	71,000
Flooring Resurface			39,000	39,000	39,000	-	-	39,000	Budget	39,000	39,000	-	-
Duct Cleaning (2 sites)			11,200	11,200	11,200	-	-	11,200	Budget	11,200	11,200	-	-
Fan Bearing			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Emergency Repairs			126,117	126,117	126,117	-	53,303	72,814	Budget	126,117	126,117	-	-
Boiler Cleaning			7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
Lane Line Reels			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Thermal Pool Covers (2 sites)			56,000	56,000	56,000	-	-	57,120	Award	57,120	57,120	(1,120)	(1,120)
Underwater Lights			35,000	35,000	35,000	-	-	20,000	Budget	20,000	20,000	15,000	15,000
Ventilation Systems			-	-	-	-	62,513	4,956	Unbudgeted	67,469	67,469	(67,469)	(67,469)
TOTAL BUILDING REPLACEMENTS			613,317	613,317	613,317	-	145,007	408,632		553,638	553,638	59,679	59,679
ADA PROJECTS													
ADA Improvement - Mid-block Crossings at Waterhouse Trail			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
ADA Improvement - Other			25,000	25,000	25,000	-	4,042	20,958	Budget	25,000	25,000	-	-
TOTAL ADA PROJECTS			50,000	50,000	50,000	-	4,042	45,958		50,000	50,000	-	-
TOTAL CAPITAL OUTLAY DIVISION	4,505,424	2,816,471	4,452,202	8,957,626	7,268,673	1,752,366	619,038	4,558,808		6,930,213	5,177,847	2,027,413	2,090,826

INFORMATION SERVICES DEPARTMENT

INFORMATION TECHNOLOGY REPLACEMENTS

AEDs			9,000	9,000	9,000	-	175	8,825	Budget	9,000	9,000	-	-
Desktop Replacement			27,000	27,000	27,000	-	68,332	55,446	Award	123,778	123,778	(96,778)	(96,778)
Key Card Readers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
LAN / WAN Equipment			5,000	5,000	5,000	-	-	35,863	Award	35,863	35,863	(30,863)	(30,863)
Network Servers			42,000	42,000	42,000	-	-	123,665	Award	123,665	123,665	(81,665)	(81,665)
Security Cameras			45,000	45,000	45,000	-	-	45,000	Budget	45,000	45,000	-	-
Storage Array			90,000	90,000	90,000	-	-	-	Reallocated	-	-	90,000	90,000
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			228,000	228,000	228,000	-	68,507	278,800		347,307	347,307	(119,307)	(119,307)
TOTAL INFORMATION SYSTEMS DEPARTMENT			228,000	228,000	228,000	-	68,507	278,800		347,307	347,307	(119,307)	(119,307)

MAINTENANCE DEPARTMENT

FLEET REPLACEMENTS

10K Trailer (2)			30,000	30,000	30,000	-	-	21,073	Award	21,073	21,073	8,927	8,927
Aerator (2)			14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-	-
Brush Cutter			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Cordless Backpack Blowers (electric)			8,820	8,820	8,820	-	4,440	4,380	Budget	8,820	8,820	-	-
eWorkman (2)			30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
Full Size Pick Up (PCC)			38,000	38,000	38,000	-	-	38,000	Budget	38,000	38,000	-	-
High Production Mower - Unit 7650			120,000	120,000	120,000	-	113,648	-	Complete	113,648	113,648	6,352	6,352
Minibus			37,000	37,000	37,000	-	-	32,934	Award	32,934	32,934	4,066	4,066
Plate Compactor			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Pressure Washer			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Small Tractor for Jenkins Estate			28,000	28,000	28,000	-	-	28,000	Budget	28,000	28,000	-	-
Tractor			45,000	45,000	45,000	-	-	45,000	Budget	45,000	45,000	-	-
TOTAL FLEET REPLACEMENTS			359,320	359,320	359,320	-	118,088	221,888		339,976	339,976	19,344	19,344
TOTAL MAINTENANCE DEPARTMENT	-	-	359,320	359,320	359,320	-	118,088	221,888		339,976	339,976	19,344	19,344

GRAND TOTAL GENERAL FUND

	4,505,424	2,816,471	5,039,522	9,544,946	7,855,993	1,752,366	805,633	5,059,496		7,617,496	5,865,129	1,927,450	1,990,864
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SDC FUND

LAND ACQUISITION

Land Acq - N. Bethany Comm Pk	1,965,800	1,965,800	1,250,000	3,215,800	3,215,800	-	1,335	3,214,465	Budget	3,215,800	3,215,800	-	-
Subtotal Land Acq-N Bethany Comm Pk	1,965,800	1,965,800	1,250,000	3,215,800	3,215,800	-	1,335	3,214,465		3,215,800	3,215,800	-	-
Land Acq - N Bethany Trails	455,000	455,000	750,000	1,205,000	1,205,000	-	20,557	1,184,443	Budget	1,205,000	1,205,000	-	-
Subtotal Land Acq-N Bethany Trails	455,000	455,000	750,000	1,205,000	1,205,000	-	20,557	1,184,443		1,205,000	1,205,000	-	-
Land Acq - Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	2,298	1,497,703	Budget	1,500,000	1,500,000	-	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	2,298	1,497,703		1,500,000	1,500,000	-	-
Land Acq - Bonny Slope West Trails	-	-	250,000	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-	-
Subtotal Land Acq-Bonny Slope West Trails	-	-	250,000	250,000	250,000	-	-	250,000		250,000	250,000	-	-
Land Acq - S Cooper Mtn Trail	535,000	535,000	500,000	1,035,000	1,035,000	-	-	1,035,000	Budget	1,035,000	1,035,000	-	-

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

3/31/2021

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Subtotal S Cooper Mtn Trail	535,000	535,000	500,000	1,035,000	1,035,000	-	-	1,035,000		1,035,000	1,035,000	-	-
Land Acq - S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-	-	846,000	Budget	846,000	846,000	-	-
Subtotal S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-	-	846,000		846,000	846,000	-	-
Land Acq - Neighborhood Parks - S Cooper Mtn	6,495,000	6,495,000	1,500,000	7,995,000	7,995,000	-	63,666	7,931,334	Budget	7,995,000	7,995,000	-	-
Subtotal Neighborhood Parks - S Cooper Mtn	6,495,000	6,495,000	1,500,000	7,995,000	7,995,000	-	63,666	7,931,334		7,995,000	7,995,000	-	-
Land Acq - Neighborhood Parks - Infill Areas	-	-	1,466,240	1,466,240	1,466,240	-	24,695	1,441,545	Budget	1,466,240	1,466,240	-	-
Sub total Neighborhood Parks Infill Areas	-	-	1,466,240	1,466,240	1,466,240	-	24,695	1,441,545		1,466,240	1,466,240	-	-
TOTAL LAND ACQUISITION	11,796,800	11,796,800	5,716,240	17,513,040	17,513,040	-	112,550	17,400,490	-	17,513,040	17,513,040	-	-
DEVELOPMENT/IMPROVEMENT PROJECTS													
Professional Services	-	-	50,000	50,000	50,000	-	17,456	-	Complete	17,456	17,456	32,544	32,544
Other Miscellaneous Services	-	-	133,760	133,760	133,760	-	133,760	-	Complete	133,760	133,760	-	-
Bethany Creek Trail #2, Segment #3 - Design & Development	1,845,000	1,561,250	-	1,845,000	1,561,250	625,399	521,741	697,861	Award	1,845,000	1,219,601	-	341,649
Building Expansion - site to be determined	995,000	995,000	-	995,000	995,000	-	-	995,000	Budget	995,000	995,000	-	-
Cedar Mill Creek Community Trail Segment #4 Master Planning and Desig	300,000	299,500	-	300,000	299,500	1,789	189	298,022	Budget	300,000	298,211	-	1,289
Dog Parks - expansions and new sites	70,000	44,000	26,000	96,000	70,000	6,152	16,694	53,306	Budget	76,152	70,000	19,848	-
Fanno Creek Trail Seg. #5 - Scholls Ferry Rd. to 92 Ave.	-	-	250,000	250,000	250,000	-	1,193	248,807	Budget	250,000	250,000	-	-
Highland Park - Design and Permitting	420,000	375,000	-	420,000	375,000	65,215	46,245	308,539	Award	420,000	354,785	-	20,215
MTIP Grant Match - Beaverton Crk. Trail Land Acq./ROW	247,000	235,000	-	247,000	235,000	20,741	29,547	196,712	Budget	247,000	226,259	-	8,741
MTIP Grant Match - Westside Trail, Segment 18	3,459,820	426,320	-	3,459,820	426,320	3,928,371	142	342,820	Award	4,271,333	342,962	(811,513)	83,358
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Neighborhood Park Construction - Highland Park (NWQ -6)	-	-	1,620,000	1,620,000	1,620,000	-	-	1,620,000	Budget	1,620,000	1,620,000	-	-
Neighborhood Park Master Planning - North Bethany (NWQ -8)	-	-	55,000	55,000	55,000	-	-	55,000	Budget	55,000	55,000	-	-
Neighborhood Park Master Planning - So Cooper Mtn (SWQ-6)	-	-	-	-	-	-	-	-	Deferred	-	-	-	-
North Bethany Park and Trail Development - Proj. Mgmt.	141,000	50,000	-	141,000	50,000	181,125	28,596	21,404	Award	231,125	50,000	(90,125)	0
North Bethany Park and Trail Improvements	338,000	200,000	-	338,000	200,000	167,519	-	170,481	Budget	338,000	170,481	-	29,519
NW Quadrant New Neighborhood Park #4 Development (Bonnie Meadow	2,320,000	2,285,000	-	2,320,000	2,285,000	62,985	1,273,307	983,707	Award	2,320,000	2,257,015	-	27,985
NW Quadrant New Neighborhood Park Development (Crowell) Marty Ln	2,100,000	58,500	-	2,100,000	58,500	1,775,416	14,224	44,276	Award	1,833,916	58,500	266,084	-
RFFA Active Transportation Project Readiness Match - Westside Trail, Hv	215,000	100,000	-	215,000	100,000	186,165	61,414	-	Award	247,579	61,414	(32,579)	38,586
So. Cooper Mtn Park and Trail Development - Project Mgmt.	50,000	49,500	-	50,000	49,500	7,042	26,016	16,942	Budget	50,000	42,958	-	6,542
Somerset West Park - Additional funding for bond project	-	-	220,000	220,000	220,000	-	9,501	210,499	Award	220,000	220,000	-	-
SW Quadrant Neighborhood Park #5 Master Planning	275,000	267,500	-	275,000	267,500	3,386	81	267,419	Award	270,886	267,500	4,114	-
Trail Development - 155th Ave Wetlands	-	-	500,000	500,000	500,000	-	3,213	496,787	Award	500,000	500,000	-	-
Nghbd Pk MP-Lombard Baker SEQ2	-	-	173,500	173,500	173,500	-	28,834	144,666	Budget Trf	173,500	173,500	-	-
Conn OR Grnt Mtch-Watrhse 4	-	-	-	-	-	-	1,295	-	Complete	1,295	1,295	(1,295)	(1,295)
Cedar Hills Pk-addtl bond fdg	-	-	65,000	65,000	65,000	-	10,215	54,785	Budget Trf	65,000	65,000	-	-
Undesignated Projects	-	-	7,659,648	7,659,648	7,659,648	-	-	7,659,648	Budget	7,659,648	7,659,648	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	12,875,820	7,046,570	10,752,908	23,628,728	17,799,478	7,031,305	2,223,663	14,986,681	-	24,241,649	17,210,344	(612,921)	589,134
GRAND TOTAL SDC FUND	24,672,620	18,843,370	16,469,148	41,141,768	35,312,518	7,031,305	2,336,213	32,387,171	-	41,754,689	34,723,384	(612,921)	589,134

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 3/31/2021

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		Percent of Variance	
		Initial Project Budget	Adjustments	Current Total Project Budget FY 20/21	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
BOND CAPITAL PROJECTS FUND														
<u>New Neighborhood Parks Development</u>														
SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	Sub-total New Neighborhood Parks Development	4,883,950	130,968	5,014,918	5,188,093	-	5,188,093	-		5,188,093	(173,175)	-3.5%	103.5%	100.0%
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	Total New Neighborhood Parks Development	4,883,950	304,143	5,188,093	5,188,093	-	5,188,093	-		5,188,093	-	0.0%	100.0%	100.0%
<u>Renovate & Redevelop Neighborhood Parks</u>														
NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	120,124	1,148,324	458,012	926,984	1,384,996	146,138	Award	1,531,134	(382,810)	-33.3%	120.6%	90.5%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	Sub-total Renovate & Redevelop Neighborhood Parks	3,727,213	220,296	3,947,509	3,296,526	926,984	4,223,510	146,138		4,369,648	(422,139)	-10.7%	107.0%	96.7%
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	422,139	422,139	-	-	-	-	N/A	-	422,139	n/a	n/a	n/a
	Total Renovate & Redevelop Neighborhood Parks	3,727,213	642,435	4,369,648	3,296,526	926,984	4,223,510	146,138		4,369,648	-	0.0%	96.7%	96.7%
<u>New Neighborhood Parks Land Acquisition</u>														
NW	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	-100.0%	n/a	0.0%
	Sub-total New Neighborhood Parks	9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%
	Authorized Use of Savings from New Community Park													
UND	Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
	Authorized Use of Savings from Community Center /													
UND	Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	Total New Neighborhood Parks	9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%
<u>New Community Park Development</u>														
SW	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,518,693	-	10,518,693	151,550	Complete	10,670,243	(2,614,780)	-32.5%	130.6%	98.6%
	Sub-total New Community Park Development	7,711,500	343,963	8,055,463	10,518,693	-	10,518,693	151,550		10,670,243	(2,614,780)	-32.5%	130.6%	98.6%
	Authorized use of savings from Bond Facility Rehabilitation													
UND	category	-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
	Authorized use of savings from Bond Administration													
UND	(Issuance) category	-	930,529	930,529	-	-	-	-	N/A	-	930,529	n/a	n/a	n/a
	Outside Funding from Washington County / Metro													
UND	Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
	Total New Community Park Development	7,711,500	2,958,743	10,670,243	10,518,693	-	10,518,693	151,550		10,670,243	-	0.0%	98.6%	98.6%
<u>New Community Park Land Acquisition</u>														
NE	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
	Community Park Expansion - NE Quad (BSD/William													
NE	Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
	Sub-total New Community Park	10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 3/31/2021

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost			
		Initial Project Budget	Adjustments	Current Total Project Budget FY 20/21	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								(1)	(2)	(1+2)=(3)
	Authorized Use of Savings for New Neighborhood Parks																
UND	Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a			
	Total New Community Park	10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%			
	Renovate and Redevelop Community Parks																
NE	Cedar Hills Park & Athletic Field	6,194,905	449,392	6,644,297	7,684,215	-	7,684,215	-	Complete	7,684,316	(1,040,019)	-15.7%	115.7%	100.0%			
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%			
	Total Renovate and Redevelop Community Parks	9,793,605	523,795	10,317,400	10,317,299	-	10,317,299	-		10,317,400	-	0.0%	100.0%	100.0%			
	Natural Area Preservation - Restoration																
NE	Roger Tilbury Memorial Park	30,846	1,872	32,718	30,665	5,785	36,450	-	Complete	36,450	(3,732)	-11.4%	111.4%	100.0%			
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%			
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%			
NW	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%			
NW	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%			
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%			
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%			
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%			
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%			
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%			
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%			
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%			
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%			
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%			
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%			
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%			
SE	Greenway Park/Koll Center	61,692	2,316	64,008	56,727	-	56,727	-	Complete	56,727	7,281	11.4%	88.6%	100.0%			
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%			
SE	Fanno Creek Park	162,456	6,736	169,192	65,147	-	65,147	-	Complete	65,147	104,045	61.5%	38.5%	100.0%			
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%			
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%			
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%			
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%			
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%			
SW	Lowami Hart Woods	287,896	9,345	297,241	130,125	-	130,125	-	Complete	130,125	167,116	56.2%	43.8%	100.0%			
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%			
SW	Mt Williams Park	102,820	9,269	112,089	50,587	1,775	52,362	-	Complete	52,362	59,727	53.3%	46.7%	100.0%			
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%			
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%			
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%			
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%			
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%			
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%			
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%			
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%			
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%			
SE	Hyland Woods Phase 2	-	77,120	77,120	65,453	-	65,453	-	Complete	65,453	11,667	15.1%	84.9%	100.0%			
SW	Jenkins Estate Phase 2	-	131,457	131,457	67,754	-	67,754	-	Complete	67,754	63,703	48.5%	51.5%	100.0%			
NW	Somerset	-	161,030	161,030	49,000	112,030	161,030	-	Budget	161,030	-	0.0%	100.0%	100.0%			
NW	Rock Creek Greenway	-	167,501	167,501	150,000	152	150,152	-	Complete	150,152	17,349	10.4%	89.6%	100.0%			
NW	Whispering Woods Phase 2	-	102,661	102,661	97,000	-	97,000	-	Complete	97,000	5,661	5.5%	94.5%	100.0%			
SE	Raleigh Park	-	118,187	118,187	8,500	21,921	30,421	87,766	Site Prep	118,187	-	0.0%	25.7%	25.7%			
NE	Bannister Creek Greenway/NE Park	-	80,798	80,798	17,284	6,134	23,419	57,379	Site Prep	80,798	-	0.0%	29.0%	29.0%			
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%			
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%			
SW	Lilly K. Johnson Woods	-	30,722	30,722	29,823	7,309	37,132	-	Establishment	37,132	(6,410)	-20.9%	120.9%	100.0%			
UND	Restoration of new properties to be acquired	643,023	41,096	684,119	976	-	976	6,196	On Hold	7,172	676,947	99.0%	0.1%	13.6%			
UND	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%			
NE	NE Quadrant Property(Findley)	-	471,984	471,984	-	9,528	9,528	462,457	Budget	471,984	-	0.0%	2.0%	2.0%			
NE	N. Johnson Greenway (Peterkort)	-	262,760	262,760	-	-	-	-	Cancelled	-	262,760	100.0%	0.0%	0.0%			
NE	Commonwealth Lake Park	-	62,932	62,932	-	-	-	62,932	Budget	62,932	-	0.0%	0.0%	0.0%			
SW	155th Wetlands	-	26,060	26,060	9,314	9,888	19,201	6,859	Site Prep	26,060	-	0.0%	73.7%	73.7%			
SW	Bronson Creek New Properties	-	104,887	104,887	-	-	-	104,887	Budget	104,887	-	0.0%	0.0%	0.0%			
SE	Fanno Creek Greenway	-	83,909	83,909	-	-	-	83,909	Award	83,909	-	0.0%	0.0%	0.0%			
NW	HMT north woods and stream	-	52,176	52,176	14,863	3,652	18,514	33,662	Site Prep	52,176	-	0.0%	35.5%	35.5%			
NE	Cedar Mill Creek Greenway	-	31,260	31,260	11,886	5,471	17,357	13,903	Site Prep	31,260	-	0.0%	55.5%	55.5%			

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 3/31/2021

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 20/21	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
SW	Fir Grove Park	-	25,908	25,908	14,369	-	14,369	11,539	Site Prep	25,908	-	0.0%	55.5%	55.5%
SW	HL Cain Wetlands	-	25,989	25,989	11,966	8,785	20,751	5,238	Site Prep	25,989	-	0.0%	79.8%	79.8%
NW	Bronson Creek Park	-	26,191	26,191	2,701	1,359	4,061	22,130	Site Prep	26,191	-	0.0%	15.5%	15.5%
SE	Center Street Wetlands Area	-	20,939	20,939	4,504	1,771	6,275	14,664	Site Prep	20,939	-	0.0%	30.0%	30.0%
SW	Tallac Terrace Park	-	10,511	10,511	-	-	-	-	Cancelled	-	10,511	100.0%	0.0%	0.0%
NE	Forest Hills Park	-	10,462	10,462	1,714	440	2,154	8,308	Site Prep	10,462	-	0.0%	20.6%	20.6%
UND	Arborist/Tree Management	-	297,824	297,824	83,643	25,245	108,888	188,936	Award	297,824	-	0.0%	36.6%	36.6%
NW	North Bethany Greenway	-	26,131	26,131	5,508	1,622	7,130	19,001	Site Prep	26,131	-	0.0%	27.3%	27.3%
NW	Willow Creek Greenway II	-	26,031	26,031	17,348	5,745	23,092	6,835	Site Prep	29,927	(3,896)	-15.0%	88.7%	77.2%
NW	Westside Trail Segment 18	-	26,221	26,221	-	475	475	25,746	Budget	26,221	-	0.0%	1.8%	1.8%
SW	Westside Trail- Burntwood area	-	25,813	25,813	18,751	3,870	22,621	3,192	Site Prep	25,813	-	0.0%	87.6%	87.6%
NW	Waterhouse Trail	-	26,207	26,207	654	1,042	1,696	24,511	Site Prep	26,207	-	0.0%	6.5%	6.5%
	Sub-total Natural Area Restoration	3,762,901	293,026	4,055,927	2,157,209	233,997	2,391,207	1,250,050		3,641,257	414,670	10.2%	59.0%	65.7%
UND	Authorized Use of Savings for Natural Area Preservation - Land Acquisition	-	(295,535)	(295,535)	-	-	-	-	N/A	-	(295,535)	n/a	n/a	n/a
	Total Natural Area Restoration	3,762,901	(2,509)	3,760,392	2,157,209	233,997	2,391,207	1,250,050		3,641,257	119,135	3.2%	63.6%	65.7%
	Natural Area Preservation - Land Acquisition													
UND	Natural Area Acquisitions	8,400,000	447,583	8,847,583	9,071,711	71,408	9,143,118	-	Budget	9,143,118	(295,535)	-3.3%	103.3%	100.0%
	Sub-total Natural Area Preservation - Land Acquisition	8,400,000	447,583	8,847,583	9,071,711	71,408	9,143,118	-		9,143,118	(295,535)	-3.3%	103.3%	100.0%
UND	Authorized Use of Savings from Natural Area Restoration	-	295,535	295,535	-	-	-	-	N/A	-	295,535	n/a	n/a	n/a
	Total Natural Area Preservation - Land Acquisition	8,400,000	743,118	9,143,118	9,071,711	71,408	9,143,118	-		9,143,118	-	0.0%	100.0%	100.0%
	New Linear Park and Trail Development													
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,394,637	-	4,394,637	-	Complete	4,394,637	(511,651)	-13.2%	113.2%	100.0%
NW	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	Miscellaneous Natural Trails	100,000	8,837	108,837	30,394	-	30,394	78,443	Budget	108,837	-	0.0%	27.9%	27.9%
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
	Sub-total New Linear Park and Trail Development	15,060,310	445,044	15,505,354	14,739,266	-	14,739,266	78,443		14,817,709	687,645	4.4%	95.1%	99.5%
UND	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(687,645)	(687,645)	-	-	-	-	N/A	-	(687,645)	n/a	n/a	n/a
	Total New Linear Park and Trail Development	15,060,310	(242,601)	14,817,709	14,739,266	-	14,739,266	78,443		14,817,709	-	0.0%	99.5%	99.5%
	New Linear Park and Trail Land Acquisition													
UND	New Linear Park and Trail Acquisitions	1,200,000	23,401	1,223,401	1,222,206	-	1,222,206	1,195	Budget	1,223,401	-	0.0%	99.9%	99.9%
	Total New Linear Park and Trail Land Acquisition	1,200,000	23,401	1,223,401	1,222,206	-	1,222,206	1,195		1,223,401	-	0.0%	99.9%	99.9%
	Multi-field/Multi-purpose Athletic Field Development													
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	Meadow Way Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	New Fields in NW Quadrant - Living Hope	514,100	77,969	592,069	184,326	984,795	1,169,121	87,940	Award	1,257,061	(664,992)	-112.3%	197.5%	93.0%
NE	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	New Fields in SW Quadrant - MVCP	514,100	59,494	573,594	32,460	2,698	35,158	538,436	Budget	573,594	-	0.0%	6.1%	6.1%
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
	Sub-total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	210,872	3,295,472	2,642,879	987,493	3,630,373	626,375		4,256,748	(961,276)	-29.2%	110.2%	85.3%
UND	Authorized Use of Savings from New Linear Park and Trail Development category	-	687,645	687,645	-	-	-	-	N/A	-	687,645	n/a	n/a	n/a
UND	Authorized Use of Savings from Facility Rehabilitation category	-	244,609	244,609	-	-	-	-	N/A	-	244,609	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	29,022	29,022	-	-	-	-	N/A	-	29,022	n/a	n/a	n/a
	Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	1,172,148	4,256,748	2,642,879	987,493	3,630,373	626,375		4,256,748	-	0.0%	85.3%	85.3%
	Deferred Park Maintenance Replacements													
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 3/31/2021

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 20/21	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)							
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	2,614	163,528	512,435	-	512,435	-	Complete	512,435	(348,907)	-213.4%	313.4%	100.0%
	Sub-total Deferred Park Maintenance Replacements	1,451,515	9,840	1,461,355	1,832,474	-	1,832,474	-		1,832,474	(371,119)	-25.4%	125.4%	100.0%
	Authorized Use of Savings from Facility Expansion & Improvements Category	-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a
UND	Administration Category	-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
	Total Deferred Park Maintenance Replacements	1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%
	Facility Rehabilitation													
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	Auto Gas Meter Shut Off Valves at All Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
	Sub-total Facility Rehabilitation	6,227,732	132,222	6,359,954	4,815,345	-	4,815,345	-		4,815,345	1,544,609	24.3%	75.7%	100.0%
	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
	Sub-total Facility Rehabilitation	6,227,732	(1,167,778)	5,059,954	4,815,345	-	4,815,345	-		4,815,345	244,609	4.8%	n/a	n/a
	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(244,609)	(244,609)	-	-	-	-	N/A	-	(244,609)	n/a	n/a	n/a
	Total Facility Rehabilitation	6,227,732	(1,412,387)	4,815,345	4,815,345	-	4,815,345	-		4,815,345	-	0.0%	100.0%	100.0%
	Facility Expansion and Improvements													
SE	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
	Sub-total Facility Expansion and Improvements	8,218,478	117,557	8,336,035	8,135,401	-	8,135,401	-		8,135,401	200,634	2.4%	97.6%	100.0%
	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
	Total Facility Expansion and Improvements	8,218,478	(83,077)	8,135,401	8,135,401	-	8,135,401	-		8,135,401	-	0.0%	100.0%	100.0%
	ADA/Access Improvements													
NW	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
	Sub-total ADA/Access Improvements	1,028,196	24,461	1,052,657	1,242,547	-	1,242,547	-		1,242,547	(189,890)	-18.0%	118.0%	100.0%
	Authorized Use of Savings from Bond Issuance Administration Category	-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
	Total ADA/Access Improvements	1,028,196	214,351	1,242,547	1,242,547	-	1,242,547	-		1,242,547	-	0.0%	100.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 3/31/2021

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 20/21	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
Community Center Land Acquisition														
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
	Sub-total Community Center Land Acquisition	5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-		4,006,624	1,099,350	21.5%	78.5%	100.0%
	Outside Funding from Washington County													
UND	Transferred to New Community Park Development Outside Funding from Metro	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND	Transferred to New Community Park Development Authorized Use of Savings for	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND	New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
	Total Community Center Land Acquisition	5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-		4,006,624	-	0.0%	100.0%	100.0%
Bond Administration Costs														
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717		0.0%	0.0%
	Sub-total Bond Administration Costs	1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325		541,697	2,224,910	80.4%	18.2%	93.1%
	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(930,529)	(930,529)	-	-	-	-	N/A	-	(930,529)	n/a	n/a	n/a
	Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
	Authorized Use of Savings for Renovate & Redevelop Neighborhood Parks	-	(422,139)	(422,139)	-	-	-	-	N/A	-	(422,139)	n/a	n/a	n/a
	Authorized Use of Savings for Multi-field/ Multi-purpose Athletic Field Dev.	-	(29,022)	(29,022)	-	-	-	-	N/A	-	(29,022)	n/a	n/a	n/a
	Total Bond Administration Costs	1,450,000	(598,633)	851,367	504,372	-	504,372	37,325		541,697	309,670	36.4%	59.2%	93.1%
	Grand Total	100,000,000	4,632,386	104,632,386	99,692,521	2,219,883	101,912,404	2,291,077		104,203,581	428,805	0.4%	97.4%	97.8%

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 3/31/2021

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	119,135
Acquisition	-
	119,135
	119,135
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	-
New Community Park Dev	-
Community Park Renov	-
New Linear Parks and Trails	-
Athletic Field Development	-
Deferred Park Maint Replace	-
Facility Rehabilitation	-
ADA	-
Facility Expansion	-
Bond Admin Costs	309,670
	309,670
	309,670
Grand Total	428,805



MEMORANDUM

Date: April 23, 2021
 To: Board of Directors
 From: Lori Baker, Business Services Director/CFO
 Re: **System Development Report for March 2021**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through March 2021. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 1.6% Discount		Current Rate per Unit		With 1.6% Discount	
Single Family			Multi-Family				
North Bethany	\$ 13,513.00	\$ 13,296.79	North Bethany	\$ 10,785.00	\$ 10,612.44		
Bonny Slope West	14,087.00	13,861.61	Bonny Slope West	11,251.00	11,070.98		
South Cooper			South Cooper				
Mountain	13,905.00	13,682.52	Mountain	11,097.00	10,919.45		
Other	11,895.00	11,704.68	Other	9,494.00	9,342.10		
Accessory Dwelling			Non-residential				
Other	6,776.00	6,667.58	Other	397.00	390.65		

City of Beaverton Collection of SDCs

	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
70 Single Family Units	\$ 950,870.43	\$ 12,025.74	\$ 938,844.69
- Single Family Units at \$489.09	-	-	-
212 Multi-family Units	1,980,524.64	32,203.65	1,948,320.99
- Less Multi-family Credits	(167,058.30)	-	(167,058.30)
- Accessory Dwelling Units	-	-	-
2 Non-residential	29,370.13	469.92	28,900.21
284	\$ 2,793,706.90	\$ 44,699.31	\$ 2,749,007.59

Washington County Collection of SDCs

	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
337 Single Family Units	\$ 4,419,668.86	\$ 70,698.03	\$ 4,348,970.83
(85) Less Credits	(1,123,177.81)	(18,263.05)	(1,104,914.76)
113 Multi-family Units	1,187,258.99	19,305.02	1,167,953.96
- Less Credits	-	-	-
9 Accessory Dwelling Units	60,983.96	975.74	60,008.22
- Non-residential	21,869.41	349.91	21,519.50
- Processing fee for waived units	-	-	-
374	\$ 4,566,603.41	\$ 73,065.65	\$ 4,493,537.76

Recap by Agency

	<u>Percent</u>	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
284 City of Beaverton	37.96%	\$ 2,793,706.90	\$ 44,699.31	\$ 2,749,007.59
374 Washington County	62.04%	4,566,603.41	73,065.65	4,493,537.76
658	100.00%	\$ 7,360,310.31	\$ 117,764.97	\$ 7,242,545.35

System Development Charge Report, March 2021

Recap by Dwelling

	<u>Single Family</u>	<u>Multi-Family</u>	<u>ADU</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	70	212	-	2	284
Washington County	<u>252</u>	<u>113</u>	<u>9</u>	<u>-</u>	<u>374</u>
	<u>322</u>	<u>325</u>	<u>9</u>	<u>2</u>	<u>658</u>

Total Receipts Fiscal Year to Date

Gross Receipts	\$ 7,360,310.31
Collection Fees	(117,764.97)
	<u>\$ 7,242,545.35</u>
Interest	\$ 156,927.67
	<u>\$ 7,399,473.02</u>

Total Payments Fiscal Year to Date

Refunds	\$ -
Administrative Costs	(4,600.00)
Project Costs -- Development	(2,223,662.76)
<u>Project Costs -- Land Acquisition</u>	<u>(112,550.11)</u>
	<u>(2,340,812.87)</u>
	<u>\$ 5,058,660.15</u>

Beginning Balance 7/1/20	27,168,251.22
Current Balance	<u>\$ 32,226,911.36</u>

Recap by Month, FY 2020/21

	<u>Net Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
July	\$ 1,474,029.05	\$ (336,745.01)	\$ 29,152.80	\$ 1,166,436.84
August	1,248,251.24	(186,571.28)	24,648.11	1,086,328.07
September	538,513.81	(312,712.12)	24,911.39	250,713.08
October	425,240.38	(334,905.46)	23,853.55	114,188.47
November	2,018,324.28	(386,192.00)	19,343.87	1,651,476.15
December	540,235.61	(338,401.28)	8,918.70	210,753.03
January	341,959.68	(239,961.54)	9,261.95	111,260.09
February	276,955.05	(80,745.49)	8,911.67	205,121.23
March	379,036.25	(124,578.69)	7,925.63	262,383.19
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
	<u>\$ 7,242,545.35</u>	<u>\$ (2,340,812.87)</u>	<u>\$ 156,927.67</u>	<u>\$ 5,058,660.15</u>

Beginning Balance 7/1/20	27,168,251.22
Current Balance	<u>\$32,226,911.36</u>

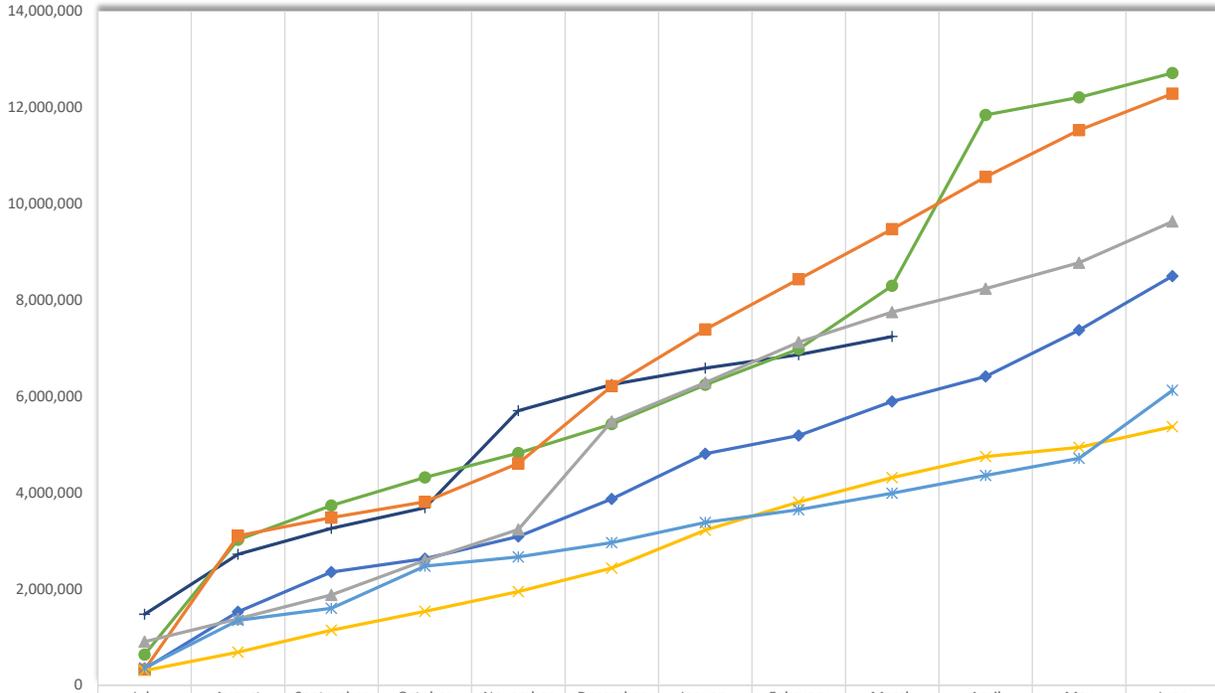
Recap by Month, by Unit

	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>ADU</u>	<u>Total Units</u>
July	41	98	-	2	141
August	43	72	-	2	117
September	41	-	-	1	42
October	31	-	2	2	35
November	51	152	-	-	203
December	41	-	-	1	42
January	26	-	-	1	27
February	21	-	-	-	21
March	27	3	-	-	30
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
	<u>322</u>	<u>325</u>	<u>2</u>	<u>9</u>	<u>658</u>

Affordable Housing Waivers

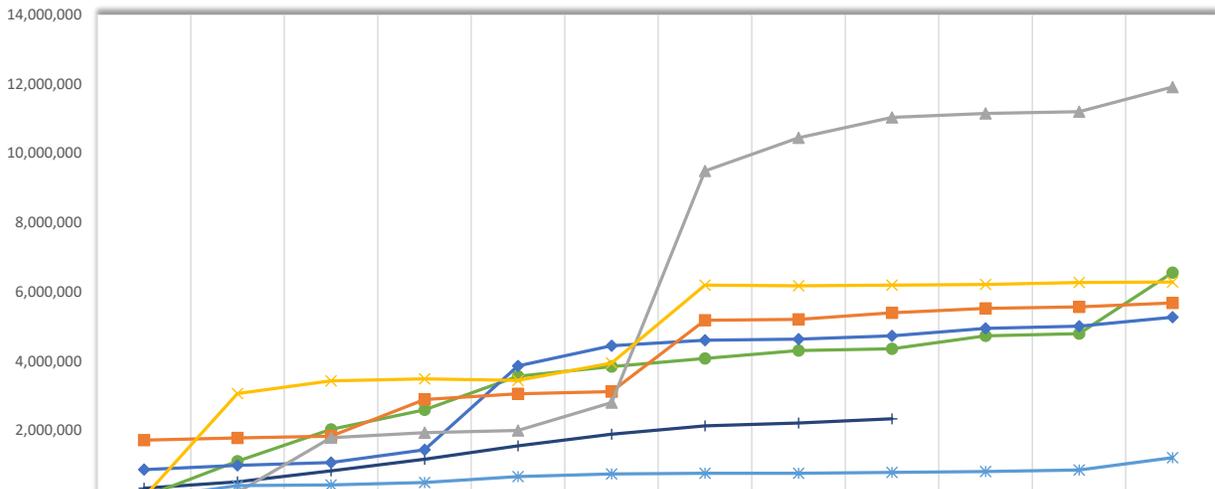
	<u># 100%</u>	<u>Value</u>	<u># 50%</u>	<u>Value</u>	<u>Total Value</u>
January	11	99,732.34	43	194,931.38	294,663.72
Total through 3/2021	<u>11</u>	<u>\$ 99,732.34</u>	<u>43</u>	<u>\$ 194,931.38</u>	<u>\$ 294,663.72</u>

SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2020/21	1,474,029	2,722,280	3,260,794	3,686,034	5,704,359	6,244,594	6,586,554	6,863,509	7,242,545			
2019/20	638,062	3,022,394	3,733,680	4,316,119	4,822,899	5,422,459	6,239,824	6,982,430	8,296,568	11,843,150	12,208,515	12,716,582
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363
2015/16	304,350	686,041	1,141,070	1,534,431	1,943,912	2,433,039	3,224,189	3,808,032	4,310,173	4,749,317	4,943,403	5,370,185
2014/15	362,365	1,349,536	1,598,883	2,472,283	2,666,731	2,962,403	3,381,171	3,646,866	3,989,912	4,358,505	4,711,419	6,125,495

SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2020/21	336,745	523,316	836,028	1,170,934	1,557,126	1,895,527	2,135,489	2,216,234	2,340,813			
2019/20	90,850	1,117,938	2,033,035	2,599,511	3,566,694	3,844,435	4,082,474	4,311,955	4,361,775	4,734,014	4,796,361	6,557,239
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292
2015/16	80,138	3,070,662	3,432,293	3,494,999	3,445,262	3,947,129	6,195,515	6,180,111	6,197,206	6,219,324	6,273,167	6,287,671
2014/15	20,804	414,030	431,743	500,058	669,863	751,119	768,766	765,064	790,070	816,214	862,864	1,217,939