



Administration Office  
503/645-6433  
Fax 503/629-6301

**Board of Directors Regular Meeting  
Wednesday, August 12, 2020**

**4:30 pm Executive Session  
5:00 pm Regular Meeting**

**AGENDA**

1. Executive Session\*
  - A. Legal
  - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. [Public Hearing: System Development Charge Methodology Update Recommendations](#)
  - A. Open Hearing
  - B. Staff Report
  - C. Public Comment\*\*
  - D. Board Discussion
  - E. Close Hearing
  - F. Board Action
5. Audience Time\*\*
6. Board Time
  - A. Committee Liaisons Updates
7. Consent Agenda\*\*\*
  - A. [Approve: Minutes of June 9, 2020 Regular Board Meeting](#)
  - B. [Approve: Minutes of June 16, 2020 Regular Board Meeting](#)
  - C. [Approve: Monthly Bills](#)
  - D. [Approve: Monthly Financial Statements](#)
  - E. [Approve: Resolution Acknowledging Property Acquisitions for Fiscal Year 2019/20 and Describing Funding Source\(s\) and Purpose](#)
  - F. [Approve: Resolution Appointing Audit Committee Member](#)
  - G. [Approve: Resolution Appointing District Budget Officer](#)
  - H. [Approve: NW Quadrant Youth Athletic Field Public Improvement Fee-In-Lieu Agreement](#)
8. Unfinished Business
  - A. [Information: General Manager's Report](#)
9. New Business
  - A. [Update: Revised Operating Plan](#)
  - B. [Approve: Intergovernmental Agreement with Washington County for Cities and Special Districts Assistance Grant Allocation for COVID-19 Response Cost Relief](#)
  - C. [Update: Community Psyche Grant Funds](#)
10. Adjourn

**Due to the current State of Emergency as a result of the COVID-19 pandemic, the THPRD Board of Director's August 12, 2020 Regular Meeting will be conducted electronically. Live streaming of this meeting will be available at <https://youtu.be/j5Gpwwza2Iq> and also posted on the district's website at [www.thprd.org](http://www.thprd.org)**

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**\*\* Audience Time / Public Testimony:** Testimony is being accepted for this meeting by email only. If you wish to submit testimony, please do so **by 3 pm on August 12, 2020** to [boardofdirectors@thprd.org](mailto:boardofdirectors@thprd.org). Testimony received by the designated time will be read into the record during the applicable agenda item with a 3-minute time limit.

**\*\*\*Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



## MEMO

**DATE:** August 5, 2020  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** **Information Regarding the August 12, 2020 Board of Directors Meeting**

**Agenda Item #4 – System Development Charge Methodology Update Recommendations**

Enclosed please find a memo outlining the process for a public hearing to consider an update to the district's System Development Charge methodology.

**Agenda Item #7 – Consent Agenda**

Attached please find consent agenda items #7A-H for your review and approval.

**Action Requested:** **Approve Consent Agenda Items #7A-H as submitted:**

- A. [Approve: Minutes of June 9, 2020 Regular Board Meeting](#)
- B. [Approve: Minutes of June 16, 2020 Regular Board Meeting](#)
- C. [Approve: Monthly Bills](#)
- D. [Approve: Monthly Financial Statements](#)
- E. [Approve: Resolution Acknowledging Property Acquisitions for Fiscal Year 2019/20 and Describing Funding Source\(s\) and Purpose](#)
- F. [Approve: Resolution Appointing Audit Committee Member](#)
- G. [Approve: Resolution Appointing District Budget Officer](#)
- H. [Approve: NW Quadrant Youth Athletic Field Public Improvement Fee-In-Lieu Agreement](#)

**Agenda Item #8 – Unfinished Business**

- A. [General Manager's Report](#)

Attached please find the General Manager's Report for the August regular board meeting.

**Agenda Item #9 – New Business**

- A. [Revised Operating Plan](#)

Attached please find a revised operating plan that includes recent projections on facility timelines and estimates on programming, maintenance services and other operational activities that are planned for the year, given the current status of the COVID-19 pandemic.

- B. [Intergovernmental Agreement with Washington County for Cities and Special Districts Assistance Grant Allocation for COVID-19 Response Cost Relief](#)

Attached please find an intergovernmental agreement with Washington County for grant funds recently awarded to the district from the Cities and Special Districts Assistance Grant.

**Action Requested:** **Board of Director's approval of the intergovernmental agreement and associated documents with Washington**

**County and authorization for the general manager or designee to execute the necessary documents to facilitate the project.**

**C. Community Psyche Grant Funds**

Attached please find a memo regarding COVID-19 Relief Funds recently awarded to the district to build public mental health and community psyche.

**Other Packet Enclosures**

- [Monthly Capital Reports \(2\)](#)
- [Monthly Bond Capital Reports \(2\)](#)
- [System Development Charge Reports \(2\)](#)



## MEMO

**DATE:** July 29, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Jeannine Rustad, Planning Manager

**RE:** **System Development Charge Methodology Update**

### Introduction

Staff requests that the board of directors conduct a public hearing at the August 12, 2020 board meeting to gather public input relating to the proposed System Development Charge (SDC) methodology update. Staff will take feedback and direction from the board to complete the methodology and return in November 2020 for a hearing pursuant to ORS 223.304(7)(a) on resolutions for the adoption of the 20-year capital improvement list, updated methodology and new SDC rate.

### Background

The board approved an update of the district's comprehensive plan in June 2013. The 2013 Comprehensive Plan Update includes Objective 6C to "*ensure that revenues from the district's SDCs cover the cost of new facilities and land necessitated by new population growth and development*" and a related action step to "*update the district's SDC rates and fees to reflect current levels of service, land acquisition and development costs, and updated capital improvement plans (CIPs). Regularly monitor and update SDC fees to reflect updated Consumer Product Indexes (CPI) and other conditions.*" Section 4.D of the SDC Administrative Procedures Guide (APG) provide that the district shall undertake a review of the SDC methodology no less than every five years (SDC APG Sec. 4.D.1) and that the board may "*from time to time amend or adopt a new SDC methodology report by resolution*" (SDC APG Sec. 4.D.3). The last update of the SDC methodology was adopted in 2016.

Since the adoption of the 2016 methodology, there has been increased state, regional and local focus on the challenges of affordable housing. In November 2018, voters approved a Metro \$625.8 million affordable housing bond measure aimed at creating permanently affordable homes across the greater Portland metro region. Two affordable housing projects are under way in the City of Beaverton: Community Partner's for Affordable Housing (CPAH) 44-unit development – the Cedar Grove – located at NW Cornell Road and NW Murray Boulevard; and REACH Community Development's 54-unit development – the Mary Ann – located at 4601 SW Main Avenue in downtown Beaverton. Both developers have asked for assistance with district SDCs. The district and CPAH have partnered on an urban plaza to be included in the Cedar Grove project by which CPAH will convey the completed plaza (to be constructed to district standards) and receive SDC credits. The FY 2019/20 Adopted Budget included \$108,000 for SDC waivers. However, no parameters were set as to how the funds may be used, and those funds were not carried over into the FY 2020/21 budget.

In October 2019, the district hired SDC consultant Deb Galardi of Galardi Rothstein Group to update the district's SDC methodology. The current update was requested by the board to address three policy issues: (1) affordable housing waivers; (2) tiering of residential SDCs; and (3) level of service.

Ms. Galardi is currently assisting the district through the methodology update process. As part of this update process, Ms. Galardi has met multiple times with district staff, and staff and Ms. Galardi will have met three times with stakeholders representing affordable housing providers, market rate housing developers, partner jurisdictions and the Homebuilders Association to present the draft analytic findings and recommendations on the policy issues.

The board has heard information on the update at three meetings and two work sessions:

- November 12, 2019: System Development Charge Methodology Update: Policy Framework Issues (New Business)
- December 10, 2019: System Development Charge Methodology Update: Policy Framework (Work Session)
- March 10, 2020: System Development Charge Methodology Update: Policy Issues – Affordable Housing Waivers (Unfinished Business)
- June 9, 2020: System Development Charge Methodology: Residential Tiering (Unfinished Business)
- July 22, 2020: SDC Discussion on Affordable Housing, Level of Service and Unit Cost (Work Session)

Recommendations of the board from these meetings and work sessions are contained in Attachment A.

The presentation to the board will focus on the proposed SDC rates (Table 1 in Attachment A).

### **Proposal Request**

Staff requests that the board of directors conduct a public hearing at the August 12, 2020 board meeting to gather public input relating to the proposed SDC methodology update. Staff will take feedback and direction from the board to complete the methodology and return in November 2020 for a hearing pursuant to ORS 223.304(7)(a) on resolutions for the adoption of the 20-year capital improvement list, updated methodology and new SDC rate.

### **Benefits of Proposal**

Approval of the SDC methodology update will ensure that the district has adequate funding to pay for land acquisition and new park development and amenities needed to keep pace with the population growth in the district. The updated methodology will reflect changes in land and construction prices and include required language to allow the district to grant waivers for affordable housing development. The updated methodology also presents a more equitable basis for charging single-family SDC rates through incorporation of a tiered approach. Holding a hearing on the proposed recommendations and rates will allow the district to incorporate additional information the board may want to consider and refine the methodology for adoption in November 2020.

### **Potential Downside of Proposal**

Approval of the SDC methodology update will increase the SDC fees charged for the largest tiers of single-family housing, as well as non-residential SDCs. The development and/or business community could argue that increased SDC fees will complicate their projects' budget

forecasts. Additionally, advocates for affordable housing may argue that the district should do more to decrease the burden of SDCs on affordable housing. However, hearing testimony prior to the finalization of the methodology will allow the district to consider additional input on the proposals and make any changes to meet the board's objectives, as well as address any perceived flaws in the methodology.

**Action Requested**

Staff requests that the board of directors conduct a public hearing at the August 12, 2020 board meeting to gather public input relating to the proposed SDC methodology update. Staff will take feedback and direction from the board to complete the methodology and return in November 2020 for a hearing pursuant to ORS 223.304(7)(a) on resolutions for the adoption of the 20-year capital improvement list, updated methodology and new SDC rate.



## MEMO

**DATE:** July 29, 2020  
**TO:** Interested Parties  
**FROM:** Jeannine Rustad, Planning Manager

**RE:** **System Development Charge Methodology Update: Board Recommendations**

Over the past several months, the THPRD board has considered input from staff and stakeholders on the three policy issues – affordable housing waivers, level of service and residential tiering – and made the following recommendations that will inform the final methodology:

1. Implement a tiered approach to single-family SDCs with 4-tiers.
2. Reduce the amount of the cost of recreation/aquatic centers funded through SDCs to 30%
3. Adopt a policy on affordable housing waivers:
  - a. All housing at 30% of median family income (MFI) will be eligible for a 100% waiver of SDCs.
  - b. Housing at 60% waivers will be eligible for waivers at board discretion. The board will annually review criteria to be considered for waivers at this level and staff will develop an application form for the waivers. Staff will bring a resolution on affordable housing waivers to the board for consideration later this fall.
  - c. There will be a sunset provision on the waivers of the earliest (1) a board resolution rescinding the policy, (2) reaching the cap, (3) the board directing staff to update the methodology, or (4) 5 years.
  - d. Affordable housing waivers will be subject to a \$3,500,000 cap over the five-year period.
4. The board has agreed to phase in the non-residential increase over 2 years (current rate is \$397/employee – new rate is \$535/employee). Year 1 – the new rate will be \$466; with full implementation in year 2.

The following table illustrates the proposed new SDC with included costs of compliance.

**Table 1**  
**THPRD Parks SDC Analysis**  
**Recommended SDC Schedule**

Development Type	Persons per Unit	SDC <sup>1</sup>	SDC w/Admin Charge <sup>2</sup>	Current	% Change
<b>Residential (\$/dwelling unit)</b>					
<b>District-Wide</b>					
<i>Single-Family (Avg.)</i>	2.68	\$11,489	\$11,787	\$11,895	-3%
SQ FT Category					
<1,500 SQFT	2.12	\$9,088	\$9,324	\$11,895	-24%
1,500-2,500 SQFT	2.50	\$10,717	\$10,996	\$11,895	-10%
2,501-3,500 SQFT	2.85	\$12,217	\$12,535	\$11,895	3%
>3,500 SQFT	3.05	\$13,075	\$13,415	\$11,895	10%
<i>Multifamily (Avg.)</i>	2.01	\$8,616	\$8,840	\$9,494	-9%
<b>North Bethany</b>					
<i>Single-Family (Avg.)</i>	2.68	\$13,687	\$14,043	\$13,513	1%
SQ FT Category					
<1,500 SQFT	2.12	\$10,827	\$11,109	\$13,513	-20%
1,500-2,500 SQFT	2.50	\$12,768	\$13,100	\$13,513	-6%
2,501-3,500 SQFT	2.85	\$14,556	\$14,934	\$13,513	8%
>3,500 SQFT	3.05	\$13,075	\$13,415	\$11,895	10%
<b>Other Housing<sup>2</sup></b>					
<i>Accessory Dwelling Units (\$/unit)</i>	1.09	\$4,673	\$4,794	\$6,776	-31%
<i>Senior Housing (\$/unit)</i>	1.50	\$6,430	\$6,597	\$7,010	-8%
<b>Nonresidential</b>					
Cost per Employee		\$535	\$549	\$397	35%

**Questions for consideration at the August 4 meeting:**

1. What should the board consider in deciding waivers for affordable housing at the 60% MFI level? This input will be used to inform the application form to be brought to the board no later than October 2020. The following table was used for discussion purposes at the board's July 22, 2020 work session:

**Table 2: Potential Considerations for 60% Affordable Housing Waivers**

At least 1/2 units family sized (2+ bedrooms)	20%
At least 12% at 30% MFI	20%
60-year affordability restriction	20%
Public Open Space	10%
Board Discretion: May include demonstrated need, addressing racial equity, other services included in development, mix of income levels addressed. . . .	30%
	100%

2. What is the best alternative for use in calculating non-residential SDCs? Three options are shown in the attached tables. This will replace Table 1 of the SDC Administrative Procedures Guide (<http://www.thprd.org/pdfs2/document17.pdf>).

3. Any additional considerations for the final methodology?

**Next Steps:**

- **August 12, 2020:** Board hearing on final recommendations (Note: this hearing is in addition to the required hearing under ORS 223.304(7)(a) and held to allow testimony for consideration in the final methodology.)
- **August 13, 2020:** 90-notice pursuant to ORS 223.304(7)(a). **To be included in this notice, please send your mailing address to Peter Swinton (PSwinton@thprd.org) no later than August 7, 2020.** In addition to the required mailing, the notice shall be emailed to interested parties.
- **September 11, 2020:** Methodology available for review (Note: due to Covid 19, we will make the methodology available for review digitally)
- **October 14, 2020:** Board consideration of a resolution on affordable housing waivers
- **November 11, 2020:** Board hearing and consideration of resolutions on 20-year SDC capital project list, methodology and new rates. Board meeting on updated 5-year capital improvement plan (CIP) and updated Administrative Procedures Guide (APG). (Note: We will distribute the updated 5-year SDC CIP and APG to the group for comments. If warranted, we can hold an additional stakeholder meeting to discuss the updates.)
- **December 9, 2020:** Board consideration on approval of updated 5-year SDC CIP and APG.

# Non-residential Options

## Option 1: Building Typology

Table					
THPRD Parks SDC Analysis					
Sample Nonresidential SDC per 1,000 sq. ft. <sup>1</sup>					
Category	\$/ Person	SQ FT/ Employee	SDC/ 1,000 sq. ft.		
			Employees/ 1,000 sq. ft. <sup>1</sup>	Current	Revised SDC
Cost per Employee	\$535	2014		\$397	\$535
<b>Typology/Land Class</b>					
Traditional Office (commercial)		300	3.33		\$1,783
Retail (commercial)		450	2.22		\$1,188
Institutional (commercial)		500	2.00		\$1,070
Flex/Business Park (industrial)		625	1.60		\$856
General Industrial (industrial)		800	1.25		\$668
Warehousing/Distribution (industrial)		1,250	0.80		\$428
Beaverton Economic Opportunities Analysis (2015)					
<sup>1</sup> Metro Urban Growth Report Appendix 6 (Rev. 10/2015) based on inner ring densities (e.g., Beaverton) Also City of Beaverton Economic Opportunities Analysis (July 2015)					

## Option 2: NAICS Code weighted by building typology

NAICS	Current SF/Emp	Weighted Avg. SF/Emp	300 Office	500 Institution	- Flex	800 Gen Manuf	1,250 Warehouse	450 Retail	Total
<b>11 &amp; 21</b> Ag, Mining (excluded from UGB calc.)									
<b>23 Construction</b>		632	14%	0%	18%	40%	18%	10%	100%
<b>31-33 Manufacturing</b>	700	604	8%	0%	24%	60%	8%	0%	100%
<b>42 Wholesale Trade</b>	1000-1150	729	8%	0%	22%	20%	40%	10%	100%
<b>44-45 Retail Trade</b>	700	512	5%	1%	6%	0%	12%	76%	100%
<b>22, 48-49 Transportation, Warehouse &amp; Utilitie</b>	2500-20,000	859	15%	0%	12%	13%	55%	5%	100%
<b>51 Information</b>		440	25%	0%	25%	40%	0%	10%	100%
<b>52 Finance</b>	350	332	72%	1%	5%	1%	1%	20%	100%
<b>53 Real Estate</b>	350	332	72%	1%	5%	1%	1%	20%	100%
<b>54 Professional Services</b>	350	332	72%	1%	5%	1%	1%	20%	100%
<b>55 Management</b>	350	298	79%	5%	8%	0%	0%	8%	100%
<b>56 Admin, Waste</b>		332	72%	1%	5%	1%	1%	20%	100%
<b>61 Education</b>		421	30%	53%	5%	1%	1%	10%	100%
<b>62 Health &amp; Social Services</b>	350-500	423	30%	53%	2%	0%	0%	15%	100%
<b>71 Arts, Entertain, Rec</b>		353	35%	0%	10%	0%	0%	55%	100%
<b>72 Accom &amp; Food Service</b>	225-1,500	401	20%	1%	7%	1%	1%	70%	100%
<b>81 Other Services</b>		332	72%	1%	5%	1%	1%	20%	100%
<b>92 Government</b>	300	392	43%	35%	5%	1%	1%	15%	100%

Distribution of Employment by Building Type (E.D. Hovee & Company, LLC 2009)

## Option 3: ITE Code (Sample of available categories)

Land Use/ Size	ITE Code	Demand Unit	ADT TGSF/Unit	ADT Emp	Emp per Demand Unit	Sq Ft per Emp
Light Industrial	110	1,000 Sq Ft	4.96	3.05	1.63	615
Industrial Park	130	1,000 Sq Ft	3.37	2.91	1.16	864
Manufacturing	140	1,000 Sq Ft	3.93	2.47	1.59	628
Warehousing	150	1,000 Sq Ft	1.74	5.05	0.34	2,902
Assisted living	254	bed	2.6	4.24	0.61	na
Motel	320	room	3.35	25.17	0.13	na
Elementary School	520	1,000 Sq Ft	19.52	21	0.93	1,076
High School	530	1,000 Sq Ft	14.07	22.25	0.63	1,581
Community College	540	student	1.15	14.61	0.08	na
University/College	550	student	1.56	8.89	0.18	na
Daycare	565	student	4.09	21.38	0.19	na
Hospital	610	1,000 Sq Ft	10.72	3.79	2.83	354
General Office (avg size)	710	1,000 Sq Ft	9.74	3.28	2.97	337
Research & Dev Center	760	1,000 Sq Ft	11.26	3.29	3.42	292
Business Park	770	1,000 Sq Ft	12.44	4.04	3.08	325
Shopping Center (avg size)	820	1,000 Sq Ft	37.75	16.11	2.34	427

\* Trip Generation, Institute of Transportation Engineers, 10th Edition (2017)



**Tualatin Hills Park & Recreation District  
Minutes of a Regular Meeting of the Board of Directors**

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Tuesday, June 9, 2020. Executive Session 4:45 pm; Regular Meeting 6:30 pm.

Present:

Felicita Monteblanco	President/Director
Tya Ping	Secretary/Director
Wendy Kroger	Secretary Pro-Tempore/Director
Heidi Edwards	Director
Ashley Hartmeier-Prigg	Director
Doug Menke	General Manager

**Agenda Item #1 – Executive Session (A) Legal (B) Land**

President Felicita Monteblanco called executive session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed,
- To consider information or records that are exempt by law from public inspection, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session is held under authority of ORS 192.660(2)(e)(f) & (h).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

**Agenda Item #2 – Call Regular Meeting to Order**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Tuesday, June 9, 2020, at 6:30 pm.

President Monteblanco opened the meeting by providing comments on the Black Lives Matter movement and the recent murder of George Floyd at the hands of police, noting that thousands of people have taken to the streets in every state to energize, challenge and unite the country against systemic racism. She referenced board members’ participation in local organized demonstrations, noting that the board is committed to doing the work needed to break down the institutional protections that allow systemic racism to go unchecked. As elected leaders, it is the board’s responsibility to work together and take actions reflecting what is being heard from the community. She challenged her fellow board members to hold each other accountable in this regard; not to be silent; and to be active and a part of the healing that is needed to be done together. She announced that next month, the board will have a work session focused on the district’s Security Operations Department and she encouraged her peers and the district’s patrons to send in questions that they would like to see answered during the work session.

**Agenda Item #3 – Action Resulting from Executive Session**

Ashley Hartmeier-Prigg moved that the board of directors authorize staff to acquire property in the northwest quadrant of the district for the purchase price discussed in executive session, using system development charge funds, subject to the standard due diligence review and approval by the general manager. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Wendy Kroger	Yes
Tya Ping	Yes
Heidi Edwards	Yes
Ashley Hartmeier-Prigg	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Wendy Kroger moved that the board of directors authorize staff to acquire property in the northeast quadrant of the district for the purchase price discussed in executive session, using funds from the Bond Fund Natural Area Acquisition category, subject to the standard due diligence review and approval by the general manager. Ashley Hartmeier-Prigg seconded the motion. Roll call proceeded as follows:

Heidi Edwards	Yes
Tya Ping	Yes
Ashley Hartmeier-Prigg	Yes
Wendy Kroger	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Wendy Kroger moved that the board of directors authorize staff to acquire property in the northwest quadrant of the district for the price discussed in executive session, using the remaining Bond Fund Natural Area Acquisition category and reallocating funds from the Bond Fund Natural Area Restoration category, subject to the standard due diligence review and approval by the general manager. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Tya Ping	Yes
Ashley Hartmeier-Prigg	Yes
Heidi Edwards	Yes
Wendy Kroger	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Heidi Edwards moved that the board of directors authorize staff to grant a public utility easement to Portland General Electric in the northwest quadrant, subject to the appropriate due diligence review and approval by the general manager. Tya Ping seconded the motion. Roll call proceeded as follows:

Wendy Kroger	Yes
Ashley Hartmeier-Prigg	Yes
Tya Ping	Yes
Heidi Edwards	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Tya Ping moved that the board of directors authorize staff to extinguish all right, title and interest to an easement, as well as any obligations for maintenance of the easement, on property in the northeast quadrant, subject to the appropriate due diligence review and

approval by the general manager. Wendy Kroger seconded the motion. Roll call proceeded as follows:

Ashley Hartmeier-Prigg	Yes
Heidi Edwards	Yes
Wendy Kroger	Yes
Tya Ping	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

#### **Agenda Item #4 – Proclamation: LGBTQ Pride Month**

The board members read into the record a proclamation that the Tualatin Hills Park & Recreation District declares the month of June 2020 as LGBTQ Pride Month.

#### **Agenda Item #5 – Audience Time**

Secretary Tya Ping read written testimony received into the record:

Nicole Easley, district resident, provided written testimony regarding the Funny Farm preschool that leases space from the district at Garden Home Recreation Center. Her daughter attends the preschool which has not been able to open to provide care to essential workers such as her family due to the district's facility closures. She expressed concern regarding the prospect of having to find alternate childcare at this time and the impact the closure is having on the Funny Farm's business. She asked that the board reconsider allowing the Funny Farm to have access to their leased space in order to reopen under an emergency operations plan.

- ✓ Aisha Panas, Director of Park & Recreation Services, provided a brief update on this topic, noting that district staff is actively discussing options to be able to allow lessees back into their spaces at Garden Home. The library has also expressed an interest.

#### **Agenda Item #6 – Board Time**

##### **A. Committee Liaisons Updates**

Ashley Hartmeier-Prigg thanked President Monteblanco for her poignant comments at the start of the meeting, noting that she has been reflecting on how to do a better job actively working for equity even more so than the board has already committed. She is committed to doing the work beyond listening and learning in order to really advocate for change within the community.

Heidi Edwards provided the following updates and comments during board time:

- Thanked President Monteblanco for her comments at the start of the meeting and reflected on the Black Lives Matter movement and systemic racism, noting that the district needs to do more to address racism, but also needs to focus on how we serve the Black community. This has also been a topic of discussion for the Nature & Trails Advisory Committee and she looks forward to that continued dialogue.
- The Tualatin Hills Park Foundation recently met and is currently focused on corporate sponsorships and partnership opportunities, and is also working on their response to the current events in support of the Black Lives Matter movement.
- Reflected on PRIDE month as evidence of the societal change that can come from protesting and voicing the need for change.

Tya Ping provided the following updates and comments during board time:

- Expressed solidarity with her fellow board members' comments reflecting on the Black Lives Matter movement, noting that she is thankful for the current THPRD board and staff and the opportunity to have a positive impact on the district's Black community.
- Recognized the recent attrition of district staff due to the COVID-19 pandemic and thanked those remaining for their tireless efforts.
- She is excited to see the results of summer camp registration occurring this weekend.

Wendy Kroger provided the following updates and comments during board time:

- Recognized the impact of the Black Lives Matter movement and expressed agreement with her fellow board members' comments, noting that she looks forward to the work ahead for the district.
- Thanked district staff for their efforts in working with Project Homeless Connect in facilitating the emergency shelter at the Elsie Stuhr Center.
- The district's Fiduciary Committee is continuing ahead with their work.

President Montebianco provided the following updates and comments during board time:

- Expressed agreement with her fellow board members' comments thanking district staff for their efforts during this difficult time.
- Inquired about the status of the district's work with the Beaverton Black Parent Union.
  - ✓ General Manager Doug Menke provided a brief update, noting that the district is working in partnership with the Tualatin Hills Park Foundation in sponsoring an outdoor graduation event at the Jenkins Estate for the students.
- Encouraged board members to submit their questions prior to the board's work session next month on Security Operations in order to facilitate a robust discussion.
- Requested a federal legislative update.
  - ✓ Keith Hobson, Director of Business & Facilities, provided a legislative update, noting that there are three primary issues being tracked by the district: two bills moving through the legislative process related to COVID emergency relief funding, and the exciting news that the Land & Water Conservation Fund (LWCF) is being considered by the senate for full, permanent funding.
  - ✓ President Montebianco encouraged her fellow board members to reach out to our Oregon legislator cosponsors of the LWCF bill to thank them for their support.

#### **Agenda Item #7 – Consent Agenda**

**Ashley Hartmeier-Prigg moved that the board of directors approve consent agenda items (A) Minutes of May 12, 2020 Regular Board Meeting, (B) Monthly Bills, and (C) Monthly Financial Statement, and (D) Resolution Authorizing Issuance of Tax and Revenue Anticipation Notes for FY 2020/21. Tya Ping seconded the motion. Roll call proceeded as follows:**

<b>Heidi Edwards</b>	<b>Yes</b>
<b>Wendy Kroger</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Ashley Hartmeier-Prigg</b>	<b>Yes</b>
<b>Felicita Montebianco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

#### **Agenda Item #8 – Unfinished Business**

##### **A. System Development Charge Methodology: Residential Tiering**

Jeannine Rustad, Planning Manager, and Deb Galardi, Principal with Galardi Rothstein Group, the district's System Development Charge (SDC) Methodology Update consultant, provided a detailed PowerPoint presentation, a copy of which was entered into the record, regarding the potential for tiering residential SDCs. Specifically, staff are seeking consent from the board to proceed with the tiering structure being presented for single-family homes and a flat fee for multifamily homes. Information included:

- Board Policy Issues
  - Residential Scaling
    - Scaling approaches (square footage vs. number of bedrooms)
    - Application to type of housing (single family, multifamily)

- Level of Service (LOS)
  - Planned vs. actual LOS
  - Inclusion of recreation facilities in SDCs
- Affordable Housing
  - SDC credit incentives for public improvements
  - Waivers for income qualified housing
- Framework for Residential SDCs
- Residential Scaling Findings
  - Single Family Findings
    - Local data supports average occupancy increases based on dwelling size
      - Number of bedrooms and area of unit (SQ FT)
    - 3 or 4 tier living area options balance equity and administrative considerations
      - Sufficient sample size and differences in occupancy rates between tiers
      - Number of bedrooms likely more complex to administer
  - Multifamily Findings
    - Local and regional data supports average occupancy increases based on dwelling size
      - Number of bedrooms and area of unit (SQ FT)
    - Differences in occupancy also apparent based on scale and subsidized vs. non-subsidized
    - Tiered structure would shift costs to family-sized units
- Recommendations
  - Implement tiered rate structure based on living area for single family
    - Either 3 or 4 tier structure
    - Smallest tier cut-off at 1,500 SQ FT to capture >5% of homes constructed
  - Flat rate per dwelling unit for Multifamily
- Next Steps
  - Discussions with City of Beaverton and Washington County staff related to SDC administration
  - Level of Service analysis
  - Stakeholder Meeting: June
  - Board Work Session: July
    - LOS and unit costs, affordable housing waivers, and recommendations
  - Board Meeting: August
    - Final recommendations
  - Board Meeting: October
    - Board adoption of Affordable Housing Waiver Policy
  - Board Meeting: November
    - Board adoption of SDC Methodology Update and Capital Improvement Plan

Jeannine and Deb offered to answer any questions the board may have.

Heidi Edwards thanked district staff for the clear and understandable information presented this evening and expressed support for the recommendations of a three to four-tiered structure for single family SDC fees and a flat rate per dwelling unit for multifamily SDC fees.

Tya Ping inquired whether the multifamily SDC fee would remain the same as it is currently under the recommendation of a flat rate per dwelling unit.

- ✓ Jeannine confirmed this.
- ✓ Deb added that the actual SDC rate could change based on the board's future considerations of other policy areas, such as Level of Service, but in terms of how the

fee is assessed based on the type of development, it would remain the same. There would also be different fees for the senior and Accessory Dwelling Unit (ADU) categories based on estimated occupancy rates.

Tya questioned whether there might be potential defensibility challenges when applying a fee based on square footage for single family housing and a flat fee for multifamily housing.

- ✓ Jeannine replied that nothing in the state statutes prevents the board from having a different fee structure for various housing classes and that it is a practice already used by other agencies, as well.

Tya inquired whether any input has been received from affordable housing developers in support of or against the recommendation of a flat fee for multifamily housing.

- ✓ Jeannine replied that the input that has been received so far has been focused on the district's ability to provide SDC waivers for affordable housing.

Tya expressed support for the three to four-tiered structure recommendation for single family SDC fees, but would like to further consider the multifamily recommendation.

- ✓ Discussion occurred regarding the limited data available to the district in terms of multifamily housing square footage and number of bedrooms, and that the board can revisit this information in the future as more data becomes available.

Tya explained that her hesitation regarding the recommendation for the flat fee for multifamily housing is that she was hoping for a SDC rate that would encourage the development of more multifamily housing rather than maintaining the status quo.

- ✓ Jeannine described that under the tiered option, when applied to multifamily housing, it would encourage the development of more studio and one-bedroom units instead of housing suited for families. Staff believes that the flat rate per dwelling unit for multifamily housing would better encourage the development of family-sized units.

Tya expressed support for the recommendation regarding a flat rate per dwelling unit for multifamily SDC fees.

Wendy Kroger expressed support for the recommendations of a three to four-tiered structure for single family SDC fees and a flat rate per dwelling unit for multifamily SDC fees. She expressed a preference for the four-tiered structure over the three-tiered structure, if possible. She would like to see continued collection of data specific to the district regarding multifamily housing in order to enable the most informed decisions possible in the future.

Ashley Hartmeier-Prigg expressed support for the recommendations of a three to four-tiered structure for single family SDC fees and a flat rate per dwelling unit for multifamily SDC fees. She would also like consideration given to waiving SDC fees for ADUs. She asked for an overview of upcoming discussion topics for the board's consideration in the SDC Methodology Update process, such as when the board would next discuss the concept of waivers for affordable housing, which will occur during a board work session in July.

President Monteblanco expressed support for the recommendations of a three to four-tiered structure for single family SDC fees and a flat rate per dwelling unit for multifamily SDC fees and opened the floor to written testimony received on this topic.

Jeannine Rustad, Planning Manager, read written testimony received into the record:

Kelly Ritz, President of Venture Properties, provided written testimony noting that Venture Properties develops new detached housing subdivisions throughout the Portland metro area, including within the service area of THPRD. Along with others in the industry, they are concerned about the region's challenge in providing housing access and affordability for everyone. This issue has now become even more urgent due to the severe economic disruption caused by the COVID-19 pandemic. Shortages in materials and capital will make it increasingly difficult to maintain new housing production even at already inadequate levels. This in turn will

lead to ever-scarcer housing at higher costs until economic conditions can return to normal. They support the district's current efforts to examine its SDC methodology to more efficiently allocate park development costs to new residential units according to size. After evaluating the four scaling options for detached homes set forth in the April 28, 2020 Technical Memorandum prepared by Galardi Rothstein Group, they support Option 3. As the district's consultant notes, square footage is a more statistically reliable measure for household size than number of bedrooms. Further, using four square footage tiers instead of three more equitably correlates the SDC fee with a given home's presumed number of occupants and, by extension, demand on the park system. On a more general note, they are deeply concerned about the total cost of all SDCs. The high cost of these fees is an important contributor to the high cost of housing. The district's current single-family residential rate of \$11,895 is more than twice what they typically pay in other jurisdictions throughout the metro area. Given the unprecedented economic conditions and pressing need for greater housing affordability, the timing would be appropriate for the district to expand the current study to examine options for reducing SDC rates, including the timing for when such fees are paid. Such an approach would lead to more comprehensive conclusions and have a greater impact on the affordability of regional housing.

Dan Grimberg, Director of Land Development for West Hills Land Development, provided written testimony noting that West Hills Development is in full agreement with the concerns listed in the Home Builders Association letter dated May 20, 2020. The current economic turmoil has and will continue to cause serious problems for home builders in the Portland metro area, as well as nationally. Projects are being dropped and delayed, which obviously has serious impacts on the housing supply available in our area. For the buyers willing to move forward with a home purchase during these uncertain times, cost is a huge factor. The cost of fees, permits, SDCs, etc. is a large cost component of the purchase price of a home. It appears the proposed fee structure will only increase the cost of a home. The Urban Growth Boundary expansion areas that West Hills has built in previously, to include North Bethany, Bonny Slope and South Cooper Mountain, have yet to see any parks actually built by the district despite having paid the THPRD park fees. The only parks built have been by developers, who then receive credits at the time of each home building permit. The district has purchased some park land, but has yet to build any park improvements.

President Montebalco recognized the testimony provided this evening and referenced the upcoming board work session on this topic currently being scheduled for July, during which the board will discuss aspects of the SDC Methodology that impact the SDC rates, and encouraged continued public input.

## **B. General Manager's Report**

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Doug recognized the passing of Rod Harman, a legendary local swim coach, for which the district's Harman Swim Center is named.
- COVID-19 Response Efforts Update
  - Keith Hobson, Director of Business and Facilities, provided an update on the current state of COVID-related restrictions, as well as changes due to Washington County entering Phase 1 of the state's reopening framework, via a PowerPoint presentation, a copy of which was entered into the record.
- Park Maintenance Operations Update
  - Jon Campbell, Maintenance Operations Manager, and Mike Cero, Park Maintenance Supervisor, provided an update on how park maintenance operations continue to adjust and adapt to the changing COVID environment, via a PowerPoint presentation, a copy of which was entered into the record.

Doug offered to answer any questions the board may have.

Heidi Edwards inquired about upcoming sports tournaments.

- ✓ Keith replied that all sports tournaments have been cancelled through August, noting that the district continues to follow state guidelines when making such decisions and expects that, due to the strong discouragement of travel right now, it will likely be smaller, local tournaments that resume first.

Heidi asked whether the district's parks have experienced an uptick in vandalism.

- ✓ Jon replied that there has been an uptick in vandalism and due to the reduction in staffing because of the pandemic, the response time has been a little slower than normal, but is anticipated to increase with the recent additions of some part time staff.

The board expressed thankfulness for the continued efforts of Park Maintenance staff and commented on the quality maintenance of the park sites they routinely visit.

## **Agenda Item #9 – New Business**

### **A. Summer Camps**

Aisha Panas, Director of Park & Recreation Services, and Sabrina Taylor Schmitt, Recreation Department Manager, provided a detailed overview of the district's summer camp options for 2020; how the district might scale up to provide additional camps as the summer continues based on demand and staffing resources; and, the additional training and protocols that will be in place to respond to new health guidance regarding COVID-19, via a PowerPoint presentation, a copy of which was entered into the record. Information included the following topics:

- Summer Camp Planning Elements
  - Key community priority: safe, consistent child care option
  - Start small and plan on growth
  - Follow reopening/Oregon Health Authority guidance
  - Outside options only
  - Utilize available infrastructure
  - Sustainable financial model
- Logistics & Planning
  - 2020 summer camps webpage
  - Camp locations
    - Tennis, nature, and summer fun options available at HMT Recreation Complex and Mountain View Champions Park
    - Morning half-day camp additions at Raleigh Park and Camp Rivendale
    - Interest lists established for areas within district, activity and camp length
  - New COVID-19 best practices, reviewing Oregon Health Authority rules and the district's Communicable Disease Plan
  - Camp procedures include creating outdoor, site-specific plans
- Staffing & Training
- Implementation
  - Signage plan
    - Developing ingress/egress plans for each camp site to include drop-off points, traffic flow, and safe entry into camp locations
    - Creating signage related to best practices within camp sites, i.e. physical distancing, hand washing, cleaning procedures
  - Inventory and supplies
    - Consolidating site prep requests, such as tables, canopies, trash receptacles, to assist maintenance staff in preparing sites
    - Updating first aid and personal protection equipment (PPE) lists to outfit staff with supplies to maintain safe camp areas
    - Preparing storage and transporting supplies to central locations for distribution to sites

- Volunteers
  - Outlining a plan to utilize volunteers during drop-off/pick-up times to assist with flow in traffic areas and dissemination of information
- Information
  - Developing curriculum, parent information, and PSA announcements
  - Planning and executing procedures for campers to safely enter camp, interact in camp, and exit camp within guidelines
- Registration
  - Centro de Bienvenida/Welcome Center Event
    - Saturday, June 13, 7:30 to 10:30 am at the Administration Office
    - Bilingual staff and volunteers, and telephone language line assistance available to serve people speaking other languages
    - In-person assistance for English speakers
    - PPE and acrylic barriers; regular disinfection of high touch areas
  - In-District registration
    - Saturday, June 13 from 8 am to noon at the Aquatic Center
    - Five telephone operators and three workstations to assist walk-in patrons
    - Increased signage
    - PPE and acrylic barriers; regular disinfection of high touch areas
  - Out-of-district registration
    - Monday, June 15
    - Online registration only; no dedicated phone-in option
    - Online registration only for camp additions and future summer rolling registrations

Aisha and Sabrina offered to answer any questions the board may have.

President Monteblanco complimented district staff on the recent Town Hall event focused on receiving input from the public regarding the district's summer camp offerings, as well as district staff's efforts in pulling summer camp offerings together under such challenging conditions. She is excited to hear that there will be volunteer opportunities available and that the continuation of Centro de Bienvenida has been prioritized.

Heidi Edwards expressed anticipation for the upcoming summer camp opportunities and the valuable resource they will be for working families and inquired how the wait lists will work.

- ✓ Aisha provided an overview regarding how the district anticipates ramping up programming in order to serve any resulting wait lists, noting that additional staff would need to be hired as well as more camp locations secured.

Wendy Kroger commented that she is excited to see the district begin to move forward in offering programs during these challenging times.

Tya Ping suggested that the wait list option be heavily promoted within the district's informational materials, encouraging patrons to sign up for the wait lists and stressing the importance of doing so.

Ashley Hartmeier-Prigg inquired whether potentially reopening some additional facilities in August could positively impact summer camp offerings.

- ✓ Aisha replied that district staff is in the process of evaluating this, noting that reopening some facilities could provide opportunities for additional outdoor summer camps adjacent to those facilities where restrooms could be more easily accessed. She described the balancing act of staffing levels in being able to provide staff for summer camps while also reopening some facilities.

Ashley inquired about the free summer camp program the district provided last year.

- ✓ Aisha replied that district staff is currently evaluating the budget for the RecMobile to consider offering such a program again, but that the focus on field trips would not be an option this year.

**B. Resolution Amending the District's Retirement Plan**

**C. Resolution Adopting District Individual Account Program Retirement Plan**

Lori Baker, Chief Financial Officer, noted that in August 2019, the district engaged a new actuary, Milliman, to perform services related to the district's defined benefit pension plan. After initial review of the plan funding, Milliman recommended that the district increase their funding in the current year, and the board approved a budget transfer to fund almost \$5 million in additional pension trust funding. The district has engaged Miller Nash to act as legal counsel for the pension trust. Miller Nash and Milliman have been working together to complete a review of the plan, and have formalized a proposal for changes in order to provide long term financial security to the plan. The district has worked with the employee association on the proposals and appreciates their support. Two resolutions are before the board this evening for consideration of approval that move forward with the proposed changes. Lori introduced Matt Larrabee with Milliman to present a summary of the pension plan review supporting the recommended plan revisions.

Matt provided a detailed PowerPoint presentation on the topic of actuarial equivalence and Milliman's review of the district's defined benefit pension plan, a copy of which was entered into the record.

Lori provided a brief overview of the proposed changes for the board's consideration this evening. The amendment to the district's Retirement Plan includes a spin-off of an Individual Account Program (IAP) and updates certain other provisions of the Plan. The IAP Plan will provide participants with the ability to direct the investment of their account. Lori and Matt offered to answer any questions the board may have.

President Monteblanco commented on the board's responsibility to the financial health of the organization and acknowledged that, while these are tough choices, the board must lead with that value, although they are also mindful of the impact to employees. She is pleased to hear that there is a communication plan in place to inform the employees of their options in terms of their financial health.

**Wendy Kroger moved that the board of directors approve Resolution 2020-08, amending the Retirement Plan, and Resolution 2020-09, adopting the IAP Plan. Ashley Hartmeier-Prigg seconded the motion. Roll call proceeded as follows:**

<b>Heidi Edwards</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Ashley Hartmeier-Prigg</b>	<b>Yes</b>
<b>Wendy Kroger</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #10 – Adjourn**

There being no further business, the meeting was adjourned at 9:12 pm.

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Felicita Monteblanco, President

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Tya Ping, Secretary

Recording Secretary,  
Jessica Collins



**Tualatin Hills Park & Recreation District  
Minutes of a Regular Meeting of the Board of Directors**

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Tuesday, June 16, 2020. Executive Session 5:30 pm; Regular Meeting 6:30 pm.

Present:

Felicita Monteblanco	President/Director
Tya Ping	Secretary/Director
Wendy Kroger	Secretary Pro-Tempore/Director
Heidi Edwards	Director
Ashley Hartmeier-Prigg	Director
Doug Menke	General Manager

**Agenda Item #1 – Executive Session (A) Personnel (B) Legal**

President Felicita Monteblanco called executive session to order for the following purposes:

- To consider the employment of a public officer, employee, staff member or individual agent, and
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To consider information or records that are exempt by law from public inspection.

The Executive Session is held under authority of ORS 192.660(2) (a) (f) and (h).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

**Agenda Item #2 – Call Regular Meeting to Order**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Tuesday, June 16, 2020, at 6:30 pm.

**Agenda Item #3 – Action Resulting from Executive Session**

There was no action resulting from executive session.

President Monteblanco commented on the General Manager’s annual evaluation conducted during executive session, noting that the board appreciates his leadership and character very much, especially during this challenging time in navigating a state of emergency and pandemic.

**Agenda Item #4 – Election of Officers for Fiscal Year 2020/21**

President Monteblanco opened the floor to nominations for board officers for fiscal year 2020/21.

**Heidi Edwards nominated Ashley Hartmeier-Prigg to serve as President of the Tualatin Hills Park & Recreation District Board of Directors for fiscal year 2020/21. Tya Ping seconded the nomination. Hearing no further nominations, roll call proceeded as follows:**

Ashley Hartmeier-Prigg Yes  
Wendy Kroger Yes  
Tya Ping Yes  
Heidi Edwards Yes  
Felicita Monteblanco Yes

The nomination to elect Ashley Hartmeier-Prigg to serve as President for fiscal year 2020/21 was UNANIMOUSLY APPROVED.

Ashley Hartmeier-Prigg nominated Tya Ping to serve as Secretary of the Tualatin Hills Park & Recreation District Board of Directors for fiscal year 2020/21. Heidi Edwards seconded the nomination. Hearing no further nominations, roll call proceeded as follows:

Tya Ping Yes  
Wendy Kroger Yes  
Heidi Edwards Yes  
Ashley Hartmeier-Prigg Yes  
Felicita Monteblanco Yes

The nomination to elect Tya Ping to serve as secretary for fiscal year 2020/21 was UNANIMOUSLY APPROVED.

Tya Ping nominated Heidi Edwards to serve as Secretary Pro-tempore of the Tualatin Hills Park & Recreation District Board of Directors for fiscal year 2020/21. Ashley Hartmeier-Prigg seconded the nomination. Hearing no further nominations, roll call proceeded as follows:

Tya Ping Yes  
Heidi Edwards Yes  
Wendy Kroger Yes  
Ashley Hartmeier-Prigg Yes  
Felicita Monteblanco Yes

The nomination to elect Heidi Edwards to serve as Secretary Pro-tempore for fiscal year 2020/21 was UNANIMOUSLY APPROVED.

Tya Ping expressed appreciation for President Monteblanco's leadership over the course of this past fiscal year, which was the inaugural year for this board, and that she is grateful for Felicita's experience and passion for the district.

#### **Agenda Item #5 – Proclamation: Parks and Recreation Month**

The board members read into the record a proclamation that the Tualatin Hills Park & Recreation District declares the month of July 2020 as Parks and Recreation Month.

#### **Agenda Item #6 – Budget Hearing: Resolution Adopting the Fiscal Year 2020/21 Budget, Levying Taxes and Making Appropriations**

##### **A. Open Hearing**

President Monteblanco opened the Budget Hearing.

##### **B. Staff Report**

Keith Hobson, Director of Business & Facilities, provided an overview of the memo included within the board of directors' information packet, noting that there are no adjustments to the approved budget being proposed by district staff this evening. Board approval is being requested of the resolution to adopt the FY 2020/21 budget, make appropriations, and levy ad valorem taxes.

##### **C. Public Comment**

There was no public comment.

**D. Board Discussion**

Ashley Hartmeier-Prigg inquired how the district’s budget will reflect the continued financial impact of the COVID-19 pandemic and whether the board will need to make future amendments to the budget document in order to reflect those impacts.

- ✓ Keith replied that it is not the intent to ask the board to formally amend or adjust the budget, but that district staff is preparing alternate spending plans based on the available resources within the overall authority provided in the budget.

Heidi Edwards recognized the staff effort that went into preparing the budget before the board this evening, knowing that there is much more work ahead as we move through the pandemic and begin to reopen facilities.

President Monteblanco complimented the accessibility of the budget document, noting that it is not common for such documents to be easily understandable, and that it reflects the values of the district.

**E. Close Hearing**

President Monteblanco closed the budget hearing.

**F. Board Action**

**Tya Ping moved that the board of directors approve Resolution 2020-10 to adopt the 2020/21 budget, levy ad valorem taxes, and make appropriations. Heidi Edwards seconded the motion. Roll call proceeded as follows:**

<b>Wendy Kroger</b>	<b>Yes</b>
<b>Ashley Hartmeier-Prigg</b>	<b>Yes</b>
<b>Heidi Edwards</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #7 – Audience Time**

Secretary Tya Ping read written testimony received into the record:

Claire Reneau, 5335 SW Menlo Drive, Beaverton, provided written testimony proposing to rename Fanno Creek Trail to Chakeipi Trail. She explained that the first known people to settle the banks of the Beaverton and Fanno Creeks were the Atfalati, a tribe of the Kalapuya Native Americans and that their name for the area was “Chakeipi” meaning “place of the beaver.” According to THPRD’s District Compiled Policies Chapter 8.05B1, the district supports consideration of renaming requests that “preserve and honor the history of the district and the communities it serves, historical figures, its Native American heritage, local landmarks, and prominent geographical locations.” She noted that we are currently at a moment in history when we are being asked to reflect on how we recognize the lives and contributions of all people, not just those of white settlers. Renaming the Fanno Creek Trail to Chakeipi Trail would provide THPRD an opportunity to honor our Native settlers’ heritage. Furthermore, the name Chakeipi Trail would restore the original name to a historically significant location in our district’s history.

- ✓ President Monteblanco commented that while there are costs associated with making such changes, it would also reflect the board’s values. She wondered whether the request would be appropriate for the board’s parking lot for future discussion.
- ✓ General Manager Doug Menke referenced the work district staff is currently engaged in with Portland State University on the topic of naming and recognitions, noting that an update will be provided at an upcoming board meeting.

- ✓ Wendy Kroger added that the Parks & Facilities Advisory Committee has also been engaged on the topic of naming and cultural recognition and that she would like to have this proposal included for the advisory committee's consideration as well.

## **Agenda Item #8 – Board Time**

### **A. Committee Liaisons Updates**

The board members and General Manager Doug Menke recognized the upcoming retirement of Keith Hobson, Director of Business & Facilities, and thanked him for his many years of service to the district.

Wendy Kroger noted that she has been enjoying visiting district sites, such as Greenway Park.

Heidi Edwards provided the following updates and comments during board time:

- Reflected on the Black Lives Matter movement, noting the obligation for us to respond to our Black communities and address their needs, as Black people continue to be killed and suffer racism. She hopes that the district will call out the need to recognize not just people of color, but Black individuals who live within Washington County, and that we are making sure to be welcoming and supporting them in our services.
- Although the Nature & Trails Advisory Committee has not met recently due to the current state of emergency, they have been involved in the Clean Water Services easement request under the board's consideration for approval this evening and she is looking forward to seeing that project move forward.
- Recognized the public testimony received this evening suggesting the consideration of renaming our trails to represent the native people of this land and what it meant to them.
- The Tualatin Hills Park Foundation released a statement this week in support of the Black Lives Matter movement, as well as diversity, equity, inclusion and access, and the foundation's dedication to its mission of Access for All.

Tya Ping provided the following updates and comments during board time:

- She recently registered her children for summer camp programs and is excited that the district is able to offer these services and looks forward to seeing how they grow in spite of the complications posed by the pandemic.
- Echoed Heidi's comments regarding the district's commitment to diversity, equity, inclusion and access, noting that she hopes the board keeps momentum in moving forward and working with community leaders to determine the best ways to serve populations in need.

Ashley Hartmeier-Prigg expressed gratitude for the continuation of Centro de Bienvenida during this challenging time, noting that it reflects the board's values and commitment to the community and that she looks forward to seeing how it will grow in the future.

President Montebianco provided the following updates and comments during board time:

- Expressed appreciation for staff's efforts in bringing summer camp registration to fruition this past weekend, and for maintaining the district's trails and outdoor spaces that are being so heavily used right now.
- Referenced the board's upcoming work session regarding Park Patrol on July 22.
  - ✓ General Manager Doug Menke confirmed that a work session has been scheduled to discuss the district's Park Patrol services, along with the System Development Charge Methodology Update currently in process.
  - ✓ Holly Thompson, Communications Director, provided an overview of new ways the district is exploring in making space available for the community to express themselves and their views of solidarity. District staff are working with community

partners on ideas, including painted rock gardens and expression walls at various park sites. Additional information will be provided at the work session.

**Agenda Item #9 – Consent Agenda**

Wendy Kroger moved that the board of directors approve consent agenda items (A) Resolution Authorizing Application for a Transportation and Growth Management Grant for Planning and Design of Westside Trail Segment 14, and (B) Resolution Authorizing Amendment to the Tualatin Hills Park & Recreation District Retirement Plan Fiduciary Responsibility Delegation Charter. Tya Ping seconded the motion. Roll call proceeded as follows:

Ashley Hartmeier-Prigg	Yes
Heidi Edwards	Yes
Tya Ping	Yes
Wendy Kroger	Yes
Felicita Monteblanco	Yes

The motion was **UNANIMOUSLY APPROVED**.

**Agenda Item #10 – New Business**

**A. Intergovernmental Agreement with Clean Water Services for Easements at Tualatin Hills Nature Park**

Bruce Barbarasch, Nature & Trails Manager, introduced Brad Crement, Senior Engineer with Clean Water Services, to provide an overview of easements being requested by Clean Water Services (CWS) in order to expand the capacity of an existing sewer line that runs along Cedar Mill Creek through the Tualatin Hills Nature Park. Construction is proposed to start in summer 2021 and is expected to last for two construction seasons, concluding in fall 2022.

Bruce and Brad provided a detailed PowerPoint presentation regarding the proposed project, a copy of which was entered into the record, and which included information on the following:

- Integrated Sanitary Sewer / Natural Resource Enhancement Project
  - Existing sewer line will be capacity-deficient by 2025
  - 4,900 linear feet of sanitary sewer upsized from 36-inch to 48-inch diameter
  - Detailed alternative analysis to select alignment
  - Improved maintenance access
  - Improved stream resiliency
  - Invasive plant management and revegetation
- Public Outreach
  - Collaborated directly with THPRD and other stakeholders on project development
  - Significant public outreach determined best location for new sewer line, including input from Nature & Trails Advisory Committee and Friends of the Nature Park
  - Minimize disturbance to nature and park users
  - Overlap with stormwater management approaches
- Impacts to the Tualatin Hills Nature Park
  - Requires new permanent and temporary easements
  - Impacts several trails and boardwalks, isolating segments of the park
    - Trails will be closed during construction
    - CWS is working with THPRD to relocate some boardwalks to keep critical paths open
    - Eleven acres of disturbance
  - Defined maintenance routes with improved infrastructure to support vehicles
- Intergovernmental Agreement Key Points
  - Exchange easements for boardwalk improvements
    - Each boardwalk that is impacted will be rebuilt to current THPRD

standards, including the use of new pultruded plastic decking, at no cost to THPRD

- Full replacement of impacted areas to current standards
  - Habitat restoration, replanting, monitoring, and maintenance will be completed on impacted natural areas and maintained for a period of five years or until area meets performance standards, whichever is greater
- Keep trails accessible during construction
  - CWS is responsible for all permits, visitor safety measures, and public communications / detours
- Improved accessibility for sewer maintenance

Bruce and Brad offered to answer any questions the board may have.

Wendy Kroger encouraged the maximum amount of public signage and education regarding the project, including the environmental and community benefits, and inquired about the status of the permits for the project.

- ✓ Brad provided an overview of the permits being sought, noting that the permit applications have been drafted and are under internal review. They hope to have most permits approved by the end of the year.

Heidi Edwards expressed appreciation for the amount of interagency collaboration and public outreach on this project, including with the district’s Nature & Trails Advisory Committee.

Ashley Hartmeier-Prigg inquired whether there would be any public access by the time the first project season ends in winter 2021 and before the second project season begins.

- ✓ Bruce replied that some areas will be closed for the duration of the project, but the Big Fir Trail, which connects the east and west portions of the park, will be rebuilt in the first construction season. Trail users accessing the park via the light rail station will also be able to do so throughout the duration of the project.

President Montebianco expressed appreciation for the commitment to the environment and public that exemplifies the wonderful partnership between THPRD and CWS.

**Ashley Hartmeier-Prigg moved that the board of directors approve the easements, intergovernmental agreement, and associated documents with Clean Water Services and authorization for the general manager or designee to execute the necessary documents to facilitate the project. Heidi Edwards seconded the motion. Roll call proceeded as follows:**

<b>Wendy Kroger</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Heidi Edwards</b>	<b>Yes</b>
<b>Ashley Hartmeier-Prigg</b>	<b>Yes</b>
<b>Felicita Montebianco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #11 – Adjourn**

There being no further business, the meeting was adjourned at 7:30 pm.

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Felicita Montebianco, President

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Tya Ping, Secretary

Recording Secretary,  
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
ACH	5/6/2020	AKS ENGINEERING & FORESTRY, LLC Capital Outlay - ADA Projects	1,000.00 \$ 1,000.00
ACH 311156	5/6/2020 5/13/2020	MILLER NASH GRAHAM & DUNN LLP TERRAPHASE ENGINEERING INC Capital Outlay - Bond - Land Acquisition	494.00 3,500.00 \$ 3,994.00
ACH ACH ACH	5/6/2020 5/13/2020 5/27/2020	ASH CREEK FOREST MANAGEMENT, LLC ASH CREEK FOREST MANAGEMENT, LLC R FRANCO RESTORATION INC Capital Outlay - Bond - Natural Resources Projects	1,394.65 1,833.55 11,003.65 \$ 14,231.85
311133 ACH	5/6/2020 5/6/2020	ROSS RECREATION EQUIPMENT COMPANY, INC. MACKAY & SPOSITO INC Capital Outlay - Bond - New/Redevelop Community Parks	7,066.00 1,155.00 \$ 8,221.00
82142	5/1/2020	AMERICAN REPROGRAPHICS COMPANY LLC Capital Outlay - Bond - New/Redevelop Neighborhood Parks	739.23 \$ 739.23
ACH	5/6/2020	3 KINGS ENVIRONMENTAL Capital Outlay - Bridges/Bdwlks-3 sites	7,628.91 \$ 7,628.91
82412	5/1/2020	HARRIS WORK SYSTEMS Capital Outlay - Building Improvements	7,263.14 \$ 7,263.14
82259 82334 311130 311164	5/1/2020 5/1/2020 5/6/2020 5/20/2020	HMS COMMERCIAL SERVICE INC POOL & SPA HOUSE INC NORTHWEST GEOTECHNICAL CONSULTANTS, INC. 2KG CONTRACTORS INC Capital Outlay - Building Replacements	1,380.00 6,455.23 3,269.80 181,076.61 \$ 192,181.64
ACH	5/6/2020	TYLER TECHNOLOGIES INC Capital Outlay - ERP Software	7,300.00 \$ 7,300.00
311159	5/15/2020	MCKESSON MEDICAL SURGICAL INC Capital Outlay - Information Technology Replacement	1,468.68 \$ 1,468.68
82161	5/1/2020	HERC RENTALS INC Capital Outlay - Park & Trail Replacements	1,884.05 \$ 1,884.05
82142 ACH ACH ACH 311152 311154 311155 311184	5/1/2020 5/6/2020 5/6/2020 5/6/2020 5/13/2020 5/13/2020 5/13/2020 5/27/2020	AMERICAN REPROGRAPHICS COMPANY LLC ENVIRONMENTAL SCIENCE ASSOCIATES MACKAY & SPOSITO INC MILLER NASH GRAHAM & DUNN LLP PORTLAND GENERAL ELECTRIC REAL ESTATE SERVICES GROUP INC SEA REACH LTD DIRTECH NW LLC Capital Outlay - SDC - Park Development/Improvement	563.27 38,048.42 1,435.00 5,244.00 21.70 1,200.00 2,295.00 28,472.00 \$ 77,279.39
82160	5/1/2020	GETTY IMAGES (US) INC Dues & Memberships	3,108.00 \$ 3,108.00

Check #	Check Date	Vendor Name	Check Amount
311131	5/6/2020	PORTLAND GENERAL ELECTRIC	14,736.82
311152	5/13/2020	PORTLAND GENERAL ELECTRIC	1,368.79
311179	5/20/2020	PORTLAND GENERAL ELECTRIC	3,648.56
311187	5/27/2020	PORTLAND GENERAL ELECTRIC	12,221.25
		Electricity	<b>\$ 31,975.42</b>
311116	5/1/2020	KAISER FOUNDATION HEALTH PLAN	289,338.62
311118	5/1/2020	MODA HEALTH PLAN INC	28,196.70
311121	5/1/2020	STANDARD INSURANCE CO	14,778.66
311124	5/1/2020	UNUM LIFE INSURANCE - LTC	2,373.00
ACH	5/18/2020	CHARLES SCHWAB & CO INC	337,268.58
311190	5/29/2020	STANDARD INSURANCE CO	14,746.09
311193	5/29/2020	UNUM LIFE INSURANCE - LTC	2,374.60
		Employee Benefits	<b>\$ 689,076.25</b>
311119	5/1/2020	PACIFICSOURCE ADMINISTRATORS, INC.	3,316.28
311120	5/1/2020	PACIFICSOURCE ADMINISTRATORS, INC.	3,795.67
ACH	5/1/2020	CHARLES SCHWAB & CO INC	37,030.90
ACH	5/1/2020	MASSACHUSETTS MUTUAL LIFE INSURANCE COMPANY	14,106.18
ACH	5/1/2020	THPRD - EMPLOYEE ASSOCIATION	9,288.79
311162	5/18/2020	PACIFICSOURCE ADMINISTRATORS, INC.	3,021.28
ACH	5/18/2020	CHARLES SCHWAB & CO INC	38,879.37
ACH	5/18/2020	MASSACHUSETTS MUTUAL LIFE INSURANCE COMPANY	14,654.62
ACH	5/29/2020	CHARLES SCHWAB & CO INC	32,220.31
ACH	5/29/2020	MASSACHUSETTS MUTUAL LIFE INSURANCE COMPANY	25,346.17
		Employee Deductions	<b>\$ 181,659.57</b>
ACH	5/6/2020	NW NATURAL	1,346.26
ACH	5/15/2020	NW NATURAL	1,759.80
ACH	5/20/2020	NW NATURAL	3,820.81
ACH	5/27/2020	NW NATURAL	2,546.51
		Heat	<b>\$ 9,473.38</b>
82173	5/1/2020	TURF STAR INC	2,303.39
82199	5/1/2020	CANTEL SWEEPING	1,703.95
82308	5/1/2020	UNITED SITE SERVICES	9,160.78
		Maintenance Services	<b>\$ 13,168.12</b>
82131	5/1/2020	STAPLES BUSINESS ADVANTAGE	1,928.84
82137	5/1/2020	WILBUR-ELLIS COMPANY	3,082.76
82139	5/1/2020	VALLEY ATHLETICS	3,518.50
82140	5/1/2020	FASTENAL COMPANY	1,160.84
82143	5/1/2020	TARGET SPECIALTY PRODUCTS	4,753.60
82154	5/1/2020	AIRGAS NORPAC INC	3,851.28
82159	5/1/2020	COMMERCIAL AIR FILTRATION	1,571.08
82199	5/1/2020	CANTEL SWEEPING	47.16
82270	5/1/2020	SHINE DISTILLERY	1,000.00
82276	5/1/2020	GRAINGER	995.07
82281	5/1/2020	RODDA PAINT COMPANY	1,380.31
82292	5/1/2020	EWING IRRIGATION PRODUCTS INC	7,444.98
82334	5/1/2020	POOL & SPA HOUSE INC	899.40

Check #	Check Date	Vendor Name	Check Amount
82355	5/1/2020	STEP FORWARD ACTIVITIES INC	26,588.61
82384	5/1/2020	REXIUS FOREST BY-PRODUCTS INC	1,080.00
ACH	5/6/2020	UNIVAR SOLUTIONS USA INC	1,575.52
ACH	5/13/2020	CDW GOVERNMENT INC	824.00
		<b>Maintenance Supplies</b>	<b>\$ 61,701.95</b>
82311	5/1/2020	DELL MARKETING L P	1,530.12
ACH	5/13/2020	CDW GOVERNMENT INC	193.88
		<b>Office Supplies</b>	<b>\$ 1,724.00</b>
82345	5/1/2020	LANGUAGE LINE SERVICES	1,952.25
311119	5/1/2020	PACIFICSOURCE ADMINISTRATORS, INC.	954.50
ACH	5/6/2020	JLA PUBLIC INVOLVEMENT	1,457.24
ACH	5/6/2020	MILLER NASH GRAHAM & DUNN LLP	24,498.00
311149	5/13/2020	MARK SHERMAN CONSULTING LLC	1,656.00
311171	5/20/2020	GALARDI CONSULTING LLC	26,542.50
		<b>Professional Services</b>	<b>\$ 57,060.49</b>
82141	5/1/2020	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	1,040.00
82276	5/1/2020	GRAINGER	71.38
82291	5/1/2020	KORE GROUP	2,584.50
82398	5/1/2020	HYDER GRAPHICS	3,830.00
ACH	5/13/2020	CDW GOVERNMENT INC	438.01
		<b>Program Supplies</b>	<b>\$ 7,963.89</b>
311147	5/13/2020	Lomartire, Katherine	1,485.00
311170	5/20/2020	Cummins, Shannon	1,000.00
311176	5/20/2020	La Salle Catholic College Prep	1,000.00
311197	5/29/2020	Severson, Courtney	1,035.00
311199	5/29/2020	Webb, David	1,035.00
		<b>Refund for District Credit Balance</b>	<b>\$ 5,555.00</b>
82308	5/1/2020	UNITED SITE SERVICES	25.00
		<b>Refuse Services</b>	<b>\$ 25.00</b>
311186	5/27/2020	HARSCH INVESTMENT PROPERTIES LLC	3,518.00
		<b>Rental Facility</b>	<b>\$ 3,518.00</b>
ACH	5/13/2020	CDW GOVERNMENT INC	1,944.11
		<b>Small Furniture &amp; Equipment</b>	<b>\$ 1,944.11</b>
82138	5/1/2020	SOUND SECURITY INC	13,969.51
82156	5/1/2020	AVERTIUM LLC	2,000.00
ACH	5/6/2020	NORTHWEST TREE SPECIALISTS	1,800.00
311145	5/13/2020	ELEVATE TECHNOLOGY GROUP	2,925.00
ACH	5/13/2020	CDW GOVERNMENT INC	337.05
ACH	5/20/2020	JOHNSON CONTROLS FIRE PROTECTION LP	1,739.85
		<b>Technical Services</b>	<b>\$ 22,771.41</b>
82141	5/1/2020	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	977.00
		<b>Technical Training</b>	<b>\$ 977.00</b>

<u>Check #</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
ACH	5/20/2020	ALLSTREAM BUSINESS US Telecommunications	5,389.73 \$ 5,389.73
311134	5/6/2020	TUALATIN VALLEY WATER DISTRICT	3,282.88
311168	5/20/2020	CARSON OIL INC Vehicle Gas & Oil	1,423.17 \$ 4,706.05
			<u>\$ 1,424,989.26</u>

Check #	Check Date	Vendor Name	Check Amount
313244	6/17/2020	HALS CONSTRUCTION INC	5,000.00
ACH	6/30/2020	DAVID EVANS & ASSOCIATES INC	1,498.50
		<b>Capital Outlay - ADA Projects</b>	<b>\$ 6,498.50</b>
ACH	6/10/2020	MILLER NASH GRAHAM & DUNN LLP	114.00
		<b>Capital Outlay - Bond - Land Acquisition</b>	<b>\$ 114.00</b>
ACH	6/10/2020	NATIVE ECOSYSTEMS NW LLC	6,810.00
ACH	6/10/2020	TREECOLOGY INC	3,932.50
ACH	6/30/2020	TREECOLOGY INC	4,537.50
		<b>Capital Outlay - Bond - Natural Resources Projects</b>	<b>\$ 15,280.00</b>
ACH	6/3/2020	MACKAY & SPOSITO INC	1,361.75
		<b>Capital Outlay - Bond - New/Redevelop Community Parks</b>	<b>\$ 1,361.75</b>
313204	6/3/2020	2.INK STUDIO	1,000.00
313222	6/10/2020	2.INK STUDIO	9,471.65
ACH	6/10/2020	MILLER NASH GRAHAM & DUNN LLP	380.00
		<b>Capital Outlay - Bond - New/Redevelop Neighborhood Parks</b>	<b>\$ 10,851.65</b>
313254	6/17/2020	CLEAN WATER SERVICES	1,480.00
		<b>Capital Outlay - Bond - Youth Athletic Field Development</b>	<b>\$ 1,480.00</b>
313211	6/3/2020	JOHNSON CONTROLS INC	1,355.87
		<b>Capital Outlay - Building Improvements</b>	<b>\$ 1,355.87</b>
313217	6/3/2020	ROSS RECREATION EQUIPMENT COMPANY INC	2,373.00
		<b>Capital Outlay - Building Replacements</b>	<b>\$ 2,373.00</b>
ACH	6/24/2020	TYLER TECHNOLOGIES INC	14,600.00
		<b>Capital Outlay - ERP Software</b>	<b>\$ 14,600.00</b>
313212	6/3/2020	MCKESSON MEDICAL SURGICAL INC	5,543.25
		<b>Capital Outlay - Information Technology Replacement</b>	<b>\$ 5,543.25</b>
313206	6/3/2020	BUREAU OF LABOR & INDUSTRIES	1,113.65
313220	6/3/2020	WH PACIFIC INC	10,082.66
313221	6/10/2020	2.INK STUDIO	5,059.60
ACH	6/10/2020	ENVIRONMENTAL SCIENCE ASSOCIATES	1,745.00
ACH	6/10/2020	JACOBS ENGINEERING GROUP INC	31,170.20
ACH	6/10/2020	MILLER NASH GRAHAM & DUNN LLP	4,180.00
313246	6/17/2020	JIM PAULSON EXCAVATING INC	45,935.00
313249	6/17/2020	PORTLAND GENERAL ELECTRIC	21.60
313310	6/30/2020	GRI GEOTECHNICAL RESOURCES INC	4,155.55
ACH	6/30/2020	JACOBS ENGINEERING GROUP INC	10,091.23
		<b>Capital Outlay - SDC - Park Development/Improvement</b>	<b>\$ 113,554.49</b>

Check #	Check Date	Vendor Name	Check Amount
313216	6/3/2020	PORTLAND GENERAL ELECTRIC	18,079.98
ACH	6/3/2020	PORTLAND GENGERAL ELECTRIC (CLEAN WIND)	1,867.08
313232	6/10/2020	PORTLAND GENERAL ELECTRIC	2,779.16
313249	6/17/2020	PORTLAND GENERAL ELECTRIC	1,409.41
313277	6/24/2020	PORTLAND GENERAL ELECTRIC	14,405.91
ACH	6/24/2020	PORTLAND GENGERAL ELECTRIC (CLEAN WIND)	1,867.08
313315	6/30/2020	PORTLAND GENERAL ELECTRIC	15,757.71
		<b>Electricity</b>	<b>\$ 56,166.33</b>
311200	6/1/2020	KAISER FOUNDATION HEALTH PLAN	287,405.80
311201	6/1/2020	MODA HEALTH PLAN INC	28,495.19
ACH	6/15/2020	CHARLES SCHWAB & CO INC	337,268.58
ACH	6/29/2020	CHARLES SCHWAB & CO INC	1,000,000.00
		<b>Employee Benefits</b>	<b>\$ 1,653,169.57</b>
ACH	6/1/2020	THPRD - EMPLOYEE ASSOCIATION	8,656.08
311202	6/3/2020	PACIFICSOURCE ADMINISTRATORS INC	3,084.28
311203	6/3/2020	PACIFICSOURCE ADMINISTRATORS INC	2,094.97
ACH	6/4/2020	CHARLES SCHWAB & CO INC	11,233.47
ACH	6/15/2020	CHARLES SCHWAB & CO INC	26,356.80
ACH	6/15/2020	MASSACHUSETTS MUTUAL LIFE INSURANCE COMPANY	12,133.66
313237	6/16/2020	PACIFICSOURCE ADMINISTRATORS INC	3,021.28
313324	6/30/2020	PACIFICSOURCE ADMINISTRATORS INC	3,052.49
313325	6/30/2020	PACIFICSOURCE ADMINISTRATORS INC	4,535.09
ACH	6/30/2020	CHARLES SCHWAB & CO INC	36,936.28
ACH	6/30/2020	MASSACHUSETTS MUTUAL LIFE INSURANCE COMPANY	13,792.64
		<b>Employee Deductions</b>	<b>\$ 124,897.04</b>
ACH	6/3/2020	NW NATURAL	6,611.99
		<b>Heat</b>	<b>\$ 6,611.99</b>
313225	6/10/2020	CHRISTENSON ELECTRIC INC	1,262.27
ACH	6/10/2020	HYDRO CLEAN ENVIRONMENTAL LLC	1,300.00
ACH	6/17/2020	TREECOLOGY INC	1,430.00
		<b>Maintenance Services</b>	<b>\$ 3,992.27</b>
313316	6/30/2020	QUADIENT FINANCE USA INC	1,000.00
		<b>Postage</b>	<b>\$ 1,000.00</b>
ACH	6/3/2020	LITHTEX INC	6,700.00
		<b>Printing &amp; Publication</b>	<b>\$ 6,700.00</b>
311202	6/3/2020	PACIFICSOURCE ADMINISTRATORS INC	993.25
ACH	6/10/2020	MILLER NASH GRAHAM & DUNN LLP	37,993.50
ACH	6/24/2020	TALBOT KORVOLA & WARWICK LLP	17,000.00
313324	6/30/2020	PACIFICSOURCE ADMINISTRATORS INC	924.75
		<b>Professional Services</b>	<b>\$ 56,911.50</b>

Check #	Check Date	Vendor Name	Check Amount
313208	6/3/2020	CASCADE ATHLETIC SUPPLY COMPANY	2,514.88
ACH	6/10/2020	OREGON CORRECTIONS ENTERPRISES	1,132.00
313248	6/17/2020	NW OFFICE INTERIORS LLC	5,310.00
		<b>Program Supplies</b>	<b>\$ 8,956.88</b>
313239	6/17/2020	COMMUNITY ACTION ORGANIZATON	3,582.91
		<b>Refund - Lease</b>	<b>\$ 3,582.91</b>
313268	6/24/2020	Ford, Ken	1,115.00
313301	6/29/2020	Ray, Charles	1,856.00
		<b>Refund for District Credit Balance</b>	<b>\$ 2,971.00</b>
ACH	6/30/2020	3 KINGS ENVIRONMENTAL	1,500.00
		<b>Retainage</b>	<b>\$ 1,500.00</b>
313210	6/3/2020	GRUNOW, KYLIE	3,000.00
ACH	6/3/2020	SMITH DAWSON & ANDREWS	6,000.00
313227	6/10/2020	F & F FARM AND REFORESTATION LLC	1,001.00
313241	6/17/2020	ELEVATE TECHNOLOGY GROUP	2,925.00
ACH	6/17/2020	COOK SECURITY GROUP	1,163.63
		<b>Technical Services</b>	<b>\$ 14,089.63</b>
ACH	6/24/2020	ALLSTREAM BUSINESS US	5,552.95
		<b>Telecommunications</b>	<b>\$ 5,552.95</b>
313207	6/3/2020	CARSON OIL INC	1,368.24
313218	6/3/2020	TUALATIN VALLEY WATER DISTRICT	2,170.63
313238	6/17/2020	CARSON OIL INC	1,366.07
313283	6/24/2020	TUALATIN VALLEY WATER DISTRICT	2,997.40
		<b>Vehicle Gas &amp; Oil</b>	<b>\$ 7,902.34</b>
		<b>Grand Total</b>	<b>\$ 2,127,016.92</b>



## Tualatin Hills Park & Recreation District

### General Fund Financial Summary

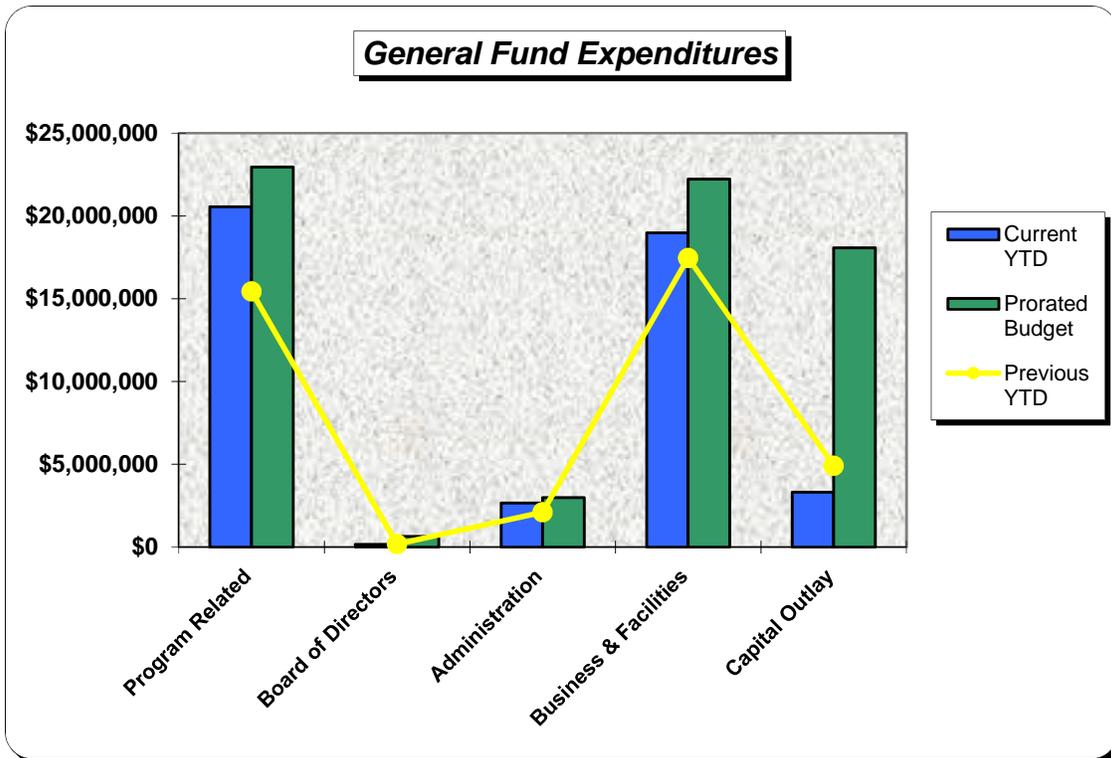
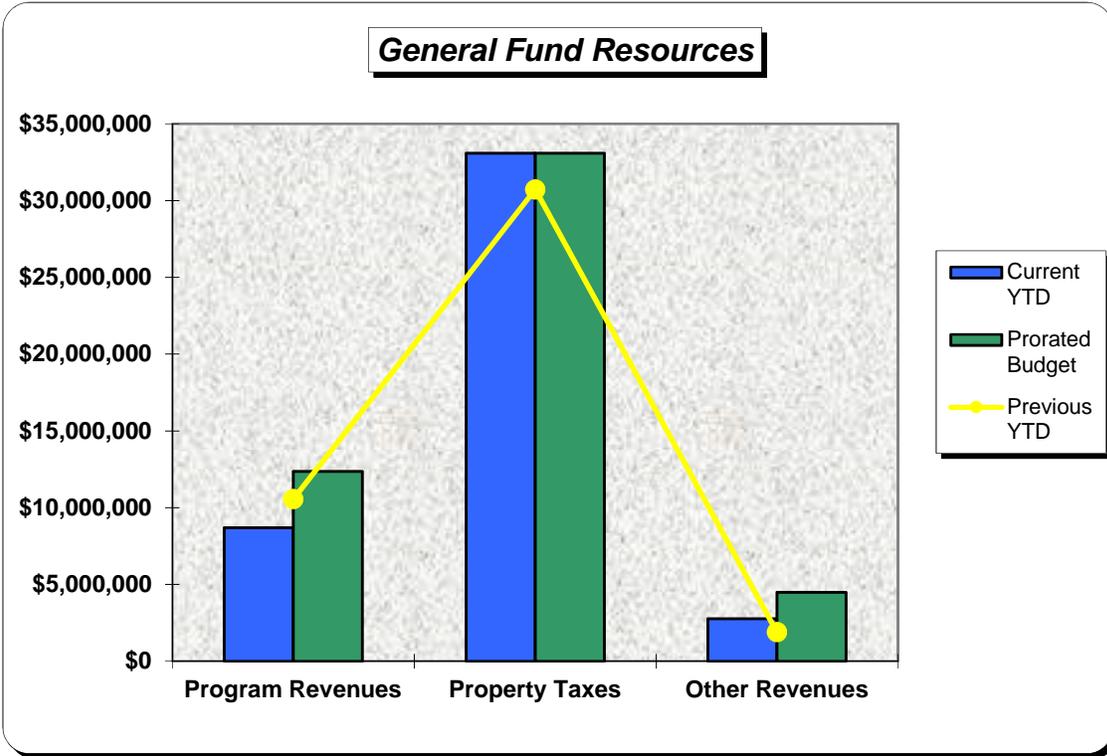
May, 2020

	<b>ACTUAL</b>		<b>BUDGET</b>		
	<b>Current Month</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>% YTD Actual to Budget</b>	<b>Full Fiscal Year</b>
<b>Program Resources:</b>					
Aquatic Centers	\$ 44,204	\$ 2,052,340	\$ 3,485,786	58.9%	\$ 3,819,780
Tennis Center	6,331	883,161	1,159,169	76.2%	1,208,172
Recreation Centers & Programs	(19,154)	4,104,007	5,666,256	72.4%	6,127,000
Sports Programs & Field Rentals	5,468	1,259,609	1,559,579	80.8%	1,911,530
Natural Resources	-	394,527	478,247	82.5%	524,924
<b>Total Program Resources</b>	<b>36,849</b>	<b>8,693,645</b>	<b>12,349,038</b>	<b>70.4%</b>	<b>13,591,406</b>
<b>Other Resources:</b>					
Property Taxes	81,926	33,090,407	33,086,668	100.0%	33,447,201
Interest Income	20,688	404,222	511,724	79.0%	590,000
Facility Rentals/Sponsorships	24,555	562,913	887,502	63.4%	928,110
Grants	275	1,367,742	2,729,444	50.1%	3,114,284
Miscellaneous Income	27,715	432,867	346,632	124.9%	400,000
Debt Proceeds	-	-	2,666,667	0.0%	8,000,000
<b>Total Other Resources</b>	<b>155,159</b>	<b>35,858,151</b>	<b>40,228,638</b>	<b>89.1%</b>	<b>46,479,595</b>
<b>Total Resources</b>	<b>\$ 192,008</b>	<b>\$ 44,551,796</b>	<b>\$ 52,577,676</b>	<b>84.7%</b>	<b>\$ 60,071,001</b>
<b>Program Related Expenditures:</b>					
Parks & Recreation Administration	27,976	704,577	796,319	88.5%	886,968
Aquatic Centers	277,737	4,428,765	4,967,740	89.2%	5,428,491
Tennis Center	128,898	1,437,442	1,504,426	95.5%	1,634,971
Recreation Centers	366,059	7,870,393	8,859,663	88.8%	9,726,713
Community Programs	43,395	686,168	797,605	86.0%	867,891
Athletic Center & Sports Programs	116,974	2,736,239	2,971,136	92.1%	3,309,931
Natural Resources & Trails	156,951	2,694,407	3,057,544	88.1%	3,409,956
<b>Total Program Related Expenditures</b>	<b>1,117,990</b>	<b>20,557,991</b>	<b>22,954,433</b>	<b>89.6%</b>	<b>25,264,921</b>
<b>General Government Expenditures:</b>					
Board of Directors	(2,008)	158,486	633,171	25.0%	867,956
Administration	186,958	2,657,773	2,992,108	88.8%	3,263,689
Business & Facilities	1,347,794	18,980,895	22,224,585	85.4%	24,467,908
Capital Outlay	207,456	3,313,137	18,075,445	18.3%	20,017,227
Contingency/Capital Replacement Reserve	-	-	-	0.0%	2,518,000
<b>Total Other Expenditures:</b>	<b>1,740,200</b>	<b>25,110,291</b>	<b>43,925,310</b>	<b>57.2%</b>	<b>51,134,780</b>
<b>Total Expenditures</b>	<b>\$ 2,858,190</b>	<b>\$ 45,668,282</b>	<b>\$ 66,879,742</b>	<b>68.3%</b>	<b>\$ 76,399,701</b>
<b>Revenues over (under) Expenditures</b>	<b>\$ (2,666,182)</b>	<b>\$ (1,116,486)</b>	<b>\$ (14,302,067)</b>	<b>7.8%</b>	<b>\$ (16,328,700)</b>
<b>Beginning Cash on Hand</b>		<b>14,840,219</b>	<b>16,328,700</b>	<b>90.9%</b>	<b>16,328,700</b>
<b>Ending Cash on Hand</b>		<b>\$ 13,723,733</b>	<b>\$ 2,026,633</b>	<b>677.2%</b>	<b>\$ -</b>

# Tualatin Hills Park and Recreation District

## General Fund Financial Summary

May, 2020





## Tualatin Hills Park & Recreation District

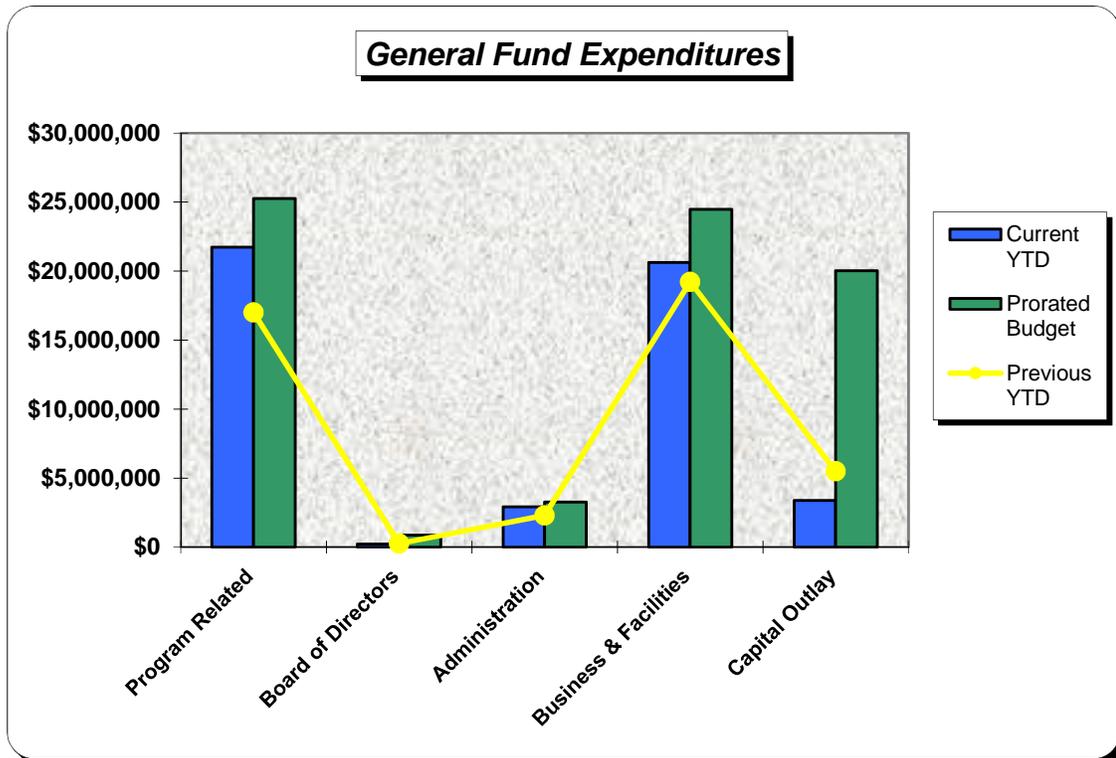
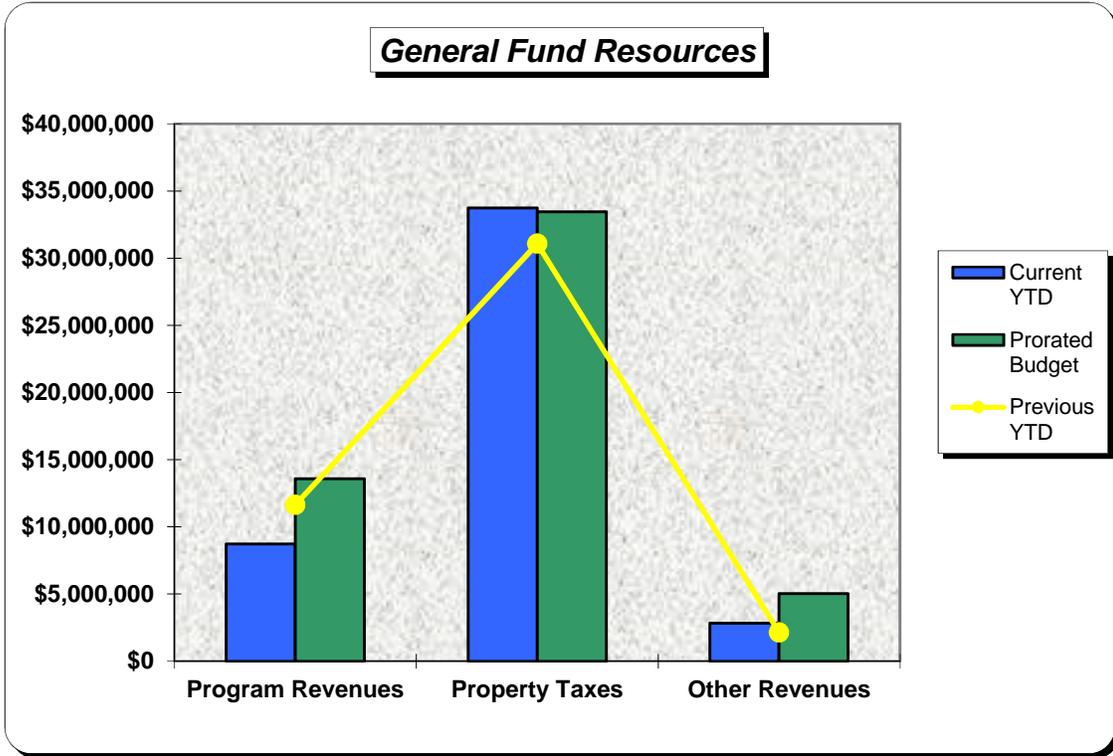
General Fund Financial Summary  
June, 2020 \*\*PRELIMINARY\*\*

	ACTUAL		BUDGET		
	Current Month	Year to Date	Year to Date	% YTD Actual to Budget	Full Fiscal Year
<b>Program Resources:</b>					
Aquatic Centers	\$ 2,830	\$ 2,055,170	\$ 3,819,780	53.8%	\$ 3,819,780
Tennis Center	638	883,799	1,208,172	73.2%	1,208,172
Recreation Centers & Programs	2,776	4,106,783	6,127,000	67.0%	6,127,000
Sports Programs & Field Rentals	24,420	1,284,029	1,911,530	67.2%	1,911,530
Natural Resources	-	394,527	524,924	75.2%	524,924
<b>Total Program Resources</b>	<b>30,664</b>	<b>8,724,309</b>	<b>13,591,406</b>	<b>64.2%</b>	<b>13,591,406</b>
<b>Other Resources:</b>					
Property Taxes	638,433	33,728,840	33,447,201	100.8%	33,447,201
Interest Income	14,886	419,108	590,000	71.0%	590,000
Facility Rentals/Sponsorships	10,933	573,846	928,110	61.8%	928,110
Grants	4,446	1,372,188	3,114,284	44.1%	3,114,284
Miscellaneous Income	26,455	459,322	400,000	114.8%	400,000
Debt Proceeds	-	-	8,000,000	0.0%	8,000,000
<b>Total Other Resources</b>	<b>695,153</b>	<b>36,553,304</b>	<b>46,479,595</b>	<b>78.6%</b>	<b>46,479,595</b>
<b>Total Resources</b>	<b>\$ 725,817</b>	<b>\$ 45,277,613</b>	<b>\$ 60,071,001</b>	<b>75.4%</b>	<b>\$ 60,071,001</b>
<b>Program Related Expenditures:</b>					
Parks & Recreation Administration	44,197	748,774	886,968	84.4%	886,968
Aquatic Centers	240,214	4,668,979	5,428,491	86.0%	5,428,491
Tennis Center	72,797	1,510,239	1,634,971	92.4%	1,634,971
Recreation Centers	367,197	8,237,590	9,726,713	84.7%	9,726,713
Community Programs	59,743	745,911	867,891	85.9%	867,891
Athletic Center & Sports Programs	169,240	2,905,479	3,309,931	87.8%	3,309,931
Natural Resources & Trails	228,021	2,922,428	3,409,956	85.7%	3,409,956
<b>Total Program Related Expenditures</b>	<b>1,181,409</b>	<b>21,739,400</b>	<b>25,264,921</b>	<b>86.0%</b>	<b>25,264,921</b>
<b>General Government Expenditures:</b>					
Board of Directors	55,505	213,991	867,956	24.7%	867,956
Administration	260,495	2,918,268	3,263,689	89.4%	3,263,689
Business & Facilities	1,648,744	20,629,639	24,467,908	84.3%	24,467,908
Capital Outlay	58,996	3,372,133	20,017,227	16.8%	20,017,227
Contingency/Capital Replacement Reserve	-	-	2,518,000	0.0%	2,518,000
<b>Total Other Expenditures:</b>	<b>2,023,740</b>	<b>27,134,031</b>	<b>51,134,780</b>	<b>53.1%</b>	<b>51,134,780</b>
<b>Total Expenditures</b>	<b>\$ 3,205,149</b>	<b>\$ 48,873,431</b>	<b>\$ 76,399,701</b>	<b>64.0%</b>	<b>\$ 76,399,701</b>
<b>Revenues over (under) Expenditures</b>	<b>\$ (2,479,332)</b>	<b>\$ (3,595,818)</b>	<b>\$ (16,328,700)</b>	<b>22.0%</b>	<b>\$ (16,328,700)</b>
<b>Beginning Cash on Hand</b>		<b>14,840,219</b>	<b>16,328,700</b>	<b>90.9%</b>	<b>16,328,700</b>
<b>Ending Cash on Hand</b>		<b>\$ 11,244,401</b>	<b>\$ -</b>	<b>100.0%</b>	<b>\$ -</b>

# Tualatin Hills Park and Recreation District

## General Fund Financial Summary

June, 2020 **\*\*PRELIMINARY\*\***





## MEMO

**DATE:** July 29, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Jeannine Rustad, Planning Manager

**RE:** **Resolution Acknowledging Property Acquisitions for Fiscal Year 2019/20 and Describing Funding Source(s) and Purpose**

### **Introduction**

Staff are requesting board of directors' approval of Resolution No. 2020-13 Acknowledging Property Acquisitions for Fiscal Year 2019/20 and Describing Funding Source(s) and Purpose.

### **Background**

The board of directors' practice is to approve of an acquisition at a public meeting prior to its closing. In order to retain confidentiality, until the acquisition is completed, THPRD does not disclose details about the property at the time of approval. To increase public knowledge and establish a record of the details and purpose of each completed acquisition, the board established a practice of annually approving a resolution acknowledging completed acquisitions for the previous fiscal year.

A total of nine transactions for approximately 37.88 acres with a total value of \$7,091,587 were completed in fiscal year 2019/20. This includes \$5,788,752 paid for land, two land donations valued at \$523,276 and park/trail improvements with a cost of \$779,559. In addition, soft costs (appraisals, environmental surveys and other due diligence) of \$29,383 were incurred and system development charge (SDC) credits in the amount of \$716,442 were granted for park and trail improvements. Acquisitions included three (3) trail easements, and fee simple acquisitions for four (4) parks and three (3) natural areas. Funding sources included two donations, five SDC acquisitions and two natural resource bond acquisitions.

### **Proposal Request**

Staff are requesting board of directors' approval of Resolution No. 2020-13 Acknowledging Property Acquisitions for Fiscal Year 2019/20 and Describing Funding Source(s) and Purpose. The resolution has been reviewed and approved by THPRD's legal counsel.

### **Benefits of Proposal**

The benefit of this proposal is to avoid potential confusion about when, how and why a property was acquired and how it should be used in the future by establishing a clear, board-acknowledged record of the acquisition.

### **Potential Downside of Proposal**

There is no apparent downside to the proposal.

### **Action Requested**

Board of directors' approval of Resolution No. 2020-13 Acknowledging Property Acquisitions for Fiscal Year 2019/20 and Describing Funding Source(s) and Purpose.

**RESOLUTION NO. 2020-13**

**A RESOLUTION OF THE BOARD OF DIRECTIONS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT  
ACKNOWLEDGING PROPERTY ACQUISITIONS FOR FISCAL YEAR 2019/20 AND  
DESCRIBING FUNDING SOURCE(S) AND PURPOSE**

**WHEREAS**, the Tualatin Hills Park & Recreation District (THPRD) has recently completed several property acquisitions for a variety of purposes using multiple funding sources; and

**WHEREAS**, a completed acquisition is hereby defined as one where all properties needed to create a functional site have been acquired or are likely to be acquired; and

**WHEREAS**, the board of directors always approves of an acquisition at a public meeting prior to its closing, but to retain confidentiality until the acquisition is completed, does not disclose details about it at the time of approval; and

**WHEREAS**, to increase public knowledge and establish a record of the details and purpose of each completed acquisition, the board of directors deems that it should be their practice to annually disclose such information through approval of a resolution; and

**WEHREAS**, Exhibit A to this resolution lists acquisitions completed between July 1, 2019 and June 30, 2020, as well as the funding sources and purposes of the acquisitions, and Exhibit B maps the locations of those acquisitions.

**LET IT HEREBY BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, that:**

Exhibits A and B to this resolution shall be made available to interested members of the public including THPRD Advisory Committees, the Beaverton City Council, the Washington County Board of Commissioners, Washington County Citizen Participation Organizations within THPRD boundaries, Beaverton Neighborhood Advisory Committees and the Washington County office of the Oregon State University Extension Service.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 12<sup>th</sup> day of August 2020.

\_\_\_\_\_  
Ashley Hartmeier-Prigg, President

\_\_\_\_\_  
Tya Ping, Secretary

ATTEST:

\_\_\_\_\_  
Jessica Collins, Recording Secretary

**Completed THPRD Land Acquisitions  
July 1, 2019 to June 30, 2020**

Map #	Previous Owner(s) Last Name(s)	Location	Legal	Total Size (acres)	Acquisition Date	Property Cost/Value	Improvement Cost	Soft Costs	Total Cost	Property Interest Acquired	Tax Lot(s)	Tax Account #	Purpose	Map Classification	Funding Source
1	Polygon	North Bethany (between Kaiser and Eleanor Roads)	Bethany Creek Park	0.99	8/29/2019	\$330,252	\$716,442	\$1,140	\$1,047,834	Fee Simple and Trail Easement	1N117DB25700 - easement 1N117AD03800 - park	R2189823	Park and Linear Park Open Space	Park and Linear Park	SDC Credits (improvements) Cash (Land)
2	BSD Kaiser K-5 Sato	NW Kaiser Road	Kasier K-5	0.47	8/29/2019	\$419,776	\$63,117	\$411	\$63,528	Trail Easement	1N117B01000 (1N117BA00300)	R2174003	Trail	Trail	SDC
3	Findley	NW Laidlaw Road	Bronson Creek Greenway	24.91	11/20/2019	\$3,345,000	\$0	\$20,671	\$3,365,671	Fee Simple	1N121DB00400	R267762	Natural Area	Natural Area	NA Bond
4	Cheng Sato Tract L	North Bethan at NW Bauman Street	North Bethany Crest	0.31	12/13/2019	\$238,500	\$0	\$1,834	\$240,334	Fee Simple	Unknown	Unknown	Park	Park	SDC
5	Highland No. 3 Covic	North Bethany north of Shackelford Road	Highlands No. 3	0.26	12/19/2019	\$192,750	\$0	\$875	\$193,625	Trail Easement	1N118AA18000	N/A	Trail	Trail	SDC
6	Bronson Farm Tract A	NW Bethany Blvd and NW Aberdeen	Bronson Creek Greenway	6.9	1/28/2020	\$103,500	\$0	\$687	\$687	Fee Simple	1N129AB16300	R2181264	Natural Area	Natural Area	Donation
7	Bronson Creek Saltzman Su	4889 SW Saltzman Road	Bronson Creek Greenway	1.89	6/12/2020	\$275,000	\$0	\$759	\$275,759	Fee Simple	1N121DA10601	R594510	Natural Area	Natural Area	NA Bond
8	Biggi	6595 SW Lombard Ave	Sec 22 T1S R1	2	6/16/2020	\$1,300,000	\$0	\$1,987	\$1,301,987	Fee Simple	1S122BC00100	R193542	Neighborhood Park	Park	SDC and LWCF grant*
9	North Bethany Ridge LLC (Cheng Sato) Parcel 2	North Bethany Park Blocks	North Bethany Ridge	0.147	6/30/2020	\$107,250	\$0	\$1,020	\$108,270	Fee Simple	portion of 1N117BD11100	portion of R2214683	Park	Park	SDC
	<b>TOTAL</b>			<b>37.88</b>		<b>\$6,312,028</b>	<b>\$779,559</b>	<b>\$29,383</b>	<b>\$6,597,694</b>						

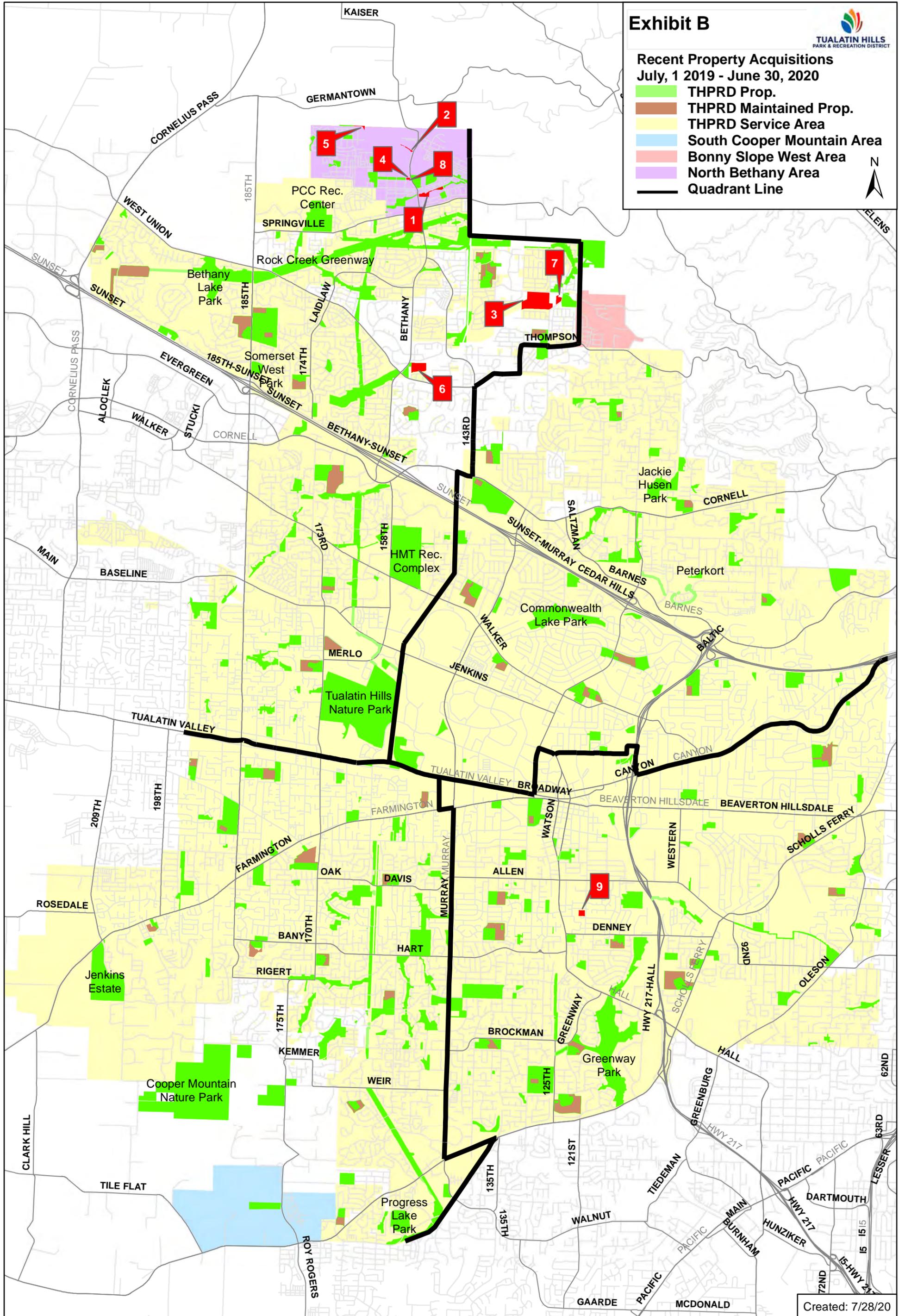
\*Project has been recommended for funding in the amount of \$650,000 through LWCF. Final decision from National Park Service is anticipated early next year.

# Exhibit B



Recent Property Acquisitions  
July, 1 2019 - June 30, 2020

- THPRD Prop.
- THPRD Maintained Prop.
- THPRD Service Area
- South Cooper Mountain Area
- Bonny Slope West Area
- North Bethany Area
- Quadrant Line



Created: 7/28/20

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 15px; height: 10px; background-color: #FF0000; border: 1px solid black;"></span> FY 19-20 Acquired Properties</li> <li>1- Bethany Creek Park - Polygon</li> <li>2- Kasier K-5 - BSD Sato</li> <li>3- Bronson Creek Greenway - Findley</li> </ul> | <ul style="list-style-type: none"> <li>4- Borth Bethany Crest - Cheng Sato Tract L</li> <li>5- Highlands No. 3 - Covic</li> <li>6- Bronson Creek Greenway - Bronson Farm Tract A</li> </ul> | <ul style="list-style-type: none"> <li>7- Bronson Creek Greenway - Saltzman Su</li> <li>8- North Bethany Ridge - Cheng Sato Parcel 2</li> <li>9- Biggi Property</li> </ul> |
|--|---|--|



## MEMO

**DATE:** July 31, 2020  
**TO:** The Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** Resolution Appointing Audit Committee Member

### Introduction

Staff requests board of directors' appointment of one audit committee member.

### Background

The district audit committee was authorized by Resolution 2008-04 at the April 7, 2008 board of directors meeting and consists of three members of the public. The primary responsibilities of the audit committee include periodically forming a recommendation regarding the selection of the park district's independent auditors, review of the annual audit plan, monitoring progress and compliance, participating in an audit exit conference, presentation of the audit report to the board of directors, and post audit follow-up.

Membership for the committee is drawn from the board of directors (currently filled by Ashley Hartmeier-Prigg), the district's budget committee (currently filled by Shannon Kennedy), and the general public (formerly filled by Suzanne Massar).

There is one open position on the committee due to the expiration of the general public member's term. Audit committee positions are two-year terms.

Notice of the vacancy was published on our website and distributed to our advisory committee members. Applications to serve on the committee were accepted from July 15-29. One application was received (attached).

### Proposal Request

Staff requests board of directors' reappointment of Suzanne Massar to the district's audit committee, per the attached resolution, for a term of two years, expiring June 30, 2022.

### Action Requested

Board of directors' approval of Resolution No. 2020-14, Appointing Audit Committee Member.

**RESOLUTION 2020-14**  
**TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON**

**A RESOLUTION APPOINTING  
AUDIT COMMITTEE MEMBER**

**WHEREAS**, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

**WHEREAS**, the committee member shall be appointed by the board for a two-year term; and

**WHEREAS**, the selected committee member has demonstrated their interest and knowledge in the committee's area of responsibility. Now, therefore

**THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:**

The Board of Directors approves the appointment of Suzanne Massar to the Audit Committee.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 12<sup>th</sup> day of August 2020.

\_\_\_\_\_  
Ashley Hartmeier-Prigg, President

\_\_\_\_\_  
Tya Ping, Secretary

ATTEST:

\_\_\_\_\_  
Jessica Collins  
Recording Secretary

**Audit Committee Application**First/Last Name: Suzanne Massar Today's Date (mm/dd/yy): 07/16/2020

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Please answer the following questions.**

1. Please explain your interest in serving on the THPRD Audit Committee.

I have served on the Audit Committee for one term and feel that I can continue to add value in this area. I am currently the Finance Director for the City of Hillsboro and have been since 2009. I established the City's Audit Committee many years ago and understand the role of the Committee.

2. What is THPRD's most notable asset to you as a user?

I use frequent many of the parks in the area where I live. I just played tennis last night at Lost Park. I love the Nature Park trails. There are lots of places in the parks system that I use and my family use.

3. Have you served on other (including THPRD) boards or volunteer committees? If so, please list your involvement.

I have done a lot of things with my kids schools related to their sports teams over the years. I also currently serve on THPRD's Budget Committee and if I had to choose between the two committees my preference would be the Budget Committee.

4. Please describe any work experience or areas of expertise that you feel would benefit the Audit Committee.

I am a CPA and have worked in local government since 1995. I am well versed in fund accounting and audits as I was the primary lead on the City's audit for much of my career with the City.

5. Do you live within the boundaries of the Tualatin Hills Park & Recreation District?  Yes  No

6. If you are not selected for the committee, would you be interested in other volunteer opportunities with THPRD?  Yes  No



## MEMO

**DATE:** July 27, 2020  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** Resolution Appointing District Budget Officer

### Introduction

Staff requests Board of Director's approval of the resolution designating the Chief Financial Officer as the District Budget Officer.

### Background

Oregon Local Budget Law (ORS 294.331) requires that the governing body of each municipal corporation shall designate one person to serve as Budget Officer. The Budget Officer shall prepare or supervise the preparation of the budget document. The Budget Officer shall act under the direction of the executive officer of the municipal corporation.

The Budget Officer's responsibilities are included in the position of Chief Financial Officer, and as such we are requesting that the Board of Directors take the action to formally designate this position as the District Budget Officer. Formerly, the position of Budget Officer was held by the Director of Business & Facilities, which was recently vacated due to retirement.

### Proposal Request

Staff requests Board of Directors approval of the attached resolution designating the Chief Financial Officer as the District Budget Officer.

### Action Requested

Board of Directors approval of Resolution 2020-15 designating the Chief Financial Officer as the District's Budget Officer.

**RESOLUTION NO. 2020-15**  
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**RESOLUTION DESIGNATING THE CHIEF FINANCIAL OFFICER  
AS THE DISTRICT'S BUDGET OFFICER**

**WHEREAS**, Local Budget Law and, specifically, ORS 294.331, requires that the governing body of each municipal corporation designate one person to serve as budget officer; and

**WHEREAS**, Local Budget Law does not require that the "budget officer" be a named individual, and nor does it require annual action by the governing body to designate a budget officer; and

**WHEREAS**, designating that the individual who holds the District position of "Chief Financial Officer" as its "budget officer" provides efficiency, reliability and clarity to the budget process by avoiding the need to annually designate a specifically-named person to serve in that capacity.

**NOW, THEREFORE**, it is hereby resolved as follows:

**Section 1.** The individual who holds the title "Chief Financial Officer" for the District shall also serve as the District's "budget officer" as that term is used in ORS 294.331.

**Section 2.** This resolution takes effect immediately upon adoption.

Approved and adopted on August 12, 2020, by the Board of Directors of the Tualatin Hills Park & Recreation District.

\_\_\_\_\_  
Ashley Hartmeier-Prigg  
President

\_\_\_\_\_  
Tya Ping  
Secretary

ATTEST:

\_\_\_\_\_  
Jessica Collins  
Recording Secretary



[7H]

## MEMO

**DATE:** July 24, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Gery Keck, Design & Development Manager  
**RE:** **NW Quadrant Youth Athletic Field Public Improvement Fee-In-Lieu Agreement**

### Introduction

Staff is seeking board of directors' approval to enter into a fee-in-lieu agreement with Washington County for deferred right-of-way improvements in the amount of \$249,036.

### Background

On May 12, 2020 the board awarded the construction improvement contract for the NW Quadrant Youth Athletic Field to Milroy Golf Systems, Inc., and authorized the expenditure of \$1,332,061 to complete the project.

During the initial design of the youth athletic field it was determined that right-of way improvements would be necessary along SW Alexander Road, on the south side of the project site. At that time, the extent of the improvements was unknown because SW Alexander Road was part of Washington County's Aloha Tomorrow Area plan – a study to revitalize this area and create a new town center. Since new roadway standards have not yet been adopted, the county has agreed to make the improvements to SW Alexander Road in the future once the Aloha Tomorrow Area standards are finalized and funding is secured. A fee-in-lieu agreement is a common method to ensure funding for roadway improvements is secured if constructing the improvements is unlikely or unreasonable. Staff reviewed the county's cost estimate for the right-of-way improvements along the roadway frontage of the youth field and determined the fee-in-lieu payment request of \$249,036 to be reasonable. An estimated \$200,000 fee was previously accounted for in the project budget. The difference between the estimate and actual fee amount is due to the county requiring design fees be included in the agreement. Through the final permitting process, the project has found several savings with permit costs, SDC fees and reduced special inspection requirements. These savings along with the increased fee-in-lieu amount create a net savings of \$649 in the adopted project budget of \$1,332,061.

Included in this memo for additional reference are three informational documents: a vicinity map (Exhibit A), an aerial map (Exhibit B) and the approved master plan (Exhibit C).

### Proposal Request

Staff is seeking board of directors' approval to enter into a fee-in-lieu agreement with Washington County for right-of-way improvements in the amount of \$249,036 and authorization of the general manager or designee to execute the agreement.

**Benefits of Proposal**

The fee-in-lieu payment eliminates duplicate construction costs for right-of-way improvements and allows the county to improve SW Alexander Road in concert with the Aloha Tomorrow Area plan.

**Potential Downside of Proposal**

Because the right-of-way costs were captured in the approved project budget there is no downside to the proposal.

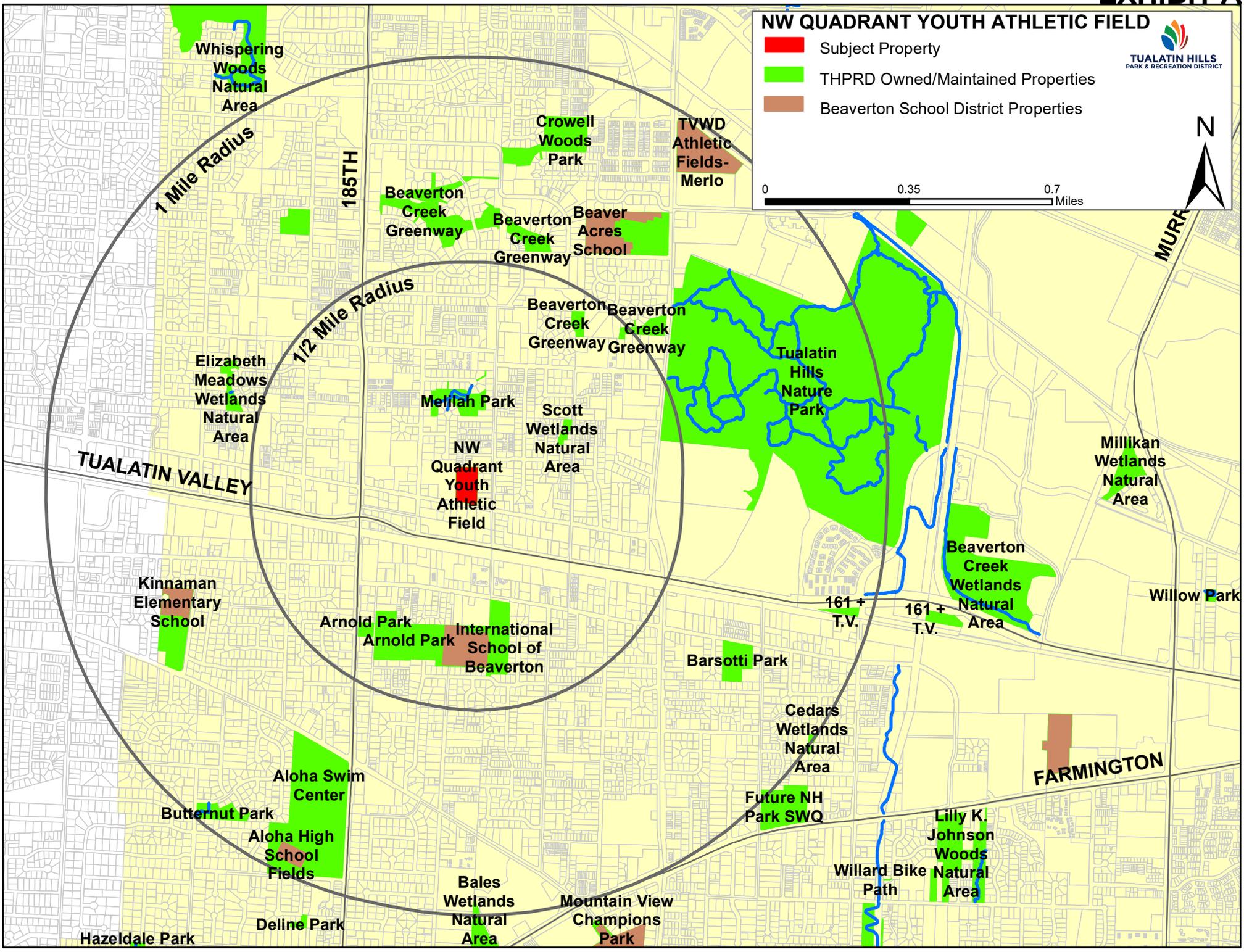
**Maintenance Impact**

There is no maintenance impact.

**Action Requested**

Board of directors' approval of the following items:

1. Approval to enter into a fee-in-lieu agreement with Washington County for right-of-way improvements in the amount of \$249,036; and
2. Authorization of the general manager or designee to execute the agreement.



**NW QUADRANT YOUTH  
ATHLETIC FIELD**



Taxlot: 1S107CB020000

Acreage: 3.0 Acres

 Subject Property



ALEXANDER

178th



AKS DRAWING FILE: 6108 MASTER PLAN 1 AND 2.DWG | LAYOUT: MASTER PLAN 1



## MEMO

**DATE:** August 3, 2020  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** General Manager's Report for August 12, 2020

### Reopening Team Update

At the August 12 board of directors meeting, staff will provide an update on the park district's plans to reopen facilities. Aisha Panas, Director of Park & Recreation Services, will provide an update on the impacts to facilities due to fiscal realities of the COVID-19 pandemic, and will give an overview of the reopening discussions to date, the considerations that staff take into account to determine readiness for reopening, and the sites and amenities currently open for use.



## MEMO

**DATE:** July 27, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Lori Baker, Chief Financial Officer

**RE:** Revised Operating Plan

The board adopted the District Budget on June 16, 2020. At that time, we notified the board that we were aware of the need to monitor our operations in a different manner in the upcoming year. We moved forward with the budget adoption to allow management the ability to react and adjust to circumstances as they occurred throughout the year.

The attached Revised Operating Plan, includes recent projections on facility timelines and estimates on programming, maintenance services and other operational activities that are planned for the year, given our current status with COVID-19. The operating plan gives revised projections for each division, department and center in the district.

As we move forward with operations and opening plans this year, we will be utilizing revised operating plans and quarterly forecasts– which will be similar to the mid-year projections we have completed in past years. Our management team will work closely together as we evaluate different program and opening scenarios. This will allow us to continue to be financially strong, while having the flexibility to respond to current conditions, all within the limits established via the budget adopted by the board for FY 2020/21.



**TUALATIN HILLS**  
PARK & RECREATION DISTRICT

# Revised Operating Plan

**Fiscal Year 2020/21**



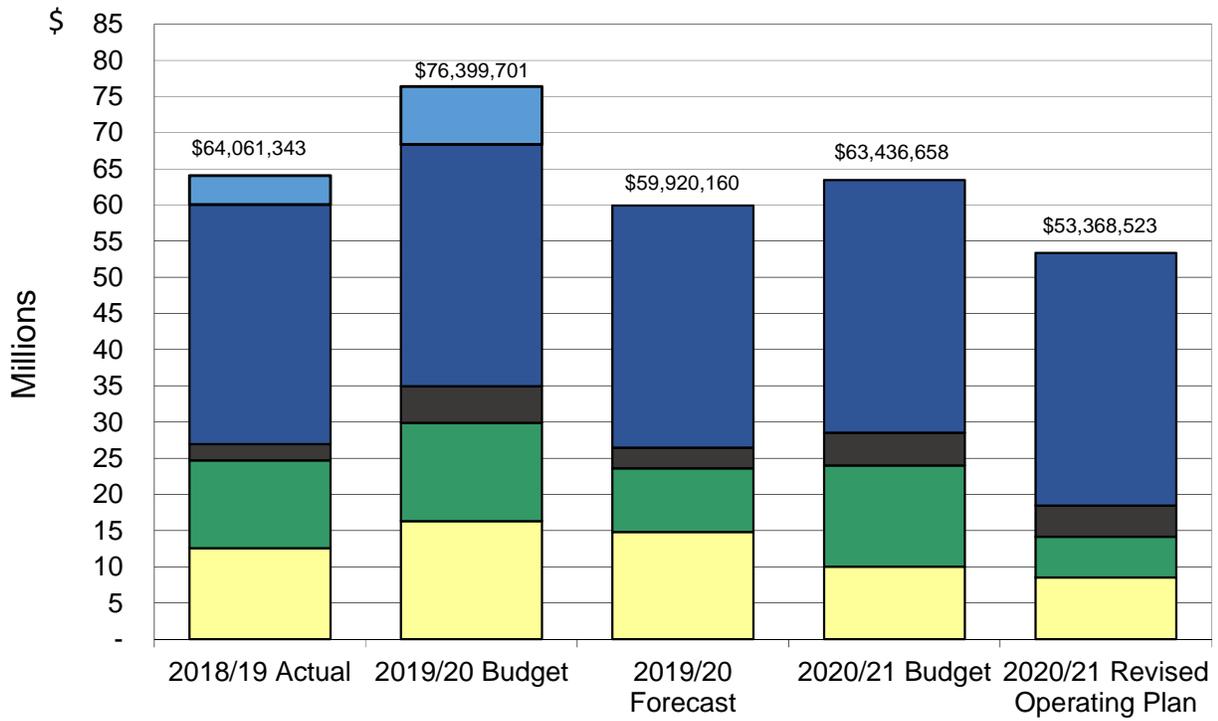


**THPRD**

**Revised Operating Plan  
Fiscal Year 2020/21**

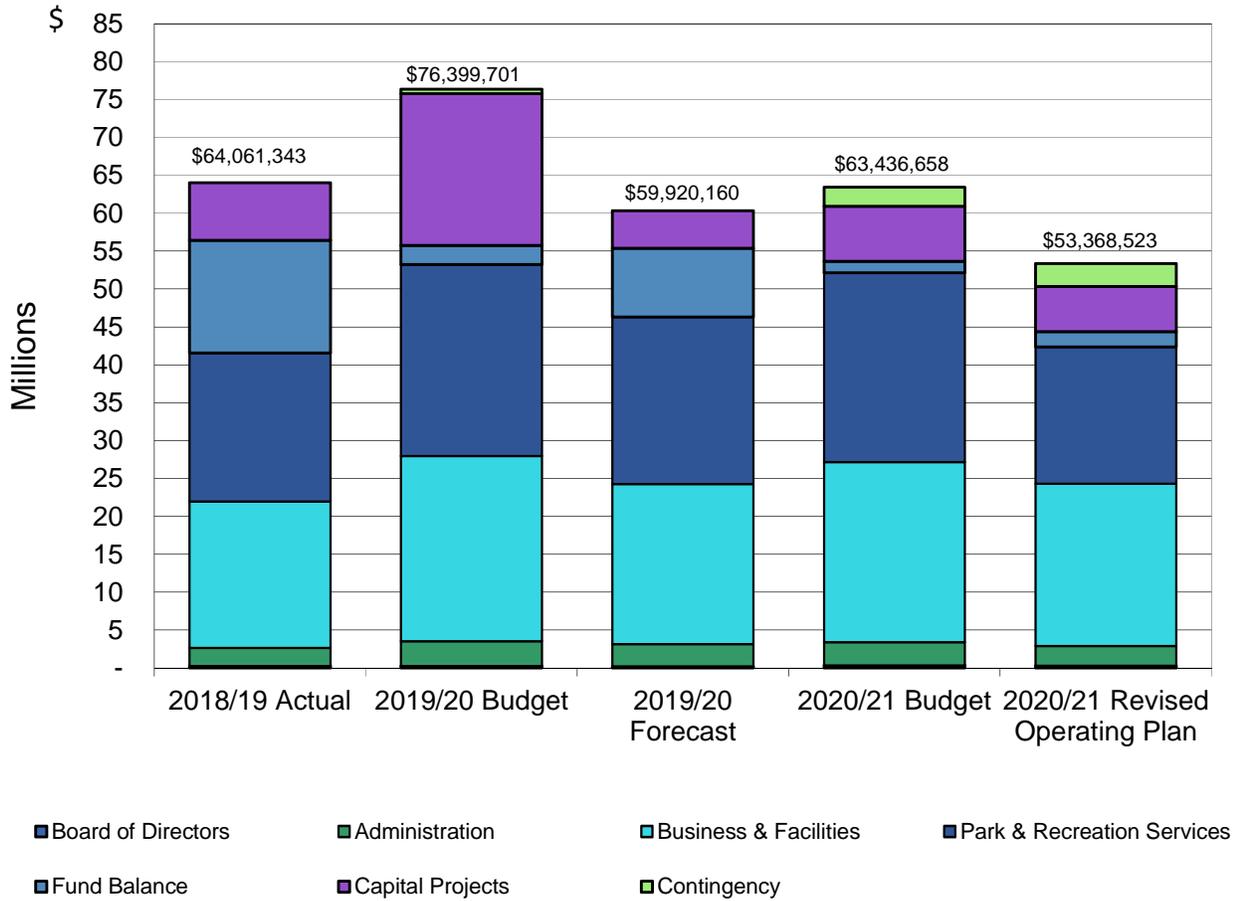
	<b>Adopted Budget 2020/21</b>	<b>Revised Operating Plan 2020/21</b>
<b>RESOURCES</b>		
Cash on Hand for Fiscal Year	\$ 5,200,000	\$ 3,700,000
Balance Forward from Previous Year Projects	2,816,471	2,816,471
Previously Levied Taxes estimated to be received during ensuing year	200,000	200,000
Program Resources	13,979,922	5,639,137
Other Resources	6,525,883	6,298,533
<b>Subtotal Resources</b> except taxes to be levied	28,722,276	18,654,141
Current Year Taxes (Permanent Rate multiplied by Assessed Value)	34,714,382	34,714,382
<b>TOTAL RESOURCES</b>	<b>\$ 63,436,658</b>	<b>\$ 53,368,523</b>
<b>EXPENDITURES</b>		
Board of Directors	\$ 346,658	\$ 333,413
Administration	4,026,740	3,425,049
Business Services	7,131,372	6,959,993
Planning	763,138	751,569
Design	1,247,611	1,231,046
Human Resources	914,617	937,090
Maintenance	13,680,153	11,553,720
Park & Recreation Services	24,057,696	17,195,232
Capital Projects & Replacement Reserve	8,768,673	7,981,410
Contingency	2,500,000	3,000,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 63,436,658</b>	<b>\$ 53,368,523</b>

# General Fund Resources



■ Carry Forward-Project/Non-project 
 ■ Program Fees & Charges 
 ■ Other Revenue 
 ■ Taxes 
 ■ Debt Proceeds

# General Fund Expenditures





Tualatin Hills Park & Recreation District  
**Summary of Revised Operating Plan**  
**Fiscal Year 2020/21**

**Reduced Resources:**

Reduced Cash Carryforward from FY 19/20	\$ 1,500,000
Program Revenue Reductions:	
Aquatics	2,043,472
Sports	1,810,839
Recreation	4,199,123
Nature & Trails	289,701
Total Program Revenue Reductions	8,343,135
Reductions to Misc. Revenue	50,000
Reduced Rental Revenue	75,000
Reduced Interest Income resulting from lower cash carryforward	100,000
Total Reductions to Resources	\$ 10,068,135

**Balancing Reductions to Expenditures:**

Eliminate or defer General Fund capital projects	\$ 1,711,083
Reduced Part time staff and part time staff layoffs	4,369,987
Full time and Regular part time staff layoffs and furloughs	3,181,933
Reduced Materials & Services spending	1,305,132
Increase contingency due to Fund Balance deficiencies under District Compiled Policy (DCP) 6.03	(500,000)
Total Reductions to Expenditures	\$ 10,068,135



Tualatin Hills Park & Recreation District  
**Revised Operating Plan**  
**Fiscal Year 2020/21**  
**Board of Directors**

	<u><b>Board</b></u>
Part-time salaries	\$ 12,000
Payroll taxes	1,200
Professional services	5,000
Office Supplies	4,000
Dues and Memberships	3,650
Conferences	20,000
Legal services	150,163
Advisory Committee facilitation	5,000
Audit services	57,400
Elections	75,000
	<u>\$ 333,413</u>



Tualatin Hills Park & Recreation District  
 Revised Operating Plan  
 Fiscal Year 2020/21  
 Administration Division

	<u>General Manager</u>	<u>Communications</u>	<u>Security Operations</u>	<u>Community Programs</u>	<u>Community Partnerships</u>
Full-time salaries	\$ 319,592	\$ 478,049	\$ 104,121	\$ 342,051	\$ -
Employee benefits	257,396	441,377	90,773	311,211	-
Part-time salaries	-	34,327	151,477	100,102	-
Payroll taxes	24,227	46,632	26,452	42,704	-
Professional & technical services	-	93,000	99,131	23,380	-
Printing	-	115,000	500		-
Postage	-	92,000	-		-
Advertising	-	63,000	-		-
Telecommunications	2,600	3,000	3,200	1,538	-
Office Supplies	5,000	16,000	500	2,325	-
Program Supplies	30,000	14,000	8,000	25,750	-
Dues and Memberships	16,800	5,690	100	1,128	-
Conferences	-	1,463	225	5,512	-
Small equipment	1,000	2,500	350		-
Technical Training	2,000	-	775	500	-
Staff Transportation	7,200	3,400	150	1,442	-
Rental facilities	-	-	-	2,400	-
Other Travel	4,000	-	-	-	-
	<u>\$ 669,815</u>	<u>\$ 1,409,438</u>	<u>\$ 485,754</u>	<u>\$ 860,042</u>	<u>\$ -</u>
Revenue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,350</u>	<u>\$ -</u>
Net Expense	<u>\$ 669,815</u>	<u>\$ 1,409,438</u>	<u>\$ 485,754</u>	<u>\$ 857,692</u>	<u>\$ -</u>



Tualatin Hills Park & Recreation District  
 Revised Operating Plan  
 Fiscal Year 2020/21  
 Business Services Division

	<u>Administration</u>	<u>Finance</u>	<u>Operations Analysis</u>	<u>Information Services</u>	<u>Risk/Safety</u>
Full-time salaries	\$ 429,506	\$ 711,914	\$ 160,675	\$ 483,078	\$ 289,454
Employee benefits	352,002	659,039	148,106	431,551	255,360
Part-time salaries	-	107,273	-	-	3,198
Payroll taxes	33,777	78,022	15,188	45,295	27,665
Professional & technical services	165,000	235,725	-	417,900	13,500
Printing	6,600	5,990	-	-	800
Postage	41,600	-	-	-	-
Advertising	7,000	-	-	-	400
Telecommunications	6,780	-	1,200	120,000	1,920
Office Supplies	36,000	500	-	-	638
Program Supplies	-	800	-	4,000	18,300
Dues and Memberships	3,620	900	300	-	7,800
Conferences	5,250	500	-	1,500	500
Misc Services	58,500	-	-	-	5,800
Technical Training	1,400	1,300	550	5,152	3,950
Staff Transportation	7,080	1,000	700	1,000	1,450
Rental facilities & equipment	55,850	43,610	-	-	-
Debt Service	1,006,288	-	-	-	-
Insurance	-	-	-	-	402,860
Bank fees	9,377	18,000	-	-	-
	<u>\$ 2,225,630</u>	<u>\$ 1,864,573</u>	<u>\$ 326,719</u>	<u>\$ 1,509,476</u>	<u>\$ 1,033,595</u>
Revenue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>
Net Expense	<u>\$ 2,225,630</u>	<u>\$ 1,864,573</u>	<u>\$ 326,719</u>	<u>\$ 1,509,476</u>	<u>\$ 1,023,595</u>

Tualatin Hills Park & Recreation District  
Revised Operating Plan  
Fiscal Year 2020/21  
Planning

	<b><u>Planning</u></b>
Full-time salaries	\$ 374,285
Employee benefits	333,178
Payroll taxes	32,896
Professional & technical services	5,000
Telecommunications	1,550
Dues and Memberships	1,500
Conferences	1,660
Staff Transportation	1,500
	<u>\$ 751,569</u>

Tualatin Hills Park & Recreation District  
Revised Operating Plan  
Fiscal Year 2020/21  
Design & Development

	<b>Design &amp; Development</b>
Full-time salaries	\$ 603,074
Employee benefits	546,162
Part-time salaries	5,824
Payroll taxes	54,311
Telecommunications	1,500
Office Supplies	9,100
Program Supplies	3,000
Dues and Memberships	975
Conferences	3,000
Technical Training	1,600
Staff Transportation	2,500
	<u>\$ 1,231,046</u>

Tualatin Hills Park & Recreation District  
Revised Operating Plan  
Fiscal Year 2020/21  
Human Resources

	<b>Human Resources</b>
Full-time salaries	\$ 349,060
Employee benefits	314,475
Part-time salaries	48,638
Payroll taxes	37,272
Professional & technical services	151,474
Printing	1,000
Advertising	3,750
Telecommunications	1,680
Office Supplies	8,106
Dues and Memberships	1,881
Conferences	3,300
Small equipment	500
Technical Training	15,704
Staff Transportation	250
	<u>\$ 937,090</u>

Tualatin Hills Park & Recreation District  
 Revised Operating Plan  
 Fiscal Year 2020/21  
 Maintenance

	<b>Administration</b>	<b>Parks &amp; Athletic Facilities North</b>	<b>Parks &amp; Athletic Facilities South</b>	<b>Building Maintenance</b>	<b>Fleet</b>
Full-time salaries	\$ 196,714	\$ 944,012	\$ 897,450	\$ 1,030,476	\$ 380,170
Employee benefits	172,820	912,006	860,956	1,020,610	355,368
Part-time salaries	18,850	406,532	279,206	111,036	19,987
Payroll taxes	18,973	141,427	125,451	120,640	43,301
Professional & technical services	2,050	201,000	120,500	229,446	158,500
Utilities	24,100	682,332	278,658	838,656	-
Telecommunications	4,328	38,300	19,000	65,118	2,563
Office Supplies	990	-	-	-	-
Maintenance Supplies	1,409	268,500	158,000	210,824	170,000
Dues and Memberships	-	-	-	2,588	-
Conferences	600	-	-	-	-
Technical Training	1,849	3,340	2,500	2,165	-
Staff Transportation	2,412	1,200	-	3,806	-
Rental facilities & equipment	-	1,000	2,000	-	-
Other Travel	-	-	-	-	-
<b>Total Expense</b>	<b>\$ 445,095</b>	<b>\$ 3,599,649</b>	<b>\$ 2,743,721</b>	<b>\$ 3,635,365</b>	<b>\$ 1,129,889</b>



Tualatin Hills Park & Recreation District  
 Revised Operating Plan  
 Fiscal Year 2020/21  
 Park & Recreation Division

	<u>Administration</u>	<u>Aquatics</u>	<u>Sports</u>	<u>Recreation</u>	<u>Nature &amp; Trails</u>
Full-time salaries	\$ 229,765	\$ 986,902	\$ 937,948	\$ 1,663,786	\$ 1,117,619
Employee benefits	195,545	1,112,262	912,319	1,924,867	1,051,710
Part-time salaries	17,500	839,138	631,230	2,317,196	439,013
Payroll taxes	20,803	218,626	152,853	400,067	161,865
Professional & technical services	11,000	-	74,090	138	59,300
Printing	-	-	50	-	500
Postage	-	-	-	500	-
Advertising	-	1,090	-	4,100	600
Telecommunications	1,500	5,000	4,779	8,558	9,140
Office Supplies	5,841	4,110	8,493	33,019	10,367
Program Supplies	-	50,902	147,598	239,374	38,192
Dues and Memberships	3,500	350	400	-	1,700
Conferences	-	-	1,550	2,000	4,500
Misc Services	327,501	-	45,868	14,854	68,000
Technical Training	-	16,800	-	520	5,500
Staff Transportation	2,184	1,125	1,534	1,974	2,340
Rental facilities & equipment	-	-	-	-	18,066
Utilities	-	-	172,116	160,797	21,822
Maintenance Supplies	-	-	27,180	42,290	100,730
Bank fees	-	24,904	13,000	59,849	3,025
	<u>\$ 815,139</u>	<u>\$ 3,261,209</u>	<u>\$ 3,131,008</u>	<u>\$ 6,873,888</u>	<u>\$ 3,113,989</u>
Revenue	<u>\$ 7,360</u>	<u>\$ 916,369</u>	<u>\$ 1,441,791</u>	<u>\$ -</u>	<u>\$ 274,724</u>
Net Expense	<u>\$ 807,779</u>	<u>\$ 2,344,840</u>	<u>\$ 1,689,217</u>	<u>\$ 6,873,888</u>	<u>\$ 2,839,265</u>

Tualatin Hills Park & Recreation District  
Revised Operating Plan  
Fiscal Year 2020/21  
Aquatics

	<b>Aquatic</b>							<b>Somerset</b>	<b>Total</b>
	<b>Administration</b>	<b>Aloha</b>	<b>Center</b>	<b>Beaverton</b>	<b>Harman</b>	<b>Sunset</b>	<b>Raleigh</b>	<b>West</b>	
Full-time salaries	\$ -	\$ 165,385	\$ 376,316	\$ 147,785	\$ 136,162	\$ 161,254			\$ 986,902
Employee benefits	-	168,302	362,077	153,106	251,947	176,830			1,112,262
Part-time salaries	-	131,659	254,298	175,265	130,503	117,179	19,758	10,476	839,138
Payroll taxes	-	29,269	64,869	33,630	58,567	29,267	1,976	1,048	218,626
Professional & technical services	-	-	-	-	-	-	-	-	-
Printing	-	-	-	-	-	-	-	-	-
Postage	-	-	-	-	-	-	-	-	-
Advertising	-	-	250	250	590	-	-	-	1,090
Telecommunications	5,000	-	-	-	-	-	-	-	5,000
Office Supplies	600	-	1,532	650	-	1,153	175	-	4,110
Program Supplies	10,700	5,350	7,278	14,120	4,184	6,066	1,500	1,704	50,902
Dues and Memberships	350	-	-	-	-	-	-	-	350
Conferences	-	-	-	-	-	-	-	-	-
Misc Services	-	-	-	-	-	-	-	-	-
Technical Training	16,800	-	-	-	-	-	-	-	16,800
Staff Transportation	1,125	-	-	-	-	-	-	-	1,125
Rental facilities & equipment	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-
Maintenance Supplies	-	-	-	-	-	-	-	-	-
Bank fees	-	4,003	11,327	3,400	2,500	2,500	1,174	-	24,904
	<u>\$ 34,575</u>	<u>\$ 503,968</u>	<u>\$ 1,077,947</u>	<u>\$ 528,206</u>	<u>\$ 584,453</u>	<u>\$ 494,249</u>	<u>\$ 24,583</u>	<u>\$ 13,228</u>	<u>\$ 3,261,209</u>
Revenue	<u>\$ -</u>	<u>\$ 110,328</u>	<u>\$ 416,567</u>	<u>\$ 114,964</u>	<u>\$ 92,860</u>	<u>\$ 119,444</u>	<u>\$ 48,376</u>	<u>\$ 13,830</u>	<u>\$ 916,369</u>
Net Expense	<u>\$ 34,575</u>	<u>\$ 393,640</u>	<u>\$ 661,380</u>	<u>\$ 413,242</u>	<u>\$ 491,593</u>	<u>\$ 374,805</u>	<u>\$ (23,793)</u>	<u>\$ (602)</u>	<u>\$ 2,344,840</u>

Tualatin Hills Park & Recreation District  
 Revised Operating Plan  
 Fiscal Year 2020/21  
 Sports

	<u>Administration</u>	<u>Athletic Center</u>	<u>Tennis Center</u>	<u>Camp Rivendale</u>	<u>Total</u>
Full-time salaries	\$ 124,066	\$ 671,868	\$ 142,014	\$ -	\$ 937,948
Employee benefits	104,132	663,201	144,986	-	912,319
Part-time salaries	14,853	536,345	57,408	22,624	631,230
Payroll taxes	12,257	117,920	20,414	2,262	152,853
Professional & technical services	-	74,090	-	-	74,090
Printing	-	50	-	-	50
Telecommunications	4,779	-	-	-	4,779
Office Supplies	-	6,831	1,662	-	8,493
Program Supplies	1,700	142,164	-	3,734	147,598
Dues and Memberships	400	-	-	-	400
Conferences	1,550	-	-	-	1,550
Misc Services	-	13,450	32,418	-	45,868
Staff Transportation	434	1,100	-	-	1,534
Utilities	-	80,076	92,040	-	172,116
Maintenance Supplies	-	16,724	10,456	-	27,180
Bank fees	-	10,000	3,000	-	13,000
	<u>\$ 264,171</u>	<u>\$ 2,333,818</u>	<u>\$ 504,398</u>	<u>\$ 28,620</u>	<u>\$ 3,131,008</u>
Revenue	<u>\$ -</u>	<u>\$ 1,045,805</u>	<u>\$ 355,026</u>	<u>\$ 40,960</u>	<u>\$ 1,441,791</u>
Net Expense	<u>\$ 264,171</u>	<u>\$ 1,288,013</u>	<u>\$ 149,372</u>	<u>\$ (12,340)</u>	<u>\$ 1,689,217</u>

Tualatin Hills Park & Recreation District  
 Revised Operating Plan  
 Fiscal Year 2020/21  
 Recreation

	<u>Administration</u>	<u>Cedar Hills</u>	<u>Conestoga Rec/Aquatic</u>	<u>Garden Home</u>	<u>Stuhr Center</u>	<u>Total</u>
Full-time salaries	\$ 118,137	\$ 390,633	\$ 475,612	\$ 518,774	\$ 160,630	\$ 1,663,786
Employee benefits	100,068	511,292	542,714	589,650	181,142	1,924,867
Part-time salaries	88,200	885,397	939,476	233,797	170,326	2,317,196
Payroll taxes	19,077	127,936	144,142	75,797	33,115	400,067
Professional & technical services	-	-	-	138	-	138
Postage	-	-	-	-	500	500
Advertising	-	3,600	-	-	500	4,100
Telecommunications	5,520	500	-	1,538	1,000	8,558
Office Supplies	-	9,000	19,768	2,750	1,501	33,019
Program Supplies	8,600	78,302	36,678	81,261	34,533	239,374
Conferences	2,000	-	-	-	-	2,000
Misc Services	-	6,900	-	3,153	4,801	14,854
Technical Training	520	-	-	-	-	520
Staff Transportation	-	970	-	754	250	1,974
Utilities	-	77,154	-	48,643	35,000	160,797
Maintenance Supplies	-	25,700	-	10,070	6,520	42,290
Bank fees	-	34,849	15,000	5,000	5,000	59,849
	<u>\$ 342,122</u>	<u>\$ 2,152,233</u>	<u>\$ 2,173,390</u>	<u>\$ 1,571,325</u>	<u>\$ 634,818</u>	<u>\$ 6,873,888</u>
Revenue	<u>\$ 80,000</u>	<u>\$ 1,158,215</u>	<u>\$ 1,335,083</u>	<u>\$ 251,296</u>	<u>\$ 171,949</u>	<u>\$ 2,996,543</u>
Net Expense	<u>\$ 262,122</u>	<u>\$ 994,018</u>	<u>\$ 838,307</u>	<u>\$ 1,320,029</u>	<u>\$ 462,869</u>	<u>\$ 3,877,345</u>

Tualatin Hills Park & Recreation District  
 Revised Operating Plan  
 Fiscal Year 2020/21  
 Nature & Trails

	<u>Nature &amp; Trails</u>	<u>Nature Center</u>	<u>Total</u>
Full-time salaries	\$ 749,991	\$ 367,628	\$ 1,117,619
Employee benefits	705,049	346,661	1,051,710
Part-time salaries	74,357	364,656	439,013
Payroll taxes	88,896	72,969	161,865
Professional & technical services	59,300	-	59,300
Printing	-	500	500
Advertising	-	600	600
Telecommunications	4,940	4,200	9,140
Office Supplies	3,042	7,325	10,367
Program Supplies	2,600	35,592	38,192
Dues and Memberships	1,200	500	1,700
Conferences	4,500	-	4,500
Misc Services	60,450	7,550	68,000
Technical Training	3,500	2,000	5,500
Staff Transportation	240	2,100	2,340
Rental facilities & equipment	1,900	16,166	18,066
Utilities	2,000	19,822	21,822
Maintenance Supplies	86,830	13,900	100,730
Bank fees	-	3,025	3,025
	<u>\$ 1,848,795</u>	<u>\$ 1,265,194</u>	<u>\$ 3,113,989</u>
Revenue	<u>\$ -</u>	<u>\$ 274,724</u>	<u>\$ 274,724</u>
Net Expense	<u>\$ 1,848,795</u>	<u>\$ 990,470</u>	<u>\$ 2,839,265</u>



## MEMO

**DATE:** July 29, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Lori Baker, Chief Financial Officer  
  
**RE:** **Intergovernmental Agreement with Washington County for Cities and Special Districts Assistance Grant Allocation for COVID-19 Response Cost Relief**

### Introduction

Washington County recently awarded the district \$585,662 of grant funds from the Cities and Special Districts Assistance Grant. Staff are seeking board of directors' approval of an intergovernmental agreement and associated documents with Washington County and authorization for the general manager or designee to execute the necessary documents to facilitate the funding.

### Background

On March 27, 2020, the federal government approved the CARES Act to address the critical negative impacts of the pandemic. The CARES Act provided \$150 billion in Coronavirus Relief Funds (CRF) for state and local governments. Washington County was awarded \$104,660,474. The County formed a CRF Work Group to consider the highest priority public health, business and community stabilization needs. The Cities and Special Districts Assistance Grant was one of the programs approved by the Board of County Commissioners. The County allocated \$7 million in funding to the Cities and Special Districts Assistance Grant program, and determined that funds were best allocated using a budget-based allocation mechanism.

THPRD submitted an application for the Cities and Special Districts Assistance Grant, for a total reimbursement request of \$5,531,360. The County allocated \$585,662 under the program. The next step in the process is to enter into an intergovernmental agreement with Washington County for disbursement of the Cities and Special Districts Assistance Grant allocation. All grant funds awarded are subject to 2 CFR 200, Department of Treasury CARES Act Guidance, Section 601(d) of the Social Security Act, the County's Cities and Special Districts grant description, and any additional federal guidance that applies.

### Proposal

Staff are seeking board of directors' approval of an intergovernmental agreement (IGA) and associated documents with Washington County and authorization for the general manager or designee to execute the necessary documents to facilitate the project. A draft IGA, which is under review by the district's legal counsel, is attached (Exhibit A).

### Benefits of Proposal

The proposal will result in funding to reimburse the district for a portion of the costs incurred in response to COVID-19.

**Potential Downside of Proposal**

There is no apparent downside to the proposal.

**Action Requested**

Board of directors' approval of the intergovernmental agreement and associated documents with Washington County and authorization for the general manager or designee to execute the necessary documents to facilitate the project.

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN WASHINGTON COUNTY AND TUALATIN HILLS PARK &  
RECREATION DISTRICT**

For Cities and Special District Assistance Program

This INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made and entered between WASHINGTON COUNTY, a political subdivision of the State of Oregon, acting by and through its elected officials, hereinafter referred to as "County", and TUALATIN HILLS PARK & RECREATION DISTRICT, acting by and through its elected officials, hereinafter referred to as “Organization.” County and Organization may be jointly referred to herein as the “Parties” or individually as a “Party.”

**RECITALS**

1. WHEREAS, ORS 190.010 authorizes units of local government to enter into intergovernmental agreements for the performance of any or all functions and activities that a party to the agreement has the authority to perform; and
2. WHEREAS, on March 8, 2020 the Governor of Oregon declared an emergency under ORS 401.165 *et. seq.* due to the public health threat posed by the novel infectious coronavirus (COVID-19); and
3. WHEREAS, on March 11, 2020, COVID-19, which spreads person-to-person through coughing, sneezing and close personal contact, was declared a pandemic by the World Health Organization; and
4. WHEREAS on March 13, 2020 the President of the United States declared the COVID-19 outbreak a national emergency; and
5. WHEREAS on March 23, 2020, Oregon Governor Kate Brown issued Executive Order 20-12 (EO 20-12) which, among other things, ordered closure and prohibited operation of a wide range of business, restricted the operations of restaurants, bars, brew pubs, wine bars, cafes, food courts, and coffee shops, and required social distancing for other retail businesses; and
6. WHEREAS, on March 27, 2020 the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) became law and established the \$150 billion Coronavirus Relief Fund (Fund) from which the U.S. Department of the Treasury made payments to eligible units of local government, including the County; and
7. WHEREAS, the County received a payment from the Fund which, subject to the requirements of the CARES Act and 2 CFR 200, can be used to reimburse necessary expenses associated with the COVID-19 Public Health Emergency; and

8. WHEREAS, on June 2, 2020, the Washington County Board of Commissioners approved the distribution of \$7,000,000.00 from the County's allocation of the Fund (Cities and Special Districts Assistance Program) to reimburse cities and special districts within Washington County for necessary expenses related to COVID-19 public health emergency; and
9. WHEREAS, The Washington County Cities and Special Districts Assistance Program is funded by the CARES (Coronavirus Aid, Relief, and Economic Security) Act Coronavirus Relief Fund (CRF) to provide economic relief to cities and special districts that are located primarily in Washington County for necessary expenses related to the Coronavirus Disease 2019 (COVID-19) public health emergency.
10. WHEREAS the Organization has applied for allocation of a portion of the Cities and Special Districts Assistance Program funds as a Subrecipient under the CARES Act to cover expenses already incurred or to be incurred in the form of unbudgeted necessary expenses due to the COVID-19 public health emergency; and
11. WHEREAS, the County desires to provide the Organization a portion of the Cities and Special Districts Assistance Program funds to reimburse the Organization for unbudgeted expenses for needs made necessary by the COVID-19 public health threat;

## **AGREEMENT**

NOW, THEREFORE, the premises being in general as stated in the foregoing recitals and in consideration of the terms, conditions and covenants set forth below, the parties agree as follows:

### **Article 1 COUNTY OBLIGATIONS**

- 1.1 County shall distribute at total of up to \$585,662 from the Cities and Special Districts Assistance funds within ten days of receipt of the required reports including backup documentation for actual incurred expenses from Organization.
- 1.2 Review all monthly reports and reimbursement requests promptly and request any further clarifying documentation or information from Organization to verify and approve reports and requests.

### **Article 2 ORGANIZATION OBLIGATIONS**

- 2.1. Organization may request reimbursement from the County for up to \$585,662 of the Cities and Special Districts Assistance funds in their initial report and following monthly reports for actually incurred eligible expenditures.
- 2.2. Organization shall submit an initial report with reimbursement request no later than August 15th, 2020 to the County for expenditures actually incurred from March 1st, 2020 through July 31st, 2020 to be reimbursed with Cities and Special

Districts Assistance funds. This report and all other reports shall include copies of all receipts, invoices, payroll reports, or other relevant backup for all expenditures that the award recipient is asking to be reimbursed for. All reports and documentation are to be submitted to the Program Coordinator, Daniel Amaro, Daniel\_Amaro@co.washington.or.us

- 2.3. Organization shall submit monthly reports and reimbursement requests on or before the 15th day of each month following the initial report for the previous month's actually incurred expenditures that are to be reimbursed by the County (for example: September 15th's report contains August 1st through August 31st expenditures).
- 2.4. Organization shall submit a Final report and reimbursement request on or before November 30th, 2020 for expenditures incurred between November 1st, 2020 through November 15th, 2020.
- 2.5. Organization shall promptly provide any documentation requested by County in relation to the Cities and Special Districts Assistance Program.
- 2.6. Organization shall make available to Washington County Finance a final copy of all Organization's audits that cover any period during which CARES Act grant funds were expended.
- 2.7. Organization shall adhere to any and all compliance requirements from the federal government regarding Federal grant funds, as well as any additional guidance or restrictions on the funds instituted by the County.
- 2.8. Organization shall send updated insurance COI's for the duration of the agreement as they come available to the Contract Administrator, Will Culver, Will\_Culver@co.washington.or.us
- 2.9. Organization will ensure all expenditures covered by the Cities and Special Districts Assistance funds will be for programs and program costs that comply with the CARES Act.
- 2.10. Organization understands and agrees that while a broad range of activities, services and programs may be authorized under the CARES Act, the County recommends Organization only cover internal expenditures as allowed by the CARES Act. In any case, the Organization agrees to cover only its own expenditures that may be eligible expenditures under the CARES Act with the Cities and Special Districts Assistance funds and may not distribute funds to any other subrecipient for any reason.
- 2.11. Organization will ensure the monies provided from the Cities and Special Districts Assistance funds only and exclusively cover those expenditures and costs already incurred or to be incurred and:

- 2.11.1. Are necessary expenditures incurred due to the public health emergency with respect to the COVID-19 within the meaning the CARES Act; and
  - 2.11.2. Were not accounted for in the Organization's most recently approved budgets as of March 27, 2020; and
  - 2.11.3. Were incurred during the period that begins March 1, 2020 and ends on November 15th, 2020.
- 2.12. Organization will not use any of the Cities and Special Districts Assistance funds provided by the County as a revenue replacement for lower than expected tax or other revenue collections or for any other purpose not allowed by the CARES Act.
- 2.13. Organization will ensure all use of the Cities and Special Districts Assistance funds will adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure. Organization will review the guidance established by the U.S. Department of Treasury and will warrant that all expenditures have met the required guidance.
- 2.14. Organization will not use the Cities and Special Districts Assistance funds for expenditures for which the Organization has already received any other emergency COVID-19 supplemental funding for the same expenditure.
- 2.15. In the event Organization uses the Cities and Special Districts Assistance funds to reimburse expenditures for a qualifying expense and subsequently receives additional emergency COVID-19 supplemental funding to reimburse the Organization for the same qualified expense, the Organization will return to the County an amount equal to the Cities and Special Districts Assistance funds the Organization used to reimburse expenditures for the same program or expense. The return of Cities and Small Districts Assistance funds from the Organization to the County will occur within thirty (30) days of receipt of the additional supplemental funds.
- 2.16. Organization will retain all necessary documentation of all uses of the Cities and Special Districts Assistance funds including but not limited to invoices and receipts in a manner consistent with §200.333 Retention requirements for records of 2 CFR 2 Part 200 Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards (Uniform Guidance). Such documentation shall be produced to the County upon request and may be subject to audit by the County or County's authorized agent.
- 2.17. Organization will comply with all terms in Attachment R, Federal Grant Funds, 2 CFR Part 200, Appendix II.

## **Article 3      GENERAL PROVISIONS**

### **3.1      LAWS OF OREGON**

The parties shall comply with all applicable laws and regulations regarding the handling and expenditure of public funds. This Agreement shall be construed and enforced in accordance with the laws of the State of Oregon.

### **3.2      DEFAULT**

Time is of the essence in the performance of the Agreement. Either party shall be deemed to be in default if it fails to comply with any provisions of this Agreement. The non-defaulting party shall provide the other party with written notice of default and allow thirty (30) days within which to cure the defect.

### **3.3      INDEMNIFICATION**

This Agreement is for the benefit of the parties only. Organization agrees to indemnify and hold harmless the County, and its elected officials, directors, officers, employees, and agents, from and against all claims, demands and causes of actions and suits of any kind or nature for personal injury, death or damage to property on account of or arising out of services performed, the omissions of services or in any way resulting from the negligent or wrongful acts or omissions of the indemnifying party and its officers, employees and agents. To the extent applicable, the above indemnification is subject to and shall not exceed the limits of liability of the Oregon Tort Claims Act (ORS 30.260 through 30.300). Organization shall give County immediate written notice of any action or suit filed or any claim made against the County that may result in litigation in any way related to this Agreement. County retains the right, in its discretion, to defend any action with Counsel of this choosing.

### **3.4      INSURANCE**

Organization shall maintain insurance levels or self-insurance in accordance with ORS 30.282, for the duration of this Agreement at levels necessary to protect against public body liability as specified in ORS 30.269 through 30.274.

### **3.5      MODIFICATION OF AGREEMENT**

No waiver, consent, modification or change of terms of this Agreement shall be binding unless in writing and signed by both Parties. The Parties agree that this Agreement may require modification as additional guidance becomes available.

### **3.6      DISBURSEMENTS REMAIN SUBJECT TO RECOVERY**

All disbursements and payments under this Agreement, remain subject to recovery from Organization in accordance with the following:

i. Notice of Underexpenditure, Overexpenditure, or Misexpenditure.

If County finds there has been an underexpenditure, overexpenditure or misexpenditure of moneys disbursed under this Agreement, County shall provide Organization with written notice thereof, with a detailed spreadsheet providing supporting data of an underexpenditure, overexpenditure or misexpenditure, and County and Organization shall engage in the process described in the Recovery of Underexpenditure, Overexpenditure or Misexpenditure section below.

ii. Recovery of Underexpenditure, Overexpenditure or Misexpenditure.

(a) Organization's Response. Organization shall have 90 calendar days from the effective date of the notice of underexpenditure, overexpenditure or misexpenditure or from the date of receipt of the notice, whichever is later, to pay County in full or notify County that it wishes to engage in the appeals process set forth in the Appeals Process section below. If Organization fails to respond within that 90 calendar-day time period, Organization shall promptly pay the noticed underexpenditure, overexpenditure or misexpenditure.

(b) Appeals Process. Upon receipt of the final notice, if Organization notifies County that it wishes to engage in the Appeals Process, Organization and County shall engage in non-binding discussions to give the Organization an opportunity to present reasons why it believes that there was no underexpenditure, overexpenditure or misexpenditure, or that the amount of the underexpenditure, overexpenditure or misexpenditure was different than the amount identified by County, and to give County the opportunity to reconsider its notice. Organization and County may negotiate an appropriate apportionment of responsibility for the repayment of an underexpenditure, overexpenditure or misexpenditure. At Organization request, County will meet and negotiate with Organization in good faith concerning appropriate apportionment of responsibility for repayment of an underexpenditure, overexpenditure or misexpenditure. In determining an appropriate apportionment of responsibility, Organization and County may consider any relevant factors. An example of a relevant factor is the extent to which either party contributed to an interpretation of a statute, regulation or rule prior to the expenditure that was officially reinterpreted after the expenditure. If County and Organization reach agreement on the amount owed to County, Organization shall promptly repay that amount to County by issuing payment to County. If County and Organization are unable to agree to whether there has been an underexpenditure, overexpenditure or misexpenditure or as to the amount

owed, the parties may agree to consider further appropriate dispute resolution processes, including mediation and arbitration.

### 3.7 DISPUTE RESOLUTION

The Parties shall attempt to informally resolve any dispute concerning any Party's performance or decisions under this Agreement, or regarding the terms, conditions or meaning of this Agreement. A neutral third party may be used if the parties agree to facilitate these negotiations. In the event of an impasse in the resolution of any dispute, the issue shall be submitted to the governing bodies of both parties for a recommendation or resolution.

### 3.8 REMEDIES

Subject to the provisions in paragraph 3.6 and 3.7, any Party may institute legal action to cure, correct or remedy any default, to enforce any covenant or agreement herein, or to enjoin any threatened or attempted violation of this Agreement. All legal actions shall be initiated in Washington County Circuit Court. The Parties, by signature of their authorized representatives below, consent to the personal jurisdiction of that court.

### 3.9 EXCUSED PERFORMANCE

In addition to the specific provisions of this Agreement, performance by any party shall not be in default where delay or default is due to war, insurrection, strikes, walkouts, riots, floods, drought, earthquakes, fires, casualties, acts of GOD, governmental restrictions imposed on or mandated by governmental entities other than the parties, enactment of conflicting state or federal laws or regulations, new or supplementary environmental regulation, litigation or similar bases for excused performance that are not within the reasonable control to the party to be excused.

### 3.10 SEVERABILITY

If any one or more of the provisions contained in this Agreement is invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions of the Agreement will not be affected or impaired in any way.

### 3.11 INTEGRATION

This Agreement is the entire agreement of the parties on its subject and supersedes any prior discussions or agreements regarding the same subject.

## **Article 4 TERM OF AGREEMENT and SURVIVAL**

4.1 This Agreement becomes effective on the last date signed below and shall

terminate on December 30th, 2020, unless extended by mutual written consent of the Parties.

4.2 Organization Obligations 2.15, 2.16 and 2.17 and General Provisions 3.3, 3.6 and 3.8 shall survive termination or expiration of this Agreement.

WHEREAS, all the aforementioned is hereby agreed upon by the parties and executed by the duly authorized signatures below.

**WASHINGTON COUNTY, OREGON**

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
RECORDING SECRETARY SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME

**TUALATIN HILLS PARK & RECREATION DISTRICT**

\_\_\_\_\_  
AUTHORIZED SIGNATURE #1

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
AUTHORIZED SIGNATURE #2

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

---

RECORDER SIGNATURE

---

DATE

---

PRINTED NAME

**APPROVED AS TO FORM:**

**COUNTY**

**DISTRICT**

---

COUNTY COUNCIL SIGNATURE

---

ATTORNEY SIGNATURE

---

PRINTED NAME

---

PRINTED NAME

---

DATE

---

DATE

**ATTACHMENT R**  
**Intergovernmental Agreement ONLY**  
**COVID-19 RESPONSE**

**Required for all Agreements that are funded in whole or in part by Federal Grant Funds**  
**Clauses required in non-Federal entity's contracts**  
**Source: 2 CFR Part 200, Appendix II**

**Catalog of Federal Domestic Assistance (CFDA) number(s) of federal funds to be paid through this Agreement: 21.019**

**Contractor or Sub-Recipient Determination - Washington County determines that:**

Recipient is a sub-recipient;                      OR                       Recipient is a contractor

**AUDIT CLAUSES**

Recipient shall comply with the following applicable provisions below.

**Audits/Costs**

- A. Recipients receiving federal funds in excess of \$750,000 from all sources in the Recipient's fiscal year are subject to audit conducted in accordance with the provisions of 2 CFR part 200, subpart F. Subrecipient, if subject to this requirement shall at Recipient's own expense submit to County a copy of, or electronic link to, its annual audit subject to this requirement covering the funds expended under this Agreement and shall submit or cause to be submitted to County the annual audit of any subrecipients(s), contractor(s), or subcontractor(s) of Subrecipient responsible for the financial management of funds received under this Agreement.
- B. Audit costs for audits not required in accordance with 2 CFR part 200, subpart F are unallowable. If Subrecipient did not expend \$750,000 or more in Federal funds in its fiscal year, but contracted with a certified public accountant to perform and audit, costs for performance of that audit shall not be charged to the grant.
- C. Subrecipient shall save, protect and hold harmless County from the cost of any audits or special investigations performed by the Federal awarding agency or any federal agency with respect to the funds expended under this Agreement. Subrecipient acknowledges and agrees that any audit costs incurred by Subrecipient as a result of allegations of fraud, waste or abuse are ineligible for reimbursement under this or any other agreement between Subrecipient and the County.

**Maintenance of Financial Records**

Recipient must maintain auditable financial records per generally accepted accounting principles and in accordance with OAR 309-013-0075 through 0220 and in sufficient detail to permit County or the State to verify how any payments received under this Agreement were expended.

## **Attachment R**

### **Access to Records**

Recipient agrees to permit a program reviewer or an auditor of the Federal, State, or County government or their agents to have access to records and financial statements as may be necessary. Access to records by the County or State may be with notice or without notice. Any refunds to or disallowances by the Federal Government, the State, or the County resulting from audits shall be the sole responsibility of Recipient for payment to the Federal Government, the State, or the County.

### **Cost Principles**

The parties agree to comply with any applicable cost principles established for determining the allowable costs incurred as set forth in 2 CFR 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), OR circulars superseded by 2 CFR 200 (OMB Circular A-87 (State and Local Governments), OMB Circular A-122 (Nonprofit Organizations), OMB Circular A-21 (Institutions of Higher Learning), 45 CFR Part 74 (Appendix E Hospitals), FAR 48 Subpart 31.2 (For profit Organizations). The parties further agree to comply with, as applicable, the administrative standards for grants set forth in 2 CFR 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).

### **Financial Reports**

Recipients determined to be sub-recipients of Federal funds who receive Federal awards during the current contract year from County shall provide County with a Financial Report prepared in accordance with generally accepted accounting principles upon which an independent certified public accountant has expressed an opinion. Such report shall account for funds received during the County's fiscal year, July 1 through June 30, or any part of the County's fiscal year occurring during the term of this Agreement. The report must be submitted within six months of the Recipient's fiscal year end. If the Recipient is unable to meet the deadline, they may request, in writing, an extension of up to three months. Failure to provide County with the annual Financial Report may result in withholding of payments due to the Recipient or termination of this agreement. If the Recipient has a different fiscal year from the County, then the report shall account for funds received during the Recipient's fiscal year.

### **Expenditure Records**

Recipient shall document the expenditure of all funds paid to Recipient under this Agreement. Unless applicable federal law requires Recipient to utilize a different accounting system, Recipient shall create and maintain all expenditure records in accordance with generally accepted accounting principles and in sufficient detail to permit County to verify how the funds paid to Recipient under this contract were expended.

## Attachment R

I. **Government Entity (Recipient) shall comply with all applicable provisions below.**

- (A) **Administrative, contractual, or legal remedies** are addressed in the Intergovernmental Agreement (Sections 6, 8, 9, and 10) as well as any other applicable provisions in the Agreement and Attachments
- (B) **Termination provisions** are addressed in the Intergovernmental Agreement (Section 6) as well as any other applicable provisions in the Agreement and Attachments
- (C) **Equal Employment Opportunity.** Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
- (D) **Davis-Bacon Act, as amended (40 U.S.C. 3141-3148).** If required by the federal funding source and if this Agreement is a prime construction contract in excess of \$2,000, Recipient shall comply with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5 “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). If this section applies, Recipient must pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Recipient must pay wages not less than once a week. If applicable, the County will place a copy of the current prevailing wage determination issued by the Department of Labor in the solicitation. The decision to award a Contract is conditioned upon the acceptance of the wage determination. If applicable, the County will place a copy of the current prevailing wage determination issued by the Department of Labor in the solicitation. If applicable, Recipient must accept the wage determination. If applicable, County will report all suspected or reported violations by Recipient to the Federal awarding agency. If applicable, Recipient must comply with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Government Entitys and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each Recipient is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. If applicable, County will report all suspected or reported violations by Recipient to the Federal awarding agency.
- (E) **Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708).** If the amount of this contract exceeds \$100,000 and involves the employment of mechanics or laborers Recipient shall comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR

## Attachment R

Part 5). Under 40 U.S.C. 3702 of the Act, if applicable, Recipient shall compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

**(F) Rights to Inventions Made Under a Contract or Agreement.** If the funding for this Contract meets the definition of “funding agreement” under 37 CFR 401.2(a) and Contract is a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under this Agreement, Recipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the federal awarding agency.

**(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387).** If the amount of this contract exceeds \$150,000 Recipient shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

**(H) Debarment and Suspension (Executive Orders 12549 and 12689).**

Government Entity Certification Regarding Debarment, Suspension, Proposed Debarment and other Responsibility Matters. The Government Entity certifies to the best of its knowledge and belief that neither it nor any of its principals:

- a. Are presently debarred, suspended, proposed for debarment, or declared ineligible from submitting bids or proposals by any federal, state or local entity, department or agency;
- b. Have within a three-year period preceding this offer, been convicted or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performance of a public (Federal, state or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, tax evasion, or receiving stolen property;
- c. Are presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 15.2 of this certification;
- d. Have within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal, state or local public agency.

## Attachment R

- e. Are on the list titled “Specially Designated Nationals and Blocked Persons” maintained by the Office of Foreign Assets Control of the United States Department of the Treasury and currently found at: <http://www.treas.gov/offices/enforcement/ofac/sdn/t11sdn.pdf>
- f. Are out of compliance with the tax laws of Oregon and all tax laws of political subdivisions of the State of Oregon, including, but not limited to, ORS 305.620 and ORS chapters 316, 317 and 318. Washington County may terminate the contract if Government Entity fails to comply with any tax laws during the term of the contract.

**(I) 2 CFR Section 200.322 Procurement of recovered materials.** Government Entity must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

**(J) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) By signing this Agreement, the Recipient certifies, to the best of the Recipient's knowledge and belief that:**

- a. No federal appropriated funds have been paid or will be paid, by or on behalf of Recipient, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.
- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the Recipient shall complete and submit Standard Form LLL, “Disclosure Form to Report Lobbying” in accordance with its instructions.
- c. The Recipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients and subcontractors shall certify and disclose accordingly.
- d. This certification is a material representation of fact upon which reliance was placed when this Agreement was made or entered into. Submission of this certification is a prerequisite for making or entering into this Agreement imposed by section 1352, Title 31 of the U.S. Code. Any

## Attachment R

person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

- e. No part of any federal funds paid to Recipient under this Agreement shall be used, other than for normal and recognized executive legislative relationships, for publicity or propaganda purposes, for the preparation, distribution before the United States Congress or any State or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government.
- f. No part of any federal funds paid to Recipient under this Agreement shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive Order proposed or pending before the United States Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.
- g. The prohibitions in subsections 5 and 6 of this section shall include any activity increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control.
- h. No part of any federal funds paid to Recipient under this Agreement may be used for any activity that promotes the legalization of any drug or other substance included in schedule I of the schedules of controlled substances established under section 202 of the Controlled Substances Act except for normal and recognized executive congressional communications. This limitation shall not apply when there is significant medical evidence of a therapeutic advantage to the use of such drug or other substance or that federally sponsored clinical trials are being conducted to determine therapeutic advantage.

### II. **FEMA Required Language:**

(A) To be eligible for FEMA assistance under the County's FEMA grant or cooperative agreement, the cost of the change, modification, change order, or construction change must be allowable, allocable, within the scope of the County's grant or cooperative agreement, and for the completion of project scope. All changes to this Agreement to alter the method, price or schedule of work must be approved by written amendment to this Agreement signed by both parties.

(B) Access to Records: In addition to any other term or condition regarding access to records in this Agreement, Government Entity agrees to provide the FEMA administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Government Entity which are directly pertinent to this Agreement for the purposes of making audits, examinations, excerpts, and transcripts. The Government Entity agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as

## Attachment R

reasonably needed. The Government Entity agrees to provide the FEMA Administrator or his/her authorized representatives access to construction or other work sites pertaining to the work being completed under the Agreement.

- (C) Government Entity shall not use the Department of Homeland Security (DHS) seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.
- (D) Government Entity acknowledges that FEMA financial assistance will be used to fund this Agreement only and can be used for no other purposes. Government Entity will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.
- (E) The Federal Government is not a party to this Agreement and is not subject to any obligations or liabilities to the County, Government Entity, or any other party pertaining to any matter resulting from this Agreement.
- (F) Government Entity acknowledges that 31 USC Chapter 38 (Administrative Remedies for False Claims and Statements) applies to Government Entity's actions pertaining to this Agreement.

*III. **HIPAA Compliance**.* If the work performed under this Contract is covered by the Health Insurance Portability and Accountability Act or the federal regulations implementing the Act (collectively referred to as HIPAA), Government Entity agrees to perform the work in compliance with HIPAA.

## Attachment R

### Information Required by 2 CFR 200.331 (a)

1. CFDA Number: **21.019**  
CFDA Name: **CARES Act - Coronavirus Relief Fund**  
Amount: **\$ 0.00**
2. Federal Award Identification:
- i. Contractor name (must match DUNS name):  
\_\_\_\_\_
  - ii. Contractor DUNS number: \_\_\_\_\_
  - iii. Federal Award Identification Number (FAIN): **N/A**
  - iv. Federal Award Date: **March 27, 2020**
  - v. Sub-Award Period of Performance Start/End Dates: From: \_\_\_\_\_ To: \_\_\_\_\_
  - vi. Total Amount of Federal Funds Obligated by this Agreement: **\$ 0.00**
  - vii. Total Amount of Federal Award Obligated to the Subrecipient by the pass-through Entity: **\$ 0.00**
  - viii. Total Amount of Federal Award Committed to the Subrecipient by the pass-through Entity: **\$ 0.00**
  - ix. Federal Award Project Description:  
\_\_\_\_\_
  - x. Name of Federal Awarding Agency, pass-through Entity, and contact information for awarding official of the pass-through entity:
    - a. Name of Federal Awarding Agency: **U. S. Treasury**
    - b. Name of pass-through Entity: **Washington County, OR**
    - c. Contact information for awarding official of the pass-through Entity:  
**Sia Lindstrom sia\_lindstrom@co.washington.or.us**
  - xi. Washington County Program Name: \_\_\_\_\_
  - xii. Is Award R&D? Yes
  - xiii. Indirect Cost Rate for Federal Award: **0%**



## MEMO

**DATE:** July 30, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Holly Thompson, Communications Director  
Aisha Panas, Director of Park & Recreation Services

**RE:** Community Psyche Grant Funds

With the adoption of the CARES Act, which was signed into federal law on March 27, 2020, a COVID-19 Relief Fund (CRF) was created to help businesses impacted by closure orders. Washington County received a direct disbursement from the US Treasury of \$104.66 million in late April and established workgroups to determine how funds would be allocated within the county.

The county board set two goals for the CRF funds: 1) to provide the most positive impact for the most amount of people, and 2) to maintain adherence to the CARES Act and guidelines provided by the Treasury. The county board also approved four principles to guide their decision-making on allocating funds:

1. Protect public health
2. Stabilize our local economy
3. Support facility adjustments for re-opening
4. Build public mental health and community psyche

With regard to principle 4, the county agreed to award \$1,000,000 of the CRF funds to build public mental health and community psyche. The guidance for these funds was that they should be spent on events that build community, such as farmers markets, concerts, and movies in the park – all events that would likely be cancelled or modified to look very different in light of the pandemic. The county board wanted to provide funds for organizers to increase footprints of events to comply with social distancing requirements, secure needed supplies, and hire staff to allow the programs to continue. These funds were to be distributed equally to the four commissioner districts within the county, and a convener was named for each district. THPRD was named as the convener for both Districts 1 and 2, allowing for up to \$500,000 to be spent on eligible costs.

Together with staff from the City of Beaverton, THPRD staff worked to develop the attached proposal, which was submitted to Washington County for review. At the August 12 board meeting, Communications Director Holly Thompson and Director of Park & Recreation Services Aisha Panas will present an overview of the THPRD proposal and answer any questions the board may have.

## Building Public Mental Health & Community Psyche Washington County Commissioner Districts 1 & 2

### Tualatin Hills Park & Recreation District

#### Mobile Programming

Project Name	Description	Populations Served	Connection to promoting public mental health and community psyche due to the pandemic
<b>Mobile Recreation</b>	Free athletic, artistic and educational programs for youth in parks and low-income housing complexes.	Low-income families, Youth BIPOC, Working parents	This program will provide support to some of the area's most vulnerable youth who currently lack access to structured play and learning opportunities due to the pandemic. Without access to these activities, more area youth may experience depression, isolation, and other negative mental health symptoms.
<b>Nature Mobile</b>	Free nature exploration, education, and activities for youth in parks and low-income housing complexes.	Low-income families, Youth BIPOC, Working parents	Research has shown that when youth have access to nature, it can reduce stress, promote creativity, and build confidence. This program would help provide those experiences for suburban youth who may currently have limited access to nature and the outdoors due to the pandemic.
<b>Adaptive Mobile Recreation</b>	Free adaptive recreation programming for people experiencing disabilities in partnership with community based organizations.	People experiencing disabilities	Many of the traditional summer and fall programs offered for people experiencing disabilities have been cancelled due to COVID-19 public health emergency. THPRD has been a reliable provider of social and recreational opportunities for this community for many years, and without summer camps and other social opportunities which were cancelled due to the pandemic, many from this community may experience depression and anxiety.
<b>Wellness on Wheels</b>	Free onsite fitness classes to seniors living in low income areas, in partnership with low income housing providers.	Low-income seniors, BIPOC	Programs for seniors have almost completely shut down because of the pandemic. Many seniors rely on THPRD programs for social and emotional support. Members from this community could suffer negative short and long-term mental health effects without access to wellness programming and recreation.
<b>Fitness in the Park</b>	Free adult and family fitness classes in parks selected for proximity to underserved populations.	Low-income adults, BIPOC	Exercise is critical for our mental and physical health along with our overall wellbeing. Due to the pandemic, many adults and families have lost access to fitness and exercise activities due to programs being cancelled, community centers being closed, and limited space among other restrictions.

**THPRD Mobile Programs Subtotal**

**\$300,000**

#### Community Events & Programs

Project Name	Description	Populations Served	Connection to promoting public mental health and community psyche due to the pandemic
<b>Neighborhood Park Concerts</b>	Free live music. People can participate safely, with appropriate physical distancing, outdoors within their own driveway/neighborhood.	Community at-large	Music has been shown to have positive effects on the brain and can promote mental health. These community concerts will provide people safe opportunities to gather and listen to music while maintaining physical distance.
<b>Neighborhood Park Events</b>	Free games and activities in local parks with focus on newer parks and under-served neighborhoods.	Community at-large	Many people have been isolated and afraid or unable to leave their homes and immediate neighborhoods due to COVID-19. This can negatively impact mental health. These events would provide safe opportunities for people to get outdoors and celebrate community to be connected and supported.

<b>Drive-In Movies</b>	Free family-friendly drive-in movies in the park including movies with community and cultural themes.	Community at-large	Movies in the park have been a tradition for many years. Losing access to long-standing community and family traditions can negatively impact mental health and community psyche. These drive-in movies would help restore some of those beloved traditions for families and individuals across the district.
<b>Seasonal Activities</b>	Free traditional summer and fall activities modified for COVID-19.	Community at-large	Summer and fall activities bring people together, celebrate traditions and the passing of the seasons. Many of the holidays and events during this time help people and families mark milestones. With these events being cancelled due to the pandemic, people and families are missing out on these traditions.
<b>Cultural Celebrations</b>	Free celebrations of diverse art, dance, and culture provided at select locations around the district.	BIPOC, Community at-large, Low-income parents	One way to build public mental health and community psyche during the pandemic is by helping to promote and celebrate cultural understanding and appreciation. This creates a more welcoming, connected community.
<b>Drive-Up Parades</b>	Free community drive-up parades that create and safely engage the community.	Community at-large	Parades are a way for people to celebrate, build community, and share social experiences with others. Due to the pandemic, many annual summer parades have been cancelled. These modified parades will help recreate those moments and spread joy and connectedness in the community, promoting community psyche.
<b>Welcoming Walks</b>	A free organized walk happening as part of the National Welcoming Week to highlight the important contributions of immigrants and refugees and to reaffirm our place as a welcoming and inclusive community.	Immigrant and refugee communities, BIPOC, Community at-large	Welcoming walks have become an important annual event for the immigrant and refugee community in Beaverton. In order to build public mental health and community psyche, it is critical that these experiences and opportunities continue.

**\$88,000**

**THPRD Community Events & Programs Subtotal**

**Community Partnerships**

<b>Project Name</b>	<b>Description</b>	<b>Populations Served</b>	<b>Connection to promoting public mental health and community psyche due to the pandemic</b>
<b>Culturally-Specific Organizations and Community-Based Organizations</b>	Support culturally-specific and community based organizations that need help funding events, gatherings, and activities.	BIPOC, Community-based organizations	BIPOC have disproportionately been impacted by the second-order effects of the pandemic. The mental health and psyche of these communities would benefit from events organized by and for their community.

**\$20,000**

**THPRD Community Partnerships Subtotal**

**\$408,000**

**THPRD Total**

**City of Beaverton**

**Community Events & Programs**

<b>Project Name</b>	<b>Description</b>	<b>Populations Served</b>	<b>Connection to promoting public mental health and community psyche due to the pandemic</b>
<b>Tree Lighting</b>	Transition traditional tree lighting event into a week-long nightly experience. Showcase multicultural decorations and multiple spaces for photo displays throughout City Park.	Community at-large	This long standing tradition has helped shaped the identity and community of Beaverton for years. Community psyche will be detrimentally affected without it. These funds would allow the event to continue safely and be adapted to COVID-19 health and safety guidelines.
<b>Den Gathering Spaces</b>	Transition 1st Street in downtown Beaverton to a safe, physically distanced, space for people to eat outdoors, supporting a partnership of local restaurants downtown, help provide musical entertainment.	Community at-large	People need places to safely gather to eat and enjoy the company of others. Without access to socialization opportunities, many people will suffer from depression and anxiety. This event would help provide options those opportunities and outlets.

**\$40,000**

**Community Partnerships**

Project Name	Description	Populations Served	Connection to promoting public mental health and community psyche due to the pandemic
<b>Welcoming Week</b>	Welcoming Week grants for community based organizations to host events recognizing the significant contributions of immigrant and refugee community members.	Immigrants and refugees, BIPOC, Community at-large	Immigrants, refugees, BIPOC, and people from under-served communities have disproportionately experienced negative second-order effects of the pandemic including detriments to mental health. This popular long-standing series of events will be adapted for COVID-19 safety and precautions and provide.
<b>Theatre on the Lawn</b>	Fund a local production of Looking Glass Alice on the library lawn.	Community at-large	Outdoor theatre is a traditional summer event but most performances have been cancelled due to COVID-19 restrictions and concerns. Theatre experiences can bring people together safely and build community mental health.
<b>Cultural History of Beaverton Project</b>	Collect stories from BIPOC leaders, non-traditional narratives, mission pieces of local history.	BIPOC, Community at-large	One way to build community and community psyche is through community storytelling. This program would help capture stories from local residents and safely share those with others, creating community while maintaining safe physical distancing.
<b>Community Conversations on Race</b>	National trainers/speakers/facilitators to train and facilitate dialogue for community members.	BIPOC, Community at-large	Due to the pandemic, community members now lack access to forums where they can discuss current events and issues. Community members need opportunities to express and discuss ongoing issues around race to help promote mental health and heal community psyche.

<b>Beaverton Community Partnerships Subtotal</b>	<b>\$52,000</b>
<b>Beaverton Subtotal</b>	<b>\$92,000</b>
<b>Total</b>	<b>\$500,000</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 5/31/2020**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over Under Budget)	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>BOND CAPITAL PROJECTS FUND</b>														
<b><u>New Neighborhood Parks Development</u></b>														
SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	<b>Total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>130,968</b>	<b>5,014,918</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>(173,175)</b>	<b>-3.5%</b>	<b>103.5%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	<b>Total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>304,143</b>	<b>5,188,093</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Renovate &amp; Redevelop Neighborhood Parks</u></b>														
NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	103,970	1,132,170	306,027	115,760	421,787	1,109,347	Award	1,531,134	(398,964)	-35.2%	37.3%	27.5%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	<b>Total Renovate &amp; Redevelop Neighborhood Parks</b>	<b>3,727,213</b>	<b>204,142</b>	<b>3,931,355</b>	<b>3,144,541</b>	<b>115,760</b>	<b>3,260,301</b>	<b>1,109,347</b>		<b>4,369,648</b>	<b>(438,293)</b>	<b>-11.1%</b>	<b>82.9%</b>	<b>74.6%</b>
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	438,293	438,293	-	-	-	-	N/A	-	438,293	n/a	n/a	n/a
	<b>Total Renovate &amp; Redevelop Neighborhood Parks</b>	<b>3,727,213</b>	<b>642,435</b>	<b>4,369,648</b>	<b>3,144,541</b>	<b>115,760</b>	<b>3,260,301</b>	<b>1,109,347</b>		<b>4,369,648</b>	<b>-</b>	<b>0.0%</b>	<b>74.6%</b>	<b>74.6%</b>
<b><u>New Neighborhood Parks Land Acquisition</u></b>														
NW	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
SW	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	-100.0%	n/a	0.0%
	<b>Sub-total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>154,120</b>	<b>9,154,120</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>(2,370,620)</b>	<b>-25.9%</b>	<b>125.9%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from New Community Park Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
UND	Authorized Use of Savings from Community Center / Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	<b>Total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>2,524,740</b>	<b>11,524,740</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>New Community Park Development</u></b>														
SW	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,672,369	-	10,672,369	-	Complete	10,672,369	(2,616,906)	-32.5%	132.5%	100.0%
	<b>Sub-total New Community Park Development</b>	<b>7,711,500</b>	<b>343,963</b>	<b>8,055,463</b>	<b>10,672,369</b>	<b>-</b>	<b>10,672,369</b>	<b>-</b>		<b>10,672,369</b>	<b>(2,616,906)</b>	<b>-32.5%</b>	<b>132.5%</b>	<b>100.0%</b>
UND	Authorized use of savings from Bond Facility Rehabilitation category	-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category	-	932,655	932,655	-	-	-	-	N/A	-	932,655	n/a	n/a	n/a
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
	<b>Total New Community Park Development</b>	<b>7,711,500</b>	<b>2,960,869</b>	<b>10,672,369</b>	<b>10,672,369</b>	<b>-</b>	<b>10,672,369</b>	<b>-</b>		<b>10,672,369</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 5/31/2020**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over Under Budget)	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b><u>New Community Park Land Acquisition</u></b>														
NE	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
	<b>Sub-total New Community Park</b>	<b>10,000,000</b>	<b>132,657</b>	<b>10,132,657</b>	<b>8,477,136</b>	<b>-</b>	<b>8,477,136</b>	<b>-</b>		<b>8,477,136</b>	<b>1,655,521</b>	<b>16.3%</b>	<b>83.7%</b>	<b>100.0%</b>
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
	<b>Total New Community Park</b>	<b>10,000,000</b>	<b>(1,522,864)</b>	<b>8,477,136</b>	<b>8,477,136</b>	<b>-</b>	<b>8,477,136</b>	<b>-</b>		<b>8,477,136</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Renovate and Redevelop Community Parks</u></b>														
NE	Cedar Hills Park & Athletic Field	6,194,905	449,392	6,644,297	7,671,293	14,284	7,685,577	-	Complete	7,684,316	(1,040,019)	-15.7%	115.7%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
	<b>Total Renovate and Redevelop Community Parks</b>	<b>9,793,605</b>	<b>523,795</b>	<b>10,317,400</b>	<b>10,304,377</b>	<b>14,284</b>	<b>10,318,661</b>	<b>-</b>		<b>10,317,400</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Natural Area Preservation - Restoration</u></b>														
NE	Roger Tilbury Memorial Park	30,846	1,800	32,646	24,670	3,330	28,000	8,450	Establishment	36,450	(3,804)	-11.7%	85.8%	76.8%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	56,727	-	56,727	-	Complete	56,727	7,281	11.4%	88.6%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,601	169,057	65,147	-	65,147	-	Complete	65,147	103,910	61.5%	38.5%	100.0%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	130,125	-	130,125	-	Complete	130,125	167,116	56.2%	43.8%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	Mt Williams Park	102,820	8,048	110,868	38,017	9,720	47,737	63,131	Establishment	110,868	-	0.0%	43.1%	43.1%
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	76,871	76,871	57,807	7,646	65,453	-	Complete	65,453	11,418	14.9%	85.1%	100.0%
SW	Jenkins Estate Phase 2	-	130,098	130,098	55,985	11,769	67,754	-	Complete	67,754	62,344	47.9%	52.1%	100.0%
NW	Somerset	-	158,972	158,972	-	49,000	49,000	109,972	Budget	158,972	-	0.0%	30.8%	30.8%
NW	Rock Creek Greenway	-	164,270	164,270	-	-	-	164,270	Award	164,270	-	0.0%	0.0%	0.0%
NW	Whispering Woods Phase 2	-	100,681	100,681	-	-	-	100,681	Budget	100,681	-	0.0%	0.0%	0.0%
SE	Raleigh Park	-	116,071	116,071	8,500	-	8,500	107,571	Budget	116,071	-	0.0%	7.3%	7.3%
NE	Bannister Creek Greenway/NE Park	-	79,485	79,485	-	16,570	16,570	33,080	Award	49,650	29,835	37.5%	20.8%	33.4%

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 5/31/2020**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over Under Budget)	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	Lilly K. Johnson Woods	-	30,722	30,722	28,640	1,183	29,823	7,449	Establishment	37,272	(6,550)	-21.3%	97.1%	80.0%
UND	Restoration of new properties to be acquired	643,023	41,096	684,119	976	-	976	6,196	On Hold	7,172	676,947	99.0%	0.1%	13.6%
UND	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
NE	NE Quadrant Property(Findley)	-	462,880	462,880	-	-	-	462,880	Budget	462,880	-	0.0%	0.0%	0.0%
NE	N. Johnson Greenway (Peterkort)	-	257,156	257,156	-	-	-	257,156	Budget	257,156	-	0.0%	0.0%	0.0%
NE	Commonwealth Lake Park	-	61,718	61,718	-	-	-	61,718	Budget	61,718	-	0.0%	0.0%	0.0%
SW	155th Wetlands	-	25,716	25,716	-	9,314	9,314	16,402	Award	25,716	-	0.0%	36.2%	36.2%
SW	Bronson Creek New Properties	-	102,863	102,863	-	-	-	102,863	Budget	102,863	-	0.0%	0.0%	0.0%
SE	Fanno Creek Greenway	-	82,291	82,291	-	-	-	82,291	Award	82,291	-	0.0%	0.0%	0.0%
NW	HMT north woods and stream	-	51,431	51,431	-	12,849	12,849	37,108	Award	49,957	1,474	2.9%	25.0%	25.7%
NE	Cedar Mill Creek Greenway	-	30,859	30,859	-	9,978	9,978	19,932	Award	29,910	949	3.1%	32.3%	33.4%
SW	Fir Grove Park	-	25,716	25,716	-	14,369	14,369	-	Award	14,369	11,347	44.1%	55.9%	100.0%
SW	HL Cain Wetlands	-	25,716	25,716	-	11,966	11,966	13,750	Award	25,716	-	0.0%	46.5%	46.5%
NW	Bronson Creek Park	-	25,716	25,716	-	2,701	2,701	18,328	Award	21,029	4,687	18.2%	10.5%	12.8%
SE	Center Street Wetlands Area	-	20,572	20,572	-	4,504	4,504	13,893	Award	18,397	2,175	10.6%	21.9%	24.5%
SW	Tallac Terrace Park	-	10,287	10,287	-	-	-	10,287	Budget	10,287	-	0.0%	0.0%	0.0%
NE	Forest Hills Park	-	10,287	10,287	-	1,714	1,714	4,951	Award	6,665	3,622	35.2%	16.7%	25.7%
UND	Arborist/Tree Management	-	293,410	293,410	8,900	66,273	75,173	27,452	Award	102,625	190,785	65.0%	25.6%	73.3%
NW	North Bethany Greenway	-	25,716	25,716	-	5,508	5,508	16,834	Award	22,342	3,374	13.1%	21.4%	24.7%
NW	Willow Creek Greenway II	-	25,716	25,716	-	10,222	10,222	14,468	Award	24,690	1,026	4.0%	39.7%	41.4%
NW	Westside Trail Segment 18	-	25,716	25,716	-	-	-	25,716	Budget	25,716	-	0.0%	0.0%	0.0%
SW	Westside Trail- Burntwood area	-	25,716	25,716	-	18,751	18,751	-	Award	18,751	6,965	27.1%	72.9%	100.0%
NW	Waterhouse Trail	-	25,716	25,716	-	654	654	7,807	Award	8,461	17,255	67.1%	2.5%	7.7%
	<b>Total Natural Area Restoration</b>	<b>3,762,901</b>	<b>250,295</b>	<b>4,013,196</b>	<b>1,616,441</b>	<b>268,021</b>	<b>1,884,462</b>	<b>1,794,636</b>		<b>3,679,098</b>	<b>334,098</b>	<b>8.3%</b>	<b>47.0%</b>	<b>51.2%</b>
	<b>Natural Area Preservation - Land Acquisition</b>													
UND	Natural Area Acquisitions	8,400,000	453,818	8,853,818	5,537,162	3,257,501	8,794,664	59,154	Budget	8,853,818	-	0.0%	99.3%	99.3%
	<b>Total Natural Area Preservation - Land Acquisition</b>	<b>8,400,000</b>	<b>453,818</b>	<b>8,853,818</b>	<b>5,537,162</b>	<b>3,257,501</b>	<b>8,794,664</b>	<b>59,154</b>		<b>8,853,818</b>	<b>-</b>	<b>0.0%</b>	<b>99.3%</b>	<b>99.3%</b>
	<b>New Linear Park and Trail Development</b>													
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,392,047	-	4,392,047	-	Complete	4,392,047	(509,061)	-13.1%	113.1%	100.0%
NW	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	Miscellaneous Natural Trails	100,000	7,324	107,324	30,394	-	30,394	76,930	Budget	107,324	-	0.0%	28.3%	28.3%
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
	<b>Total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>443,531</b>	<b>15,503,841</b>	<b>14,736,676</b>	<b>-</b>	<b>14,736,676</b>	<b>76,930</b>		<b>14,813,606</b>	<b>690,235</b>	<b>4.5%</b>	<b>95.1%</b>	<b>99.5%</b>
	Authorized Use of Savings for Multi-field/Multi-purpose													
UND	Athletic Field Development	-	(690,235)	(690,235)	-	-	-	-	N/A	-	(690,235)	n/a	n/a	n/a
	<b>Total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>(246,704)</b>	<b>14,813,606</b>	<b>14,736,676</b>	<b>-</b>	<b>14,736,676</b>	<b>76,930</b>		<b>14,813,606</b>	<b>-</b>	<b>0.0%</b>	<b>99.5%</b>	<b>99.5%</b>
	<b>New Linear Park and Trail Land Acquisition</b>													
UND	New Linear Park and Trail Acquisitions	1,200,000	23,378	1,223,378	1,222,206	-	1,222,206	1,172	Budget	1,223,378	-	0.0%	99.9%	99.9%
	<b>Total New Linear Park and Trail Land Acquisition</b>	<b>1,200,000</b>	<b>23,378</b>	<b>1,223,378</b>	<b>1,222,206</b>	<b>-</b>	<b>1,222,206</b>	<b>1,172</b>		<b>1,223,378</b>	<b>-</b>	<b>0.0%</b>	<b>99.9%</b>	<b>99.9%</b>
	<b>Multi-field/Multi-purpose Athletic Field Development</b>													
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	Meadow Way Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	New Fields in NW Quadrant - Living Hope	514,100	71,592	585,692	71,158	108,122	179,280	1,077,781	Award	1,257,061	(671,369)	-114.6%	30.6%	14.3%
NE	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	New Fields in SW Quadrant - MVCP	514,100	49,313	563,413	997	31,463	32,460	530,953	Budget	563,413	-	0.0%	5.8%	5.8%
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
	<b>Total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>194,314</b>	<b>3,278,914</b>	<b>2,498,248</b>	<b>139,585</b>	<b>2,637,833</b>	<b>1,608,734</b>		<b>4,246,567</b>	<b>(967,653)</b>	<b>-29.5%</b>	<b>80.4%</b>	<b>62.1%</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 5/31/2020**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
UND	Authorized Use of Savings from New Linear Park and Trail Development category	-	690,235	690,235	-	-	-	-	N/A	-	690,235	n/a	n/a	n/a
UND	Authorized Use of Savings from Facility Rehabilitation category	-	244,609	244,609	-	-	-	-	N/A	-	244,609	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	32,809	32,809	-	-	-	-	N/A	-	32,809	n/a	n/a	n/a
	<b>Total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>1,161,967</b>	<b>4,246,567</b>	<b>2,498,248</b>	<b>139,585</b>	<b>2,637,833</b>	<b>1,608,734</b>		<b>4,246,567</b>	<b>-</b>	<b>0.0%</b>	<b>62.1%</b>	<b>62.1%</b>
<b>Deferred Park Maintenance Replacements</b>														
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	2,614	163,528	512,435	-	512,435	-	Complete	512,435	(348,907)	-213.4%	313.4%	100.0%
	<b>Sub-total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>9,840</b>	<b>1,461,355</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>(371,119)</b>	<b>-25.4%</b>	<b>125.4%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from Facility Expansion & Improvements Category	-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
	<b>Total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>380,959</b>	<b>1,832,474</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>Facility Rehabilitation</b>														
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	Auto Gas Meter Shut Off Valves at All Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
	<b>Sub-total Facility Rehabilitation</b>	<b>6,227,732</b>	<b>132,222</b>	<b>6,359,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>1,544,609</b>	<b>24.3%</b>	<b>75.7%</b>	<b>100.0%</b>
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
	<b>Total Facility Rehabilitation</b>	<b>6,227,732</b>	<b>(1,167,778)</b>	<b>5,059,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>244,609</b>	<b>4.8%</b>	<b>n/a</b>	<b>n/a</b>
UND	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(244,609)	(244,609)	-	-	-	-	N/A	-	(244,609)	n/a	n/a	n/a
	<b>Total Facility Rehabilitation</b>	<b>6,227,732</b>	<b>(1,412,387)</b>	<b>4,815,345</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>Facility Expansion and Improvements</b>														
SE	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 5/31/2020**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over Under Budget)	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
SW	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
	<b>Sub-total Facility Expansion and Improvements</b>	<b>8,218,478</b>	<b>117,557</b>	<b>8,336,035</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>200,634</b>	<b>2.4%</b>	<b>97.6%</b>	<b>100.0%</b>
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
	<b>Total Facility Expansion and Improvements</b>	<b>8,218,478</b>	<b>(83,077)</b>	<b>8,135,401</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
	<b>ADA/Access Improvements</b>													
NW	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
	<b>Total ADA/Access Improvements</b>	<b>1,028,196</b>	<b>24,461</b>	<b>1,052,657</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>		<b>1,242,547</b>	<b>(189,890)</b>	<b>-18.0%</b>	<b>118.0%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
	<b>Total ADA/Access Improvements</b>	<b>1,028,196</b>	<b>214,351</b>	<b>1,242,547</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>		<b>1,242,547</b>	<b>-</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>
	<b>Community Center Land Acquisition</b>													
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
	<b>Sub-total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>105,974</b>	<b>5,105,974</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>1,099,350</b>	<b>21.5%</b>	<b>78.5%</b>	<b>100.0%</b>
UND	Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND	Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
	<b>Total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>(993,376)</b>	<b>4,006,624</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
	<b>Bond Administration Costs</b>													
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	0.0%	0.0%	0.0%
	<b>Sub-total Bond Administration Costs</b>	<b>1,450,000</b>	<b>1,316,607</b>	<b>2,766,607</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>		<b>541,697</b>	<b>2,224,910</b>	<b>80.4%</b>	<b>18.2%</b>	<b>93.1%</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 5/31/2020**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(932,655)	(932,655)	-	-	-	-	N/A	-	(932,655)	n/a	n/a	n/a
UND	Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
UND	Authorized Use of Savings for Renovate & Redevelop Neighborhood Parks	-	(438,293)	(438,293)	-	-	-	-	N/A	-	(438,293)	n/a	n/a	n/a
UND	Authorized Use of Savings for Multi-field/ Multi-purpose Athletic Field Dev.	-	(32,809)	(32,809)	-	-	-	-	N/A	-	(32,809)	n/a	n/a	n/a
	<b>Total Bond Administration Costs</b>	1,450,000	(620,700)	829,300	504,372	-	504,372	37,325		541,697	287,603	34.7%	60.8%	93.1%
	<b>Grand Total</b>	<b>100,000,000</b>	<b>4,561,642</b>	<b>104,561,642</b>	<b>95,458,753</b>	<b>3,795,151</b>	<b>99,253,904</b>	<b>4,687,298</b>		<b>103,939,941</b>	<b>621,701</b>	<b>0.6%</b>	<b>94.9%</b>	<b>95.5%</b>

**THPRD Bond Capital Program**  
**Funds Reprogramming Analysis - Based on Category Transfer Eligibility**  
**As of 5/31/2020**

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	334,098
Acquisition	-
	-
	334,098
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	-
New Community Park Dev	-
Community Park Renov	-
New Linear Parks and Trails	-
Athletic Field Development	-
Deferred Park Maint Replace	-
Facility Rehabilitation	-
ADA	-
Facility Expansion	-
Bond Admin Costs	287,603
	287,603
	287,603
<b>Grand Total</b>	<b>621,701</b>
	<b>621,701</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 6/30/2020 (Prelim)**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over Under Budget)	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>BOND CAPITAL PROJECTS FUND</b>														
<b><u>New Neighborhood Parks Development</u></b>														
SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	<b>Total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>130,968</b>	<b>5,014,918</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>(173,175)</b>	<b>-3.5%</b>	<b>103.5%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	<b>Total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>304,143</b>	<b>5,188,093</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Renovate &amp; Redevelop Neighborhood Parks</u></b>														
NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	103,970	1,132,170	306,027	148,093	454,121	1,077,014	Award	1,531,134	(398,964)	-35.2%	40.1%	29.7%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	<b>Total Renovate &amp; Redevelop Neighborhood Parks</b>	<b>3,727,213</b>	<b>204,142</b>	<b>3,931,355</b>	<b>3,144,541</b>	<b>148,093</b>	<b>3,292,634</b>	<b>1,077,014</b>		<b>4,369,648</b>	<b>(438,293)</b>	<b>-11.1%</b>	<b>83.8%</b>	<b>75.4%</b>
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	438,293	438,293	-	-	-	-	N/A	-	438,293	n/a	n/a	n/a
	<b>Total Renovate &amp; Redevelop Neighborhood Parks</b>	<b>3,727,213</b>	<b>642,435</b>	<b>4,369,648</b>	<b>3,144,541</b>	<b>148,093</b>	<b>3,292,634</b>	<b>1,077,014</b>		<b>4,369,648</b>	<b>-</b>	<b>0.0%</b>	<b>75.4%</b>	<b>75.4%</b>
<b><u>New Neighborhood Parks Land Acquisition</u></b>														
NW	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
SW	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	-100.0%	n/a	0.0%
	<b>Sub-total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>154,120</b>	<b>9,154,120</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>(2,370,620)</b>	<b>-25.9%</b>	<b>125.9%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from New Community Park Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
UND	Authorized Use of Savings from Community Center / Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	<b>Total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>2,524,740</b>	<b>11,524,740</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>New Community Park Development</u></b>														
SW	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,672,369	-	10,672,369	-	Complete	10,672,369	(2,616,906)	-32.5%	132.5%	100.0%
	<b>Sub-total New Community Park Development</b>	<b>7,711,500</b>	<b>343,963</b>	<b>8,055,463</b>	<b>10,672,369</b>	<b>-</b>	<b>10,672,369</b>	<b>-</b>		<b>10,672,369</b>	<b>(2,616,906)</b>	<b>-32.5%</b>	<b>132.5%</b>	<b>100.0%</b>
UND	Authorized use of savings from Bond Facility Rehabilitation category	-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category	-	932,655	932,655	-	-	-	-	N/A	-	932,655	n/a	n/a	n/a

**Tualatin Hills Park and Recreation District**  
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**Estimated Cost vs. Budget**  
**Through 6/30/2020 (Prelim)**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over Under Budget)	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
	Outside Funding from Washington County / Metro													
UND	Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
	<b>Total New Community Park Development</b>	<b>7,711,500</b>	<b>2,960,869</b>	<b>10,672,369</b>	<b>10,672,369</b>	<b>-</b>	<b>10,672,369</b>	<b>-</b>		<b>10,672,369</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
	<b><u>New Community Park Land Acquisition</u></b>													
NE	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
	<b>Sub-total New Community Park</b>	<b>10,000,000</b>	<b>132,657</b>	<b>10,132,657</b>	<b>8,477,136</b>	<b>-</b>	<b>8,477,136</b>	<b>-</b>		<b>8,477,136</b>	<b>1,655,521</b>	<b>16.3%</b>	<b>83.7%</b>	<b>100.0%</b>
	Authorized Use of Savings for New Neighborhood Parks													
UND	Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
	<b>Total New Community Park</b>	<b>10,000,000</b>	<b>(1,522,864)</b>	<b>8,477,136</b>	<b>8,477,136</b>	<b>-</b>	<b>8,477,136</b>	<b>-</b>		<b>8,477,136</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
	<b><u>Renovate and Redevelop Community Parks</u></b>													
NE	Cedar Hills Park & Athletic Field	6,194,905	449,392	6,644,297	7,671,293	12,922	7,684,215	-	Complete	7,684,316	(1,040,019)	-15.7%	115.7%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
	<b>Total Renovate and Redevelop Community Parks</b>	<b>9,793,605</b>	<b>523,795</b>	<b>10,317,400</b>	<b>10,304,377</b>	<b>12,922</b>	<b>10,317,299</b>	<b>-</b>		<b>10,317,400</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
	<b><u>Natural Area Preservation - Restoration</u></b>													
NE	Roger Tilbury Memorial Park	30,846	1,800	32,646	24,670	3,330	28,000	8,450	Establishment	36,450	(3,804)	-11.7%	85.8%	76.8%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	56,727	-	56,727	-	Complete	56,727	7,281	11.4%	88.6%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,601	169,057	65,147	-	65,147	-	Complete	65,147	103,910	61.5%	38.5%	100.0%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	130,125	-	130,125	-	Complete	130,125	167,116	56.2%	43.8%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	Mt Williams Park	102,820	8,048	110,868	38,017	9,720	47,737	63,131	Establishment	110,868	-	0.0%	43.1%	43.1%
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	76,871	76,871	57,807	7,646	65,453	-	Complete	65,453	11,418	14.9%	85.1%	100.0%
SW	Jenkins Estate Phase 2	-	130,098	130,098	55,985	11,769	67,754	-	Complete	67,754	62,344	47.9%	52.1%	100.0%
NW	Somerset	-	158,972	158,972	-	49,000	49,000	109,972	Budget	158,972	-	0.0%	30.8%	30.8%
NW	Rock Creek Greenway	-	164,270	164,270	-	-	-	164,270	Award	164,270	-	0.0%	0.0%	0.0%

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Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over Under Budget)	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
NW	Whispering Woods Phase 2	-	100,681	100,681	-	-	-	100,681	Budget	100,681	-	0.0%	0.0%	0.0%
SE	Raleigh Park	-	116,071	116,071	8,500	-	8,500	107,571	Budget	116,071	-	0.0%	7.3%	7.3%
NE	Bannister Creek Greenway/NE Park	-	79,485	79,485	-	17,284	17,284	32,366	Award	49,650	29,835	37.5%	21.7%	34.8%
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	Lilly K. Johnson Woods	-	30,722	30,722	28,640	1,183	29,823	7,449	Establishment	37,272	(6,550)	-21.3%	97.1%	80.0%
UND	Restoration of new properties to be acquired	643,023	41,096	684,119	976	-	976	6,196	On Hold	7,172	676,947	99.0%	0.1%	13.6%
UND	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
NE	NE Quadrant Property(Findley)	-	462,880	462,880	-	-	-	462,880	Budget	462,880	-	0.0%	0.0%	0.0%
NE	N. Johnson Greenway (Peterkort)	-	257,156	257,156	-	-	-	257,156	Budget	257,156	-	0.0%	0.0%	0.0%
NE	Commonwealth Lake Park	-	61,718	61,718	-	-	-	61,718	Budget	61,718	-	0.0%	0.0%	0.0%
SW	155th Wetlands	-	25,716	25,716	-	9,314	9,314	16,402	Award	25,716	-	0.0%	36.2%	36.2%
SW	Bronson Creek New Properties	-	102,863	102,863	-	-	-	102,863	Budget	102,863	-	0.0%	0.0%	0.0%
SE	Fanno Creek Greenway	-	82,291	82,291	-	-	-	82,291	Award	82,291	-	0.0%	0.0%	0.0%
NW	HMT north woods and stream	-	51,431	51,431	-	14,863	14,863	35,093	Award	49,956	1,475	2.9%	28.9%	29.8%
NE	Cedar Mill Creek Greenway	-	30,859	30,859	-	11,886	11,886	18,024	Award	29,910	949	3.1%	38.5%	39.7%
SW	Fir Grove Park	-	25,716	25,716	-	14,369	14,369	-	Award	14,369	11,347	44.1%	55.9%	100.0%
SW	HL Cain Wetlands	-	25,716	25,716	-	11,966	11,966	13,750	Award	25,716	-	0.0%	46.5%	46.5%
NW	Bronson Creek Park	-	25,716	25,716	-	2,701	2,701	18,328	Award	21,029	4,687	18.2%	10.5%	12.8%
SE	Center Street Wetlands Area	-	20,572	20,572	-	4,504	4,504	13,893	Award	18,397	2,175	10.6%	21.9%	24.5%
SW	Tallac Terrace Park	-	10,287	10,287	-	-	-	10,287	Budget	10,287	-	0.0%	0.0%	0.0%
NE	Forest Hills Park	-	10,287	10,287	-	1,714	1,714	4,951	Award	6,665	3,622	35.2%	16.7%	25.7%
UND	Arborist/Tree Management	-	293,410	293,410	8,900	74,743	83,643	209,767	Award	293,410	-	0.0%	28.5%	28.5%
NW	North Bethany Greenway	-	25,716	25,716	-	5,508	5,508	16,834	Award	22,342	3,374	13.1%	21.4%	24.7%
NW	Willow Creek Greenway II	-	25,716	25,716	-	13,110	13,110	70,870	Award	83,980	(58,264)	-226.6%	51.0%	15.6%
NW	Westside Trail Segment 18	-	25,716	25,716	-	-	-	25,716	Budget	25,716	-	0.0%	0.0%	0.0%
SW	Westside Trail- Burntwood area	-	25,716	25,716	-	18,751	18,751	-	Award	18,751	6,965	27.1%	72.9%	100.0%
NW	Waterhouse Trail	-	25,716	25,716	-	654	654	7,807	Award	8,461	17,255	67.1%	2.5%	7.7%
	<b>Total Natural Area Restoration</b>	<b>3,762,901</b>	<b>250,295</b>	<b>4,013,196</b>	<b>1,616,441</b>	<b>284,015</b>	<b>1,900,457</b>	<b>2,028,716</b>		<b>3,929,173</b>	<b>84,023</b>	<b>2.1%</b>	<b>47.4%</b>	<b>48.4%</b>
	<b>Natural Area Preservation - Land Acquisition</b>													
UND	Natural Area Acquisitions	8,400,000	453,818	8,853,818	5,537,162	3,533,570	9,070,732	(216,914)	Budget	8,853,818	-	0.0%	102.4%	102.4%
	<b>Total Natural Area Preservation - Land Acquisition</b>	<b>8,400,000</b>	<b>453,818</b>	<b>8,853,818</b>	<b>5,537,162</b>	<b>3,533,570</b>	<b>9,070,732</b>	<b>(216,914)</b>		<b>8,853,818</b>	<b>-</b>	<b>0.0%</b>	<b>102.4%</b>	<b>102.4%</b>
	<b>New Linear Park and Trail Development</b>													
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,392,047	-	4,392,047	-	Complete	4,392,047	(509,061)	-13.1%	113.1%	100.0%
NW	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	Miscellaneous Natural Trails	100,000	7,324	107,324	30,394	-	30,394	76,930	Budget	107,324	-	0.0%	28.3%	28.3%
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
	<b>Total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>443,531</b>	<b>15,503,841</b>	<b>14,736,676</b>	<b>-</b>	<b>14,736,676</b>	<b>76,930</b>		<b>14,813,606</b>	<b>690,235</b>	<b>4.5%</b>	<b>95.1%</b>	<b>99.5%</b>
	Authorized Use of Savings for Multi-field/Multi-purpose													
UND	Athletic Field Development	-	(690,235)	(690,235)	-	-	-	-	N/A	-	(690,235)	n/a	n/a	n/a
	<b>Total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>(246,704)</b>	<b>14,813,606</b>	<b>14,736,676</b>	<b>-</b>	<b>14,736,676</b>	<b>76,930</b>		<b>14,813,606</b>	<b>-</b>	<b>0.0%</b>	<b>99.5%</b>	<b>99.5%</b>
	<b>New Linear Park and Trail Land Acquisition</b>													
UND	New Linear Park and Trail Acquisitions	1,200,000	23,378	1,223,378	1,222,206	-	1,222,206	1,172	Budget	1,223,378	-	0.0%	99.9%	99.9%
	<b>Total New Linear Park and Trail Land Acquisition</b>	<b>1,200,000</b>	<b>23,378</b>	<b>1,223,378</b>	<b>1,222,206</b>	<b>-</b>	<b>1,222,206</b>	<b>1,172</b>		<b>1,223,378</b>	<b>-</b>	<b>0.0%</b>	<b>99.9%</b>	<b>99.9%</b>
	<b>Multi-field/Multi-purpose Athletic Field Development</b>													
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	New Fields in NW Quadrant - Living Hope	514,100	71,592	585,692	71,158	110,198	181,356	1,075,705	Award	1,257,061	(671,369)	-114.6%	31.0%	14.4%
NE	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	New Fields in SW Quadrant - MVCP	514,100	49,313	563,413	997	31,463	32,460	530,953	Budget	563,413	-	0.0%	5.8%	5.8%

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**Estimated Cost vs. Budget**  
**Through 6/30/2020 (Prelim)**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
	<b>Total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>194,314</b>	<b>3,278,914</b>	<b>2,498,248</b>	<b>141,661</b>	<b>2,639,909</b>	<b>1,606,658</b>		<b>4,246,567</b>	<b>(967,653)</b>	<b>-29.5%</b>	<b>80.5%</b>	<b>62.2%</b>
UND	Authorized Use of Savings from New Linear Park and Trail Development category	-	690,235	690,235	-	-	-	-	N/A	-	690,235	n/a	n/a	n/a
UND	Authorized Use of Savings from Facility Rehabilitation category	-	244,609	244,609	-	-	-	-	N/A	-	244,609	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	32,809	32,809	-	-	-	-	N/A	-	32,809	n/a	n/a	n/a
	<b>Total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>1,161,967</b>	<b>4,246,567</b>	<b>2,498,248</b>	<b>141,661</b>	<b>2,639,909</b>	<b>1,606,658</b>		<b>4,246,567</b>	<b>-</b>	<b>0.0%</b>	<b>62.2%</b>	<b>62.2%</b>
	<b>Deferred Park Maintenance Replacements</b>													
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	2,614	163,528	512,435	-	512,435	-	Complete	512,435	(348,907)	-213.4%	313.4%	100.0%
	<b>Sub-total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>9,840</b>	<b>1,461,355</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>(371,119)</b>	<b>-25.4%</b>	<b>125.4%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from Facility Expansion & Improvements Category	-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
	<b>Total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>380,959</b>	<b>1,832,474</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
	<b>Facility Rehabilitation</b>													
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	Auto Gas Meter Shut Off Valves at All Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
	<b>Sub-total Facility Rehabilitation</b>	<b>6,227,732</b>	<b>132,222</b>	<b>6,359,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>1,544,609</b>	<b>24.3%</b>	<b>75.7%</b>	<b>100.0%</b>
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
	<b>Total Facility Rehabilitation</b>	<b>6,227,732</b>	<b>(1,167,778)</b>	<b>5,059,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>244,609</b>	<b>4.8%</b>	<b>n/a</b>	<b>n/a</b>
UND	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(244,609)	(244,609)	-	-	-	-	N/A	-	(244,609)	n/a	n/a	n/a
	<b>Total Facility Rehabilitation</b>	<b>6,227,732</b>	<b>(1,412,387)</b>	<b>4,815,345</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 6/30/2020 (Prelim)**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over Under Budget)	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>Facility Expansion and Improvements</b>														
SE	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
	<b>Sub-total Facility Expansion and Improvements</b>	<b>8,218,478</b>	<b>117,557</b>	<b>8,336,035</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>200,634</b>	<b>2.4%</b>	<b>97.6%</b>	<b>100.0%</b>
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
	<b>Total Facility Expansion and Improvements</b>	<b>8,218,478</b>	<b>(83,077)</b>	<b>8,135,401</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>ADA/Access Improvements</b>														
NW	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
	<b>Total ADA/Access Improvements</b>	<b>1,028,196</b>	<b>24,461</b>	<b>1,052,657</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>		<b>1,242,547</b>	<b>(189,890)</b>	<b>-18.0%</b>	<b>118.0%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
	<b>Total ADA/Access Improvements</b>	<b>1,028,196</b>	<b>214,351</b>	<b>1,242,547</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>		<b>1,242,547</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>Community Center Land Acquisition</b>														
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
	<b>Sub-total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>105,974</b>	<b>5,105,974</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>1,099,350</b>	<b>21.5%</b>	<b>78.5%</b>	<b>100.0%</b>
UND	Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND	Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
	<b>Total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>(993,376)</b>	<b>4,006,624</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>Bond Administration Costs</b>														
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	0.0%	0.0%	0.0%

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 6/30/2020 (Prelim)**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
	<b>Sub-total Bond Administration Costs</b>	1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325		541,697	2,224,910	80.4%	18.2%	93.1%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(932,655)	(932,655)	-	-	-	-	N/A	-	(932,655)	n/a	n/a	n/a
UND	Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
UND	Authorized Use of Savings for Renovate & Redevelop Neighborhood Parks	-	(438,293)	(438,293)	-	-	-	-	N/A	-	(438,293)	n/a	n/a	n/a
UND	Authorized Use of Savings for Multi-field/ Multi-purpose Athletic Field Dev.	-	(32,809)	(32,809)	-	-	-	-	N/A	-	(32,809)	n/a	n/a	n/a
	<b>Total Bond Administration Costs</b>	1,450,000	(620,700)	829,300	504,372	-	504,372	37,325		541,697	287,603	34.7%	60.8%	93.1%
	<b>Grand Total</b>	<b>100,000,000</b>	<b>4,561,642</b>	<b>104,561,642</b>	<b>95,458,753</b>	<b>4,120,261</b>	<b>99,579,014</b>	<b>4,610,901</b>		<b>104,190,016</b>	<b>371,626</b>	<b>0.4%</b>	<b>95.2%</b>	<b>95.6%</b>

**THPRD Bond Capital Program**  
**Funds Reprogramming Analysis - Based on Category Transfer Eligibility**  
**As of 6/30/2020**

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	84,023
Acquisition	-
	84,023
	84,023
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	-
New Community Park Dev	-
Community Park Renov	-
New Linear Parks and Trails	-
Athletic Field Development	-
Deferred Park Maint Replace	-
Facility Rehabilitation	-
ADA	-
Facility Expansion	-
Bond Admin Costs	287,603
	287,603
	287,603
<b>Grand Total</b>	<b>371,626</b>

# Tualatin Hills Park and Recreation District

## Monthly Capital Project Report

### Estimated Cost vs. Budget

Through 5/31/20

<b>KEY</b>	
Budget	Estimate based on original budget - not started and/or no basis for change
Deferred	Some or all of Project has been eliminated to reduce overall capital costs for year
Award	Estimate based on Contract Award amount or quote price estimates
Complete	Project completed - no additional estimated costs to complete.

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
<b>GENERAL FUND</b>													
<b>CAPITAL OUTLAY DIVISION</b>													
<u>CARRY FORWARD PROJECTS</u>													
ERP Software	436,800	803,958	-	803,958	803,958	-	285,933	740,012	Award	1,025,945	1,025,945	(221,987)	(221,987)
Cedar Hills Park - Additional Funding for Bond Project	3,900,000	3,388,335	-	3,900,000	3,388,335	3,811,900	88,100	-	Complete	3,900,000	88,100	-	3,300,235
Boiler	100,000	100,000	88,000	188,000	188,000	1,518	-	186,482	Budget	188,000	186,482	-	1,518
Bridges & Boardwalks (3 sites)	760,207	760,207	372,793	1,133,000	1,133,000	85,157	434,720	613,123	Budget	1,133,000	1,047,843	-	85,157
Drone	8,645	8,645	-	8,645	8,645	-	2,821	-	Complete	2,821	2,821	5,824	5,824
Pool Tank (CRAC)	554,380	268,083	-	554,380	268,083	119,541	6,315	261,768	Budget	387,624	268,083	166,756	-
Pool Tank and Deck (Raleigh Park)	795,000	756,754	185,000	980,000	941,754	56,301	936,168	-	Award	992,469	936,168	(12,469)	5,586
Asphalt Pedestrian Pathways (2 sites)	293,000	139,500	-	293,000	139,500	149,421	114,132	-	Complete	263,553	114,132	29,447	25,368
Landscaping	60,000	60,000	10,000	70,000	70,000	-	-	-	Cancelled	-	-	70,000	70,000
HVAC Improvement	125,279	97,718	13,600	138,879	111,318	49,100	112,628	3,538	Award	165,266	116,166	(26,387)	(4,848)
Shower Facility Repair	7,500	7,500	1,500	9,000	9,000	-	556	8,444	Budget	9,000	9,000	-	-
Vehicle Wraps	14,000	13,000	-	14,000	13,000	2,443	-	-	Complete	2,443	-	11,557	13,000
ADA Improvements	45,000	25,000	-	45,000	25,000	18,591	26,434	-	Complete	45,024	26,434	(24)	(1,434)
<b>TOTAL CARRYOVER PROJECTS</b>	<b>7,099,811</b>	<b>6,428,700</b>	<b>670,893</b>	<b>8,137,862</b>	<b>7,099,593</b>	<b>4,293,972</b>	<b>2,007,806</b>	<b>1,813,367</b>		<b>8,115,145</b>	<b>3,821,173</b>	<b>22,717</b>	<b>3,278,420</b>
<u>ATHLETIC FACILITY REPLACEMENT</u>													
Drainage Culverts (2 sites)			23,000	23,000	23,000	-	450	21,000	Award	21,450	21,450	1,550	1,550
<b>TOTAL ATHLETIC FACILITY REPLACEMENT</b>			<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>-</b>	<b>450</b>	<b>21,000</b>		<b>21,450</b>	<b>21,450</b>	<b>1,550</b>	<b>1,550</b>
<u>ATHLETIC FACILITY IMPROVEMENT</u>													
Solar Panel			38,812	38,812	38,812	-	38,812	-	Complete	38,812	38,812	-	-
Field and Court Reservation Software			26,000	26,000	26,000	-	-	-	Deferred	-	-	26,000	26,000
<b>TOTAL ATHLETIC FACILITY IMPROVEMENT</b>			<b>64,812</b>	<b>64,812</b>	<b>64,812</b>	<b>-</b>	<b>38,812</b>	<b>-</b>		<b>38,812</b>	<b>38,812</b>	<b>26,000</b>	<b>26,000</b>
<u>PARK AND TRAIL REPLACEMENTS</u>													
Bridges and Boardwalks			75,000	75,000	75,000	-	3,438	71,562	Budget	75,000	75,000	-	-
Erosion Control			15,000	15,000	15,000	-	8,511	-	Complete	8,511	8,511	6,489	6,489
Autumn Ridge Park Slide			10,000	10,000	10,000	-	6,055	-	Complete	6,055	6,055	3,945	3,945
Skate Park Mesh, Rails, and Restroom Enclosure			20,000	20,000	20,000	-	3,000	17,000	Budget	20,000	20,000	-	-
Asphalt Pedestrian Pathways (6 sites)			560,000	560,000	560,000	-	4,519	555,481	Budget	560,000	560,000	-	-
Signage			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
<b>TOTAL PARK AND TRAIL REPLACEMENTS</b>			<b>690,000</b>	<b>690,000</b>	<b>690,000</b>	<b>-</b>	<b>25,523</b>	<b>654,043</b>		<b>679,566</b>	<b>679,566</b>	<b>10,434</b>	<b>10,434</b>
<u>PARK AND TRAIL IMPROVEMENTS</u>													
Greenway Park Concept Plan Pathways			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Greenway Park Recreational Trails Program Grant Match			100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Retaining Wall			40,000	40,000	40,000	-	-	10,000	Revised Scope	10,000	10,000	30,000	30,000
Foege Park Double Gates			-	-	-	-	2,123	-	Complete	2,123	2,123	(2,123)	(2,123)
<b>Subtotal Park and Trail Improvements</b>			<b>215,000</b>	<b>215,000</b>	<b>215,000</b>	<b>-</b>	<b>2,123</b>	<b>185,000</b>		<b>187,123</b>	<b>187,123</b>	<b>27,877</b>	<b>27,877</b>
Memorial Benches			8,000	8,000	8,000	-	2,435	7,740	Award	10,175	10,175	(2,175)	(2,175)
Connect Oregon - Waterhouse Trail			400,000	400,000	400,000	-	400,146	-	Complete	400,146	400,146	(146)	(146)
Local Government Grant Program - Cedar Hills Park			340,156	340,156	340,156	231,850	108,306	-	Complete	340,156	108,306	-	231,850
Land Water Conservation Fund - Commonwealth Lake Park Bridge Replacement			60,554	60,554	60,554	-	-	60,554	Budget	60,554	60,554	-	-
Land Water Conservation Fund - Crowell Woods			390,000	390,000	390,000	-	-	389,092	Award	389,092	389,092	908	908
Recreational Trails Program - Greenway Park Loop Trail			400,000	400,000	400,000	-	-	-	Not Awarded	-	-	400,000	400,000
Metro Nature in Neighborhoods - Fanno Creek Greenway			220,700	220,700	220,700	10,202	-	210,498	Budget	220,700	210,498	-	10,202
Land Water Conservation Fund - Bonnie Meadow Area Park			661,092	661,092	661,092	-	-	-	Not Awarded	-	-	661,092	661,092
Washington County Major Streets Transportation Improvement Program - Waterhouse Trail			300,000	300,000	300,000	-	300,000	-	Complete	300,000	300,000	-	-
Energy Trust of Oregon - Sunset HVAC			74,282	74,282	74,282	-	-	7,628	Award	7,628	7,628	66,654	66,654
Westside Trail, Hwy 26 Bicycle and Ped Bridge			-	-	-	-	-	400,000	Award	400,000	400,000	(400,000)	(400,000)
NW Quadrant Youth Athletic Field - Living Hope Driveway Funding			-	-	-	-	-	75,000	Award	75,000	75,000	(75,000)	(75,000)
<b>Subtotal Park and Trail Improvements (Grant Funded)</b>			<b>2,854,784</b>	<b>2,854,784</b>	<b>2,854,784</b>	<b>242,052</b>	<b>810,887</b>	<b>1,150,512</b>		<b>2,203,451</b>	<b>1,961,399</b>	<b>651,333</b>	<b>893,385</b>
<b>TOTAL PARK AND TRAIL IMPROVEMENTS</b>			<b>3,069,784</b>	<b>3,069,784</b>	<b>3,069,784</b>	<b>242,052</b>	<b>813,010</b>	<b>1,335,512</b>		<b>2,390,574</b>	<b>2,148,522</b>	<b>679,210</b>	<b>921,262</b>
<u>CHALLENGE GRANTS</u>													
Program Facility Challenge Grants			75,000	75,000	75,000	-	7,409	67,591	Budget	75,000	75,000	-	-
<b>TOTAL CHALLENGE GRANTS</b>			<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>-</b>	<b>7,409</b>	<b>67,591</b>		<b>75,000</b>	<b>75,000</b>	<b>-</b>	<b>-</b>

# Tualatin Hills Park and Recreation District

## Monthly Capital Project Report

### Estimated Cost vs. Budget

Through 5/31/20

**KEY**  
 Budget Estimate based on original budget - not started and/or no basis for change  
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Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>BUILDING REPLACEMENTS</b>													
Aloha Pool Tank Acid Wash and Polish			50,000	50,000	50,000	-	15,659	-	Complete	15,659	15,659	34,341	34,341
Stuhr Ctr Boiler Chemical Feeder Pot			4,000	4,000	4,000	-	-	1,300	Award	1,300	1,300	2,700	2,700
Gable Painting and Caulking (2 sites)			15,000	15,000	15,000	-	9,842	-	Complete	9,842	9,842	5,158	5,158
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	2,057	3,943	Budget	6,000	6,000	-	-
Natorium Lighting			310,000	310,000	310,000	-	2,965	236,966	Award	239,931	239,931	70,069	70,069
Air Structure Curtains			23,000	23,000	23,000	-	17,327	-	Complete	17,327	17,327	5,673	5,673
Sump Pump Pit Covers			4,200	4,200	4,200	-	5,631	-	Complete	5,631	5,631	(1,431)	(1,431)
Tables, Chairs, Canopies			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Wood Floor Refinish (3 sites)			137,500	137,500	137,500	-	123,420	-	Complete	123,420	123,420	14,080	14,080
Emergency Repairs			123,700	123,700	123,700	-	64,917	58,783	Budget	123,700	123,700	-	-
Parking Lot Resurface			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Water Heater			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Pool Filter Sand and Laterals (3 sites)			46,000	46,000	46,000	-	35,535	-	Complete	35,535	35,535	10,465	10,465
Pump and Motor (4 sites)			73,000	73,000	73,000	-	-	73,000	Budget	73,000	73,000	-	-
Pool Filter Grids			7,000	7,000	7,000	-	5,556	448	Award	6,004	6,004	996	996
Lane Line Reels			4,000	4,000	4,000	-	-	3,979	Award	3,979	3,979	21	21
Panic Hardware (2 sites)			17,738	17,738	17,738	-	-	17,738	Budget	17,738	17,738	-	-
Fanno Farmhouse Windows			55,000	55,000	55,000	-	-	55,000	Budget	55,000	55,000	-	-
Exit Door			7,500	7,500	7,500	-	6,130	-	Complete	6,130	6,130	1,370	1,370
Cedar Hills Rec Ctr Window Retint			7,000	7,000	7,000	-	7,000	-	Complete	7,000	7,000	-	-
BSC Fire Alarm System			-	-	-	-	14,025	-	Complete	14,025	14,025	(14,025)	(14,025)
Cardio and Weight Equipment			-	-	-	-	6,860	33,140	Budget - Trfr	40,000	40,000	(40,000)	(40,000)
Roofs and Gutters (3 sites)			-	-	-	-	-	370,000	Budget - Trfr	370,000	370,000	(370,000)	(370,000)
<b>TOTAL BUILDING REPLACEMENTS</b>			<b>975,638</b>	<b>975,638</b>	<b>975,638</b>	<b>-</b>	<b>316,925</b>	<b>939,296</b>		<b>1,256,220</b>	<b>1,256,220</b>	<b>(280,582)</b>	<b>(280,582)</b>
<b>BUILDING IMPROVEMENTS</b>													
New Office Facility			7,750,000	7,750,000	7,750,000	-	-	-	Deferred	-	-	7,750,000	7,750,000
LED Light Fixtures at Cedar Hills Recreation Center			33,000	33,000	33,000	-	-	33,000	Budget	33,000	33,000	-	-
Storage Shed			15,000	15,000	15,000	-	5,252	-	Complete	5,252	5,252	9,748	9,748
Fencing			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Office Thermostat Zone System			9,900	9,900	9,900	-	8,520	-	Complete	8,520	8,520	1,380	1,380
Asphalt Pedestrian Pathway			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Restroom Automatic Locks			10,000	10,000	10,000	-	3,955	-	Complete	3,955	3,955	6,045	6,045
PMO Leasehold Improvements			-	-	-	-	11,266	-	Unbudgeted	11,266	11,266	(11,266)	(11,266)
PMO Furniture and Equipment			-	-	-	-	34,818	17,749	Unbudgeted	52,567	52,567	(52,567)	(52,567)
<b>TOTAL BUILDING IMPROVEMENTS</b>			<b>7,829,400</b>	<b>7,829,400</b>	<b>7,829,400</b>	<b>-</b>	<b>63,811</b>	<b>62,249</b>		<b>126,060</b>	<b>126,060</b>	<b>7,703,340</b>	<b>7,703,340</b>
<b>ADA PROJECTS</b>													
ADA Improvement - Bronson Creek South			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
ADA Improvement - Veterans Memorial Park			60,000	60,000	60,000	-	23,150	36,850	Budget	60,000	60,000	-	-
ADA Improvement - Other FY20			90,000	90,000	90,000	-	16,243	73,757	Budget	90,000	90,000	-	-
<b>TOTAL ADA PROJECTS</b>			<b>190,000</b>	<b>190,000</b>	<b>190,000</b>	<b>-</b>	<b>39,393</b>	<b>150,607</b>		<b>190,000</b>	<b>190,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL CAPITAL OUTLAY DIVISION</b>	<b>7,099,811</b>	<b>6,428,700</b>	<b>13,588,527</b>	<b>21,055,496</b>	<b>20,017,227</b>	<b>4,536,024</b>	<b>3,313,137</b>	<b>5,043,665</b>		<b>12,892,826</b>	<b>8,356,802</b>	<b>8,162,670</b>	<b>11,660,425</b>

**Tualatin Hills Park and Recreation District**

**Monthly Capital Project Report**

**Estimated Cost vs. Budget**

**Through 5/31/20**

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Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>INFORMATION SERVICES DEPARTMENT</b>													
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>													
Workstations/Notebooks			67,000	67,000	67,000	-	67,000	-	Complete	67,000	67,000	-	-
Servers			37,000	37,000	37,000	-	16,476	20,524	Budget	37,000	37,000	-	-
Desktop Printers			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
LAN/WAN			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
AED Defibrillators			9,000	9,000	9,000	-	7,012	1,798	Award	8,810	8,810	190	190
Security Cameras			58,800	58,800	58,800	-	-	45,000	Award	45,000	45,000	13,800	13,800
Key Card Readers			31,538	31,538	31,538	-	27,554	-	Complete	27,554	27,554	3,984	3,984
Banner Printer			35,000	35,000	35,000	-	25,500	-	Complete	25,500	25,500	9,500	9,500
<b>TOTAL INFORMATION TECHNOLOGY REPLACEMENTS</b>			<b>248,338</b>	<b>248,338</b>	<b>248,338</b>	<b>-</b>	<b>143,542</b>	<b>77,322</b>		<b>220,864</b>	<b>220,864</b>	<b>27,474</b>	<b>27,474</b>
<u>INFORMATION TECHNOLOGY IMPROVEMENTS</u>													
Tablet			2,000	2,000	2,000	-	2,000	-	Complete	2,000	2,000	-	-
Computer			5,500	5,500	5,500	-	5,500	-	Complete	5,500	5,500	-	-
<b>TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS</b>			<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>	<b>7,500</b>	<b>-</b>		<b>7,500</b>	<b>7,500</b>	<b>-</b>	<b>-</b>
<b>TOTAL INFORMATION SYSTEMS DEPARTMENT</b>			<b>255,838</b>	<b>255,838</b>	<b>255,838</b>	<b>-</b>	<b>151,042</b>	<b>77,322</b>		<b>228,364</b>	<b>228,364</b>	<b>27,474</b>	<b>27,474</b>
<b>MAINTENANCE DEPARTMENT</b>													
			(11,246)										
<u>FLEET REPLACEMENTS</u>													
Crew-Cab 2-3 Yard			-	-	-	-	54,045	-	Complete	54,045	54,045	(54,045)	(54,045)
Backhoe			110,000	110,000	110,000	-	49,000	-	Complete	49,000	49,000	61,000	61,000
Toro z-mowers (2)			30,000	30,000	30,000	-	14,657	-	Reallocated	14,657	14,657	15,343	15,343
52" Mowers (3)			24,750	24,750	24,750	-	16,404	-	Complete	16,404	16,404	8,346	8,346
<b>TOTAL FLEET REPLACEMENTS</b>			<b>164,750</b>	<b>164,750</b>	<b>164,750</b>	<b>-</b>	<b>134,107</b>	<b>-</b>		<b>134,107</b>	<b>134,107</b>	<b>30,644</b>	<b>30,644</b>
<u>FLEET IMPROVEMENTS</u>													
15-Passenger Vans (2)			70,000	70,000	70,000	-	45,974	-	Complete	45,974	45,974	24,026	24,026
			70,000	70,000	70,000	-	45,974	-		45,974	45,974	24,026	24,026
<b>TOTAL MAINTENANCE DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>234,750</b>	<b>234,750</b>	<b>234,750</b>	<b>-</b>	<b>180,081</b>	<b>-</b>		<b>180,081</b>	<b>180,081</b>	<b>54,670</b>	<b>54,670</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>7,099,811</b>	<b>6,428,700</b>	<b>14,079,115</b>	<b>21,546,084</b>	<b>20,507,815</b>	<b>4,536,024</b>	<b>3,644,260</b>	<b>5,120,986</b>		<b>13,301,271</b>	<b>8,765,247</b>	<b>8,244,813</b>	<b>11,742,568</b>
<b>CAPITAL REPLACEMENT RESERVE</b>													
<u>BUILDING REPLACEMENTS</u>													
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	-	Project Transferred	-	-	40,000	40,000
Roofs and Gutters (3 sites)			370,000	370,000	370,000	-	-	-	Project Transferred	-	-	370,000	370,000
Capital Replacement Reserve			2,000,000	2,000,000	2,000,000	-	-	-	Suspended	-	-	2,000,000	2,000,000
<b>TOTAL BUILDING REPLACEMENTS</b>	<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>
<b>GRAND TOTAL CAPITAL REPLACEMENT RESERVE</b>	<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>

# Tualatin Hills Park and Recreation District

## Monthly Capital Project Report

### Estimated Cost vs. Budget

Through 5/31/20

<b>KEY</b>	
Budget	Estimate based on original budget - not started and/or no basis for change
Deferred	Some or all of Project has been eliminated to reduce overall capital costs for year
Award	Estimate based on Contract Award amount or quote price estimates
Complete	Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
<b>SDC FUND</b>													
<b>LAND ACQUISITION</b>													
Land Acq - N. Bethany Comm Pk	1,965,800	1,965,800	-	1,965,800	1,965,800	137	-	1,965,800	Budget	1,965,937	1,965,800	(137)	-
Subtotal Land Acq-N Bethany Comm Pk	1,965,800	1,965,800	-	1,965,800	1,965,800	137	-	1,965,800		1,965,937	1,965,800	(137)	-
Land Acq - N. Bethany Nghbd Pk	-	-	-	-	-	-	19	-	Complete	19	19	(19)	(19)
Subtotal Land Acq-N. Bethany Nghbd Pk	-	-	-	-	-	-	19	-		19	19	(19)	(19)
Land Acq - N Bethany Trails	946,000	-	1,000,000	1,946,000	1,000,000	558,331	555,821	444,179	Budget	1,558,331	1,000,000	387,669	(0)
Subtotal Land Acq-N Bethany Trails	946,000	-	1,000,000	1,946,000	1,000,000	558,331	555,821	444,179		1,558,331	1,000,000	387,669	(0)
Land Acq - Bonny Slope West Neighborhood Park	1,951,000	1,500,000	-	1,951,000	1,500,000	220	-	1,500,000	Budget	1,500,220	1,500,000	450,780	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,951,000	1,500,000	-	1,951,000	1,500,000	220	-	1,500,000		1,500,220	1,500,000	450,780	-
Land Acq - S Cooper Mtn Trail	535,000	535,000	-	535,000	535,000	-	-	535,000	Budget	535,000	535,000	-	-
Subtotal S Cooper Mtn Trail	535,000	535,000	-	535,000	535,000	-	-	535,000		535,000	535,000	-	-
Land Acq - S Cooper Mtn Nat Ar	500,000	500,000	-	500,000	500,000	16,886	-	483,114	Budget	500,000	483,114	-	16,886
Subtotal S Cooper Mtn Nat Ar	500,000	500,000	-	500,000	500,000	16,886	-	483,114		500,000	483,114	-	16,886
Land Acq - Neighborhood Parks - S Cooper Mtn	5,505,000	5,505,000	-	5,505,000	5,505,000	13,909	22,976	5,468,115	Budget	5,505,000	5,491,091	-	13,909
Subtotal Neighborhood Parks - S Cooper Mtn	5,505,000	5,505,000	-	5,505,000	5,505,000	13,909	22,976	5,468,115		5,505,000	5,491,091	-	13,909
Land Acq - Neighborhood Parks - Cooper Mtn	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000	Budget	1,000,000	1,000,000	-	-
Subtotal Neighborhood Parks - Cooper Mtn	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000		1,000,000	1,000,000	-	-
Land Acq - Neighborhood Parks - Infill Areas	850,000	390,000	500,000	1,350,000	890,000	473,046	68,125	808,829	Budget	1,350,000	876,954	-	13,046
Sub total Neighborhood Parks Infill Areas	850,000	390,000	500,000	1,350,000	890,000	473,046	68,125	808,829		1,350,000	876,954	-	13,046
<b>TOTAL LAND ACQUISITION</b>	<b>12,252,800</b>	<b>10,395,800</b>	<b>2,500,000</b>	<b>14,752,800</b>	<b>12,895,800</b>	<b>1,062,527</b>	<b>646,942</b>	<b>12,205,038</b>		<b>13,914,507</b>	<b>12,851,980</b>	<b>838,293</b>	<b>43,820</b>
<b>DEVELOPMENT/IMPROVEMENT PROJECTS</b>													
Bonny Slope/BSD Trail Devlpmnt	500,000	367,800	77,000	577,000	444,800	243,136	175,208	-	Complete	418,344	175,208	158,656	269,592
MTIP Grnt Mtch-Wstside Trl #18	3,117,000	83,500	342,820	3,459,820	426,320	3,923,655	3,018	342,820	Award	4,269,493	345,838	(809,673)	80,482
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	-	-	-	-	-	-	1,282	-	Complete	1,282	1,282	(1,282)	(1,282)
NW Nghbd Pk MP&Des-Bonnie Mdw	265,000	115,500	-	265,000	115,500	256,161	200,806	72,846	Award	529,813	273,652	(264,813)	(158,152)
NW Quad Nghbd Pk DD-Marty Ln	2,100,000	1,851,000	-	2,100,000	1,851,000	372,778	1,784,681	13,671	Award	2,171,129	1,798,352	(71,129)	52,648
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	995,000	995,000	-	995,000	995,000	-	-	995,000	Budget	995,000	995,000	-	-
MTIP/Bvtn Crk Trl Land Acq/ROW	247,000	237,750	-	247,000	237,750	9,377	8,247	229,376	Budget	247,000	237,623	-	127
N.Bethany Pk & Trl/Prj Mgmt	141,000	100,000	-	141,000	100,000	118,145	61,995	-	Complete	180,140	61,995	(39,140)	38,005
Conn OR Grnt Mtch-Watrthse 4	715,000	602,900	-	715,000	602,900	303,018	332,146	79,836	Award	715,000	411,982	-	190,918
SW Quad Nghbd Pk MP&Des	275,000	267,500	-	275,000	267,500	3,386	-	261,647	Award	265,033	261,647	9,967	5,853
Cedar Mill Crk Comm Trl Sgmt 4	300,000	299,500	-	300,000	299,500	1,789	-	298,211	Budget	300,000	298,211	-	1,289
S Cooper Mtn Pk & Tr Dev-PM	50,000	49,500	-	50,000	49,500	3,893	2,339	43,768	Budget	50,000	46,107	-	3,393
NW Quad New Nghbd Pk Dev	1,925,000	1,810,000	490,000	2,415,000	2,300,000	25,303	32,785	2,356,912	Budget	2,415,000	2,389,697	-	(89,697)
Bethany Crk Trail 2-Seg 3 DD	1,100,000	970,500	745,000	1,845,000	1,715,500	280,360	190,048	1,374,593	Budget	1,845,000	1,564,640	-	150,860
Cedar Hills Pk-addtl bond fdg	1,038,000	1,038,000	-	1,038,000	1,038,000	-	910,287	127,713	Award	1,038,000	1,038,000	-	-
NB Park & Trail Improvements	315,000	229,300	23,000	338,000	252,300	134,090	33,428	170,481	Budget	338,000	203,910	-	48,390
RFFA Actv TPRM-Wsd Trl Hy26	200,000	200,000	15,000	215,000	215,000	-	98,004	125,244	Award	223,248	223,248	(8,248)	(8,248)
Dog Parks-expand and new sites	70,000	70,000	-	70,000	70,000	-	5,826	64,174	Budget	70,000	70,000	-	-
Fanno Crk Trl-Denny Rd Cr Impr	20,000	20,000	-	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Waterhouse Trail Improvements	350,000	350,000	-	350,000	350,000	-	-	350,000	Budget	350,000	350,000	-	-
Abbey Creek Park - Phase 1 Development	-	-	345,000	345,000	345,000	-	254,223	59,904	Award	314,127	314,127	30,873	30,873
Highland Park - Phase 1 Development	-	-	420,000	420,000	420,000	-	55,097	364,903	Budget	420,000	420,000	-	-
Undesignated projects	-	-	6,212,400	6,212,400	6,212,400	-	-	6,212,400	Budget	6,212,400	6,212,400	-	-
<b>TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS</b>	<b>13,823,000</b>	<b>9,757,750</b>	<b>8,670,220</b>	<b>22,493,220</b>	<b>18,427,970</b>	<b>5,675,092</b>	<b>4,149,419</b>	<b>13,663,499</b>		<b>23,488,010</b>	<b>17,812,919</b>	<b>(994,790)</b>	<b>615,051</b>
<b>GRAND TOTAL SDC FUND</b>	<b>26,075,800</b>	<b>20,153,550</b>	<b>11,170,220</b>	<b>37,246,020</b>	<b>31,323,770</b>	<b>6,737,619</b>	<b>4,796,361</b>	<b>25,868,537</b>		<b>37,402,517</b>	<b>30,664,898</b>	<b>(156,497)</b>	<b>658,872</b>

# Tualatin Hills Park and Recreation District

## Monthly Capital Project Report

### Estimated Cost vs. Budget

#### Through 6/30/20 (PRELIM)

<b>KEY</b>	
Budget	Estimate based on original budget - not started and/or no basis for change
Deferred	Some or all of Project has been eliminated to reduce overall capital costs for year
Award	Estimate based on Contract Award amount or quote price estimates
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Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
<b>GENERAL FUND</b>													
<b>CAPITAL OUTLAY DIVISION</b>													
<b>CARRY FORWARD PROJECTS</b>													
ERP Software	436,800	803,958	-	803,958	803,958	-	300,573	725,411	Award	1,025,984	1,025,984	(222,026)	(222,026)
Cedar Hills Park - Additional Funding for Bond Project	3,900,000	3,388,335	-	3,900,000	3,388,335	3,811,900	88,100	-	Complete	3,900,000	88,100	-	3,300,235
Boiler	100,000	100,000	88,000	188,000	188,000	1,518	-	186,482	Budget	188,000	186,482	-	1,518
Bridges & Boardwalks (3 sites)	760,207	760,207	372,793	1,133,000	1,133,000	85,157	436,873	610,970	Budget	1,133,000	1,047,843	-	85,157
Drone	8,645	8,645	-	8,645	8,645	-	2,821	-	Complete	2,821	2,821	5,824	5,824
Pool Tank (CRAC)	554,380	268,083	-	554,380	268,083	119,541	6,315	261,768	Budget	387,624	268,083	166,756	-
Pool Tank and Deck (Raleigh Park)	795,000	756,754	185,000	980,000	941,754	56,301	937,801	21,608	Award	1,015,711	959,409	(35,711)	(17,655)
Asphalt Pedestrian Pathways (2 sites)	293,000	139,500	-	293,000	139,500	149,421	114,132	-	Complete	263,553	114,132	29,447	25,368
Landscaping	60,000	60,000	10,000	70,000	70,000	-	-	-	Cancelled	-	-	70,000	70,000
HVAC Improvement	125,279	97,718	13,600	138,879	111,318	49,100	112,628	-	Complete	161,728	112,628	(22,849)	(1,310)
Shower Facility Repair	7,500	7,500	1,500	9,000	9,000	-	556	8,444	Budget	9,000	9,000	-	-
Vehicle Wraps	14,000	13,000	-	14,000	13,000	2,443	-	-	Complete	2,443	-	11,557	13,000
ADA Improvements	45,000	25,000	-	45,000	25,000	18,591	27,932	-	Complete	46,523	27,932	(1,523)	(2,932)
<b>TOTAL CARRYOVER PROJECTS</b>	<b>7,099,811</b>	<b>6,428,700</b>	<b>670,893</b>	<b>8,137,862</b>	<b>7,099,593</b>	<b>4,293,972</b>	<b>2,027,730</b>	<b>1,814,683</b>		<b>8,136,385</b>	<b>3,842,413</b>	<b>1,477</b>	<b>3,257,180</b>
<b>ATHLETIC FACILITY REPLACEMENT</b>													
Drainage Culverts (2 sites)			23,000	23,000	23,000	-	450	21,000	Award	21,450	21,450	1,550	1,550
<b>TOTAL ATHLETIC FACILITY REPLACEMENT</b>			<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>-</b>	<b>450</b>	<b>21,000</b>		<b>21,450</b>	<b>21,450</b>	<b>1,550</b>	<b>1,550</b>
<b>ATHLETIC FACILITY IMPROVEMENT</b>													
Solar Panel			38,812	38,812	38,812	-	38,812	-	Complete	38,812	38,812	-	-
Field and Court Reservation Software			26,000	26,000	26,000	-	-	-	Deferred	-	-	26,000	26,000
<b>TOTAL ATHLETIC FACILITY IMPROVEMENT</b>			<b>64,812</b>	<b>64,812</b>	<b>64,812</b>	<b>-</b>	<b>38,812</b>	<b>-</b>		<b>38,812</b>	<b>38,812</b>	<b>26,000</b>	<b>26,000</b>
<b>PARK AND TRAIL REPLACEMENTS</b>													
Bridges and Boardwalks			75,000	75,000	75,000	-	5,946	69,054	Budget	75,000	75,000	-	-
Erosion Control			15,000	15,000	15,000	-	8,511	-	Complete	8,511	8,511	6,489	6,489
Autumn Ridge Park Slide			10,000	10,000	10,000	-	6,055	-	Complete	6,055	6,055	3,945	3,945
Skate Park Mesh, Rails, and Restroom Enclosure			20,000	20,000	20,000	-	3,000	17,000	Budget	20,000	20,000	-	-
Asphalt Pedestrian Pathways (6 sites)			560,000	560,000	560,000	-	4,519	555,481	Budget	560,000	560,000	-	-
Signage			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
<b>TOTAL PARK AND TRAIL REPLACEMENTS</b>			<b>690,000</b>	<b>690,000</b>	<b>690,000</b>	<b>-</b>	<b>28,031</b>	<b>651,535</b>		<b>679,566</b>	<b>679,566</b>	<b>10,434</b>	<b>10,434</b>
<b>PARK AND TRAIL IMPROVEMENTS</b>													
Greenway Park Concept Plan Pathways			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Greenway Park Recreational Trails Program Grant Match			100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Retaining Wall			40,000	40,000	40,000	-	-	10,000	Revised Scope	10,000	10,000	30,000	30,000
Foege Park Double Gates			-	-	-	-	2,123	-	Complete	2,123	2,123	(2,123)	(2,123)
<b>Subtotal Park and Trail Improvements</b>			<b>215,000</b>	<b>215,000</b>	<b>215,000</b>	<b>-</b>	<b>2,123</b>	<b>185,000</b>		<b>187,123</b>	<b>187,123</b>	<b>27,877</b>	<b>27,877</b>
Memorial Benches			8,000	8,000	8,000	-	2,435	13,695	Award	16,130	16,130	(8,130)	(8,130)
Connect Oregon - Waterhouse Trail			400,000	400,000	400,000	-	400,146	-	Complete	400,146	400,146	(146)	(146)
Local Government Grant Program - Cedar Hills Park			340,156	340,156	340,156	231,850	108,306	-	Complete	340,156	108,306	-	231,850
Land Water Conservation Fund - Commonwealth Lake Park Bridge Replacement			60,554	60,554	60,554	-	-	60,554	Award	60,554	60,554	-	-
Land Water Conservation Fund - Crowell Woods			390,000	390,000	390,000	-	-	389,092	Award	389,092	389,092	908	908
Recreational Trails Program - Greenway Park Loop Trail			400,000	400,000	400,000	-	-	-	Not Awarded	-	-	400,000	400,000
Metro Nature in Neighborhoods - Fanno Creek Greenway			220,700	220,700	220,700	10,202	-	210,498	Budget	220,700	210,498	-	10,202
Land Water Conservation Fund - Bonnie Meadow Area Park			661,092	661,092	661,092	-	-	-	Not Awarded	-	-	661,092	661,092
Washington County Major Streets Transportation Improvement Program - Waterhouse Trail			300,000	300,000	300,000	-	300,000	-	Complete	300,000	300,000	-	-
Energy Trust of Oregon - Sunset HVAC			74,282	74,282	74,282	-	-	7,628	Award	7,628	7,628	66,654	66,654
Westside Trail, Hwy 26 Bicycle and Ped Bridge			-	-	-	-	-	400,000	Award	400,000	400,000	(400,000)	(400,000)
NW Quadrant Youth Athletic Field - Living Hope Driveway Funding			-	-	-	-	-	75,000	Award	75,000	75,000	(75,000)	(75,000)
<b>Subtotal Park and Trail Improvements (Grant Funded)</b>			<b>2,854,784</b>	<b>2,854,784</b>	<b>2,854,784</b>	<b>242,052</b>	<b>810,887</b>	<b>1,156,467</b>		<b>2,209,406</b>	<b>1,967,354</b>	<b>645,378</b>	<b>887,430</b>
<b>TOTAL PARK AND TRAIL IMPROVEMENTS</b>			<b>3,069,784</b>	<b>3,069,784</b>	<b>3,069,784</b>	<b>242,052</b>	<b>813,010</b>	<b>1,341,467</b>		<b>2,396,529</b>	<b>2,154,477</b>	<b>673,255</b>	<b>915,307</b>
<b>CHALLENGE GRANTS</b>													
Program Facility Challenge Grants			75,000	75,000	75,000	-	20,117	54,883	Budget	75,000	75,000	-	-
<b>TOTAL CHALLENGE GRANTS</b>			<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>-</b>	<b>20,117</b>	<b>54,883</b>		<b>75,000</b>	<b>75,000</b>	<b>-</b>	<b>-</b>

# Tualatin Hills Park and Recreation District

## Monthly Capital Project Report

### Estimated Cost vs. Budget

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	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>BUILDING REPLACEMENTS</b>													
Aloha Pool Tank Acid Wash and Polish			50,000	50,000	50,000	-	15,659	-	Complete	15,659	15,659	34,341	34,341
Stuhr Ctr Boiler Chemical Feeder Pot			4,000	4,000	4,000	-	-	1,300	Award	1,300	1,300	2,700	2,700
Gable Painting and Caulking (2 sites)			15,000	15,000	15,000	-	9,842	-	Complete	9,842	9,842	5,158	5,158
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	2,057	3,943	Budget	6,000	6,000	-	-
Natorium Lighting			310,000	310,000	310,000	-	2,965	236,966	Award	239,931	239,931	70,069	70,069
Air Structure Curtains			23,000	23,000	23,000	-	17,327	-	Complete	17,327	17,327	5,673	5,673
Sump Pump Pit Covers			4,200	4,200	4,200	-	5,631	-	Complete	5,631	5,631	(1,431)	(1,431)
Tables, Chairs, Canopies			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Wood Floor Refinish (3 sites)			137,500	137,500	137,500	-	123,420	-	Complete	123,420	123,420	14,080	14,080
Emergency Repairs			123,700	123,700	123,700	-	65,601	58,099	Budget	123,700	123,700	-	-
Parking Lot Resurface			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Water Heater			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Pool Filter Sand and Laterals (3 sites)			46,000	46,000	46,000	-	35,535	-	Complete	35,535	35,535	10,465	10,465
Pump and Motor (4 sites)			73,000	73,000	73,000	-	-	73,000	Budget	73,000	73,000	-	-
Pool Filter Grids			7,000	7,000	7,000	-	5,556	448	Award	6,004	6,004	996	996
Lane Line Reels			4,000	4,000	4,000	-	3,979	3,979	Award	7,958	7,958	(3,958)	(3,958)
Panic Hardware (2 sites)			17,738	17,738	17,738	-	-	17,738	Budget	17,738	17,738	-	-
Fanno Farmhouse Windows			55,000	55,000	55,000	-	-	55,000	Budget	55,000	55,000	-	-
Exit Door			7,500	7,500	7,500	-	6,130	-	Complete	6,130	6,130	1,370	1,370
Cedar Hills Rec Ctr Window Retint			7,000	7,000	7,000	-	7,000	-	Complete	7,000	7,000	-	-
BSC Fire Alarm System			-	-	-	-	14,025	-	Complete	14,025	14,025	(14,025)	(14,025)
Cardio and Weight Equipment			-	-	-	-	17,482	22,518	Budget - Trfr	40,000	40,000	(40,000)	(40,000)
Roofs and Gutters (3 sites)			-	-	-	-	-	370,000	Budget - Trfr	370,000	370,000	(370,000)	(370,000)
<b>TOTAL BUILDING REPLACEMENTS</b>			<b>975,638</b>	<b>975,638</b>	<b>975,638</b>	<b>-</b>	<b>332,210</b>	<b>927,990</b>		<b>1,260,199</b>	<b>1,260,199</b>	<b>(284,561)</b>	<b>(284,561)</b>
<b>BUILDING IMPROVEMENTS</b>													
New Office Facility			7,750,000	7,750,000	7,750,000	-	-	-	Deferred	-	-	7,750,000	7,750,000
LED Light Fixtures at Cedar Hills Recreation Center			33,000	33,000	33,000	-	-	33,000	Budget	33,000	33,000	-	-
Storage Shed			15,000	15,000	15,000	-	5,252	-	Complete	5,252	5,252	9,748	9,748
Fencing			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Office Thermostat Zone System			9,900	9,900	9,900	-	8,520	-	Complete	8,520	8,520	1,380	1,380
Asphalt Pedestrian Pathway			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Restroom Automatic Locks			10,000	10,000	10,000	-	3,955	-	Complete	3,955	3,955	6,045	6,045
PMO Leasehold Improvements			-	-	-	-	11,266	-	Unbudgeted	11,266	11,266	(11,266)	(11,266)
PMO Furniture and Equipment			-	-	-	-	34,818	17,749	Unbudgeted	52,567	52,567	(52,567)	(52,567)
<b>TOTAL BUILDING IMPROVEMENTS</b>			<b>7,829,400</b>	<b>7,829,400</b>	<b>7,829,400</b>	<b>-</b>	<b>63,811</b>	<b>62,249</b>		<b>126,060</b>	<b>126,060</b>	<b>7,703,340</b>	<b>7,703,340</b>
<b>ADA PROJECTS</b>													
ADA Improvement - Bronson Creek South			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
ADA Improvement - Veterans Memorial Park			60,000	60,000	60,000	-	28,962	31,038	Budget	60,000	60,000	-	-
ADA Improvement - Other FY20			90,000	90,000	90,000	-	19,001	70,999	Budget	90,000	90,000	-	-
<b>TOTAL ADA PROJECTS</b>			<b>190,000</b>	<b>190,000</b>	<b>190,000</b>	<b>-</b>	<b>47,963</b>	<b>142,037</b>		<b>190,000</b>	<b>190,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL CAPITAL OUTLAY DIVISION</b>	<b>7,099,811</b>	<b>6,428,700</b>	<b>13,588,527</b>	<b>21,055,496</b>	<b>20,017,227</b>	<b>4,536,024</b>	<b>3,372,133</b>	<b>5,015,844</b>		<b>12,924,001</b>	<b>8,387,977</b>	<b>8,131,495</b>	<b>11,629,250</b>

# Tualatin Hills Park and Recreation District

## Monthly Capital Project Report

### Estimated Cost vs. Budget

#### Through 6/30/20 (PRELIM)

**KEY**  
 Budget Estimate based on original budget - not started and/or no basis for change  
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year  
 Award Estimate based on Contract Award amount or quote price estimates  
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>INFORMATION SERVICES DEPARTMENT</b>													
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>													
Workstations/Notebooks			67,000	67,000	67,000	-	67,000	-	Complete	67,000	67,000	-	-
Servers			37,000	37,000	37,000	-	16,476	20,524	Budget	37,000	37,000	-	-
Desktop Printers			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
LAN/WAN			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
AED Defibrillators			9,000	9,000	9,000	-	7,173	1,636	Award	8,809	8,809	191	191
Security Cameras			58,800	58,800	58,800	-	13,777	31,223	Award	45,000	45,000	13,800	13,800
Key Card Readers			31,538	31,538	31,538	-	27,554	-	Complete	27,554	27,554	3,984	3,984
Banner Printer			35,000	35,000	35,000	-	25,500	-	Complete	25,500	25,500	9,500	9,500
<b>TOTAL INFORMATION TECHNOLOGY REPLACEMENTS</b>			<b>248,338</b>	<b>248,338</b>	<b>248,338</b>	<b>-</b>	<b>157,481</b>	<b>63,383</b>		<b>220,864</b>	<b>220,864</b>	<b>27,474</b>	<b>27,474</b>
<u>INFORMATION TECHNOLOGY IMPROVEMENTS</u>													
Tablet			2,000	2,000	2,000	-	2,000	-	Complete	2,000	2,000	-	-
Computer			5,500	5,500	5,500	-	5,500	-	Complete	5,500	5,500	-	-
<b>TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS</b>			<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>	<b>7,500</b>	<b>-</b>		<b>7,500</b>	<b>7,500</b>	<b>-</b>	<b>-</b>
<b>TOTAL INFORMATION SYSTEMS DEPARTMENT</b>			<b>255,838</b>	<b>255,838</b>	<b>255,838</b>	<b>-</b>	<b>164,981</b>	<b>63,383</b>		<b>228,364</b>	<b>228,364</b>	<b>27,474</b>	<b>27,474</b>
<b>MAINTENANCE DEPARTMENT</b>													
			(11,246)										
<u>FLEET REPLACEMENTS</u>													
Crew-Cab 2-3 Yard			-	-	-	-	54,045	-	Complete	54,045	54,045	(54,045)	(54,045)
Backhoe			110,000	110,000	110,000	-	49,000	-	Complete	49,000	49,000	61,000	61,000
Toro z-mowers (2)			30,000	30,000	30,000	-	14,657	-	Reallocated	14,657	14,657	15,343	15,343
52" Mowers (3)			24,750	24,750	24,750	-	16,404	-	Complete	16,404	16,404	8,346	8,346
<b>TOTAL FLEET REPLACEMENTS</b>			<b>164,750</b>	<b>164,750</b>	<b>164,750</b>	<b>-</b>	<b>134,107</b>	<b>-</b>		<b>134,107</b>	<b>134,107</b>	<b>30,644</b>	<b>30,644</b>
<u>FLEET IMPROVEMENTS</u>													
15-Passenger Vans (2)			70,000	70,000	70,000	-	45,974	-	Complete	45,974	45,974	24,026	24,026
			70,000	70,000	70,000	-	45,974	-		45,974	45,974	24,026	24,026
<b>TOTAL MAINTENANCE DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>234,750</b>	<b>234,750</b>	<b>234,750</b>	<b>-</b>	<b>180,081</b>	<b>-</b>		<b>180,081</b>	<b>180,081</b>	<b>54,670</b>	<b>54,670</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>7,099,811</b>	<b>6,428,700</b>	<b>14,079,115</b>	<b>21,546,084</b>	<b>20,507,815</b>	<b>4,536,024</b>	<b>3,717,195</b>	<b>5,079,226</b>		<b>13,332,445</b>	<b>8,796,421</b>	<b>8,213,639</b>	<b>11,711,394</b>
<b>CAPITAL REPLACEMENT RESERVE</b>													
<u>BUILDING REPLACEMENTS</u>													
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	-	Project Transferred	-	-	40,000	40,000
Roofs and Gutters (3 sites)			370,000	370,000	370,000	-	-	-	Project Transferred	-	-	370,000	370,000
Capital Replacement Reserve			2,000,000	2,000,000	2,000,000	-	-	-	Suspended	-	-	2,000,000	2,000,000
<b>TOTAL BUILDING REPLACEMENTS</b>	<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>
<b>GRAND TOTAL CAPITAL REPLACEMENT RESERVE</b>	<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>

# Tualatin Hills Park and Recreation District

## Monthly Capital Project Report

### Estimated Cost vs. Budget

#### Through 6/30/20 (PRELIM)

<b>KEY</b>	
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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>SDC FUND</b>													
<b>LAND ACQUISITION</b>													
Land Acq - N. Bethany Comm Pk	1,965,800	1,965,800	-	1,965,800	1,965,800	137	-	1,965,800	Budget	1,965,937	1,965,800	(137)	-
Subtotal Land Acq-N Bethany Comm Pk	1,965,800	1,965,800	-	1,965,800	1,965,800	137	-	1,965,800		1,965,937	1,965,800	(137)	-
Land Acq - N. Bethany Nghbd Pk	-	-	-	-	-	-	19	-	Complete	19	19	(19)	(19)
Subtotal Land Acq-N. Bethany Nghbd Pk	-	-	-	-	-	-	19	-		19	19	(19)	(19)
Land Acq - N Bethany Trails	946,000	-	1,000,000	1,946,000	1,000,000	558,331	666,730	333,270	Budget	1,558,331	1,000,000	387,669	(0)
Subtotal Land Acq-N Bethany Trails	946,000	-	1,000,000	1,946,000	1,000,000	558,331	666,730	333,270		1,558,331	1,000,000	387,669	(0)
Land Acq - Bonny Slope West Neighborhood Park	1,951,000	1,500,000	-	1,951,000	1,500,000	220	-	1,500,000	Budget	1,500,220	1,500,000	450,780	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,951,000	1,500,000	-	1,951,000	1,500,000	220	-	1,500,000		1,500,220	1,500,000	450,780	-
Land Acq - S Cooper Mtn Trail	535,000	535,000	-	535,000	535,000	-	-	535,000	Budget	535,000	535,000	-	-
Subtotal S Cooper Mtn Trail	535,000	535,000	-	535,000	535,000	-	-	535,000		535,000	535,000	-	-
Land Acq - S Cooper Mtn Nat Ar	500,000	500,000	-	500,000	500,000	16,886	-	483,114	Budget	500,000	483,114	-	16,886
Subtotal S Cooper Mtn Nat Ar	500,000	500,000	-	500,000	500,000	16,886	-	483,114		500,000	483,114	-	16,886
Land Acq - Neighborhood Parks - S Cooper Mtn	5,505,000	5,505,000	-	5,505,000	5,505,000	13,909	26,639	5,464,452	Budget	5,505,000	5,491,091	-	13,909
Subtotal Neighborhood Parks - S Cooper Mtn	5,505,000	5,505,000	-	5,505,000	5,505,000	13,909	26,639	5,464,452		5,505,000	5,491,091	-	13,909
Land Acq - Neighborhood Parks - Cooper Mtn	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000	Budget	1,000,000	1,000,000	-	-
Subtotal Neighborhood Parks - Cooper Mtn	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000		1,000,000	1,000,000	-	-
Land Acq - Neighborhood Parks - Infill Areas	850,000	390,000	500,000	1,350,000	890,000	473,046	1,493,345	844	Award	1,967,235	1,494,189	(617,235)	(604,189)
Sub total Neighborhood Parks Infill Areas	850,000	390,000	500,000	1,350,000	890,000	473,046	1,493,345	844		1,967,235	1,494,189	(617,235)	(604,189)
<b>TOTAL LAND ACQUISITION</b>	<b>12,252,800</b>	<b>10,395,800</b>	<b>2,500,000</b>	<b>14,752,800</b>	<b>12,895,800</b>	<b>1,062,527</b>	<b>2,186,734</b>	<b>11,282,481</b>		<b>14,531,742</b>	<b>13,469,214</b>	<b>221,058</b>	<b>(573,414)</b>
<b>DEVELOPMENT/IMPROVEMENT PROJECTS</b>													
Bonny Slope/BSD Trail Devlpmnt	500,000	367,800	77,000	577,000	444,800	243,136	175,208	-	Complete	418,344	175,208	158,656	269,592
MTIP Grnt Mtch-Wstside Trl #18	3,117,000	83,500	342,820	3,459,820	426,320	3,923,655	3,096	342,820	Award	4,269,572	345,916	(809,752)	80,404
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	-	-	-	-	-	-	2,122	-	Complete	2,122	2,122	(2,122)	(2,122)
NW Nghbd Pk MP&Des-Bonnie Mdw	265,000	115,500	-	265,000	115,500	256,161	205,629	102,037	Award	563,827	307,666	(298,827)	(192,166)
NW Quad Nghbd Pk DD-Marty Ln	2,100,000	1,851,000	-	2,100,000	1,851,000	372,778	1,790,562	23,489	Award	2,186,829	1,814,051	(86,829)	36,949
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	995,000	995,000	-	995,000	995,000	-	-	995,000	Budget	995,000	995,000	-	-
MTIP/Bvtn Crk Trl Land Acq/ROW	247,000	237,750	-	247,000	237,750	9,377	11,364	226,259	Budget	247,000	237,623	-	127
N.Bethany Pk & Trl/Prj Mgmt	141,000	100,000	-	141,000	100,000	118,145	62,979	-	Award	181,125	62,979	(40,125)	37,021
Conn OR Grnt Mtch-Watrhse 4	715,000	602,900	-	715,000	602,900	303,018	332,461	79,521	Award	715,000	411,982	-	190,918
SW Quad Nghbd Pk MP&Des	275,000	267,500	-	275,000	267,500	3,386	-	26,147	Award	29,533	26,147	245,467	241,353
Cedar Mill Crk Comm Trl Sgmt 4	300,000	299,500	-	300,000	299,500	1,789	-	298,211	Budget	300,000	298,211	-	1,289
S Cooper Mtn Pk & Tr Dev-PM	50,000	49,500	-	50,000	49,500	3,893	3,149	42,958	Budget	50,000	46,107	-	3,393
NW Quad New Nghbd Pk Dev Bonnie Mdw	1,830,000	1,810,000	490,000	2,320,000	2,300,000	25,303	37,682	1,958,188	Award	2,021,173	1,995,870	298,827	304,130
Bethany Crk Trail 2-Seg 3 DD	1,100,000	970,500	745,000	1,845,000	1,715,500	280,360	340,724	1,223,916	Budget	1,845,000	1,564,640	-	150,860
Cedar Hills Pk-addtl bond fdg	1,038,000	1,038,000	-	1,038,000	1,038,000	-	912,007	125,993	Award	1,038,000	1,038,000	-	-
NB Park & Trail Improvements	315,000	229,300	23,000	338,000	252,300	134,090	33,428	170,481	Budget	338,000	203,910	-	48,390
RFFA Actv TPRM-Wsd Trl Hy26	200,000	200,000	15,000	215,000	215,000	-	139,440	84,217	Award	223,657	223,657	(8,657)	(8,657)
Dog Parks-expand and new sites	70,000	70,000	-	70,000	70,000	-	6,152	63,848	Budget	70,000	70,000	-	-
Fanno Crk Trl-Denny Rd Cr Impr	20,000	20,000	-	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Waterhouse Trail Improvements	350,000	350,000	-	350,000	350,000	-	-	350,000	Budget	350,000	350,000	-	-
Abbey Creek Park - Phase 1 Development	-	-	345,000	345,000	345,000	-	254,344	59,783	Award	314,127	314,127	30,873	30,873
Highland Park - Phase 1 Development	-	-	420,000	420,000	420,000	-	60,156	359,844	Budget	420,000	420,000	-	-
Undesignated projects	-	-	6,212,400	6,212,400	6,212,400	-	-	6,212,400	Budget	6,212,400	6,212,400	-	-
<b>TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS</b>	<b>13,728,000</b>	<b>9,757,750</b>	<b>8,670,220</b>	<b>22,398,220</b>	<b>18,427,970</b>	<b>5,675,092</b>	<b>4,370,506</b>	<b>12,865,112</b>		<b>22,910,709</b>	<b>17,235,617</b>	<b>(512,489)</b>	<b>1,192,353</b>
<b>GRAND TOTAL SDC FUND</b>	<b>25,980,800</b>	<b>20,153,550</b>	<b>11,170,220</b>	<b>37,151,020</b>	<b>31,323,770</b>	<b>6,737,619</b>	<b>6,557,239</b>	<b>24,147,592</b>		<b>37,442,451</b>	<b>30,704,832</b>	<b>(291,431)</b>	<b>618,938</b>



**MEMORANDUM**

Date: June 19, 2020  
 To: Board of Directors  
 From: Keith Hobson, Director of Business and Facilities  
 Re: **System Development Report for May 2020**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through May 2020. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 1.6% Discount		Current Rate per Unit		With 1.6% Discount	
<b>Single Family</b>				<b>Multi-Family</b>			
North Bethany	\$ 13,513.00	\$ 13,296.79	North Bethany	\$ 10,785.00	\$ 10,612.44		
Bonny Slope West	14,087.00	13,861.61	Bonny Slope West	11,241.00	11,061.14		
South Cooper			South Cooper				
Mountain	13,905.00	13,682.52	Mountain	11,097.00	10,919.45		
Other	11,895.00	11,704.68	Other	9,494.00	9,342.10		
<b>Accessory Dwelling</b>				<b>Non-residential</b>			
Other	6,776.00	6,667.58	Other	397.00	390.65		

<b>City of Beaverton Collection of SDCs</b>		<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
132	Single Family Units	\$ 1,743,467.76	\$ 26,344.32	\$ 1,717,123.44
-	Single Family Units at \$489.09	-	-	-
582	Multi-family Units	5,607,278.44	91,175.26	5,516,103.18
-	Less Multi-family Credits	(162,470.89)	-	(162,470.89)
2	Accessory Dwelling Units	5,678.64	183.22	5,495.42
-	Non-residential	35,183.96	562.94	34,621.02
<b>716</b>		<b>\$ 7,229,137.91</b>	<b>\$ 118,265.74</b>	<b>\$ 7,110,872.17</b>

<b>Washington County Collection of SDCs</b>		<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
350	Single Family Units	\$ 4,482,234.48	\$ 71,436.76	\$ 4,410,797.71
-	Less Credits	-	-	-
63	Multi-family Units	648,870.27	10,550.74	638,319.53
-	Less Credits	-	-	-
5	Accessory Dwelling Units	27,103.98	543.84	26,560.14
2	Non-residential	22,323.03	357.17	21,965.86
<b>420</b>		<b>\$ 5,180,531.75</b>	<b>\$ 82,888.51</b>	<b>\$ 5,097,643.25</b>

<b>Recap by Agency</b>		<b>Percent</b>	<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
716	City of Beaverton	58.25%	\$ 7,229,137.91	\$ 118,265.74	\$ 7,110,872.17
420	Washington County	41.75%	5,180,531.75	82,888.51	5,097,643.25
<b>1,136</b>		<b>100.00%</b>	<b>\$ 12,409,669.66</b>	<b>\$ 201,154.25</b>	<b>\$ 12,208,515.42</b>

System Development Charge Report, May 2020

Recap by Dwelling					
	Single Family	Multi-Family	ADU	Non-Resident	Total
City of Beaverton	132	582	2	-	716
Washington County	350	63	5	2	420
	<b>482</b>	<b>645</b>	<b>7</b>	<b>2</b>	<b>1,136</b>

**Total Receipts Fiscal Year to Date**

Gross Receipts	\$ 12,409,669.66	
Collection Fees	(201,154.25)	
	\$ 12,208,515.42	
Interest	\$ 437,049.63	\$ 12,645,565.05

**Total Payments Fiscal Year to Date**

Refunds	\$ -	
Administrative Costs	-	
Project Costs -- Development	(4,149,419.42)	
Project Costs -- Land Acquisition	(646,941.87)	(4,796,361.29)
		\$ 7,849,203.76

Beginning Balance 7/1/19	20,392,800.22
<b>Current Balance</b>	<b>\$ 28,242,003.98</b>

**Recap by Month, FY 2019/20**

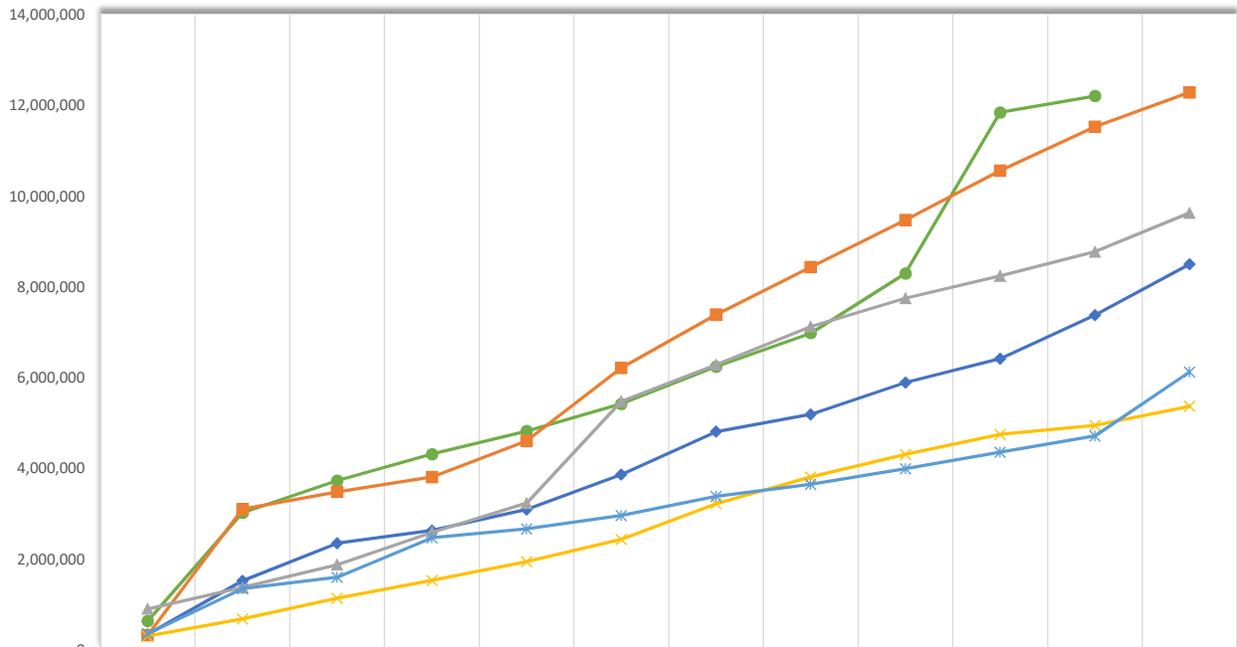
	Net Receipts	Expenditures	Interest	SDC Fund Total
July	\$ 638,061.53	\$ (90,849.58)	\$ 48,616.29	\$ 595,828.24
August	2,384,332.61	(1,027,088.02)	48,652.96	1,405,897.55
September	711,285.38	(915,097.56)	46,712.24	(157,099.94)
October	582,439.05	(566,476.00)	50,421.62	66,384.67
November	506,780.67	(967,182.95)	46,840.97	(413,561.31)
December	599,559.57	(277,740.60)	21,114.80	342,933.77
January	817,365.09	(238,039.35)	36,401.59	615,727.33
February	742,605.73	(229,481.38)	35,155.18	548,279.53
March	1,314,137.92	(49,819.66)	35,043.32	1,299,361.58
April	3,546,582.75	(372,238.63)	34,223.02	3,208,567.14
May	365,365.12	(62,347.56)	33,867.64	336,885.20
June	-	-	-	-
	<b>\$ 12,208,515.42</b>	<b>\$ (4,796,361.29)</b>	<b>\$ 437,049.63</b>	<b>\$ 7,849,203.76</b>

Beginning Balance 7/1/19	20,392,800.22
<b>Current Balance</b>	<b>\$ 28,242,003.98</b>

**Recap by Month, by Unit**

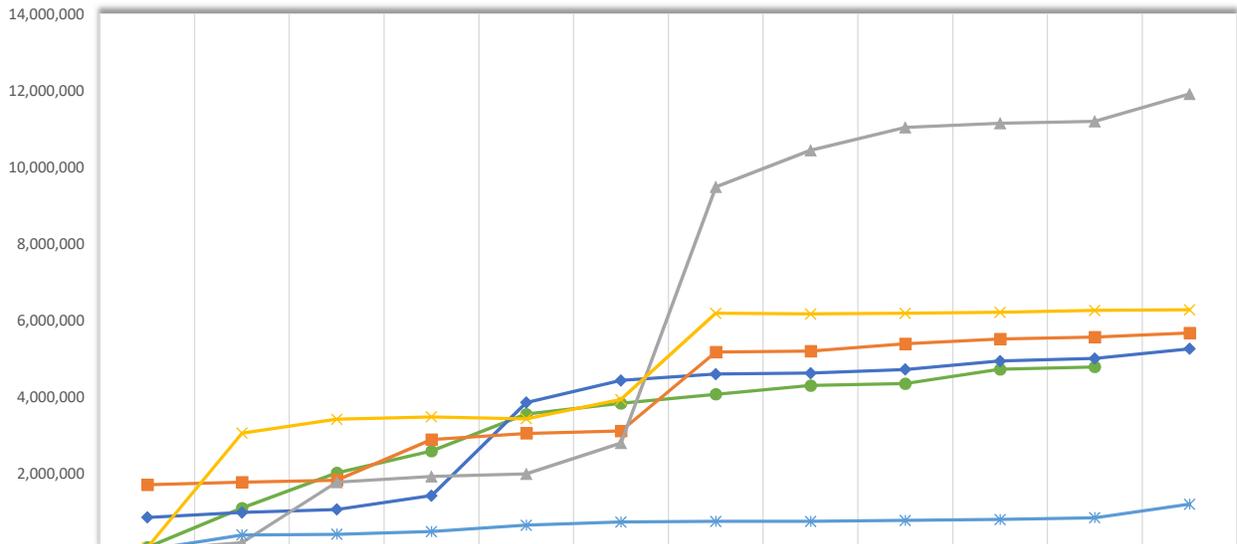
	Single Family	Multi-Family	Non-Residential	ADU	Total Units
July	52	-	-	-	52
August	73	172	-	-	245
September	57	-	-	1	58
October	45	-	-	1	46
November	23	21	-	1	45
December	47	-	-	1	48
January	64	-	-	1	65
February	41	20	2	-	63
March	36	85	-	2	123
April	16	347	-	-	363
May	28	-	-	-	28
June	-	-	-	-	-
	<b>482</b>	<b>645</b>	<b>2</b>	<b>7</b>	<b>1,136</b>

### SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2019/20	638,062	3,022,394	3,733,680	4,316,119	4,822,899	5,422,459	6,239,824	6,982,430	8,296,568	11,843,150	12,208,515	
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363
2015/16	304,350	686,041	1,141,070	1,534,431	1,943,912	2,433,039	3,224,189	3,808,032	4,310,173	4,749,317	4,943,403	5,370,185
2014/15	362,365	1,349,536	1,598,883	2,472,283	2,666,731	2,962,403	3,381,171	3,646,866	3,989,912	4,358,505	4,711,419	6,125,495

### SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2019/20	90,850	1,117,938	2,033,035	2,599,511	3,566,694	3,844,435	4,082,474	4,311,955	4,361,775	4,734,014	4,796,361	
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292
2015/16	80,138	3,070,662	3,432,293	3,494,999	3,445,262	3,947,129	6,195,515	6,180,111	6,197,206	6,219,324	6,273,167	6,287,671
2014/15	20,804	414,030	431,743	500,058	669,863	751,119	768,766	765,064	790,070	816,214	862,864	1,217,939



**MEMORANDUM**

Date: July 22, 2020  
 To: Board of Directors  
 From: Lori Baker, Business Services Director/CFO  
 Re: **System Development Report for June 2020 (PRELIM)**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through June 2020. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 1.6% Discount		Current Rate per Unit		With 1.6% Discount	
<b>Single Family</b>				<b>Multi-Family</b>			
North Bethany	\$ 13,513.00	\$ 13,296.79	North Bethany	\$ 10,785.00	\$ 10,612.44		
Bonny Slope West	14,087.00	13,861.61	Bonny Slope West	11,241.00	11,061.14		
South Cooper			South Cooper				
Mountain	13,905.00	13,682.52	Mountain	11,097.00	10,919.45		
Other	11,895.00	11,704.68	Other	9,494.00	9,342.10		
<b>Accessory Dwelling</b>				<b>Non-residential</b>			
Other	6,776.00	6,667.58	Other	397.00	390.65		

<b>City of Beaverton Collection of SDCs</b>		<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
149	Single Family Units	\$ 1,953,074.22	\$ 29,698.02	\$ 1,923,376.20
-	Single Family Units at \$489.09	-	-	-
582	Multi-family Units	5,607,278.44	91,175.26	5,516,103.18
-	Less Multi-family Credits	(162,470.89)	-	(162,470.89)
2	Accessory Dwelling Units	5,678.64	183.22	5,495.42
-	Non-residential	35,183.96	562.94	34,621.02
<b>733</b>		<b>\$ 7,438,744.37</b>	<b>\$ 121,619.44</b>	<b>\$ 7,317,124.93</b>

<b>Washington County Collection of SDCs</b>		<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
373	Single Family Units	\$ 4,769,669.76	\$ 76,035.73	\$ 4,693,634.03
-	Less Credits	-	-	-
63	Multi-family Units	648,870.27	10,550.74	638,319.53
-	Less Credits	-	-	-
5	Accessory Dwelling Units	27,103.98	543.84	26,560.14
3	Non-residential	41,609.29	665.75	40,943.54
<b>444</b>		<b>\$ 5,487,253.30</b>	<b>\$ 87,796.05</b>	<b>\$ 5,399,457.25</b>

<b>Recap by Agency</b>		<b>Percent</b>	<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
733	City of Beaverton	57.54%	\$ 7,438,744.37	\$ 121,619.44	\$ 7,317,124.93
444	Washington County	42.46%	5,487,253.30	87,796.05	5,399,457.25
<b>1,177</b>		<b>100.00%</b>	<b>\$ 12,925,997.67</b>	<b>\$ 209,415.50</b>	<b>\$ 12,716,582.18</b>

System Development Charge Report, June 2020 (Prelim)

	Recap by Dwelling				
	Single Family	Multi-Family	ADU	Non-Resident	Total
City of Beaverton	149	582	2	-	733
Washington County	373	63	5	3	444
	<b>522</b>	<b>645</b>	<b>7</b>	<b>3</b>	<b>1,177</b>

**Total Receipts Fiscal Year to Date**

Gross Receipts	\$ 12,925,997.67	
Collection Fees	(209,415.50)	
	\$ 12,716,582.18	
Interest	\$ 466,561.16	\$ 13,183,143.34

**Total Payments Fiscal Year to Date**

Refunds	\$ -	
Administrative Costs	-	
Project Costs -- Development	(4,370,505.52)	
Project Costs -- Land Acquisition	(2,186,733.88)	(6,557,239.40)
		\$ 6,625,903.94

Beginning Balance 7/1/19	20,392,800.22
<b>Current Balance</b>	<b>\$ 27,018,704.16</b>

**Recap by Month, FY 2019/20**

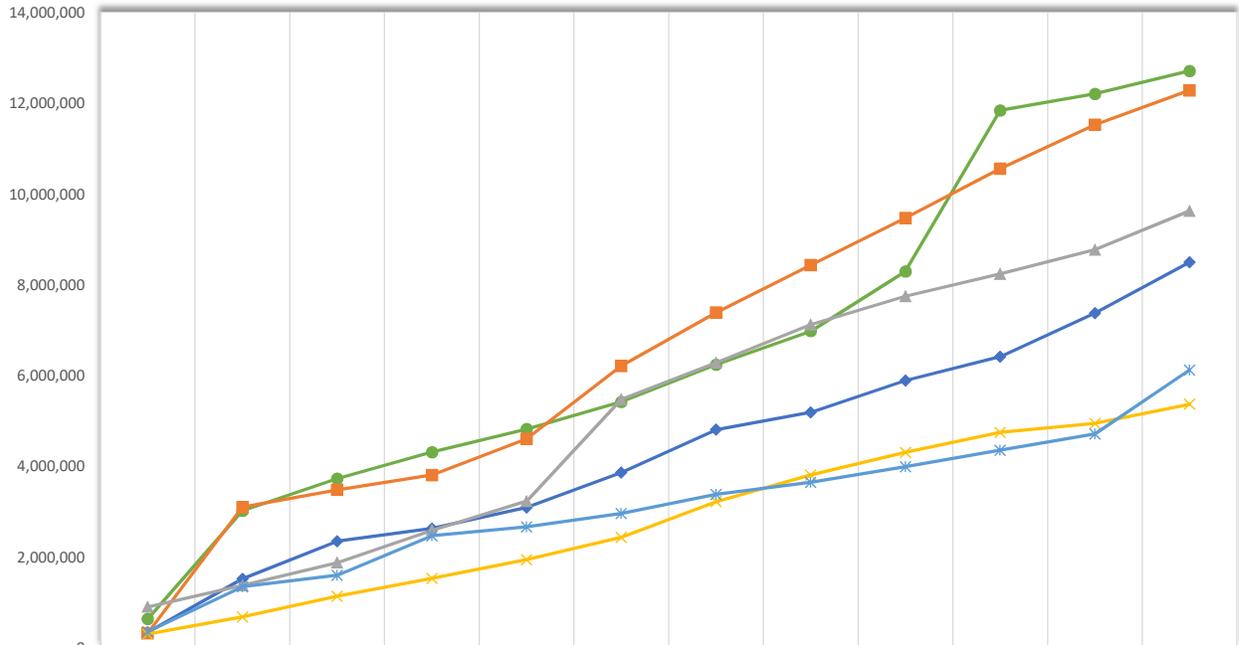
	Net Receipts	Expenditures	Interest	SDC Fund Total
July	\$ 638,061.53	\$ (90,849.58)	\$ 48,616.29	\$ 595,828.24
August	2,384,332.61	(1,027,088.02)	48,652.96	1,405,897.55
September	711,285.38	(915,097.56)	46,712.24	(157,099.94)
October	582,439.05	(566,476.00)	50,421.62	66,384.67
November	506,780.67	(967,182.95)	46,840.97	(413,561.31)
December	599,559.57	(277,740.60)	21,114.80	342,933.77
January	817,365.09	(238,039.35)	36,401.59	615,727.33
February	742,605.73	(229,481.38)	35,155.18	548,279.53
March	1,314,137.92	(49,819.66)	35,043.32	1,299,361.58
April	3,546,582.75	(372,238.63)	34,223.02	3,208,567.14
May	365,365.12	(62,347.56)	33,867.64	336,885.20
June	508,066.76	(1,760,878.11)	29,511.53	(1,223,299.82)
	<b>\$ 12,716,582.18</b>	<b>\$ (6,557,239.40)</b>	<b>\$ 466,561.16</b>	<b>\$ 6,625,903.94</b>

Beginning Balance 7/1/19	20,392,800.22
<b>Current Balance</b>	<b>\$ 27,018,704.16</b>

**Recap by Month, by Unit**

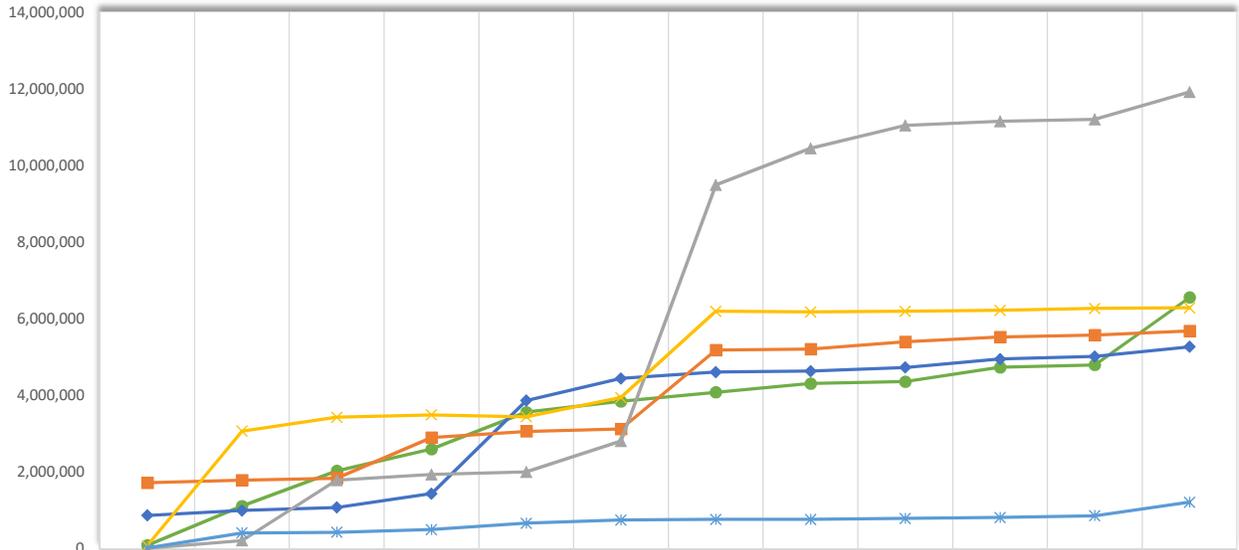
	Single Family	Multi-Family	Non-Residential	ADU	Total Units
July	52	-	-	-	52
August	73	172	-	-	245
September	57	-	-	1	58
October	45	-	-	1	46
November	23	21	-	1	45
December	47	-	-	1	48
January	64	-	-	1	65
February	41	20	2	-	63
March	36	85	-	2	123
April	16	347	-	-	363
May	28	-	-	-	28
June	40	-	1	-	41
	<b>522</b>	<b>645</b>	<b>3</b>	<b>7</b>	<b>1,177</b>

### SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2019/20	638,062	3,022,394	3,733,680	4,316,119	4,822,899	5,422,459	6,239,824	6,982,430	8,296,568	11,843,150	12,208,515	12,716,582
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363
2015/16	304,350	686,041	1,141,070	1,534,431	1,943,912	2,433,039	3,224,189	3,808,032	4,310,173	4,749,317	4,943,403	5,370,185
2014/15	362,365	1,349,536	1,598,883	2,472,283	2,666,731	2,962,403	3,381,171	3,646,866	3,989,912	4,358,505	4,711,419	6,125,495

### SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2019/20	90,850	1,117,938	2,033,035	2,599,511	3,566,694	3,844,435	4,082,474	4,311,955	4,361,775	4,734,014	4,796,361	6,557,239
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292
2015/16	80,138	3,070,662	3,432,293	3,494,999	3,445,262	3,947,129	6,195,515	6,180,111	6,197,206	6,219,324	6,273,167	6,287,671
2014/15	20,804	414,030	431,743	500,058	669,863	751,119	768,766	765,064	790,070	816,214	862,864	1,217,939