



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Tuesday, February 13, 2018
6:00 pm Executive Session; 6:30 pm Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Presentations
 - A. [City of Beaverton Downtown Development Update](#)
 - B. [Cedar Mill Creek Flood Remediation Collaborative](#)
5. [Appeal Hearing: Cedar Hills Park Redevelopment Project Contractor Prequalification](#)
 - A. Open Hearing
 - B. Staff Report
 - C. Appellant Comments
 - D. Board Discussion
 - E. Close Hearing
 - F. Board Action
6. Audience Time**
7. Board Time
 - A. Committee Liaisons Update
8. Consent Agenda***
 - A. [Approve: Minutes of January 9, 2018 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Resolution Authorizing Land and Water Conservation Fund Grant Application for Bridge Replacement at Commonwealth Lake Park](#)
 - E. [Approve: Resolution Authorizing Land and Water Conservation Fund Grant Application for New Neighborhood Park Development at Crowell Woods](#)
 - F. [Approve: Resolution Authorizing Local Government Grant Program Application to Replace Play Equipment at Butternut Park](#)
9. Unfinished Business
 - A. [Update: THPRD Board Member Appointment Process](#)
 - B. [Update: Grant Strategy Quarterly Funding Report](#)
 - C. [Information: General Manager's Report](#)
10. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: February 7, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the February 13, 2018 Board of Directors Meeting**

Agenda Item #4 – Presentations

A. City of Beaverton Downtown Development Update

Attached please find a memo announcing that Tyler Ryerson, Senior Development Project Manager in the City of Beaverton's Community Development Department, will be at your meeting to present an overview on the city's work in redeveloping the downtown area.

B. Cedar Mill Creek Flood Remediation Collaborative

Attached please find a memo announcing that Nora Curtis, representing Clean Water Services, Andrew Singelakis, representing Washington County, and Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, will be at your meeting to present an overview of the Cedar Mill Creek Flood Remediation Collaborative's efforts.

Agenda Item #5 – Appeal Hearing: Cedar Hills Park Redevelopment Project Contractor Prequalification

Attached please find a memo requesting that the board of directors, acting as the Local Contract Review Board, conduct an appeal hearing to review staff's decision to deny Benchmark Contracting Inc. as a prequalified contractor to bid on the Cedar Hills Park Redevelopment Project.

Action Requested: **Board of directors' conduct an appeal hearing to review staff's decision to deny Benchmark Contracting Inc. as a prequalified contractor to bid on the Cedar Hills Park Redevelopment Project.**

Agenda Item #8 – Consent Agenda

Attached please find consent agenda items #8A-F for your review and approval.

Action Requested: **Approve Consent Agenda Items #8A-F as submitted:**

- A. Approve: Minutes of January 9, 2018 Board Meeting**
- B. Approve: Monthly Bills**
- C. Approve: Monthly Financial Statement**
- D. Approve: Resolution Authorizing Land and Water Conservation Fund Grant Application for Bridge Replacement at Commonwealth Lake Park**
- E. Approve: Resolution Authorizing Land and Water Conservation Fund Grant Application for New Neighborhood Park Development at Crowell Woods**
- F. Approve: Resolution Authorizing Local Government Grant Program Application to Replace Play Equipment at Butternut Park**

Agenda Item #9 – Unfinished Business

A. [THPRD Board Member Appointment Process](#)

Attached please find a memo regarding the appointment process for the board's consideration in filling vacant Position #2.

B. [Grant Strategy Quarterly Funding Report](#)

Attached please find the first Grant Strategy Quarterly Funding Report. Brad Hauschild, Urban Planner/Grant Specialist, will be at your meeting to provide an overview of the report and to answer any questions the board may have.

C. [General Manager's Report](#)

Attached please find the General Manager's Report for the February regular board meeting.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



MEMO

DATE: January 30, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business and Facilities

RE: City of Beaverton Downtown Development Update

Tyler Ryerson, Senior Development Project Manager in the City of Beaverton's Community Development Department, will attend the February 13, 2018 board meeting. Tyler will present an overview on the city's work in redeveloping the downtown area, and will highlight some of the recent projects in this area.



MEMO

DATE: January 30, 2018
TO: Doug Menke, General Manager
FROM: Deb Schoen, Interim Director of Park & Recreation Services

RE: **Cedar Mill Creek Flood Remediation Collaborative**

The lower end of the Cedar Mill Creek watershed (near the intersection of SW Walker Rd. and SW Murray Blvd.) has been the center of flooding and water management challenges for many years.

The Cedar Mill Creek Flood Remediation Collaborative is a partnership of agencies, businesses, and other interested organizations in Washington County who have agreed to work together to address flood risks while providing high quality natural habitat within the Cedar Mill Creek and North Johnson Creek corridors. Oregon Solutions (a non-profit) is guiding this effort by bringing many stakeholders together to better understand local flooding and reach agreement on how we can work together to address these issues. This team is supported by technical experts who are helping to develop a thorough and collaborative way to address flood risks and improve drainage for this area.

Nora Curtis, representing Clean Water Services, Andrew Singelakis, representing Washington County, and Bruce Barbarasch, superintendent of Natural Resources & Trails Management, will be at the February 13, 2018 board of directors meeting to present an overview of the collaborative's efforts.



MEMO

DATE: January 30, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Cedar Hills Park Redevelopment Project Contractor Prequalification**

Introduction

District Compiled Policy 5.13, Prequalification, allows prequalification of bidders for projects valued at \$1 million or more, where the size, complexity or other project factors justify the use of prequalification, as authorized by ORS 279C.430 using forms approved by the general manager. Applicants may appeal disqualifications by filing a written notice of appeal with the general manager within three days of receipt of notice of disqualification. In accordance with ORS 279C.450, a public hearing shall be conducted by the Local Contract Review Board. On January 21, 2018, the district received an appeal from Benchmark Contracting, Inc. because they were not found qualified for the redevelopment project of Cedar Hills Park.

Background

On December 1, 2017, staff advertised a request for pre-qualifications for the Cedar Hills Park redevelopment project. Twenty contractors requested information, and ten submitted applications by the deadline date of January 5, 2018. A selected group of four staff members reviewed the applications and recommended to the general manager that seven out of the ten contractors were qualified to bid on the project. Three contractors were deemed not qualified. Two did not qualify because they did not demonstrate the financial capability and one because they did not demonstrate relevant work experience as a general contractor to support the project; therefore, all three were disqualified to bid.

On January 19, 2018, staff notified all applicants of the general manager's decision. On January 21, staff received a notice to appeal the decision from Benchmark Contracting, Inc., contesting it has the financial capability and necessary project experience to perform the work required for the project. On January 25, staff met with Benchmark Contracting, Inc. owner, Kelly Fitzpatrick, to further discuss and evaluate supplemental information provided. Following this meeting the district's prequalification review team regrouped to evaluate the additional information. Based on this re-evaluation staff unanimously agreed to reaffirm the decision to deny Benchmark Contracting, Inc. as a prequalified bidder for the Cedar Hills Park redevelopment. Staff's findings for determining the contractor's qualifications will be provided to the board prior to the appeal hearing.

Proposal Request

The purpose of the prequalification process is to reduce possible risk to the district and to expedite the contracting process by identifying disqualified contractors prior to the bid rather than after. Consistent with staff's evaluation, staff is requesting the board of directors, acting as the Local Contract Review Board, to conduct an appeal hearing to review staff's decision to

deny Benchmark Contracting, Inc. as a prequalified bidder for the Cedar Hills Park redevelopment project.

Action Requested

Staff is requesting the board of directors conduct an appeal hearing to review staff's decision to deny Benchmark Contracting Inc. as a prequalified contractor to bid on the Cedar Hills Park redevelopment project.



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, January 9, 2018, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6 pm; Regular Meeting 7 pm.

Present:

Ali Kavianian	President/Director
Felicita Monteblanco	Secretary/Director
John Griffiths	Secretary Pro-Tempore/Director
Holly Thompson	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land

Secretary Ali Kavianian called executive session to order for the following purposes:

- To consider information or records that are exempt by law from public inspection,
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive session is held pursuant to ORS 192.660(2)(e)(f) and (h), which allows the board to meet in executive session to discuss the aforementioned issues.

Secretary Kavianian noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by Secretary Ali Kavianian on Tuesday, January 9, 2018, at 7:05 pm.

Agenda Item #3 – Action Resulting from Executive Session

There was no action resulting from executive session.

Agenda Item #4 – Consent Agenda

Felicita Monteblanco moved that the board of directors approve consent agenda items (A) Minutes of December 12, 2017 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Accepting Resignation of THPRD Board Member Jerry Jones Jr., and (E) Cedar Hills Park Construction Manager Contract. Holly Thompson seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Holly Thompson	Yes
Felicita Monteblanco	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #5 – Election of Officers for Remainder of Fiscal Year 2017/18

Secretary Kavianian opened the floor to nominations for board officers for the remainder of fiscal year 2017/18, effective immediately.

John Griffiths nominated Ali Kavianian to serve as president of the Tualatin Hills Park & Recreation District Board of Directors for the remainder of fiscal year 2017/18. Holly Thompson seconded the nomination. Hearing no further nominations, a vote was called. The nomination to elect Ali Kavianian to serve as president for the remainder of fiscal year 2017/18 was UNANIMOUSLY APPROVED.

Ali Kavianian nominated Felicita Monteblanco to serve as secretary of the Tualatin Hills Park & Recreation District Board of Directors for the remainder of fiscal year 2017/18. Holly Thompson seconded the nomination. Hearing no further nominations, a vote was called. The nomination to elect Felicita Monteblanco to serve as secretary for the remainder of fiscal year 2017/18 was UNANIMOUSLY APPROVED.

Holly Thompson nominated John Griffiths to serve as secretary pro-tempore of the Tualatin Hills Park & Recreation District Board of Directors for the remainder of fiscal year 2017/18. Ali Kavianian seconded the nomination. Hearing no further nominations, a vote was called. The nomination to elect John Griffiths to serve as secretary pro-tempore for the remainder of fiscal year 2017/18 was UNANIMOUSLY APPROVED.

Agenda Item #6 – Audience Time

There was no testimony during audience time.

Agenda Item #7 – Board Time

President Kavianian commented on THPRD's voluntary annexation program, noting that the next opportunity for residents to take advantage of this program will be this summer. He noted that he recently went through a voluntary annexation process to THPRD on his own when he learned that a property he had purchased was outside of THPRD boundaries, but within THPRD's ultimate service area. Although it was more costly to go through the annexation process outside of THPRD's program, it was relatively easy to do so. The THPRD-sponsored voluntary annexation program makes it even easier and without upfront costs to the resident annexing.

A. Committee Liaison Updates

President Kavianian opened the floor to the board members who serve as liaisons to the district's committees in order to report on the activities of those committees.

Felicita Monteblanco reported on the recent activities of the Tualatin Hills Park Foundation Board of Trustees, noting that the trustees will review their new fundraising campaign, a recreation program fund for people experiencing disabilities, at their next quarterly meeting in January.

John Griffiths noted that although he was unable to attend the most recent Nature & Trails Advisory Committee meeting, the committee's recent discussions have focused on natural area land acquisition.

Holly Thompson expressed support for the Parks & Facilities Advisory Committee's two projects that will be submitted for Advisory Grant funding consideration.

Agenda Item #8 – Unfinished Business

A. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- The Bluffs Park – Bonny Slope Trail Master Plan
 - Gery Keck, superintendent of Design & Development, provided an overview of a master plan developed for a new trail within The Bluffs Park via a PowerPoint presentation, a copy of which was entered into the record.
- Tualatin Hills Aquatic Center Renovation Project Update
 - Sharon Hoffmeister, superintendent of Aquatics, provided an overview and photos from the recently completed Tualatin Hills Aquatic Center Renovation Project via a PowerPoint presentation, a copy of which was entered into the record.
- THPRD Holiday Giving Drive
 - José Esparza, community engagement specialist, provided an overview and photos from THPRD's Holiday Giving Drive via a PowerPoint presentation, a copy of which was entered into the record.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

Felicita Monteblanco asked what stood out from the public outreach process for The Bluffs Park trail master planning process.

- Gery replied that the public expressed the preference for a steeper trail in order to lessen the impacts to the trees on site.

John Griffiths asked what the total budget was for the Tualatin Hills Aquatic Center project.

- Keith Hobson, director of Business & Facilities, replied that the project was completed in two phases and totaled \$4.8 million.

John asked whether solar panels have been considered for the aquatic center roof.

- ✓ Doug replied that a variety of solar panel options have been explored for the HMT Recreation Complex, but none were deemed cost effective.
- ✓ Keith noted that staff continues to evaluate sites throughout the district for solar potential.

Holly Thompson referenced the board retreat in November during which the board members discussed the importance of Access for All, noting that she appreciates the ADA improvements made as part of the Tualatin Hills Aquatic Center renovation project and that she encourages the promotion of such improvements reflecting the district's desire to make our facilities more welcoming and accessible to all users.

Felicita Monteblanco referenced the families served through THPRD's Holiday Giving Drive and asked whether there were any additional ways the district could reach out in order to encourage their involvement in district activities.

- José noted that in addition to the gifts, each family received an activities guide, a registration form, a scholarship application, and a personal invitation for staff assistance in filling out the forms and registering for their desired classes.

Holly Thompson requested an update regarding THPRD's work with Family Promise.

- Doug provided an overview of the mission of Family Promise, a new local non-profit organization coordinating with various organizations, including faith-based and government agencies, to provide housing and meals to families with students in the Beaverton School District currently experiencing homelessness. THPRD staff has had several meetings with Family Promise to discuss ways the district could be involved, including transportation support and access to facilities during planned closures.

Holly added that there are currently no family shelters in the Beaverton area and that Family Promise hopes to be operational by February. She provided a detailed overview of their rotating housing model where up to 13 organizations agree to house families for four weeks per year. Onsite social services assist the participants in establishing permanent housing.

- Felicita described a session she attended at the National Recreation and Park Association conference regarding natural disaster preparedness, noting that housing people can be a good learning experience should the need arise to provide housing during a natural disaster.

Agenda Item #9 – New Business

A. Advisory Committee Members Appointment Process

General Manager Doug Menke introduced Sharon Hoffmeister, superintendent of Aquatics, and Bruce Barbarasch, superintendent of Natural Resources & Trails Management, to provide an overview of a recommended appointment process for the current openings on the district's three advisory committees: Nature & Trails, Parks & Facilities, and Programs & Events.

Sharon provided an overview of the advisory committee member recruitment process that has taken place to date, as well as a proposed appointment process for the board's consideration, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Over 80 applications were received to fill ten vacant positions.
- To ensure that the selection process is thorough and a variety of viewpoints, interests and geographic diversity are represented, staff recommends the following appointment process:
 - Written supplemental questions distributed to each applicant (early February)
 - Group interviews with advisory committee chairs and staff liaisons (late February)
 - Final applicant selections recommended to the board for consideration of appointment (March)
 - Newly appointed members would begin their terms (April)

Sharon and Bruce offered to answer any questions the board may have.

Holly Thompson commented that she appreciates the thoughtful approach being taken in vetting the large number of applications received, including the efforts made to interview every applicant, which she strongly supports. In addition, she is supportive of the implicit bias training that will be conducted for the interview panels prior to the interviews taking place.

Felicita Monteblanco expressed agreement with Holly's comments, noting that she expects similar recruitment efforts in the future to be popular, as well. The current process proposed will likely present some learning lessons that can be applied to future recruitment efforts and she appreciates the time staff has dedicated to this process.

John Griffiths observed that the new outreach process for advertising committee vacancies was very successful and that he also supports the interview and recommendation process as outlined.

President Kavianian appreciates that the applicants not selected would be offered information regarding additional volunteer opportunities available with THPRD.

B. Board Member Appointment Process

General Manager Doug Menke noted that staff requests board discussion this evening regarding the appointment process for filling a vacancy on the THPRD Board of Directors, Position #2 formerly held by Jerry Jones Jr. Doug offered a correction regarding the length of the term that the board would be appointing for the new member. It was previously noted by district legal counsel that the appointment would fulfill the remainder of the term of Position #2, through June 30, 2021; however, district legal counsel recently issued a correction that the appointed term would only carry through until the next regularly scheduled district election, in May 2019. This would make the appointment term valid through June 30, 2019, at which point a vote of the

people would fill the remainder of the term for Position #2, through June 30, 2021. Doug suggested that the board focus their discussion this evening on establishing the timeline for the appointment process and determining what type of application questions are desired.

General Manager Doug Menke provided an overview of a proposed timeline for the board's consideration and discussion as follows:

- January 17-February 7 or 14 (3 or 4 weeks): Accept applications
- February 16-23 (1 week): Board member review of applications & initial scoring
- March 12 Board Meeting: Conduct interviews of designated applicants, including discussion and board decision, if ready to do so
- April 10 Board Meeting: Formal appointment of new board member

Board discussion occurred regarding the timeline presented, with the board members expressing a desire to have the new member appointed in time to participate at the April THPRD Budget Committee Work Session.

Holly Thompson commented that she is not comfortable with conducting interviews and making a decision in one meeting. She suggested that an additional meeting be scheduled and dedicated exclusively to conducting candidate interviews. In addition, she encouraged the board to consider interviewing all applicants as this was the board's directive to the advisory committees for filling their committee vacancies.

- ✓ Felicity Montebalco and John Griffiths expressed agreement with this suggestion.

Board discussion occurred regarding the appointment process timeline, for which the consensus was to accept applications for a period of two to three weeks, with approximately one week for board review of the applications, and the addition of a special meeting for interviews prior to the March 12 Board Meeting, at which a decision would be made.

Board discussion occurred regarding the most efficient way to develop the board appointment application form. Holly Thompson and Felicity Montebalco volunteered to serve on a subcommittee for the purpose of developing the application and interview questions for review and input by the remaining board members. Initial input from all board members was requested to be submitted to General Manager Doug Menke as soon as possible in order to be considered by the subcommittee.

Agenda Item #1 – Executive Session (B) Land

President Ali Kavianian reconvened executive session in order to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Executive session is held pursuant to ORS 192.660(2)(e), which allows the board to meet in executive session to discuss the aforementioned issue.

President Kavianian noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board welcomed the audience into the room.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 8:30 pm.

Ali Kavianian, President

Felicity Montebalco, Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
47704	12/08/2017	Community Newspapers, Inc. Advertising	1,772.50 \$ 1,772.50
302375	12/15/2017	Beynon Sports Surfaces, Inc Capital Outlay - Athletic Facility Replacement	2,198.65 \$ 2,198.65
302269	12/05/2017	Native Ecosystems NW, LLC	2,612.60
302361	12/15/2017	Treecology, Inc. Capital Outlay - Bond - Natural Resources Projects	3,180.00 \$ 5,792.60
302432	12/26/2017	Native Ecosystems NW, LLC Capital Outlay - Bond - New Linear Park & Trail Development	555.00 \$ 555.00
ACH	12/26/2017	MacKay Sposito, Inc. Capital Outlay - Bond - New/Redevelop Community Parks	37,179.72 \$ 37,179.72
302361	12/15/2017	Treecology, Inc. Capital Outlay - Bond - New/Redevelop Neighborhood Parks	1,339.00 \$ 1,339.00
302285	12/05/2017	AKS Engineering & Forestry, LLC Capital Outlay - Bond - Youth Athletic Field Development	5,062.00 \$ 5,062.00
302355	12/15/2017	R & W Engineering, Inc. Capital Outlay - Building Improvements	1,485.90 \$ 1,485.90
46910	12/08/2017	US Cutter, Inc. Capital Outlay - Fleet Capital Replacement	1,508.40 \$ 1,508.40
46850	12/08/2017	Dell Marketing L.P.	1,447.99
47674	12/08/2017	Dell Marketing L.P. Capital Outlay - Information Technology Replacement	1,611.83 \$ 3,059.82
302434	12/26/2017	Northwest Playground Equipment, Inc. Capital Outlay - Park & Trail Improvements	1,450.00 \$ 1,450.00
302267	12/05/2017	M2M Communication	7,935.19
302270	12/05/2017	Northwest Playground Equipment, Inc.	4,350.00
302296	12/05/2017	Lacey Construction	10,500.00
302368	12/15/2017	3J Consulting, Inc.	7,895.97
302371	12/15/2017	AKS Engineering & Forestry, LLC	1,287.00
302483	12/29/2017	Lacey Construction Capital Outlay - Park & Trail Replacements	11,600.00 \$ 43,568.16
302274	12/05/2017	Pioneer Design Group, Inc.	2,450.00
302292	12/05/2017	Earthworks Excavation and Construction, Inc.	8,127.50
302301	12/06/2017	Payam Amin	1,000.00
302365	12/15/2017	Washington County	12,086.00
302371	12/15/2017	AKS Engineering & Forestry, LLC	5,228.05
ACH	12/15/2017	MacKay Sposito, Inc.	7,630.00
302410	12/20/2017	Clean Water Services	1,100.00
302411	12/20/2017	Dave Heikes Farms, Inc.	7,000.00
302447	12/26/2017	Angelo Planning Group, Inc. Capital Outlay - SDC - Park Development/Improvement	4,457.25 \$ 49,078.80

Check #	Check Date	Vendor Name	Check Amount
302275	12/05/2017	Pool & Spa House, Inc.	33,535.20
302350	12/15/2017	OPSIS Architecture, LLP	7,661.87
302370	12/15/2017	ACS Testing, Inc.	2,239.13
302451	12/26/2017	Cedar Mill Construction Co, LLC	322,774.19
		Capital Outlay-Aquatic Center Renov Phase 2	\$ 366,210.39
47033	12/08/2017	Exercise Equipment NW, Inc.	3,593.00
		Capital Outlay-Cardio/Weight Equipment	\$ 3,593.00
302273	12/05/2017	Peterson Structural Engineers, Inc.	1,064.50
302438	12/26/2017	Peterson Structural Engineers, Inc.	17,286.50
		Capital Outlay-Raleigh Park Strm Wtr Mgmt Des	\$ 18,351.00
ACH	12/08/2017	John Griffiths	1,314.25
302384	12/15/2017	Jerry Jones Jr	2,680.07
		Conferences	\$ 3,994.32
302283	12/05/2017	Vision Action Network	1,000.00
47028	12/08/2017	DAS State Procurement Office	2,000.00
47042	12/08/2017	Beaverton Area Chamber of Commerce	1,000.00
		Dues & Memberships	\$ 4,000.00
302265	12/05/2017	PGE	31,535.40
302266	12/05/2017	PGE (Clean Wind)	1,867.08
302346	12/15/2017	PGE	1,352.76
302428	12/26/2017	PGE	39,269.10
302429	12/26/2017	PGE (Clean Wind)	1,867.08
		Electricity	\$ 75,891.42
302396	12/18/2017	Standard Insurance Company	238,132.88
302465	12/28/2017	Kaiser Foundation Health Plan	271,426.63
302466	12/28/2017	Moda Health Plan, Inc.	27,620.56
302469	12/28/2017	Standard Insurance Co.	13,909.31
302474	12/28/2017	UNUM Life Insurance-LTC	1,659.00
		Employee Benefits	\$ 552,748.38
302272	12/05/2017	PacificSource Administrators, Inc.	8,044.96
302395	12/18/2017	PacificSource Administrators, Inc.	7,375.14
302397	12/18/2017	Standard Insurance Company	33,098.72
ACH	12/18/2017	Massachusetts Mutual Life Insurance Company	15,297.75
302468	12/28/2017	PacificSource Administrators, Inc.	4,868.06
302470	12/28/2017	Standard Insurance Company	34,849.33
302473	12/28/2017	THPRD - Employee Assn.	13,426.38
ACH	12/28/2017	Massachusetts Mutual Life Insurance Company	15,037.95
		Employee Deductions	\$ 131,998.29
302264	12/05/2017	NW Natural	18,002.34
302427	12/26/2017	NW Natural	12,007.46
		Heat	\$ 30,009.80
302303	12/06/2017	Universal Whistles, LLC	1,518.00
302363	12/15/2017	Universal Whistles, LLC	3,102.00
		Instructional Services	\$ 4,620.00

Check #	Check Date	Vendor Name	Check Amount
46846	12/08/2017	Wilbur-Ellis Company	5,000.00
302431	12/26/2017	Mears Design Group, LLC	1,375.00
302445	12/26/2017	United Site Services	8,034.54
		Maintenance Services	\$ 14,409.54
302279	12/05/2017	Staples Advantage	1,508.84
46886	12/08/2017	Rexius Forest By-Products, Inc.	2,287.50
46889	12/08/2017	Rexius Forest By-Products, Inc.	2,973.75
46891	12/08/2017	Target Specialty Products	4,880.00
46906	12/08/2017	Step Forward Activities, Inc.	4,480.00
46979	12/08/2017	Airgas Nor Pac, Inc.	1,682.87
46987	12/08/2017	Airgas Nor Pac, Inc.	1,682.87
46996	12/08/2017	Airgas Nor Pac, Inc.	1,134.03
47004	12/08/2017	Airgas Nor Pac, Inc.	1,289.32
47005	12/08/2017	Airgas Nor Pac, Inc.	2,231.71
47121	12/08/2017	Step Forward Activities, Inc.	6,681.92
47682	12/08/2017	Rexius Forest By-Products, Inc.	2,745.00
47708	12/08/2017	Pioneer Manufacturing Co.	3,339.00
302358	12/15/2017	Staples Advantage	2,274.77
302442	12/26/2017	Staples Advantage	5,643.77
		Maintenance Supplies	\$ 44,835.35
ACH	12/26/2017	Northwest Techrep, Inc.	1,525.42
		Office Supplies	\$ 1,525.42
302384	12/15/2017	Jerry Jones Jr	2,413.63
		Other Travel	\$ 2,413.63
302282	12/05/2017	US Postal Service CMRS-PB	3,000.00
		Postage	\$ 3,000.00
ACH	12/05/2017	Signature Graphics	12,865.00
302387	12/15/2017	Lithtex, Inc.	6,112.78
		Printing & Publication	\$ 18,977.78
302359	12/15/2017	Talbot, Korvola & Warwick, LLP	1,100.00
302437	12/26/2017	Pac/West Communications	1,020.00
302438	12/26/2017	Peterson Structural Engineers, Inc.	309.00
302454	12/26/2017	Kennedy Consulting LLC	4,780.00
ACH	12/26/2017	Beery, Elsnor & Hammond, LLP	17,883.33
		Professional Services	\$ 25,092.33
302484	12/29/2017	Macadam Aluminum & Bronze Company	1,224.00
		Program Supplies	\$ 1,224.00
302441	12/26/2017	Ricoh USA Inc.	5,489.16
		Rental Equipment	\$ 5,489.16
47122	12/08/2017	Northwest Tree Specialists	5,051.25
47506	12/08/2017	Carahsoft Technologies	1,137.36
302349	12/15/2017	Metro Mountain Climbing	1,170.00
302366	12/15/2017	Washington County Health & Human Services	4,524.00
ACH	12/15/2017	Terra Verde LLC	2,000.00
302432	12/26/2017	Native Ecosystems NW, LLC	1,687.50
ACH	12/26/2017	Northwest Techrep, Inc.	9,262.13
ACH	12/26/2017	Smith Dawson & Andrews	3,000.00
		Technical Services	\$ 27,832.24

<u>Check #</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
302291	12/05/2017	Confidence Coach, LLC	1,000.00
302294	12/05/2017	Executive Forum	2,285.00
ACH	12/13/2017	Katherine Stokke	4,491.84
302379	12/15/2017	Executive Forum	2,820.00
302385	12/15/2017	Karlean Lawson	1,325.28
ACH	12/15/2017	Katherine Stokke	2,824.25
ACH	12/26/2017	SHI International Corp	2,777.34
		Technical Training	\$ 17,523.71
302425	12/26/2017	Allstream	5,060.22
		Telecommunications	\$ 5,060.22
ACH	12/15/2017	Fieldturf USA, Inc.	6,035.17
		Thorns Logo-MVCP (reimbursed by THPF)	\$ 6,035.17
47624	12/08/2017	Landmark Ford	2,198.60
		Vehicle & Equipment Services	\$ 2,198.60
ACH	12/15/2017	Marc Nelson Oil Products, Inc.	4,803.63
		Vehicle Gas & Oil	\$ 4,803.63
		Grand Total	\$ 1,525,887.93



Tualatin Hills Park & Recreation District

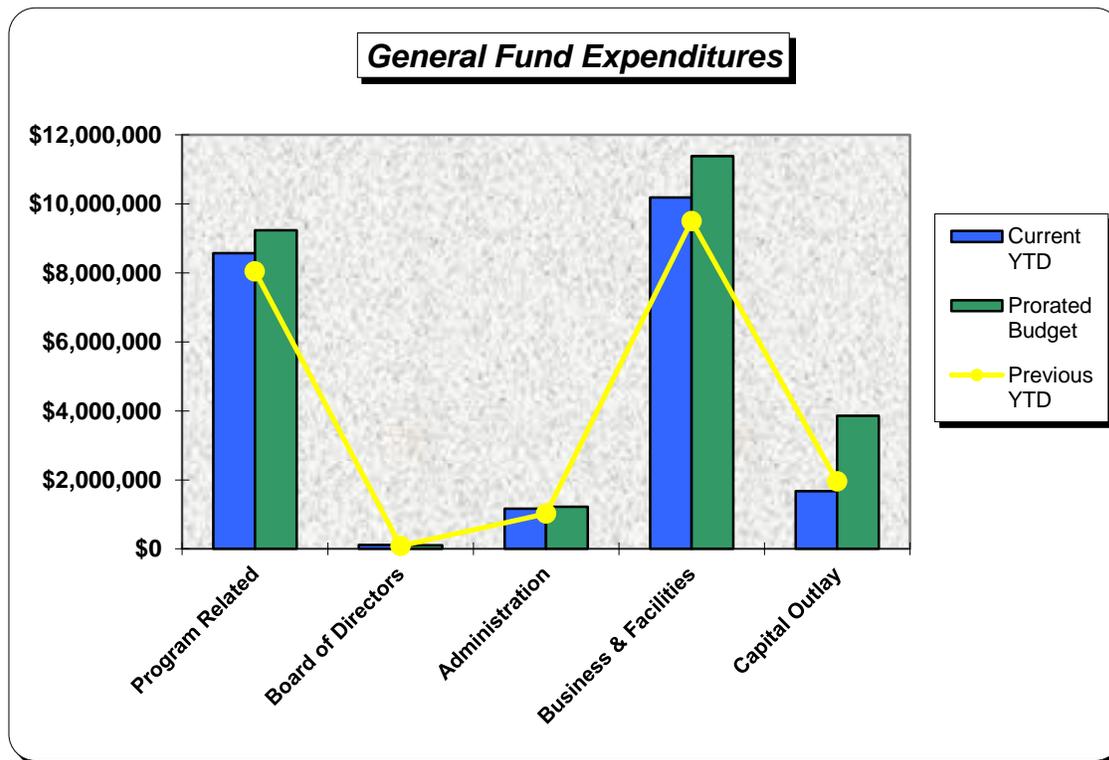
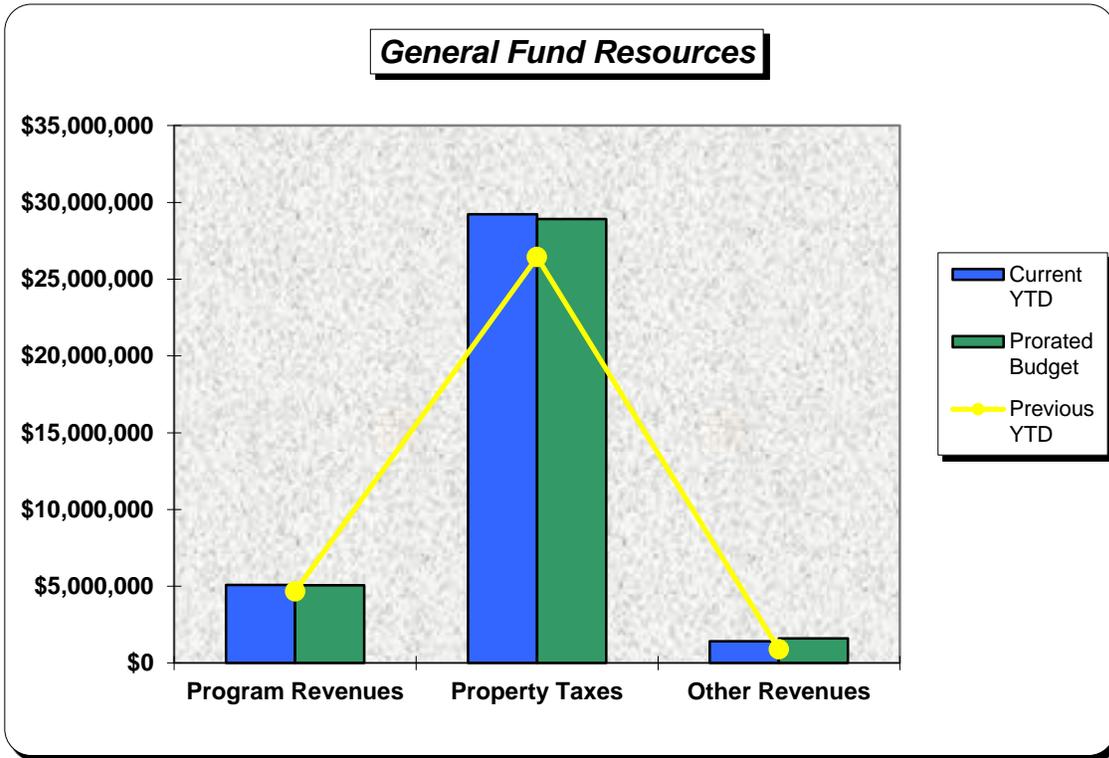
General Fund Financial Summary December, 2017

	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
Program Resources:					
Aquatic Centers	\$ 381,877	\$ 1,354,513	\$ 1,530,489	88.5%	\$ 3,216,289
Tennis Center	160,836	514,898	534,245	96.4%	1,129,096
Recreation Centers & Programs	525,892	2,349,930	2,127,879	110.4%	5,185,786
Sports Programs & Field Rentals	189,599	729,801	749,870	97.3%	1,639,061
Natural Resources	26,124	143,549	127,534	112.6%	406,200
Total Program Resources	1,284,328	5,092,691	5,070,017	100.4%	11,576,432
Other Resources:					
Property Taxes	273,682	29,229,641	28,916,893	101.1%	30,741,497
Interest Income	54,439	123,086	49,522	248.6%	155,000
Facility Rentals/Sponsorships	175,809	303,075	227,989	132.9%	473,900
Grants	259,624	683,712	1,156,882	59.1%	2,055,417
Miscellaneous Income	106,723	311,703	179,940	173.2%	497,250
Total Other Resources	870,277	30,651,217	30,531,225	100.4%	33,923,064
Total Resources	\$ 2,154,605	\$35,743,908	\$ 35,601,242	100.4%	\$45,499,496
Program Related Expenditures:					
Parks & Recreation Administration	40,382	261,852	340,873	76.8%	685,221
Aquatic Centers	274,119	1,994,481	2,199,282	90.7%	4,159,169
Tennis Center	84,566	530,500	526,596	100.7%	1,045,843
Recreation Centers	454,311	3,323,159	3,472,169	95.7%	6,433,607
Community Programs	34,072	296,358	328,820	90.1%	583,120
Athletic Center & Sports Programs	136,689	1,118,323	1,269,099	88.1%	2,401,814
Natural Resources & Trails	147,612	1,043,604	1,095,143	95.3%	2,097,536
Total Program Related Expenditures	1,171,751	8,568,277	9,231,982	92.8%	17,406,310
General Government Expenditures:					
Board of Directors	29,946	116,591	106,592	109.4%	269,895
Administration	165,169	1,164,400	1,225,035	95.1%	2,513,864
Business & Facilities	1,445,835	10,188,715	11,388,973	89.5%	22,024,609
Capital Outlay	415,729	1,670,084	3,857,309	43.3%	6,419,213
Contingency/Capital Replacement Reserve	-	-	-	0.0%	5,050,000
Total Other Expenditures:	2,056,679	13,139,790	16,577,910	79.3%	36,277,581
Total Expenditures	\$ 3,228,430	\$21,708,067	\$ 25,809,892	84.1%	\$53,683,891
Revenues over (under) Expenditures	\$ (1,073,825)	\$14,035,841	\$ 9,791,350	143.3%	\$ (8,184,395)
Beginning Cash on Hand		9,920,411	8,184,395	121.2%	8,184,395
Ending Cash on Hand		\$23,956,252	\$ 17,975,745	133.3%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

December, 2017





MEMO

DATE: February 7, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Resolution Authorizing Land and Water Conservation Fund Grant Application for Bridge Replacement at Commonwealth Lake Park**

Introduction

Staff is seeking board approval of a resolution authorizing staff to apply to the Oregon Parks and Recreation Department (OPRD) Land and Water Conservation Fund (LWCF) grant program for a bridge replacement at Commonwealth Lake Park.

Background

The LWCF grant program, which requires a minimum \$25,000 request, provides funds for eligible outdoor recreational opportunities. LWCF grants are reimbursement grants and require a 50% match in funding from the local agency. Grant proposals may include land acquisition, park development and/or rehabilitation of existing facilities. Eligible projects include basic outdoor recreation facilities and associated support facilities. In working with OPRD, staff has identified the replacement of a bridge at Commonwealth Lake Park as a strong grant project.

Grant assistance is being sought to replace a 19-foot long, 6-foot wide bridge along the west end of Commonwealth Lake. The new 35-foot long, 8-foot wide bridge will be wider to enhance usability for patrons and longer to improve ecological function of the lake. The project would take place during the summer of 2019.

Total estimated cost for this project is \$220,000, which includes anticipated permitting, construction costs, natural area enhancements and a 15% contingency. Staff recommends submitting a grant application for \$110,000, which is 50% of the total estimated project cost. The LWCF grant amount of \$110,000 will be initially funded from the FY 2018-19 General Fund. This amount would be reimbursed at the completion of the project. The district's financial responsibility is estimated at \$110,000, which is 50% of the total estimated project cost. The district's matching amount of \$110,000 will also be provided from the FY 2018-19 General Fund.

The attached resolution has been reviewed and approved by district legal counsel.

Proposal Request

Staff is seeking approval from the board of a resolution authorizing staff to apply to the Oregon Parks and Recreation Department (OPRD) Land and Water Conservation Fund (LWCF) grant program for a bridge replacement at Commonwealth Lake Park.

Benefits of Proposal

With a successful grant application, the district will receive funds to help offset construction costs associated with the project allowing the district to use this cost savings of approximately \$110,000 toward other projects identified on in its deferred maintenance list.

Potential Downside of Proposal

There is no foreseeable downside to the proposal.

Action Requested

Staff is seeking approval from the board of Resolution No. 2018-02 authorizing staff to apply to the Oregon Parks and Recreation Department (OPRD) Land and Water Conservation Fund (LWCF) grant program for a bridge replacement at Commonwealth Lake Park.

RESOLUTION NO. 2018-02

**A RESOLUTION AUTHORIZING AN
APPLICATION TO THE OREGON PARKS AND RECREATION DEPARTMENT LAND
AND WATER CONSERVATION FUND GRANT PROGRAM FOR A GRANT TO
REPLACE A BRIDGE AT COMMONWEALTH LAKE PARK**

WHEREAS, grant funds are available through the Oregon Parks and Recreation Department (OPRD) Land and Water Conservation Fund (LWCF) grant program for outdoor recreation projects, including the rehabilitation of existing facilities; and

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) is a special service district that is eligible to receive said grant funds; and

WHEREAS, THPRD has identified as high priority in its Grant Strategy Work Plan the replacement of a deteriorating bridge and boardwalk at Commonwealth Lake Park; and

WHEREAS, THPRD has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, THPRD will provide adequate funding for on-going operation and maintenance of this park and recreation facility should the grant funds be awarded; and

WHEREAS, the THPRD Board of Directors desires to authorize staff to apply for a grant to replace a bridge at Commonwealth Lake Park.

THE TUALATIN HILLS PARK & RECREATION DISTRICT resolves:

Section 1: The Board of Directors demonstrates its support for and authorizes staff to submit a grant application to the Oregon Parks and Recreation Department for bridge and boardwalk replacement at Commonwealth Lake Park.

Section 2: This resolution shall be effective following its adoption by the Board of Directors.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 13th day of February 2018.

Ali Kavianian, President

Felicitia Montebianco, Secretary

ATTEST:

Jessica Collins, Recording Secretary



MEMO

DATE: February 7, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Resolution Authorizing Land and Water Conservation Fund Grant Application for New Neighborhood Park Development at Crowell Woods**

Introduction

Staff is seeking board approval of a resolution authorizing staff to apply to the Oregon Parks and Recreation Department (OPRD) Land and Water Conservation Fund (LWCF) grant program for the development of a new neighborhood park at Crowell Woods.

Background

The LWCF grant program, which requires a minimum \$25,000 request, provides funds for eligible outdoor recreational opportunities. LWCF grants are reimbursement grants and require a 50% match in funding from the local agency. Grant proposals may include land acquisition, park development and/or rehabilitation of existing facilities. Eligible projects include basic outdoor recreation facilities and associated support facilities. In working with OPRD, staff has identified the development of a new neighborhood park at Crowell Woods as a strong grant project.

Grant assistance is being sought to develop a new 5-acre neighborhood park at Crowell Woods. Grant funds will be used to help cover construction costs associated with traditional and nature play areas, picnic pavilion, community garden, pathways, site furnishings and other associated amenities. The project would take place during the summer of 2019. The district had previously submitted an Outdoor Recreation Legacy Program (ORLP) grant application for this project. While the initial application was unsuccessful, staff is monitoring this program to determine when another funding cycle may be available. If another funding cycle is opened staff intends to resubmit this project, with enhancements, as we believe it is still a strong application. If it is approved for ORLP funding in the future we will withdraw the LWCF application.

Total estimated cost for this project is \$1,975,374, which includes anticipated construction costs and a 15% contingency. Staff recommends submitting a grant application for \$389,092, which is approximately 20% of the total estimated project cost. The LWCF grant amount of \$389,092 will be initially funded from the FY 2018-19 General Fund. This amount would be reimbursed at the completion of the project. The district's financial responsibility is estimated at \$1,586,282, which is approximately 80% of the total estimated project cost. The district's matching amount of \$1,586,282 will be provided from the FY 2018-19 SDC Fund.

The attached resolution has been reviewed and approved by district legal counsel.

Proposal Request

Staff is seeking approval from the board of a resolution authorizing staff to apply to the Oregon Parks and Recreation Department (OPRD) Land and Water Conservation Fund (LWCF) grant program for the development of a new neighborhood park at Crowell Woods.

Benefits of Proposal

With a successful grant application, the district will receive funds to help offset construction costs associated with the project, allowing the district to use this cost savings of approximately \$389,092 toward other system development charge capital projects.

Potential Downside of Proposal

There is no foreseeable downside to the proposal.

Action Requested

Staff is seeking approval from the board of Resolution No. 2018-03 authorizing staff to apply to the Oregon Parks and Recreation Department (OPRD) Land and Water Conservation Fund (LWCF) grant program for the development of a new neighborhood park at Crowell Woods.

RESOLUTION NO. 2018-03

A RESOLUTION AUTHORIZING AN APPLICATION TO THE OREGON PARKS AND RECREATION DEPARTMENT LAND AND WATER CONSERVATION FUND GRANT PROGRAM FOR A GRANT FOR NEW NEIGHBORHOOD PARK DEVELOPMENT AT CROWELL WOODS

WHEREAS, grant funds are available through the Oregon Parks and Recreation Department (OPRD) Land and Water Conservation Fund (LWCF) grant program for outdoor recreation projects, including the rehabilitation of existing facilities; and

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) is a special service district that is eligible to receive said grant funds; and

WHEREAS, THPRD has identified as high priority in its Grant Strategy Work Plan the development of a new neighborhood park at Crowell Woods; and

WHEREAS, THPRD has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, THPRD will provide adequate funding for on-going operation and maintenance of this park and recreation facility should the grant funds be awarded; and

WHEREAS, the THPRD Board of Directors desires to authorize staff to apply for a grant for new neighborhood park development at Crowell Woods.

THE TUALATIN HILLS PARK & RECREATION DISTRICT resolves:

Section 1: The Board of Directors demonstrates its support for and authorizes staff to submit a grant application to the Oregon Parks and Recreation Department for new neighborhood park development at Crowell Woods.

Section 2: This resolution shall be effective following its adoption by the Board of Directors.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 13th day of February 2018.

Ali Kavianian, President

Felicita Monteblanco, Secretary

ATTEST:

Jessica Collins, Recording Secretary



MEMO

DATE: February 7, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: **Resolution Authorizing Local Government Grant Program Application to Replace Play Equipment at Butternut Park**

Introduction

Staff is seeking board approval of a resolution authorizing staff to apply to the Oregon Parks and Recreation Department (OPRD) Local Government Grant Program (LGGP) to replace play equipment at Butternut Park.

Background

The LGGP includes a small grant and a large grant category. Small grant requests are \$75,000 or less and large grant requests are over \$75,000 up to \$750,000. LGGP grants are reimbursement grants and require a 50% match in funding from the local agency. Grant proposals may include land acquisition, development and/or rehabilitation of existing facilities. Because the district has been awarded large grants in the past two years (Mountain View Champions Park (2016) in the amount of \$268,210 and Cedar Hills Community Park (2017) in the amount of \$340,156), we are focusing our efforts on the small grant request. Eligible projects include basic outdoor recreation facilities and associated support facilities. Staff has identified the replacement of play equipment and installation of associated site furnishings, as well as making ADA improvements, at Butternut Park as a strong candidate for LGGP small grant assistance.

Grant assistance is being sought to help cover costs associated with the replacement of play equipment at Butternut Park. Grant funds would be used to assist in the removal of existing play equipment, site preparation, installation of new play equipment and new site furnishings (such as benches, picnic tables and a trash receptacle). Funds would also be used to help cover costs associated with making ADA improvements to the play area. Construction will take place during summer 2019.

Total estimated cost for this project is \$150,000. Estimated project costs include construction and a 15% contingency. Staff recommends submitting a grant application for \$75,000, which is 50% of the total estimated project cost. The LGGP grant amount of \$75,000 will be initially funded from the FY 2018-19 General Fund. This amount would be reimbursed at the completion of the project. The district's financial responsibility is estimated at \$75,000, which is 50% of the total estimated project cost. The district's matching amount of \$75,000 will also be provided from the FY 2018-19 General Fund.

The attached resolution has been reviewed and approved by district legal counsel.

Proposal Request

Staff is seeking approval from the board of a resolution authorizing staff to apply to the Oregon Parks and Recreation Department (OPRD) Local Government Grant Program (LGGP) to replace play equipment at Butternut Park.

Benefits of Proposal

With a successful grant application, the district will receive funds to help offset construction costs associated with the project allowing the district to use this cost savings (approximately \$75,000) toward other projects identified on its deferred maintenance list.

Potential Downside of Proposal

There is no foreseeable downside to the proposal.

Action Requested

Staff is seeking approval from the board of Resolution No. 2018-04 authorizing staff to apply to the Oregon Parks and Recreation Department (OPRD) Local Government Grant Program (LGGP) to replace play equipment at Butternut Park.

RESOLUTION NO. 2018-04

**A RESOLUTION AUTHORIZING
AN APPLICATION TO THE OREGON PARKS AND RECREATION DEPARTMENT
LOCAL GOVERNMENT GRANT PROGRAM FOR A GRANT TO
REPLACE PLAY EQUIPMENT AT BUTTERNUT PARK**

WHEREAS, grant funds are available through the Oregon Parks and Recreation Department (OPRD) Local Government Fund (LGGP) for outdoor recreation projects, including the rehabilitation of existing facilities; and

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) is a special service district that is eligible to receive said grant funds; and

WHEREAS, THPRD has identified as high priority in its Grant Strategy Work Plan the replacement of aging and outdated play equipment at Butternut Park; and

WHEREAS, THPRD has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, THPRD will provide adequate funding for on-going operation and maintenance of this park and recreation facility should the grant funds be awarded; and

WHEREAS, the THPRD Board of Directors desires to authorize staff to apply for a grant to replace the aging and outdated play equipment at Butternut Park.

THE TUALATIN HILLS PARK & RECREATION DISTRICT resolves

Section 1: The Board of Directors demonstrates its support for and authorizes staff to submit a grant application to the Oregon Parks and Recreation Department for replacement of play equipment at Butternut Park.

Section 2: This resolution shall be effective following its adoption by the Board of Directors.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 13th day of February 2018.

Ali Kavianian, President

Felicitia Montebianco, Secretary

ATTEST:

Jessica Collins, Recording Secretary



MEMO

DATE: February 8, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Board Member Appointment Process**

President Ali Kavianian will lead the board's discussion regarding the appointment process for the vacant THPRD Board of Director's seat (Position #2, formerly held by Jerry Jones Jr.). The term for Position #2 is through June 30, 2021; however, the appointed term will be through June 30, 2019, at which point the remainder of the position's term would be filled by district election (to take place in May 2019).

Applications for the position were accepted from Wednesday, January 17, through Wednesday, February 7. Twenty-six applications were received for the board's consideration. Copies of the applications received will be provided to the board for review prior to the February 13 Regular Meeting.

A variety of communications tools were used to inform the public about the board vacancy and how to apply if interested. These tools included:

- Social media posts on Nextdoor, Facebook and others
- News release distributed to media and posted on the front page of THPRD's website for the entire application period
- An eblast to more than 40,000 recipients
- Direct mailing to 1,000 community leaders
- Information presented at the Joint Advisory Committee meeting on January 17, 2018
- News release posted at THPRD center bulletin boards/front desk areas and on monitor displays at centers with a TV in the lobby, including the Administration Office

Currently, the board is holding the date of Tuesday, March 6, in order to conduct interviews with selected candidates. The board has indicated a preference to appoint the selected individual at the March 12 Regular Meeting with the new member's term effective beginning April 1, 2018.

Action Requested

No formal action is requested. Board of Directors discussion and consensus is being requested regarding the preferred interview process, including how many applicants to interview.



MEMO

DATE: February 7, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Grant Strategy Quarterly Funding Report**

Introduction

Staff is presenting the first Grant Strategy Quarterly Funding Report (attached). In the future these are intended to be written reports only.

Background

At its October 2017 regular meeting, the board approved the district's Grant Strategy. The intent of the Grant Strategy is to help the district take a proactive approach in identifying grant funding opportunities. One of the key elements of this strategy is the establishment of a quarterly reporting of the district's grant activity.

The Quarterly Funding Report, which is reviewed with the grant steering committee, mirrors the district's fiscal year calendar and highlights grant activity for the previous quarter including:

- Grant applications submitted
- Status of current grant applications
- Grant opportunities researched
- Grant steering committee meeting highlights

The Quarterly Funding Report also highlights activities for the current and upcoming quarter:

- Quarterly Grant Report – provides detail about submitted grant applications (Exhibit A)
- Grant Strategy Work Plan – provides detail about upcoming grant applications (Exhibit B)

The Quarterly Funding Report with exhibits for FY 17/18 Quarter 2 (October through December 2017) are attached.

Proposal Request

There is no formal request. The report is informational only; however, staff is interested in any feedback from the board on the Grant Strategy Quarterly Funding Report.

Benefits of Proposal

The Quarterly Funding Report helps implement the district's Grant Strategy, allowing staff to better report grant activity, track outcomes and monitor grant opportunities.

Potential Downside of Proposal

There is no apparent downside.

Action Requested

No board of directors action requested. Informational report only.

GRANT STRATEGY - Quarterly Funding Report
 Q2, FY 17/18

Grant Activity this Quarter

New Applications:

Staff applied for the following grants:

- IMLS Museums for America, Establishing Roots for Community Growth - \$24,000

The attached *Quarterly Grant Report* spreadsheet provides detailed information of these grants, including submission and decision dates, application status and board goal category.

Status of Current Applications:

There were no changes for the reporting period. The following funding requests have decisions pending:

- MACC PEG/PCN Grant Fund, Network Enhancements - \$61,402

Grants Researched:

Staff researched 27 funding opportunities for the reporting period. Of these, seven have been added to the district's *Funding Opportunities Summary* for future consideration during the grant projects identification process. The remainder was dismissed for being incompatible with district needs or the district being ineligible to apply. The following list highlights those opportunities researched:

<i>Added to Funding Opportunities Summary</i>	<i>Not Added to Funding Opportunities Summary</i>
+Maybelle C. Macdonald Fund +Murdock Charitable Fund +The Robert D. and Marcia H. Randall Charitable Trust +Spirit Mountain Community Fund +The Standard Foundation +Swindells Charitable Trust Children's Safety Network Program	Smart and Connected Communities* Environmental Justice Collaboration** Partners for Fish and Wildlife** Offender Reentry* Family Treatment Drug Court* Ending Violence Against Women w/ Disabilities** Outreach / Services to Underserved Populations** Rapid Response Rural Data Analysis Studies* Regional Public Health Training Centers** Maternal Nutrition and Pre-Pregnancy Obesity* National Maternal and Child Health Data Resource* National Robotics Initiative** Media Projects Grants* Enhancing Agricultural Opportunities for Veterans** VA Transition in Place NOFA* Preservation Technology and Training Grants** Small Business Innovation Research Program** Youth Service / Conservation Corp (Transportation)* Environmental Literacy Grant* National Fish Habitat Action Plan*
Notes: + - coordination with Community Partnerships/Tualatin Hills Park Foundation required * - not compatible with the district (not parks and recreation oriented) ** - not eligible for local governments/special districts	

Grant Steering Committee

Meetings:

- 11/29

Topics of Discussion:

- Expectations for implementation of the grant strategy
 - Meeting frequency
 - Application submissions
 - Developing a work plan
 - Fostering partnerships
 - Areas of focus
- Grant applications work plan for remaining FY 17/18 and all of FY 18/19

Upcoming Grants

Staff intends to complete applications during the next reporting period based on the attached work plan for the current fiscal year:

- OPRD Land and Water Conservation Fund, Commonwealth Lake Park
- Juan Young Trust, Camp Rivendale Programming

Staff also intends to complete applications for the following unique funding opportunities not included in the work plan:

- NRPA Meet Me at the Park Play Spaces Grant, TBD

**Quarterly Grant Report - November 2017
FY 2016/17 & FY 2017/18**

EXHIBIT A

Fiscal Year	Potential Funding Source	Coordinator	Amount Requested	Purpose	Date Submitted	Decision Date	Outcome	Goal Category	Comments
17/18	Institute of Museum & Library Services Museums for America Grant	Bruce Barbarasch	\$24,000	Establishing Roots for Community Growth	11/29/2017	9/1/2018	Pending	Natural Resources	
16/17	NRPA Disney Meet Me at the Park Play Spaces Grant	Brad Hauschild	\$34,702	Mountain View Champions Park (SWQCP) Play Area	6/23/2017	7/24/2017	Not Awarded	Parks	
16/17	MACC PEG/PCN Grant Fund	Phil Young	\$63,402	Enhance the district's network by replacing outdate switches	5/2/2017	6/30/2017	Awarded	Sustainability	
16/17	OPRD Recreational Trails Program (RTP) Grant	Brad Hauschild	\$129,795	155th Avenue Wetlands Neighborhood Trail	5/1/2017	11/15/2017	Not Awarded	Trails	
16/17	OPRD Local Government Grant Program (LGGP)	Brad Hauschild	\$390,156	Cedar Hills Community Park Improvements (Picnic Pavion / Multi-use Sport Courts)	4/1/2017	6/12/2017	Awarded	Parks	
16/17	USA Swimming Foundation Make a Splash Grant	Sharon Hoffmeister	\$3,600	Make a Splash free swim lessons	2/15/2017	3/22/2017	Not Awarded	Programs	
16/17	MACC PEG/PCN Grant Fund	Phil Young	\$51,289	Enhance the district's network system with improved firewall protection	12/2/2016	1/29/2017	Awarded	Sustainability	
16/17	MACC PEG/PCN Grant Fund	Phil Young	\$63,402	Enhance the district's network by replacing outdate switches	12/2/2016	1/29/2017	Not Awarded	Sustainability	Will reapply for in the spring
16/17	Institute of Museum & Library Services Museums for America Grant	Bruce Barbarasch	\$23,125	Establishing Roots for Community Growth	12/1/2016	6/1/2017	Not Awarded	Natural Resources	
16/17	Metro Regional Flexible Funds Allocation	Brad Hauschild	\$3,892,399	Beaverton Creek Trail: Westside Trail - Hocken Avenue construction	8/24/2016	6/30/2017	Awarded	Trails	\$3,693,212 was awarded

* New information is highlighted.

Fiscal Year	Potential Funding Source	Coordinator	Amount Requested	Purpose	Date Submitted	Decision Date	Outcome	Goal Category	Comments
16/17	Metro Nature in Neighborhoods Capital Grant	Bruce Barbarasch	\$400,000	Fanno Creek floodplan improvements in Fanno Creek Greenway (south of Denney Road)	7/29/2016	11/30/2016	Awarded	Natural Resources	Funds awarded = \$250,000
15/16	Oregon Watershed Enhancement Board	Bruce Barbarasch	\$110,000	Fanno Creek floodplan improvements in Fanno Creek Greenway (south of Denney Road)	4/18/2016	9/30/2016	Not Awarded	Natural Resources	
15/16	OPRD LWCF Outdoor Recreation Legacy Program (ORLP)	Brad Hauschild	\$389,092	New Neighborhood Park Development (Biles-Duncan Property)	4/29/2016	6/1/2017	Not Awarded	Parks	
15/16	OPRD Local Government Grant Program (LGGP)	Brad Hauschild	\$262,524	Southwest Quadrant Community Park Shade Canopies	4/1/2016	9/1/2016	Awarded	Parks	
	OPRD Land & Water Consdervation Fund (LWCF)	Brad Hauschild	\$140,000	Somerset West Park Stream Daylighting	2/29/2016	9/1/2016	Not Awarded	Natural Resources	

Grant Strategy Work Plan – FY17/18-18/19

EXHIBIT B

January 2018

Project Name	Funding Opportunity	Project Cost	Grant Request (GF)	District Match	Match Source	Notes
Q3 – 17/18						
Crowell Woods Park Development	OPRD/NPS LWCF ORLP	\$778,184	\$389,092	\$389,092	SDC	
Commonwealth Lake Park Bridge Replacement	OPRD LWCF	\$220,000	\$110,000	\$110,000	GF	
Camp Rivendale Programming	Juan Young Trust	\$5,000	\$5,000	\$0	n/a	
TBD	NRPA Meet Me at the Park Grant	TBD	TBD	TBD	TBD	New opportunity – reviewing project list to identify competitive project.
Q4 – 17/18						
Butternut Park Play Equipment Replacement	OPRD LGGP Small Grant	\$150,000	\$75,000	\$75,000	GF	
Free Swim Lessons	US Swimming Foundation Make a Splash Grant	\$3,500	\$3,500	\$0	n/a	
Camp Rivendale Programming	Hoover Family Foundation	TBD	TBD	\$0	n/a	
Rec Mobile OR Senior Fitness Programming	CareOregon Community Benefit Grant	\$40,000 / \$20,000	\$40,000 / \$20,000	\$0	n/a	
TBD	OPRD RTP	n/a	n/a	n/a	n/a	Working with Natural Resources and Design & Development to determine whether there is a suitable project.
Q1 – 18/19						
Westside Trail US-26 Overcrossing 30% design	Metro RFFA – Active Transportation Funding Project Readiness	\$500,000	\$300,000	\$200,000	SDC	Working with Cities of Tigard and Tualatin to determine equitable allocation of \$561,000 available to county amongst three jurisdictions

Project Name	Funding Opportunity	Project Cost	Grant Request (GF)	District Match	Match Source	Notes
Free Fitness in the Park OR Wellness on Wheels	Advantis Credit Union Community Fund	\$5,000 / \$10,000	\$5,000 / \$10,000	\$0	n/a	
Q2 – 18/19						
Update Interpretive Signs at Tualatin Hills Nature Park	Art Place America National Creative Placemaking Fund	\$100,000	\$50,000	\$50,000	GF	
Q3 – 18/19						
Somerset West Park Enhancements	OPRD LGGP Large Grant	\$835,700	\$300,000	\$535,700	Bond	
New Natural Area Public Access (Bannister Creek Greenway or Lily K Johnson Wetlands)	OPRD LWCF	\$500,000	\$250,000	\$250,000	SDC	
Camp Rivendale Programming	Juan Young Trust	\$5,000	\$5,000	\$0	n/a	
Rec Mobile & Nature Mobile OR Senior Fitness Programs	CareOregon Community Benefit Grant	\$80,000 / \$20,000	\$80,000 / \$20,000	\$0	n/a	
Adaptive Swim Lessons	Reeve Foundation Quality of Life Grant	\$12,000	\$12,000	\$0	n/a	
Q4 – 18/19						
Play Surfacing Replacement at Jenkins Estate/Camo Rivendale	OPRD LGGP Small Grant	\$100,000	\$50,000	\$50,000	GF	
TBD	OPRD RTP	TBD	TBD	TBD	TBD	Reviewing project list to identify competitive project
Free Swim Lessons	US Swimming Foundation Make a Splash Grant	\$10,000	\$3,500	\$6,500	GF	



MEMO

DATE: January 31, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: General Manager's Report for February 13, 2018

Payment Card Industry (PCI) Compliance

The Information Services staff has been working diligently to bring THPRD into Payment Card Industry (PCI) compliance. PCI compliance is a requirement by our financial institution to employ a set of prescribed security standards designed to ensure that all companies that accept, process, store or transmit credit or debit card information maintain a secure environment. This process has involved policy, procedure and staff training development along with the implementation of necessary monitoring technology. Ann Mackiernan, Chief Financial Officer, and Clint Bollinger, Information Services Manager, will present a brief overview on these efforts at the February board meeting.

2018/19 Capital Projects Update

Maintenance staff is working on the prioritization of the capital replacement projects for FY 2018/19; several projects are anticipated to impact next year's capital replacement budget due to forecasted costs. Jon Campbell, Superintendent of Maintenance Operations, will share a PowerPoint that captures the current conditions and projected costs for several of the projects.

Elsie Stuhr Day Celebration

The annual Elsie Stuhr Celebration Day was held on Friday, December 22. This event commemorates the life and accomplishments of Elsie Stuhr and her efforts to establish a park district in the Beaverton area. This year we were lucky to have good weather as last year's event was canceled due to inclement weather. Approximately 70 people were in attendance to enjoy refreshments, games, music and a gift exchange. Patty Brescia, Stuhr Center Supervisor, will report on the event and provide pictures at your February meeting.

Board of Directors & Budget Committee Meeting Schedule

The following dates are proposed for the board of directors and budget committee meeting schedule over the next few months. All dates are Tuesdays unless otherwise noted.

- February 20, 2018 (budget committee mid-year review)
- March 6, 2018 (special meeting to conduct board applicant interviews)
- Monday, March 12, 2018
- April 10, 2018
- April 17, 2018 (budget committee work session)
- May 8, 2018
- May 15, 2018 (budget committee budget approval)



Management Report to the Board February 13, 2018

Communications & Outreach

Bob Wayt, Director of Communications & Outreach

1. Registration for spring programs starts Saturday, March 3. As usual, the park district will use a variety of communications tools to market THPRD programs to the public, including direct mail and email, website, social media, and monthly e-newsletter. At the same time, staff are well into production of the summer activities guide, which is due out in late March.

Community Partnerships

Geoff Roach, Director of Community Partnerships

1. Tualatin Hills Park Foundation (THPF)
 - The THPF board of trustees held its first quarterly meeting of the year on January 24.
 - THPF took action on the capital campaign account, the new Program Fund for people experiencing disabilities, and approved THPRD's use of the John Quincy Adams Young House/Wheeler Foundation fund to begin restoration and maintenance at the property in the coming fiscal year.
 - THPF reports good progress on the Legacy Circle Matching Fund campaign. Legacy Circle contributions support THPF's annual operations and are designed to increase over time.
2. Completion of Capital Fundraising (late January 2017)
 - Drafting and submittal of final reports to foundations that supported the capital campaign continues.
 - The transfer of capital campaign funds from THPF to THPRD is complete.
 - THPF board of trustees acted at its January board meeting to close the campaign account, the last official act of the campaign.
3. Program Fund
 - The Program Fund is designed to help people experiencing disabilities recreate at THPRD facilities by increasing opportunities for all abilities programs.
 - Through the Champions Too Steering Committee, comprised of members working with THPRD and who represent nonprofit and service providing organizations with expertise in disability fields, THPF took action at the January board of trustees meeting to launch the Program Fund with a new \$20,000 commitment.
 - Nike has also made an early commitment and the Program Fund is now launched with \$38,500.
 - THPF's emerging goal for the three-year pilot of the Program Fund is to raise \$220,000, primarily from the greater foundation community.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatics

1. Our land fitness classes are growing at Sunset Swim Center. Utilizing our classroom to offer fitness classes in the morning is filling a need in the northern portion of the district. Strength Training for Seniors and Tai Chi are proving to be popular. With the support of the Friends of Aquatics, we have been able to purchase the fitness equipment needed to support these programs. With continued promotion, we anticipate these programs will continue to grow and help create new program offerings to meet the growing demand.
2. Summer planning is in full swing. Plans for the Make a Splash free swim lessons are underway. This year, the free classes will be held June 11-15 at the six indoor pools. We are increasing the number of classes offered to be able to accommodate 300 children and will be working with the Beaverton School District to promote the classes at Title I schools. We are also looking at expanding the program during the school year. It is our intent to make sure all children have an opportunity to take swim lessons.
3. The Aquatic Center was the host site for the American Red Cross Instructor Trainer Academy January 22-26. The academy provides the necessary training for top Lifeguard Training Instructors and Water Safety Instructors to become Instructor Trainers. THPRD was fortunate to have five candidates in the water safety instructor trainer class. Once completed, they will be able to teach our water safety instructor classes used to train our swim instructors. This is the first time the academy has been offered in Oregon and we are hopeful that we can become a permanent training site to offer the academy annually.

Maintenance

Jon Campbell, Superintendent of Maintenance Operations

1. Roof fall protection will be installed at five facilities. The Conestoga Recreation & Aquatic Center, Sunset Swim Center, Beaverton Swim Center, HMT Athletic Center and the Garden Home Recreation Center will have fall protection installed this spring. Having the safety equipment will allow staff to safely perform various maintenance services in areas they previously could not access. Services may include repairing leaks, servicing HVAC equipment, caulking around flashing, keeping gutters and down spouts clear, removing debris and performing annual inspection reports.
2. A new piece of outdoor fitness equipment will be added at Vista Brook Park. The adaptive fitness equipment is specifically designed to be wheelchair accessible and incorporates four different exercises into one station. The new fitness equipment is projected to be installed in early April.
3. Park maintenance is implementing a tree management program. THPRD certified arborists are starting to build a database that will eventually store critical tree information for each of our sites. Tree inventories will be collected, sites that need pruning will be identified and planned, and hazard tree assessments will be performed if unhealthy trees are identified. The information will help guide future decisions needed to maintain safe and healthy trees within our parks and natural resource areas.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Greenway Park Concept Plan. Staff have been working with a community-based task force to garner input on park user needs and interests for Greenway Park. There has

also been strong interest from the community at large about the process and next steps. Staff anticipate holding an interactive open house in late February 2018.

2. Advisory Committees. Supplemental questions have been sent out to advisory committee applicants. Interviews are expected to be completed later this month. In January, committees at a joint meeting approved two grant requests for a pilot interpretive sign project and outdoor exercise equipment.

Planning, Design & Development

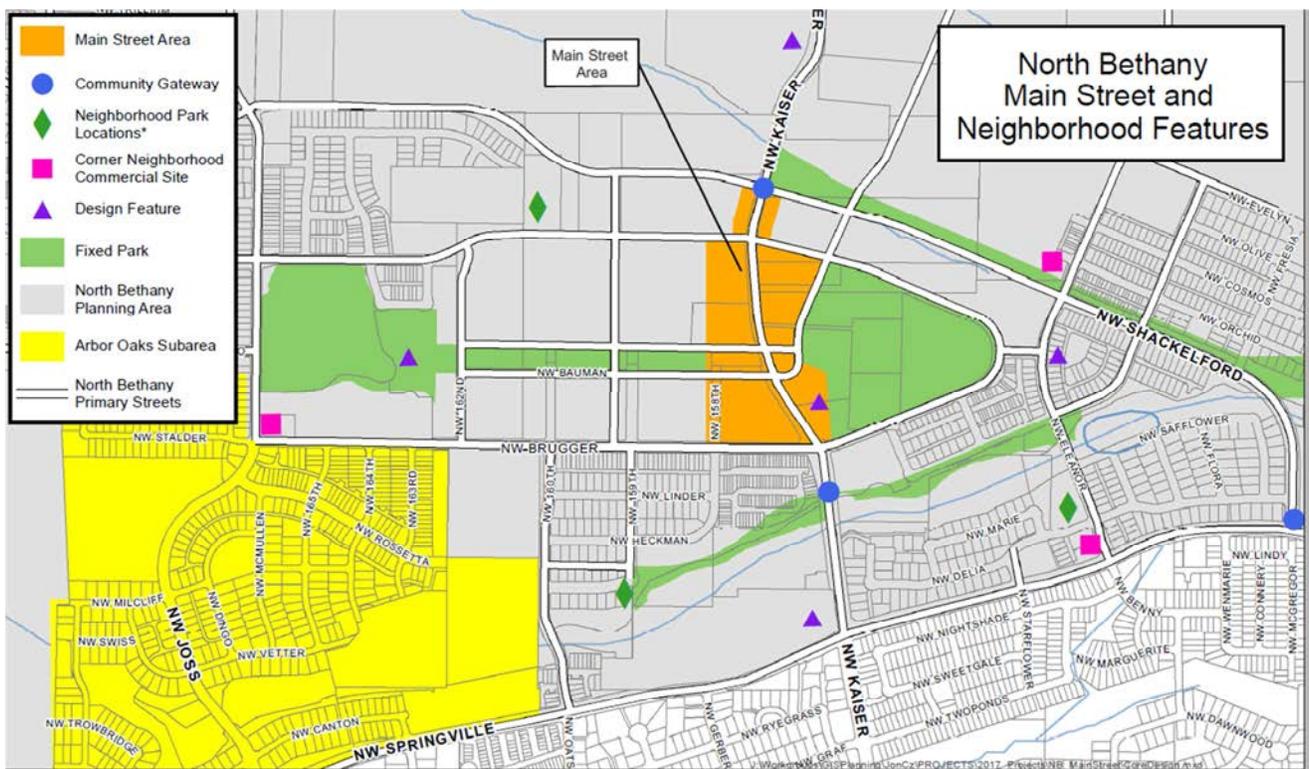
Gery Keck, Superintendent of Design & Development

Jeannine Rustad, Superintendent of Planning

1. In early January, Cedar Hills Park closed to allow the park redevelopment project to begin. Coming up, the proposed access drive to William Walker Elementary and Cedar Hills Blvd. widening are both scheduled to begin construction in May 2018. The project will be completed in fall 2019.
2. Staff attended the January 18 Faith & Government: A Dialogue About Homelessness meeting. The workshop was well attended with over 190 registrations from public agencies, elected officials, non-profit agencies, and faith-based organizations. There were six breakout rooms with approximately 35-40 people in each. Staff attended the dialogue, as well as facilitated a breakout room of participants where they engaged in discussions related to homelessness, the needs of people experiencing homelessness, efforts that are currently happening, how faith and government can better collaborate or partner, communicate common interests, and next steps. The next steps include Vision Action Network summarizing and analyzing the information they received to determine the best way to keep the dialogue of homelessness at the forefront. Staff will continue to be involved with Vision Action Network's mission as appropriate.
3. On January 21, Beaverton held its first open house for its Downtown Design project. The meeting, held at the Beaverton Library, was well attended by families, individuals of all ages, and a diverse ethnic group. Staff attended, as one of the issues to be addressed by the project is the public realm, including trails, plazas, parks and open space. Staff provided visual images of several urban plazas/parks and asked people what they wanted from urban parks and how they related to the downtown area (i.e., residents, workers, visitors to businesses). People enjoyed the exercise and the results will help inform a new urban park/plaza component to the Parks Functional Plan update.
4. The update of the Parks Functional Plan kicked off on January 23, with the first project advisory committee meeting. The meeting was well attended by district staff from all departments, as well as representatives from the City of Beaverton and Washington County planning departments. The project consultant gave a presentation on the Georeferenced Amenities Standards Program (GRASP) process and update. Of 3,900 parks scored by the consultant nationwide, 22 of THPRD's parks scored in the top ten percent. A hot topic of the meeting was how the district will plan for dog parks in the future. Topics that will be addressed in the Parks Functional Plan update include:
 - An update of the GRASP analysis park classifications (including adding urban and/or pocket parks)
 - Park development prioritization to include parks in new urban areas
 - Design guidelines and standards
 - Dog parks

5. Washington County will hold its first open house for the North Bethany Main Street Urban Design Plan on February 26 from 6-8 pm at the Springville K-8 school. The Main Street area of the North Bethany Subarea Plan straddles NW Kaiser Road from NW Brugger Road to the south and the proposed alignment of NW Shackelford to the north (Figure 1). The area contains all the land with North Bethany's highest intensity commercial land use designation, as well as portions of the Park Blocks and the future East Community Park. The Urban Design Plan (UDP) will address design and dimensional standards for the Main Street area as required by the North Bethany Subarea Plan's Main Street Program Guide, including building orientation and setbacks, building height limits, articulation and façade treatments, locational requirements for off-street parking and loading, and streetscape elements. Creation and adoption of the UDP will allow commercial and mixed-use development to occur in the Main Street area.

Figure 1 – North Bethany Main Street Area



Recreation

Eric Owens, Superintendent of Recreation

1. Conestoga Recreation & Aquatic Center had a very successful 2017 fall term. Revenue increased 19% compared to fall 2016. This continues a trend for fall term in 2016; there was a 15% increase from fall 2015.
2. Cedar Hills Recreation Center is experiencing growth in program areas. Fall of 2017 there was an increase of 10.5% in Indoor Playpark participation compared to fall 2016. Additionally, there was participation growth in the fall 2017 preschool cooking classes with 19 more participants than fall of 2016. Gymnastics and sports classes are also on the rise with 101 more registrations this winter term compared to 2017. Part of this increase is the addition of six new Sunday times which have turned out to be very popular as they are full and have wait-lists.

3. Garden Home Recreation Center is bringing back the Get Fit Challenge for 2018. It began January 2 and ends on February 27. The goal of this nine-week challenge is to help our patrons start and maintain good habits after the New Year. Every time a patron works out at Garden Home Recreation Center (in a class or in our cardio/weight room), they'll receive a punch on a Get Fit Punch Card. Each full punch card turned in is a chance to win a raffle prize. Winners will be announced at the Get Fit Challenge Party Wednesday, February 28, from 6-7 pm. During the challenge free fitness days will be offered, emails with healthy eating articles shared, and an opportunity to get matched up with a workout buddy to build extra motivation and help connect neighbors in a new way.

Security Operations

Mike Janin, Superintendent of Security Operations

1. A new satellite office space has been created for the Beaverton Police Department on the west end of the Maintenance building at HMT. This is another example of the district's continuing partnership with local law enforcement. The new office replaces one on the east end of the building that has been redeployed for THPRD park and athletic field maintenance staff. The district has provided the satellite office space to BPD for five years and the police are greatly appreciative.

Sports

Keith Watson, Superintendent of Sports

1. The Tualatin Hills Athletic Center is in the midst of winter season and preparing for spring. Youth winter basketball runs through early March culminating with an end of season tournament. Preparation for spring has begun with registration opening in late January for youth basketball and adult volleyball. Spring field assignments and permits are also issued in late January for lacrosse, baseball, softball, and soccer.
2. The Babette Horenstein Tennis Center hosted their first pickleball tournament on January 6-7. The tournament had 118 participants that played more than 345 matches. Seventy-one of the players were over 50 years old with 69% men and 31% women participating.
3. The Babette Horenstein Tennis Center partnered with the United States Tennis Association Pacific NW section to host a Junior Level 3 Tournament January 12-15. Over 350 junior players, ranging from 10-18 years old, participated in the four-day tournament with additional courts being used at Lewis & Clark College in Portland.

Business Services

Ann Mackiernan, Chief Financial Officer

Nancy Hartman Noye, Human Resources Manager

Mark Hokkanen, Risk & Contract Manager

Clint Bollinger, Information Services Manager

Katherine Stokke, Interim Operations Analysis Manager

1. Active Directory (AD), Microsoft's database for managing networked objects (such as computers, users, printers, facilities), has been populated with more data to begin the process of utilizing the AD services for wider use. The organization structure, phone numbers, and facility information have been loaded and will allow us to generate a dynamic organizational chart and phone directory listing in the future.

2. THPRD completed an environmental sustainability assessment using the Organizational Assessment Tool for Sustainability (OATS) developed by the Partners for a Sustainable Washington County Community (PSWCC). The OATS enables benchmarking among PSWCC member organizations. THPRD participates on the subcommittee that created the tool and are currently developing a social sustainability version.
3. THPRD received \$5,000 from Special Districts Insurance Services (SDIS) in a Safety and Security Matching Grant to help fund two new projects:
 - The purchase of three snow blowers to clear pathways more thoroughly and quickly during inclement weather events, reducing the need to manually shovel snow to access facilities
 - The purchase of an updated chemical storage building to ensure employee safety and environmental safety for HMT maintenance staff
4. Human Resources has received notice from the State of Oregon Employment Department that THPRD's rate of payment into the unemployment insurance fund will remain 0.1% for wages paid, beginning July 1, 2018. As an employer with the lowest possible rating (0.1%) for three consecutive years, THPRD is eligible for a refund of the excess amount paid to the fund. The excess amount is the portion of the account balance that exceeds the minimum amount needed to receive the lowest possible rate.

February 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Parks Bond Citizen Oversight Committee Meeting 6pm @ HMT/Dryland	2	3
4	5	6	7	8	9 Valentine's Dinner Dance 6pm @ Cedar Hills Rec Ctr	10
11	12	13 Board Meeting 6:30pm @ HMT/Dryland	14	15	16	17
18	19	20 Budget Committee Meeting 7pm @ HMT/Dryland	21 Parks & Facilities, Programs & Events, and Nature & Trails Advisory Committees Meetings 6:30pm @ Fanno Creek Service Ctr	22	23	24
25	26	27	28			

March 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6 Board Special Meeting Time TBA @ HMT/Dryland	7	8	9	10
11	12 Board Meeting 7pm @ HMT/Dryland	13	14	15	16	17
18	19	20	21 Nature & Trails Advisory Committee Meeting 6:30pm @ Fanno Creek Service Ctr	22	23	24
25	26	27	28	29	30	31

April 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10 Board Meeting 7pm @ HMT/Dryland	11	12	13	14
15	16	17 Budget Committee Work Session 6pm @ Elsie Stuhr Ctr	18 Joint Advisory Committee Meeting (all committees) 6:30pm @ Fanno Creek Service Ctr	19	20	21
22	23	24	25	26	27	28 Native Plant Sale @ Tualatin Hills Nature Park
29	30					

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 12/31/17

Description	Project Budget			Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND											
CAPITAL OUTLAY DIVISION											
<u>CARRY FORWARD PROJECTS</u>											
Parking Lot-Hazeldale	135,000	329,414	310,512	22,320	3,670	303,424	Budget	329,414	307,094	-	3,418
PCC Actuated Tennis Lights	-	3,300	3,300	-	-	3,300	Budget	3,300	3,300	-	-
ADA Improvements - Athletic Center	-	8,000	8,000	5,991	839	1,170	Budget	8,000	2,009	-	5,991
Aquatic Center Renovation Phase 2	1,300,000	1,686,190	1,686,190	42,875	1,086,677	603,509	Award	1,733,061	1,690,186	(46,871)	(3,996)
Raleigh Park Storm Water Management Design	-	40,000	40,000	-	18,351	21,649	Award	40,000	40,000	-	-
Play Equipment - 3 sites	8,500	346,500	215,355	265,312	101,295	-	Complete	366,607	101,295	(20,107)	114,060
Signage Master Plan Implementation - Phase 2	-	40,000	25,839	20,216	1,819	17,965	Budget	40,000	19,784	-	6,055
Irrigation Systems Redesign & Reconfiguration (5 sites)	-	20,000	14,274	7,151	-	12,849	Budget	20,000	12,849	-	1,425
Cardio / Weight Equipment	-	40,000	40,000	-	3,549	36,451	Budget	40,000	40,000	-	-
Communication Network Switches	-	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Outdoor Fitness Equipment	13,000	30,062	15,924	-	16,208	13,854	Budget	30,062	30,062	-	(14,138)
Drain Replacement - Cedar Hills Recreation Center	-	26,500	26,500	-	-	26,500	Budget	26,500	26,500	-	-
TOTAL CARRYOVER PROJECTS	1,456,500	2,649,966	2,465,894	363,865	1,232,408	1,120,671		2,716,944	2,353,079	(66,978)	112,815
<u>ATHLETIC FACILITY REPLACEMENT</u>											
Skate Park Ramp Conversion	50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Tennis Court Resurface (2 sites)	68,000	68,000	68,000	-	43,973	-	Complete	43,973	43,973	24,027	24,027
TOTAL ATHLETIC FACILITY REPLACEMENT	118,000	118,000	118,000	-	43,973	50,000		93,973	93,973	24,027	24,027
<u>ATHLETIC FACILITY IMPROVEMENT</u>											
TOTAL ATHLETIC FACILITY IMPROVEMENT	-	-	-	-	-	-	Budget	-	-	-	-
<u>PARK AND TRAIL REPLACEMENTS</u>											
Bridges and Boardwalks (6 sites)	790,000	790,000	790,000	-	9,477	748,107	Budget	757,584	757,584	32,416	32,416
Concrete Sidewalk Repair (7 sites)	81,831	81,831	81,831	-	66,250	-	Complete	66,250	66,250	15,581	15,581
Drinking Fountains (2 sites)	22,750	22,750	22,750	-	21,230	1,520	Award	22,750	22,750	-	-
Irrigation Systems Redesign & Reconfiguration (2 sites)	22,800	22,800	22,800	-	13,165	8,565	Award	21,730	21,730	1,070	1,070
Fencing	15,100	15,100	15,100	-	2,800	32,300	Budget	35,100	35,100	(20,000)	(20,000)
Landscaping	5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Asphalt Pedestrian Pathways (4 sites)	70,660	70,660	70,660	-	79,258	-	Complete	79,258	79,258	(8,598)	(8,598)
Play Equipment (2 sites)	190,000	190,000	190,000	-	5,120	184,880	Award	190,000	190,000	-	-
Signage Master Plan Implementation - Phase 3	25,000	25,000	25,000	-	5,311	19,689	Budget	25,000	25,000	-	-
Water Quality Facility	35,000	35,000	35,000	-	43,927	-	Complete	43,927	43,927	(8,927)	(8,927)
TOTAL PARK AND TRAIL REPLACEMENTS	1,258,141	1,258,141	1,258,141	-	246,538	1,000,061		1,246,599	1,246,599	11,542	11,542
<u>PARK AND TRAIL IMPROVEMENTS</u>											
Memorial Benches	8,000	8,000	8,000	-	3,541	4,459	Budget	8,000	8,000	-	-
ConnectOR/Wa Cty MSTIP-Waterhouse Trail Seg #4	700,000	700,000	700,000	-	-	700,000	Budget	700,000	700,000	-	-
LGGP - SW Quadrant Community Park	268,210	268,210	268,210	-	-	268,210	Budget	268,210	268,210	-	-
Metro Nature in Neighborhoods	220,700	220,700	220,700	-	-	220,700	Budget	220,700	220,700	-	-
Erosion Control (2 sites)	10,000	10,000	10,000	-	7,386	2,614	Budget	10,000	10,000	-	-
Bench with Solar-powered charging station	2,425	2,425	2,425	-	2,425	-	Complete	2,425	2,425	-	-
Energy Trust of Oregon Rebates	135,900	135,900	135,900	-	258	135,642	Budget	135,900	135,900	-	-
LGGP - Cedar Hills Park	340,156	340,156	340,156	-	-	340,156	Budget	340,156	340,156	-	-
TOTAL PARK AND TRAIL IMPROVEMENTS	1,685,391	1,685,391	1,685,391	-	13,610	1,671,781		1,685,391	1,685,391	-	-
<u>CHALLENGE GRANTS</u>											
Program Facility Challenge Grants	75,000	75,000	75,000	-	1,552	73,448	Budget	75,000	75,000	-	-
TOTAL CHALLENGE GRANTS	75,000	75,000	75,000	-	1,552	73,448		75,000	75,000	-	-
<u>BUILDING REPLACEMENTS</u>											
Cardio and Weight Equipment	80,000	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Babette Horenstein Tennis Center LED Lighting	307,000	307,000	307,000	-	17,367	289,633	Budget	307,000	307,000	-	-
Lead Paint Abatement	35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
Parking Lot Relamp	5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Ceiling Tiles	4,000	4,000	4,000	-	3,902	-	Complete	3,902	3,902	98	98

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 12/31/17

Description	Project Budget			Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Ergonomic Equipment/Fixtures	6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Wood Floor Refinish	1,975	1,975	1,975	-	-	1,975	Budget	1,975	1,975	-	-
Locker Room Resurface	84,000	84,000	84,000	-	1,000	86,929	Award	87,929	87,929	(3,929)	(3,929)
Carpet	10,000	10,000	10,000	-	-	6,155	Award	6,155	6,155	3,845	3,845
Exhaust fans (3 sites)	28,150	28,150	28,150	-	4,860	24,005	Award	28,865	28,865	(715)	(715)
Air Conditioner Units (2 sites)	18,433	18,433	18,433	-	15,887	-	Complete	15,887	15,887	2,546	2,546
Dive Tower Repair	2,500	2,500	2,500	-	-	2,500	Award	2,500	2,500	-	-
Lane Lines	1,506	1,506	1,506	-	-	1,506	Budget	1,506	1,506	-	-
Outdoor Pool Covers (2 sites)	12,200	12,200	12,200	-	9,892	-	Complete	9,892	9,892	2,308	2,308
Wading Pool Chemtrol Probe	1,500	1,500	1,500	-	1,281	-	Complete	1,281	1,281	219	219
Roll Down Door Motor	4,500	4,500	4,500	-	3,795	-	Complete	3,795	3,795	705	705
Structure Repair - Camp Rivendale	2,000	2,000	2,000	-	799	-	Complete	799	799	1,201	1,201
Shower Facility Repair-RSC	7,500	7,500	7,500	-	-	-	Cancelled	-	-	7,500	7,500
Schlottman Roof Replacement					15,800	-	Complete	15,800	15,800	(15,800)	(15,800)
Beaverton Backwash Valve Repl					2,090	-	Complete	2,090	2,090	(2,090)	(2,090)
CRA Leisure Pool Feature Pump					4,426	-	Complete	4,426	4,426	(4,426)	(4,426)
CRA Room Divider Track System					2,250	-	Complete	2,250	2,250	(2,250)	(2,250)
Carpet replacement-IS Mgr Off					1,000	-	Complete	1,000	1,000	(1,000)	(1,000)
Raleigh Pool Deck Drawings					-	-	Budget	-	-	-	-
Emrgcy Furnace Repair CHRC					-	2,800	Budget	2,800	2,800	(2,800)	(2,800)
50M LED Lighting					-	16,000	Budget	16,000	16,000	(16,000)	(16,000)
50M Pump Coupling Replacement					-	2,200	Budget	2,200	2,200	(2,200)	(2,200)
TOTAL BUILDING REPLACEMENTS	611,264	611,264	611,264	-	84,349	538,703		597,486	597,486	13,778	13,778
<u>BUILDING IMPROVEMENTS</u>											
LED Lighting (Conestoga)	-	-	-	-	-	7,900	Award	7,900	7,900	(7,900)	(7,900)
Fall Protection (5 sites)	52,155	52,155	52,155	-	-	49,999	Award	49,999	49,999	2,156	2,156
Flooring	2,257	2,257	2,257	-	2,728	-	Complete	2,728	2,728	(471)	(471)
Office Space Expansion Design	10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Diving Winches (4 sites)	21,110	21,110	21,110	-	4,496	16,614	Budget	21,110	21,110	-	-
Gymnastic Room Windows	20,000	20,000	20,000	-	-	-	Cancelled	-	-	20,000	20,000
TOTAL BUILDING IMPROVEMENTS	105,522	105,522	105,522	-	7,224	84,513		91,737	91,737	13,785	13,785
<u>ADA PROJECTS</u>											
ADA Improvements - Beaverton Swim Center	7,500	7,500	7,500	-	-	4,998	Award	4,998	4,998	2,502	2,502
ADA Improvements - Fanno Creek Service Center	20,000	20,000	20,000	-	27,475	-	Complete	27,475	27,475	(7,475)	(7,475)
ADA Improvements - Jenkins Estate	2,200	2,200	2,200	-	1,734	-	Complete	1,734	1,734	466	466
ADA Improvements - Elsie Stuhr Center	10,650	10,650	10,650	-	10,345	-	Complete	10,345	10,345	305	305
ADA Improvements - Other	59,650	59,650	59,650	-	876	58,774	Budget	59,650	59,650	-	-
TOTAL ADA PROJECTS	100,000	100,000	100,000	-	40,430	63,772		104,202	104,202	(4,202)	(4,202)
TOTAL CAPITAL OUTLAY DIVISION	5,409,818	6,603,284	6,419,212	363,865	1,670,084	4,602,949		6,611,332	6,247,467	(8,048)	171,745
<u>INFORMATION SERVICES DEPARTMENT</u>											
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>											
Desktops	67,000	67,000	67,000	-	26,428	40,572	Budget	67,000	67,000	-	-
Servers	37,000	37,000	37,000	-	22,160	14,840	Budget	37,000	37,000	-	-
LAN/WAN	5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Desktop Printers	5,000	5,000	5,000	-	650	4,350	Budget	5,000	5,000	-	-
Phone	30,000	30,000	30,000	-	279	29,721	Budget	30,000	30,000	-	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS	144,000	144,000	144,000	-	49,517	94,483		144,000	144,000	-	-
<u>INFORMATION TECHNOLOGY IMPROVEMENTS</u>											
Translation Software	2,474	2,474	2,474	-	-	2,474	Budget	2,474	2,474	-	-
Configuration Management Software	75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Time Clock	3,750	3,750	3,750	-	-	3,750	Budget	3,750	3,750	-	-
Computers (3)	11,000	11,000	11,000	-	-	11,000	Budget	11,000	11,000	-	-

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 12/31/17

Description	Project Budget			Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Color Copier (Harman)	500	500	500	-	-	500	Budget	500	500	-	-
Folder / Sorter	12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Financial Software	436,800	436,800	436,800	-	-	436,800	Budget	436,800	436,800	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS	541,524	541,524	541,524	-	-	541,524		541,524	541,524	-	-
TOTAL INFORMATION SYSTEMS DEPARTMENT	685,524	685,524	685,524	-	49,517	636,007		685,524	685,524	-	-
MAINTENANCE DEPARTMENT											
FLEET REPLACEMENTS											
High-production mowers	210,000	210,000	210,000	-	200,032	-	Complete	200,032	200,032	9,968	9,968
72" Mowers	42,900	42,900	42,900	-	42,906	-	Complete	42,906	42,906	(6)	(6)
52" Mowers	24,300	24,300	24,300	-	24,021	-	Complete	24,021	24,021	279	279
FCSC Trash Compactor	34,000	34,000	34,000	-	-	29,904	Award	29,904	29,904	4,096	4,096
2.5 ton Axle Trailers	10,500	10,500	10,500	-	-	11,340	Award	11,340	11,340	(840)	(840)
High-pressure Parts Washer	10,500	10,500	10,500	-	-	9,966	Award	9,966	9,966	534	534
Aerial Lift Truck	50,000	50,000	50,000	-	59,935	-	Complete	59,935	59,935	(9,935)	(9,935)
Die-cut Label Maker	2,500	2,500	2,500	-	1,508	-	Complete	1,508	1,508	992	992
Park Patrol Vehicle #3352	35,000	35,000	35,000	-	35,421	-	Complete	35,421	35,421	(421)	(421)
TOTAL FLEET REPLACEMENTS	419,700	419,700	419,700	-	363,823	51,210		415,033	415,033	4,667	4,667
FLEET IMPROVEMENTS											
Vehicle Wraps	14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-	-
Minibus	52,000	52,000	52,000	-	56,800	-	Complete	56,800	56,800	(4,800)	(4,800)
	66,000	66,000	66,000	-	56,800	14,000		70,800	70,800	(4,800)	(4,800)
BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS											
BUILDING MAINTENANCE IMPROVEMENTS											
Pool Vacuum Robot	6,000	6,000	6,000	-	4,655	-	Complete	4,655	4,655	1,345	1,345
TOTAL BUILDING MAINT IMPROVEMENTS	6,000	6,000	6,000	-	4,655	-		4,655	4,655	1,345	1,345
TOTAL MAINTENANCE DEPARTMENT	491,700	491,700	491,700	-	425,278	65,210		490,488	490,488	1,212	1,212
GRAND TOTAL GENERAL FUND	6,587,042	7,780,508	7,596,436	363,865	2,144,879	5,304,166		7,787,344	7,423,479	(6,836)	172,957
SDC FUND											
LAND ACQUISITION											
Land Acq - N. Bethany Comm Pk											
Other					1,131						
Subtotal Land Acq-N Bethany Comm Pk	804,400	1,500,000	1,500,000	-	1,131	1,498,869	Budget	1,500,000	1,500,000	-	-
Land Acq - N. Bethany Nghbd Pk											
Other					16,789						
Subtotal Land Acq-N. Bethany Nghbd Pk	2,000,000	2,000,000	2,000,000	-	16,789	1,983,211	Budget	2,000,000	2,000,000	-	-
Land Acq - N Bethany Trails											
Other					5,173						
Subtotal Land Acq-N Bethany Trails	904,000	1,290,000	1,290,000	-	5,173	1,284,827	Budget	1,290,000	1,290,000	-	-
Land Acquisition (FY16)					3,900						
Land Acq - Bonny Slope W Nhd Pk-Other					(8,392)						
Land Acq - Pointer Road Park					65,697						
Land Acq - SW Comm Pk-Strasburg					-						
Land Acq - Commonwealth Lake-Sharp					-						
Land Acq - Farmington Quarry					-						
Land Acq - Crowell Woods					54,470						
Land Acq - Roxbury Park Trail Reloc					136						
BH Highway Center Site					761						
Land Acq - Other (Demo, etc)					10,041						
Subtotal Land Acq-General		1,984,000	1,984,000	-	126,613	1,857,387	Budget	1,984,000	1,984,000	-	-

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 12/31/17

Description	Project Budget			Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Land Acq - S Cooper Mtn Trail	500,000	500,000	500,000	-	137	499,863	Budget	500,000	500,000	-	-
Land Acq - S Cooper Mtn Nat Ar	-	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
Land Acq - Neighborhood Parks - S Cooper Mtn	500,000	500,000	500,000	-	483	499,517	Budget	500,000	500,000	-	-
Land Acq - Neighborhood Parks - Infill Areas	500,000	500,000	500,000	-	-	500,000	Budget	500,000	500,000	-	-
TOTAL LAND ACQUISITION	5,208,400	8,674,000	8,674,000	-	150,326	8,523,674		8,674,000	8,674,000	-	-
DEVELOPMENT/IMPROVEMENT PROJECTS											
Bonny Slope / BSD Trail Development	-	500,000	500,000	-	36,858	463,142	Budget	500,000	500,000	-	-
MTIP Grant Match - Westside Trail #18	860,000	1,070,500	967,000	970,183	41,217	193,582	Award	1,204,982	234,799	(134,482)	732,201
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	-	110,000	40,000	67,946	26,921	15,133	Award	110,000	42,054	-	(2,054)
S Cooper Mtn Park and Trail Development - Prog Mgmt	50,000	50,000	50,000	3,893	-	46,107	Budget	50,000	46,107	-	3,893
NW Quadrant Neighborhood Park Master Plan & Design	-	200,000	195,000	-	15,112	179,888	Budget	195,000	195,000	5,000	-
New Neighborhood Park Development	-	1,500,000	1,499,000	-	90,461	1,408,539	Budget	1,499,000	1,499,000	1,000	-
SW Quad Community Center - Site Feasability Analysis	-	80,000	80,000	-	7,035	72,965	Budget	80,000	80,000	-	-
Natural Area Master Plan	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	-	1,000,000	995,000	-	-	995,000	Budget	995,000	995,000	5,000	-
Deck Expansion (Aquatic Center)	-	150,000	150,000	-	-	150,000	Award	150,000	150,000	-	-
New Synthetic turf field- Conestoga Middle School	-	1,255,000	50,000	916,158	-	50,000	Award	966,158	50,000	288,842	-
MTIP Beaverton Creek Trail Master Plan Phase	-	115,000	26,000	12,688	7,902	94,410	Budget	115,000	102,312	-	(76,312)
MTIP Beaverton Creek Trail Land Acquisition ROW phase	-	250,000	247,000	-	175	246,825	Budget	247,000	247,000	3,000	-
NW Quadrant New Neighborhood Park Development	1,925,000	1,925,000	1,925,000	-	-	1,925,000	Budget	1,925,000	1,925,000	-	-
N Bethany Park & Trail - project management	-	215,000	141,000	12,924	16,840	185,236	Budget	215,000	202,076	-	(61,076)
SW Quadrant Community Park	-	2,600,000	2,250,000	1,619,949	971,744	8,307	Award	2,600,000	980,051	-	1,269,949
Connect OR Grant Match - Waterhouse Trail, Segment 4	-	300,000	300,000	-	60,442	239,558	Budget	300,000	300,000	-	-
SW Quadrant Neighborhood Park Master Plan & Design	-	200,000	200,000	-	3,227	277,249	Award	280,476	280,476	(80,476)	(80,476)
Cedar Mill Creek Comm Trail Seg #4 Master Plan & Des	-	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-	-
Bethany Creek Trail #2, Segment #3 - Design & Devel	1,100,000	1,100,000	1,100,000	-	5,228	1,094,772	Budget	1,100,000	1,100,000	-	-
Undesignated projects	2,376,685	2,376,685	2,376,685	-	-	2,376,685	Budget	2,376,685	2,376,685	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	6,311,685	15,347,185	13,441,685	3,603,741	1,283,162	10,372,398		15,259,301	11,655,560	87,884	1,786,125
GRAND TOTAL SDC FUND	11,520,085	24,021,185	22,115,685	3,603,741	1,433,488	18,896,072		23,933,301	20,329,560	87,884	1,786,125

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 12/31/17

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		Percent of Variance	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)				(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)
BOND CAPITAL PROJECTS FUND															
<u>New Neighborhood Parks Development</u>															
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,686,530	-	1,686,530	-	Complete	1,686,530	(350,576)	-26.2%	126.2%	100.0%
SW	91-902	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,258,105	-	1,258,105	-	Complete	1,258,105	54,701	4.2%	95.8%	100.0%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	753,743	-	753,743	-	Complete	753,743	33,745	4.3%	95.7%	100.0%
SW	91-904	Roy Dancer Park	771,150	16,657	787,807	651,272	-	651,272	-	Complete	651,272	136,535	17.3%	82.7%	100.0%
NE	91-905	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
Total New Neighborhood Parks Development			4,883,950	130,968	5,014,918	5,237,868	-	5,237,868	-		5,237,868	(222,950)	-4.4%	104.4%	100.0%
UND	Authorized Use of Savings from Bond Issuance Administration Category		-	222,950	222,950	-	-	-	N/A	-	-	222,950	n/a	n/a	n/a
Total New Neighborhood Parks Development			4,883,950	353,918	5,237,868	5,237,868	-	5,237,868	-		5,237,868	-	0.0%	100.0%	100.0%
<u>Renovate & Redevelop Neighborhood Parks</u>															
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	993,843	-	993,843	-	Complete	993,843	161,792	14.0%	86.0%	100.0%
SE	91-907	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	91-908	Somerset West Park	1,028,200	54,944	1,083,144	207,682	56,358	264,040	2,016,699	Design	2,280,739	(1,197,595)	-110.6%	24.4%	11.6%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	91-910	Vista Brook Park	514,100	20,504	534,604	733,500	-	733,500	-	Complete	733,500	(198,896)	-37.2%	137.2%	100.0%
Total Renovate & Redevelop Neighborhood Parks			3,727,213	155,116	3,882,329	3,053,854	56,358	3,110,212	2,016,699		5,126,911	(1,244,582)	-32.1%	80.1%	60.7%
<u>New Neighborhood Parks Land Acquisition</u>															
NW	98-880-a	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	98-880-c	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	32,103	1,532,103	2,119,940	-	2,119,940	-	Complete	2,119,940	(587,837)	-38.4%	138.4%	100.0%
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	98-746-b	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	98-748	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	98-749	New Neighborhood Park - Undesignated	-	1,363	1,363	-	-	-	-	Reallocated	-	1,363	-100.0%	n/a	0.0%
Sub-total New Neighborhood Parks			9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%
UND	Authorized Use of Savings from New Community Park Land Acquisition Category		-	1,655,521	1,655,521	-	-	-	N/A	-	-	1,655,521	n/a	n/a	n/a
UND	Authorized Use of Savings from Community Center / Community Park Land Acquisition Category		-	715,099	715,099	-	-	-	N/A	-	-	715,099	n/a	n/a	n/a
Total New Neighborhood Parks			9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%
<u>New Community Park Development</u>															
SW	92-915	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,968,253	371,730	11,339,983	356,316	Bid Award	11,696,299	(3,640,836)	-45.2%	140.8%	97.0%
Sub-total New Community Park Development			7,711,500	343,963	8,055,463	10,968,253	371,730	11,339,983	356,316		11,696,299	(3,640,836)	-45.2%	140.8%	97.0%
UND	Authorized use of savings from Bond Facility Rehabilitation category		-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category		-	1,400,000	1,400,000	-	-	-	-	N/A	-	1,400,000	n/a	n/a	n/a
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition		-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
Total New Community Park Development			7,711,500	3,428,214	11,139,714	10,968,253	371,730	11,339,983	356,316		11,696,299	(556,585)	-5.0%	101.8%	97.0%

Tualatin Hills Park and Recreation District
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Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost		
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								(1)	(2)
<u>New Community Park Land Acquisition</u>																	
NE	98-881-a	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%		
NE	98-881-b	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%		
Sub-total New Community Park			10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%		
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a		
Total New Community Park			10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%		
<u>Renovate and Redevelop Community Parks</u>																	
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	322,433	6,517,338	579,952	71,086	651,038	8,643,956	Design	9,294,994	(2,777,656)	-42.6%	10.0%	7.0%		
SE	92-917	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%		
Total Renovate and Redevelop Community Parks			9,793,605	396,836	10,190,441	3,213,036	71,086	3,284,122	8,643,956		11,928,078	(1,737,637)	-17.1%	32.2%	27.5%		
<u>Natural Area Preservation - Restoration</u>																	
NE	97-963	Roger Tilbury Memorial Park	30,846	1,371	32,217	14,790	6,223	21,013	10,843	Establishment	31,856	361	1.1%	65.2%	66.0%		
NE	97-964	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	8,903	Establishment	10,104	21,914	68.4%	3.8%	11.9%		
NE	97-965	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%		
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	12,192	258,960	-	-	-	258,960	On Hold	258,960	-	0.0%	0.0%	0.0%		
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	102	Establishment	13,031	(2,449)	-23.1%	122.2%	99.2%		
NW	97-968	Allenbach Acres Park	41,128	1,826	42,954	10,217	-	10,217	31,613	Establishment	41,830	1,124	2.6%	23.8%	24.4%		
NW	97-969	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%		
NE	97-970	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%		
NE	97-971	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%		
NW	97-972	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%		
NE	97-973	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	10,452	84	0.8%	89.4%	90.1%		
NW	97-974	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%		
NW	97-975	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%		
SE	97-976	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	32,730	(1,143)	-3.6%	85.1%	82.1%		
SE	97-977	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	72,409	6,490	8.2%	77.8%	84.8%		
SE	97-978	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	15,204	Establishment	20,618	843	3.9%	25.2%	26.3%		
SE	97-979	Greenway Park/Koll Center	61,692	2,072	63,764	44,728	3,919	48,647	14,524	Establishment	63,171	593	0.9%	76.3%	77.0%		
SE	97-980	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%		
SE	97-981	Fanno Creek Park	162,456	6,190	168,646	65,147	-	65,147	5,508	Establishment	70,655	97,991	58.1%	38.6%	92.2%		
SE	97-982	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%		
SW	97-983	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%		
SE	97-984	Hyland Forest Park	71,974	1,342	73,316	62,121	-	62,121	-	Complete	62,121	11,195	15.3%	84.7%	100.0%		
SW	97-985	Cooper Mountain	205,640	10,157	215,797	14	-	14	215,783	On Hold	215,797	-	0.0%	0.0%	0.0%		
SW	97-986	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%		
SW	97-987	Lowami Hart Woods	287,896	9,345	297,241	120,157	7,749	127,906	37,644	Establishment	165,550	131,691	44.3%	43.0%	77.3%		
SW	97-988	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%		
SW	97-989	Mt Williams Park	102,820	4,809	107,629	25,584	7,478	33,062	74,567	Establishment	107,629	-	0.0%	30.7%	30.7%		
SW	97-990	Jenkins Estate	154,230	3,365	157,595	136,481	-	136,481	-	Complete	136,481	21,114	13.4%	86.6%	100.0%		
SW	97-991	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%		
SW	97-992	Morrison Woods	61,692	3,046	64,738	0	-	0	64,738	On Hold	64,738	-	0.0%	0.0%	0.0%		
UND	97-993	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	12,701	Sign Fabrication	339,477	9,093	2.6%	93.7%	96.3%		
NW	97-994	Beaverton Creek Trail	61,692	3,047	64,739	-	-	-	64,739	On Hold	64,739	-	0.0%	0.0%	0.0%		
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	2,031	43,159	-	-	-	43,159	On Hold	43,159	-	0.0%	0.0%	0.0%		
NW	97-996	Bluegrass Downs Park	15,423	761	16,184	-	-	-	16,184	On Hold	16,184	-	0.0%	0.0%	0.0%		
NW	97-997	Crystal Creek	41,128	2,032	43,160	-	-	-	43,160	On Hold	43,160	-	0.0%	0.0%	0.0%		
UND	N/A	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	0	(865,000)	0.0%	0.0%	0.0%		
SE	97-870	Hyland Woods Phase 2	-	75,756	75,756	40,928	7,858	48,786	26,970	Establishment	75,756	-	-	64.4%	64.4%		
SW	97-871	Jenkins Estate Phase 2	-	126,535	126,535	28,325	6,106	34,431	92,104	Preparation	126,535	-	-	27.2%	27.2%		
NW	97-872	Somerset	-	152,205	152,205	-	-	-	152,205	Budget	152,205	-	-	0.0%	0.0%		
NW	97-873	Rock Creek Greenway	-	157,278	157,278	-	-	-	157,278	Establishment	157,278	-	-	0.0%	0.0%		
NW	97-874	Whispering Woods Phase 2	-	96,396	96,396	-	-	-	96,396	Budget	96,396	-	-	0.0%	0.0%		

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			Initial Project Budget (1)	Adjustments (2)	Current Total Project Budget FY 17/18 (1+2)=(3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Total Expended to Date (4+5)=(6)							
SE	97-875	Raleigh Park	-	111,492	111,492	8,500	-	8,500	102,992	Budget	111,492	-	7.6%	7.6%	
NE	97-876	Bannister Creek Greenway/NE Park	-	76,102	76,102	-	-	-	76,102	Budget	76,102	-	0.0%	0.0%	
NW	97-877	Beaverton Creek Greenway Duncan	-	20,294	20,294	-	-	-	20,294	Budget	20,294	-	0.0%	0.0%	
SE	97-878	Church of Nazarene	-	30,374	30,374	7,144	1,223	8,367	22,007	Preparation	30,374	-	27.5%	27.5%	
SW	97-879	Lilly K. Johnson Woods	-	30,250	30,250	16,731	-	16,731	13,519	Establishment	30,250	-	55.3%	55.3%	
UND	97-914	Restoration of new properties to be acquired	643,023	31,249	674,272	7,172	-	7,172	641,407	On Hold	648,579	25,693	3.8%	1.1%	
		Total Natural Area Restoration	3,762,901	147,990	3,910,891	1,500,072	40,556	1,540,628	2,319,606		3,878,139	32,752	0.8%	39.4%	
		Natural Area Preservation - Land Acquisition													
UND	98-882	Natural Area Acquisitions	8,400,000	291,123	8,691,123	4,907,337	97,433	5,004,770	3,686,353	Budget	8,691,123	-	0.0%	57.6%	
		Total Natural Area Preservation - Land Acquisition	8,400,000	291,123	8,691,123	4,907,337	97,433	5,004,770	3,686,353		8,691,123	-	0.0%	57.6%	
		New Linear Park and Trail Development													
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,395,221	-	4,395,221	-	Complete	4,395,221	(43,107)	-1.0%	101.0%	
NE	93-920	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,417,702	-	4,417,702	-	Complete	4,417,702	(534,716)	-13.8%	113.8%	
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	93,652	2,355,692	1,741,979	323	1,742,302	782,194	Budget	2,524,496	(168,804)	-7.2%	74.0%	
UND	93-923	Miscellaneous Natural Trails	100,000	4,053	104,053	30,394	-	30,394	72,453	Budget	102,847	1,206	1.2%	29.2%	
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	414,817	-	414,817	-	Complete	414,817	(142,970)	-52.6%	152.6%	
SW	93-921	Lowami Hart Woods	822,560	55,645	878,205	1,258,746	-	1,258,746	-	Complete	1,258,746	(380,541)	-43.3%	143.3%	
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,151,626	-	1,151,626	-	Complete	1,151,626	439,234	27.6%	72.4%	
		Total New Linear Park and Trail Development	15,060,310	429,963	15,490,273	14,876,683	323	14,877,006	854,647		15,731,653	(241,380)	-1.6%	96.0%	
		New Linear Park and Trail Land Acquisition													
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	23,326	1,223,326	1,222,206	-	1,222,206	1,120	Budget	1,223,326	-	0.0%	99.9%	
		Total New Linear Park and Trail Land Acquisition	1,200,000	23,326	1,223,326	1,222,206	-	1,222,206	1,120		1,223,326	-	0.0%	99.9%	
		Multi-field/Multi-purpose Athletic Field Development													
SW	94-925	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	
SE	94-926	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	
NW	94-927	New Fields in NW Quadrant	514,100	25,395	539,495	1,280	15,560	16,840	513,801	Budget	530,641	8,854	1.6%	3.1%	
NE	94-928	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	
SW	94-929	New Fields in SW Quadrant	514,100	25,373	539,473	724	-	724	666,952	Budget	667,676	(128,203)	-23.8%	0.1%	
SE	94-930	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	546,601	(641)	545,960	-	Complete	536,457	(2,524)	-0.5%	102.3%	
		Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	124,177	3,208,777	2,425,781	14,919	2,440,700	1,180,753		3,611,950	(403,173)	-12.6%	76.1%	
		Deferred Park Maintenance Replacements													
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	512,435	-	512,435	-	Complete	512,435	(348,273)	-212.2%	312.2%	
		Sub-total Deferred Park Maintenance Replacements	1,451,515	10,474	1,461,989	1,832,474	-	1,832,474	-		1,832,474	(370,485)	-25.3%	1321.8%	
UND		Authorized Use of Savings from Facility Expansion & Improvements Category	-	179,613	179,613	-	-	-	-	N/A	-	179,613	n/a	n/a	
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	190,872	190,872	-	-	-	-	N/A	-	190,872	n/a	n/a	
		Total Deferred Park Maintenance Replacements	1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)							
Facility Rehabilitation															
UND	95-931	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	112,126	3,358	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	36,836	1,484,199	820,440	-	820,440	49,392	Bid Results	869,832	614,367	41.4%	55.3%	94.3%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,390	101,874	15.8%	84.2%	100.0%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,756	6	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	95-939-a	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	95-939-b	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	95-962	Auto Gas Meter Shut Off Valves at All Facilities	-	122	122	9,984	-	9,984	25,199	Construction	35,183	(35,061)	100.0%	0.0%	28.4%
Sub-total Facility Rehabilitation			6,227,732	131,552	6,359,284	4,804,597	3,364	4,807,961	74,591		4,882,539	1,476,745	23.2%	75.6%	98.5%
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields			(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
Total Facility Rehabilitation			6,227,732	(1,168,448)	5,059,284	4,804,597	3,364	4,807,961	74,591		4,882,539	176,745	3.5%	n/a	n/a
Facility Expansion and Improvements															
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,435,930	-	5,435,930	-	Complete	5,435,930	98,881	1.8%	98.2%	100.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
Sub-total Facility Expansion and Improvements			8,218,478	117,557	8,336,035	8,156,422	-	8,156,422	-		8,156,422	179,613	2.2%	97.8%	100.0%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category			(179,613)	(179,613)	-	-	-	-	N/A	-	(179,613)	n/a	n/a	n/a
Total Facility Expansion and Improvements			8,218,478	(62,056)	8,156,422	8,156,422	-	8,156,422	-		8,156,422	-	0.0%	100.0%	100.0%
ADA/Access Improvements															
NW	95-957	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,772	-	1,019,772	-	Complete	1,019,772	(265,065)	-35.1%	135.1%	100.0%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	95-730	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	95-738	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
Total ADA/Access Improvements			1,028,196	24,461	1,052,657	1,242,548	-	1,242,548	-		1,242,548	(189,890)	-18.0%	118.0%	100.0%
UND	Authorized Use of Savings from Bond Issuance Administration Category			189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
Total ADA/Access Improvements			1,028,196	214,351	1,242,547	1,242,548	-	1,242,548	-		1,242,548	-	100.0%	100.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 12/31/17

Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
Community Center Land Acquisition															
UND	98-884-a	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	1,654,847	3,451,127	67.6%	32.4%	100.0%	
UND	98-884-b	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	2,351,777	(2,351,777)	-100.0%	n/a	100.0%	
Sub-total Community Center Land Acquisition			5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-	4,006,624	1,099,350	21.5%	78.5%	100.0%	
UND		Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a	
UND		Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a	
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a	
Total Community Center Land Acquisition			5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-	4,006,624	-	0.0%	100.0%	100.0%	
Bond Administration Costs															
ADM		Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	68,142	785,204	92.0%	8.0%	100.0%	
ADM		Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	288,678	(47,588)	-19.7%	119.7%	100.0%	
ADM		Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	57,454	-	-100.0%	n/a	100.0%	
ADM		Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	50,000	-	0.0%	25.4%	25.4%	
ADM		Technology Needs	18,330	-	18,330	23,952	-	23,952	-	23,952	(5,622)	-30.7%	130.7%	100.0%	
ADM		Office Furniture	7,150	-	7,150	5,378	-	5,378	-	5,378	1,772	24.8%	75.2%	100.0%	
ADM		Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	48,093	(16,573)	-52.6%	152.6%	100.0%	
ADM		Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	-	1,507,717	0.0%	0.0%	0.0%	
Sub-total Bond Administration Costs			1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325	541,697	2,224,910	80.4%	18.2%	93.1%	
UND		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(190,872)	(190,872)	-	-	-	N/A	-	(190,872)	n/a	n/a	n/a	
UND		Authorized Use of Savings for New Neighborhood Parks Development Category	-	(222,950)	(222,950)	-	-	-	N/A	-	(222,950)	n/a	n/a	n/a	
UND		Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,400,000)	(1,400,000)	-	-	-	N/A	-	(1,400,000)	n/a	n/a	n/a	
UND		Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a	
Total Bond Administration Costs			1,450,000	(687,105)	762,895	504,372	-	504,372	37,325	541,697	221,198	29.0%	66.1%	93.1%	
Grand Total			100,000,000	4,036,864	104,036,864	87,954,002	655,769	88,609,771	19,171,366	107,789,526	(3,752,662)	-3.6%	85.2%	82.2%	
			160,000												

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 12/31/17

		Category (Over)	Under Budget
Limited Reprogramming			
	Land: New Neighborhood Park	-	
	New Community Park	-	
	New Linear Park	-	
	New Community Center/Park	-	
		<hr/>	
		-	
		<hr/>	
	Nat Res: Restoration	32,752	
	Acquisition	-	
		<hr/>	
		32,752	
		<hr/>	
All Other			
	New Neighborhood Park Dev	-	
	Neighborhood Park Renov	(1,244,582)	
	New Community Park Dev	(556,585)	
	Community Park Renov	(1,737,637)	
	New Linear Parks and Trails	(241,380)	
	Athletic Field Development	(403,173)	
	Deferred Park Maint Replace	-	
	Facility Rehabilitation	176,745	
	ADA	-	
	Facility Expansion	-	
	Bond Admin Costs	221,198	
		<hr/>	
		(3,785,414)	
		<hr/>	
	Grand Total	(3,752,662)	
		<hr/> <hr/>	



MEMORANDUM

Date: January 8, 2018
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for November, 2017**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through November 2017.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$10,800.00 with 1.6% discount = \$10,627.20
Multi-family	\$8,619.00 with 1.6% discount = \$8,481.10
Accessory Dwelling	\$6,152.00 with 1.6% discount = \$6,053.57
Non-residential	\$360.00 with 1.6% discount = \$354.24

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,968	Single Family Units	\$9,171,116.35	\$234,985.35	\$9,406,101.70
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
2,502	Multi-family Units	\$8,419,694.40	\$162,144.36	\$8,581,838.76
0	Less Multi-family Credits	(\$52,194.87)	(\$229.36)	(\$52,424.23)
275	Non-residential	\$806,015.21	\$20,359.42	\$826,374.63
5,760		\$18,351,967.44	\$417,481.22	\$18,769,448.66

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
9,087	Single Family Units	\$37,066,446.29	\$756,874.78	\$37,823,321.08
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
3,004	Multi-family Units	\$8,809,281.94	\$199,886.50	\$9,009,168.44
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
1	Accessory Dwelling Units	\$5,979.20	\$45.87	\$6,025.07
160	Non-residential	\$1,569,430.51	\$30,851.83	\$1,600,282.34
11,928		\$46,780,265.72	\$966,910.35	\$47,747,176.08

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
5,760	City of Beaverton	28.22%	\$18,351,967.44	\$417,481.22	\$18,769,448.66
11,928	Washington County	71.78%	\$46,780,265.72	\$966,910.35	\$47,747,176.08
17,688		100.00%	\$65,132,233.16	\$1,384,391.57	\$66,516,624.74

System Development Charge Report, November 2017

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>ADU</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,983	2,502	0	275	5,760
Washington County	<u>8,787</u>	<u>2,980</u>	<u>1</u>	<u>160</u>	<u>11,928</u>
	<u>11,770</u>	<u>5,482</u>	<u>1</u>	<u>435</u>	<u>17,688</u>

Total Receipts to Date **\$65,132,233.16**

Total Payments to Date

Refunds	(\$2,066,073.93)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$27,913,486.41)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$25,990,453.96)</u>	(\$55,970,032.95)
		<u>\$9,162,200.21</u>

<u>Recap by Month, FY 2017/18</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2017	\$60,526,031.83	(\$52,907,409.41)	\$2,308,678.69	\$9,927,301.11
July	\$326,030.78	(\$1,724,188.90)	\$13,386.01	(\$1,384,772.11)
August	\$2,775,889.56	(\$65,767.06)	\$13,311.94	\$2,723,434.44
September	\$381,907.57	(\$51,518.51)	\$14,010.03	\$344,399.09
October	\$327,259.13	(\$1,056,428.63)	\$17,361.85	(\$711,807.65)
November	\$795,114.29	(\$164,720.44)	\$14,799.52	\$645,193.37
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$65,132,233.16</u>	<u>(\$55,970,032.95)</u>	<u>\$2,381,548.04</u>	<u>\$11,543,748.25</u>

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>ADU</u>	<u>Total Units</u>
through June 2017	11,575	5,232	427	0	17,234
July	27	0	2	0	29
August	60	230	4	0	294
September	28	0	2	0	30
October	28	0	0	1	29
November	52	20	0	0	72
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
	<u>11,770</u>	<u>5,482</u>	<u>435</u>	<u>1</u>	<u>17,688</u>

Projected SDC beginning cash balance per FY18 budget was \$11,177,928. Actual beginning balance was \$9,704,412
 Budgeted receipts for FY18 are \$10,937,757.



THPRD FLAGSHIP POOL SET TO REOPEN NEXT WEEK

The Tualatin Aquatic Center will reopen on Tuesday, after being closed for construction for nearly five months.

District completes project's second phase at aquatic center

By **BLAIR STENVICK**
The Times

The Tualatin Parks & Recreation District's flagship pool at the Tualatin Aquatic Center will reopen with several improvements next week.

The aquatic center at the

Howard M. Terpenning Recreation Complex, which includes the only 50-meter indoor pool in Oregon, has been closed since August of 2017 for the second phase of a capital improvement project.

The first phase, completed in 2016, included a new roof and heating, ventilation and air conditioning upgrades. It cost \$3 million.

The second phase, with a cost of \$1.8 million, includes the following improvements: pool tank resurfacing, a new pool

deck and new gutters; new LED underwater and overhead lights; dive tower repairs; resurfaced locker room floors; and newly painted walls. Tualatin-based Cedar Mill Construction was the primary contractor for the second phase.

THPRD residents will be able to see the improvements when the aquatic center reopens to the public on Tuesday, Jan. 16. Sharon Hoffmeister, who has served as district superintendent of aquatics since 1994, said that the pool tank improvements likely will be among the most noticeable improvements.

"We typically resurface and replaster the pool tanks every 10 years," she said. "That'll be noticeable for some, because once we get to the end of the useful life of plaster, you start seeing staining and maybe some rust coming through."

THPRD had not replaced the pool deck since the facility opened in 1978. The aquatic center originally was slated to re-



Tualatin-based Cedar Mill Construction was the primary contractor for phase two of the Tualatin Aquatic Center's capital improvement projects.
COURTESY: THPRD

open in mid-December, but that date got pushed back because some plumbing and electrical elements had to be brought up to code.

"Once you remove the old pool deck, we knew there might be some surprises, because the plumbing was the original plumbing, and some of the electrical was original," Hoffmeister said. "So we knew we might encounter some challenges, and

we did."

THPRD also took the opportunity to improve the berm on the west side of the aquatic center. The berm was an unfinished area covered with red cinder blocks that THPRD used for storage.

"That area was redesigned and flattened to create additional storage space in the pool area," Hoffmeister said. "It will be a much more effi-

cient use of the space."

THPRD has six indoor pools and two outdoor pools. During the construction period, the district kept the outdoor pools — which are typically closed for the winter — open, so that the five swimming, water polo and synchronized swimming teams that use the Terpenning Complex's pool would still have a practice space.

"It's highly unusual for us to have our outdoor pools open in January," THPRD spokesperson Bob Wayt said with a laugh.

The pool has hosted Olympic swimmers and divers, and often draws teams from out of state looking for an indoor 50-meter pool with a diving tower — a rarity in the Pacific Northwest. Although it won't be open to the public until Tuesday, THPRD will host a swim meet there this weekend.

"We're really looking forward to the public being able to see the improvements," Wayt said.

SCHOOLS BRIEFS

THPRD preschool to host open house

The Tualatin Hills Nature Center, 15655 S.W. Millikan Way, Beaverton, will host a Nature Kids Preschool Open House to preview the park district's nature-based preschool programs from 10 a.m. to noon Saturday, Jan. 27.

Families with preschool-aged children (3 to 5 years old) are invited to attend. They will meet the teachers and learn more about the nine-month Nature Kids program, as well as other preschool programs taking place at the Tualatin Hills Nature Center and Cooper Mountain Nature House.

The nine-month, half-day morning and afternoon nature-based programs are designed to help preschool children develop skills through a balance of tactile activities, play and academic experiences. The curriculum introduces developmentally appropriate activities with a structure that emphasizes hands-on learning through exposure to nature and the changing seasons.



An instructor leads a walk through the Tualatin Hills Nature Park as part of THPRD's Nature Kids Preschool program. Parents can learn more about the program at an open house on Saturday.

COURTESY: THPRD