



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
January 14, 2013
6:00 p.m. Executive Session; 7:00 p.m. Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Personnel
 - B. Legal
 - C. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Audience Time**
5. Board Time
6. Consent Agenda***
 - A. [Approve: Minutes of December 3, 2012 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Resolution Appointing Aquatics Advisory Committee Member](#)
 - E. [Award: Aloha Swim Center Seismic Improvements Project](#)
 - F. [Approve: Tualatin Valley Water District Reservoir Project](#)
 - G. [Approve: Deputy Director of Planning Position](#)
7. Unfinished Business
 - A. [Update: Comprehensive Plan – GreenPlay Update](#)
 - B. [Information: General Manager's Report](#)
8. New Business
 - A. [Approve: Graf Meadows Trail Master Plan](#)
 - B. [Approve: Resolution Appointing Budget Committee Member](#)
9. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: January 7, 2013
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the January 14, 2013 Board of Directors Meeting**

Agenda Item #6 – Consent Agenda

Attached please find Consent Agenda items #6A-G for your review and approval.

Action Requested: Approve Consent Agenda Items #6A-G as submitted:

- A. [Approve: Minutes of December 3, 2012 Regular Board Meeting](#)**
- B. [Approve: Monthly Bills](#)**
- C. [Approve: Monthly Financial Statement](#)**
- D. [Approve: Resolution Appointing Aquatics Advisory Committee Member](#)**
- E. [Award: Aloha Swim Center Seismic Improvements Project](#)**
- F. [Approve: Tualatin Valley Water District Reservoir Project](#)**
- G. [Approve: Deputy Director of Planning Position](#)**

Agenda Item #7 – Unfinished Business

A. [Comprehensive Plan – GreenPlay Update](#)

Attached please find a memo from Keith Hobson, Director of Business & Facilities, noting that GreenPlay, LLC, will be at your meeting to provide an overview of the research that has been conducted in preparation for the update to the District's Comprehensive Plan. Keith, along with representatives from GreenPlay, and Ann Mackiernan, Operations Analysis Manager, will be at your meeting to present the information and to answer any questions the Board may have.

Action Requested: No formal Board action is requested. The presentation of preliminary findings is for Board information only.

B. [General Manager's Report](#)

Attached please find the General Manager's Report for the January Regular Board meeting.

Agenda Item #8 – New Business

A. [Graf Meadows Trail Master Plan](#)

Attached please find a memo from Hal Bergsma, Director of Planning, requesting Board of Directors approval of the Graf Meadows Trail Master Plan. Steve Gulgren, Superintendent of Planning & Development, Dave Walters, Park Planner, and John Howorth of 3J Consulting, the project consultant, will be at your meeting to provide an overview of the master plan and to answer any questions the Board may have.

Action Requested: Board of Directors approval of the Graf Meadows Trail Preferred Master Plan.

B. [Resolution Appointing Budget Committee Member](#)

Attached please find a memo from myself requesting Board of Directors discussion of the seven applications received to serve on the District's Budget Committee and appointment of one of those applicants to the Committee for a term of three years.

Action Requested: Board of Directors approval of Resolution 2013-02 appointing (insert name) to the Budget Committee for a term of three years.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, December 3, 2012. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Joseph Blowers	President/Director
Larry Pelatt	Secretary/Director
Bob Scott	Secretary Pro-Tempore/Director
William Kanable	Director
Doug Menke	General Manager

Absent:

John Griffiths	Director
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Agenda Item #1 – Executive Session (A) Land

President, Joe Blowers, called Executive Session to order for the following purpose:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held pursuant to ORS 192.660(2)(e), which allows the Board to meet in Executive Session to discuss the aforementioned issue.

President, Joe Blowers, noted that representatives of the news media and designated staff may attend Executive Session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Joe Blowers, called the Regular Meeting to order at 7:00 p.m.

Agenda Item #3 – Action Resulting from Executive Session

Bill Kanable moved that, pursuant to a commitment of the 2008 Bond Measure, the Board of Directors authorize staff to acquire a property in the northeast quadrant of the District for a future neighborhood park subject to the General Manager's determination that all of the terms of the sales agreement between THPRD and the seller are satisfactory. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
Larry Pelatt	Yes
Bill Kanable	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Bob Scott moved that, pursuant to a commitment of the 2008 Bond Measure, the Board of Directors authorize staff to acquire a property in the southwest quadrant of the District for a future community park or a future community center subject to the General Manager's determination that all terms of a sales agreement between THPRD and the seller are satisfactory. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Bill Kanable Yes
Larry Pelatt Yes
Bob Scott Yes
Joe Blowers Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Amateur Softball Association (ASA) of America James Farrell Award of Excellence

Scott Brucker, Superintendent of Sports, introduced Mike Wells, State Commissioner for Oregon ASA, to make a presentation to the Board of Directors regarding the 2012 James Farrell Award of Excellence from the National ASA organization recently awarded to the District, City of Hillsboro, and Washington County Visitors Association for the 14A Western National Fast-Pitch Softball Tournament that was held July 30 through August 5, 2012.

Mike presented an overview of Oregon ASA, as well as the National ASA organization, noting that there are over 76 associations under the national umbrella, two of which are in Oregon. He noted that ASA operates over 100 tournaments each year and that each tournament is evaluated by multiple individuals, on local and national levels, on approximately 20 different criteria. In order to qualify for the James Farrell Award of Excellence, the tournament must score 96% or better. The 14A Western National Fast-Pitch Softball Tournament held this past summer scored 98.5%. In addition, this is the first time, nationwide, that ASA has had three organizations work cooperatively toward hosting one tournament. Mike provided a brief overview of future tournaments being explored by Oregon ASA and the District and thanked the District staff involved in the tournament for their efforts.

Agenda Item #5 – Audience Time

Sid Snyder, 7320 SW Canyon Lane, Beaverton, is before the Board of Directors this evening representing the West Slope Neighborhood Association Committee (NAC). Sid referenced a property recently acquired by the District in the West Slope neighborhood, the Wilson property. He explained that the West Slope NAC is pleased with the purchase of this property as the area is underserved by the District; however, there have been problems in the neighborhood due to the rental house on the property, as well as the adjacent vacant lot. Although the District has taken the first steps toward addressing the problem by beginning the process of evicting the current tenants, the West Slope NAC believes that the interest of the neighborhood would be best served by accelerating the development of the land as a park rather than re-renting the house. Since removal of the house is expected to be part of the creation of the park, funds spent on improvements to the house and on managing the property as a short-term rental is money ill-spent. In addition, because the vacant lot is well-hidden from most streets and homes, it attracts undesirable situations, such as illegal camping, trash accumulation, dumping of stolen cars, and suspicious activities. In conclusion, Sid stated that the West Slope NAC is eager to continue working with the District in bringing a much-needed park to the neighborhood and is confident that the District will be good stewards of the land in the short-term, responsive to the needs of the neighborhood in the design of the park, and pragmatic in its decisions regarding the timetable for bringing the project to a quick and successful conclusion.

Doug Menke, General Manager, explained that the Wilson property is a future park site and that funding has not yet been identified for its development. He noted that the District also does not have any current plans to put funds into the rental house.

Larry Pelatt commented that he is hopeful that the District's property management company will be more particular in choosing new tenants since the previous tenants were already in the home when the District purchased the property. He understands that the neighborhood is anxious for a park to be developed at the site, but the process for development of any park site can be lengthy. If the District needs to put funds into the house in the future in order to keep it rentable, those funds most likely would not be significant.

President, Joe Blowers, asked whether the property management company could place restrictions on how much junk the tenants may accumulate in the yard.

- ✓ Keith Hobson, Director of Business & Facilities, replied that the property management company would follow city code; however, District staff works cooperatively with the property management company and follows a good neighbor policy.

Joe suggested the property management company express to the new tenants the sensitivity of the neighborhood to such issues. He described the amount of broken cars and junk that was in the current tenant's yard and thinks it may be helpful that future tenants know that the neighborhood takes issue with this type of activity.

- ✓ Keith agreed and confirmed that District staff would work with the property management company on this issue.

Larry agreed that, from what he had seen, the vacant lot needs to be cleaned up.

- ✓ Dave Chrisman, Superintendent of Maintenance Operations, noted that the District did conduct a preliminary cleanup of the property and that additional such work is planned.

Bill Kanable commented that the District spent a lot of time looking for a property in that underserved area, but that it is going to take some time to develop it. Acquiring the property alone was a big step forward for the area.

Agenda Item #6 – Board Time

President, Joe Blowers, described a trail at Commonwealth Lake Park that has been rerouted away from the shoreline of the lake. He asked whether this is the first phase of a more significant project. He also noticed that the lake seems to be a few feet lower than normal.

- ✓ Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, replied that the path was moved farther away from the lake for erosion purposes and habitat restoration. This was a standalone project. Traditionally, during the winter, the weir at the dam is lowered due to the desire of the neighborhood for flood control efforts.

Agenda Item #7 – Consent Agenda

Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of November 5, 2012 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Approving System Development Charge Annual Cost Adjustment, (E) Resolution Authorizing Recreational Trails Program Grant Application for North Bethany Trail #2, and (F) Amended Retirement Plan Investment Policy. Bob Scott seconded the motion. Roll call proceeded as follows:

Larry Pelatt	Yes
Bob Scott	Yes
Bill Kanable	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Tualatin Valley Water District Proposed Reservoir Project

Steve Gulgren, Superintendent of Planning & Development, provided an overview of the memo included within the Board of Directors information packet, noting that Tualatin Valley Water District (TVWD) is returning to the Board this evening regarding a proposed project to build a new reservoir and pump station in the vicinity of Ridgewood View Park in order to replace two reservoirs that have been closed due to structural failure: one at the north end of Ridgewood View Park and the other at Reservoir Park. TVWD initially presented this project to the Board at the April 2, 2012 Regular meeting, at which time the Board approved the request to explore the possibility of locating a new reservoir and pump station at Ridgewood View Park. This evening, TVWD is returning to present the results of the exploration process. Steve introduced Mike Britch, Senior Engineer with TVWD, and Todd Perimon, Senior Project Manager with AECOM, to present an overview of the current design options and next steps for the project.

Mike and Todd provided background information regarding the two sites impacted and a detailed overview of the three design options currently under consideration, including the geotechnical analysis of the options, noting that their preferred design option is Option 2 (a new, irregular shaped reservoir at the current Ridgewood View Park reservoir location) via a PowerPoint presentation of the informational materials included within the Board of Directors information packet and offered to answer any questions the Board may have.

Larry Pelatt asked how high the exposed wall space will be of the new reservoir for the preferred option.

- ✓ Mike replied that it would be the same height as the current reservoir.
- ✓ Todd noted that it would be approximately 15 feet above existing grade.
- ✓ Mike commented that creating a berm would help offset this and would be part of the discussion in terms of the park improvements.

Larry asked what the plans are for the tank at Reservoir Park.

- ✓ Mike replied that the tank would most likely be mothballed; however, it may be brought online in the future as the need for more capacity arises or for emergency needs. He described some of the geotechnical challenges at Reservoir Park and acknowledged that there has not been a definitive discussion regarding what is going to happen to that reservoir.

Steve provided a brief overview of the potential park amenities that could be provided by TVWD at Ridgewood View Park as part of the reservoir project, noting that this question was also posed at the neighborhood meeting. However, a preferred design needs to be chosen before the master planning process for the site can begin.

- ✓ Mike noted that TVWD is open to considering some type of sports surfacing on top of the preferred option reservoir.

Larry commented that if a sports surface is being considered for the top of the reservoir, this will need to be determined prior to construction in order to ensure that the reservoir is built appropriately for such use.

Larry expressed support for the preferred option, Option 2 (a new, irregular shaped reservoir at the current Ridgewood View Park reservoir location).

- ✓ Bill Kanable expressed agreement, as well.

Hal Bergsma, Director of Planning, explained that if there is a Board consensus that the preferred design is Option 2, formal approval for the project could be sought at the January Regular Board meeting via the Consent Agenda.

- ✓ President, Joe Blowers, agreed with this, unless there are substantial changes to the design between now and then.
- ✓ Larry expressed agreement with this proposal.
- ✓ Bob Scott expressed agreement as well and thanked TVWD for listening to their concerns at the first presentation.
- ✓ Bill agreed, noting that the geotechnical work completed clearly helped determine which option was the most feasible.

B. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Comprehensive Plan/GreenPlay Workshops Update
 - Keith Hobson, Director of Business & Facilities, provided a brief overview of the current status of the Comprehensive Plan Update, including upcoming public work sessions with GreenPlay and District staff.
- Fanno Creek Trail Enhancements
- Board of Directors Meeting Schedule

Doug offered to answer any questions the Board may have regarding the General Manager's Report.

President, Joe Blowers, commented that concern has been expressed in the past by neighbors in regards to the size of the plants used by City of Portland's Bureau of Environmental Services (BES) for the restoration of Fanno Creek Trail after their construction project. He asked whether any thought was given to this issue for the current enhancement project.

- ✓ Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, replied that staff researched plant growth patterns before deciding which types of plants to use in order to achieve a density that was attractive, but would not result in plants growing over the trail. This is the first round of plantings and staff is open to filling in the area with more, as needed. He noted that some of the more involved community members assisted with the planting process so hopefully they are satisfied; however, sometimes it takes time for such an assessment. The plantings that were originally installed by BES are showing some growth progress and with a little more care and additional plantings, it is anticipated that the community will be pleased with the progress.

Agenda Item #9 – New Business

A. Amending District Compiled Policies Chapter Five to Change Public Contract Rules

Keith Hobson, Director of Business & Facilities, provided a detailed overview of the memo included within the Board of Directors information packet, noting that staff is requesting that the Board review some proposed changes to the District's Public Contract Rules contained in Chapter 5 of the District Compiled Policies. He noted that the proposed changes reflect changes to statute made by the 2011 Legislature, but also include other recommended changes proposed by staff, and provided an overview as follows:

- Increases the approval authority for the General Manager on Sole Source Agreements to \$150,000 to be consistent with general purchasing approval authority.
- Implements substantive rule changes in Oregon Administrative Rules - Division 48 relating to the use of Qualifications Based Selection (QBS) for services defined in statute.
- Increases dollar thresholds for Personal Services Contracts and Related A&E Services for levels of procurement. The increases in A&E Services are per the model rules, but other Personal Services Contracts were increased to remain consistent with A&E.

- Clarification within the Sustainability section that it does not apply to services other than Personal Services.

Keith noted that, based on the Board's review and direction this evening, staff will prepare an amendment to the policy and schedule a public hearing on the changes at a future Board meeting and offered to answer any questions the Board may have.

Bob Scott asked why the District follows the Attorney General Model Rules in some instances, but not in others.

- ✓ Keith replied that, generally, the District does follow the Attorney General Model Rules except for in sustainable purchasing, which is not addressed by the Attorney General, and non-A&E personal service contracts, as the model rules do not provide guidance, but leave it up to individual agencies to establish their own rules.

Larry Pelatt commented that, in general, he is not supportive of raising limits. This is not due to a distrust of District staff, but rather because of setting policy for moving limits that are direct appointments and informal competition; where projects are not advertised. In his opinion, the more limits are raised; the more agencies get the reputation of being closed, colloquial, and of using the same contractors. Whereas, the lower the limit; the greater the opportunity for public participation. Although he understands the justifications, he does not support raising the limits.

- ✓ President, Joe Blowers, asked for clarification that Larry believes that raising the Personal Services Contract limit from \$50,000 to \$100,000 would result in an agency tending to repeatedly use only the company with whom they are familiar.

Larry explained that, when such a limit is raised, it gives the authority to the designated staff person to award the contract to whomever they choose. It can become more of a question of perception than reality. He does not distrust District staff, but questions the perception of raising the limit and the thought process that goes with competitive procurement on the part of governmental agencies in that the District is spending public dollars and, for the most part, he likes seeing public money being open to public competition.

- ✓ Bill Kanable asked Larry whether he believes that the Attorney General Model Rules are guided more toward the State of Oregon's purchasing levels and need to reduce their overhead as compared to smaller agencies. He agreed that the Board does not have a distrust of District staff, and although the Board wants to make the process flexible, the question is how to deliver this flexibility in the most appropriate manner.

Larry explained that the State of Oregon had been pushed toward QBS by a small number of very large companies for over 10 years. It was finally approved by the legislature and, in his opinion, it is one more thing that ends up making it harder for smaller firms to compete in the market place. He described how the State has very large contracts, but only four contracting agencies, so the administrative timeframe is a significant matter for them.

- ✓ Keith acknowledged that there is an inclination with QBS to drive business to the larger firms that have a higher level of qualifications. However, having the higher dollar threshold would provide the District the opportunity to avoid having all of the work consolidated to the larger firms as the District could place it with firms that might not be able to compete strictly under QBS. He understands Larry's comments and agrees with the intent, although the means of getting there may be a little different. District staff wants the ability to be able to place work with firms that might not win under the QBS scoring practice for projects between \$50,000 and \$100,000 in order to avoid having all of the work consolidated to those larger firms.

Larry stated that, if this is the intent of the District, which he applauds, he would like to see it followed with some administrative rules that would drive the District to placing this type of business with firms that may have done well for us, but may not traditionally score well in the QBS environment.

- ✓ Keith agreed that this could be done. Additionally, just because the District is not following the QBS process, the District can direct that, where direct placement is not warranted, that the District quote the work and use price as a consideration, which is not allowed under QBS.

Larry agreed, noting that there is specific language in the statute regarding which services can be quoted, whether they are related services or not, etc.

- ✓ Keith commented that it was District staff's intent to bring our administrative procedures forward at the public hearing to adopt the rules; not for the Board to adopt, but for the Board's review. He suggests instead that these procedures be sent out to the Board in advance of the meeting materials for the public hearing in order to give the Board ample time for review to ensure that there are no concerns before the public hearing is scheduled.

Larry agreed with this approach.

Bob noted that, while he agrees with Larry's comments, he also sees the efficiency in having the limit raised. Seeing the administrative procedures first would make him feel more comfortable with the higher limits.

Keith asked for confirmation that the District should move forward with scheduling the January 14, 2013 public hearing, but distribute the administrative procedures early enough so that if the Board is not comfortable, the agenda item could be pulled so that staff has the opportunity to correct the item of concern.

- ✓ The Board members expressed agreement with this plan.

B. Roger Tilbury Memorial Park Master Plan

Steve Gulgren, Superintendent of Planning & Development, provided an overview of the memo included within the Board of Directors information packet, noting that Roger Tilbury Memorial Park is a new neighborhood park development project funded via the 2008 Bond Measure. Staff is requesting Board approval of the master plan in order to proceed with the detailed design, construction documents and permitting for the project. Steve noted that the neighborhood park components of the project would be constructed as Phase One, while the additional components, which are over and above the park improvements originally intended for the site under the bond measure, would be constructed at a later date, unless a favorable bid enables the District to do more. Steve introduced Dave Walters, Park Planner, and Ben Johnson of GreenWorks, the project consultant, to present an overview of the proposed Roger Tilbury Memorial Park Master Plan.

Dave provided an overview of the topography of Roger Tilbury Memorial Park, noting that the site is a unique neighborhood park due to its larger size, significant natural features, and wildlife habitat. The public outreach process used in the development of the master plan included two neighborhood meetings, as well as meetings with the Trails, Natural Resources, and Parks Advisory Committees. Input focused on providing connectivity in a sensitive manner, locating a play area and open space in the northwest part of the park, and providing a sanctuary for wildlife in the eastern half of the site and along the stream corridor. There was a strong consensus at the last neighborhood meeting in support of the preferred master plan being presented this evening.

Ben provided a detailed overview of the proposed Roger Tilbury Memorial Park Master Plan, noting that the overall goal was to provide a neighborhood park as well as a trail system to link neighborhoods that do not otherwise have access, via a PowerPoint presentation of the informational materials included within the Board of Directors information packet and offered to answer any questions the Board may have.

Larry Pelatt asked if there would be ADA access to the site coming from the west.

- ✓ Dave replied that the sidewalk extension from the south side of the lawn area is providing that accessibility.

Joe Blowers, President, asked whether the sewer easement is in good condition or filled with invasive species.

- ✓ Ben replied that the easement that goes through the park is unnoticeable except for a few manholes.
- ✓ Dave noted that the easement in Area 2 is like a driveway. In addition, there is a pedestrian access easement between the park boundary to the Trillium Hollow development.
- ✓ Ben noted that the Trillium Hollow residents were happy with the decision not to pave their access easement and were pleased with the master plan in general.

Larry asked for additional information regarding the wetlands in the southern portion of the property.

- ✓ Ben replied that the area is a delineated, forested wetland in good condition so the intent is not to disturb it. It is essentially storm water outfall from the surrounding development.

Larry asked for confirmation that the District is not going to provide access to the wetland.

- ✓ Ben replied that it is densely vegetated with a lot of surrounding trees and grasses and the design team felt that it would be better served staying away from such a sensitive area, while still addressing all of the other goals of the project in terms of neighborhood park amenities and connectivity.
- ✓ Dave noted that the area is somewhat visible from the main pathway.

Joe asked for confirmation that this is a phased master plan.

- ✓ Doug Menke, General Manager, confirmed that the project would be bid as such that the District would construct as much of the master plan as it can afford.

Larry Pelatt moved the Board of Directors approve the master plan for the Roger Tilbury Memorial Park as presented. Bill Kanable seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
Bill Kanable	Yes
Larry Pelatt	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #10 - Adjourn

There being no further business, the meeting was adjourned at 8:25 p.m.

Joe Blowers, President

Larry Pelatt, Secretary

Recording Secretary,
Jessica Collins

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
267082	11/15/2012	Washington County Accounts Receivable - Property Taxes	24,662.81 \$ 24,662.81
266754	11/05/2012	Applied Professional Services, Inc. Capital Outlay - Athletic Facility Replacement	1,515.00 \$ 1,515.00
266692	11/01/2012	Pinnell Busch, Inc.	6,119.99
266755	11/05/2012	BBL Architects	11,026.68
266760	11/05/2012	Cedar Mill Construction Co.	3,612.00
267001	11/15/2012	Aronson Security Group	2,222.00
267015	11/15/2012	OP SIS Architecture, LLP	2,633.10
267018	11/15/2012	Peterson Structural Engineers, Inc.	8,867.00
267019	11/15/2012	Pinnell Busch, Inc.	3,071.98
267020	11/15/2012	Skyward Construction	12,975.67
267202	11/26/2012	Cedar Mill Construction Co. Capital Outlay - Bond - Facility Expansion & Improvements	21,541.50 \$ 72,069.92
266691	11/01/2012	Aamir Mohammad	2,500.00
267009	11/15/2012	Hahn & Associates, Inc.	2,000.00
267082	11/15/2012	Washington County	6,533.16
267153	11/20/2012	City of Beaverton	3,383.00
267162	11/20/2012	Lawyers Title Insurance Corporation	2,500.00
267267	11/27/2012	Lawyers Title Insurance Corporation Capital Outlay - Bond - Land Acquisition	1,952.00 \$ 18,868.16
266766	11/05/2012	Native Ecosystems NW, LLC	7,100.00
267014	11/15/2012	Native Ecosystems NW, LLC	3,799.15
267198	11/26/2012	Ash Creek Forest Management, LLC	2,472.50
267212	11/26/2012	Treecology, Inc. Capital Outlay - Bond - Natural Resources Projects	2,970.00 \$ 16,341.65
266761	11/05/2012	David Evans & Associates, Inc.	4,545.94
266765	11/05/2012	MacKay & Sposito, Inc.	12,759.09
267017	11/15/2012	Paul Brothers, Inc.	124,825.35
267082	11/15/2012	Washington County Capital Outlay - Bond - New/Redeveloped Community Parks	3,251.56 \$ 145,381.94
266695	11/01/2012	Vigil-Agrimis, Inc.	1,853.00
267008	11/15/2012	GreenWorks, PC	16,120.46
267012	11/15/2012	Lango Hansen Landscape Architects, PC	23,041.35
267017	11/15/2012	Paul Brothers, Inc.	40,872.80
267199	11/26/2012	Brown Contracting, Inc.	23,442.00
267203	11/26/2012	GreenWorks, PC	1,371.75
267207	11/26/2012	Nevue Ngan Associates	17,045.86
267210	11/26/2012	The Saunders Company, Inc. Capital Outlay - Bond - New/Redeveloped Neighborhood Parks	5,845.00 \$ 129,592.22
266891	11/06/2012	City of Beaverton	1,964.97
267206	11/26/2012	Native Ecosystems NW, LLC Capital Outlay - Bond - Replacements & Improvements	1,435.00 \$ 3,399.97
267020	11/15/2012	Skyward Construction Capital Outlay - Bond - Retainage Payable	182,965.05 \$ 182,965.05
266753	11/05/2012	ACS Testing, Inc.	2,515.25
266761	11/05/2012	David Evans & Associates, Inc.	12,380.57
266762	11/05/2012	GRI Geotechnical Resources, Inc.	5,661.23
266770	11/05/2012	Washington County - Land Use & Transportation	8,552.03
267002	11/15/2012	Brant Construction, Inc.	230,138.00
267005	11/15/2012	Carlson Testing, Inc.	1,582.25

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
267006	11/15/2012	Colf Construction, LLC	168,260.20
267011	11/15/2012	Lance Ward Services	7,928.75
267021	11/15/2012	Walker Macy	4,061.95
267022	11/15/2012	Washington County - Land Use & Transportation	9,663.72
267023	11/15/2012	Western Wood Structures, Inc.	113,655.00
267204	11/26/2012	Jump Town, Inc.	2,394.65
267205	11/26/2012	MacKay & Sposito, Inc.	9,546.48
267213	11/26/2012	Vigil-Agrimis, Inc.	1,329.58
267214	11/26/2012	Walker Macy	4,082.56
		Capital Outlay - Bond - Trails/Linear Parks	\$ 581,752.22
267201	11/26/2012	Cedar Mill Construction Co.	4,675.00
267273	11/27/2012	Salem's Finest Floor Covering	19,350.00
		Capital Outlay - Building Replacements	\$ 24,025.00
267003	11/15/2012	Brian C. Jackson, Architect, LLC	1,446.60
		Capital Outlay - East Tennis Air Structure	\$ 1,446.60
266792	11/05/2012	Buell Recreation, LLC	2,990.00
		Capital Outlay - Facility Challenge Grants	\$ 2,990.00
267211	11/26/2012	Sunbelt Rentals, Inc.	2,634.68
		Capital Outlay - Harman Swim Center & Jenkins Exterior Paint	\$ 2,634.68
266997	11/15/2012	3J Consulting, Inc.	2,875.01
267154	11/20/2012	City of Beaverton	1,650.00
		Capital Outlay - McMillan Park Bridge	\$ 4,525.01
266756	11/05/2012	Brown Contracting, Inc.	35,801.50
266763	11/05/2012	Kittelson & Associates, Inc.	2,627.80
266771	11/05/2012	Washington County - Land Use & Transportation	1,673.16
		Capital Outlay - OPB Grant - Walker Road Mid-Block Crossing	\$ 40,102.46
266756	11/05/2012	Brown Contracting, Inc.	15,343.50
266758	11/05/2012	Carlson Testing, Inc.	1,403.00
266772	11/05/2012	Weddle Surveying, Inc.	4,178.50
266837	11/05/2012	MacKay & Sposito, Inc.	3,026.25
266908	11/06/2012	Washington County	2,600.00
266997	11/15/2012	3J Consulting, Inc.	1,475.00
267007	11/15/2012	Daneal Construction, Inc.	21,112.00
267082	11/15/2012	Washington County	3,580.75
		Capital Outlay - SDC - Park Development/Improvements	\$ 52,719.00
266889	11/05/2012	Douglas R. Menke	1,873.89
267085	11/15/2012	Wheeling Park Commission	1,442.30
267161	11/20/2012	Bill Kanable	1,185.50
ACH	11/14/2012	Scott Brucker	1,272.52
		Conferences	\$ 5,774.21
266899	11/06/2012	PGE	26,345.80
267092	11/15/2012	PGE	5,387.90
267262	11/26/2012	PGE	3,345.10
		Electricity	\$ 35,078.80
267029	11/15/2012	Standard Insurance Company	141,040.51
267031	11/15/2012	Standard Insurance Company	47,955.00
267311	11/30/2012	Kaiser Foundation Health Plan	207,577.23

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
267313	11/30/2012	Oregon Dental Service	27,670.98
267315	11/30/2012	Standard Insurance Company	12,664.57
267321	11/30/2012	UNUM Life Insurance-LTC Company of America	1,297.60
		Employee Benefits	\$ 438,205.89
267024	11/15/2012	Aetna/ING Life Insurance and Annuity Company	7,137.50
267028	11/15/2012	PacificSource Administrators, Inc.	7,936.67
267030	11/15/2012	Standard Insurance Company	30,672.71
267033	11/15/2012	Standard Insurance Company	3,665.00
267309	11/30/2012	Aetna/ING Life Insurance and Annuity Company	7,137.50
267314	11/30/2012	PacificSource Administrators, Inc.	8,980.67
267316	11/30/2012	Standard Insurance Company	31,488.06
267318	11/30/2012	Standard Insurance Company	3,715.00
267320	11/30/2012	THPRD - Employee Assn.	7,751.06
		Employee Deductions	\$ 108,484.17
267070	11/15/2012	Stark Street Lawn & Garden West	7,482.22
		Fleet Capital Replacement	\$ 7,482.22
266839	11/05/2012	Marc Nelson Oil Products, Inc.	2,647.00
267035	11/15/2012	Marc Nelson Oil Products, Inc.	2,511.90
		Gas & Oil (Vehicles)	\$ 5,158.90
266898	11/06/2012	NW Natural	7,132.87
267261	11/26/2012	NW Natural	4,704.13
		Heat	\$ 11,837.00
266797	11/05/2012	Dell Marketing L.P.	1,031.48
		Information Technology Replacement	\$ 1,031.48
267102	11/15/2012	Beaverton Volleyball Officials Association	5,038.00
267156	11/20/2012	Beaverton Volleyball Officials Association	3,618.50
267252	11/26/2012	NSAOUA	2,626.50
		Instructional Services	\$ 11,283.00
266815	11/05/2012	Guaranteed Pest Control	1,512.00
266872	11/05/2012	SimplexGrinnell LP	1,719.00
266887	11/05/2012	Western Equipment Distributors, Inc.	1,301.00
267067	11/15/2012	Schulz-Clearwater Sanitation, Inc.	11,326.50
267097	11/15/2012	Anderson Roofing Co., Inc.	1,243.84
267105	11/15/2012	Boiler & Combustion Service	1,489.25
267109	11/15/2012	Christenson Electric, Inc.	1,138.61
		Maintenance Services	\$ 19,730.20
266775	11/05/2012	Airgas Nor Pac, Inc.	5,909.00
266794	11/05/2012	Coastwide Laboratories	5,877.62
266813	11/05/2012	Griffith Gravel & Conveying, LLC	2,900.00
266844	11/05/2012	Mighty Lift	1,351.07
266849	11/05/2012	Northwest Techrep, Inc.	3,495.00
266854	11/05/2012	OVS Total Solutions	10,245.10
266860	11/05/2012	Pioneer Manufacturing Co.	1,606.50
267058	11/15/2012	Phoenix Asphalt Maintenance Co., Inc.	1,300.00
267086	11/15/2012	Woodco	1,112.00
267110	11/15/2012	Coastwide Laboratories	1,491.66
267125	11/15/2012	Home Depot Credit Services	3,129.46
267216	11/26/2012	Airgas Nor Pac, Inc.	1,195.48
267227	11/26/2012	Coastwide Laboratories	2,306.60
267259	11/26/2012	Waxie Sanitary Supply	2,634.35
		Maintenance Supplies	\$ 44,553.84

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
266881	11/05/2012	THP Foundation	7,158.32
		Miscellaneous Income - Deposit Correction	\$ 7,158.32
266852	11/05/2012	OfficeMax Incorporated	1,515.64
267131	11/15/2012	Lazerquick	2,738.00
267253	11/26/2012	OfficeMax Incorporated	3,196.02
267255	11/26/2012	Ricoh Americas Corporation	1,961.34
		Office Supplies	\$ 9,411.00
266973	11/09/2012	US Postmaster	16,240.00
		Postage	\$ 16,240.00
267053	11/15/2012	Pacific Habitat Services, Inc.	4,483.75
267057	11/15/2012	Peterson Structural Engineers, Inc.	1,800.00
267060	11/15/2012	Providence Health & Services	1,650.00
267069	11/15/2012	Smith Dawson & Andrews	2,500.00
267073	11/15/2012	Talbot, Korvola & Warwick, LLP	15,000.00
267107	11/15/2012	C3 Strategy	1,450.00
267133	11/15/2012	Janna Lopez	2,460.00
267223	11/26/2012	Beery, Elsnor & Hammond, LLP	10,232.50
267232	11/26/2012	Ed Murphy & Associates	3,975.50
267236	11/26/2012	Gaucha Translations	1,276.40
		Professional Services	\$ 44,828.15
266783	11/05/2012	Barcodes, Inc.	1,204.00
266799	11/05/2012	Discount School Supply	1,277.13
266807	11/05/2012	Food Services of America	1,625.89
266812	11/05/2012	Grainger	1,921.93
266864	11/05/2012	Purchase Advantage Card	1,004.97
266959	11/09/2012	HSBC Business Solutions	1,727.03
266985	11/14/2012	Lone Mountain Sportswear	1,405.00
267044	11/15/2012	OfficeMax Incorporated	2,110.83
267048	11/15/2012	OSAA	1,470.00
267075	11/15/2012	THP Foundation	5,758.75
267080	11/15/2012	U.G. Cash & Carry	1,175.49
267130	11/15/2012	Kore Group	2,096.00
267295	11/29/2012	Beaverton School District #48	1,557.75
		Program Supplies	\$ 24,334.77
266789	11/05/2012	Best Buy in Town, Inc.	1,672.91
267096	11/15/2012	Waste Management of Oregon	6,387.31
		Refuse Services	\$ 8,060.22
267075	11/15/2012	THP Foundation	4,546.54
		Reimbursement of Credit Card Charges	\$ 4,546.54
267255	11/26/2012	Ricoh Americas Corporation	3,290.85
		Rental Equipment	\$ 3,290.85
267082	11/15/2012	Washington County	10,522.44
		Rental Houses - Property Taxes	\$ 10,522.44
266814	11/05/2012	Group Mackenzie Engineering, Inc.	2,520.00
266819	11/05/2012	Huser Integrated Technologies	1,275.00
266885	11/05/2012	Treecology, Inc.	1,500.00
267042	11/15/2012	NW Tree Specialists	2,150.00
267238	11/26/2012	GreenPlay, LLC	24,970.20
267239	11/26/2012	Group Mackenzie Engineering, Inc.	2,376.00
		Technical Services	\$ 34,791.20

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
266896	11/06/2012	Integra Telecom	4,212.56
266897	11/06/2012	Nextel Communications	2,841.08
267087	11/15/2012	AT&T Mobility Telecommunications	1,159.42
			<u>\$ 8,213.06</u>
267055	11/15/2012	Pacific Power Products Vehicle/Equipment Services	1,595.00
			<u>\$ 1,595.00</u>
266893	11/06/2012	City of Beaverton	3,238.81
266900	11/06/2012	Tualatin Valley Water District	21,179.97
267088	11/15/2012	City of Beaverton	19,948.36
267093	11/15/2012	Tualatin Valley Water District	4,485.40
267263	11/26/2012	Tualatin Valley Water District Water & Sewer	5,238.74
			<u>\$ 54,091.28</u>
		Report Total:	<u><u>\$ 2,220,694.23</u></u>

Tualatin Hills Park & Recreation District



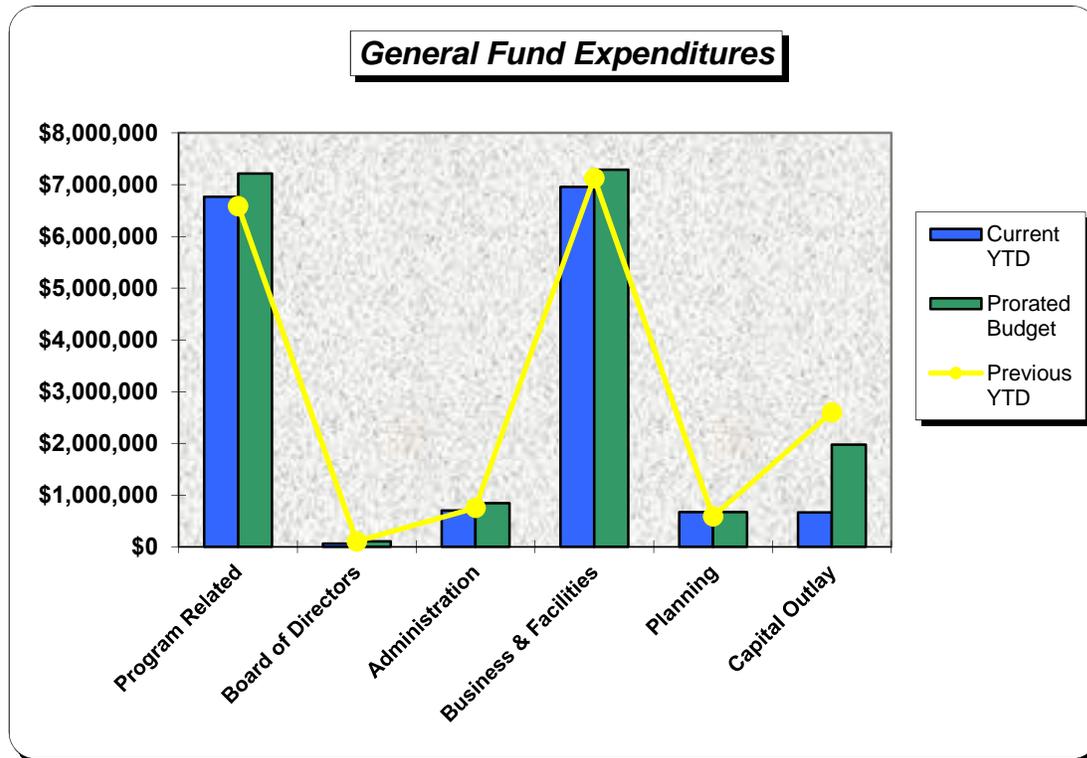
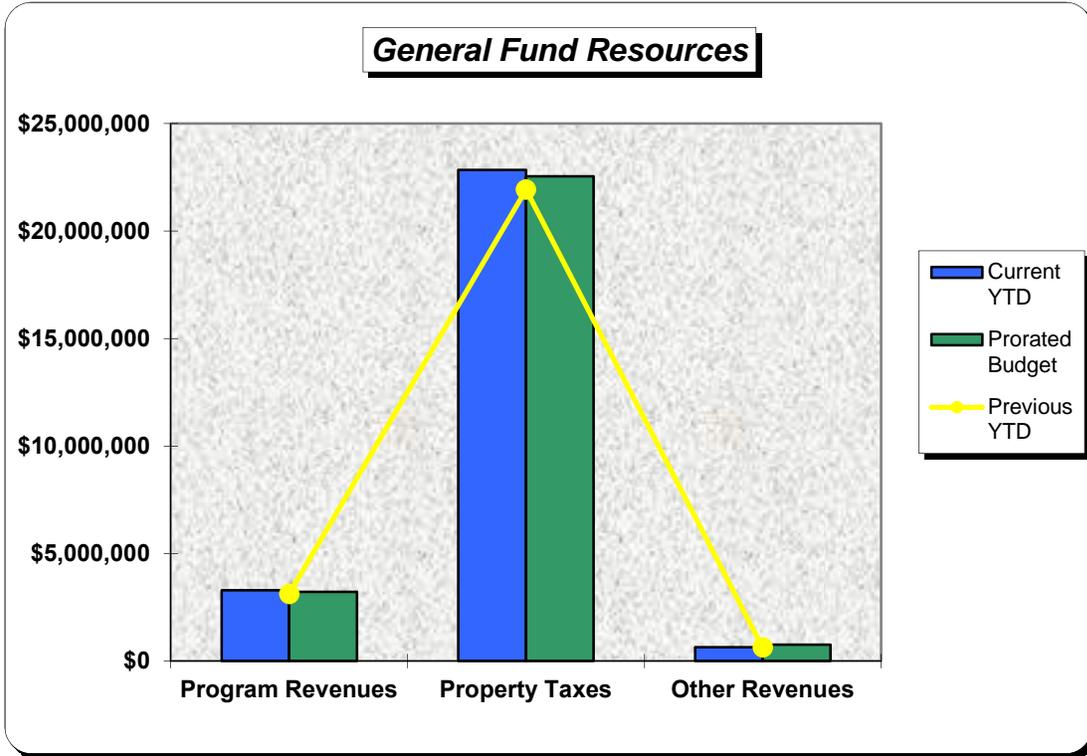
General Fund Financial Summary November 2012

	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
Program Resources:					
Aquatic Centers	\$ 9,709	\$ 887,980	\$ 769,511	115.4%	\$ 2,466,382
Tennis Center	54,481	268,432	280,730	95.6%	896,900
Recreation Centers & Programs	187,224	1,623,939	1,643,125	98.8%	4,818,549
Sports Programs & Field Rentals	141,794	422,713	451,779	93.6%	1,173,452
Natural Resources	11,604	87,080	72,226	120.6%	272,551
Total Program Resources	404,812	3,290,144	3,217,371	102.3%	9,627,834
Other Resources:					
Property Taxes	19,195,048	22,844,401	22,543,482	101.3%	24,909,925
Interest Income	3,827	12,795	14,850	86.2%	110,000
Facility Rentals/Sponsorships	17,651	123,963	172,626	71.8%	451,900
Grants	5,455	202,260	202,260	100.0%	1,007,372
Miscellaneous Income	70,532	301,378	367,563	82.0%	1,120,619
Total Other Resources	19,292,513	23,484,797	23,300,781	100.8%	27,599,816
Total Resources	\$19,697,325	\$26,774,941	\$26,518,152	101.0%	\$37,227,650
Program Related Expenditures:					
Parks & Recreation Administration	42,645	264,089	262,014	100.8%	677,038
Aquatic Centers	289,948	1,632,351	1,717,743	95.0%	3,694,072
Tennis Center	80,489	404,681	424,252	95.4%	993,565
Recreation Centers	338,999	2,205,680	2,369,382	93.1%	4,855,292
Programs & Special Activities	132,649	936,718	970,122	96.6%	1,963,810
Athletic Center & Sports Programs	127,582	672,668	723,166	93.0%	1,730,063
Natural Resources & Trails	111,051	649,894	751,517	86.5%	1,666,334
Total Program Related Expenditures	1,123,363	6,766,081	7,218,197	93.7%	15,580,174
General Government Expenditures:					
Board of Directors	27,881	61,678	105,737	58.3%	2,332,900
Administration	141,993	704,921	843,253	83.6%	1,878,069
Business & Facilities	1,381,097	6,954,085	7,290,624	95.4%	16,420,325
Planning	135,014	674,851	669,949	100.7%	1,646,067
Capital Outlay	79,410	665,609	1,977,099	33.7%	3,402,925
Total Other Expenditures:	1,765,395	9,061,144	10,886,663	83.2%	25,680,286
Total Expenditures	\$ 2,888,758	\$15,827,225	\$18,104,860	87.4%	\$41,260,460
Revenues over (under) Expenditures	\$16,808,567	\$10,947,716	\$ 8,413,292	130.1%	\$ (4,032,810)
Beginning Cash on Hand		4,976,986	4,032,810	123.4%	4,032,810
Ending Cash on Hand		\$15,924,702	\$12,446,102	127.9%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

November 2012





[6D]

MEMO

DATE: December 20, 2012
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director of Park & Recreation Services

RE: **Resolution Appointing Aquatics Advisory Committee Member**

Introduction

The Aquatics Advisory Committee requests Board of Directors approval of one new committee member appointment.

Background

At their December 5, 2012 meeting, the Aquatics Advisory Committee recommended that the Board of Directors approve and appoint Ezra Richards to the Committee via the attached resolution.

Please note that the respective applicant's application and Aquatics Advisory Committee current roster are attached.

Action Requested

Board of Directors approval of Resolution 2013-01, appointing Ezra Richards to the Aquatics Advisory Committee.

Resolution 2013-01
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION APPOINTING
ADVISORY COMMITTEE MEMBER**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee member shall be appointed by the Board for a two-year term; and

WHEREAS, the committee member has demonstrated his interest and knowledge in the Committee's area of responsibility

THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:

The Board of Directors approves the appointment of Ezra Richards to the Aquatics Advisory Committee.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 14th day of January 2013.

Joseph Blowers, Board President

Larry Pelatt, Board Secretary

ATTEST:

Jessica Collins
Recording Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

Name: Ezra Richards		Date: 12/5/2012
Address: [REDACTED]	City: [REDACTED]	Zip: [REDACTED]
Phone #(H) [REDACTED] (WK) [REDACTED]	(CELL) [REDACTED]	
Email: [REDACTED]		

Advisory Committee you are applying for:
(You must reside within the Park District boundaries)

Recreation Aquatics Sports Trails Elsie Stuhr Center Historic Facilities
Natural Resources Parks

1. Please explain your interest in serving on the Advisory Committee:

I enjoy giving back to the community and my family is a very active participant in community events. I have had great experiences with THPRD and would love to be involved with providing similar experiences to other members of the community.
The Aquatics Advisory Committee is of interest to me because I have fond memories from my youth aquatic experience and hope to help others benefit in a similar manner.

2. How long have you lived in the community?

My family and I moved to Beaverton in May of 2007. We have lived here just over 5 years.

3. Have you or your family participated in any Center or other Recreation District activities?

We have participated in many activities since we have lived here.

My two oldest children have participated on Swim Splash Team for the past three years at Somerset Swim Center (2010), Tualatin Hills Aquatic Center (2011), and the Beaverton Swim center (2012). Over the past 5 years, all four of children have taken swim 2-3 lessons each year at Somerset Swim Center and the Tualatin Hills Swim Center. We have also gone to multiple open swim sessions at various pools, participated in lap swim, and my two oldest are currently in diving lessons at the Sunset Swim Center.

Other classes we have participated in over the years include:

Cedar Hills Rec. Center – Art Class, Cooking Class, Sports Camp (1-2 kids each summer), gymnastics, ballet, Parent/Child sport classes, and Yoga.

Somerset Swim Center – Tennis lessons

Last year we participated in the family triathlon and the related activities. We usually attend at least one of the Parties in the Park, Big Truck Day, or other family festival type activities each

TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

year.

4. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were:

Yes, I have participated in other volunteer committee/coaching positions. Below is a list and brief responsibility description:

Sports Coach

2007 – Somerset Soccer Assistant Coach, 1 season (5U)

2008-2012 – Oak Hills Soccer Head Coach, 5 seasons (5U-9U)

2010-2011 – Westview Youth Lacrosse Head Coach, 2 seasons (9-10 year olds)

My Coaching Responsibilities and the value to the Advisory Committee:

My responsibilities as a coach included preparing activities and leading youth of many ages to learn and develop new skills. The value I bring to the committee will be an understanding of the needs of youth at different ages.

Boy Scout Leader

2003-2006 – Varsity Scout Leader with the Boy Scouts of America, Los Angeles, CA (Boys ages 12-14)

2007-2011 – Varsity Scout Leader with the Boy Scouts of America, Beaverton, OR (Boys ages 12-14)

2011-Present – Cub Master for Cub Scout Troop with the Boy Scouts of America, Beaverton, OR (Boys ages 8-10)

My Scouting Responsibilities and the value to the Advisory Committee:

My responsibilities as a Scout Leader have been similar to coaching youth sports, but also include significant planning of large events and coordinating with parents of all backgrounds. As a Scout Master I have regularly worked with the troop's Scout Committee to plan activities and manage budgets. The values I bring to the committee are a strong ability to plan, understanding of the needs of parents (communication, organization, leadership, etc), and managing activities and events with a very limited budget.

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:

I currently work for PacifiCorp, a large, local electric utility with strong ties to the community. I manage a group of project managers, engineers, and analysts so I feel that I have a strong ability to work with people of different skills and backgrounds to provide good service to customers.

As a youth, I grew up in Southern California and was an active member of the swim team for over 7 years. I was a lifeguard for the local YMCA branch and later became the pool manager responsible for managing lifeguards, building swim lesson schedules/rosters, and managing the basic pool maintenance. The swim lesson program that THPRD follows is very similar to the swim lesson program I taught as a lifeguard.

6. Term of Office preferred:

2-YEAR TERM or 3-YEAR TERM Please check one



Tualatin Hills Park & Recreation District AQUATICS ADVISORY COMMITTEE ROSTER

Last Updated 1/8/13

<i>Committee Member</i>	<i>Member Since</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Jon Schieltz	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2014
Julia Keggs Chair	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2013
Sheila McCarroll	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2014
Kathy Johnson	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2014
Ginny Baynes	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2014
Lorene Sjoblom	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2014
Kristina Britton Vice Chair	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2014
<i>Ex-Officio Member</i>	<i>Representing</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Sharon Hoffmeister	Staff THPRD	15707 SW Walker Road, Beaverton 97006	503/645-6433	shoffmei@thprd.org	N/A



[6E]

MEMO

DATE: December 19, 2012
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Aloha Swim Center Seismic Improvements Construction Contract**

Introduction

Staff is requesting approval to award the contract for seismic upgrades to the Aloha Swim Center to 2KG Contractors, in the amount of \$378,000. This project is budgeted in the Bond Capital Projects Fund in the amount of \$413,738.

Background

In May of 2009, the Park District commissioned Peterson Structural Engineers to conduct a seismic evaluation of the existing Aloha Swim Center, using the American Society of Civil engineers (ASCE) standards 31-03, "Seismic Evaluation of Existing Buildings," to determine deficient areas in the existing structure that can be identified for upgrades and risk assessment.

Elements of the structure found and/or suspected to be in non-conformance with ASCE 31-03 Tier 1 standard were identified and prioritized. It should be noted that all upgrades are voluntary.

For the purpose of the evaluation, the Aloha Swim Center was considered a non-essential facility and the primary concern regarding the building's structure following a seismic event is for Life-Safety as opposed to Immediate Occupancy. The Life-Safety level of performance is intended to facilitate the egress of occupants within the building during a seismic event and is not intended to prevent damage.

Building seismic upgrades at Aloha Swim Center will include a complete replacement of the roof and ceiling above the pool area, decommissioning and filling the HVAC tunnel under the pool deck, bracing roof to wall connections, repairing exterior and interior CMU (concrete masonry unit) partition walls, and adding bracing to mechanical equipment and piping.

Following a decommissioning of the HVAC tunnel under the pool deck, all HVAC equipment and controls will be replaced under the Energy Savings Performance Contract.

Staff worked with Peterson Structural Engineers to perform the building evaluation and prepare structural drawings. Staff also contracted with the architectural firm of Barrentine, Bates and Lee to review and modify the design to best match existing architectural elements and finishes. The architectural firm will also be retained for construction administration and permitting.

Bid Opening

The bid opening to complete the building seismic upgrade was held Wednesday, December 19. Six bids were received, with 2KG Contractors, submitting the low bid of \$378,000.

Complete bid results are as follows:

Bidder	Bid
2KG Contractors	\$378,000
Cedar Mill Construction	\$378,800
Payne Construction	\$384,786
Woodburn Construction	\$419,000
Interwest Construction	\$465,988
Silco Commercial	\$469,000

The pre-bid project construction cost estimate was \$334,100. The total project budget is \$413,738 and the total project cost estimate which includes this construction bid, soft costs and contingency is \$436,791. There is savings on other projects within this Bond Fund category that will more than offset the projected budget overage.

Proposal Request

Staff is requesting approval to award the contract for the bid and proceed forward with the project. Staff conducted reference checks of the proposed contractor, focusing on related experience. 2KG Contractors has successfully performed comparable work and meets the requirements to complete the upgrades.

The proposed work schedule is as follows:

Award Bid: February 6, 2013
Pre-construction Meeting: February 15, 2013
Construction Begins: February 18, 2013
Substantial Completion May 17, 2013

Benefits of Proposal

Approval of the project bid satisfies a commitment to voters during the 2008 Capital Bond Program. While seismic upgrades are voluntary, they demonstrate a safety commitment to patrons and staff. The primary purpose of the upgrades is to bolster and improve safe egress following a seismic event. During the closure, additional maintenance will take place including a complete resurface of the plaster pool tank and a replacement upgrade of the HVAC system. The pool tank resurface will be funded from the 2012/13 Capital Replacement Budget and the HVAC upgrade will be funded from the District's Energy Savings Performance Contract.

Potential Downside of Proposal

During the construction period, the Aloha Swim Center will be closed for all events. Program adjustments have been made to offset displaced services. The timing of the closure will minimize disruption of patron and competitive swim activities.

Action Requested

Board of Directors approval to award the contract for Aloha Swim Center Seismic Upgrade Project to 2KG Contractors in the amount of \$378,000.



[6F]

MEMO

DATE: January 3, 2013
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning
RE: Tualatin Valley Water District Reservoir Project

Introduction

The Tualatin Valley Water District (TVWD) is seeking THPRD Board of Directors approval of the preferred alternative Option 2B.

Background

At the December 3, 2012 Regular Board meeting, staff along with Mike Britch, Senior Engineer with TVWD, and Todd Perimon, Senior Project Manager with AECOM, presented a project update to the Board of Directors. The presentation highlighted several design options/locations that were considered and the criteria used to evaluate them. TVWD has determined that the preferred alternative is Option 2B. This option proposes locating an irregular shaped 7-million gallon reservoir on the existing TVWD property north of THPRD's Ridgewood View Park.

TVWD hosted a public open house on December 11, 2012 to review the reservoir siting options under consideration. The presentation to the public was very similar to the presentation that the Board received on December 3. TVWD updated the public in regard to the overall project progress, the design options and evaluation criteria. TVWD staff stated that Option 2B is their preferred alternative. There was an overall strong consensus from the approximately 15 attendees that Option 2B was the best option for the project and for the neighborhood as a whole. (Board members also expressed their preference for Option 2B on December 3.) Mike Britch has prepared a memorandum dated December 17, 2012 describing some of the project background and the results of the open house (see attached).

Action Requested

Board of Directors approval of the preferred alternative, Option 2B. With Board approval, staff will work with TVWD and their consultants to move forward with the park master planning process.



Memorandum

**To: Steven Gulgren, Superintendent of Planning & Development
Tualatin Hills Park & Recreation District**

From: Mike Britch, Senior Engineer

Date: December 17, 2012

**Re: Ridgewood View Park Reservoir and Pump Station Project
THPRD Board Meeting Update - January 7, 2013**

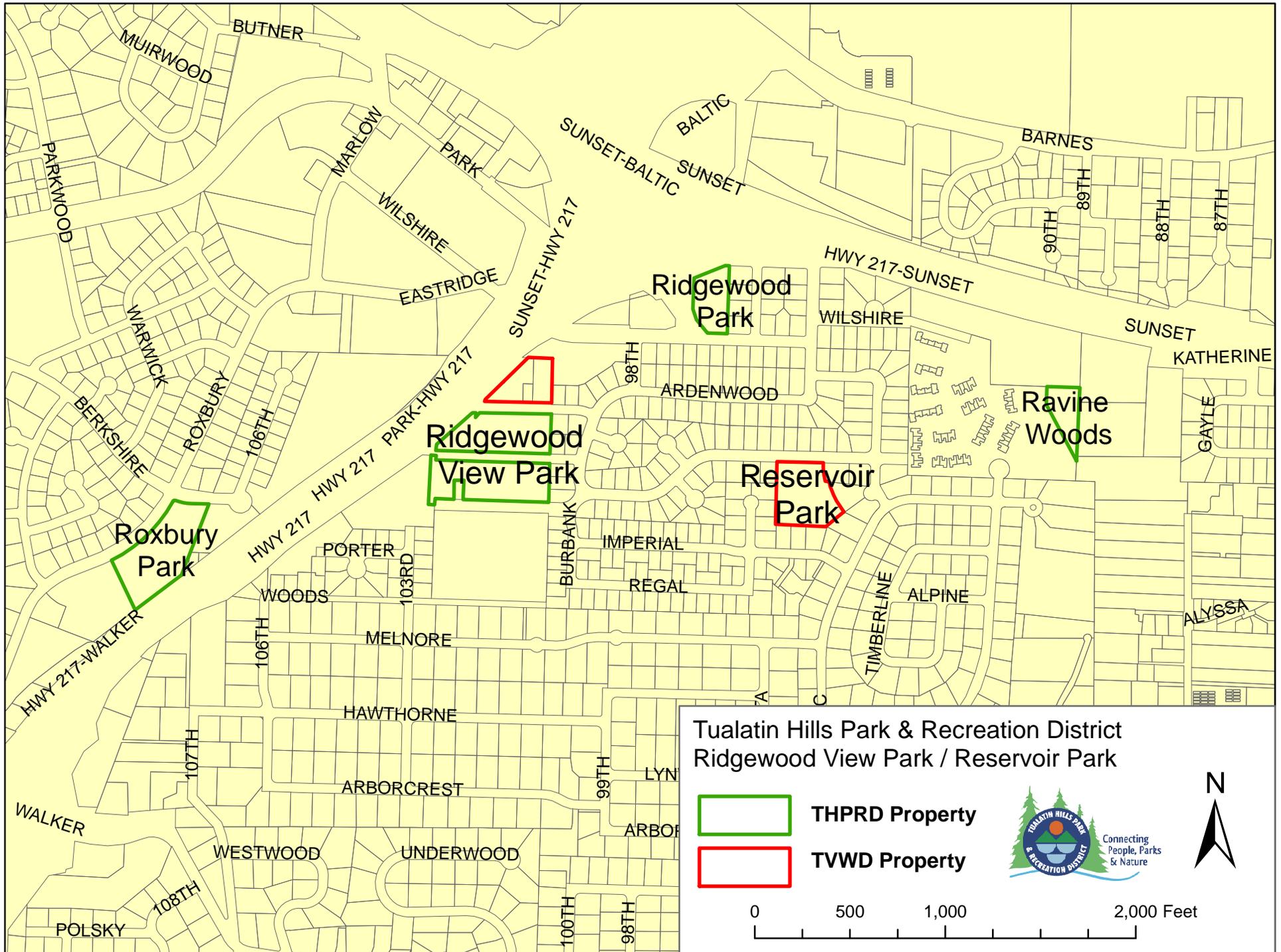
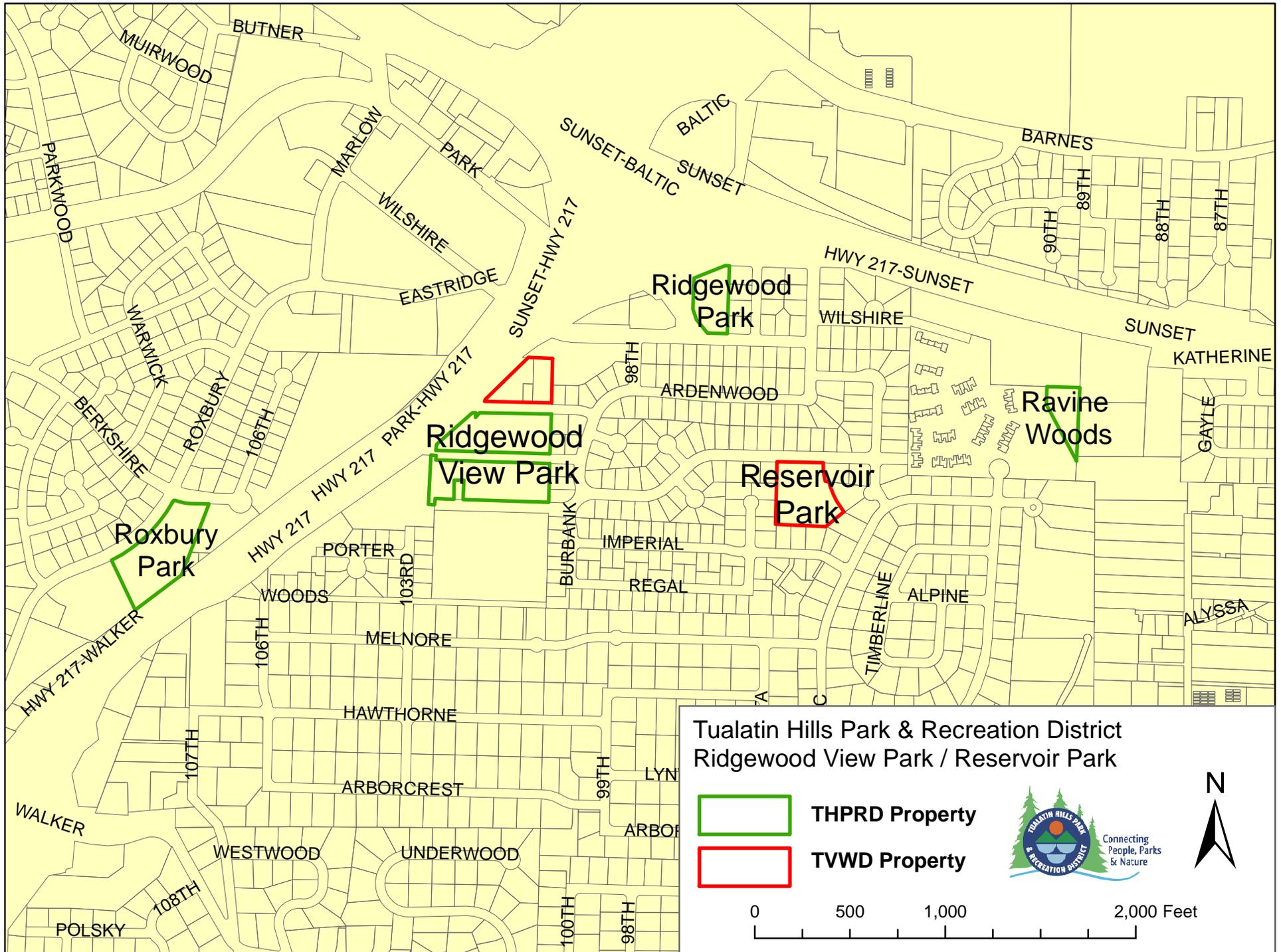
The Tualatin Valley Water District (TVWD) is providing an update to the THPRD Board related to the Ridgewood View Park Reservoir and Pump Station Project. This update is a follow-up to the TVWD presentation to the Board at their December 3, 2012 meeting. At that meeting, TVWD presented their preferred alternative, Option 2B which consisted of an irregular shaped 7 million gallon reservoir at the location of the existing reservoir at Ridgewood View Park.

Subsequent to the briefing to the THPRD Board, TVWD staff conducted an open house meeting on December 11, 2012 to provide project updates to the public, present the preferred alternative, and describe the process used to arrive at that option. Approximately 15 members of the public attended this open house. Those who did attend were supportive of the proposed preferred alternative. The meeting concluded with updates related to the proposed park improvements planning process.

At this time, TVWD is requesting from the THPRD Board for concurrence to move forward with the preferred alternative and begin the process of planning for potential park improvements.

TVWD will continue to work closely with THPRD staff on this project. We intend to provide additional briefings to the Board related to proposed park improvements. It is our hope that through this process we will be able to keep the THPRD Board informed as the project progresses, gain concurrence with the selection of preferred set of water facilities, and later gain concurrence on the collaboratively developed preferred park improvements.

cc: Mark Knudson, Chief Engineer; Stu Davis, Senior Engineer



Roxbury Park

Ridgewood View Park

Ridgewood Park

Reservoir Park

Ravine Woods



option 2

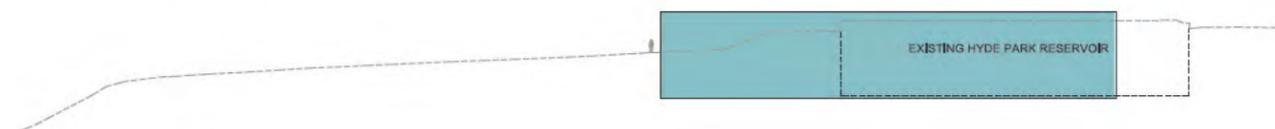
construct a new reservoir and pump station in the current ridgewood view park reservoir location



summary

- _7 million gallon reservoir in Ridgewood View Park reservoir location
- _existing reservoir in Reservoir Park decommissioned until additional storage is needed

section A



Option 2

New Circular Reservoir at Current Ridgewood View Park Reservoir Location

Ridgewood View Park:

This option shows a new, circular reservoir located in the vicinity of the existing reservoir with a pump station on the western side of the park. This option allows the park to retain much of its current open space and character. A community garden and large playground could be located in the center of the park along with a small picnic shelter. The remainder of the park could remain open lawn for informal activities such as pick-up soccer or frisbee tossing. Two tennis courts are located on the top of the reservoir adding more active uses into the park. For safety reasons, the sports courts will be fenced.

Reservoir Park:

This option uses the top of the existing reservoir for active use which may include two pickle-ball courts. Improvements could include new surfacing, fencing, and access to make this area more inviting and usable. Structural improvements to the reservoir roof would be required. Might also require the reservoir to be empty.

Pickleball Court Area: 2,560 sq ft Form: Standard	
Tennis Court Area: 7,200 sq ft Form: Standard	
Children's Play Area Area: 5,000 sq ft Form: Variable	
Community Garden Area: Variable Form: Highly variable	
Accessible Pedestrian Trail Area: N/A Form: Highly variable	
Picnic Shelter Area: 16'x16' Form: Standard	
Natural Area Enhancement Area: Variable Form: Variable	
Open Space/Sports Field Area: 13,000 sq ft Form: Variable	



New Irregular Shaped Reservoir at Current Ridgewood View Park Reservoir Location

Ridgewood View Park:

This option shows a new, irregular shaped reservoir located in the vicinity of the existing reservoir with a pump station on the western side of the park. This option allows the park to retain much of its current open space and character. A community garden and large playground could be located in the center of the park along with a small picnic shelter. The remainder of the park will remain level, open lawn for informal activities such as pick-up soccer or frisbee tossing. A basketball court is located on the top of the reservoir adding more active uses into the park. For safety reasons, the sports courts will be fenced.

Reservoir Park:

This option uses the top of the existing reservoir for active use which could include two tennis courts. Improvements could include new surfacing, fencing, and access to make this area more inviting and usable. Structural improvements to the reservoir roof would be required. Might also require the reservoir to be empty.

Basketball Court Area: 7,980 sq ft Form: Standard	
Pickleball Court Area: 2,560 sq ft Form: Standard	
Tennis Court Area: 7,200 sq ft Form: Standard	
Children's Play Area Area: 5,000 sq ft Form: Variable	
Community Garden Area: Variable Form: Highly variable	
Accessible Pedestrian Trail Area: N/A Form: Highly variable	
Picnic Shelter Area: 16'x16' Form: Standard	
Natural Area Enhancement Area: Variable Form: Variable	
Open Space/Sports Field Area: 12,000 sq ft Form: Variable	





[6G]

MEMO

DATE: January 7, 2013
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: Deputy Director of Planning Position

Introduction

Staff is requesting Board of Directors authorization for the creation, competitive recruitment and hiring of a Deputy Director of Planning position.

Background

The current Director of Planning has served the Park District well since 2008. During this time the Park District has passed a \$100 million bond measure and undertaken a variety of complex planning initiatives. The majority of the bond projects and all of the acquisition efforts have been the responsibility of the Planning Division. The planning initiatives (including the North Bethany planning effort) have been the responsibility of the Planning Division as well. All of these efforts have and continue to take place under the supervision of the Director of Planning.

The current Director of Planning came to the Park District with a wealth of experience after many years in the employ of both Washington County's Land Use and Transportation and the City of Beaverton's Community Development Departments. This experience, coupled with his knowledge of Park District planning and capital projects, creates a circumstance whereby a sudden departure would leave a critical void of knowledge and experience.

Creation of a Deputy Director of Planning position (and subsequent recruitment and hiring) is being proposed in order to provide for a smooth and seamless succession as the current Director of Planning moves towards retirement in the spring of 2014. The purpose of this proposal is to define the District's need for such a position and outline the skills and qualifications required to fill it. It will be my intent (assuming Board approval of my recommendation) to ultimately transition the Deputy Director into the Director position, once the current Director retires and assuming a successful term as the Deputy.

In the time frame between filling this position and the retirement of the Director, the Deputy Director will assume a leadership role in the supervision of the capital project portion of the bond measure and the System Development Charges program. He/she will also assist the Director in other planning initiatives, as well as assist our Director of Communications & Outreach in public outreach relative to capital projects. The current Planning Director will continue to oversee the land acquisition program and planning initiatives. The Deputy Director would also use the transition time to obtain significant knowledge and appreciation of the District's needs and goals.

Proposal Request

Authorization is being sought for the creation, competitive recruitment and hiring of a Deputy Director of Planning position. Funding to support this position would come from savings within

the current budget based on staff reallocations and adjustments and bond administration funds. Assuming these adjustments, this new position would not add to the District's FTE count. Once the transition occurs, the Deputy Director position could be eliminated; however, another alternative could be to alter the position and direct it toward other senior management positions as the need for succession planning will become critical as our staff ages. Budget allocations in any given year would determine if this strategy is feasible. Upon approval of this request by the Board of Directors, I will return to the Board at your February meeting with a recommended supplemental budget.

Benefits of Proposal

Approval of this proposal will allow the District to proceed with the recruitment and hiring of the Deputy Director of Planning position. Successful and effective succession planning has been and remains an important focal point for the District.

Potential Downside of Proposal

There are no apparent downsides to this proposal.

Action Requested

Board of Directors approval of the creation of a Deputy Director of Planning position and authorization for the General Manager to proceed with the necessary steps for the recruitment and hiring of the position.



[7A]

MEMO

DATE: January 2, 2013
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Comprehensive Plan – GreenPlay Update**

Introduction

An update to the 2006 Comprehensive Plan for THPRD has been underway since fall 2011. Elements being updated in the plan include a future needs assessment aided in part by a resident survey, park standards (level of service) using a GIS qualitative analysis, along with the development of a cost recovery policy and model. All of these project components are being developed in conjunction with GreenPlay, LLC.

At the January 14, 2013 Board of Directors meeting, GreenPlay and its partners will provide an overview of the results from a recent THPRD resident survey, the level of service GIS mapping project, the consensus cost recovery pyramid development, as well as a Key Issues Analysis Matrix developed by compiling the results of all three of these project steps.

Background

In October 2012, GreenPlay in partnership with RRC Associates sent 7,000 survey documents to THPRD residents asking a range of questions about THPRD services used, desired services not currently offered and satisfaction with service content and delivery. A statistically valid number of survey documents were returned to RRC Associates by completion of the survey period in early November. The final survey document is still in development, but the following attachment has been included for reference:

- Preliminary graphed resident survey results (Attachment A)

Also in October 2012, GreenPlay, working with Design Concepts, toured 102 THPRD sites to verify GIS mapping and assign quality rankings for overall design and ambiance, and for each site component. Sites were judged for their patron experience with quality scores ranging from 1 to 3 (1 = does not meet patron expectations, 2 = meets patron expectations, 3 = exceeds patron expectations). All remaining THPRD sites were assigned quality scores based on the visited sites to which they were most similar. The maps showing these assessments will be provided at the January 14, 2013 Board meeting.

In December 2012, GreenPlay and THPRD staff held three public meetings and two staff meetings to sort the District's 30 service categories into a five-tiered cost recovery pyramid model. Eighty residents and 73 staff members participated in the workshops and sorted 33 separate pyramids. Resident pyramids and staff pyramids were compiled separately and then compared. Where slight sorting differences were found, the final combined consensus pyramid deferred to the resident sorting level. The following attachments are included for reference:

- Consensus Cost Recovery Pyramid (Attachment B)
- THPRD Categories of Service (Attachment C)

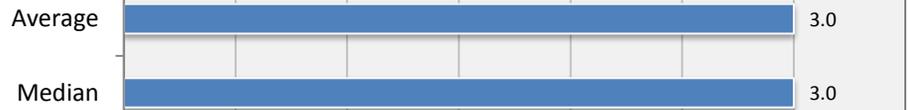
Taking the preliminary survey results and preliminary GIS mapping results together, GreenPlay has compiled a preliminary Key Issues Analysis Matrix. This matrix explores best practices and possible solutions to improve overall services. A copy of the Key Issues Analysis Matrix is attached (Attachment D) to this memo and will be fully discussed by GreenPlay.

Board Action Requested

No formal Board action is requested, the presentation of preliminary findings is for Board information only.

Household Characteristics (Part 1)

Total Members



Total Household Under 18 Years



Total Household Over 55 Years

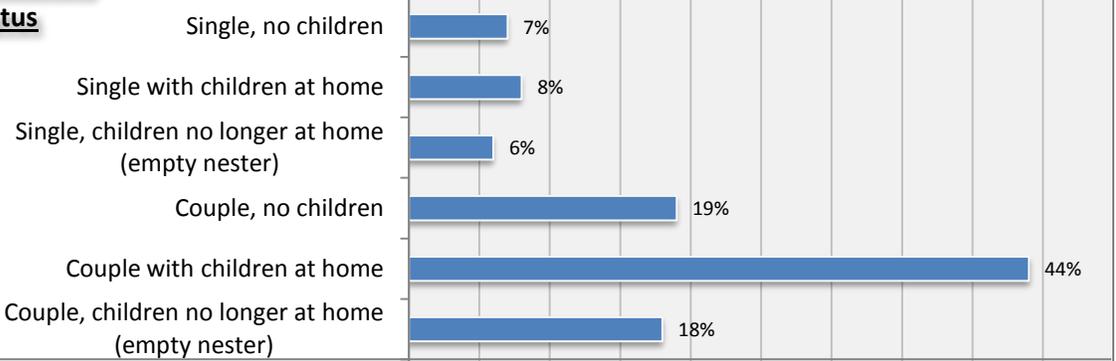


■ RANDOM SAMPLE (MAIL AND INVITATION WEB)

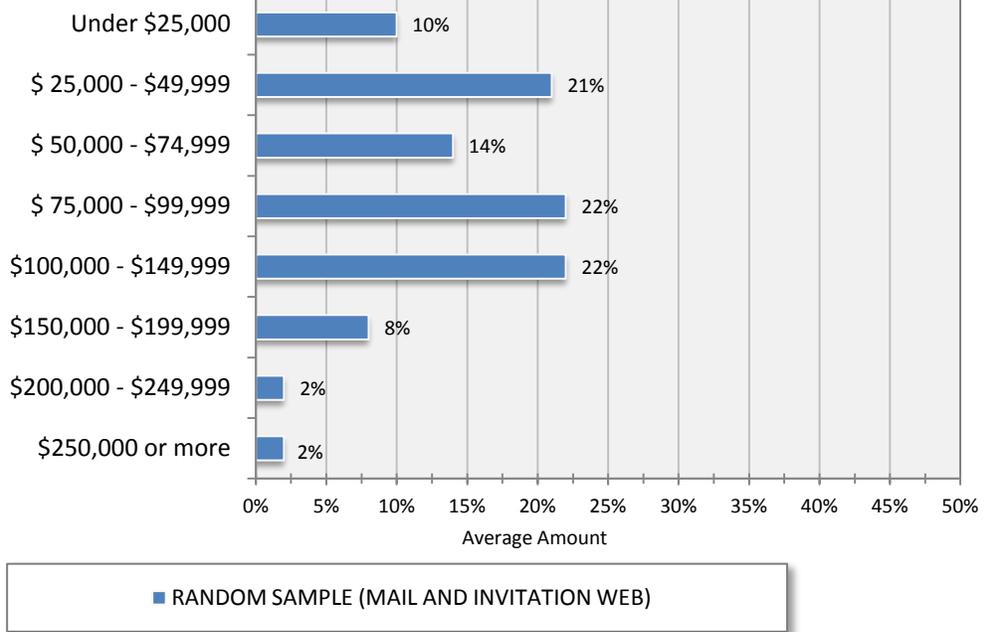
Household Characteristics (Part 2)

Household

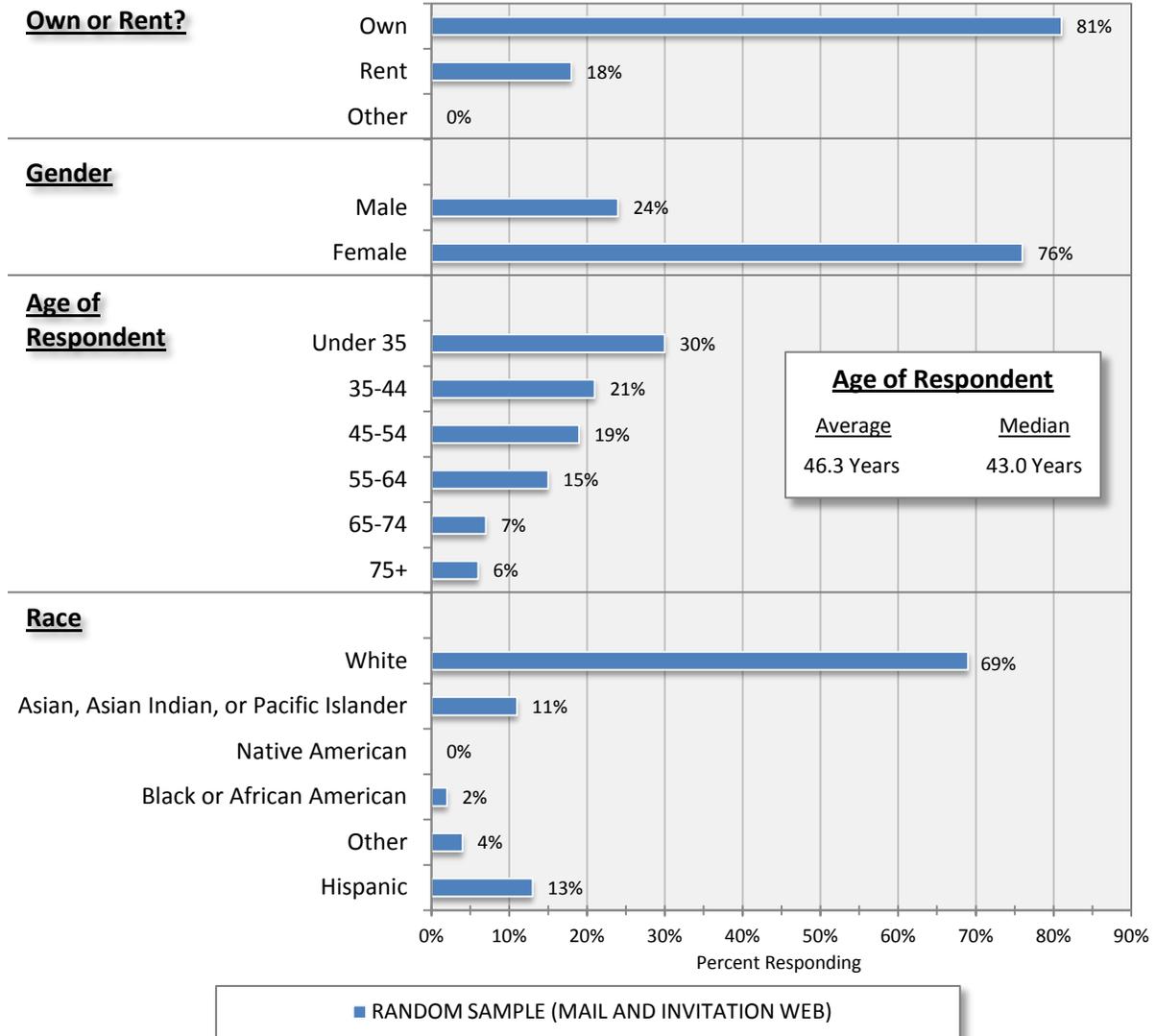
Status



Household Income

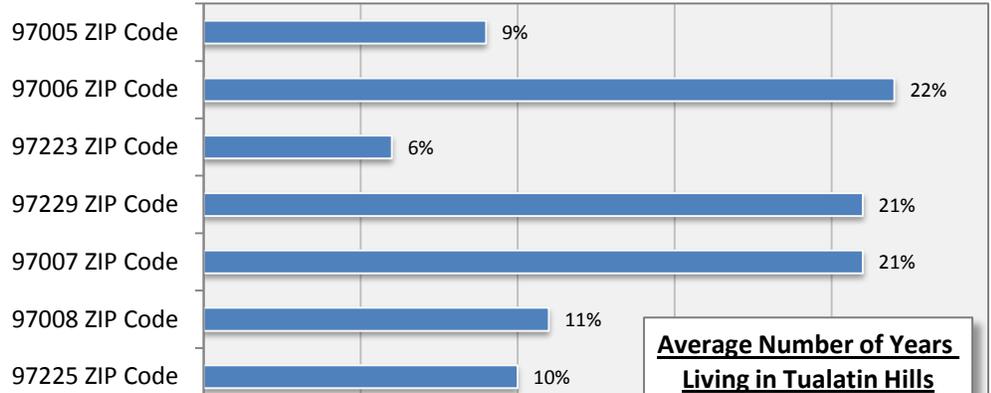


Respondent Characteristics (Part 1)

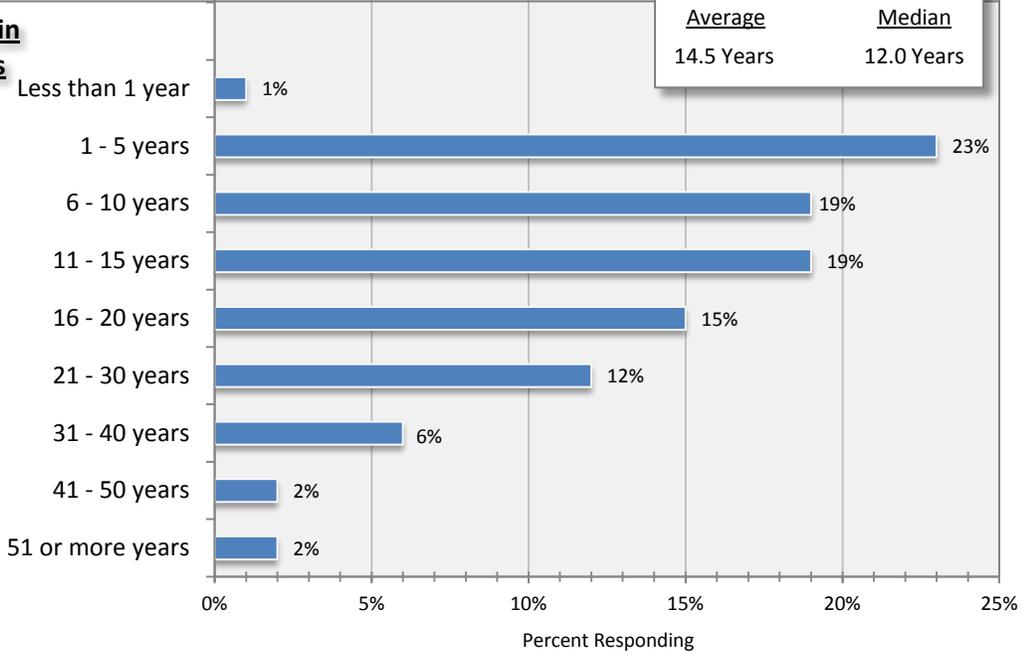


Respondent Characteristics (Part 2)

Location



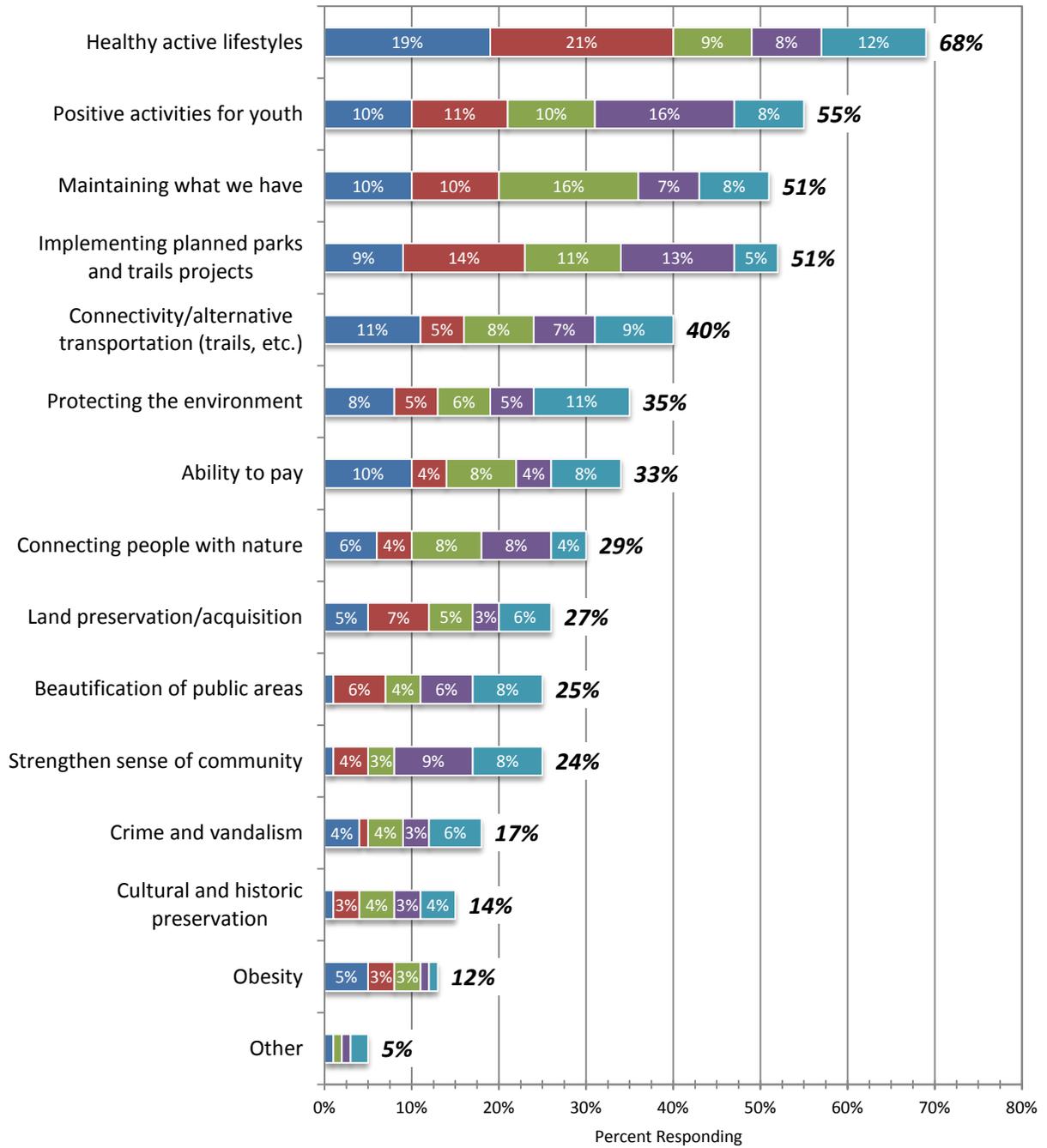
Years Living in Tualatin Hills



Average Number of Years Living in Tualatin Hills	
<u>Average</u>	<u>Median</u>
14.5 Years	12.0 Years

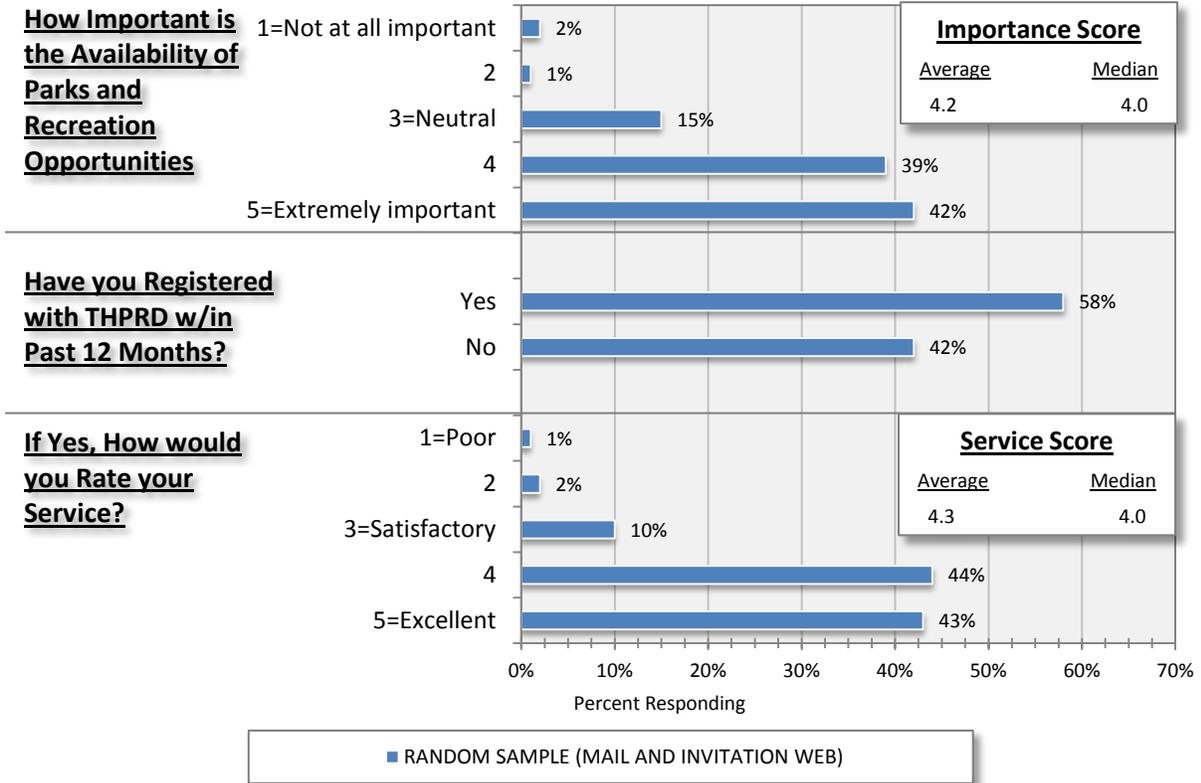
■ RANDOM SAMPLE (MAIL AND INVITATION WEB)

Most Important Community Issues THPRD Should Address

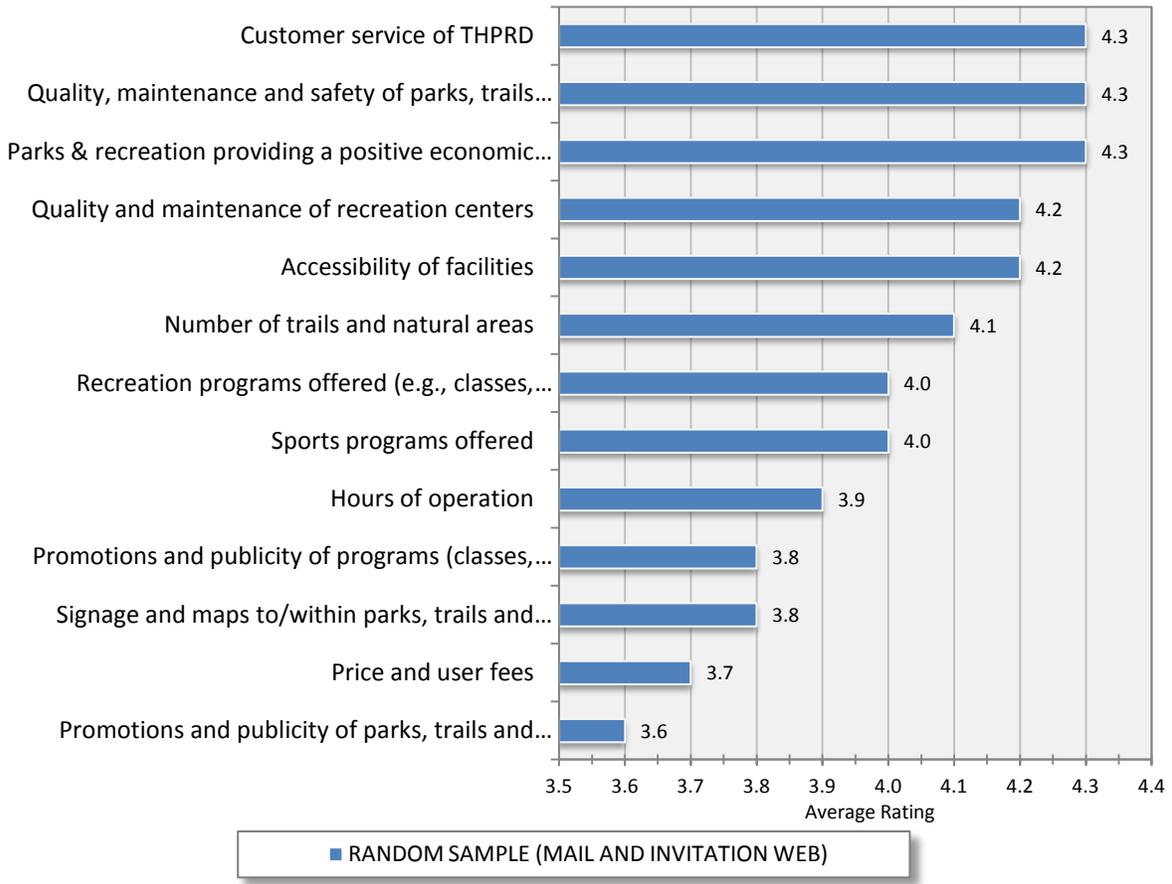


■ Top Priority
 ■ Second Priority
 ■ Third Priority
 ■ Forth Priority
 ■ Fifth Priority
 Combined Top Five

Importance of Availability of Parks & Recreation Opportunities / Quality of Service

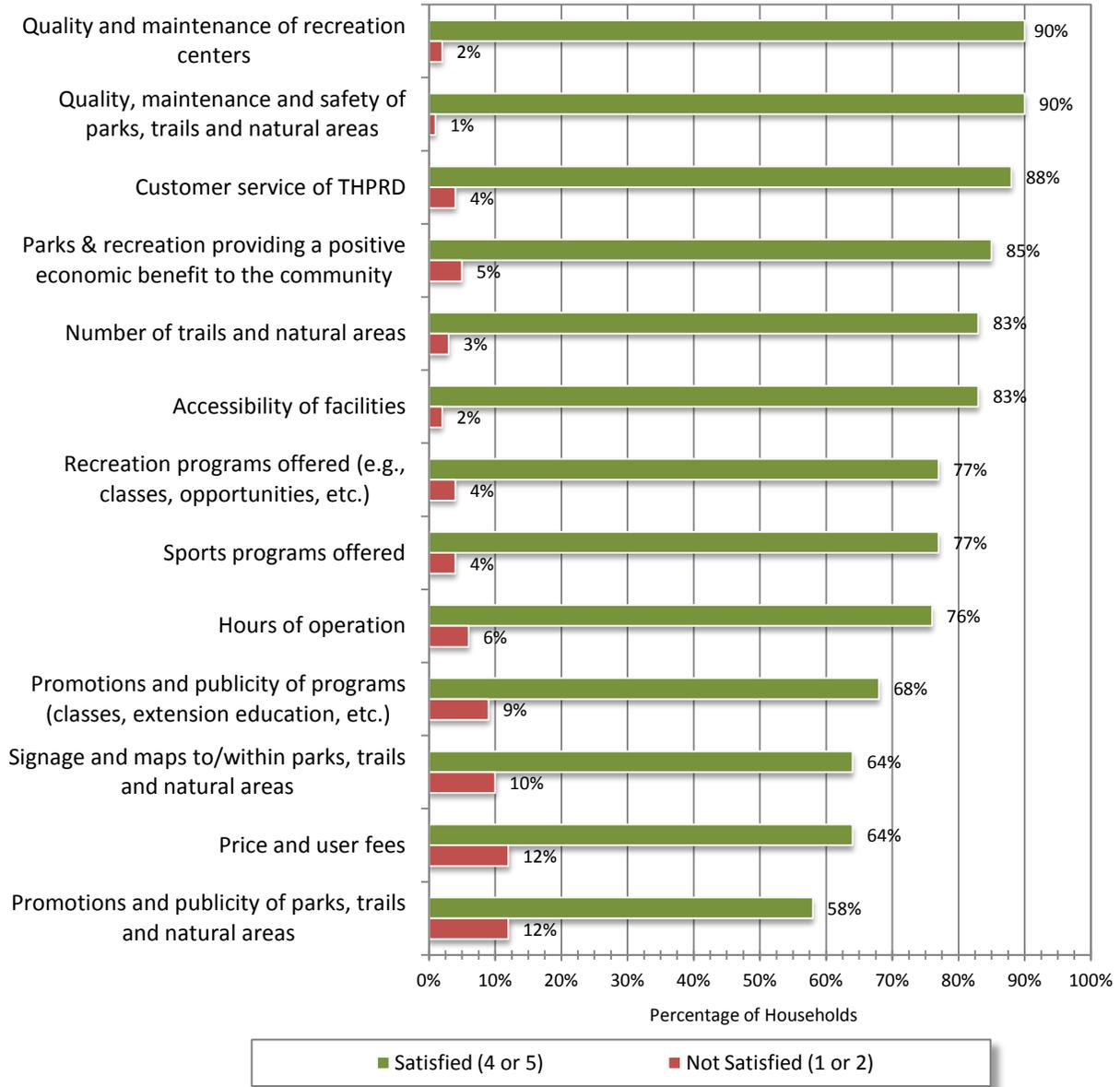


Satisfaction of Current Facilities and Services - Average Rating



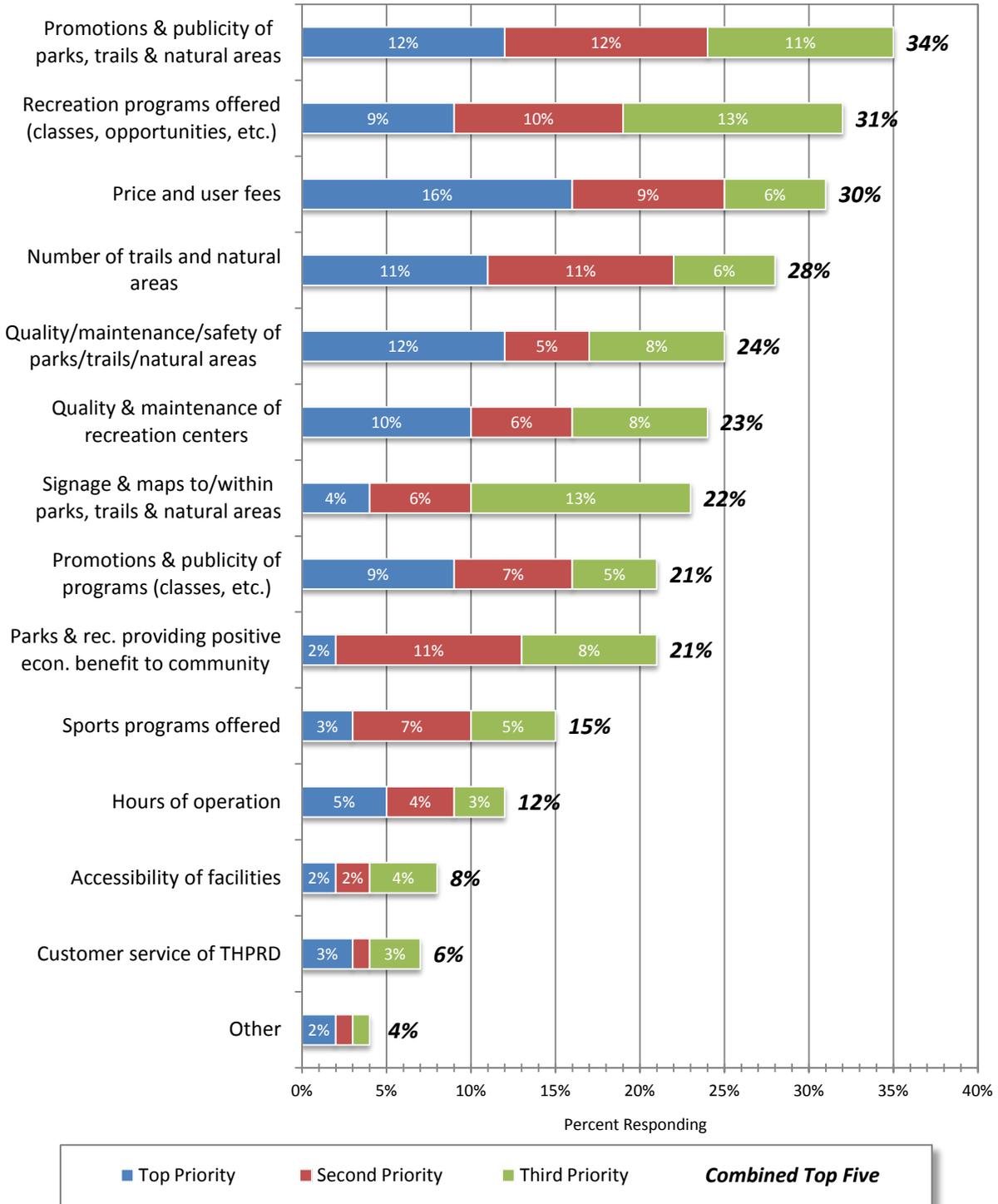
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

**Satisfaction of Current Facilities and Services -
Percent Satisfied vs. Not Satisfied**



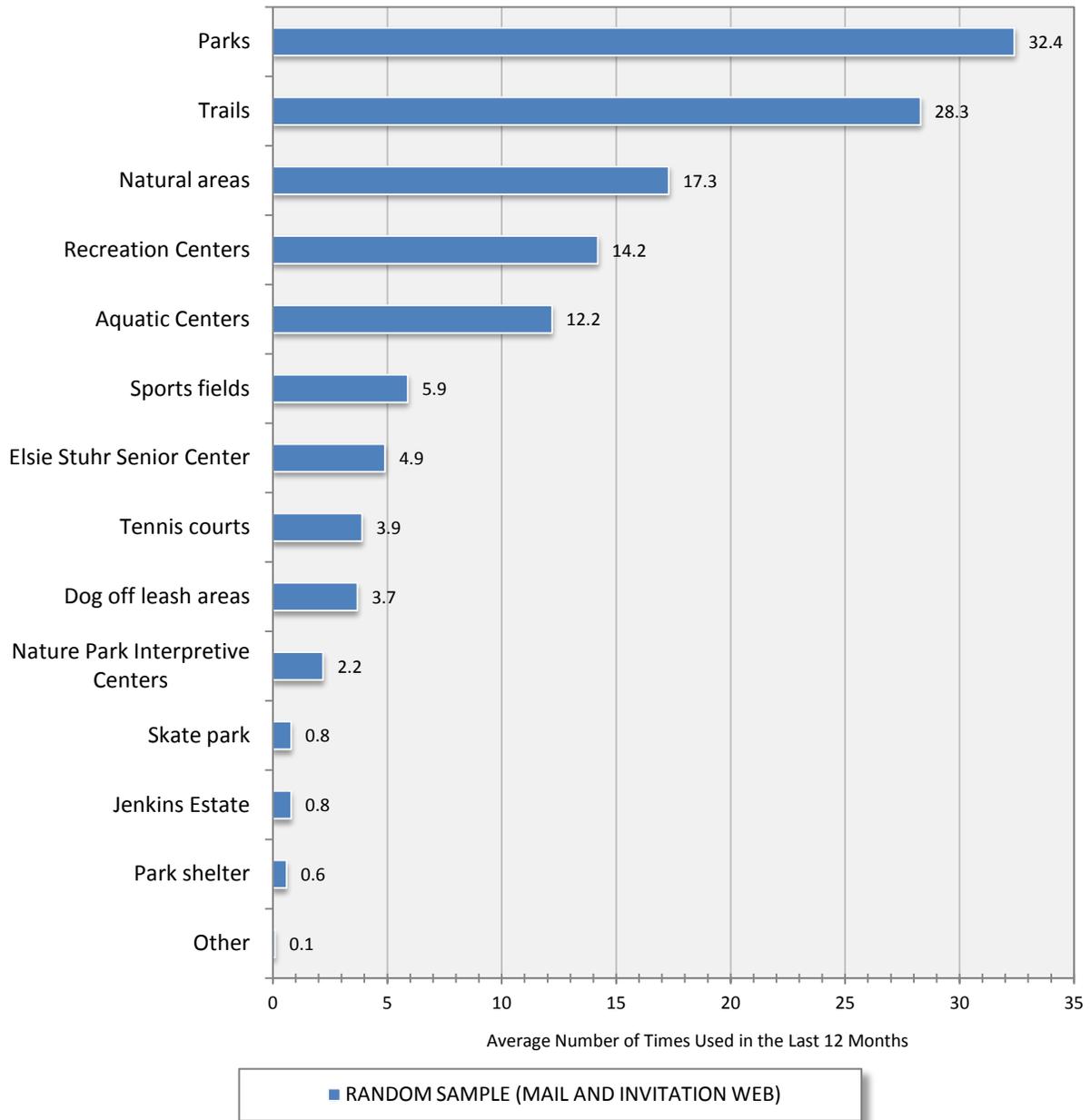
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

Most Important Aspect of THPRD to Improve - Services and Facilities



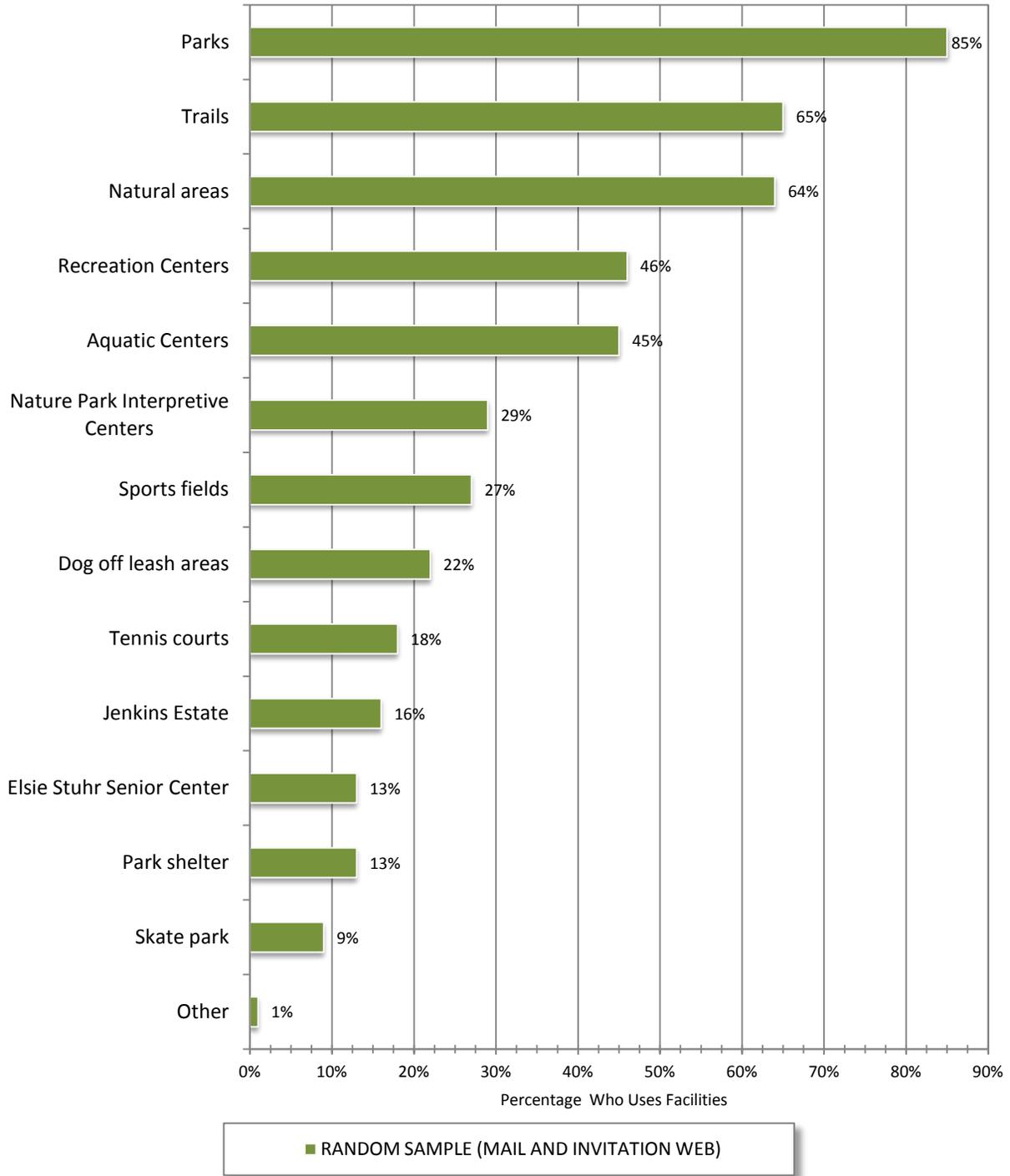
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

Number of Times Used in the Past 12 Months - Facilities



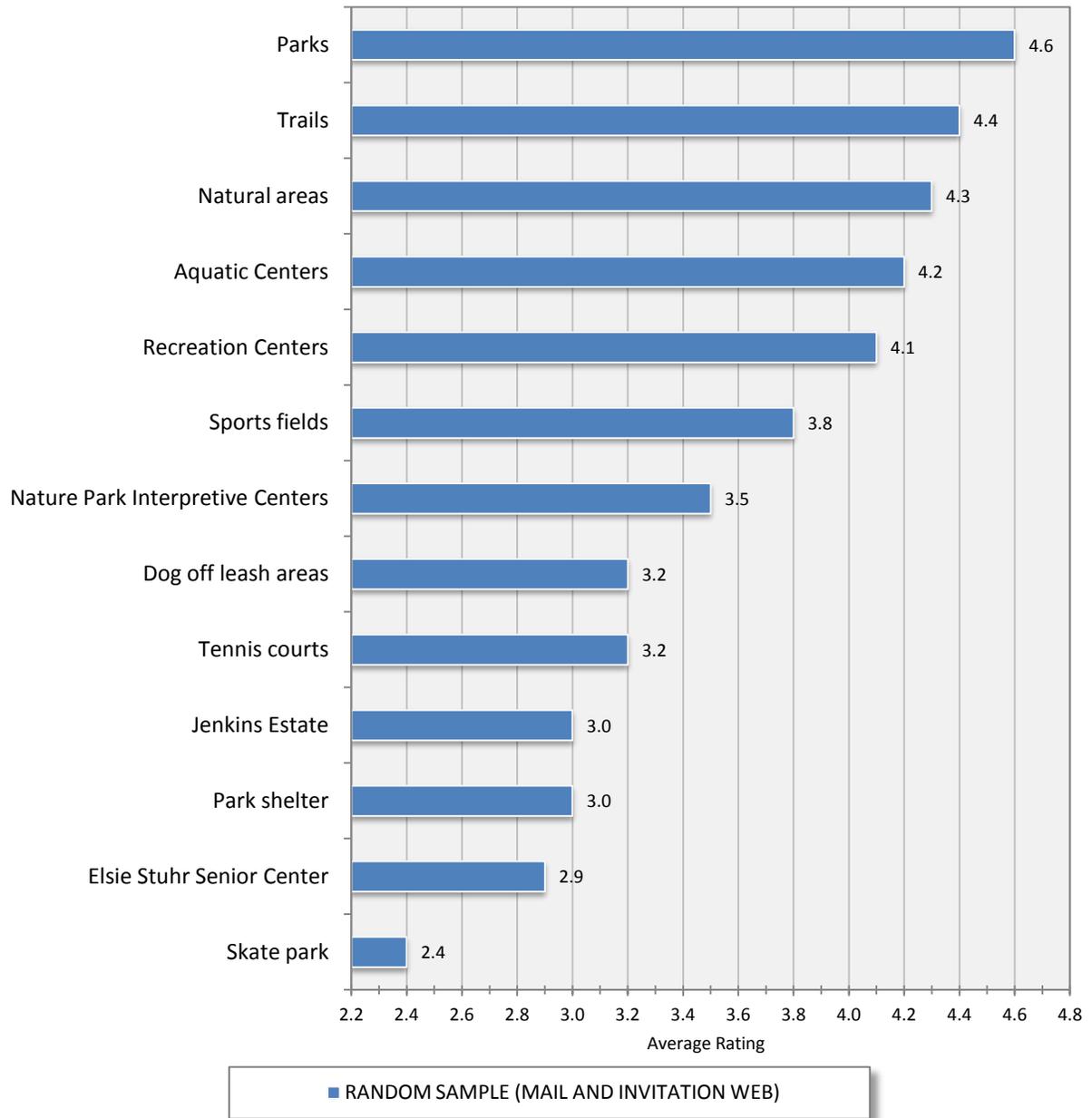
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

Percentage of Households Who Use Facilities



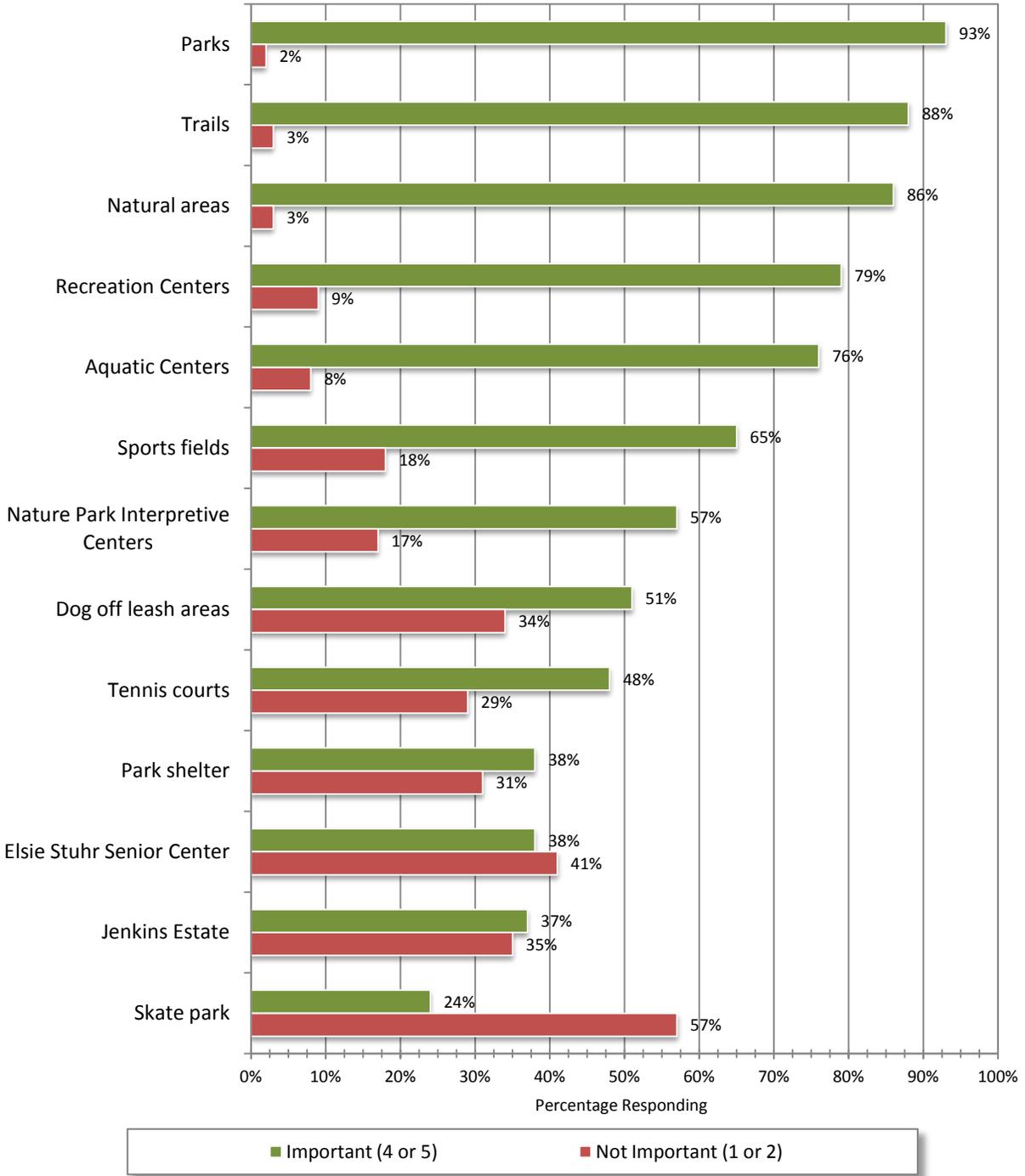
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

Importance of Current Facilities and Services - Average Rating

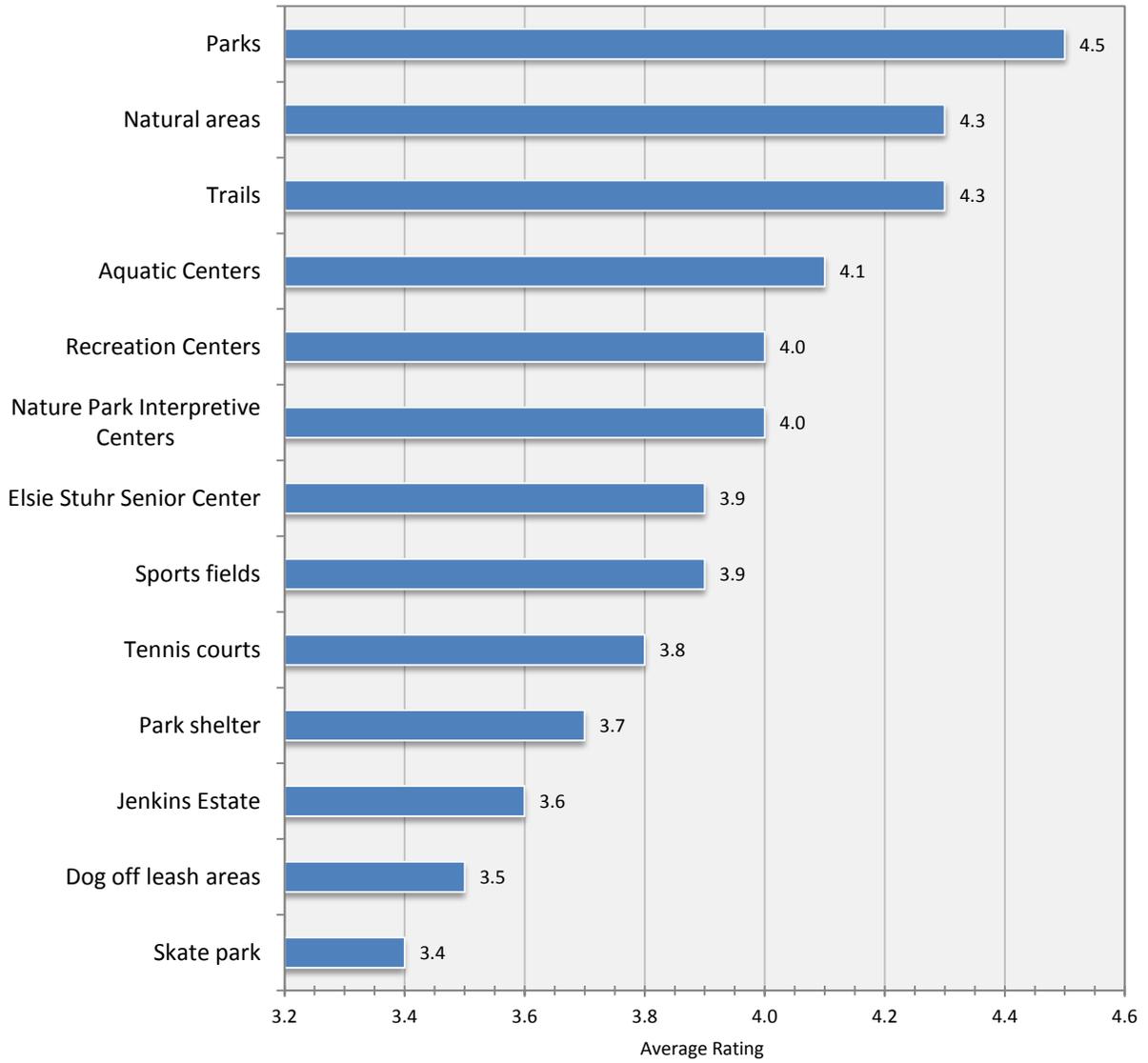


Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

**Importance of Current Facilities and Amenities -
Percentage Very Important vs. Not at all Important**



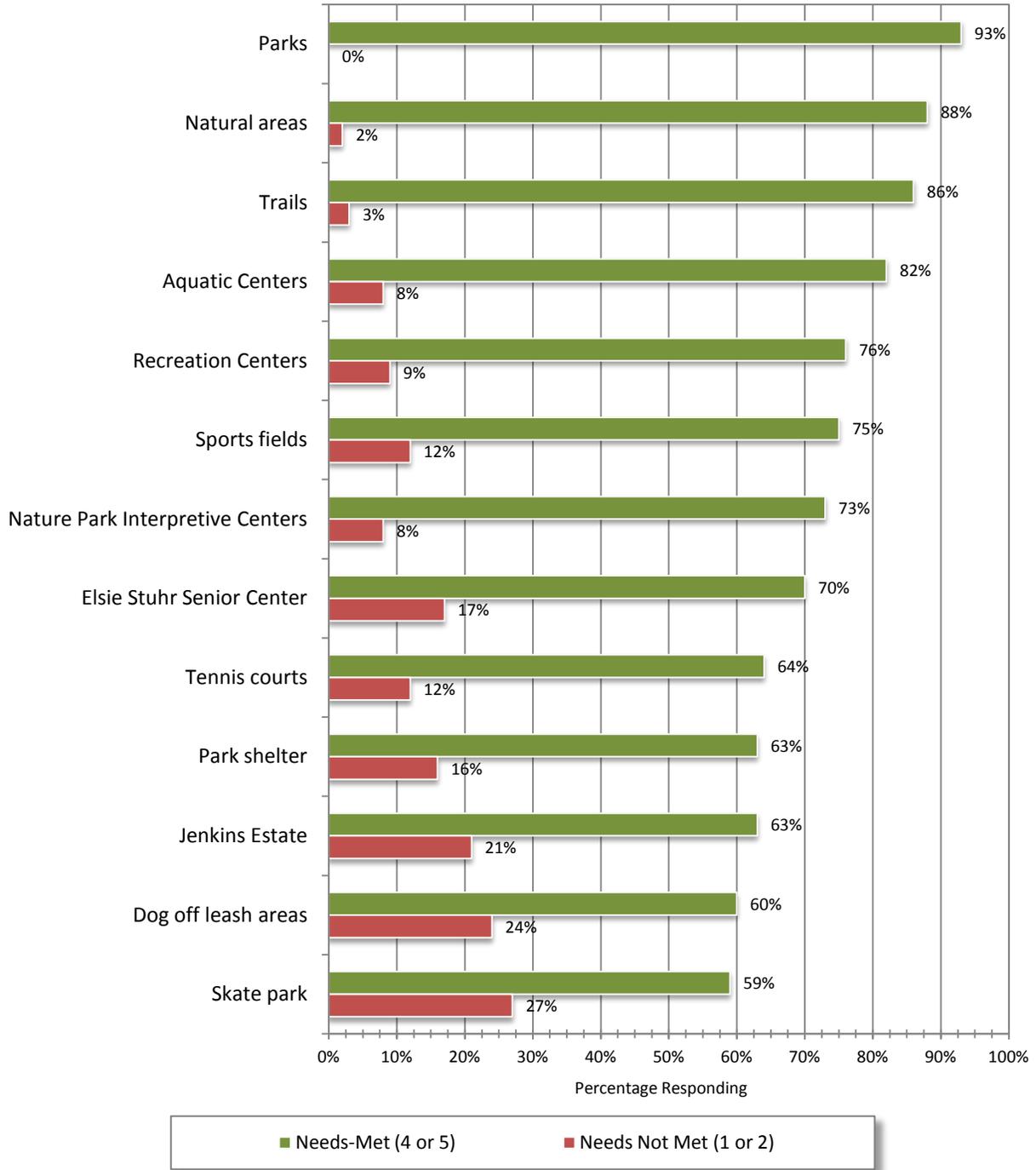
**How Current Facilities and Services are Meeting Household Needs -
Average Rating**



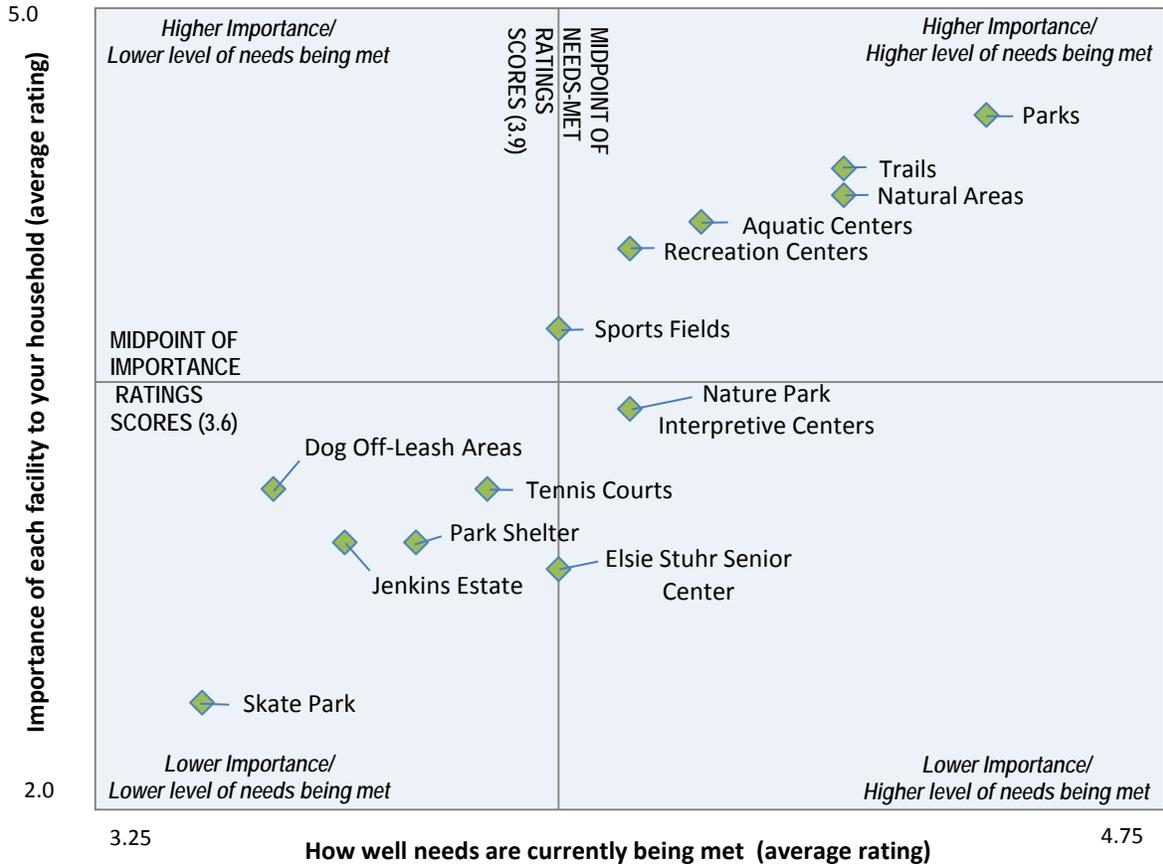
■ RANDOM SAMPLE (MAIL AND INVITATION WEB)

Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

**How Current Facilities and Amenities are Meeting Household Needs -
Needs Met vs. Needs Not Met**

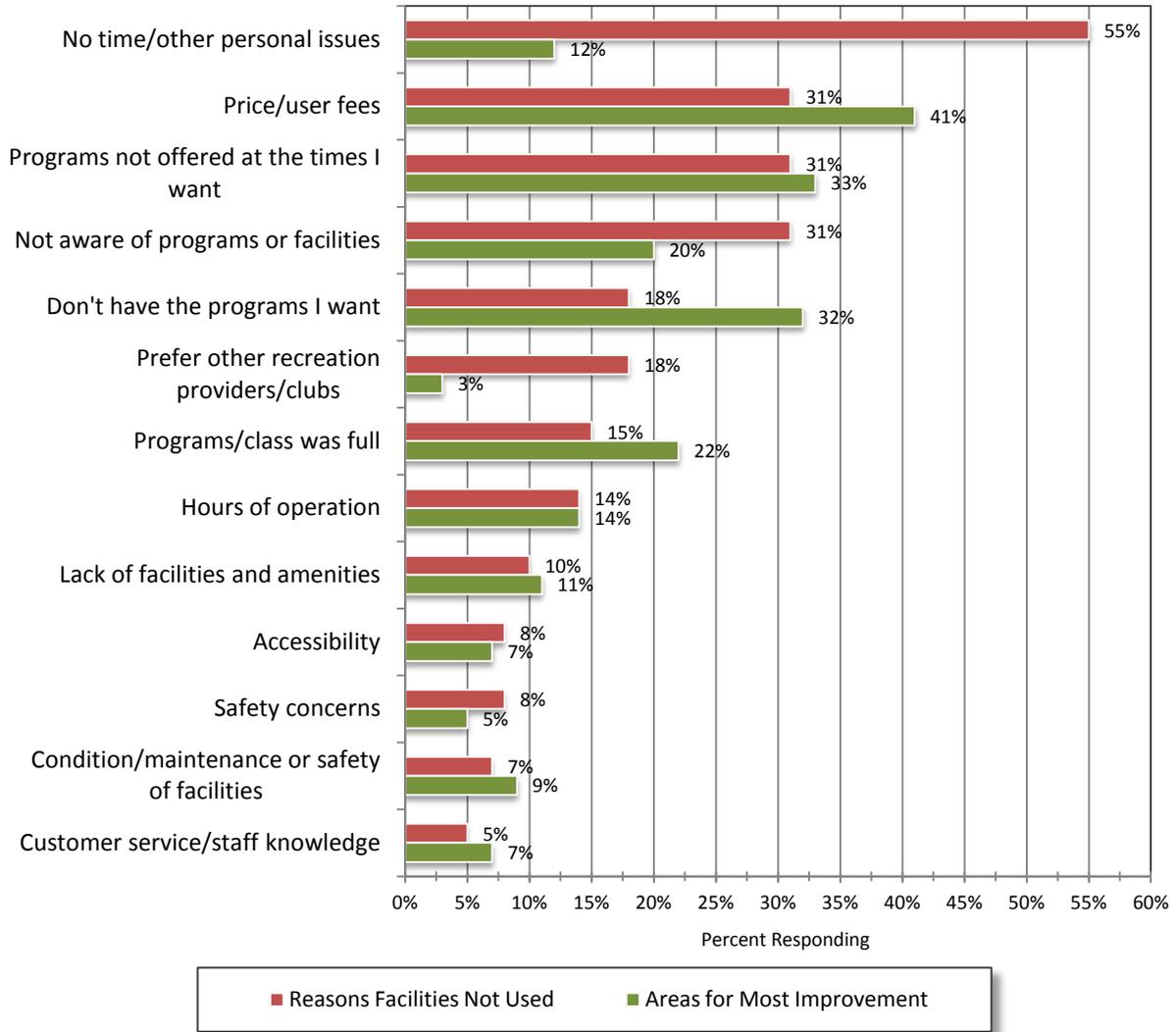


**Current Facilities and Services – Importance vs. Needs-Met Matrix -
Random Sample Overall**



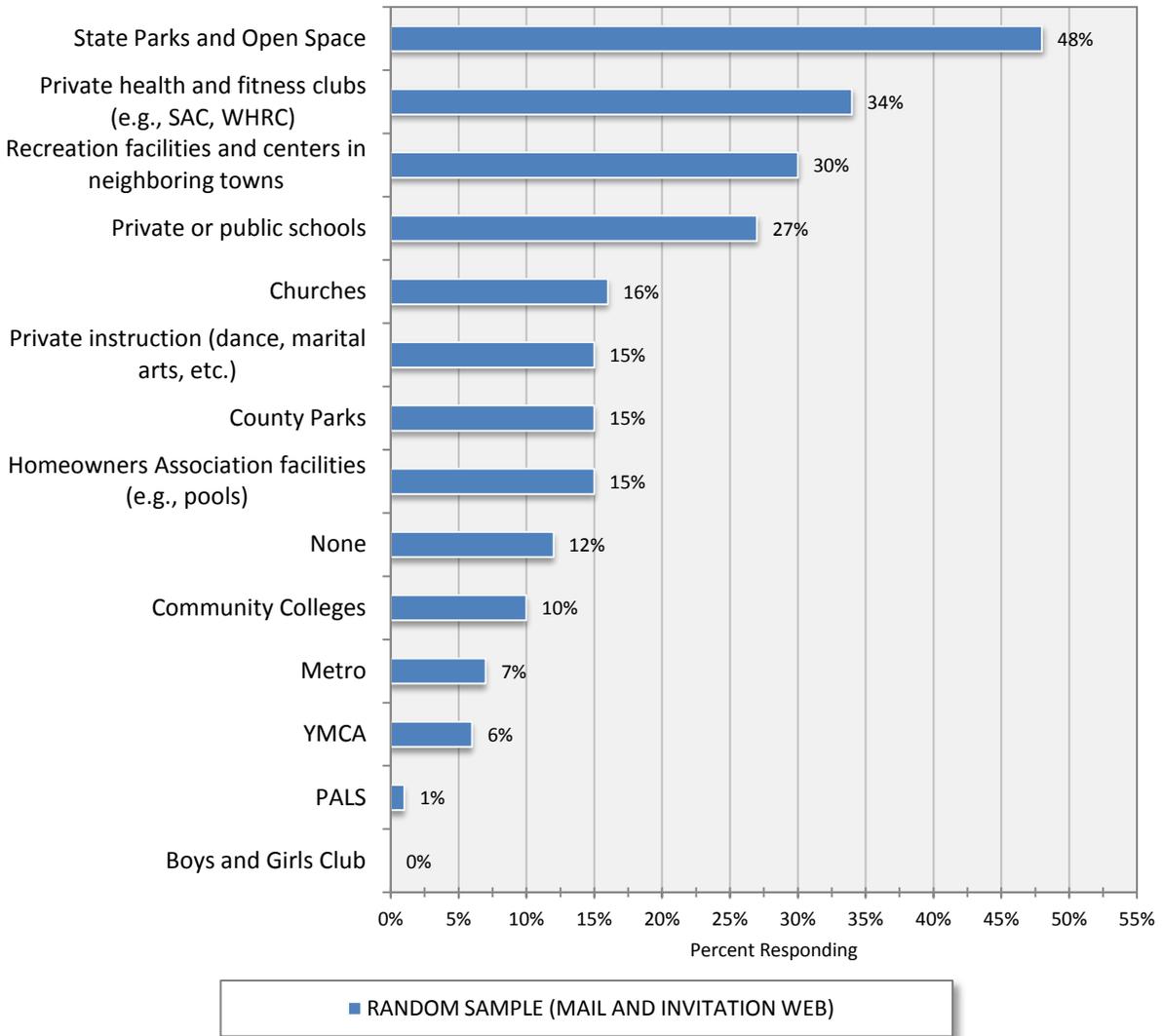
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

Reasons Why Facilities are Not Used and Areas for Greatest Improvements

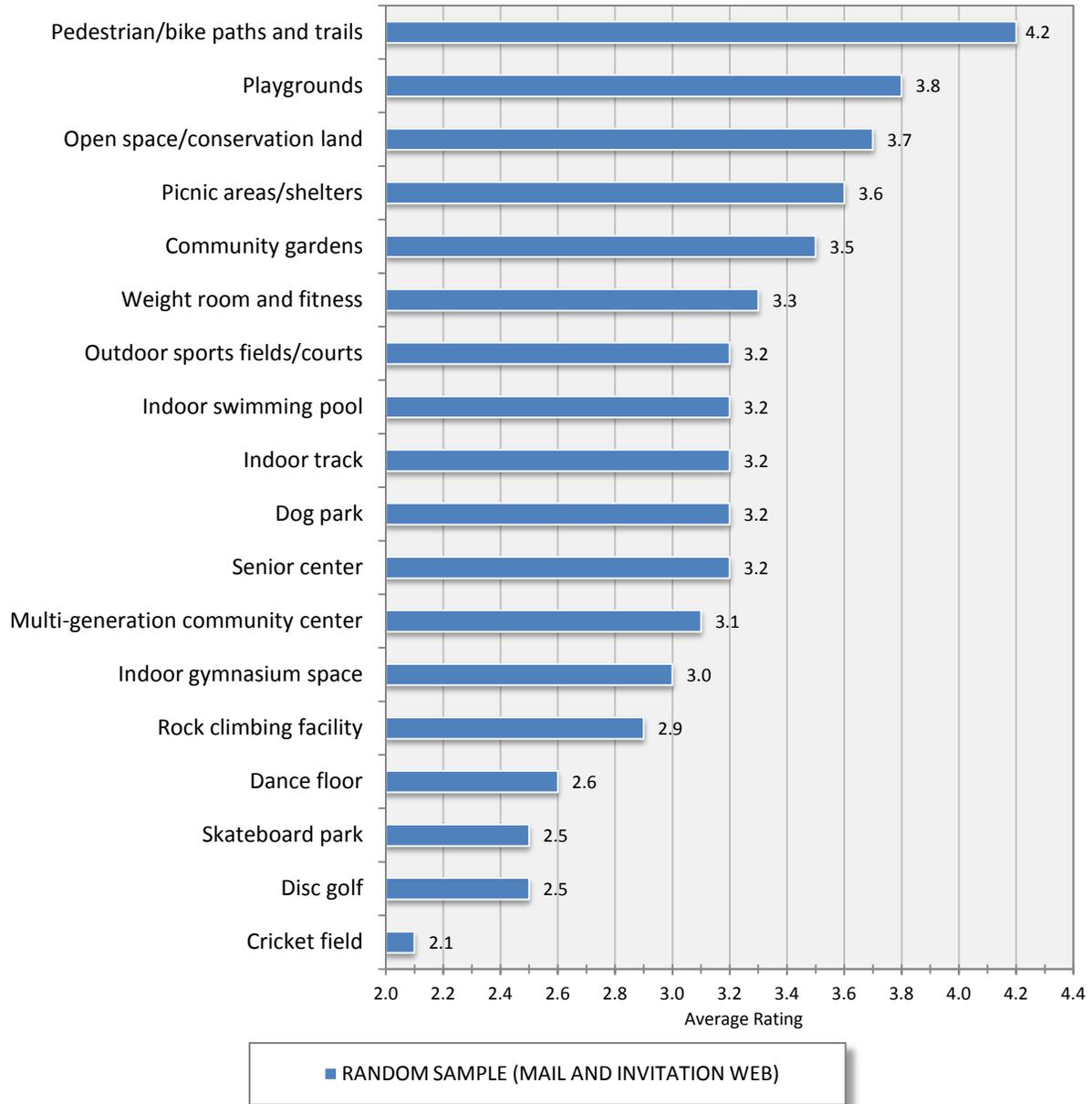


Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

Other Facilities and Providers Used

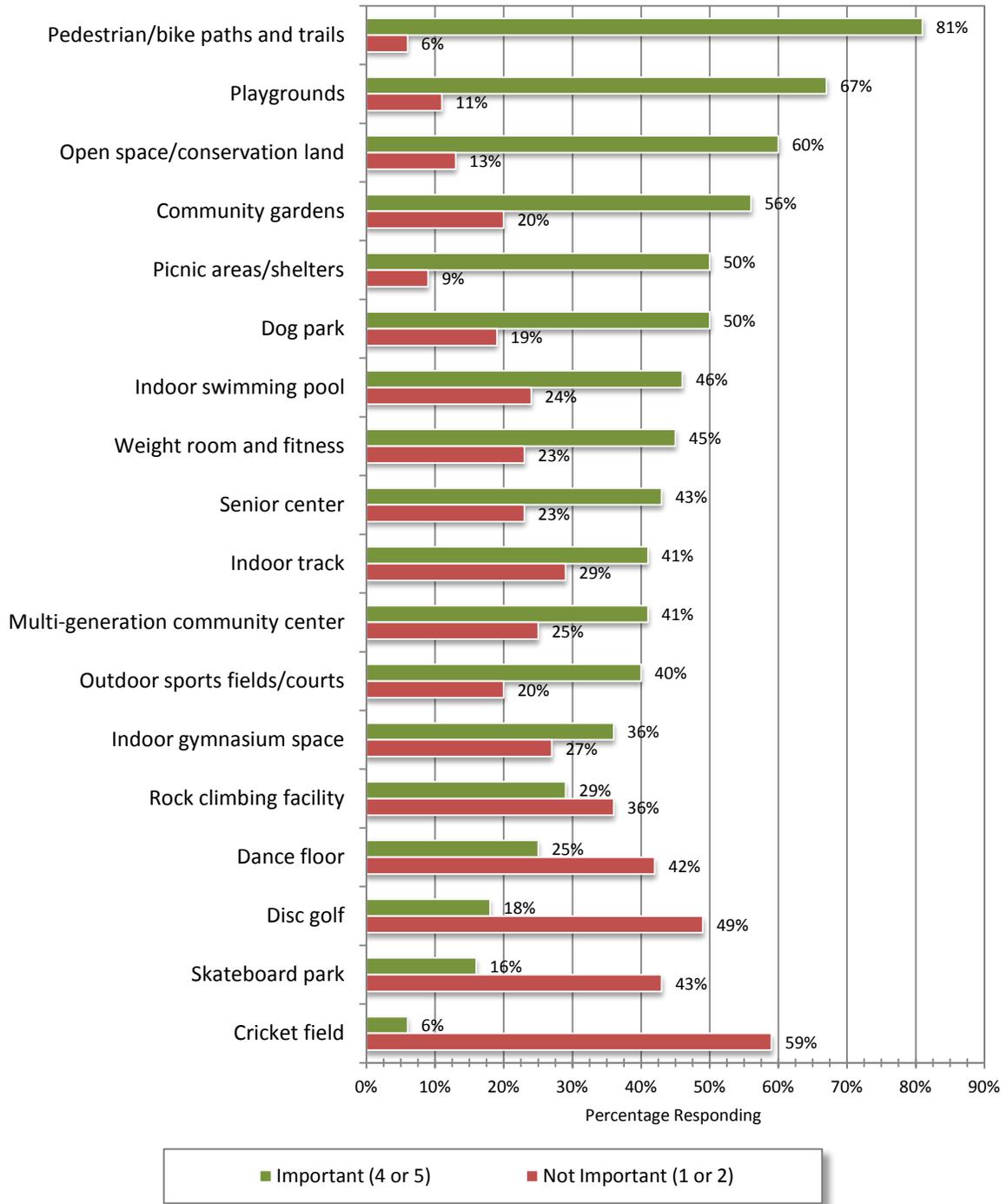


**Importance of Future Facilities, Amenities, and Services -
Average Rating**



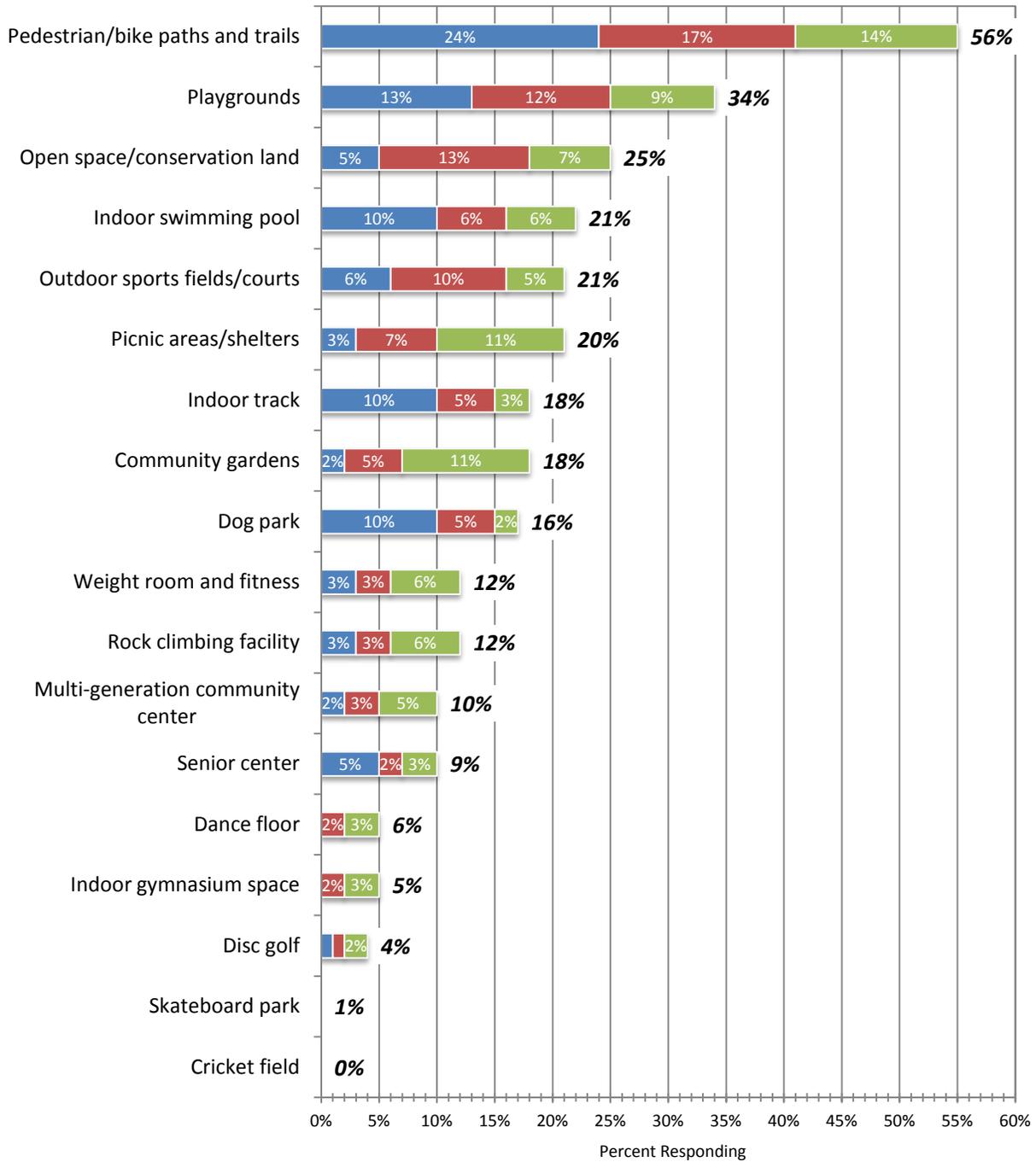
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

**Importance of Future Facilities -
Percentage of Important vs. Not Important**



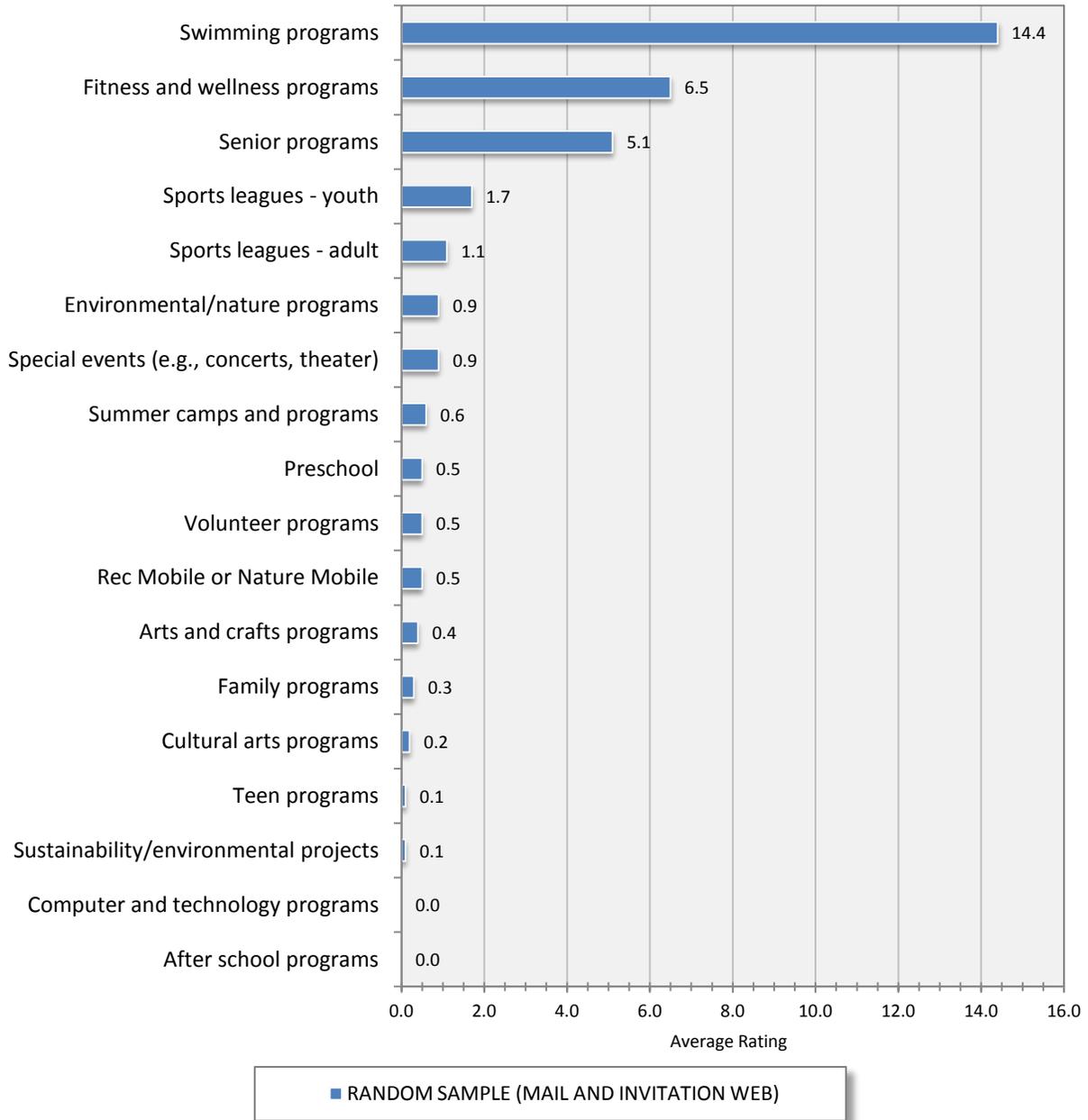
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

Most Important Facilities to Add or Improve Within the District



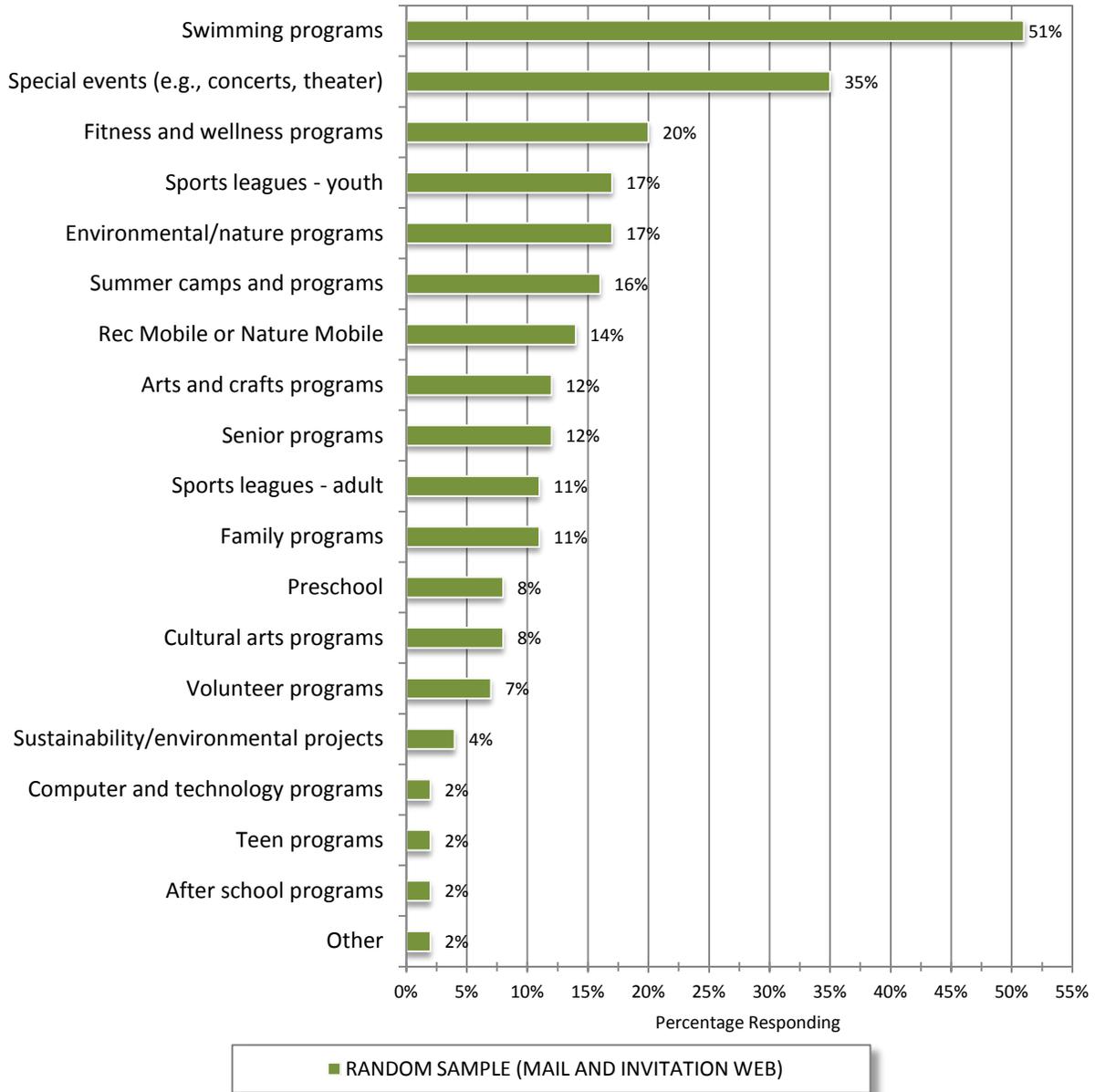
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

Number of Times Used in Past 12 Months - Programs and Services

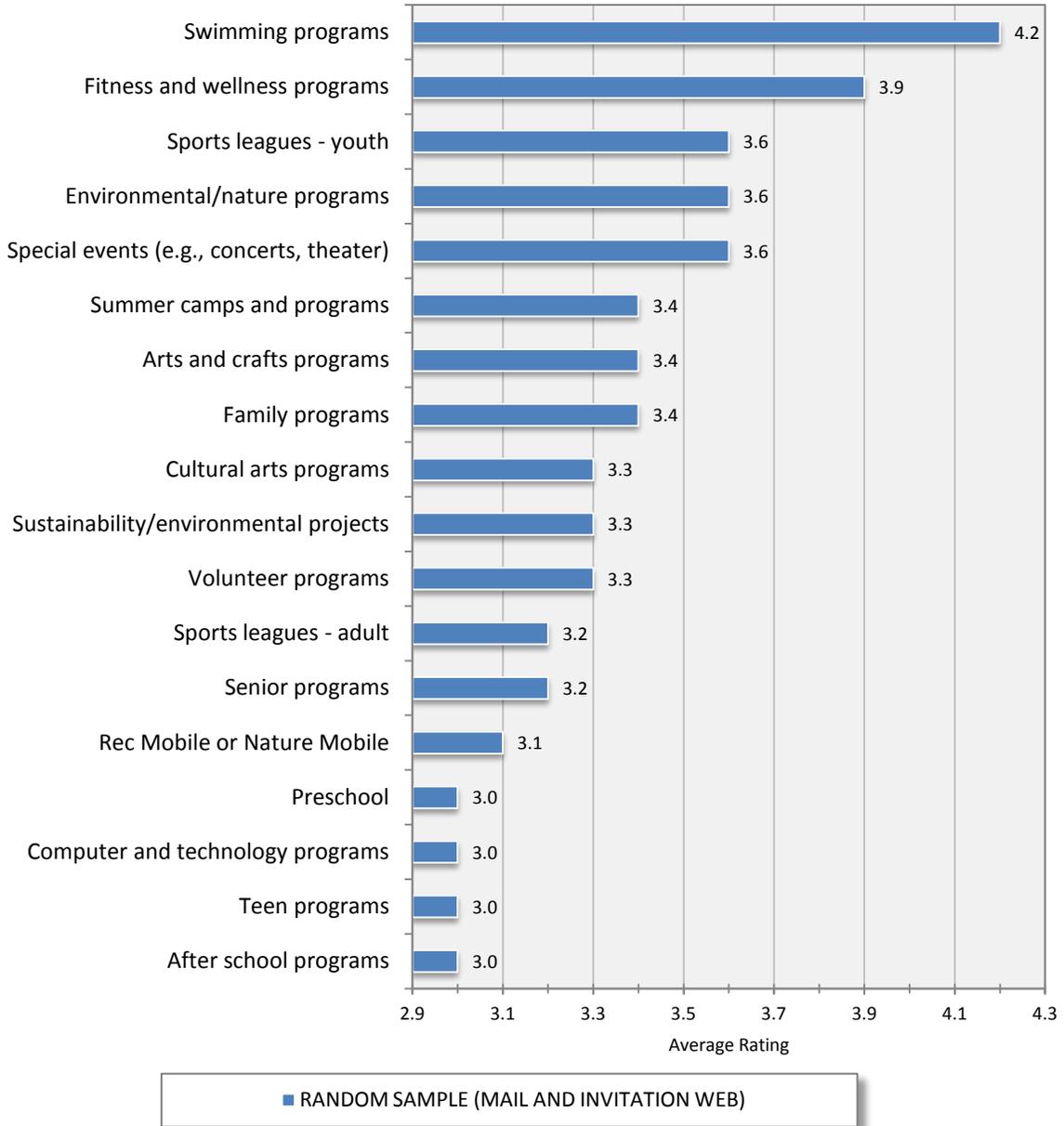


Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

Percentage of Households Who Use Programs, Activities, and Special Events

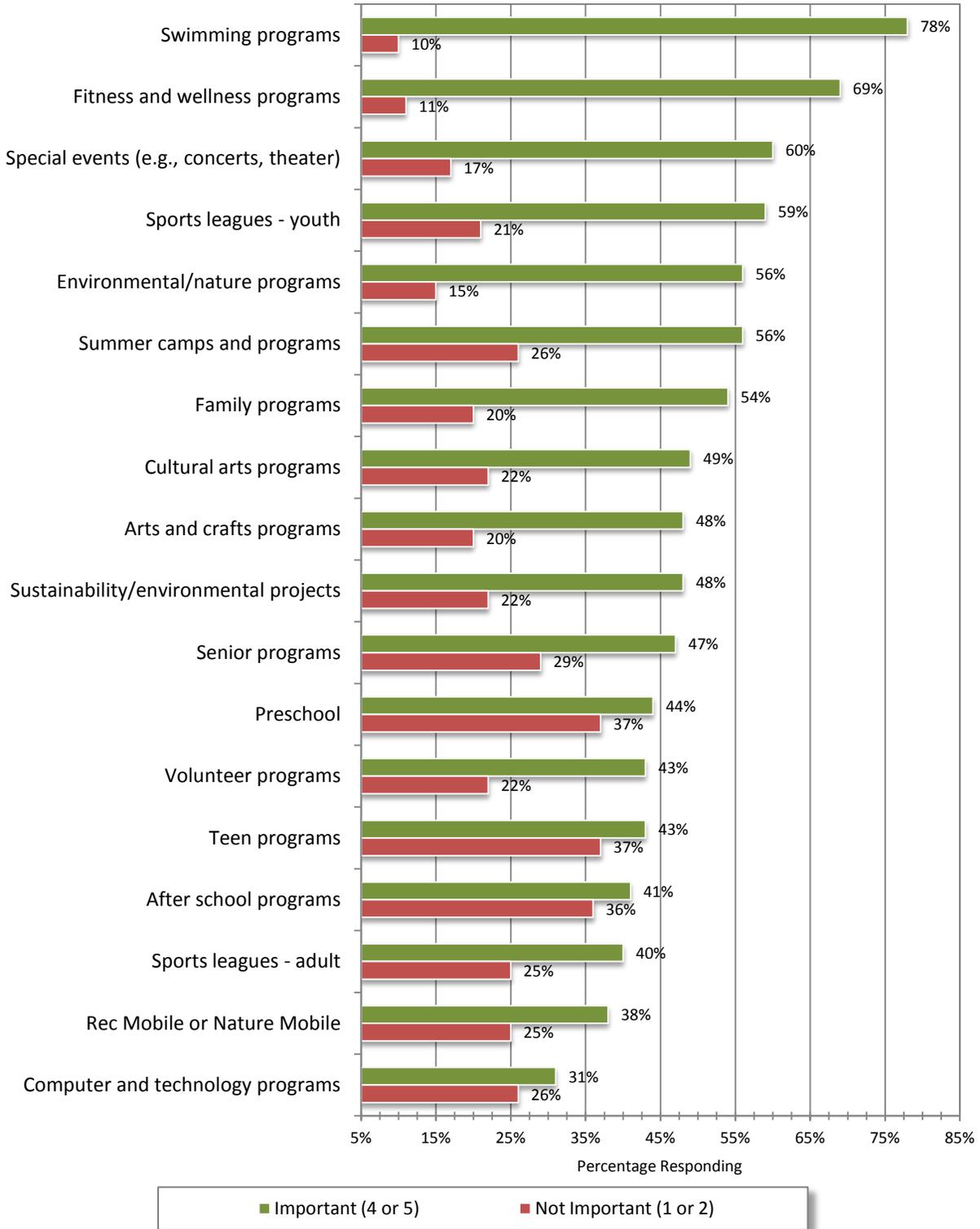


**Importance of Current Programs, Activities, and Special Events -
Average Rating**

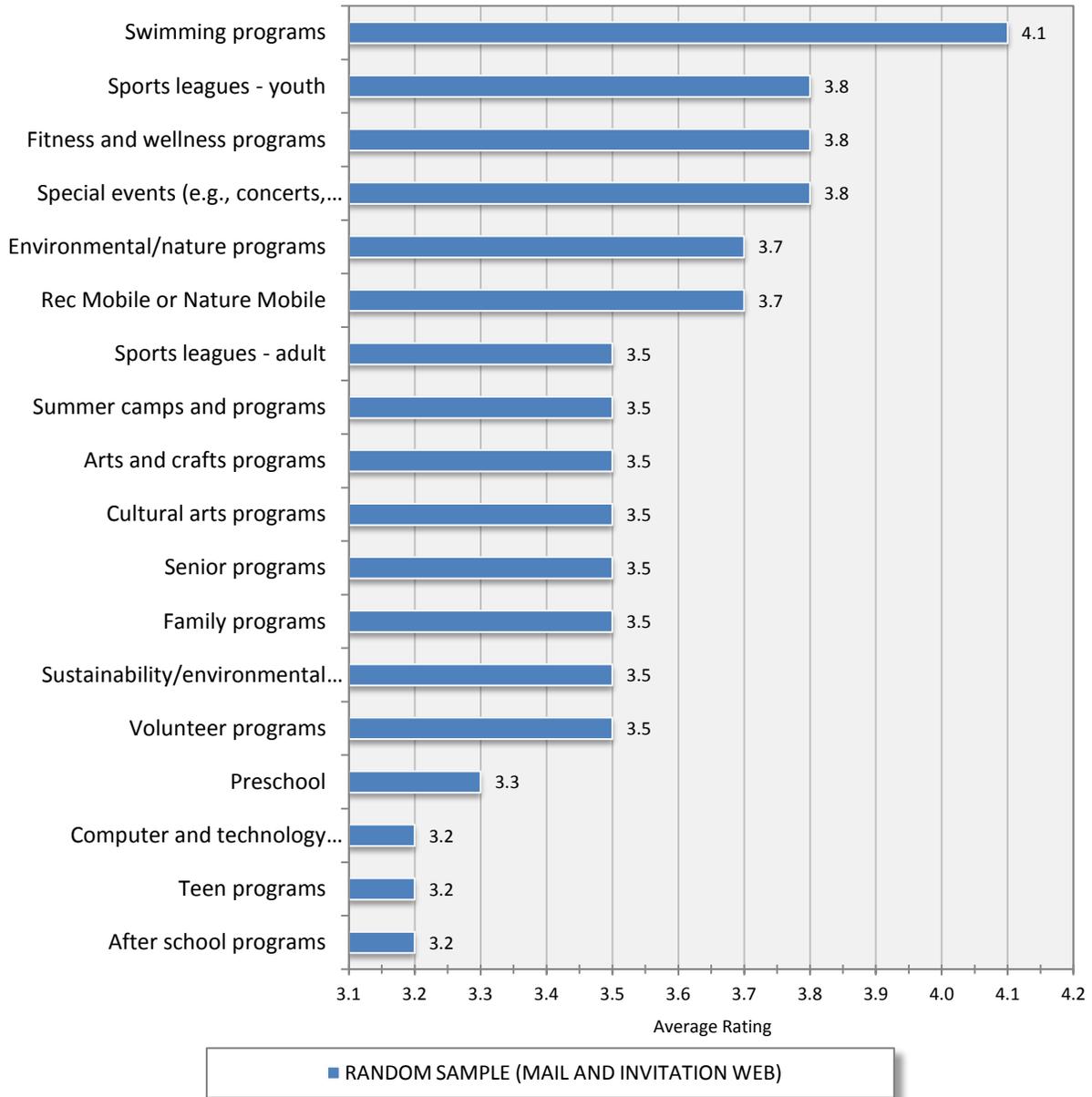


Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

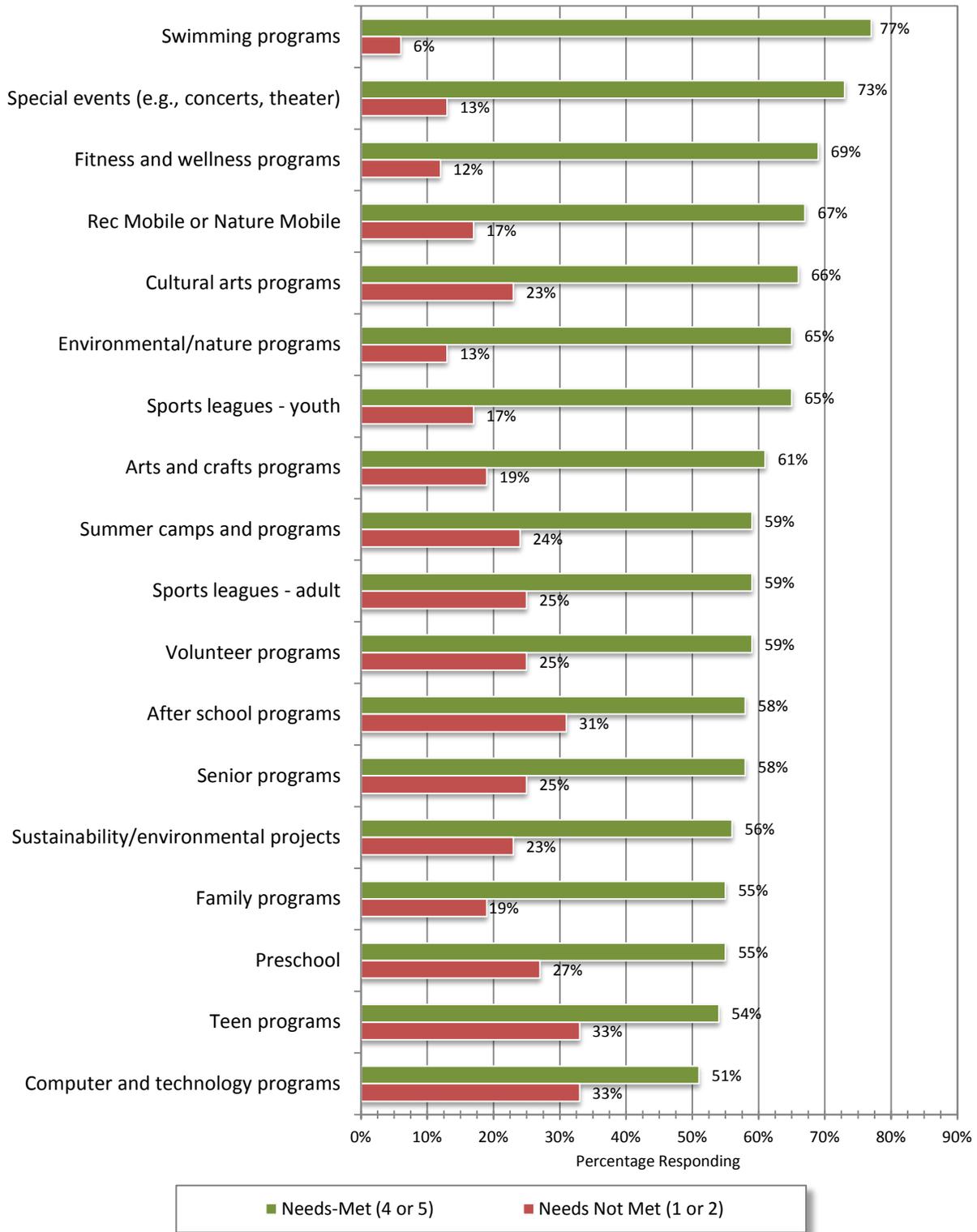
**Importance of Current Programs, Activities, and Special Events -
Percentage Important vs. Not Important**



How Current Programs, Activities, and Special Events are Meeting Household Needs - Average Rating

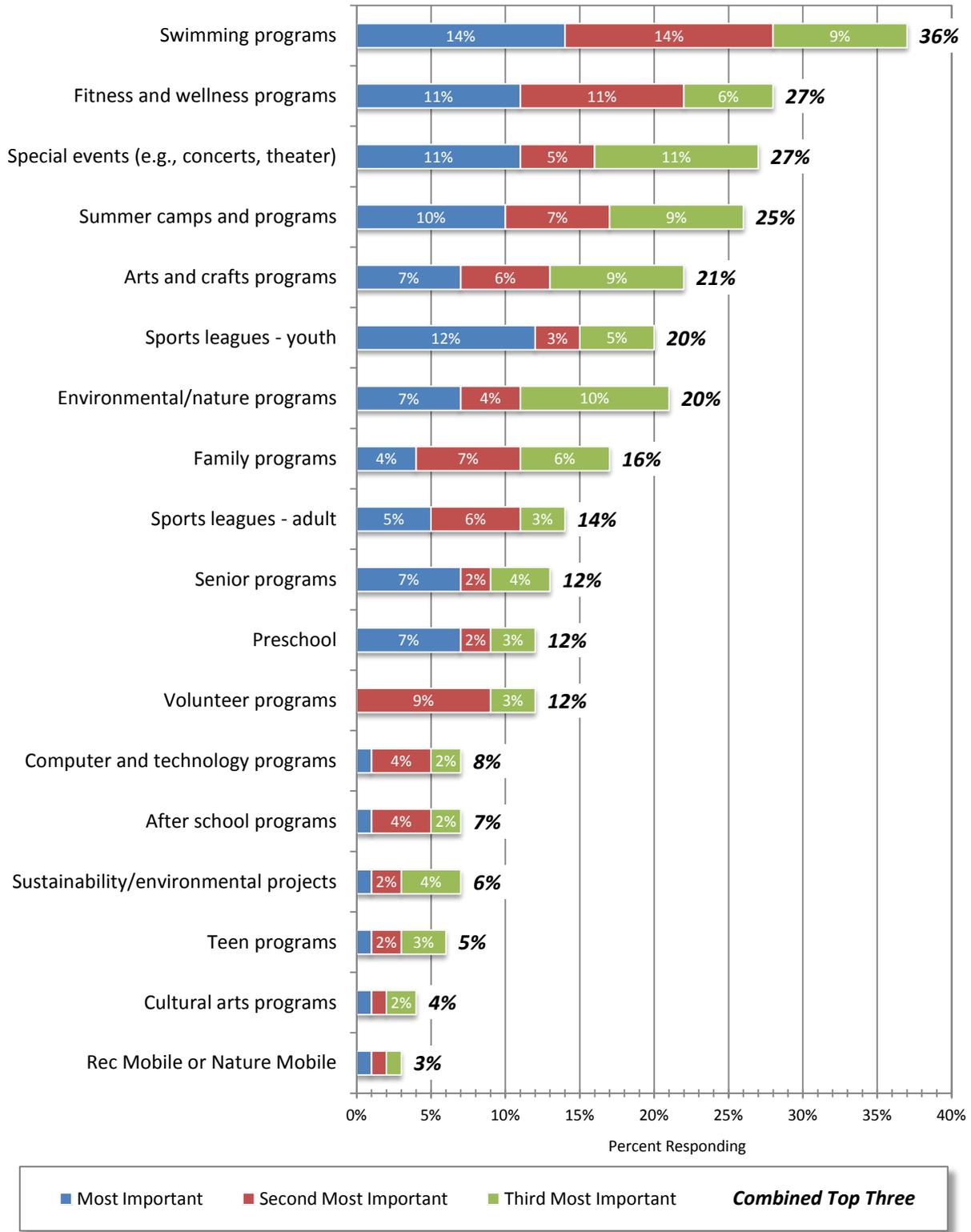


**How Current Programs, Activities, and Special Events are Meeting Household Needs -
Percentage Needs Met vs. Needs Not Met**



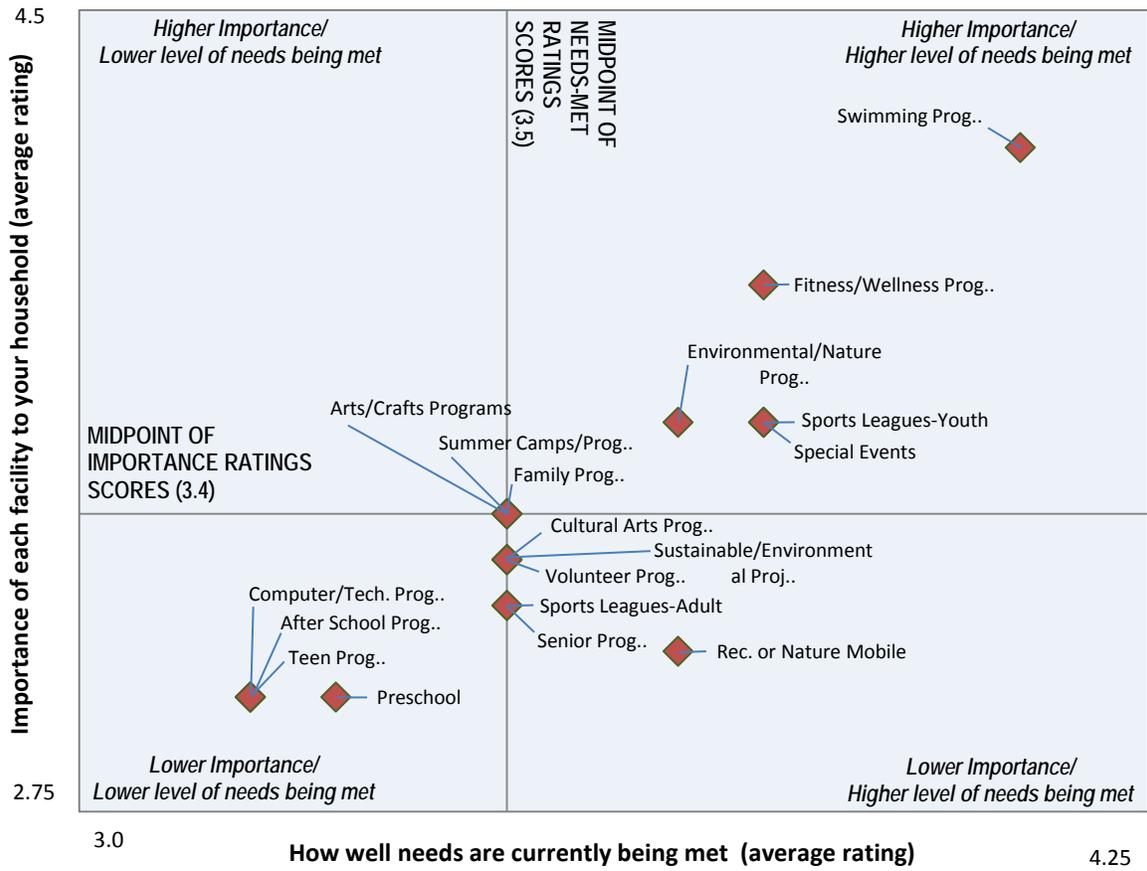
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

**Most Important Programs , Activities, and Special Events to be Added,
Expanded, or Improved**



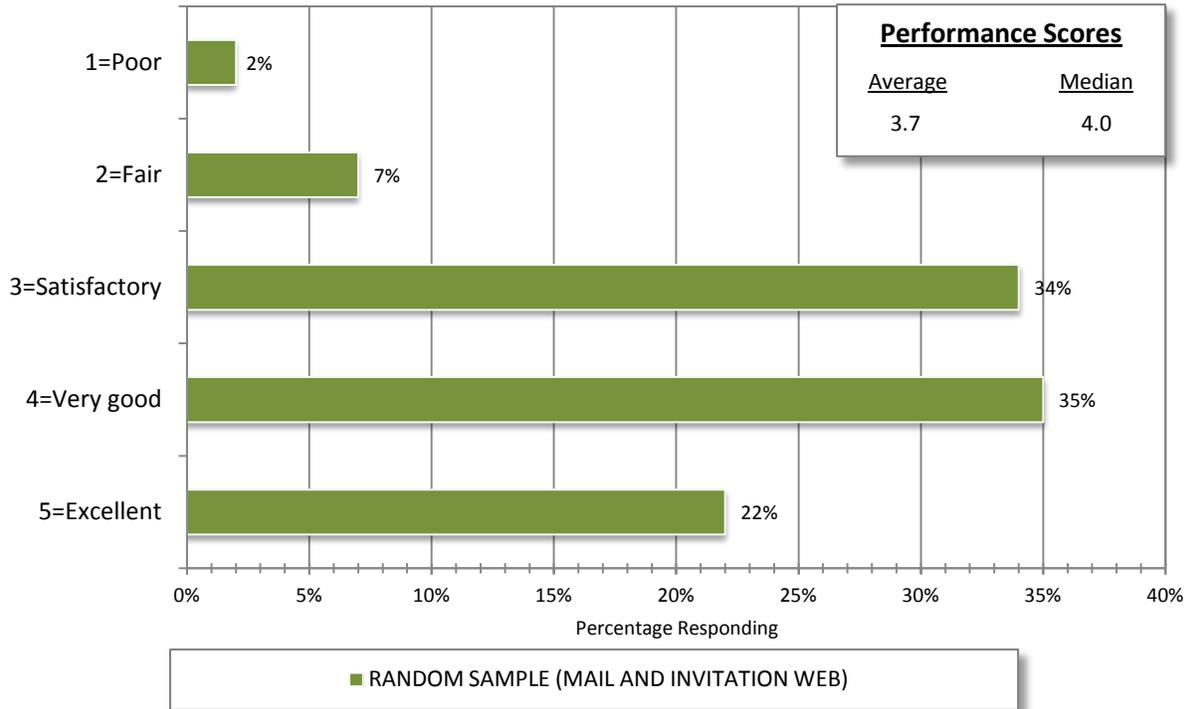
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

**Current Programs, Activities, and Special Events –
Importance vs. Needs-Met Matrix - Random Sample Overall**



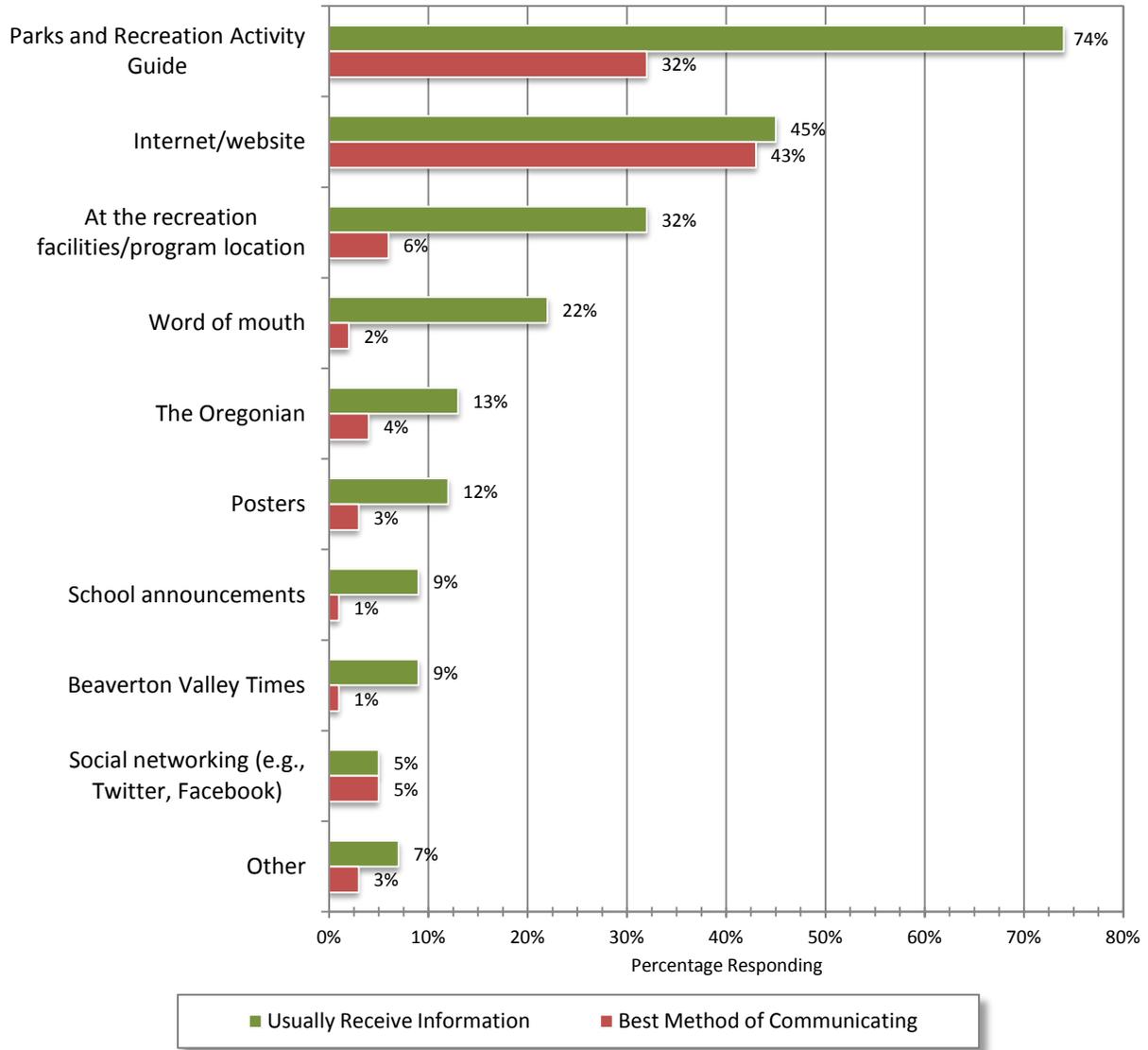
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

Overall Performance on Providing Information



Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

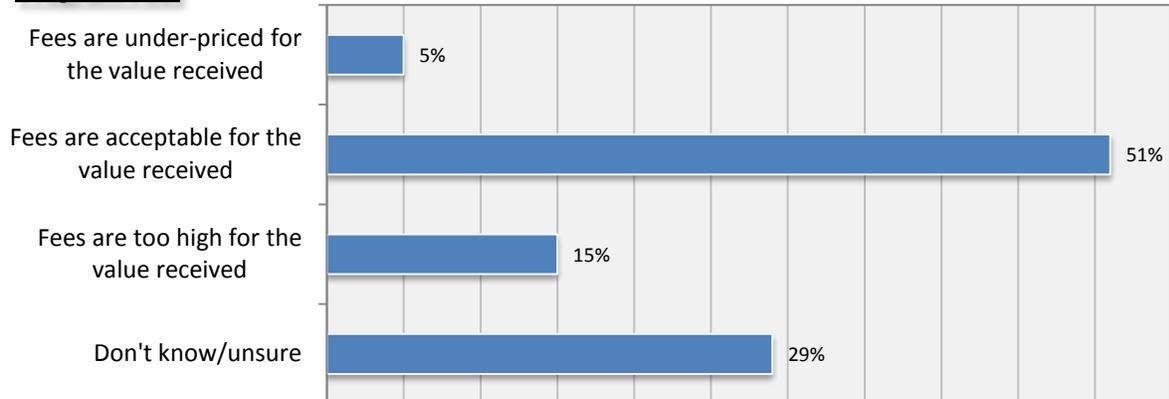
How Residents Currently Receive Information and the Best Methods for Communicating



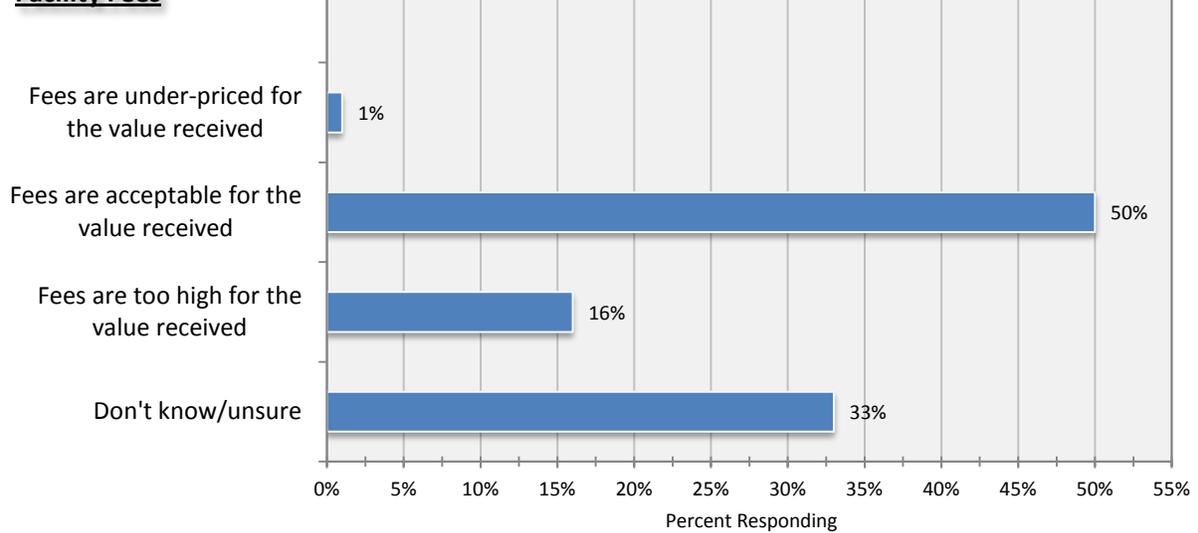
Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

How You Feel About Current Program and Facility Fees Charged Directly to You

Program Fees



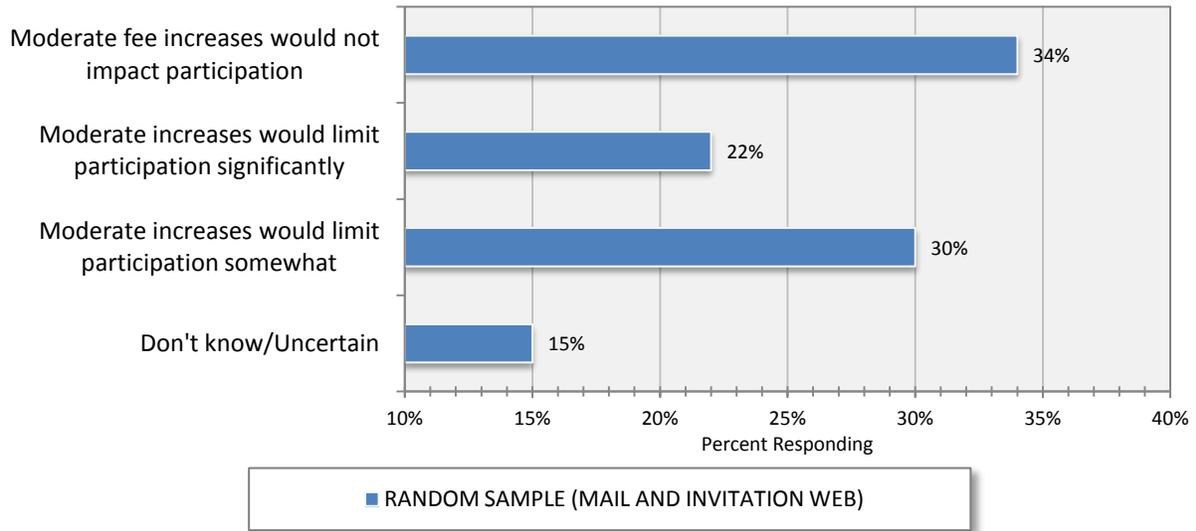
Facility Fees



■ RANDOM SAMPLE (MAIL AND INVITATION WEB)

Tualatin Hills Parks and Recreation District (THPRD) Survey 2012
Final Results

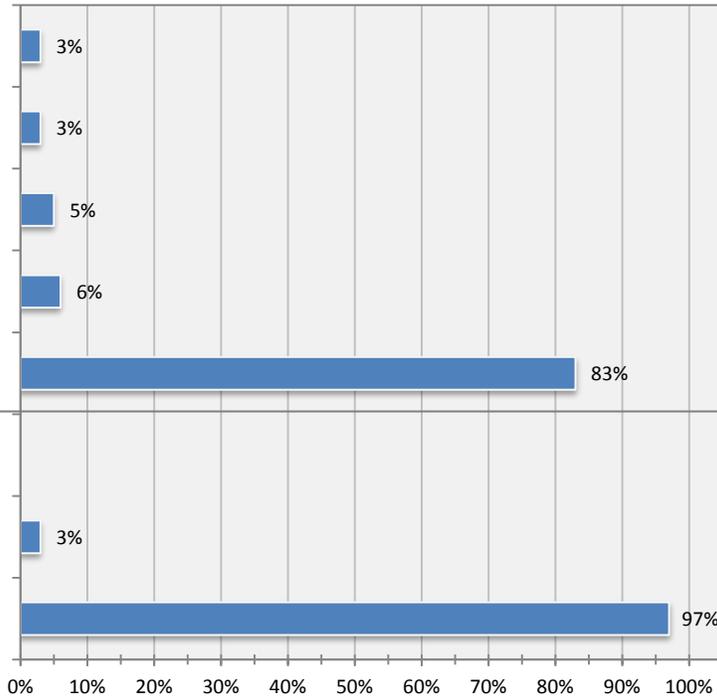
Potential Impact on Participation Due to Fee Increases



Tobacco Policy and Usage

Level of Support for a Tobacco Free Policy in the District

- 1=Strongly opposed
- 2=Somewhat opposed
- 3=Neutral
- 4=Somewhat support
- 5=Strongly support



Do You Currently Use Tobacco Products?

- Yes
- No

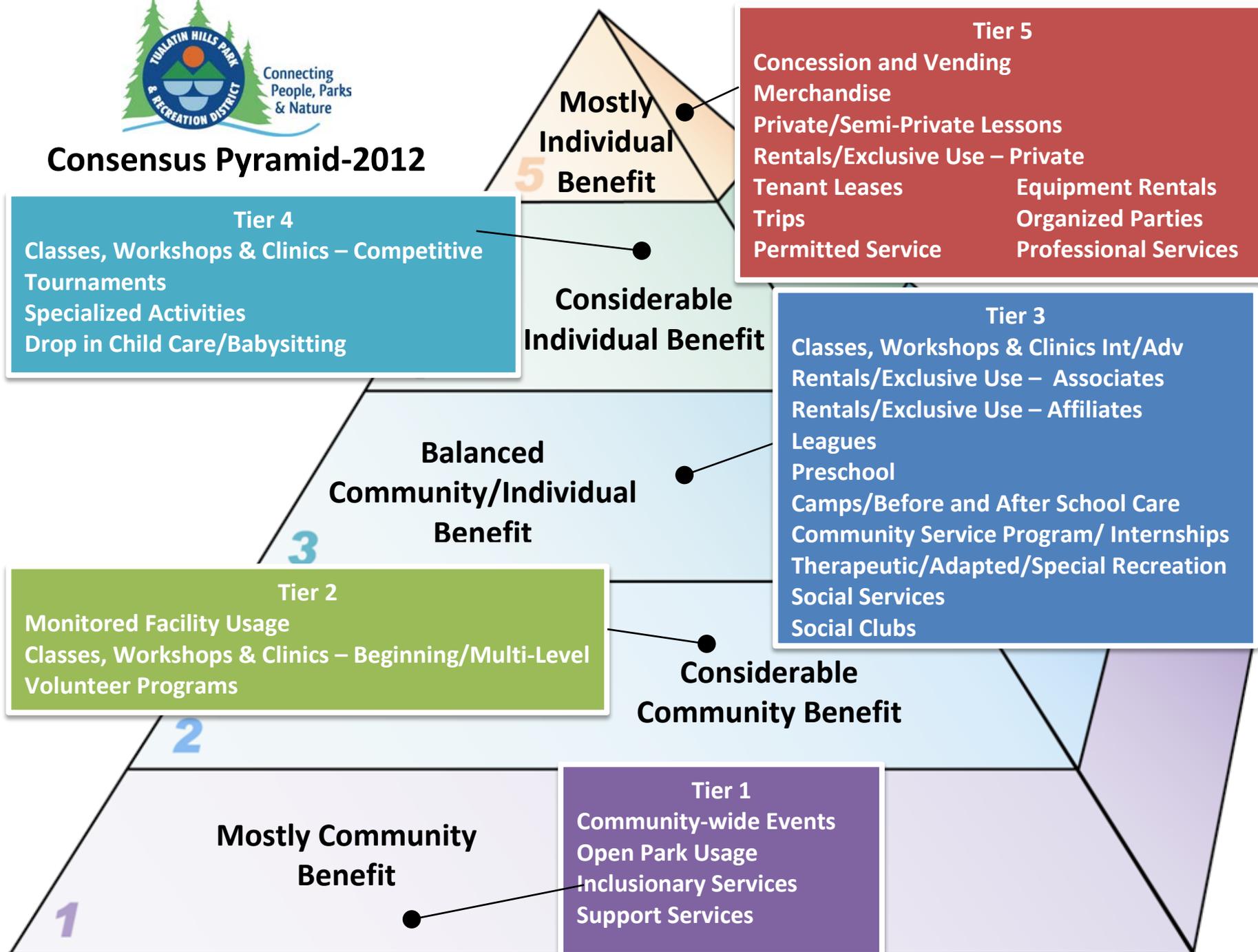


Percent Responding

■ RANDOM SAMPLE (MAIL AND INVITATION WEB)



Consensus Pyramid-2012





Creating a Resource Allocation and Cost Recovery Philosophy, Model and Policy

Prior to sorting each service onto the Pyramid, the Project Team was responsible for creating the District's Categories of Services, including definitions. As a result of the sorting workshops and the public input process, the names, definitions and examples were further refined and the category Tournaments was added and separated from Leagues. The resulting thirty-one categories of services and their definitions are summarized below.

THPRD CATEGORIES OF SERVICE

Concession and Vending - food and beverage for individual use or consumption.

Merchandise - items for individual or team use (examples: Logo clothing, tennis balls, memorial benches, bricks and trees, etc.).

Classes, Workshops and Clinics – Introductory/Multi-Level – no pre-requisite for participation, entry level group recreational and/or instructional programs and activities for all ages (examples: learn to swim, beginning-level classes, multi-level fitness, nature and environment, arts and crafts, general interest, rec mobile, nature mobile, etc.).

Classes, Workshops and Clinics – Intermediate/Advanced - same as above, with a focus on intermediate/advanced progressive activities; has a pre-requisite for participation (examples: pre-competitive swim, specific skill refinement, tennis hit groups, lifeguard training, Splash Recreational Swim Team, etc.).

Classes, Workshops and Clinics – Competitive - same as above, with a focus on competitive activities; has a pre-requisite for participation or is try-out based (examples: tennis tournament prep program, etc.).

Private/Semi-Private Lessons – lessons arranged for one to three students with a specific instructor and/or time.

Rentals /Exclusive Use – Private – rentals for exclusive use of spaces and facilities (examples: room rental, lap lane, fields, gyms, basketball or tennis courts, picnic shelter, entire facility, community garden, etc.) on a one-time or one season basis by an individual, group, or business by a private individual, group, non-profit or for-profit business.



Creating a Resource Allocation and Cost Recovery Philosophy, Model and Policy

Rentals/Exclusive Use – Associate – exclusive use of spaces and facilities (examples: room rental, lap lane, fields, gyms, basketball or tennis courts, picnic shelter, entire facility, etc.) by a non-profit group on a one-time or on-going basis to groups identified as having common interests with the agency and may or may not have a formal agreement (examples: YMCA, THPRD inter-governmental agencies, Beaverton School District, NAC/CPO, etc.).

Rentals/Exclusive Use – Affiliates – exclusive use of spaces and facilities (examples: room rental, lap lane, fields, gyms, basketball or tennis courts, picnic shelter, entire facility, etc.) by a non-profit group on a one-time or on-going basis to groups identified as having aligned interests with the agency, fulfills a core service in lieu of the agency, serves primarily District residents, and has a formal agreement (examples: THPRD aquatic clubs, THPRD sports clubs, Foundations/Advisory Committees/Friends Groups, etc.).

Tenant Leases – long-term rentals for exclusive use of spaces and facilities for ongoing or multiple time-periods by a private individual, group, non-profit, or for-profit business (examples: communication and utility leases and easements, preschool, Portland Timbers, private residential residences or surplus property, etc.).

Equipment Rentals - various department-owned equipment available to renters (examples: banquet chairs/tables, audio/video equipment, tennis ball machines, stage, etc.).

Open Park Usage – use of a park/activity that is non-registered and non-instructed, and is not actively monitored by agency staff/volunteer supervision. (examples: trail, playgrounds, park, self-guided tours, outdoor sport courts, disk golf, skate park, dog park, etc.).

Monitored Facility Usage – drop-in use of a facility/activity that is non-instructed, and is actively monitored by agency staff/volunteer supervision. (examples: drop-in gym, drop-in swimming, weight room, billiards/cards, computer lab, tennis center courts, nature center, etc.).

Trips - day, overnight, and extended trips that provide opportunities for participants to visit selected destinations outside of THPRD facilities and parks (examples: Stuhr Center excursions, outdoor recreation trips, specialized recreation trips, etc.).

Organized Parties – includes a rental of space as well as an organized and monitored activity by staff; may or may not include food, cake, entertainment, and favors, catering and other planning functions (examples: swim birthday parties, nature birthday parties, weddings, etc.).



Creating a Resource Allocation and Cost Recovery Philosophy, Model and Policy

Leagues – scheduled multi-game athletics for participants of multi-skill levels and various age groups that are organized and/or managed by THPRD, may or may not be officiated and/or judged, and may or may not be scored, providing a team experience for participants with the intent to play a game/match-format or to compete on a recreational level (examples: tennis, volleyball, softball, basketball, track and cross-country, etc.).

Tournaments – scheduled one-time multi-game sporting events for various age groups that are organized and/or managed by THPRD, may or may not be officiated and/or judged, and may or may not be scored, providing an individual or a team experience for participants with the intent to play a game/match-format or to compete (examples: tennis, volleyball, softball, basketball, disc golf, track and cross-country, bocce, etc.).

Specialized Activities – targeted, individualized group activities led by THPRD staff, requiring advanced scheduling that are typically offered on a one-time or limited basis (examples: school group activities or field trip, scout programs, home school activities, etc.).

Community-wide Events – community-wide events run by THPRD, typically offered on an annual basis that may or may not require registration (examples: Bugfest, Party in the Park, Fall Festival, Concerts, Track Meet, Big Truck Day, Fun Run/Walk etc.).

Preschool – structured curriculum-based licensed or license exempt education and enrichment programs for children 2.5-5 years old that prepare them for kindergarten. Programs may or may not include full day childcare and are managed and delivered by THPRD.

Camps/Before and After School Care – non-licensed recreational and child care camps, school break programs, and after school programs with a social, child care and/or recreational focus which may include field trips, rather than specific instructional or skills programs. (examples: Winter or Spring Breaks, Summer Full-day Camp, non-contact school days, Nature and Sports Camp, etc.).

Drop-In Childcare / Babysitting – drop-in on-site child care for participants using THPRD facilities and/or programs.

Professional Services - facility and program management or scheduling services provided by agency through contract to outside groups or other agencies (examples: mobile senior fitness programs to residential facilities, private residence tree trimming, church site maintenance, cooperative service agreements, etc.).

Permitted Services – allowable non-exclusive use permitted services for filming/photography rights, parking, concession/vending cart operations, alcohol, special events by others, etc.



Creating a Resource Allocation and Cost Recovery Philosophy, Model and Policy

Volunteer Program – internal management of opportunities for individuals or groups to donate their time and effort to a structured or scheduled experience (examples: park watch, coaches, LITE, Junior Lifeguards, trail maintenance, education or events, Friends Groups, etc.).

Community Service Program/Internship – services that support educational or repayment requirements (example: court-ordered restitution, service learning requirements, college degree required internships, etc.).

Inclusion Services – provides for reasonable accommodation and programs to any Department activity, park and/or facility providing leisure opportunities to people with disabilities. Inclusion services are intended to comply with the Americans with Disabilities Act (ADA federal mandate).

Therapeutic/Adapted/Special Recreation Services – specialized non-mandated on-site leisure drop-in opportunities and classes for people with disabilities designed and managed to be specific to the physical, cognitive, social and affective needs of these populations. These are not unified programs, nor are they reasonable accommodations required as inclusionary services (examples: Camp Rivendale and TR drop-in programs, specialized aquatics, etc.).

Social Services – services that are offered by agency to provide a social, wellness, or safety benefit that do not fit into other traditional park and recreation instructional, special event and/or athletics offerings (examples: tax preparation services, senior meal programs, flu shots, toenail and foot care, literacy, blood pressure clinic, AARP driving course, support groups, etc.).

Social Clubs – THPRD recognized, regularly scheduled, recurring, THPRD or self-managed group interest meetings and get-togethers (examples: Stuhr Book Group, Texas Hold-em, Chess, Bridge, potluck, etc.).

Support Services – services and facilities that are provided by the staff and volunteers that support the administration, operations, and/or general agency operations that are not allocated as direct expenses (examples: information technology, finance and accounting services, human resources, department-wide marketing, planning and development, internal trainings, Board Appointed Advisory Committee, risk management services, director and assistant directors offices, etc.).

Key Issues Analysis Matrix

2012 Data Source	Qualitative Data			Quantitative Data					Consultant's Analysis and Professional Expertise	
 <p>Key Issue - Rating Scale</p> <p>a - priority - immediate/short-term b - opportunity to improve/expand - mid/longer-term c - minor or future issue</p> <p>blank means the issue didn't come up or wasn't addressed</p>	Consultant Team	Staff Input	District Board	Survey Results	Registration / Reservation System	Capacity Analysis	GRASP LOS	Best Practice or Possible Solutions		
Planning, Management and Sustainability										
Public awareness of what is available	a	a		a						Current upgrade efforts are appropriate and increase LOS
Maintaining what we have	a	a		a					b	Updating or replacement of aging amenities will increase LOS with emphasis in areas scoring below threshold in walkability analysis
Deferred maintenance, CIP, aging infrastructure, new amenities/freshen up, planned lifecycle replacement program	a	a	a	a					b	Planned park and trail projects will increase LOS with emphasis in areas scoring below threshold in walkability analysis
Implement planned park and trail projects	b			b					b	Work with alternative providers to maximize connected system of trails
Connectivity/alternative transportation	b			b					a	Consider areas with lower level of service because of pedestrian barriers
Protect the environment	b			c						Work with alternative providers to maximize connected system of trails
Open space/conservation land	b			b						
Access, barriers, ability to pay	b	b	b	c					b	Consider areas with lower level of service because of pedestrian barriers
Balanced and sustainable approach	a	a	a							
Collaborative approach / partnerships	a	a	a						a	Work with alternative providers to maximize connected system of trails
Use of school buildings	a	a	a							
Have appropriate user fees	a	a	a	b						
Need District-wide 501 (c) (3) fund raising board or alternative funding	a	a	a							
Development bond or tax referendum to fund new development, renovations, repairs, upgrades, additional amenities, re-purposing, etc.	c									
Programs to Add, Expand or Improve										
Healthy active lifestyles	a			a						
Positive activities for youth	a			b						Stable base of programs, work on getting fees where they need to be, as well as adjust programming based on outcome of service assessment at later date
More programs	c			b						
Indoor Facilities or Amenities to Add, Expand or Improve										
Aquatics Center needs updating/indoor swimming	b			c						
Weightroom and fitness	b			c						Stuhr Center exceeds expectations
Senior Center	c			c						
Indoor track	c			c						
Multi-generation Center	c			c						
Outdoor facilities or amenities to add, expand or improve										
Trails	b			a					a	Work with alternative providers to maximize connected system of trails
Signage/wayfinding	b			b						In middle of signage update, however, wayfinding would make system easier
Playgrounds (covered)	c			a						
Open space	b			b						
Community gardens	c			b						
Picnic areas	c			b						
Dog parks	b			b						
Outdoor sports fields/courts	c			c						
Safety										
Design with CPTED	a									
Other										



[7B]

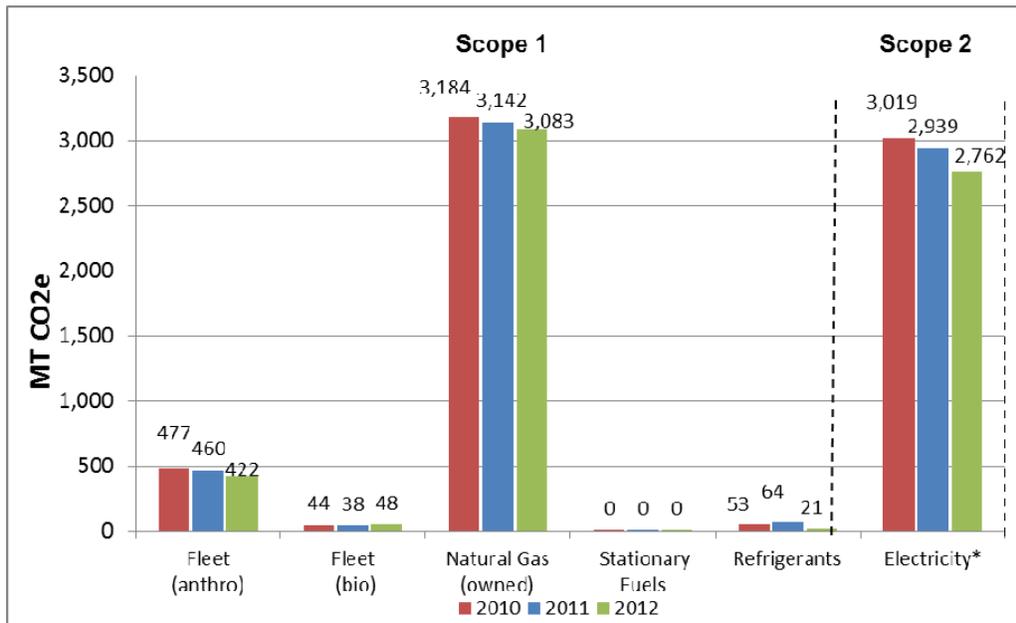
MEMO

DATE: January 3, 2013
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: General Manager’s Report for January 14, 2013

Greenhouse Gas Inventory

In November 2012, staff completed the third year update of the District's Greenhouse Gas (GHG) Inventory, which covered the 2011/12 fiscal year. As noted last year, the annual updates cover scope 1 and 2 only, which includes direct emissions from the use of fossil fuels and electricity in District operations. The results of the inventory are very positive as they show a 5% reduction in GHG for 2011/12 compared to the 2010/11 fiscal year, and an overall reduction of 7% compared to the baseline year of 2009/10. The only category showing an increase was Fleet Bio, which was due to a District goal to increase use of alternative fuels, and total fleet emissions are still down overall.



Spanish Mini Activities Guide

To assist Spanish-speaking patrons, THPRD has produced its first-ever “mini”-activities guide entirely in Spanish. The 10-page guide features information about the registration process and swimming classes that may be of interest to THPRD’s growing Latino population. In addition, details about the District’s volunteer programs are included. The guide, which was produced with the help of a professional translator, also has a survey designed to learn how the District can serve Spanish speakers better.

Board of Directors/Budget Committee Meeting Schedule

The following dates have been proposed for the Board of Directors meeting schedule over the next few months:

- February Regular Board Meeting – Monday, **February 11**, 2013 (*second Monday in February*)
- Mid-Year Budget Review Meeting – Monday, February 25, 2013
- March Regular Board Meeting – Monday, March 4, 2013
- April Regular Board Meeting – Monday, April 1, 2013
- Budget Committee Work Session – Monday, April 15, 2013



[8A]

MEMO

DATE: December 19, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Graf Meadows Trail Master Plan**

Introduction

THPRD hired 3J Consulting, Inc. to provide design services for the Graf Meadows Trail site improvement project. 3J Consulting has worked with THPRD and the community to develop a master plan for the trail. 3J Consulting has also completed a master plan level cost estimate. Staff requests Board of Directors approval of the Graf Meadows Trail Master Plan.

Background

The District's Trails Master Plan indicates a link between the Graf Meadows and Graf Meadows 2 subdivisions. According to the neighborhood spokesperson, the trail project was promised to the neighbors approximately 10 years ago. During the interim, the neighbors were able to cross the drainage creek with a homemade bridge, so the priority of the project was not very high. According to the neighborhood spokesperson, over the past couple of years, increased housing developments upstream and the appearance of beavers have caused a good portion of the trail and all of the homemade bridge to be inundated with water all year round. Because of this, the neighbors requested that the Board elevate this trail connection to a higher priority on the District's capital improvement project list.

The Board agreed and directed staff to develop a plan to provide a permanent crossing of the unnamed tributary of Rock Creek. The project was approved in the FY 2012/13 budget using System Development Charge funds. The project consultant's site analysis and design options have been reviewed by an Internal Design Team. This information was also presented to the Management Team, the Trails and Natural Resources Advisory Committees and finally to the neighborhood. There was a good turnout of neighbors for both of the neighborhood meetings that were held. They provided positive input and met on site to review the alternatives and provide further feedback. There was a neighborhood consensus that Option 1 of the alternatives was the one best suited option to proceed with.

The design team also met with Clean Water Services, the Army Corps of Engineers, and the Oregon Department of Fish and Wildlife to review the project. The agencies provided feedback that was insightful for design and permitting. Option 1 impacted more wetlands but used the existing corridor and is shorter in overall length compared to Option 2. Option 2 impacted more vegetated corridor but with a shorter boardwalk was slightly less costly. After reviewing all the input, the design team agreed to proceed with Option 1 as the preferred plan for the Board's approval.

Budget

The total project budget for the Graf Meadows Trail Site Improvements is \$300,000. The total estimated project cost at the master plan level is \$280,000. This figure includes soft costs and a 15% construction contingency of \$33,610.

Proposal Request

John Howorth of 3J Consulting will attend the January 14, 2013 Board of Directors Regular meeting to make a presentation along with staff on the proposed master plan for the trail. Staff requests Board of Directors' approval of the Graf Meadows Trail Preferred Master Plan so the consultants can proceed with the detailed design, construction documents and permitting for the project. The project is scheduled for completion in the summer of 2014.

Benefits of Proposal

3J Consulting has worked closely with staff and the community to design a master plan that is sensitive to the site while still providing the neighborhood's requested trail link. The master plan meets the needs of the community and the District. The long-term key benefit to the community is improved connectivity by facilitating a pedestrian/bicycle link between NW Graf Street and NW Bernietta Court. This year-round connection will allow neighbors a pedestrian or bicycle link without going out onto Springville Road where no sidewalk exists. It also will provide a safer link to access other community and regional trails along with the PCC Rock Creek Recreation Facility. There will be minimal disturbance to the vegetative corridor because the new trail basically follows the existing foot trail created when the development was first opened approximately 15 years ago. The estimated cost of the project is currently below the total project budget at the master plan level.

Potential Downside of Proposal

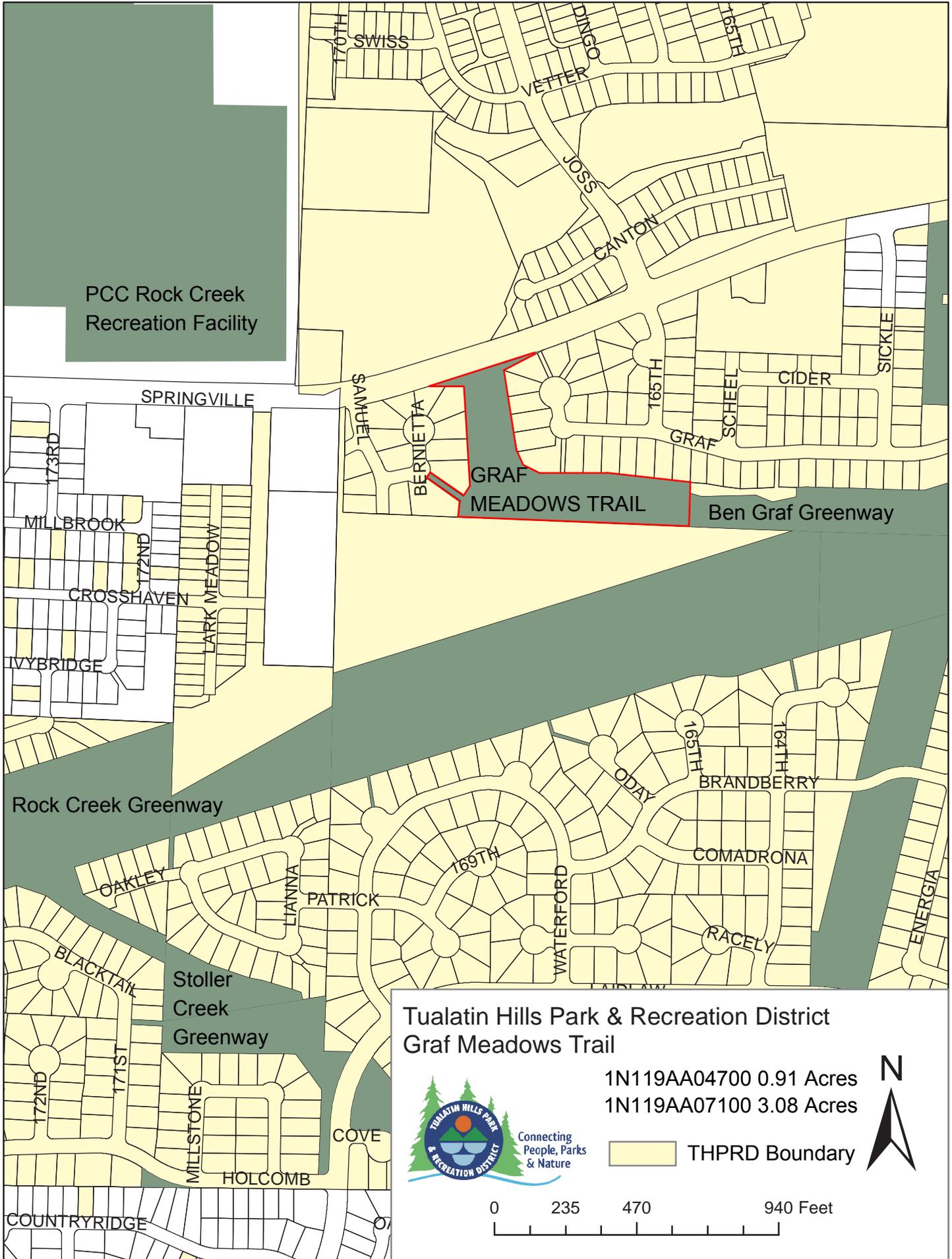
There will be a little more wetland disturbance compared to the other alignment option, and the cost of this alignment will be slightly higher than the other option since it will require more boardwalk.

Maintenance Impact Statement

The proposed trail improvements will create additional maintenance responsibilities for the District such as maintenance of the proposed asphalt trail and the boardwalk, as well as a possible need to irrigate the mitigation areas. The estimated maintenance cost of these new improvements is \$2,025 annually based on the build out of the proposed master plan.

Action Requested

Board of Directors approval of the Graf Meadows Trail Preferred Master Plan.





Graf Meadows Trail

1N119AA04700

1N119AA07100

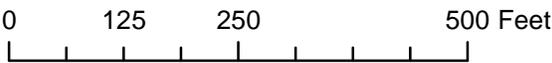
Tualatin Hills Park & Recreation District Graf Meadows Trail

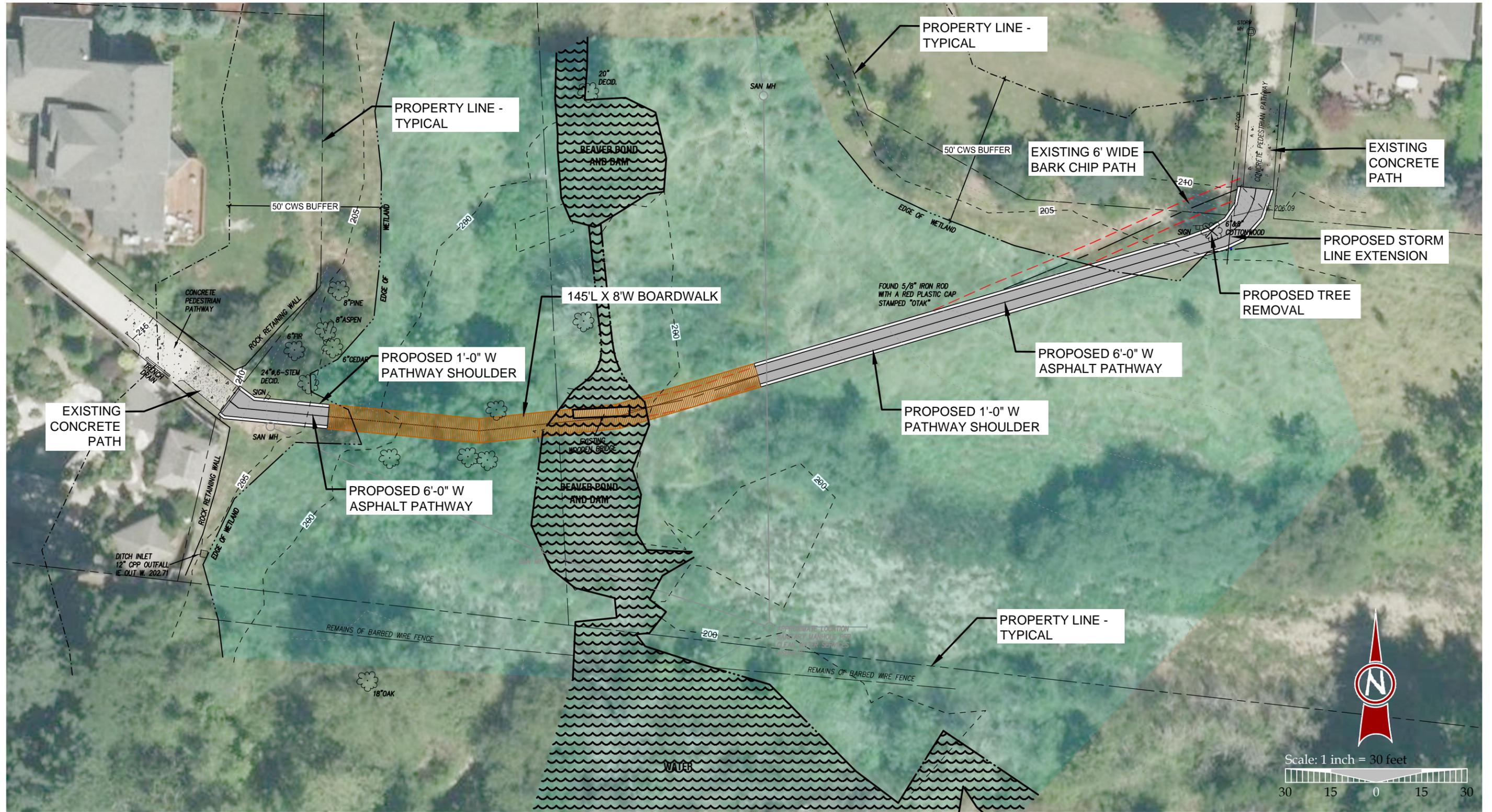


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1N119AA04700 0.91 Acres

1N119AA07100 3.08 Acres





PREFERRED MASTER PLAN GRAF MEADOWS TRAIL

EXHIBIT A



[8B]

MEMO

DATE: January 3, 2013
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: **Resolution Appointing Budget Committee Member**

Introduction

Staff requests Board of Directors appointment of one Budget Committee member.

Background

There is one open position on the District's Budget Committee due to the expiration of a Committee member's term (Ruth Rosimo). The position is a three-year term. Notice of the vacancy was published and applications to serve on the Committee were accepted from November 29 through December 14, 2012. Seven applications were received (attached).

At the request of Board President, Joe Blowers, a scoring matrix was distributed to the Board members in order to assist with the discussion regarding the applicants. The completed scoring matrix will be provided to the Board in advance of the January 14, 2013 Regular Board meeting.

Proposal Request

Staff requests Board of Directors discussion regarding the seven applicants, and appointment of one of the applicants to the Budget Committee for a three-year term, expiring on June 30, 2015.

Action Requested

Board of Directors approval of Resolution 2013-02 appointing _____ (insert name) _____ to the Budget Committee for a term of three years.

**RESOLUTION 2013-02
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON**

**A RESOLUTION APPOINTING
BUDGET COMMITTEE MEMBER**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee member shall be appointed by the Board for a three-year term; and

WHEREAS, the selected committee member has demonstrated their interest and knowledge in the Committee's area of responsibility. Now, therefore

THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:

The Board of Directors approves the appointment of
_____ to the Budget Committee.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 14th day of January 2013.

Joe Blowers, Board President

Larry Pelatt, Board Secretary

ATTEST:

Jessica Collins
Recording Secretary



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Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name:	<i>Keith Ehrenring</i>	Date:	<i>12-14-12</i>
Address:	[REDACTED]		
Phone:	[REDACTED]	(w):	[REDACTED]
Email:	[REDACTED]		

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee:

THPRD has shown remarkable fiscal discipline in the past. I'd like to contribute to continuing that tradition.

2. How long have you lived in the community?

Since 1978

3. Have you served on other volunteer committees? Yes No

If yes, please explain where, when, and what your responsibilities were:

*Land Acquisition Ad Hoc 1996
Enhanced Sheriff's Patrol Advisory committee member
THPRD Budget Committee alternate*

4. Have you or your family participated in any District activities?

If yes, please describe where, when and what those activities were:

Concerts in the Park, Party in the Park, softball umpire

5. If employed, what is your occupation?

City of Portland Bureau of Transportation Program Coordinator

6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee:

I spent several years in the Portland Transportation Finance Division.

Please return completed application and background check consent form by December 14, 2012 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org

Tualatin Hills Park & Recreation District, 15707 SW Walker Road, Beaverton, Oregon 97006 www.thprd.org



TUALATIN HILLS PARK & RECREATION DISTRICT Volunteer Criminal Background Check Consent

Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name: Jim Hendrickson	Date: 12/13/12
Address: [REDACTED]	
Phone: [REDACTED]	(w):
Email: [REDACTED]	

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee:
So many people just let things happen and do not take interest in how they do, they'd rather complain after the fact and not be apart of the process. I'd like to be apart of the process.

2. How long have you lived in the community?

Since 1995

3. Have you served on other volunteer committees? Yes [] No [x]
If yes, please explain where, when, and what your responsibilities were:

4. Have you or your family participated in any District activities?
If yes, please describe where, when and what those activities were:
A bunch of activities from swimming, to soccer, safety town, pre kindergarten classes and many others offered through the district.

5. If employed, what is your occupation?
Sales Manager for the Capital Press paper.

6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee:
Many years while a student at Oregon State University, I was involved in the Agricultural Sciences Department student government. While employed at Turf Care Supply Co. in Silverton, Oregon I was apart of the field staff budget committee.

Jim Hendrickson



SUMMARY

Experienced Technical Professional who works well with minimum supervision. Computer literate, with strong sustainability training, and environmental sciences background. Customer oriented problem solver with an ability to adapt to new situations. Diverse technical experience includes: Managerial experience, sales, customer service and supervision, technical waste management plan writing, data collection, environmental assessments and water/soil sampling and analyzing. I am committed to quality and excellence.

PROFESSIONAL EXPERIENCE

- BiOWiSH Technologies - Western Regional Representative (Startup Company)** 09/2011 to 08/2012
- Western states representative, dealing with sales of Organic Certified Agricultural additives for Animal Agriculture and soil and water remediation.
 - Increased client base by 200%, also added value to the product with technical application guidelines and advising using sustainable business practices.
 - Spearheaded and facilitated partnership with one of the largest animal agriculture distributors in the Western US States (Animal Health International) and monitoring product placement and follow through.
 - Tools used range from Microsoft Office, meetings and seminar presentations, and social media.
- Turf Care Supply - Field Operations Specialist/Contracting** 03/2006 to 05/2010
- Contracted acreage for proprietary turf grasses for seed replication with over 100 farmers. In order to improve farmer retention, competitor information was key.
 - Agronomy experience documenting soil testing evaluations and nutrient levels, which gives farmer real time results so they can make sound business decisions on these findings.
 - Appointed company representative for the Oregon Seed Trade Association. (OSTA), which I worked diligently on the Oregon Field Burning initiative for the Department of Environmental Quality (DEQ).
 - Logistical implementation, documentation and data maintenance regarding crop estimates and yields via the use of Microsoft Excel, Word, Powerpoint, Access, phone and internet media usage.
 - Outstanding managerial practices, and aided in online safety program for processing plant and warehouse.
- Oregon Dairy Farmers - Technical Waste Management Plan Writer** 10/2001 to 02/2006
- Constructed Technical Animal Waste Management Plans (AWMP) that inventory natural resources of the dairy farm and set goals for environmental impacts and assessments.
 - Environmental/Natural Resources training through EPA's National Environmental Policy Act
 - Achieved environmental compliance with local, state, and federal agency permit departments pertaining Concentrated Animal Feeding Operations (CAFO) National Environmental Policy Act, and National Historic Preservation Act
 - Prepared over 100 waste management plans that were reviewed, and accepted by Oregon Department of Agriculture, USDA NRCS, EPA and Oregon Tilth.

EDUCATION

- Portland State University (Portland, Oregon)**
Post Baccalaureate Food Industry Management Certificate 2012
- Oregon State University (Corvallis, Oregon)**
Masters of Agricultural Business Degree 2002
Bachelors of Animal Science Degree 2000
- Other Experience**
- VOIS Member – Voice for Oregon Innovation & Sustainability 2011 – Present
Eco Trust – Volunteer 2010 – Present



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503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name: Boyd Leonard	Date: 12-14-12
Address: [REDACTED]	
Phone: [REDACTED]	(w):
Email: [REDACTED]	

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee: I believe that with my past budget experience I can be of assistance in assuring THPRD continues to meet its mission of meeting the recreational needs of the diverse community it serves.

2. How long have you lived in the community?
1975-1990 -- Highland Park/Beaverton H.S. Area.
2008 - current @ above address.

3. Have you served on other volunteer committees? Yes No

If yes, please explain where, when, and what your responsibilities were:

- (1) Board of Directors & Finance Committee for the Clarkston (WA) Golf & Country Club (non-profit) - years 2000-2008
- (2) THPRD Parks Bond Citizen Oversight Committee 2011-current.

4. Have you or your family participated in any District activities?

If yes, please describe where, when and what those activities were:

My wife takes yoga classes at various sites.
Grand children utilize athletic fields for baseball, soccer & lacrosse.

5. If employed, what is your occupation?

Retired -- U.S. Forest Service

6. Please describe any work experience or areas of expertise that you feel would benefit the Budget

Committee: Over my 30+ year career with the U.S. Forest Service, I held several positions in Budget & Finance with the majority of my experience being budget related.

From 1996-2000 I was the City Treasurer for the City of Colfax, WA. I have a good basic understanding of the budgeting process & the accounting system that supports the execution of the budget.

Please return completed application and background check consent form by December 14, 2012 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org



Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name:	R. KAHLER MARTINSON	Date:	12/3/12
Address:	[REDACTED]		
Phone:	[REDACTED]	(w):	
Email:	[REDACTED]		

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee:

(SEE ATTACHED) THPRD IS AN AGENCY IMPORTANT TO ME.

2. How long have you lived in the community?

39 YEARS

3. Have you served on other volunteer committees? Yes No

If yes, please explain where, when, and what your responsibilities were:

- THPRD PARKS BOND CITIZEN OVERSIGHT COMM.
- CURRENTLY A MEMBER

4. Have you or your family participated in any District activities?

If yes, please describe where, when and what those activities were:

- MY WIFE & I TOOK CLASSES
- I PRESENTLY SWIM AT THE HANNOY SWIM CTR

5. If employed, what is your occupation?

- RETIRED

6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee:

SEE ATTACHED

Please return completed application and background check consent form by December 14, 2012 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
Fax: 503-629-6303
Email: jcollins@thprd.org

My interest in the THPRD budgeting process is from my experience with the U.S. Fish and Wildlife Service (FWS) and the Washington Department of Fisheries (WDF); as regional director (8 years) for the former and an assistant director (3 years) with the latter.

With the FWS annual budgeting essentially set our priorities for the year among functional categories including wildlife refuges, fish hatcheries, environmental services, law enforcement, engineering, land acquisition and administrative services. With an evolving planning process we addressed priorities within budget limits, including plans to accommodate budget shortfalls (likely) or revenue increases (not likely).

For the WDF I worked with a management team to develop a biennial budget that included hatcheries, habitat, harvest management, marine fisheries, shell fisheries, law enforcement and administrative services. General funds as well as various federal and state grant monies were allocated among the several activities. Without the management team, but with the help of our financial staff, I developed a second biennial budget of this scope for the agency.

As an acting executive director (twice) for the non-profit Audubon Society of Portland I helped an executive committee prepare budgets to fund 19-20 employees involved in education programs, conservation activism, sanctuary and facility maintenance, outreach, citizen science, and fund raising,



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Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name: Stephen Pearson	Date: December 1, 2012
Address: [REDACTED]	
Phone: [REDACTED]	(w):
Email: [REDACTED]	

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee:

I have a strong interest in parks and open spaces as well as effective use of agency funds to serve the disparate needs of the community. I have worked for Portland Parks as their senior capital budget analyst and am currently on the THP&R Parks Bond Citizen Oversight Committee. I see how effectively THPRD staff has managed the bond program and I want to help make the overall program funding as good as possible.

2. How long have you lived in the community?--20 years

3. Have you served on other volunteer committees? Yes [x] No []

If yes, please explain where, when, and what your responsibilities were:

* THP&R park bond citizen committee-current

*THP&R bond exploration committee-2007-2008

*Tualatin Valley Water District Budget committee (and board member)-assisted in 2 year budget development and review of 50 year model. 2006

*Beaverton School District Community Engagement Committee worked on outreach for schools-current

*Habitat for Humanity-member of committee to choose building partners-current

*Cascade Prime Timers-board member and chair of Finance Committee-current

4. Have you or your family participated in any District activities?

If yes, please describe where, when and what those activities were:

* THP&R park bond citizen committee-current

*THP&R bond exploration committee-2007-2008

*Birding and walks at Nature Park

5. If employed, what is your occupation? Retired, formerly Portland Parks Senior Financial Analyst

6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee:

*15 years public budget experience

*Responded to internal audits of various projects

*Performed audits on public agencies for State of Oregon Health Division

Please return completed application and background check consent form by December 14, 2012 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org



Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name: Jack Richard Platten	Date: 11/30/2012
Address: [REDACTED]	
Phone: [REDACTED]	(w): [REDACTED]
Email: [REDACTED]	

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee:
I have a strong interest, developed by service on the Beaverton Planning Commission, as well as my recent service on the THPRD Parks Bond Citizen Oversight Committee, in land use, finance and public service.
2. How long have you lived in the community? Since December 1990
3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:
Beaverton City Planning Commission, Commissioner -2007-2009
Beaverton Vision Action Team, committee member 2009
West Slope Neighborhood Advisory Committee, Recorder 2006 to present
THPRD – Citizens Bond Oversight Committee, member 2010 to present
4. Have you or your family participated in any District activities?
If yes, please describe where, when and what those activities were:
Over the twenty years we have lived in the District, we have participated in numerous activities in the parks, particularly the natural areas, and hiking trails
5. If employed, what is your occupation? Attorney
6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee: Please see attached resume

Please return completed application and background check consent form by December 14, 2012 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org

The Tualatin Hills Park & Recreation District is conducting a criminal background check program for all volunteers within the Park District (checks are conducted once you are accepted as a volunteer and may be conducted at any time)

Jack R. Platten

Professional Licensing and Affiliations

- Admitted to the bar: Oregon Supreme Court, 1966; Federal District Court Oregon, 1966; Ninth Circuit Court of Appeals 1977
- Arbitrator - Financial Industries Regulatory Authority, arbitrator for broker/customer and intra-broker disputes.
- City of Beaverton Planning Commission 2007-2009

Education:

- 1958-1960, Stanford University, majoring in electrical engineering.
- 1963, BA in History with High Honors, University of California at Riverside.
- 1966 JD, University of Chicago. Staff member University of Chicago Law Review; Chicago Legal Aid Clinic volunteer 1964-1966 (primarily landlord & tenant, domestic relations and debtor rights)
- 1996-1998 MBA Candidate, Portland State University - I have completed approximately 40% of the credits toward an MBA. As part of this program I headed a study of the warehouse and transportation operations of the Oregon Food Bank, which was instrumental in the design of their new warehouse and facilities.

Selected Professional Experience

- Private practice 1966-1970, with emphasis on securities law and business transactions. I negotiated, drafted and advised on regulatory filings for a number of federal and state securities offerings, including the first securities offering ever done for Nike (then known as Sports Tek Inc./Blue Ribbon Sports) in 1970. I represented both purchasers and sellers in a number of corporate acquisitions and mergers, including building supplies (Pay'n Pak), life insurance (Oregon National Life acquisition of Federated Security Life) and a large dairy (Standard Dairy acquisition of Farmer's Dairy Cooperative). I also participated in a wide variety of legal matters, including criminal defense, personal injury, domestic relations and probate.
- 1970-1973 Senior Securities Examiner and Investigator, Oregon Corporation Division. I handled approximately 500 applications for securities registrations, including many small, local start-up companies (e.g. Willamette Week, John's Landing development partnership) as well as mining, oil and gas, tax shelters and other industrial and commercial offerings. (e.g. Levi Strauss, Playboy), liquidated an insolvent securities broker-dealer (May & Company, prior to creation of SIPC), drafted rules and legislation, participated in enforcement proceedings with the Oregon Attorney General's office, the SEC, the NASD, and the Oregon Banking, Insurance and Real Estate Divisions, as well as other states' securities regulatory agencies, and conducted a number of formal hearings, both as a hearings officer and as attorney for the State. Notable cases were a joint investigation with the SEC involving an "invention promotion Ponzi scheme" headquartered in Salt Lake City, and participation in the SEC's investigation and injunction proceedings against Glen Turner and Dare to Be Great, a landmark case in the prosecution of multi-level sales schemes.
- 1973-present Private Practice, both as a partner (eventually managing partner) in a firm of around twelve lawyers and as a sole practitioner. Notable matters have included:

Approximately 55 real estate syndications, (apartments, office buildings, mini-warehouses, undeveloped land, historic rehabilitations, etc). This involved the acquisition, development, sale, management and

financing of the properties, as well as all federal and state securities law aspects of the syndications. Total equity funds raised exceeded \$45,000,000

Representation of eleven NASD securities broker-dealers (over a period of twelve years), as general counsel or special counsel in all aspects of their business, including investigation and evaluation of various proposed businesses and offerings, regulatory compliance, defense of SEC, NASD and Canadian provincial matters, and the organization, financing, licensing purchase and sale of several NASD securities broker-dealers, including four start-ups. I was involved with the employment, termination and licensing of registered representatives, negotiation operation and termination of clearing contracts for introducing brokers, drafting of compliance manuals, defense of brokers and representatives in State, Federal and NASD regulatory and disciplinary matters and civil litigation involving various securities matters, both as plaintiff and defense counsel.

Associate member of the Portland Board of Realtors (1973-1979), arbitrator for real estate brokerage disputes, drafted a standard form of commercial earnest money receipt recommended by the Portland Board of Realtors and was the legal counsel for the Oregon Chapter of the Real Estate Syndication and Sales Institute (RESSI). I taught two Oregon Association of Realtors continuing education classes on the business, tax and securities law aspects of real estate syndication, represented RESSI in negotiations with the Oregon Corporation Division and Real Estate Division over proposed rules and legislation and taught a class for mortgage brokers on the securities laws at a conference sponsored by the Oregon Corporation Division in the fall of 1981. I was one of the faculty for the Oregon State Bar CLE on recognizing a security, given in several locations in the spring of 1977.

Numerous federal, state and Canadian provincial securities registrations and private placements, primarily of start-up companies, in a variety of different industries. I have written registration statements (Securities Act of 1933, Securities Exchange Act of 1934 and various State Acts) periodic reports, prospectuses, private placements and offering circulars for over 200 companies.

I conducted a complete review and investigation and prepared a rescission offering to investors in a small Las Vegas Casino in 1981 (Shenandoah Hotel), which had raised approximately \$20,000,000 in equity, in violation of state and federal laws. The Nevada Gaming Commission refused to issue a gaming license on account of these violations. I was able to clear up these legal problems; the Casino received its gaming license and was successfully sold.

Since 1985, I have been primarily involved, both as an attorney and equity owner, in the organization, financing and acquisition of companies in a variety of industries, including:

- Acquisition of a regional landfill, four hauling companies, two transfer stations and a recycling company and their merger into the predecessor of Waste Management. This transaction took approximately two years, involved \$38,000,000 in equity and bank debt, and involved significant regulatory, environmental, land-use, contract negotiation and municipal government liaison work.
- Acquisition, financing and resale of Walt's Radiators and Mufflers, a chain of brake, muffler and radiator shops headquartered in Tacoma, with thirty locations in eight states and annual revenues exceeding \$20,000,000. This involved \$10,000,000 of venture capital and bank financing.
- Acquisition, financing and merger of a small chocolate company located in Seattle.
- Start up financing of a company originally based in Washington, but later in New Jersey, formed to exploit a patented water treatment technology which had around one hundred shareholders, and raised over \$15,000,000 in equity capital.
- Corporate counsel for a company which designed patented and licensed a line of proprietary waste and specialty containers. This involved general corporate organization, private financing, including negotiations with underwriters, negotiation of manufacturing and distribution license agreements with rotational plastics manufacturers as well as with distributors in the United States, Puerto Rico and Australia, selection and supervision of patent and intellectual property counsel, overseeing auditing and

selection of auditors, personnel matters, contract negotiation and the like..

- Consulting and advice to entrepreneurs and companies in a variety of industries in connection with financing, negotiation with underwriters and venture capitalists, as well as general corporate management and business matters. I have incorporated or organized several hundred corporations, limited and general partnerships and LLCs in a number of states, including Oregon, Washington, California, Utah, Nevada, Delaware, Texas, Florida and New York
- I continue to represent one NASD securities broker dealer which is involved in mining, Canadian and offshore projects.
- Participation as securities counsel in recent key employee/shareholder litigation.
- Representation of the management of two local hedge funds in connection with regulatory investigations and potential litigation.
- Counsel for local micro-distillery in connection with initial private funding, organization, employment, distribution contract negotiation, shareholder matters.



Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name: Nancy Susanne Rimkeit (sue)	Date: 12/5/12
Address: [REDACTED]	
Phone: [REDACTED]	(w): [REDACTED]
Email: [REDACTED]	

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee:

I would like to support THPRD; the service they provide it outstanding. I am serving on two other THPRD committees and this would give me further insight on how this well functioning organization works. Most important, I believe in giving back to my community.

2. How long have you lived in the community? I have lived at this address six years.

3. Have you served on other volunteer committees? Yes [] No []

If yes, please explain where, when, and what your responsibilities were:

I have served on the Tennis Committee that helped develop the present center.

The Governor's DUII Advisory Board,

Beaverton Together (3-4 years)

Lake Oswego Park and Recreation Advisory Board (Three terms)

Lake Oswego Adult Community Advisory Board (one Year)

THPRD Parks Advisory Committee presently

THPRD Bond Oversight Committee presently

4. Have you or your family participated in any District activities?

If yes, please describe where, when and what those activities were:

I have used the tennis courts and trails .

5. If employed, what is your occupation?

I am retired. I worked for Beaverton School District for 33 years. I taught PE & Health and in the last years I did Drug and Alcohol Prevention. I was with the school district when THPRD stepped up to provide after school activities for the school district students during first budget cuts.

6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee:

I was the H&PE department chairman at Whitford. In this position I worked with department budgets. I realize I have limited experience. I am a good listener which helps to make wise decisions. The cheapest is not always the best value.



Management Report to the Board January 14, 2013

Administration

Hal Bergsma, Director of Planning
Jessica Collins, Executive Assistant
Keith Hobson, Director of Business & Facilities
Jim McElhinny, Director of Park & Recreation Services
Bob Wayt, Director of Communications & Outreach

1. The Park District's online communications tools continue to grow in popularity. The website recorded about 735,000 hits in calendar year 2012, a 13 percent increase over 2011's 650,000. The monthly electronic newsletter, "Tualatin Hills Today," is now distributed to about 11,800 recipients, up 7 percent from year-end 2011. In addition, THPRD's social media tools have experienced steady growth. The total number of "likes" on the district's Facebook pages has risen to 6,400, almost 50 percent higher than the 4,300 mark of a year ago. And the Park District's Twitter account now has nearly 2,000 followers, up more than 20 percent in the last year.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. Plans are underway for Aloha's extended closure (February 19-May 19) for the completion of seismic work, installation of a new HVAC system in the pool area, and resurfacing the pool tank. Looking ahead to Fall 2013, Beaverton Swim Center will be scheduled for its extended closure to complete seismic upgrades; tentatively scheduled for September 3-November 30.
2. Aloha Swim Center will be hosting the District's first dog swim (catchy name to be determined) on President's Day, Monday, February 18, just prior to the extended closure. We will have regular programs for our human friends in the morning; in the afternoon, we will have a session available for local law enforcement to bring in their canine officers, followed by a session for the public to bring their dogs.
3. Staff is busy planning for Summer 2013 programming. The Aquatics staff will run a joint in-service training in emergency skills with all of the Aquatic Program Coordinators and Center Supervisors. This was successfully done prior to Summer 2012 in an effort to ensure consistency in skill execution, which is then presented to our part-time staff during winter in-service training in January.

Maintenance

Dave Chrisman, Superintendent of Maintenance Operations

1. Staff are working with contractors on the replacement of the synthetic turf on soccer field #1 at the HMT Recreation Complex. The project is slightly delayed pending an evaluation of the subsurface drainage. Staff anticipates the project will be completed end of January/mid-February. The field is not scheduled for use until March.

2. Parks crews are working on winter pruning projects throughout the District. They also recently completed playground safety training conducted by two certified staff. Other recent park projects include:
 - Vegetation clearing at Harman Swim Center and Vista Brook Parks, both of which included assistance from Washington County corrections crews.
 - Installation of a concrete pad for a trash collection dump box at Raleigh Park.
 - Tree pruning activities and playground and bridge inspections at Greenway Park.
 - Irrigation systems are being drained and winterized throughout the District.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Advisory Committee Joint Meeting. The Natural Resources and Trails Advisory Committees held their first-ever joint meeting in December. The groups found it beneficial to get to know one another to aid in future project and review coordination.
2. Cooper Mountain Nature Park. Working with Metro, staff are creating a site fire management plan which should be implemented in Spring 2012.
3. Adopt A Park Program Update. Natural area adoption volunteers have been actively involved at nine sites throughout the District over the last six months, including: Autumn Ridge Park, Brookhaven Woods, HMT Recreation Complex, and Barrows Park. Since the start of the fiscal year, 190 volunteers have donated approximately 470 hours of service through this program.
4. Eagle Scout Projects. Since August, nine Eagle Scout candidates have successfully completed projects with THPRD: building sandwich board signs to promote events, restoration of natural areas in Bluffs and Vale Parks, and collection and preservation of more than 50 insects for educational programs.

Planning & Development

Steve Gulgren, Superintendent of Planning & Development

1. Waterhouse Trail/Walker Road Crossing: Planning staff continues to work with the contractor on the project. Substantial completion was approved for all of the non-right-of-way work in early December. This work included installation of the new trail segment for more accessible use, re-grading of the surrounding topography, and seeding. The crossing median has also been installed along with some of the electrical wiring for the signal. All that remains is to install and test the signals, and install the pavement stripping. The current schedule has the project being completed by the end of January.
2. Westside Trail Segment 18: Planning staff continues to work with the consultant team led by David Evans and Associates (DEA). A preliminary trail alignment has been designed based on several factors such as trail gradient (slope), environmental issues, and utility locations. Staff recently met with residents of the Oakridge Estates Homeowners Association (HOA) to discuss the alignment and to secure a trail easement over an existing path (CWS access road) that is located on property owned by the HOA. The District's Land Acquisition Specialist is working to obtain an easement for the trail over the access road. At that meeting, the HOA requested some minor tweaks to the proposed trail alignment. A neighborhood meeting was held on December 11 and the preferred trail alignment was presented. The neighbors were complimentary and for the most part happy with the proposed trail alignment. There were a couple of minor

questions on a few locations that staff and DEA will look into in more detail. The HOA residents were very glad to see that their suggested tweaks were included in the preferred alignment. The current schedule has this project going to the Board for master plan approval on February 4.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. Staff has been working with a consultant on the tennis air structure replacement project. Staff has been reviewing the differences between 28 and 30-ounce fabric, and also looking at exit doors and the dimensions of pads. The Request for Proposals for potential contractors was completed in December.
2. The annual Adult Holiday Tennis Tournament was held December 15-16 with 81 doubles players participating. The Junior Challenger Sectional Tournament took place December 14-17 with 169 players participating.
3. The refinishing of the wood floors on both levels of the stable at the Jenkins Estate has been completed. The floors look beautiful and have received many compliments by renters since the upgrade.

Recreation

Eric Owens, Superintendent of Recreation

1. The Cedar Hills Recreation Center's pre-school classes performed in a holiday pageant for family and friends on December 18. This is the second year for the event and attendance grew from 150 to over 400 this year. The families enjoyed the performance and then stayed for a potluck dessert.
2. The final Garden Home Recreation Center's improvement project with the Community Benefit Fund has been completed. The Garden Home yoga room is getting a makeover with new paint and a new bamboo floor. The work began December 3 and was completed on December 21.
3. The Conestoga Recreation & Aquatic Center's After School program (Club Splash) held their first holiday concert on December 19. Over 100 children participated in the event in the choir, playing piano or guitar. Approximately 2,500 friends and family enjoyed the performance and enjoyed cookies and juice afterward.
4. All three recreation centers solicited donations of toys and other items to provide to low-income families in their community for the holiday season. Each center adopted at least one family, providing the donations to those families. It was very successful and the community was very supportive, donating dozens of items for the selected families.

Security Operations

Mike Janin, Superintendent of Security Operations

1. After losing their office space on Millikan near 154th Avenue, the Beaverton Police Department inquired in the late Fall if there was office space available on the HMT Recreation Complex. The purpose for an office site away from Beaverton City Hall is to afford the ability for officers to have a location where they can write reports using the police department's computer system or use a desk phone for follow up phone calls. This keeps officers closer to the neighborhoods and businesses in their patrol district

and eliminating the need to return to the central police department. Citizens will not contact officers at this location. Staff identified a small office (15' x 15') in the maintenance yard building to be used by the police. After a fresh coat of paint and the City setting up their computer, officers began using this space the last week of December. This is a good example of resource sharing with outside agencies, plus a few marked Beaverton Police cars can be present on the HMT Recreation Complex at any time during the day.

2. Security Operations and Risk Management staff conducted six classes for District staff on the new law effective January 2013 regarding Mandatory Child Abuse Reporting. Two hundred two employees attended the classes. Follow up classes may be conducted in January/February for additional staff as necessary.

Sports

Scott Brucker, Superintendent of Sports

1. Youth and Adult Basketball Leagues: Adult and high school programs are playing games and the youth programs began games on Saturday, January 5. A portion of the middle school-aged practices have been moved to the Athletic Center because of loss of gym time at appropriate-sized gyms in the schools.
2. Affiliate Users: The affiliated baseball and softball user groups will again use the new allocation process piloted in January 2012. Some changes have been made following feedback from last year and suggestions from the users this summer. Coordinated allocations will take place by field size, availability and location in addition to need.

Business Services

Cathy Brucker, Finance Manager
Nancy Hartman-Noye, Human Resources Manager
Mark Hokkanen, Risk and Contract Manager
Ann Mackiernan, Operations Analysis Manager
Phil Young, Information Services Manager

1. The District's renewal of its insurance program saw an overall flat premium rate for major lines of coverage in 2013. However, the District's increased building and business property exposures have raised the 2013 insurance premiums by \$8,320 from \$268,694 to \$277,014, an overall increase of 3.10%. Looking into the future, the insurance market is beginning to react to the significant world-wide catastrophic losses in 2011 and 2012, coupled with historically low interest rates. As a result, insurance rates are expected to climb over the next few years.
2. The District's annual financial report for the 2011/12 fiscal year is currently in the final review process. The Audit Committee will receive the draft statements within the next two weeks, for final presentation to the Board of Directors in February.
3. The design and construction contract for Phase II of the Energy Savings Performance Contract was executed with McKinstry on December 17.

January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1 HOLIDAY	2	3	4	5
6	7	8 Historic Facilities Advisory Committee 1pm Parks Advisory Committee 6:15pm	9 Aquatics Advisory Committee 7pm Newcomer's Welcome @ Stuhr Center	10	11	12
13	14 Board Meeting 7pm @ Dryland/HMT Stuhr Center Advisory Committee 10am	15 Trails Advisory Committee 7pm Parks Advisory Committee 6pm	16 Recreation Advisory Committee 7pm	17 Sports Advisory Committee 4:30pm	18	19
20	21 HOLIDAY	22 Natural Resources Advisory Committee 6:30pm	23	24	25	26
27	28	29	30	31 Nature Kids Preschool Open House @ Nature Park		

2013

February

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4	5	6	7	8 Chocolate Fantasy @ Jenkins Estate	9
10	11 Board Meeting 7pm @ Dryland/HMT Stuhr Center Advisory Committee 10am	12	13	14 Valentine's Day Dance @ Stuhr Center	15	16
17	18 HOLIDAY	19 Trails Advisory Committee 7pm Parks Advisory Committee 6pm	20 Recreation Advisory Committee 7pm	21 Parks Bond Citizen Oversight Committee Meeting 6pm @ Dryland/HMT Sports Advisory Committee 4:30pm	22 Stuhr Center's 38 th Birthday Party	23
24 Nature Day in the Park @ Jordan Woods Natural Area	25 Budget Committee Meeting 7pm @ Dryland/HMT	26 Natural Resources Advisory Committee 6:30pm	27	28		

2013

March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4 Board Meeting 7pm @ Dryland/HMT	5	6 Aquatics Advisory Committee 7pm	7	8	9 Princess Tea @ Jenkins Estate
10	11 Stuhr Center Advisory Committee 10am	12 Historic Facilities Advisory Committee 1pm	13	14 St. Patrick's Day Dance @ Stuhr Center	15	16 Metro Naturalist Gardening Program @ Cooper Mountain Nature Park
17	18	19 Trails Advisory Committee 7pm	20 Recreation Advisory Committee 7pm	21 Sports Advisory Committee 4:30pm	22	23
24	25	26 Parks Advisory Committee 6pm Natural Resources Advisory Committee 6:30pm	27	28	29	30 Nature Day in the Park @ Camille Park
31						

2013

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 11/30/2012

Description	Project Budget				Project Expenditures			Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
Land Acquisition/Jkns Est ROW	90,000	90,000	-	90,000	90,000	-	-	90,000	Budget	90,000	90,000	-	-
JQAY House Renovation	100,000	1,800	-	100,000	1,800	87,371	-	1,800	Budget	89,171	1,800	10,829	-
Challenge Grnt Competitive Fnd	30,000	30,000	-	30,000	30,000	-	-	24,000	Budget	24,000	24,000	6,000	6,000
Signage Master Plan	75,000	35,000	-	75,000	35,000	22,315	749	34,251	Budget	57,315	35,000	17,685	-
Rock Creek Trail Improvement	6,500	3,275	-	6,500	3,275	4,657	-	3,275	Budget	7,932	3,275	(1,432)	-
Commonwealth Park North Trail Alignment	69,000	72,179	-	69,000	72,179	37,691	61,740	-	Complete	99,431	61,740	(30,431)	10,439
Matrix Hill Natural Area Rstrn	40,000	3,154	-	40,000	3,154	59,137	3,000	-	Complete	62,137	3,000	(22,137)	154
Community Bnft Fund Project	325,000	250,000	-	325,000	250,000	91,632	165,851	10,829	Award	268,312	176,680	56,688	73,320
HSC & Jenkins Est Exterior Paint	8,000	8,000	-	8,000	8,000	-	2,635	5,365	Budget	8,000	8,000	-	-
McMillan Park Bridge	120,000	42,275	-	120,000	42,275	53,320	65,757	-	Complete	119,077	65,757	923	(23,482)
Carolwood Park Playground	81,000	44,678	-	81,000	44,678	82,822	-	-	Complete	82,822	-	(1,822)	44,678
Asphalt Paving Rplcmnts (7)	117,000	108,770	-	117,000	108,770	93,913	23,975	-	Complete	117,888	23,975	(888)	84,795
East Tennis Air Structure	153,000	153,000	102,700	255,700	255,700	-	15,136	240,564	Budget	255,700	255,700	-	-
Fanno Creek Trail Management	3,000	3,000	-	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
OBP Grnt-Wlkr Rd Mid-blk Crssg	121,500	79,292	121,500	243,000	200,792	56,301	133,182	57,525	Award	247,008	190,707	(4,008)	10,085
GHRC Exterior Siding	40,000	32,287	-	40,000	32,287	7,713	855	31,432	Budget	40,000	32,287	-	-
GHRC Exterior Painting	12,600	12,600	-	12,600	12,600	-	-	12,600	Budget	12,600	12,600	-	-
GHRC HVAC/Gas Pack	33,500	33,500	-	33,500	33,500	-	32,785	-	Complete	32,785	32,785	715	715
FCSC Renovation Costs	-	-	-	-	-	-	793	23,207	Award	24,000	24,000	(24,000)	(24,000)
TOTAL CARRYOVER PROJECTS	1,425,100	1,002,810	224,200	1,649,300	1,227,010	596,872	506,458	537,848	-	1,641,178	1,044,306	8,122	182,704
ATHLETIC FACILITY REPLACEMENT													
Resurface Courts (3 sites)			40,000	40,000	40,000	-	10,430	29,570	Budget	40,000	40,000	-	-
Indoor Bsktball Standards (12)			4,800	4,800	4,800	-	-	4,800	Budget	4,800	4,800	-	-
Indoor Vball Standards (2)			3,970	3,970	3,970	-	-	3,970	Budget	3,970	3,970	-	-
Synthetic Turf #1 HMT Complex			400,000	400,000	400,000	-	1,949	384,015	Award	385,964	385,964	14,036	14,036
TOTAL ATHLETIC FACILITY REPLACEMENT			448,770	448,770	448,770	-	12,379	422,355	-	434,734	434,734	14,036	14,036
PARK AND TRAIL REPLACEMENTS													
Drinking Fountains (3 sites)			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Signs			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Concrete Sidewalk Rpr -9 sites			35,343	35,343	35,343	-	-	35,343	Budget	35,343	35,343	-	-
Asphalt Path Rplcmnt & Repair			145,891	145,891	145,891	-	-	145,891	Budget	145,891	145,891	-	-
Parking Lot Repair (2 sites)			12,400	12,400	12,400	-	6,000	6,400	Budget	12,400	12,400	-	-
Play Equipment (2 sites)			84,000	84,000	84,000	-	18,190	65,810	Budget	84,000	84,000	-	-
Irrigation System Repair			32,200	32,200	32,200	-	630	31,570	Budget	32,200	32,200	-	-
Brookhaven Prk-Brdg&Brdwlk Rpl			35,000	35,000	35,000	-	8,139	25,451	Award	33,590	33,590	1,410	1,410
TOTAL PARK AND TRAIL REPLACEMENTS			369,834	369,834	369,834	-	32,959	335,465	-	368,424	368,424	1,410	1,410
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
LWCF Grant - Schiffler Park Pavillion			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Maxicom Ctrls - Fir Grove Schl			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
ODOT/Westside Trail Segment #18			90,000	90,000	90,000	1,400	19,628	68,972	Budget	90,000	88,600	-	1,400
Curb Cut for Rdside Trail Crsg			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
RTO Trail Sign Grant			60,000	60,000	60,000	-	-	60,000	Budget	60,000	60,000	-	-
Geotech Studies Pervious Prkg			8,000	8,000	8,000	-	937	7,007	Award	7,944	7,944	56	56
TOTAL PARK AND TRAIL IMPROVEMENTS			214,500	214,500	214,500	1,400	20,565	192,479	-	214,444	213,044	56	1,456
CHALLENGE GRANTS													
Challenge Grants			97,500	97,500	97,500	-	9,224	88,276	Budget	97,500	97,500	-	-
TOTAL CHALLENGE GRANTS			97,500	97,500	97,500	-	9,224	88,276	-	97,500	97,500	-	-
BUILDING REPLACEMENTS													
ASC Pool Tank Resurface			65,000	65,000	65,000	-	-	65,000	Budget	65,000	65,000	-	-
Replace Tile Floor (2 sites)			72,000	72,000	72,000	-	19,350	52,650	Budget	72,000	72,000	-	-
Refinish Wood Floors (6 sites)			37,300	37,300	37,300	-	26,080	8,028	Award	34,108	34,108	3,192	3,192
TC Balcony Non-skid Floor			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
CHRC Stairs & Landings			7,000	7,000	7,000	-	-	21,131	Award	21,131	21,131	(14,131)	(14,131)

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Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Pressure Grout 50M Boiler Pad			9,500	9,500	9,500	-	-	8,810	Award	8,810	8,810	690	690
GHRC Windows Gymnsts Rm (2)			12,000	12,000	12,000	-	-	10,244	Award	10,244	10,244	1,756	1,756
Circulation & Sump Pumps (3)			40,200	40,200	40,200	-	1,548	38,652	Budget	40,200	40,200	-	-
SSW Chemtrol			2,600	2,600	2,600	-	-	2,918	Award	2,918	2,918	(318)	(318)
SSW Sand Filter Recharge			4,500	4,500	4,500	-	2,879	-	Complete	2,879	2,879	1,621	1,621
HSC Circulation Pump Cncrt Pad			8,750	8,750	8,750	-	-	8,750	Budget	8,750	8,750	-	-
SSC Wader Pool Auto Feed Sys			4,500	4,500	4,500	-	4,382	-	Complete	4,382	4,382	118	118
CRA Clean-out Surge Tank			3,200	3,200	3,200	-	3,200	-	Complete	3,200	3,200	-	-
CRA Lane Line Anchor Rplcmnts			8,000	8,000	8,000	-	9,050	-	Complete	9,050	9,050	(1,050)	(1,050)
Underwater Light Fxtrs 3 sites			41,900	41,900	41,900	-	-	41,900	Budget	41,900	41,900	-	-
TC Crt Dvdr Cables & Curtains			11,000	11,000	11,000	-	4,675	6,325	Budget	11,000	11,000	-	-
GHRC Rplc Kitchen Lght Fixtrs			1,100	1,100	1,100	-	-	1,100	Budget	1,100	1,100	-	-
GHRC Exterior Siding Phase 2			29,183	29,183	29,183	-	3,730	25,453	Budget	29,183	29,183	-	-
Exterior Cncrt Walls (2 sites)			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
AC Rplcmnt Pea Gravel (n wndw)			2,000	2,000	2,000	-	1,375	625	Budget	2,000	2,000	-	-
JEN Gate Hs Pntg/lead abtmnt			21,500	21,500	21,500	-	-	21,500	Budget	21,500	21,500	-	-
HMT S Fields Playgnd Canopies			8,000	8,000	8,000	-	-	10,300	Award	10,300	10,300	(2,300)	(2,300)
Tennis Ctr Court Lights			3,500	3,500	3,500	-	4,025	-	Complete	4,025	4,025	(525)	(525)
ASC Dressing Rms HVAC Units			44,000	44,000	44,000	-	-	44,000	Budget	44,000	44,000	-	-
SSC Roof Exhaust Fan			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
GHRC Boiler Burner Tray			8,000	8,000	8,000	-	-	8,000	Award	8,000	8,000	-	-
FCSC Gas Line Rplcmnt			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
ASC HVAC System			268,000	268,000	268,000	-	-	268,000	Budget	268,000	268,000	-	-
Schlottman House Heat Pump			6,000	6,000	6,000	-	-	4,711	Award	4,711	4,711	1,289	1,289
S Fields Concession Grease Trp			11,000	11,000	11,000	-	-	10,365	Award	10,365	10,365	635	635
Jenkins Panic Door Hrdwr rplc			6,150	6,150	6,150	-	-	6,150	Budget	6,150	6,150	-	-
CHRC Cardio Eqmnt (2 pieces)			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-	-
TC & 50M Roof Plans/Specs			30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
TOTAL BUILDING REPLACEMENTS			829,283	829,283	829,283	-	80,294	758,012		838,306	838,306	(9,023)	(9,023)
BUILDING IMPROVEMENTS													
Aquatic Center Pit Pump Scaffolding			4,500	4,500	4,500	-	3,730	-	Complete	3,730	3,730	770	770
TOTAL BUILDING IMPROVEMENTS			4,500	4,500	4,500	-	3,730	-		3,730	3,730	770	770
ENERGY SAVINGS PERFORMANCE CONTRACT													
Energy Saving Improvements			169,928	169,928	169,928	-	-	169,928	Budget	169,928	169,928	-	-
TOTAL ENERGY SAVINGS PERFORMANCE CONTRACT			169,928	169,928	169,928	-	-	169,928		169,928	169,928	-	-
ADA PROJECTS													
CRA & 50M ADA Rtrft Pool Lift			1,400	1,400	1,400	-	-	1,400	Budget	1,400	1,400	-	-
Portable Pool Lifts (4 sites)			30,400	30,400	30,400	-	-	30,400	Budget	30,400	30,400	-	-
SSC Trnsfr Platform Wdng Pool			1,800	1,800	1,800	-	-	1,800	Budget	1,800	1,800	-	-
Access Design/Oleson Rd to Fanno Creek			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
TOTAL ADA PROJECTS			41,600	41,600	41,600	-	-	41,600		41,600	41,600	-	-
TOTAL CAPITAL OUTLAY DIVISION	1,425,100	1,002,810	2,400,115	3,825,215	3,402,925	598,272	665,609	2,545,963		3,809,844	3,211,572	15,371	191,353

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Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
INFORMATION SERVICES DEPARTMENT													
System/workstn Replcmnt			67,000	67,000	67,000	-	34,245	32,755	Budget	67,000	67,000	-	-
Server Replacements			35,000	35,000	35,000	-	14,319	20,681	Budget	35,000	35,000	-	-
LAN/WAN Replcmnt			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Printers/Network Printers			5,000	5,000	5,000	-	3,072	1,928	Budget	5,000	5,000	-	-
Telephones			24,000	24,000	24,000	-	-	23,396	Award	23,396	23,396	604	604
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			136,000	136,000	136,000	-	51,636	83,760		135,396	135,396	604	604
Misc. Application Software			20,000	20,000	20,000	-	8,000	12,000	Budget	20,000	20,000	-	-
Plotter/Scanner			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Color Printer for Graphics			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
FCSC Server Rack			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
FCSC Electrical Panel			6,000	6,000	6,000	-	3,408	2,592	Budget	6,000	6,000	-	-
Computer Wrkstns & Cabling (4)			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
MACC Grant SSC Wifi Connection			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Badge Printing Machine			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			54,900	54,900	54,900	-	11,408	43,492		54,900	54,900	-	-
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	190,900	190,900	190,900	-	63,044	127,252		190,296	190,296	604	604
MAINTENANCE DEPARTMENT													
<u>FLEET REPLACEMENTS</u>													
Infield Rake (2)			22,000	22,000	22,000	-	21,626	-	Complete	21,626	21,626	374	374
Electric Utility Vehicle			11,500	11,500	11,500	-	-	11,382	Award	11,382	11,382	118	118
15-Passenger Van			24,000	24,000	24,000	-	-	24,000	Budget	24,000	24,000	-	-
Light Duty Pickup Truck			18,500	18,500	18,500	-	-	18,500	Budget	18,500	18,500	-	-
Leaf Vacuum			10,500	10,500	10,500	-	7,442	-	Complete	7,442	7,442	3,058	3,058
52" Mower			7,000	7,000	7,000	-	6,861	-	Complete	6,861	6,861	139	139
Single Axle Trailer			3,500	3,500	3,500	-	3,285	-	Complete	3,285	3,285	215	215
Tandem Axle Trailers (2)			13,000	13,000	13,000	-	12,500	-	Complete	12,500	12,500	500	500
Mowers (7) & Trailers (3)			88,900	88,900	88,900	-	88,181	-	Complete	88,181	88,181	719	719
TOTAL FLEET REPLACEMENTS			198,900	198,900	198,900	-	139,895	53,882		193,777	193,777	5,123	5,123
<u>FLEET IMPROVEMENTS</u>													
Tools Trailer - Ntrl Resources			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
Wellness-on-Wheels Van			26,000	26,000	26,000	-	-	26,000	Budget	26,000	26,000	-	-
TOTAL FLEET IMPROVEMENTS			32,500	32,500	32,500	-	-	32,500		32,500	32,500	-	-
TOTAL MAINTENANCE DEPARTMENT	-	-	231,400	231,400	231,400	-	139,895	86,382		226,277	226,277	5,123	5,123
GRAND TOTAL GENERAL FUND	1,425,100	1,002,810	2,822,415	4,247,515	3,825,225	598,272	868,548	2,759,597		4,226,417	3,628,145	21,098	197,080

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Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
<u>LAND ACQUISITION</u>													
Land Acquisition (FY 12)(Fishbeck Property)	430,000	430,000	-	430,000	430,000	31,001	438,402	(8,402)	Complete	461,001	430,000	(31,001)	-
Mahmood Property cleanup costs - DEQ Grant	250,000	-	-	250,000	-	142,142	46,120	-	Budget	188,262	46,120	61,738	(46,120)
Land Acquisition (FY 13)	-	-	1,100,000	1,100,000	1,100,000	-	-	1,100,000	Budget	1,100,000	1,100,000	-	-
TOTAL LAND ACQUISITION	680,000	430,000	1,100,000	1,780,000	1,530,000	173,143	484,522	1,091,598	-	1,749,263	1,576,120	30,737	(46,120)
<u>IMPROVEMENT/DEVELOPMENT PROJECTS</u>													
Fanno Creek Trail	2,011,950	50,000	-	2,011,950	50,000	1,850,032	42,134	54,889	Award	1,947,055	97,023	64,895	(47,023)
Bonny Slope/BSA Trail Development	175,000	175,000	-	175,000	175,000	-	-	175,000	Budget	175,000	175,000	-	-
LWCF Grant Match/Schiffler Park Pavillion	50,000	50,000	-	50,000	50,000	-	-	-	Cancelled	-	-	50,000	50,000
Winkleman Park Phase I	282,000	282,000	-	282,000	282,000	-	-	282,000	Budget	282,000	282,000	-	-
MTIP Grant Match-Westside Trail Segment 18	62,205	-	20,000	82,205	20,000	69,428	61	19,939	Budget	89,428	20,000	(7,223)	-
OBP Grant Match-Waterhouse Trail/Walker Rd Crossing	50,000	50,000	62,000	112,000	112,000	-	55,834	56,166	Budget	112,000	112,000	-	-
112th St. Site Improvements	797,947	-	-	797,947	-	699,215	9,116	-	Complete	708,331	9,116	89,616	(9,116)
Graf Meadows Prk - Trail Cnctn	-	-	300,000	300,000	300,000	-	21,931	278,069	Budget	300,000	300,000	-	-
Wtrhse Trail-Bronson/Bethany	-	-	250,000	250,000	250,000	-	50,000	200,000	Budget	250,000	250,000	-	-
PCC Rck Crk Dog Prk Cnstrctn	-	-	144,000	144,000	144,000	-	9,065	134,935	Budget	144,000	144,000	-	-
Hart Meadows Dog Prk Cnstrctn	-	-	50,000	50,000	50,000	-	484	49,516	Budget	50,000	50,000	-	-
Undesignated Projects	-	-	2,739,797	2,739,797	2,739,797	-	-	2,739,797	Budget	2,739,797	2,739,797	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	3,429,102	607,000	3,565,797	6,994,899	4,172,797	2,618,675	188,625	3,990,311		6,797,611	4,178,936	197,288	(6,139)
Total - SDC Fund	4,109,102	1,037,000	4,665,797	8,774,899	5,702,797	2,791,818	673,147	5,081,909		8,546,874	5,755,056	228,025	(52,259)

KEY

- Budget Estimate based on original budget - not started and/or no basis for change
- Deferred Some or all of Project has been eliminated to reduce overall capital costs for year.
- Award Estimate based on Contract Award amount or quote price estimates
- Complete Project completed - no additional estimated costs to complete.

Tualatin Hills Park and Recreation District
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Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	% Total Expended to Project Cumulative Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(6)/(9)
BOND CAPITAL PROJECTS FUND													
<u>New Neighborhood Parks Development</u>													
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	48,471	1,333,721	290,218	107,773	397,991	1,139,734	Bid Award	1,537,725	(204,004)	25.9%
SW	91-902	Barsotti Park & Athletic Field	1,285,250	24,093	1,309,343	62,710	65,618	128,328	1,119,188	Master Plan	1,247,516	61,827	10.3%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	14,326	785,476	132,491	2,145	134,636	574,291	Design Dev	708,927	76,549	19.0%
SW	91-904	Roy Dancer Park	771,150	14,424	785,574	35,893	24,312	60,205	645,205	Master Plan	705,410	80,164	8.5%
NE	91-905	Roger Tilbury Park	771,150	14,457	785,607	15,859	45,048	60,907	724,700	Budget	785,607	-	7.8%
Total New Neighborhood Parks Development			4,883,950	115,771	4,999,721	537,171	244,896	782,067	4,203,117		4,985,184	14,537	15.7%
<u>Renovate & Redevelop Neighborhood Parks</u>													
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	21,107	1,146,986	50,478	26,817	77,295	1,286,049	Master Plan	1,363,344	(216,358)	5.7%
SE	91-907	Camille Park	514,100	28,807	542,907	584,250	809	585,059	-	Complete	585,059	(42,152)	100.0%
NW	91-908	Somerset West Park	1,028,200	19,268	1,047,468	16,458	6,282	22,740	1,024,728	Budget	1,047,468	-	2.2%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	20,011	564,945	129,909	37,760	167,669	426,645	Design Dev	594,314	(29,369)	28.2%
SE	91-910	Vista Brook Park	514,100	19,479	533,579	131,045	10,806	141,851	486,706	Design Dev	628,557	(94,978)	22.6%
Total Renovate & Redevelop Neighborhood Parks			3,727,213	108,672	3,835,885	912,140	82,474	994,614	3,224,129		4,218,743	(382,858)	23.6%
<u>New Neighborhood Parks Land Acquisition</u>													
NW	98-880	New Neighborhood Park - NW Quadrant	1,500,000	27,291	1,527,291	39,087	27,010	66,097	1,461,194	Budget	1,527,291	-	4.3%
NE	98-745	New Neighborhood Park - NE Quadrant	1,500,000	27,983	1,527,983	270,767	385,578	656,345	-	Complete	656,345	871,638	100.0%
SW	98-746	New Neighborhood Park - SW Quadrant	1,500,000	24,762	1,524,762	1,058,925	55,789	1,114,714	-	Complete	1,114,714	410,048	100.0%
SE	98-747	New Neighborhood Park - SE Quadrant	1,500,000	16,178	1,516,178	2,555,818	282	2,556,100	-	Complete	2,556,100	(1,039,922)	100.0%
NW	98-748	New Neighborhood Park (North Bethany)	1,500,000	24,150	1,524,150	1,625,848	-	1,625,848	-	Complete	1,625,848	(101,698)	100.0%
UND	98-749	New Neighborhood Park - Undesignated	1,500,000	28,014	1,528,014	87,634	51,193	138,827	1,389,187	Budget	1,528,014	-	9.1%
Total New Neighborhood Parks			9,000,000	148,378	9,148,378	5,638,079	519,852	6,157,931	2,850,381		9,008,312	140,066	68.4%
<u>New Community Park Development</u>													
SW	92-915	SW Community Park & Athletic Field	7,711,500	144,550	7,856,050	2,616	238	2,854	7,853,196	Budget	7,856,050	-	0.0%
Total New Community Park Development			7,711,500	144,550	7,856,050	2,616	238	2,854	7,853,196		7,856,050	-	0.0%
<u>New Community Park Land Acquisition</u>													
NE	98-881	New Community Park - NE Quadrant	10,000,000	161,507	10,161,507	8,103,017	-	8,103,017	-	Complete	8,103,017	2,058,490	100.0%
Total New Community Park			10,000,000	161,507	10,161,507	8,103,017	-	8,103,017	-		8,103,017	2,058,490	100.0%
<u>Renovate and Redevelop Community Parks</u>													
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	115,414	6,310,319	111,782	32	111,814	6,198,505	Budget	6,310,319	-	1.8%
SE	92-917	Schiffler Park	3,598,700	70,020	3,668,720	1,438,799	822,126	2,260,925	708,997	Bid Award	2,969,922	698,798	76.1%
Total Renovate and Redevelop Community Parks			9,793,605	185,434	9,979,039	1,550,581	822,158	2,372,739	6,907,502		9,280,241	698,798	25.6%
<u>Natural Area Restoration</u>													
NE	97-963	Roger Tilbury Memorial Park	30,846	578	31,424	23	379	402	31,022	Budget	31,424	-	1.3%
NE	97-964	Cedar Mill Park	30,846	578	31,424	121	39	160	31,264	Budget	31,424	-	0.5%
NE	97-965	Jordan/Jackie Husen Park	308,460	5,782	314,242	2,000	7,515	9,515	47,885	Planning	57,400	256,842	16.6%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	4,626	251,394	-	-	-	251,394	Budget	251,394	-	0.0%
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	193	10,475	-	2,970	2,970	7,477	Planning	10,447	28	28.4%
NW	97-968	Allenbach Acres Park	41,128	771	41,899	1,306	223	1,529	40,061	Planning	41,590	309	3.7%
NW	97-969	Crystal Creek Park	205,640	3,853	209,493	3,516	1,686	5,202	107,346	Planning	112,548	96,945	4.6%
NE	97-970	Foothills Park	61,692	1,098	62,790	38,689	4,180	42,869	14,745	Planting	57,614	5,176	74.4%
NE	97-971	Commonwealth Lake Park	41,128	725	41,853	24,774	2,275	27,049	5,800	Planting	32,849	9,004	82.3%
NW	97-972	Tualatin Hills Nature Park	90,800	1,697	92,497	6,540	5,043	11,583	28,829	Planning	40,412	52,085	28.7%
NE	97-973	Pioneer Park	10,282	192	10,474	142	79	221	10,226	Planning	10,447	27	2.1%
NW	97-974	Whispering Woods Park	51,410	875	52,285	44,249	3,582	47,831	7,788	Planting	55,619	(3,334)	86.0%

Tualatin Hills Park and Recreation District
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Through 11/30/2012

Quadrant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	% Total Expended to Project Cumulative Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(6)/(9)
NW	97-975	Willow Creek Nature Park	20,564	374	20,938	9,825	4,740	14,565	9,523	Planning	24,088	(3,150)	60.5%
SE	97-976	AM Kennedy Park	30,846	578	31,424	12,631	880	13,511	19,189	Preparation	32,700	(1,276)	41.3%
SE	97-977	Camille Park	77,115	1,445	78,560	43,166	2,371	45,537	26,816	Planning	72,353	6,207	62.9%
SE	97-978	Vista Brook Park	20,564	386	20,950	-	-	-	20,950	Budget	20,950	-	0.0%
SE	97-979	Greenway Park/Koll Center	61,692	1,153	62,845	1,428	1,199	2,627	60,218	Budget	62,845	-	4.2%
SE	97-980	Bauman Park	82,256	1,516	83,772	22,030	1,708	23,738	59,594	Planting	83,332	440	28.5%
SE	97-981	Fanno Creek Park	162,456	3,044	165,500	552	1,582	2,134	163,366	Budget	165,500	-	1.3%
SE	97-982	Hideaway Park	41,128	771	41,899	6,696	2,031	8,727	33,230	Planning	41,957	(58)	20.8%
SW	97-983	Murrayhill Park	61,692	1,024	62,716	55,346	6,659	62,005	10,594	Planting	72,599	(9,883)	85.4%
SE	97-984	Hyland Forest Park	71,974	1,150	73,124	37,396	3,346	40,742	30,258	Planning	71,000	2,124	57.4%
SW	97-985	Cooper Mountain	205,640	3,855	209,495	14	-	14	209,481	Budget	209,495	-	0.0%
SW	97-986	Winkelman Park	10,282	193	10,475	3,145	440	3,585	5,768	Planting	9,353	1,123	38.3%
SW	97-987	Lowami Hart Woods	287,896	5,389	293,285	4,164	906	5,070	288,215	Budget	293,285	-	1.7%
SW	97-988	Rosa/Hazeldale Parks	28,790	537	29,327	2,309	678	2,987	26,263	Planning	29,250	77	10.2%
SW	97-989	Mt Williams Park	102,820	1,928	104,748	-	-	-	104,748	Budget	104,748	-	0.0%
SW	97-990	Jenkins Estate	154,230	2,880	157,110	49,739	8,776	58,515	68,966	Planning	127,481	29,629	45.9%
SW	97-991	Summercrest Park	10,282	182	10,464	7,228	374	7,602	1,656	Planting	9,258	1,206	82.1%
SW	97-992	Morrison Woods	61,692	1,156	62,848	28	-	28	62,820	Budget	62,848	-	0.0%
UND	97-993	Interpretive Sign Network	339,306	6,353	345,659	7,191	11,062	18,253	321,047	Planning	339,300	6,359	5.4%
NW	97-994	Beaverton Creek Trail	61,692	1,157	62,849	-	-	-	62,849	Budget	62,849	-	0.0%
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	771	41,899	-	-	-	41,899	Budget	41,899	-	0.0%
NW	97-996	Bluegrass Downs Park	15,423	289	15,712	-	-	-	15,712	Budget	15,712	-	0.0%
NW	97-997	Crystal Creek	41,128	771	41,899	-	-	-	41,899	Budget	41,899	-	0.0%
UND	97-914	Restoration of new properties to be acquired	643,023	12,055	655,078	-	-	-	655,078	Budget	655,078	-	0.0%
Total Natural Area Restoration			3,762,901	69,925	3,832,826	384,248	74,723	458,971	2,923,975		3,382,946	449,880	13.6%
<u>Natural Area Preservation - Land Acquisition</u>													
UND	98-882	Natural Area Acquisitions	8,400,000	156,796	8,556,796	287,568	500,055	787,623	7,769,173	Budget	8,556,796	-	9.2%
Total Natural Area Preservation - Land Acquisition			8,400,000	156,796	8,556,796	287,568	500,055	787,623	7,769,173		8,556,796	-	9.2%
<u>New Linear Park and Trail Development</u>													
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	78,054	4,345,084	866,544	995,926	1,862,470	1,818,721	Bid Award	3,681,191	663,893	50.6%
NE	93-920	Jordan/Husen Park Trail	1,645,120	44,435	1,689,555	577,273	578,079	1,155,352	180,966	Bid Award	1,336,318	353,237	86.5%
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	69,124	3,873,464	663,280	76,862	740,142	4,363,827	Design Dev.	5,103,969	(1,230,505)	14.5%
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	70,912	2,332,952	825,496	514,680	1,340,176	1,184,320	Bid Award	2,524,496	(191,544)	53.1%
UND	93-923	Miscellaneous Natural Trails	100,000	1,864	101,864	19,896	192	20,088	81,776	Budget	101,864	-	19.7%
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,070	362,940	238,702	-	238,702	-	Complete	238,702	124,238	100.0%
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,757	271,807	78,966	215,062	294,028	86,907	Bid Award	380,935	(109,128)	77.2%
SW	93-921	Lowami Hart Woods	822,560	54,490	877,050	355,087	42,373	397,460	747,976	Design Dev.	1,145,436	(268,386)	34.7%
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	28,799	1,571,099	60,450	27,012	87,462	806,007	Master Plan	893,469	677,630	9.8%
Total New Linear Park and Trail Development			15,060,310	365,505	15,425,815	3,685,694	2,450,186	6,135,880	9,270,500		15,406,380	19,435	39.8%
<u>New Linear Park and Trail Land Acquisition</u>													
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	22,496	1,222,496	856,813	143,965	1,000,778	221,718	Budget	1,222,496	-	81.9%
New Linear Park and Trail Land Acquisition			1,200,000	22,496	1,222,496	856,813	143,965	1,000,778	221,718		1,222,496	-	81.9%

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Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	% Total Expended to Project Cumulative Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)					
Multi-field/Multi-purpose Athletic Field Development													
SW	94-925	Winkelman Athletic Field	514,100	34,517	548,617	183,310	893,494	1,076,804	(123,456)	Bid Award	953,348	(404,731)	112.9%
SE	94-926	Meadow Waye Park	514,100	6,626	520,726	407,298	-	407,298	-	Complete	407,298	113,428	100.0%
NW	94-927	New Fields in NW Quadrant	514,100	9,637	523,737	75	-	75	523,662	Budget	523,737	-	0.0%
NE	94-928	New Fields in NE Quadrant	514,100	9,630	523,730	5,192	-	5,192	518,538	Master Plan	523,730	-	1.0%
SW	94-929	New Fields in SW Quadrant	514,100	9,633	523,733	669	-	669	523,064	Budget	523,733	-	0.1%
SE	94-930	New Fields in SE Quadrant	514,100	9,638	523,738	-	-	-	523,738	Budget	523,738	-	0.0%
Total Multi-field/Multi-purpose Athletic Field Dev.			3,084,600	79,681	3,164,281	596,544	893,494	1,490,038	1,965,546		3,455,584	(291,303)	43.1%
Deferred Park Maintenance Replacements													
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,735	813,958	720,181	8,623	728,804	18,401	Constr Docs (1)	747,205	66,753	97.5%
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,311	97,972	127,277	-	127,277	-	Complete	127,277	(29,305)	100.0%
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	509	39,418	38,381	-	38,381	-	Complete	38,381	1,037	100.0%
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	100.0%
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	172	10,939	985	-	985	-	Cancelled	985	9,954	100.0%
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	100.0%
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,040	-	118,040	-	Complete	118,040	(1,203)	100.0%
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,509	162,423	191,970	-	191,970	-	Complete	191,970	(29,547)	100.0%
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,017	163,931	21,995	-	21,995	341,898	Const. Doc	363,893	(199,962)	6.0%
Total Deferred Park Maintenance Replacements			1,451,515	10,500	1,462,015	1,289,161	8,623	1,297,784	360,299		1,658,083	(196,068)	78.3%
Facility Rehabilitation													
UND	95-931	Structural Upgrades at Several Facilities	317,950	3,230	321,180	105,332	-	105,332	215,848	Budget	321,180	-	32.8%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	7,459	413,738	21,021	14,155	35,176	582,463	Const. Doc.	617,639	(203,901)	5.7%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	27,061	1,474,424	22,757	-	22,757	1,397,767	Const. Doc.	1,420,524	53,901	1.6%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	11,775	639,862	29,599	781	30,380	507,780	Const. Doc.	538,160	101,702	5.6%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Center	44,810	840	45,650	8,750	56,163	64,913	(3,355)	Bid Award	61,558	(15,908)	105.5%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	9,129	496,064	-	-	-	496,064	Budget	496,064	-	0.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	3,291	183,278	73,115	-	73,115	-	Complete	73,115	110,163	100.0%
NW	95-939	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,795	316,971	233,369	15,000	248,369	-	Complete	248,369	68,602	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,209	403,524	298,907	5,183	304,090	-	Complete	304,090	99,434	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Center	116,506	1,827	118,333	23,261	51,012	74,273	8,823	Bid Award	83,096	35,237	89.4%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	4,994	273,854	15,250	57,113	72,363	-	Complete	72,363	201,491	100.0%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	19,169	1,047,369	619,817	5,408	625,225	-	Complete	625,225	422,144	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	100.0%
Total Facility Rehabilitation			6,227,732	100,157	6,327,889	1,840,788	204,815	2,045,603	3,205,389		5,250,992	1,076,897	39.0%
Facility Expansion and Improvements													
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,962	2,028,830	2,019,232	14,912	2,034,144	-	Complete	2,034,144	(5,314)	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	83,658	5,533,118	4,931,236	507,420	5,438,656	-	Complete	5,438,656	94,462	100.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,701	-	178,701	-	Complete	178,701	(55,159)	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,079	134,745	180,493	-	180,493	-	Complete	180,493	(45,748)	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	100.0%
Total Facility Expansion and Improvements			8,218,478	116,511	8,334,989	7,631,483	522,332	8,153,815	-		8,153,815	181,174	100.0%

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(6)/(9)
ADA/Access Improvements													
NW	95-957	HMT ADA Parking & other site improvement	735,163	13,584	748,747	13,872	2,193	16,065	732,682	Budget	748,747	-	2.1%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,168	118,352	22,610	10	22,620	95,732	Budget	118,352	-	19.1%
SW	95-730	ADA Improvements - Barrows Park	8,227	133	8,360	6,825	-	6,825	-	Complete	6,825	1,535	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	193	20,757	25,566	-	25,566	-	Complete	25,566	(4,809)	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	133	8,359	8,255	-	8,255	-	Complete	8,255	104	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	201	12,539	23,416	-	23,416	-	Complete	23,416	(10,877)	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	289	15,712	-	-	-	-	Cancelled	-	15,712	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	267	16,717	11,550	-	11,550	-	Complete	11,550	5,167	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	250	15,673	15,000	-	15,000	-	Complete	15,000	673	100.0%
NW	95-738	ADA Improvements - Rock Creek Powerline Park (Soccer Fld)	20,564	334	20,898	17,799	-	17,799	-	Complete	17,799	3,099	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	83	5,223	7,075	-	7,075	-	Complete	7,075	(1,852)	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	154	8,380	-	-	-	8,358	Constr Docs	8,358	22	0.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	83	5,223	5,102	-	5,102	-	Complete	5,102	121	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	166	10,448	4,915	-	4,915	-	Complete	4,915	5,533	100.0%
Total ADA/Access Improvements			1,028,196	18,078	1,046,274	178,611	2,203	180,814	836,772		1,017,586	28,689	17.8%
Community Center Land Acquisition													
UND	98-884	Community Center	5,000,000	93,120	5,093,120	614,751	7,521	622,272	4,470,848	Budget	5,093,120	-	12.2%
Total Community Center Land Acquisition			5,000,000	93,120	5,093,120	614,751	7,521	622,272	4,470,848		5,093,120	-	12.2%
Bond Administration Costs													
UND		Debt Issuance Costs	1,393,000	(482,200)	910,800	24,772	-	24,772	-	Complete	24,772	886,028	100.0%
UND		Bond Accountant Personnel Costs	-	241,090	241,090	42,117	31,107	73,224	167,866	Budget	241,090	-	30.4%
UND		Communications Support	-	50,000	50,000	-	-	-	50,000	Budget	50,000	-	0.0%
UND		Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	100.0%
UND		Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	100.0%
UND		Admin/Consultant Costs	31,520	-	31,520	42,620	2,460	45,080	-	Complete	45,080	(13,560)	100.0%
			1,450,000	(191,110)	1,258,890	138,839	33,567	172,406	217,866		390,272	868,618	44.2%
Grand Total			100,000,000	1,705,971	101,705,971	34,248,104	6,511,102	40,759,206	56,280,410		97,039,616	4,666,356	42.0%



MEMORANDUM

Date: November 27, 2012
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for October 2012**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through October, 2012.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$5,299.00 with 1.6% discount = \$5,214.22
Multi-Family	\$3963.00 with 1.6% discount = \$3,899.59
Non-residential	\$137.00 with 1.6% discount = \$134.81

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,537	Single Family Units	\$6,675,633.73	\$193,312.94	\$6,868,946.67
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
211	Non-residential	\$477,456.61	\$14,367.00	\$491,823.61
4,162		\$9,777,291.82	\$288,564.69	\$10,065,856.51

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
6,718	Single Family Units	\$20,035,246.09	\$527,968.92	\$20,563,215.01
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,885	Multi-family Units	\$3,972,502.97	\$116,841.25	\$4,089,344.22
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
100	Non-residential	\$371,998.60	\$8,041.55	\$380,040.15
8,379		\$23,708,875.44	\$632,103.09	\$24,340,978.53

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
4,162	City of Beaverton	29.26%	\$9,777,291.82	\$288,564.69	\$10,065,856.51
8,379	Washington County	70.74%	\$23,708,875.44	\$632,103.09	\$24,340,978.53
12,541		100.00%	\$33,486,167.26	\$920,667.78	\$34,406,835.04

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,552	1,399	211	4,162
Washington County	6,418	1,861	100	8,379
	8,970	3,260	311	12,541

Total Receipts to Date **\$33,486,167.26**

Total Payments to Date

Refunds	(\$2,066,073.93)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$20,842,026.64)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$9,475,432.17)</u>	(\$32,383,551.39)
		\$1,102,615.87

Recap by Month, FY 2012-13

	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2012	\$32,867,241.56	(\$31,728,422.74)	\$2,031,828.35	\$3,170,647.17
July	\$140,783.94	(\$116,810.11)	\$1,051.70	\$25,025.53
August	\$136,400.34	(\$128,239.09)	\$1,107.07	\$9,268.32
September	\$128,251.66	(\$343,811.91)	\$1,269.71	(\$214,290.54)
October	\$213,489.76	(\$66,267.54)	\$1,329.05	\$148,551.27
November	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	\$33,486,167.26	(\$32,383,551.39)	\$2,036,585.88	\$3,139,201.75

Recap by Month, by Unit

	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>Total Units</u>
through June, 2012	8,856	3,256	307	12,419
July	27	0	0	27
August	26	0	2	28
September	24	0	1	25
October	37	4	1	42
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
	8,970	3,260	311	12,541

Projected SDC balance as of June 30, 2012 per the budget was \$2,957,793. Actual balance was \$3,170,647
 This fiscal year's projected total receipts per the budget are \$2,721,804.

Tualatin Hills Park & Recreation District

Registration for winter classes begins December 8 at 8 a.m.

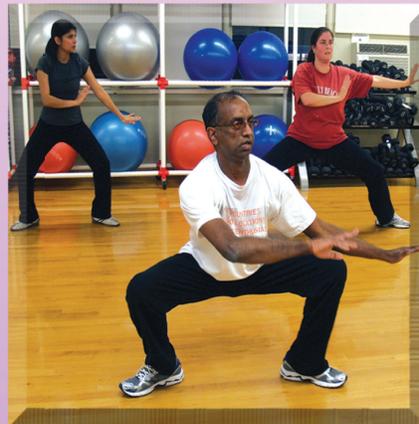
- Hundreds of fun activities for all ages
- Swim lessons
- Dance, gymnastics and sports for children



Nature programs



Classes for 55+



Adult fitness

See our
activities guide at
www.thprd.org
or call 503/645-6433

La línea de registraci3n en espaol estar3 disponible en s3bado, el 8 de diciembre, 8 am-6 pm. El n3mero especial para registrar es 503/439-9400. Usted necesita marque #2 para asistencia en espaol. Para m3s informaci3n puede visitar www.thprd.org



FREE TO THE PUBLIC



**Big Horn
Brass**

HOLIDAY CONCERT

With special guest vocalist - Shirley Nanette

Handbell prelude at 6:10pm
Big Horn Brass at 6:30pm

Sunday, December 9
St Matthew Lutheran Church
10390 SW Canyon Road in Beaverton

Sponsored by THPRD & the
Erik Weswig Memorial Fund
This is a free community event. Listen at:
bighornbrassholidayconcert.com



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BUDGET COMMITTEE: The Tualatin Hills Park & Recreation District is accepting applications to fill one citizen position on its budget committee. The deadline is Friday, Dec. 14.

The Budget Committee generally meets three times a year and is responsible for providing public oversight of budget preparations, recommending changes to the proposed budget and supplying information to the public about district business and operations.

The 10-member committee includes all five board members and five citizen members. Each citizen member is appointed by the board to a three-year term.

Applications are available at the Administration Office, 15707 S.W. Walker Road, Beaverton, and online at tinyurl.com/d8leyme. Information: Jessica Collins, executive assistant, at 503-645-6433 or jcollins@thprd.org.

— Tualatin Hills Park & Recreation District

Bethany-area residents asked for comments

The Tualatin Hills Park & Recreation District has scheduled an open house to hear comments from Bethany-area residents about a proposed new segment of the Westside Regional Trail.

The open house will be from 6 to 7:30 p.m. Wednesday, Dec. 12, in the Dryland Training Center at 15707 S.W. Walker Road, Beaverton. It will include a presentation by park district staff.

The proposed segment, to be designed and built by the district in partnership with the Oregon Department of Transportation and Bonneville Power Administration, will be an important link in the regional trail system.

It will provide a connection between the Rock Creek Regional Trail and Northwest Kaiser Road and connections to adjacent neighborhoods and the Hansen Ridge Park. The new trail will be located along the existing BPA corridor south of Kaiser Woods Natural Area near Bethany.

Design and construction of the three-quarter-mile trail segment will be funded by Metro, the park district and ODOT. The 10-foot-wide design will accommodate cyclists and pedestrians and include a bridge over Bronson Creek and boardwalks to span wetlands.

Final design and permitting of the trail is expected to be completed in early 2014, with trail construction anticipated in summer 2014.

— Tualatin Hills Park & Recreation District

Park district's new hire to develop local partnerships

Beaverton Valley Times

The Tualatin Hills Park and Recreation District hired Geoff Roach, who currently serves as Oregon director for the Trust for Public Land, as its director of community partnerships.

In his new role, which he starts on Feb. 19, 2013, Roach will build on the district's relationships with Beaverton-area stakeholders to help develop corporate and other public/private partnerships to supplement the district's primary funding sources. He will also assist the nonprofit Tualatin Hills Park Foundation in its ef-

forts to support district programs and projects.

Roach has worked with the public land trust for 17 years, with nine of those spent as its director. His primary role was to raise capital for land conservation in the state, including sites in the Columbia River Gorge and Hell's Canyon in northeastern Oregon, and to connect Oregonians to nature through parks, trails and natural areas.

"Geoff's commitment to parks, the vital role they play in building healthy, attractive communities now and for future generations makes him a valuable addition to our team,"

said Doug Menke, general manager of the park district. "With the groundwork already established by the district and Geoff's expertise in this area, we believe we will be able to achieve more positive results for our park users."

Roach has spent 25 years in the nonprofit sector supporting parks, trails and natural areas. During this time, he has successfully developed partnerships with nonprofit, for-profit and community-based collaborators.

He is a board member of the Portland Park Foundation and a founding member of the Intertwine Alliance.

Checking in with 2012's stories

Sports, schools and parks figured large in Washington County events this past year

Beaverton

Progress slow on disabled athletes' field

Plans to build an outdoor field for athletes with disabilities at Somerset West Park, the first of its kind in Oregon, are moving slower than hoped, and full funding is not yet in place.

The Tualatin Hills Park & Recreation District said in August that a master plan for the six-acre park north of U.S. 26 would be presented to the public by the end of the year. It will probably be early 2013 before public meetings are held, said Bob Wayt, spokesman for the district.

The district authorized a \$496,500 contract in September with architecture firm 2.ink Studio to design the park. Once the master plan is finalized, it could be brought to the district for approval in the spring.

Around \$1.5 million has been allocated from the district's 2008 bond measure to pay for the park upgrades, and the Tualatin Hills Park Foundation is expected to raise between \$1.7 million and \$2.1 million for the project, according to a September staff report. The full cost is estimated to be around \$4.4 million, according to the report.

To cover the difference, the project could be built in phases, or bond money from other areas could be reallocated toward the park, the report said.

Once completed, the park will include a baseball field with dugouts, restrooms, bleachers and seating areas that can accommodate people using wheelchairs, walkers and crutches. The site could also include other sports fields.

— Nicole Friedman,
The Oregonian

Beaverton

Park district puts the bite on snapping turtles

After nearly a decade of effort, the Tualatin Hills Park & Recreation District appears to have evicted most of the snapping turtles that took over the pond at Koll Center Wetlands.

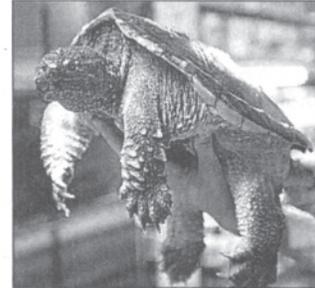
Volunteers and district staff captured five snappers between May and early July as female turtles looked for nesting areas in the business park's landscaping around the pond. Officials also collected 47 turtle eggs.

After the laying season, park ranger Kyle Spinks said, a late-summer trapping effort yielded none of the large male turtles caught in previous years.

"We're actually knocking out the larger turtles," Spinks said.

Snapping turtles are an invasive species that harm native animals. The Koll Center turtles, along with other snappers found in the Fanno Creek watershed, are thought to be descendants of pets that were illegally released in the 1980s or earlier.

Spinks rounded up a sixth turtle off Southwest Barrows Road in Tigard, and Beaverton police officers captured



BRENT WOJAHN/THE OREGONIAN

Beaverton police captured this snapping turtle in June and turned it over to the House of Reptiles pet shop in Tigard.

one near Hiteon Meadows Park. Both captures were near forks of Summer Creek, a tributary of Fanno Creek. Most of the captured turtles are euthanized, although the one police nabbed went to lockdown at the House of Reptiles in Tigard, which has a permit to keep snappers.

Spinks said volunteers would continue to monitor Koll Center for turtles during nesting seasons but that he would cut back trapping to every third summer. The district next year will begin habitat restoration work at Koll Center to make the wetlands more suitable for native species, including Oregon's own turtles.

— Eric Apalategui,
Special to The Oregonian