



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
October 1, 2012
6:00 p.m. Executive Session; 7:00 p.m. Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

- 6:00 PM 1. Executive Session*
A. Land
- 7:00 PM 2. Call Regular Meeting to Order
- 7:05 PM 3. Action Resulting from Executive Session
- 7:10 PM 4. [Presentation: Oregon Recreation & Park Association Awards](#)
- 7:20 PM 5. Audience Time**
- 7:25 PM 6. Board Time
- 7:30 PM 7. Consent Agenda***
A. [Approve: Minutes of September 10, 2012 Regular Board Meeting](#)
B. [Approve: Monthly Bills](#)
C. [Approve: Monthly Financial Statement](#)
D. [Approve: Resolution Appointing Elsie Stuhr Center Advisory Committee Member](#)
E. [Approve: Consultant Contract for Somerset West Park](#)
F. [Approve: Resolution Declaring a Portion of District Property as Surplus & Authorizing its Marketing and Negotiation for Sale](#)
- 7:30 PM 8. Unfinished Business
A. [Update: Bond Program](#)
B. [Approve: Affiliated Sports Policy](#)
C. [Information: General Manager's Report](#)
- 8:15 PM 9. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: September 26, 2012
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the October 1, 2012 Board of Directors Meeting**

Agenda Item #4 – Oregon Recreation & Park Association Awards

Attached please find a memo from Jim McElhinny, Director of Park & Recreation Services, reporting that Stephanie Redman, ORPA's new Executive Director, will be in attendance at your meeting to recognize the 2012 ORPA Annual Conference's award winners from THPRD.

Agenda Item #7 – Consent Agenda

Attached please find Consent Agenda items #7A-F for your review and approval.

Action Requested: Approve Consent Agenda Items #7A-F as submitted:

- A. Approve: Minutes of September 10, 2012 Regular Board Meeting**
- B. Approve: Monthly Bills**
- C. Approve: Monthly Financial Statement**
- D. Approve: Resolution Appointing Elsie Stuhr Center Advisory Committee Member**
- E. Approve: Consultant Contract for Somerset West Park**
- F. Approve: Resolution Determining a Portion of a District Property is Surplus & Authorizing its Marketing and Negotiation for Sale**

Agenda Item #8 – Unfinished Business

A. Bond Program

Attached please find a memo from Hal Bergsma, Director of Planning, providing an update regarding recent activities centered around the Bond Program. Hal will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

B. Affiliated Sports Policy

Attached please find a memo from Jim McElhinny, Director of Park & Recreation Services, noting that staff has met with the current affiliated sports groups to review the proposed policy and answer any questions and note any concerns they may have. Staff will be making a recommendation, including the recommended policy, for the Board of Directors' consideration at their October 1, 2012 meeting.

Action Requested: Board of Directors adoption of the Affiliate Policy as presented and direct staff to begin implementation of the Policy.

C. General Manager's Report

Attached please find the General Manager's Report for the October Regular Board meeting.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



[4]

MEMO

DATE: September 20, 2012
TO: Doug Menke, General Manager
FROM: James McElhinny, Director of Park and Recreation Services

RE: **Oregon Recreation & Park Association Awards**

The 2012 Oregon Recreation & Park Association (ORPA) Annual Conference was held in Medford on September 9, 10 and 11. During the Conference, I am pleased to report that Board President Joseph Blowers, THPRD staff members Leslie Mundt and Sabrina Taylor Schmitt, and the Stuhr Center Expansion Project were recognized. The awards are noted below:

Natural Resource Section Outstanding Contribution to the Natural Resource Field.
Joseph Blowers

ORPA Project Design Award
Stuhr Center Expansion

Recreation Sports Section Distinguished Service Award
Leslie Mundt

Aquatic Section: Excellence in Programming Award
Sabrina Taylor Schmitt and the Summer Wipe Out Series

It will be my pleasure to introduce Ms. Stephanie Redman, ORPA's new Executive Director, to you and the Board of Directors at their October 1, 2012 meeting. Stephanie will be present to meet the Board and recognize each of the award recipients.



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, September 10, 2012. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Joseph Blowers	President/Director
Larry Pelatt	Secretary/Director
Bob Scott	Secretary Pro-Tempore/Director
John Griffiths	Director
William Kanable	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Land

President, Joe Blowers called Executive Session to order for the following purpose:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held pursuant to ORS 192.660(2)(e), which allows the Board to meet in Executive Session to discuss the aforementioned issue.

President, Joe Blowers, noted that representatives of the news media and designated staff may attend Executive Session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during Executive Session. No final action or final decision may be made in Executive Session. At the end of Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Joe Blowers, called the Regular Meeting to order at 7:00 p.m.

Agenda Item #3 – Action Resulting from Executive Session

Bob Scott moved that, pursuant to a commitment of the 2008 Bond Measure, the Board of Directors authorize staff to acquire a natural area property in the southwest quadrant of the District using Bond Measure funds designated for acquisition of natural areas as well as funds from a Metro Nature in Neighborhoods Capital Grant. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Bill Kanable	Yes
John Griffiths	Yes
Larry Pelatt	Yes
Bob Scott	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Presentations

A. Recreation Advisory Committee

Eric Owens, Superintendent of Recreation, introduced Adam Bless, Chair of the Recreation Advisory Committee, to make a presentation to the Board of Directors regarding the activities of the Committee during the past year as well as their goals for the coming year.

Adam provided an overview of the Recreation Advisory Committee's past, current and future focuses via a PowerPoint presentation, a copy of which was entered into the record, and which included the following topics:

- Mission Statement & Committee Membership
 - The Recreation Advisory Committee represents the Cedar Hills and Garden Home Recreation Centers, as well as Conestoga Recreation & Aquatic Center.
 - The Committee's mission statement is to support the recreation centers by acting as responsible, informed user representatives of the communities served.
- Past, Current & Future Focus Areas
 - Community Centric Focus
 - Met on location with each recreation Center Supervisor to discuss vision and needs
 - Reviewed budgets, marketing materials and gave feedback
 - Provided advocacy/conduit for recreation center users
 - Researched safety aspects pertaining to 15-passenger vans
 - Served as conduit of information for the improvement projects to Garden Home Recreation Center that were funded by City of Portland's Bureau of Environmental Services
 - Allocated and prioritized funding for treadmill, weights, audio and office equipment
 - Community Needs Survey
 - Gather information on fitness and recreation programs
 - Four surveys for four target groups:
 - 1) Adults who participate in recreation and fitness programs
 - 2) Adults who do not participate
 - 3) Parents whose children participate
 - 4) Parents whose children do not participate
 - Surveys are ready, but have been postponed to avoid confusion with the GreenPlay survey taking place in connection with the Comprehensive Plan update
 - Looking Ahead
 - Recruit new member
 - Increase awareness
 - Help recreation centers provide services that complement the fitness and recreational programs in the private sector
 - Continued focus on good options for children and parents

Adam offered to answer any questions the Board may have.

Larry Pelatt asked if each recreation center has a Friends Group.

- ✓ Eric replied that Garden Home and Cedar Hills have Friends Groups, but Conestoga does not, although they are trying to organize such a group.

Larry asked whether the Recreation Advisory Committee coordinates with the Friends Groups.

- ✓ Adam replied that the Committee mainly coordinates with the Center Supervisors. The focus of the Friends Groups is mainly on direct fundraising for their specific centers, whereas the Committee takes the role of being a conduit of information if there is something going on District-wide that affects the centers.

President, Joe Blowers, described the District's policy that any future recreation centers would be geared toward multi-generational programming and amenities, rather than building additional senior centers. He asked what the Committee has noticed is the current demographic spread in terms of age at the recreation centers. Have they noticed seniors using the recreation centers, or do they tend to prefer to participate at the Elsie Stuhr Center?

- ✓ Adam replied that, in his experience, it is not uncommon for senior citizens to participate at the recreation centers as well as Elsie Stuhr Center.
- ✓ Eric replied that there has been a particular increase in senior use at Garden Home Recreation Center. District-wide, staff attempts to provide senior-focused programming at the recreation centers for the same times that are busiest at the Elsie Stuhr Center in order to attempt to more evenly distribute that demographic use.

President, Joe Blowers, thanked the Recreation Advisory Committee on behalf of the Board of Directors for the informative presentation.

B. Property Tax Revenue Update

Keith Hobson, Director of Business & Facilities, introduced Dan DeHaven, Management Analyst with Tualatin Valley Fire & Rescue (TVF&R), to make a presentation to the Board of Directors on the property tax revenue impacts of the decline in property values over the last four years. Keith noted that Dan has done extensive research and analysis on the current state of property tax revenues, including analysis of how the various property tax measures (Measure 5 and Measure 50) interact, as well as a review of how assessed values relate to market values and what this may mean for revenues in the next few years.

Dan provided a detailed overview of this information via a PowerPoint presentation, a copy of which was entered into the record, and offered to answer any questions the Board may have.

Larry Pelatt asked how the District would be impacted if another local option levy was approved within its service area.

- ✓ Dan noted that when an area goes into compression, the first thing that is affected is any local option levies. If the District does not have a local option levy, it is not a big concern. However, once the area's local option levies have been diminished by compression, the reductions would then move to permanent rates, which would be shared as a percentage deduction of each district within the tax code area.
- ✓ Keith described an area within the District that is currently in compression, noting that a small portion of the District's boundaries overlap with the City of Portland and, in that area, the combined rate is over \$12. At that high of a rate, the properties where the assessed value and market value ratio is high enough, compression has kicked in and eaten through all of the local option levies to the point that it is impacting the District's permanent rate. If the permanent rates and local option levies in Washington County were high enough, the District could start to see compression losses even without having a local option levy.

President, Joe Blowers, asked which agencies currently have local option levies within Beaverton Code Area 052.26.

- ✓ Dan replied only Tualatin Valley Fire & Rescue, but there has been talk of additional levies, such as one under consideration by Metro. Any area currently in compression, or near compression, would be impacted by any additional local option levies in their area.

Larry asked whether the local option levies are impacted proportionally by compression.

- ✓ Dan confirmed this, noting this is the same for the permanent rates as well. However, bonds are never affected by compression.

Discussion occurred regarding assessed value being limited by real market value, as well as how real market value and assessed value interact in relation to maximum assessed value.

Larry asked for confirmation that if property values experience growth, it would be 1.5 years before the District saw any benefit from that growth. But, after that lag time, if the value grew at a rate of 8%, taxes could increase at that same percentage rate until the maximum assessed value had been reached.

- ✓ Dan confirmed this.

Joe commented that an issue for the District at this point is the Metro local option levy under consideration. It is a precarious position for the District in that if the levy passed, it would be beneficial from a parks perspective as it would provide funding for a larger recreation network for the public, but it would also be potentially disadvantageous in terms of compression.

- ✓ Keith clarified that the local option levy under consideration by Metro, at the rates currently being discussed, would not push compression far enough to hit permanent rates. Fiscally, the District would not be impacted; however, the District's local partners with local option levies would be impacted.
- ✓ Doug Menke, General Manager, noted that Multnomah County is significantly into compression and has many local option levies in play.
- ✓ Dan described a local option levy for the West Linn-Wilsonville School District that was reduced from \$8 million to \$2 million due to compression.

Joe asked what the take home lesson is for the District on this issue.

- ✓ Keith replied that the lesson for the District in terms of budget is that the District is very fortunate that there was a buffer in the difference between market value and assessed value, which cushioned the real estate value collapse that has been experienced. However, the District is running out of time for a recovery. At this point, he believes there is about two years left. He explained that where the District had seen a 4-6% growth in taxes in the past, currently it is barely 3% and will probably be below 3% next year. If the market stays flat and does not recover, the District will see growth values of 0% because the assessed value will grow to the market value and cap out at a flat market value. If the market value declines further and continues to do so over several more years, the District may get into a period where there is a decline in assessed values. The District has not yet hit that point and has a buffer to ride it out for a few more years, but once that time runs out, the District could see an impact.
- ✓ Bill Kanable recalled this issue being discussed in 2008 when the District had a 50% or more value difference. In the next few years, the District needs to be mindful of this issue in terms of its budgetary process.
- ✓ Doug noted that the District has done an excellent job from a financial perspective in managing things, as well as being wise in its choices regarding the 2008 Bond Measure by choosing projects that do not have high operating costs once completed.
- ✓ Dan noted that as agencies propose bringing new taxing commitments into the pool, they want to be able to talk about this information and share the data of how that might impact the other agencies.

Doug thanked Dan and TVF&R Fire Chief, Mike Duyck, for sharing this information and for the informative presentation this evening.

Agenda Item #5 – Audience Time

There was no testimony during Audience Time.

Agenda Item #6 – Board Time

John Griffiths asked for an update on the District's plans for any new dog parks.

- ✓ Lisa Novak, Superintendent of Programs & Special Activities, replied that the District is almost ready to go out to bid for a new dog park at the Portland Community College Rock Creek Recreation Facility and that a neighborhood meeting is scheduled for a dog park under consideration at Hart Meadows Park.

John asked whether the dog park at Winkelman Park is nearing completion.

- ✓ Steve Gulgren, Superintendent of Planning & Development, replied that fencing is going up and that the dog park should be ready for use this fall.

John asked whether the District is modeling its new dog parks on other popular area dog parks.

- ✓ Steve replied that staff has reviewed other dog parks and that the new park at Winkelman will be a generous size with sections divided for small dogs and large dogs with some interactive elements.

John asked what the District's plans are for the Hazeldale Dog Park.

- ✓ Doug Menke, General Manager, replied that the current plan is to keep it operational as it is not a great expense and is very well utilized.
- ✓ Lisa noted that most years the fundraising group associated with the Hazeldale Dog Park successfully raises enough money to cover the lease of the property from the church.

President, Joe Blowers, referenced an article on climate change in the latest issue of *Parks & Recreation* magazine. He asked how the District is taking the issue of climate change into account when considering its future plans. For example, whether climate change is being considered when deciding what natural areas to purchase and how these areas are connected.

- ✓ Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, replied that District staff has been participating in a couple of different regional planning projects, both on climate adaptation as well as long-term planning looking at the District's parks as part of a larger system. The District has been working on these issues with Portland, Metro and a number of different partners via The Intertwine Alliance. Areas of exploration include what kinds of plants should be planted in the natural areas, whether some habitats may shift, and the establishment of wildlife corridors. In the next few months, The Intertwine Regional Conservation Strategy is expected to be released and will address some of these issues.

Joe described the increasing popularity of electric cars and asked whether the District has considered getting ahead of the trend by installing more electric charging stations at its facilities.

- ✓ Keith Hobson, Director of Business & Facilities, replied that the District has installed one charging station at the HMT Recreation Complex via the ECOTality grant program. Other sites were explored at that time, but were determined not to be viable; however, as demand increases, this will change. In addition, in reference to Joe's previous comment, within the District's Future Trends Team Report, which was presented to the Board at the June 4, 2012 Regular Board meeting, climate change was one of the strategic questions to be addressed. He shared the article referenced by Joe with the committee, which will be regrouping in the fall.
- ✓ Bruce noted that two things that have been identified through The Intertwine process he described are that most of this area's habitat is not the type that is going to be dramatically shifted, such as habitat at the top of a mountain would, and that a wetter winter and dryer summer is being forecasted, which is something that the District can adjust to in terms of management.

Agenda Item #7 – Consent Agenda

Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of August 13, 2012 Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement,

(D) Resolution Amending 2011 Fee Market Study and Adjusting Certain User Fees, and (E) HMT Field #1 Synthetic Turf Replacement. Bob Scott seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Larry Pelatt	Yes
Bob Scott	Yes
Bill Kanable	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Energy Savings Performance Contract (ESPC) One-Year Results

Ann Mackiernan, Operations Analysis Manager, introduced Trey Scavone, Project Director - Commissioning and Technical Services for McKinstry, the project consultant, to make a presentation to the Board of Directors on the energy savings results for the first full year of operation after the completion of the District's ESPC project. The ESPC project allowed the District to make capital improvements that resulted in guaranteed energy savings at a net budget neutral impact. Ann noted that July 2012 marked the one-year anniversary of the completion of the ESPC project and the opportunity to measure a full year of energy savings.

Trey provided a detailed overview of the ESPC one-year results via a PowerPoint presentation, a copy of which was entered into the record, noting that the total year-over-year energy savings recognized by the District from July 2011 to July 2012 was \$206,398, which is approximately 10% greater than estimated. Trey noted that the District and McKinstry are currently working to develop a second phase of the project and offered to answer any questions the Board may have.

Larry Pelatt asked for the status of the District selling its Business Energy Tax (BET) Credits.

- ✓ Ann replied that a deal is currently in process to place all but \$5,000 of the District's BET credits. If the deal is successful, the District will receive \$182,000 in exchange for the credits.
- ✓ Keith noted that the BET credits were not factored into the original cash flow so whatever is received for them is additional cash flow.

John Griffiths asked whether fleet improvements have been considered under the ESPC project.

- ✓ Trey replied that McKinstry has not delved into fleet improvements past installation of some electrical vehicle charging stations.
- ✓ Keith noted that the District has focused heavily on energy reduction within its fleet through a combination of increased usage of alternative fuel vehicles and trip reductions.

B. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Changes to Oregon Department of Transportation's Grant Process
 - Hal Bergsma, Director of Planning, provided a detailed update regarding changes to the State Transportation Improvement Program (STIP) grant process.
- GreenPlay/Comprehensive Plan Update
- Summer Events Recap
 - Jim McElhinny, Director of Park & Recreation Services, provided a PowerPoint presentation of photos from the District's numerous events that occurred this summer, a copy of which was entered into the record.

- Board of Directors Meeting Schedule

Doug offered to answer any questions the Board may have regarding the General Manager's Report.

Larry Pelatt commented that, given that the STIP grants are going to become much more competitive, the District will need to do an even more thorough job of identifying and targeting energies for projects that are most likely to receive grant funding. If the District applies for grants just to apply, none of the applications will be a high enough quality to be successful.

- ✓ Bill Kanable expressed agreement and suggested the Westside Trail as an example of a prime project.

Agenda Item #9 – New Business

A. Cedar Mill Park Master Plan

Steve Gulgren, Superintendent of Planning & Development, provided an overview of the memo included within the Board of Directors information packet, noting that Cedar Mill Park is an identified neighborhood park redevelopment site funded via the 2008 Bond Measure. The proposed master plan includes a new youth athletic field, community garden, a path connecting NW 107th Avenue to the adjacent Cedar Mill Elementary School, a play area, picnic facilities, and native planting enhancements. An additional athletic field, also funded via the 2008 Bond Measure, is proposed to be provided at the Cedar Mill Elementary School field site subject to agreement with the Beaverton School District. Steve introduced David Walters, Park Planner, and Bo Nevue, Project Manager with Nevue Ngan Associates, the project consultant, to present an overview of the proposed Cedar Mill Park Master Plan.

David provided an overview of the public process in the development of the master plan, noting that two neighborhood meetings were held, as well as meetings with the area's Citizen Participation Organization, and the District's Parks and Natural Resources Advisory Committees. The Natural Resources Advisory Committee expressed the desire for a master plan that did not impact the tree grove in the middle of the site, which necessitated the relocation of the tennis courts, as well as, improvements to the athletic field at the Cedar Mill Elementary School site in order to have a more efficient site with two athletic fields adjacent to each other. This plan was supported by the majority of those in attendance at the second neighborhood meeting, although some attendees expressed concern that the overall character of the site would change and that some of the natural resources and wildlife may be impacted.

Bo provided a detailed overview of the various elements included within the proposed master plan via a PowerPoint presentation of the informational materials included within the Board of Directors information packet and offered to answer any questions the Board may have.

Larry Pelatt recalled that the area where the tennis courts would be relocated has a sloping topography. He asked for confirmation that this is the same area as where the concerts are held in the summer.

- ✓ Doug Menke, General Manager, noted that there is a nice amphitheater effect to a portion of that area of the site. However, the new athletic field will be the intended space for future concerts, as it would be better able host a stage and would also provide a more even surface for children to play on and elderly to walk over.

Bob Scott observed that while there is ADA access to the community gardens and athletic field, there is no pathway leading to the athletic field on the elementary school's property.

- ✓ Bob replied that an acceptable route may be possible, but needs further exploration and survey work.

John Griffiths asked whether there is an alternate location for the athletic field that would not necessitate the relocation of the tennis courts.

- ✓ David replied that they went through many different plan variations with different sizes of fields; however, the site is limited in terms of the grading and difficult to locate an athletic field without extensive retaining walls.
- ✓ Keith Hobson, Director of Business & Facilities, noted that there is value in pouring a new tennis court pad as such pads do have a limited lifespan.
- ✓ David noted that the existing tennis court was built in 1960.
- ✓ Larry recalled that the courts may have been resurfaced recently.
- ✓ Doug noted that they are very well used courts.
- ✓ Steve commented that the biggest concern heard from the community was regarding limiting the impact to the tree grove.

Larry asked whether lighting of the athletic field is being proposed as part of this project.

- ✓ Bill replied that there is not enough multi-use on the field in order for lighting to be warranted.

President, Joe Blowers, commented on the community garden location, noting that it is wedged into the panhandle of the site, which would be unusable land for most other purposes.

Larry expressed support for the creativity in this proposed master plan.

- ✓ Joe expressed agreement, noting that he is pleased that the master plan was met with the community's approval.

Bob Scott moved the Board of Directors approve the Cedar Mill Park Master Plan. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Bill Kanable	Yes
John Griffiths	Yes
Larry Pelatt	Yes
Bob Scott	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #10 - Adjourn

There being no further business, the meeting was adjourned at 8:35 p.m.

Joe Blowers, President

Larry Pelatt, Secretary

Recording Secretary,
Jessica Collins

Check Number	Check Date	Vendor Name	Check Amount
264381	08/09/2012	Community Newspapers, Inc.	1,326.00
264399	08/09/2012	Prodotto LLC	3,007.10
264528	08/15/2012	Oregonian Publishing Company Advertising	7,010.45
			\$ 11,343.55
264671	08/21/2012	Beynon Sports Surfaces, Inc Capital Outlay - Athletic Facility Replacement	10,430.00
			\$ 10,430.00
264101	08/02/2012	OPSIS Architecture, LLP	11,757.97
264103	08/02/2012	Seabold Construction Co., Inc.	11,338.54
264280	08/07/2012	BBL Architects	1,142.30
264287	08/07/2012	Delta AV	23,996.85
264288	08/07/2012	Exercise Equipment NW, Inc.	83,786.00
264289	08/07/2012	FastSigns of Beaverton	3,625.00
264295	08/07/2012	Sound Security, Inc.	4,978.10
264370	08/09/2012	ION Systems Inc	8,933.50
264490	08/15/2012	OPSIS Architecture, LLP	2,061.27
264492	08/15/2012	Skyward Construction	162,495.65
264799	08/27/2012	John Deere Landscapes, Inc.	7,243.53
264799	08/27/2012	John Deere Landscapes, Inc.	7,136.76
264804	08/27/2012	OPSIS Architecture, LLP	3,466.00
264807	08/27/2012	Pinnell Busch, Inc.	10,081.01
264808	08/27/2012	Precision Locksmith Service	1,097.00
		Capital Outlay - Bond - Facility Expansion & Improvements	\$ 343,139.48
264286	08/07/2012	Dan Riehl Excavating, Inc.	40,019.60
264442	08/14/2012	Holland Gables, LLC	9,000.00
264444	08/14/2012	R.P. Herman & Associates, LLC	2,600.00
264484	08/15/2012	John A. Rankin, LLC	2,500.00
264484	08/15/2012	John A. Rankin, LLC	10,740.00
264667	08/21/2012	Assessment Associates Inc.	1,250.00
264674	08/21/2012	Dan Riehl Excavating, Inc.	17,060.00
264681	08/21/2012	Lawyers Title Insurance Corporation	9,600.00
264917	08/28/2012	Dan Riehl Excavating, Inc.	10,750.00
		Capital Outlay - Bond - Land Acquisition	\$ 103,519.60
264284	08/07/2012	Confluence Construction & Restoration Co.	1,875.00
264371	08/09/2012	Native Ecosystems NW, LLC	2,150.00
264371	08/09/2012	Native Ecosystems NW, LLC	4,340.00
264489	08/15/2012	Native Ecosystems NW, LLC	3,244.00
264489	08/15/2012	Native Ecosystems NW, LLC	3,136.00
264918	08/28/2012	Native Ecosystems NW, LLC	2,439.00
		Capital Outlay - Bond - Natural Resources Projects	\$ 17,184.00
264100	08/02/2012	David Evans & Associates, Inc.	11,636.63
264294	08/07/2012	Paul Brothers, Inc.	270,764.25
264440	08/14/2012	Carlson Testing, Inc.	4,446.00
264801	08/27/2012	MacKay & Sposito, Inc.	7,508.00
		Capital Outlay - Bond - New/Redeveloped Community Parks	\$ 294,354.88
264127	08/03/2012	The OSCP Educational Foundation	5,000.00
264366	08/09/2012	City of Beaverton	35,696.79
264443	08/14/2012	Lango Hansen Landscape Architects, PC	3,261.60
264485	08/15/2012	GreenWorks, PC	10,424.45
264487	08/15/2012	Lango Hansen Landscape Architects, PC	5,500.00

Check Number	Check Date	Vendor Name	Check Amount
264798	08/27/2012	GreenWorks, PC	2,793.75
264803	08/27/2012	Nevue Ngan Associates	3,379.00
264809	08/27/2012	The Saunders Company, Inc.	2,895.00
264810	08/27/2012	Vigil-Agrimis, Inc.	4,577.44
264954	08/30/2012	Paul Brothers, Inc.	48,630.50
Capital Outlay - Bond - New/Redeveloped Neighborhood Parks			\$ 122,158.53
264666	08/21/2012	3J Consulting, Inc.	1,313.92
264670	08/21/2012	City of Beaverton	1,000.00
Capital Outlay - Bond - Replacements & Improvements			\$ 2,313.92
264281	08/07/2012	Brant Construction, Inc.	171,000.00
264367	08/09/2012	Brant Construction, Inc.	155,800.00
264440	08/14/2012	Carlson Testing, Inc.	1,018.00
264446	08/14/2012	Walker Macy	2,986.10
264448	08/14/2012	Western Wood Structures, Inc.	6,900.00
264481	08/15/2012	City of Beaverton	3,000.00
264483	08/15/2012	Brian C. Jackson, Architect, LLC	6,666.00
264486	08/15/2012	Lance Ward Services	5,040.00
264488	08/15/2012	MacKay & Sposito, Inc.	6,893.13
264494	08/15/2012	Vigil-Agrimis, Inc.	13,970.00
264495	08/15/2012	Walker Macy	4,314.96
264797	08/27/2012	Brant Construction, Inc.	168,910.00
264920	08/28/2012	Vigil-Agrimis, Inc.	18,817.50
Capital Outlay - Bond - Trails/Linear Parks			\$ 565,315.69
264679	08/21/2012	Tualatin Valley Water District	31,684.00
264805	08/27/2012	Otak, Inc.	3,200.21
Capital Outlay - Bond - Youth Athletic Field Development			\$ 34,884.21
264680	08/21/2012	WACO Scaffold & Equipment, Inc.	3,730.00
Capital Outlay - Building Improvements			\$ 3,730.00
264445	08/14/2012	Reitmeier Mechanical	13,443.00
264802	08/27/2012	McKinstry Essention, Inc.	4,437.20
264846	08/24/2012	Platt Electric Supply, Inc.	2,174.75
Capital Outlay - Building Replacements			\$ 20,054.95
264146	08/06/2012	Mancino Manufacturing Co	1,531.20
264288	08/07/2012	Exercise Equipment NW, Inc.	29,044.00
264480	08/15/2012	Allied Products, LLC	13,259.22
264536	08/15/2012	Peterson Structural Engineers, Inc.	1,150.00
264672	08/21/2012	Christenson Electric, Inc.	9,843.00
264800	08/27/2012	Life Fitness	40,464.73
264955	08/30/2012	US Postmaster	1,328.33
Capital Outlay - Community Benefit Fund			\$ 96,620.48
264714	08/21/2012	THP Foundation	1,700.00
Capital Outlay - Facility Challenge Grants			\$ 1,700.00
264919	08/28/2012	Robert Gray Partners, Inc.	26,082.27
Capital Outlay - Fleet Capital Replacement			\$ 26,082.27
264900	08/27/2012	Dell Marketing L.P.	3,244.10
Capital Outlay - Information Services - Technology Improvement			\$ 3,244.10

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
264208	08/06/2012	A&E Imaging Capital Outlay - Information Services - Technology Replacement	2,561.00 \$ 2,561.00
264919	08/28/2012	Robert Gray Partners, Inc. Capital Outlay - Maintenance Facility Renovation	109,397.48 \$ 109,397.48
264478	08/15/2012	3J Consulting, Inc. Capital Outlay - McMillan Park Bridge	1,902.48 \$ 1,902.48
264175	08/06/2012	Recreation Resource, Inc.	1,131.00
264193	08/06/2012	Ticor Title Insurance Co.	3,400.00
264291	08/07/2012	Kittelson & Associates, Inc.	2,957.92
264678	08/21/2012	Ticor Title Insurance Co. Capital Outlay - Park & Trail Improvements	5,100.00 \$ 12,588.92
264227	08/06/2012	Daneal Construction, Inc.	2,717.00
264545	08/15/2012	Ross Recreation Equipment Company, Inc. Capital Outlay - Park & Trail Replacements	13,507.00 \$ 16,224.00
264363	08/09/2012	Apex Companies, LLC Capital Outlay - SDC - Park Development/Improvements	2,401.50 \$ 2,401.50
264205	08/06/2012	PGE	27,367.80
264474	08/15/2012	PGE	5,862.51
264791	08/24/2012	PGE Electricity	4,898.65 \$ 38,128.96
264465	08/15/2012	Standard Insurance Company	183,581.00
265007	08/31/2012	Kaiser Foundation Health Plan	210,291.01
265010	08/31/2012	Oregon Dental Service	27,552.02
265011	08/31/2012	Standard Insurance Co.	13,297.08
265017	08/31/2012	UNUM Life Insurance-LTC Company of America Employee Benefits	1,296.00 \$ 436,017.11
264460	08/15/2012	Aetna/ING Life Insurance and Annuity Company	6,737.50
264463	08/15/2012	Manley Services	8,066.67
264466	08/15/2012	Standard Insurance Company	31,067.33
264468	08/15/2012	Standard Insurance Company	3,665.00
265004	08/31/2012	Aetna/ING Life Insurance and Annuity Company	6,737.50
265008	08/31/2012	Manley Services	9,122.67
265012	08/31/2012	Standard Insurance Company	32,598.33
265014	08/31/2012	Standard Insurance Company	3,665.00
265016	08/31/2012	THPRD - Employee Assn. Employee Deductions	6,864.56 \$ 108,524.56
264978	08/31/2012	Aloha Youth Football/Cheerleading FA Scholarships	1,200.00 \$ 1,200.00
264147	08/06/2012	Marc Nelson Oil Products, Inc.	2,420.28
264815	08/24/2012	Marc Nelson Oil Products, Inc.	3,147.86
264873	08/24/2012	Tualatin Valley Water District Gas & Oil (Vehicles)	15,892.80 \$ 21,460.94

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
264204	08/06/2012	NW Natural	11,565.11
264790	08/24/2012	NW Natural	7,088.65
		Heat	\$ 18,653.76
264306	08/07/2012	Oregon Fencing Alliance	1,445.00
264517	08/15/2012	NSAOUA	4,778.50
264828	08/24/2012	NSAOUA	3,777.00
264836	08/24/2012	Oregon Fencing Alliance	3,825.00
		Instructional Services	\$ 13,825.50
264257	08/06/2012	Les Schwab Central Billing Department	1,988.42
264557	08/15/2012	Stark Street Lawn & Garden West	2,352.43
264571	08/15/2012	Western Equipment Distributors, Inc.	3,724.73
264861	08/24/2012	Schulz-Clearwater Sanitation, Inc.	12,022.48
264865	08/24/2012	Stark Street Lawn & Garden West	8,879.77
264906	08/27/2012	Guaranteed Pest Control	1,761.00
		Maintenance Services	\$ 30,728.83
264163	08/06/2012	OVS Solutions	10,747.00
264210	08/06/2012	Airgas Nor Pac, Inc.	5,930.88
264223	08/06/2012	Coastwide Laboratories	8,833.93
264233	08/06/2012	Ewing Irrigation Products, Inc.	6,418.98
264308	08/07/2012	Pioneer Manufacturing Co.	2,184.00
264420	08/10/2012	Lowe's	1,888.60
264566	08/15/2012	Univar USA, Inc.	1,585.35
264579	08/15/2012	Aquionics, Inc.	3,253.90
264595	08/15/2012	Coastwide Laboratories	2,115.24
264698	08/21/2012	Home Depot Credit Services	4,633.45
264896	08/27/2012	BSN Sports	1,398.99
264898	08/27/2012	Coastwide Laboratories	2,687.30
264902	08/27/2012	Fazio Brothers Sand & Gravel	1,871.70
264904	08/27/2012	Grainger	1,150.59
264909	08/27/2012	Knorr Systems, Inc.	3,478.20
264932	08/28/2012	Grainger	2,011.80
264975	08/31/2012	Woodco	1,045.00
		Maintenance Supplies	\$ 61,234.91
264869	08/24/2012	THP Foundation	2,414.65
		Miscellaneous Income	\$ 2,414.65
264564	08/15/2012	THP Foundation	3,124.00
		Miscellaneous Income - Summer Activities	\$ 3,124.00
264580	08/15/2012	ASCAP	2,082.83
		Miscellaneous Other Services	\$ 2,082.83
264522	08/15/2012	OfficeMax Incorporated	4,325.63
264832	08/24/2012	OfficeMax Incorporated	4,237.35
		Office Supplies	\$ 8,562.98
264704	08/21/2012	OR Dept of Revenue	2,117.80
		Oregon State Withholding Tax	\$ 2,117.80
264717	08/21/2012	United States Postal Service CMRS-PB	3,000.00
		Postage	\$ 3,000.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
264390	08/09/2012	Lazerquick	1,603.00
264553	08/15/2012	Signature Graphics	15,674.00
264623	08/15/2012	Lazerquick	6,928.00
		Printing & Publications	\$ 24,205.00
264541	08/15/2012	Providence Health & Services	1,650.00
264586	08/15/2012	Beery, Elsnor & Hammond, LLP	13,634.92
264621	08/15/2012	Amy Keck	1,225.00
264905	08/27/2012	GreenPlay, LLC	8,375.00
		Professional Services	\$ 24,884.92
264143	08/06/2012	Michael Allen Harrison	1,500.00
264153	08/06/2012	MRG Oregon	1,481.65
264155	08/06/2012	New System Laundry LLC	1,600.39
264160	08/06/2012	OfficeMax Incorporated	2,407.26
264174	08/06/2012	Purchase Advantage Card	1,807.42
264177	08/06/2012	Ricoh Americas Corporation	2,867.59
264239	08/06/2012	Fred Meyer Customer Charges	1,210.68
264385	08/09/2012	Food Services of America	1,614.30
264400	08/09/2012	U.G. Cash & Carry	1,412.10
264450	08/14/2012	Beaverton Sch. District #48	1,423.20
264525	08/15/2012	Oregon Fencing Alliance	1,539.00
264543	08/15/2012	Righteous Clothing, LLC	4,199.53
264610	08/15/2012	Fred Meyer Customer Charges	1,168.53
264611	08/15/2012	Frye's Action Athletics	1,224.00
264612	08/15/2012	Grainger	1,389.14
264616	08/15/2012	HSBC Business Solutions	5,675.94
264627	08/16/2012	Exercise Equipment NW, Inc.	1,483.00
264629	08/16/2012	Flying M Ranch	1,125.00
264696	08/21/2012	City of Hillsboro	1,414.00
264821	08/24/2012	Metro	1,189.20
264835	08/24/2012	Oregon Coast Aquarium	1,066.70
264849	08/24/2012	Portland Community Media	3,600.00
264856	08/24/2012	Righteous Clothing, LLC	2,155.31
264875	08/24/2012	United Rentals, Inc.	1,024.91
264930	08/28/2012	Funtime Enterprises	3,884.00
		Program Supplies	\$ 49,462.85
264219	08/06/2012	Best Buy in Town, Inc.	2,387.29
264477	08/15/2012	Waste Management of Oregon	6,900.42
		Refuse Services	\$ 9,287.71
264177	08/06/2012	Ricoh Americas Corporation	3,493.03
		Rental Equipment	\$ 3,493.03
264863	08/24/2012	SDAO	96,421.21
		SDAO/WBF	\$ 96,421.21
264156	08/06/2012	Northwest Techrep, Inc.	1,877.50
264157	08/06/2012	NorthWest Youth Corps	1,512.00
264159	08/06/2012	Obsidian Technologies	36,554.57
264164	08/06/2012	Pacific Talent, Inc.	17,550.00
264208	08/06/2012	A&E Imaging	1,324.00
264221	08/06/2012	Carahsoft Technologies	1,560.84

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
264230	08/06/2012	Edwards Enterprises	1,600.00
264232	08/06/2012	ESRI, Inc.	14,100.00
264244	08/06/2012	City of Hillsboro	18,578.53
264381	08/09/2012	Community Newspapers, Inc.	2,004.00
264397	08/09/2012	Pacific Talent, Inc.	1,631.00
264519	08/15/2012	NW Tree Specialists	4,795.00
264548	08/15/2012	Screen Magic	2,419.50
264558	08/15/2012	Starplex Corporation	1,716.00
264829	08/24/2012	NW Tree Specialists	2,920.00
264853	08/24/2012	PTL Tree Service, Inc	1,170.00
264866	08/24/2012	Stew Dodge	7,150.00
264868	08/24/2012	Telogis, Inc.	1,440.00
264905	08/27/2012	GreenPlay, LLC	7,200.20
264916	08/28/2012	Caswell/Hertel Surveyors, Inc.	1,163.00
		Technical Services	\$ 128,266.14
264470	08/15/2012	AT&T Mobility	1,270.89
264473	08/15/2012	Nextel Communications	8,180.14
264788	08/24/2012	Integra Telecom	5,318.68
		Telecommunications	\$ 14,769.71
264206	08/06/2012	Tualatin Valley Water District	8,923.53
264471	08/15/2012	City of Beaverton	14,996.71
264475	08/15/2012	Tualatin Valley Water District	31,203.81
264786	08/24/2012	Clean Water Services	2,112.08
264792	08/24/2012	Tualatin Valley Water District	12,896.91
		Water & Sewer	\$ 70,133.04
		Report Total:	<u>\$ 2,973,151.48</u>

Tualatin Hills Park & Recreation District

General Fund Financial Summary
August, 2012

	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
Program Resources:					
Aquatic Centers	\$ 433,565	\$ 604,364	\$ 471,079	128.3%	\$ 2,466,382
Tennis Center	100,180	113,000	108,525	104.1%	896,900
Recreation Centers & Programs	603,870	976,410	1,016,714	96.0%	4,818,549
Sports Programs & Field Rentals	102,587	141,349	137,294	103.0%	1,173,452
Natural Resources	26,288	49,584	48,514	102.2%	272,551
Total Program Resources	1,266,490	1,884,707	1,782,126	105.8%	9,627,834
Other Resources:					
Property Taxes	-	-	-	0.0%	24,909,925
Interest Income	2,258	3,981	7,920	50.3%	110,000
Facility Rentals/Sponsorships	24,658	54,599	48,353	112.9%	451,900
Grants	100	1,760	1,760	100.0%	1,007,372
Miscellaneous Income	58,056	114,674	131,112	87.5%	1,120,619
Total Other Resources	85,072	175,014	189,146	92.5%	27,599,816
Total Resources	\$ 1,351,562	\$ 2,059,721	\$ 1,971,271	104.5%	\$37,227,650
Program Related Expenditures:					
Parks & Recreation Administration	67,525	121,540	131,345	92.5%	677,038
Aquatic Centers	407,030	746,711	749,897	99.6%	3,694,072
Tennis Center	91,244	169,726	168,906	100.5%	993,565
Recreation Centers	634,371	1,129,497	1,170,125	96.5%	4,855,292
Programs & Special Activities	274,546	517,126	514,518	100.5%	1,963,810
Athletic Center & Sports Programs	182,025	318,048	320,062	99.4%	1,730,063
Natural Resources & Trails	161,301	294,522	334,933	87.9%	1,666,334
Total Program Related Expenditures	1,818,042	3,297,170	3,389,786	97.3%	15,580,174
General Government Expenditures:					
Board of Directors	14,464	14,838	44,018	33.7%	2,332,900
Administration	152,645	323,051	358,711	90.1%	1,878,069
Business & Facilities	1,462,452	2,879,155	2,742,194	105.0%	16,420,325
Planning	144,108	266,206	241,972	110.0%	1,646,067
Capital Outlay	154,186	248,966	340,293	73.2%	3,402,925
Total Other Expenditures:	1,927,855	3,732,216	3,727,188	100.1%	25,680,286
Total Expenditures	\$ 3,745,897	\$ 7,029,386	\$ 7,116,974	98.8%	\$41,260,460
Revenues over (under) Expenditures	\$ (2,394,335)	\$ (4,969,665)	\$ (5,145,703)	96.6%	\$ (4,032,810)
Beginning Cash on Hand		4,909,481	4,032,810	121.7%	4,032,810
Ending Cash on Hand		\$ (60,184)	\$ (1,112,893)	5.4%	\$ -

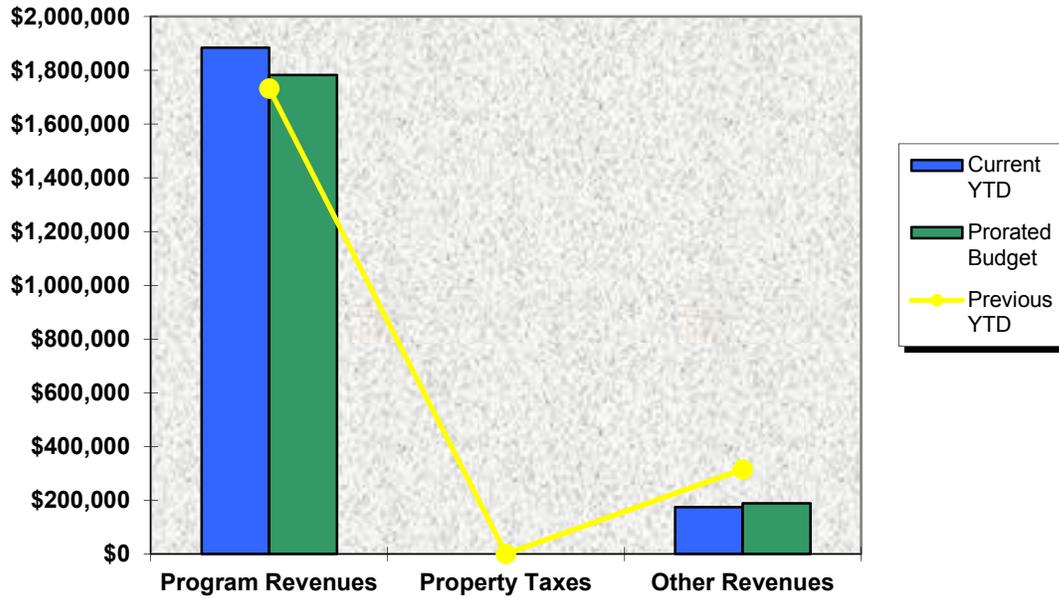
Note: Beginning Cash may be revised when closing of FY 11/12 has been completed

Tualatin Hills Park and Recreation District

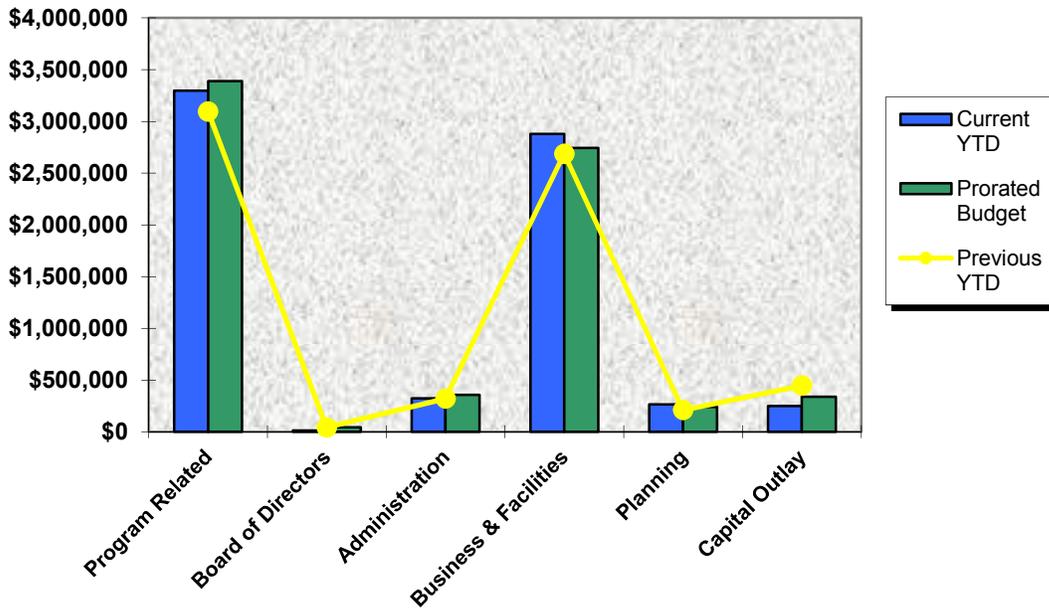
General Fund Financial Summary

August, 2012

General Fund Resources



General Fund Expenditures





[7D]

MEMO

DATE: September 17, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Resolution Appointing Elsie Stuhr Center Advisory Committee Member**

Introduction

The Elsie Stuhr Center Advisory Committee requests Board of Directors approval of one new committee member appointment.

Background

At their September 11, 2012 meeting, the Elsie Stuhr Center Advisory Committee recommended that the Board of Directors approve and appoint Helen Popa to the Committee via the attached resolution.

Please note that the respective applicant's application and the Elsie Stuhr Center Advisory Committee current roster are attached.

Action Requested

Board of Directors approval of Resolution 2012-17, appointing Helen Popa to the Elsie Stuhr Center Advisory Committee.

Resolution 2012-17
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION APPOINTING
ADVISORY COMMITTEE MEMBER**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee member shall be appointed by the Board for a two-year term; and

WHEREAS, the committee member has demonstrated her interest and knowledge in the Committee's area of responsibility

**THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS
FOLLOWS:**

The Board of Directors approves the appointment of Helen Popa to the Elsie Stuhr Center Advisory Committee.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 1st day of October 2012.

Joseph Blowers, Board President

Larry Pelatt, Board Secretary

ATTEST:

Jessica Collins
Recording Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

Name: Helen R. Popa		Date: 12/29/11
Address: [REDACTED]	City: [REDACTED]	Zip: [REDACTED]
Phone # (H) [REDACTED]	(WK) [REDACTED]	(CELL) [REDACTED]
Email: [REDACTED]		

Advisory Committee you are applying for:
(You must reside within the Park District boundaries)

- Recreation Aquatics Sports Trails Elsie Stuhr Center Historic Facilities
 Natural Resources Parks

1. Please explain your interest in serving on the Advisory Committee:

I have enjoyed the senior center for many years. I have taken many exercise classes, participated in the yearly bazaars, taken day trip and enjoyed the center activities.

2. How long have you lived in the community? 30 years.

3. Have you or your family participated in any Center or other Recreation District activities?

What:

The Friends of the Beaverton city Library. I served as president during the 1980s. I also served on the Beaverton Lib. Advisory council for two terms.

When:

Where:

Number of Years:

***CONTINUES ON NEXT PAGE**

TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

4. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were:

I did serve on the Beaverton Lib. Board for 2 terms in 1980s. I think the Lib. Advisory Board kept the City Council advised of the Lib. needs & activities.

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:

I graduated from the Presbyterian School of Christian Education and worked in Presbyterian churches as a director of Christian Education. Later after marriage and two children I earned a masters degree in Teaching arts. I taught 5th grade reading. I loved teaching and working with children. I very much enjoy working with people. I enjoy meeting people and social activities, like bunco & working puzzles. The senior center gives me the opportunity to meet people and enjoy the activities of the center. I also volunteer one morning a week at the Maryville Nursing Home. I became a Master Gardener and helped in the garden area of the Harvest Bazaar.

6. Term of Office preferred:

2-YEAR TERM or 3-YEAR TERM *Please check one*



Tualatin Hills Park & Recreation District ELSIE STUHR CENTER ADVISORY COMMITTEE ROSTER

Last Updated: 9/11/12

<i>Committee Member</i>	<i>Member Since</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Robert Cannon	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	February 2013
Harold Eves	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	February 2013
Edith Frahm	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	February 2013
David Magee, Chair	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	February 2013
Doris Regan	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	February 2014
Norman Vaillancourt	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	February 2013
<i>Ex-Officio Member</i>	<i>Representing</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Lisa Novak	Staff THPRD	15707 SW Walker Road, Beaverton 97006	503/645-6433	lnovak@thprd.org	N/A
Linda Jo Enger	Staff THPRD	5550 SW Hall Blvd, Beaverton, OR 97005	503/629-6342	Lenger@thprd.org	N/A
Brenda Peterson	Staff THPRD	5550 SW Hall Blvd, Beaverton, OR 97005	503/629-6342	bpeterson@thprd.org	N/A
Laurel Reilly	City of Beaverton Senior Citizens Advisory Committee	[REDACTED]	[REDACTED]	[REDACTED]	N/A

The Elsie Stuhr Center Advisory Committee looks at the operation and development of classes, programs, and special events for seniors at the Elsie Stuhr Center and all other facilities within the Tualatin Hills Park and Recreation District.

The committee typically meets on the second Monday of every month at 10 am, Stuhr Center.



[7E]

MEMO

DATE: September 19, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Consultant Contract for Somerset West Park**

Introduction

Staff is seeking Board of Directors approval of the highest qualified consultant team and negotiated scope and fee for professional consulting services for the Somerset West Park redevelopment project.

Background

THPRD's Consultant of Record short-list expired on June 30, 2012. On July 9, staff publicly advertised a Request for Proposals (RFP) in the *Daily Journal of Commerce* (DJC) to solicit consultant teams based on the Qualifications Based Selection (QBS) process for the Somerset West Park improvements. On July 25, staff received six proposals. From the information these six teams submitted in their proposals, staff believes they are all qualified consultant teams for this park improvement project.

Based on staff's review and evaluation of the proposals, staff finds that the consulting team led by 2.ink Studio is the one that is highest qualified for this project. 2.ink Studio's proposal reflects the greatest understanding of the project and the processes required to complete the project. Their proposal is more detailed and clear in identifying their project approach and schedule, and includes additional relevant tasks that staff believes will thoroughly support the project conditions and goals.

On August 13, staff solicited a consultant fee proposal from 2.ink Studio to supplement their #1 ranked qualification proposal. Staff met with 2.ink Studio to clarify the project scope of work and to negotiate fees. Subsequently, staff has received 2.ink Studio's final revised scope and fee proposal of \$496,496. This fee proposal is based on the total estimated project budget and considers the THPRD's and Tualatin Hills Park Foundation's (THPF) desired program of improvements. Staff's preliminary estimated range of construction cost for Somerset West Park improvements is \$2,500,000 to \$3,900,000 with a median estimated construction cost of \$3,200,000.

With their fee proposal, 2.ink Studio has also identified a number of contingency tasks beyond their base fee which may be needed to complete the project, but are not anticipated at this time. These contingency tasks include a traffic impact study, half street improvements, additional geotechnical engineering for project permitting, arborist's services, etc. These potential contingency tasks are not included in their base fee proposal. 2.ink Studio's consultant team includes nine sub-consultants during the three-year project schedule to address an anticipated array of complex permitting issues and challenging design issues specific to fitting the athletic field and related ADA improvements into the site's constraining natural resources and topography.

The original total project budget for the Somerset West Park improvement project was \$1,000,000. An additional \$500,000 has been added to the project to include the development of an athletic field. The present bond project budget is \$1,567,035. As noted in the memo provided in advance of the Board's approval on June 18, 2012 to locate a Champions Too Field at Somerset West Park, the project is also anticipating an additional estimated \$1,700,000 to \$2,100,000 to be provided by the THPF for the ADA upgrades to the athletic field for universal accessibility including special ADA facilities, field surfacing and other related amenities. If these funds are provided, the budget for the project would range from approximately \$3.3 to \$3.7 million.

Staff has completed a preliminary soft cost estimate for this project which is \$1,228,926. When the preliminary soft cost estimate is added to the median estimated construction cost of \$3,200,000, the estimated total project cost is \$4,428,926. If the available project budget is \$3.3 to \$3.7 million that means that the project budget is potentially short by a range of approximately \$730,000 to \$1.1 million depending on the amount of additional THPF funding provided. More accurate construction cost estimates will be prepared by the consultant and a third-party cost estimator in the master plan phase when staff returns to the Board of Directors for approval of the master plan.

Proposal Request

Staff is seeking Board of Directors approval of the highest qualified consultant team and negotiated scope and base fee of \$496,496 for professional consulting services for the Somerset West Park improvement project, and authorization for the General Manager or his designee to execute the professional services contract with 2.ink Studio.

Benefits of Proposal

Authorization to contract with 2.ink Studio will allow staff to proceed with project implementation that will result in THPRD's and THPF's mutually desired improvements at Somerset West Park, pending adequate funding being available for the project. Completion of the project as envisioned will result in a unique and first-of-its-kind universally accessible athletic field within THPRD and fulfillment of THPRD's 2008 Bond Measure promise to redevelop Somerset West Park while adding a youth athletic field in the District's northwest quadrant. Improvements will result in improved access to park amenities and will provide long-term community assets that offer unique and quality recreational opportunities to District patrons.

Potential Downside of Proposal

While staff does not see a downside to contracting with 2.ink Studio for professional services, the estimated budget shortage of approximately \$730,000 to \$1.1 million creates a potentially significant project constraint. Therefore, phasing of the project's construction or of the installation of certain park elements may need to be considered. Another option could be that additional funding/savings from other projects in the Neighborhood Park and Community Park categories, grants and/or SDCs would need to be directed to the project to cover the potential funding shortage.

Action Requested

Board of Directors approval of the following items:

1. Approval of the highest qualified consultant team, 2.ink Studio, and negotiated scope and base fee of \$496,496 for professional consulting services for the Somerset West Park improvement project; and,
2. Authorization for the General Manager or his designee to execute the contract.

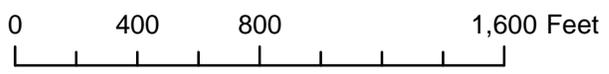
Somerset West Swim Center / Park

Taxlot 1N130BC00200
6.15 Acres



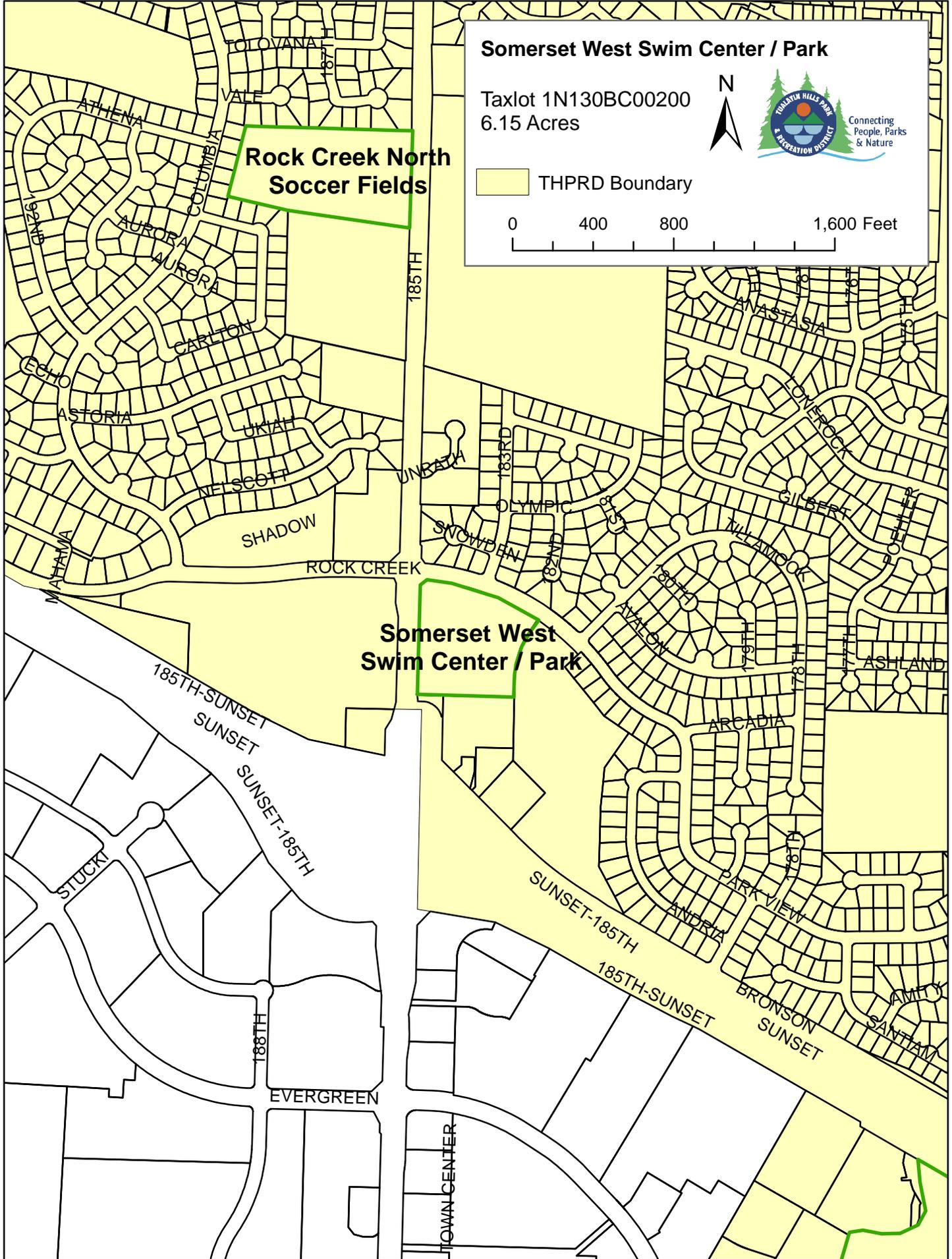
Connecting People, Parks & Nature

 THPRD Boundary



Rock Creek North Soccer Fields

Somerset West Swim Center / Park



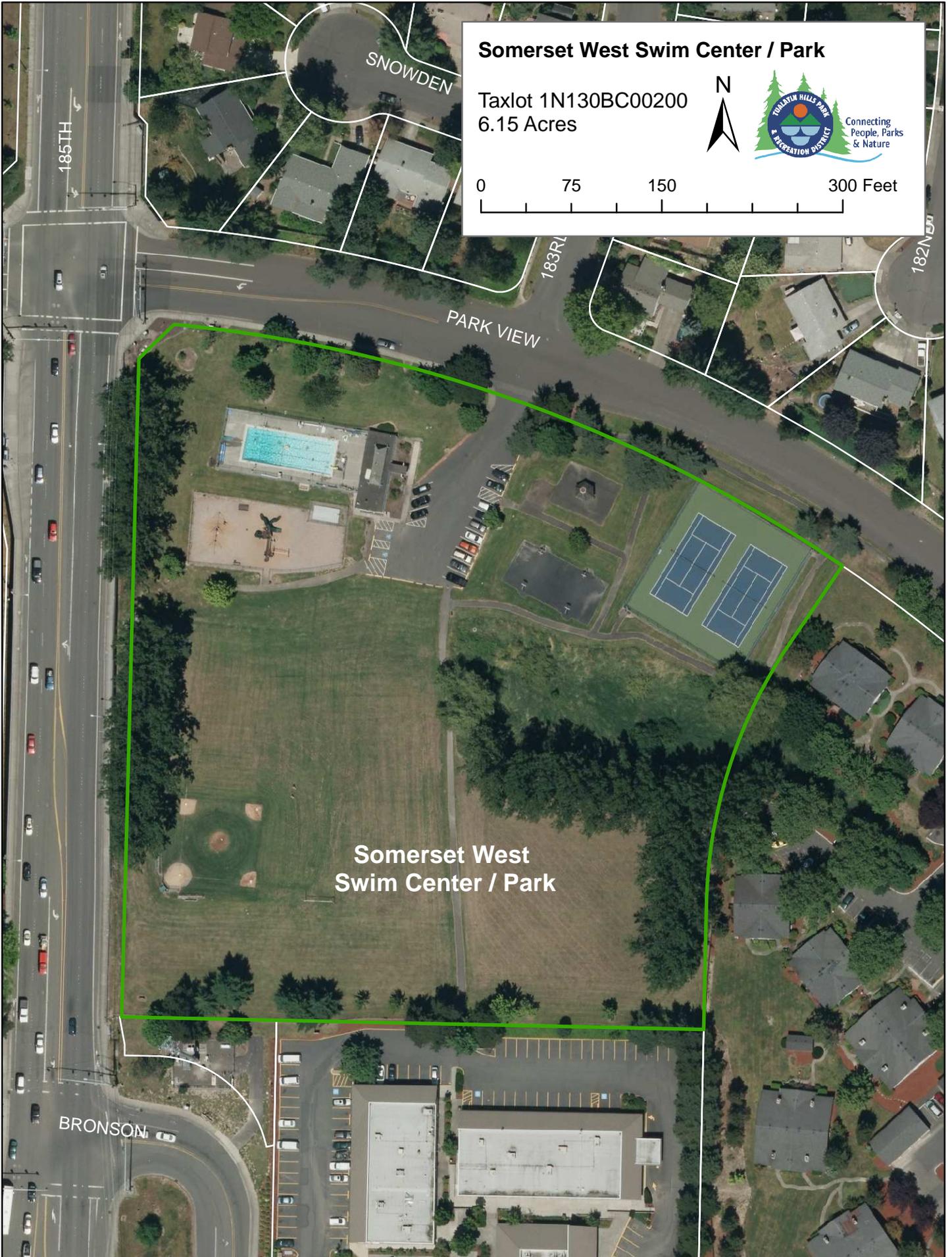
Somerset West Swim Center / Park

Taxlot 1N130BC00200
6.15 Acres



Connecting
People, Parks
& Nature

0 75 150 300 Feet





[7F]

MEMO

DATE: September 12, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning
RE: **Resolution Declaring a Portion of District Property as Surplus & Authorizing its Marketing and Negotiation for Sale**

Introduction

Staff is requesting Board of Directors approval of the attached resolution which declares that the northern portion of District-owned property at 2640 NW 174th Avenue is surplus and authorizes District staff to market the property for sale and negotiate a purchase and sale agreement that would be subject to final Board approval.

Background

In January 2011, the District acquired a 2.84-acre property at the northeast corner of NW 174th Avenue and Bronson Road. Bond funds designated for acquisition of trail corridors and linear parks were used for this acquisition with the understanding that the site would be developed in the future as a small parking area and trailhead for the planned Bronson Creek Trail. The north end of the site fronts on a residential street, Sandpines Lane. At the time the Board approved the acquisition, it was understood that this part of the site, encompassing approximately 0.4 acre, might be sold for residential development. There appears to be room for four residential lots.

Recently, staff received a written offer from a local residential developer to acquire the property. We responded that we would need Board approval to initiate a public process to market the property. Staff has also discussed the property with a representative of the developer of the adjacent subdivision, and he indicated interest in acquiring the property. Given the upturn in the housing market, this would appear to be a good time for the District to sell this property. Money received from the sale would go back in to the Bond fund for land acquisition.

Proposal Request

Staff requests Board of Directors approval of Resolution No. 2012-18. The attached resolution was drafted by the District's legal counsel.

Benefits of Proposal

Revenues derived from the sale of the surplus property would be available to acquire additional land for future parks or trail corridors.

Potential Downside of Proposal

There is no apparent downside to this proposal.

Action Requested

Board of Directors approval of Resolution No. 2012-18 – A Resolution Declaring a Portion of District Property as Surplus & Authorizing its Marketing and Negotiation for Sale.

**RESOLUTION No. 2012-18
TUALATIN HILLS PARK & RECREATION DISTRICT**

A RESOLUTION DECLARING A PORTION OF DISTRICT PROPERTY AS SURPLUS & AUTHORIZING ITS MARKETING AND NEGOTIATION FOR SALE

WHEREAS, Tualatin Hills Park & Recreation District (District) acquired the property located at 2640 NW 174th Avenue between Bronson Road and Sandpines Lane, Tax Lot 1N130DB01700 as shown in Exhibit A (District Property) for the purpose of developing a trailhead for the planned Bronson Creek Trail (Trail) to include a small parking area and informational signage and displays. The Trail will be located on the central portion of the District Property as that area is suitable for such a facility and is well-located at the western terminus of the planned Trail, while preserving the vegetated corridor along Bronson Creek in the southern portion of the District Property; and

WHEREAS, the northern portion of the District Property located at the intersection of NW 174th Avenue and Sandpines Lane has been identified as most suitable for sale and development (the Northern Property); and

WHEREAS, the Board of Directors finds it is necessary, expedient and not prejudicial to the public, and in the best interest of the District to transfer ownership of said Northern Property and does hereby favor such future transaction.

THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:

- Section 1.** The Board of Directors determines the Northern Property is surplus property.
- Section 2.** The Board of Directors authorizes District staff to market and negotiate a Purchase and Sale Agreement for the disposition of the Northern Property, approximately 0.4 acre which exact acreage will be determined through a partition process.
- Section 3.** This resolution is effective immediately upon adoption.

BOARD OF DIRECTORS APPROVAL:

October 1, 2012

Joseph Blowers, President/Director

Larry Pelatt, Secretary/Director

Adoption and date attested by:

Jessica Collins
Recording Secretary

Tualatin Hills Park and Recreation District



Exhibit A

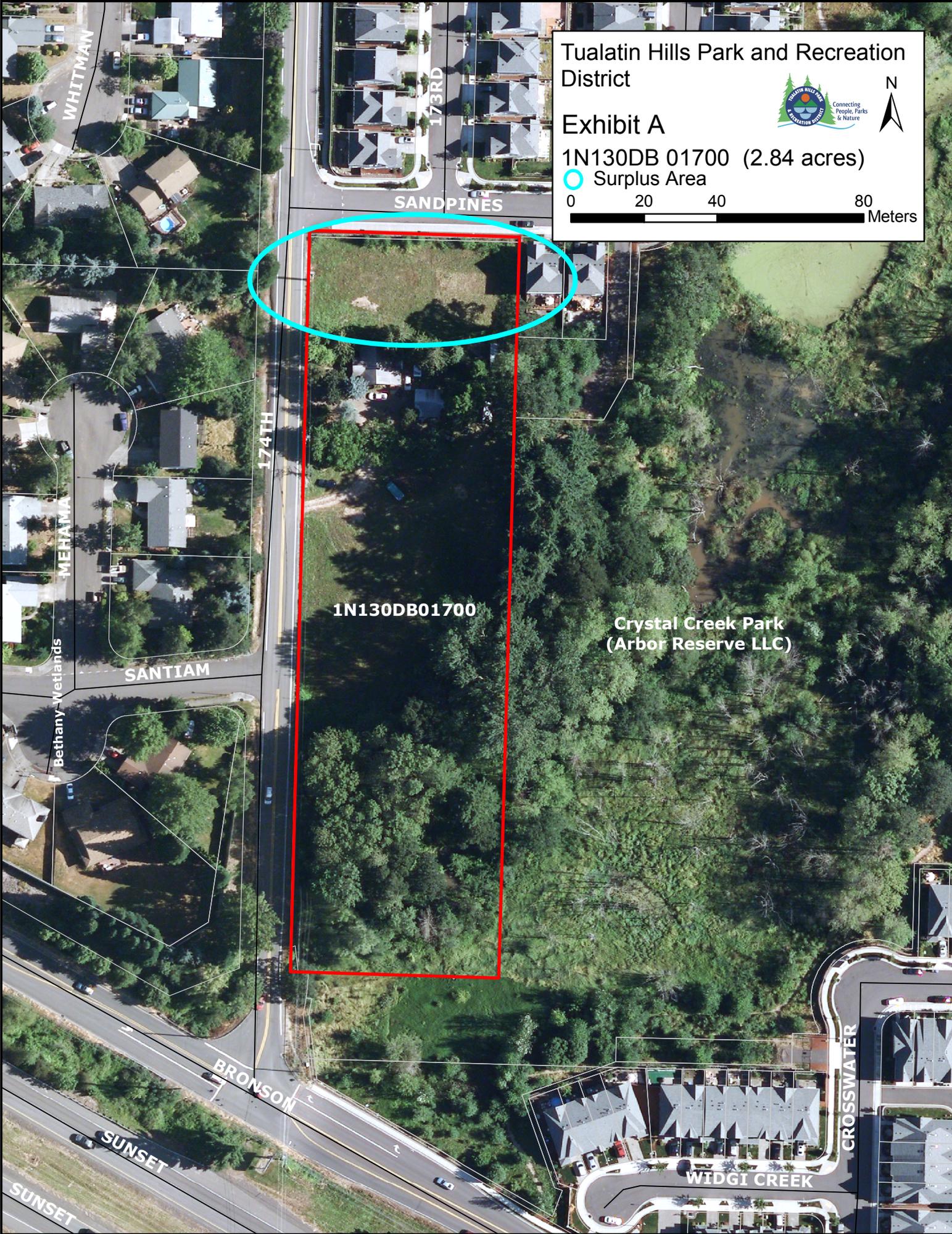
1N130DB 01700 (2.84 acres)

Surplus Area



1N130DB01700

Crystal Creek Park
(Arbor Reserve LLC)





[8A]

MEMO

DATE: September 19, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: Bond Program

Introduction

The information and discussion in this memo adds to that which has been provided to the Board at previous meetings relating to implementation of the Bond Program.

Parks Bond Citizen Oversight Committee Meeting

The Parks Bond Citizen Oversight Committee met on August 16, 2012 and received updates on bond program capital projects and on the status of land acquisitions. The committee also discussed completion of their annual report for the year ending June 30, 2012.

Recent Acquisitions

Acquisition of the RK Wilson Corporation property in West Slope was completed in early August. This 1.95-acre property will be developed in the future as a neighborhood park. On September 18, District Planning, Maintenance and Security staff met with the West Slope Neighborhood Association Committee (NAC) to discuss the property. Board President Joe Blowers also attended the meeting. NAC members indicated excitement about the prospect of a new park in their neighborhood and were hopeful that the site can be improved soon.

Capital Projects Construction Update

Construction is underway on several capital projects. The following is a brief status report on each:

Westside Trail Segments 1, 4 and 7: Segment 4 grading is nearly completed and pathway base rock is being installed. Segment 7 clearing and grubbing is completed including large tree removal. Grading on the segment is ongoing. Construction for all segments is anticipated to be completed by December 9.

Rock Creek Trail Segments 2 and 5: Construction started August 29. Grading is almost completed and installation of base rock has begun. Construction is anticipated to be completed by December 31.

Jordan Woods Natural Area Trail: The contractor has completed all retaining walls and stairs as well as final grading and drains. Bridges and boardwalks to be completed by October 27. Work completion, with the exception of planting, is anticipated by November 19.

The Bluffs Park Trail: Vegetation removal is completed. Grading work and pathway rock and drainage installation is underway. A new landscaping plan has been prepared with input from abutting neighbors. Paving and planting will occur in October/November. Completion is anticipated by the end of the year.

Winkelman Park Phase 1 (including a youth athletic field, dog park and gravel parking lot): Multi-use field has been graded and drainage and irrigation has been installed. Grass has been seeded for the field and the dog park. Construction should be completed by the end of the year, but public use will not be possible until late spring of 2013 when grass is well-established.

Schiffler Community Park: Project continues to be on schedule. The irrigation system has been installed and a majority of the pathways are complete. Lawn areas have been seeded. The picnic shelters are up and the play structure is in place. Concrete work for the skate spot is done. Completion is anticipated by December 2012.

AM Kennedy Neighborhood Park: Work on this project is anticipated to begin in the next few weeks. Its start was delayed to address City conditions of development approval. Due to the late start, work will continue through the winter to the extent possible. Completion should occur in spring or summer of 2013. The field should be available for public use in the fall of 2013.

Recent and Upcoming Neighborhood Meetings

- The first of two neighborhood meetings to discuss the **master plan for Roger Tilbury Memorial Park** was held September 19, 2012 at the Cedar Hills Recreation Center. The meeting was well attended by 29 residents from all around the site. Staff received constructive feedback on the design options that were presented. A majority of the attendees felt it was important to have the north-south connectivity that would be provided by a bridge across the creek through the site. Attendees expressed appreciation for staff efforts and willingness to be flexible in mixing and matching the design option elements, listening to their concerns and taking into consideration their comments. A second neighborhood meeting will be scheduled to present a revised plan reflecting neighborhood sentiment.

The project was also considered by the Trails Advisory Committee the previous evening. The TAC also expressed support for the idea of providing a bridge crossing of the creek to link neighborhoods on the north and south sides. It was noted by staff that due to the high projected cost of the bridge and the limited project budget, construction of the bridge and its northern approach may have to be delayed to a second phase of master plan implementation when additional funding is available. A southern approach to an overlook of the stream corridor can be part of the initial project construction.

- A neighborhood meeting on the **Westside to Waterhouse Trail master plan** is scheduled for October 2, 2012, at 6:00 pm at the Tualatin Hills Nature Park Interpretive Center.



[8B]

MEMO

DATE: September 26, 2012
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director of Park & Recreation Services

RE: **Affiliated Sports Policy**

Introduction

The Community Sports Delivery Task Force (CSDTF) has made its recommendations as to the relationships and responsibilities between the Tualatin Hills Park & Recreation District (THPRD), its affiliate sports groups, and other user groups. Staff has met with the current affiliated sports groups to review the proposed policy and answer any questions and note any concerns they may have. Staff will be making a recommendation, including the recommended policy, for the Board of Directors' consideration at their October 1, 2012 meeting.

Background

The CSDTF was formed under, and appointed by, the Sports Advisory Committee. Members of the CSDTF were selected from a list of affiliated sports groups volunteers and a representative each from the Unified Fields Steering Committee and the Sports Advisory Committee; the roster is attached (Attachment A). The Goal and Charge of the CSDTF is attached (Attachment B).

Staff presented the proposed Affiliate Policy (Attachment C) and the Executive Summary (Attachment D) at the June 18, 2012 Regular Meeting of the THPRD Board of Directors. Staff was directed, by the Board, to conduct an outreach process to seek feedback on the policy from all the current Affiliated Sports programs as well as the Sports Advisory Committee and the Unified Fields Steering Committee. Staff has completed the outreach and meetings; the compiled feedback is included in this memo.

Affiliated Sports Group Contacts

Staff met with the following groups:

- Sports Advisory Committee – June 26, 2012
- Affiliated Classic Soccer Clubs (Tualatin Hills United Soccer Club and Westside Timbers Soccer Club) – June 29, 2012
- Junior Baseball and Softball Affiliated Clubs – July 17, 2012
- Unified Fields Steering Committee – July 17, 2012
- District 4 Little League Affiliated Clubs – July 19, 2012
- Tualatin Valley Youth Lacrosse League – August 23, 2012
- Tualatin Hills Junior Soccer League (six Recreation Clubs) – September 20, 2012
- Tualatin Valley Youth Football League – September 25, 2012
- Tualatin Hills Babe Ruth Baseball – September 26, 2012

Communication: Prior to the Board's June 18, 2012 review of the proposed policy, staff and CSDTF representatives discussed the work of the Task Force on several occasions. Due to schedule conflicts not all representatives were present for all meetings; this is why staff has conducted additional outreach and communication.

THPRD Staff

April 29, 2010	Affiliate review and suggestion presented to Sports Advisory Committee regarding forming a CSDTF.
May 18, 2010	Staff conducted a survey of other like agencies and how they worked with affiliated sports groups.
August 17, 2010	Email sent inviting CSDTF to the first meeting.
May 10, 2011	Sports staff asked to review the work of the CSDTF and provide feedback.
June 18, 2012	THPRD staff took the affiliate review before the THPRD Board.

Sport Advisory Committee (SAC)

April 29, 2010	Affiliate review and suggestion presented to committee regarding forming a CSDTF.
May 20, 2010	Committee requested information and potential candidates to sit on the committee via e-mail.
June 17, 2010	Committee invited representatives from all sports to join CSDTF.
August 30, 2010	Brian Bauman representing the SAC gave a CSDTF update to the committee.
May 19, 2011	Staff updates SAC on the work of the CSDTF.
August 22, 2011	Staff sent an e-mail update to SAC.
August 29, 2011	Staff gave a CSDTF update to the SAC.
October 20, 2011	SAC met and approved August 29, 2011 minutes.
February 20, 2012	CSDTF Implementation was brought to the SAC.
June 8, 2012	E-mail was sent by staff giving an update and informing the SAC that the policy was ready to go before the THPRD Board.
June 26, 2012	Committee discussed the CSDTF implementation process.

Unified Fields Steering Committee (UFSC)

May 18, 2010	CSDTF was an agenda item and discussed in detail.
September 27, 2010	Kevin Rhodes, CSDTF member, gave the UFSC an update on the committee and the progress.
October 26, 2010	Roster of CSDTF was sent to UFSC via e-mail.
June 21, 2011	CSDTF work was presented to UFSC.
March 20, 2012	CSDTF update was given to UFSC by Kevin Rhodes and staff noted in the minutes that the implementation could start as early as January 1, 2013.
May 24, 2012	Special UFSC meeting was held to go over affiliate review process.
June 8, 2012	E-mail was sent by staff giving an update and informing the UFSC that the policy was ready to be presented to the THPRD Board.

Community Sports Delivery Task Force (CSDTF)

August 23, 2010	First meeting
September 3, 2010	Second meeting
October 19, 2010	Third meeting
November 9, 2010	Fourth meeting
November 30, 2010	Fifth meeting
December 9, 2010	Sixth meeting
January 13, 2011	Seventh meeting
November 7, 2011	Meeting review was sent out to CSDTF, the following members were added due to club turn over: <i>Bill Kirby, President, Tualatin Valley Youth Lacrosse.</i> <i>Brian Wilk, League Representative, Tualatin Valley Youth Football.</i>
November 17, 2011	CSDTF meeting was held to review recommendations.

- June 8, 2012 E-mail was sent by staff giving an update and informing the CSDTF that the policy was ready to be presented to the THPRD Board.
- July 17, 2012 CSDTF meeting was held to go over the Affiliate Policy.

Tualatin Hills Junior Soccer League (THJSL)

Received updates via the Soccer Representatives at various League meetings as noted in meeting minutes.

- June 8, 2012 E-mail was sent by staff giving an update and informing the THJSL Presidents that the policy was ready to be presented to the THPRD Board.

Baseball Softball Steering Committee (BSSC)

Received updates via the Representatives at various League meetings as noted in meeting minutes.

- September 15, 2010 Committee update by staff.
- October 6, 2010 Committee update by staff.
- June 8, 2012 E-mail was sent by staff giving an update and informing the BSSC that the policy was ready to be presented to the THPRD Board.

Outreach Feedback: Feedback received from the outreach meetings since June 18, 2012 has been generally positive and more focused on operational details than the Board policy. However, as noted in the August 13, 2012 minutes of the Regular Board Meetings of the THPRD Board of Directors under Audience Time, the Aloha United Soccer Club President expressed rejection of the policy in its entirety.

Noted below is the outreach feedback. Staff comments/responses are bolded as appropriate.

Sports Advisory Committee – June 26, 2012

- All background checks need to be performed by THPRD or meet all THPRD standards.
- The process of approval and review is moving along too quickly, more outreach and communication is needed.
- All feedback and the final policy need to be brought back to the committee before being approved.

Affiliated Classic Soccer Clubs (Tualatin Hills United Soccer Club and Westside Timbers Soccer Club) – June 29, 2012

- Need to establish a roster collection process for organizations that have teams that do not use THPRD fields. **THPRD staff can accomplish this task.**
- Feels they can meet roster limitations with some time, requirements of affiliation are not an issue.

Junior Baseball and Softball Affiliated Clubs – July 17, 2012

- Need to clarify election process language to allow for appointment of officers. **THPRD staff can accomplish this task.**
- Needs to establish roster collection process for organizations that have teams that do not use THPRD fields. **THPRD staff can accomplish this task.**

Unified Fields Steering Committee – July 17, 2012

- Need to clarify election process language to allow for appointment of officers.
- Needs to establish roster collection process for organizations that have teams that do not use THPRD fields. **THPRD staff can accomplish this task.**
- What is the term of affiliation? **Indefinite assuming the affiliation policy is followed.**

- Will THPRD provide technical support, guidance and assistance? **Yes.**
- Define team formation requirements.
- How firm will the established boundaries be? **The only change will be in the formal boundary changes of THPRD or Beaverton School District (BSD).**

District 4 Little League Affiliated Clubs – July 19, 2012

- Concerned over the need to collect THPRD numbers on rosters. **This is a fee policy requirement.**
- Does not like the Out-of-District Assessment being charged for BSD field use.
- Questioned if the existing clubs were applying to be re-affiliated and how often they would have to do so. **Yes, affiliation is maintained assuming the affiliation policy is followed.**
- Policy set up un-necessary bureaucracy that is time consuming for volunteers. **Little League Organizations will have no additional development anticipated, most likely just collection of materials to submit.**

Tualatin Valley Youth Lacrosse League – August 23, 2012

- Within Attachment C of the operational policy language: Does the wording under “existing affiliate” accurately convey the policy’s intent to look back instead of forward on budgeting and reporting? **The intent of the wording is correct; however, the language will be reviewed.**
- Will THPRD provide guidance on technical language, dissolving an organization, risk and safety plans, workman comp and employee insurance? **Yes.**
- Affiliates will not be required to collect THPRD fees. **Correct.**

Tualatin Hills Junior Soccer League – September 20, 2012

- How does THPRD designate the affiliation of League/Club/Team with organizations that have portions of the club not affiliated currently. **Staff explained the criteria of affiliation based on existing programs.**
- The sample letter of agreement does not match the presented affiliations requirements. **Staff clarified that the sample agreement would be re-written to match the policy.**
- How do the existing boundaries work? **Staff explained the overlay of THPRD and BSD boundaries that exist today.**
- Requested clarification on requirement of in-District status to participate on THPRD working committees. **Staff defined THPRD working committees.**
- Details of the operational policy that appear in Compiled Policy memo but not in the Task Force Recommendations. **Staff explained that these were THPRD requirements and would be part of the adopted policy.**
- What is the THPRD plan to implement the collection and checking of documentation? **Staff provided a brief overview of the work flow.**
- Two Clubs submitted written questions and comments after the September 20th meeting. They pertained to 1) Team registration and formation. **Staff clarified the intent of the recommendation.** 2) Perceived restrictions of a Club’s ability to operate within the Policy; the In-District/Out-of-District ratios.

Tualatin Valley Youth Football League – September 25, 2012

- Will Aloha Youth Cheer and Football be allowed to affiliate together? **Yes.**

Tualatin Hills Babe Ruth Baseball – September 26, 2012

Meeting is scheduled for Wednesday, September 26. Comments will be made available following the meeting.

Implementation

Staff will attend and be prepared to address any concerns or questions from the Board at their October 1, 2012 meeting. Staff will incorporate any changes, additions or deletions into the proposed policy, as directed, prior to finalizing the policy. Once the Board of Directors adopts the Affiliate Policy, staff will take the following steps to implement the policy with our affiliated sports groups.

1. Staff will finalize the related Operational Policy and Procedures to support the Compiled Policy.
2. Staff will draft an implementation schedule based on feedback from the current affiliated sports groups and begin meeting with the groups.

Important implementation information included in the June 12, 2012 memo (that was included in the THPRD Board of Directors packet) is noted below.

Staff will be meeting and working with the affiliated sports organizations to assure an adequate phase in period is provided as well as support.

The meetings noted above will discuss two timelines as we plan for the implementation of the new District Compiled Policy. The first timeline will be for administrative and structure implementation of the draft Operational Policies and Procedures. These administrative items will include, but are not limited to, affiliate groups establishing policies and procedures within their by-laws that assure that information is provided to THPRD that provides evidence of background checks and proper training of their volunteers and staff; that affiliated groups provide annual financial reports for review (when requested) to THPRD to assure proper accounting practices are being followed and funds are adequately protected; and that all THPRD fee policies and facility rules are being followed and communicated to members of the respective affiliated groups. It is projected that this implementation process will be completed by December 31, 2013.

The second timeline to be discussed will be to assure that the maximum number of in-District residents are served in these programs. The establishment of THPRD and Beaverton School District (BSD) service boundaries as being considered in-District for roster purposes only and the limitation of 20% out-of-District participation in competitive clubs will be set. With the appropriate affiliate and user groups, a proposed three-year timeline to phase-in the residency requirements will be identified. A valid paid out-of-District assessment fee will still be required for players residing outside of THPRD boundaries and wishing to participate in these clubs. Assuming approval of the new policy by the Board of Directors in August of this year, it is projected that this implementation process will be completed by December 31, 2015.

A key component of the implementation processes will be an adequate phase-in period as noted above so that current affiliated organizations have adequate time to come into compliance with the new guidelines.

As noted above, it is anticipated that working with all of the affiliated sports groups the completion of the first timeline (the Letter of Agreement process) will be the end of 2013. This Letter of Agreement will be entered into with the respective affiliated sports groups to formalize the Operational Policies and Procedures and will be the basis of their affiliation.

Action Requested

Board of Directors adoption of the Affiliate Policy as presented and direct staff to begin implementation of the Policy.

Community Sports Delivery Task Force Roster

Kevin Rhodes	Baseball	Sun Creek Little League
Scott Porter	Soccer	Somerset West Soccer Club
Charles Pontrelli	Baseball	Murray Hill Little League
Mike Kirwin	Lacrosse	At-Large
Tom Holt	Softball	Willow Creek Little League
Davey Dupon	Soccer	Westside Metros
Brian Bauman	Sports Advisory Committee	
Jane Athansakos	Lacrosse	Beaverton High School
Rayio Aspandiar	Unified Fields Steering Committee	
Troy Barker	Football	Beaverton Youth
Kelly Muskat	Baseball	Westview Junior Baseball/Softball
Scott Brucker	Superintendent of Sports	
Julie Rocha	Athletic Center Supervisor	



Goal: Identify the most efficient and cost effective method of working together to deliver sport programs to the community.

Charter:

The Community Sports Delivery Task Force (CSDTF) has been formed to address the goal of identifying the most efficient and cost effective method for THPRD and community Sports groups to deliver sport programs to the community. The CSDTF will be comprised of individuals from the community whom represent community sports groups in one capacity or another.

Each member will have an area of representation/association. However, each member will work within the Task Force structure to fairly represent all interested parties in recommending an outcome that is representative of the needs of the community sports groups and THPRD.

The CSDTF will be responsible to develop a written recommendation to THPRD and present the report of findings and recommendation to the Sports Advisory Committee.

The CSDTF will be disbanded upon completion of the work.

Scope:

The Community Sports Delivery Task Force (CSDTF) has been appointed by the Sport Advisory Committee (SAC). The CSTF has no authority to take action on recommendations resulting from the work of the CSDTF. The CSDTF will limit the scope of the committee's investigation, development and recommendations to the desired outcomes. Additional outcomes may be included after SAC review and approval.

Desired Outcomes:

1. Defined Affiliation Requirements
2. Affiliated Contract Requirements
3. Defined Operational Model
4. Defined Affiliation Process
5. Defined Reciprocal Service levels

The CSDTF will limit the reach of their recommendations to the THPRD service area, sports that exist today, as established entities, and future sports that may be included as a result of growth and changing demographics.

DISTRICT COMPILED POLICIES

CHAPTER 7 – DISTRICT REGULATIONS

7.16 Affiliate Policy

- (A) Purpose: In an effort to work with community groups requesting to use District owned and/or operated facilities and to ensure that an emphasis is placed on facilitating responsible in-district constituent use of those facilities, the District has established four classifications for specific users. This four-tiered system primarily determines the fee structure for use of District facilities but it is also a critical component in determining priority for use of the facilities and the associated level of support services provided by the District to the organization.
- (B) Classifications: All entities or individuals seeking to use District owned and/or operated facilities shall be categorized and classified based on the established criteria set forth below for each classification level. The purpose of this classification system and the resulting criteria is to ensure that the publicly funded facilities are being used for the benefit of District residents and not for personal or corporate gain.
- (1) Affiliates: Provide a service that the District would provide if they did not exist. Must be nonprofit, community based, focused on serving in-district needs and constituents, and meet the Affiliate Criteria listed in Section 7.16 (D) below.
 - (2) Partners/Associates: Provide a service of community benefit. The District would not provide the activity or benefit if they did not exist. Must be nonprofit and community based, focused on serving in-district needs and constituents. Affiliates operate and exist as a result of Partners/Associates support, licensing or sanctioning.
 - (3) Renter: Exclusive use of space. Must be for nonprofit use or proceeds must be donated to a charitable foundation/organization. For profit enterprises are not eligible.
 - (4) Commercial: Exclusive use of space. The District reserves the right to refuse use for profit enterprise by a business or individual.
- (C) Affiliate Policy: Organizations classified as Affiliates by the District have priority use of District facilities and property. To be classified as an Affiliate, an organization must demonstrate that:
- (1) It supports District goals and objectives related to providing services/programs and facilities for in-district residents.

DISTRICT COMPILED POLICIES

- (2) It is a nonprofit and evidences good governance and enhanced corporate responsibility standards through its adopted by-laws, rules and regulations; and
 - (3) The organization can meet and adhere to the District Affiliation requirements as outlined in the THPRD Operational Policy and Procedures and as set forth below in Section 7.16 (D).
- (D) Affiliate Criteria: Recognized Affiliates must provide evidence they meet the following criteria by January 1 of each year. An organization that does not meet the following criteria and/or does not provide supporting documentation, might not be recognized as an affiliate impacting its ability to use District facilities on a priority basis.
- (1) Responsible governance and corporate responsibility policies are implemented.
 - (2) Compliance with state and federal laws and regulations including but not limited to those directed at nonprofit, charitable organizations.
 - (3) Provide services to the maximum number of in-district participants with an aim toward 100% in-district participation in recreational clubs and 80% in-district participation for competitive clubs.*
 - (4) Facilitate unique services that the District or an existing affiliated club or organization does not already provide.
 - (5) The program/sport/activity sponsored by the organization must be one that the District has sufficient facilities and staff to support or the District must have the ability to reasonably gain access to the necessary facilities and support.
 - (6) The budgetary impact to the District from the organization's participation as an affiliate must align with the District's facility and operational support funds.
- * In-district status for rostering purposes will include residents of both the District and Beaverton School District service areas. Non-district residents will continue to pay an out-of-district assessment.
- (E) Implementation Strategy: In addition to the criteria listed in Section 7.16 (D) above, any organization/group wishing to be affiliated with the District must submit the required documentation for review in accordance with the THPRD Operational Policy and Procedures adopted by the Manager.

Community Sports Delivery Task Force (CSDTF)
Summary of recommendations

Definition of an Affiliated Organization:

The committee recommends that the definition of an organization that is affiliated with THPRD be re-written to:

“An affiliated organization provides sports related services that THPRD may be asked to, or expected to, provide. An affiliated organization can provide these services at a higher level, more efficiently and/or more cost effectively than can be provided by the park district as a direct-delivery service or program”.

Define Service Boundaries

The committee recommends that the defined service boundaries for programs that are affiliated with the park district be the established taxing boundaries of THPRD and or BSD. The exception to this recommendation is a residence in an area adjacent to the THPRD or BSD taxing area that has no services available to them because of their location of residence. A valid out-of-district assessment is required for all players not residing within the THPRD taxing boundaries.

Required documentation to remain or become affiliated with THPRD

The Committee recommends that the current THPRD requirements remain in effect

Recommendations of additional requirements or clarifications include:

- A clearly defined mission statement that clearly states the organizations intent to operate a recreational based program or a competitive based program.
- For existing affiliates: A board adopted operational budget, the previous year tax return and, financial statements (profit/loss and balance sheet including bank statement for final month of the fiscal year) Documentation is due annually by the last day of April.
- For new affiliates: A board adopted operational budget with a two year budget/operational plan. Upon affiliation with THPRD the on-going financial reporting is required annually by the last day of April.
- Written by-law which includes a procedure that addresses organizational disillusion. By-law must specify where organizational proceeds go upon disillusionment and, who is responsible to administer the process of disposal of the assets and funds during disillusionment.
- Written by-law which includes a formal board-election process.
 - This process should be available to all members of the organization in good standing and THPRD.

- Written fiscal policies which provide for an address:
 - Full financial disclosure to organizational members in good standing, THPRD, the State of Oregon, the US Internal Revenue Service.
 - Annual reporting of income and expenditures of the organization in accordance with accepted non-profit accounting standards.
- A clearly defined service area for the organization/club, the number of anticipated members of the organization/club and, where they reside.
- A written player registration and team formation policy that details the process that will be followed, methods used and, how results will be communicated.
 - A non-affiliated program or organization, partner/associate program or, business cannot register teams or leagues into an affiliated program to gain access to THPRD or BSD facilities.
 - All players must follow established league, or governing bodies', registration and player assignment and team formation procedures as written.
 - A written player registration and teams formation policy must meet THPRD affiliation requirements related to service boundaries and out-of-district assessment requirements.
 - An established minimum and maximum number of players allowed on any one team roster.
- The organizational policies and procedures should clearly spell out:
 - The code of conduct for parents, the code of conduct for coaches, the code of conduct for players, the code of conduct for board members, the code of conduct for volunteers, the code of conduct for paid staff and, the code of conduct for guests.
 - The disciplinary procedures for parents, the disciplinary procedures for coaches, the disciplinary procedures for players, the disciplinary procedures for board members, the disciplinary procedures for volunteers the disciplinary procedures for paid staff and, the disciplinary procedures for guests.
- The organizational policies and procedures should address background checks for, coaches, board members, volunteers, staff and, officials.
 - Each organization should have criteria to exclude or accept coaches, board members, volunteers, staff and, officials.
 - Organizations standards must meet or exceed THPRD standards
 - Background check process and standards will be available to the members of the organization in good standing and THPRD.

Additional recommendations of the committee related to organizational operations:

- Established and documented coach and official orientation and training program related to rules, applicable league policies, procedures and skill teaching. The frequency of the trainings is dependent on organization by-laws or governing body rules.
- Established and documented board orientation and reporting program that defines job descriptions, responsibilities, terms and a process to elect or remove a board member.
 - All board related workings should be addressed in organizations by-laws or policies and procedures and be available to members of the organization in good standing and THPRD.
- Established and documented comprehensive safety and risk management plan that is updated annually with records to demonstrate implementation and follow through. Plans should be available for review by members of the organization in good standing and THPRD.

The Task Force recommends the following THPRD operational practices:

- Define the following terms:
 - Affiliated League: A group of teams or clubs that meet the THPRD affiliation requirements and cooperatively providing sport specific services within a defined geographic area.
 - Affiliated Club: One or more teams that function as a group for the purpose of offering a sport at multiple ages and levels. A club must meet the THPRD affiliation requirements and be a member of an affiliated league.
 - Affiliated Team: A defined number of players that play together and are recognized as members of an affiliated club which is a member of an affiliated league.
- Clearly define the practices and organizational structure that defines an organization as recreational.
 - A recreational organization participates within a defined season with local play and no travel outside of a defined geographical area that is defined by the THPRD recognized league for league operations.
 - Recreational clubs allow members residing within the defined taxing service boundaries of THPRD and or reside within or attend a BSD school. A valid out-of-district assessment is required for all players not residing within the THPRD taxing boundaries.

- Clearly define the practices and organizational structure that defines an organization as competitive.
 - Competitive clubs do not have defined boundaries of play or travel restrictions related to league play.
 - Competitive clubs consider tournament play as integral to the club participation.
 - Competitive clubs can include players from outside of the taxing boundaries of THPRD and or BSD under the following guidelines.
 - Competitive clubs must have 80% club membership residing within the taxing boundaries of THPRD and or BSD A valid out-of-district assessment is required for all players not residing within the THPRD taxing boundaries.
 - Competitive club individual team rosters must consist of no less than 50% of players residing within the taxing boundaries of THPRD and or BSD. A valid out-of-district assessment is required for all players not residing within the THPRD taxing boundaries.
- Adult sports organizations may join youth organizations for purposes of gaining access to THPRD facilities for purposes of practice and games.
 - Adult clubs must follow all rules, restrictions, policies and procedures of the affiliated organization they are joining and THPRD. Adult team rosters are not including in youth roster numbers for purposes of establishing out-of-district numbers.
 - Adult clubs must have 75% membership residing within the taxing boundaries of THPRD and or BSD A valid out-of-district assessment is required for all players not residing within the THPRD taxing boundaries.
 - Adult club individual team rosters must consist of no less than 50% of players residing within the taxing boundaries of THPRD and or BSD. A valid out-of-district assessment is required for all players not residing within the THPRD taxing boundaries.
- The Committee recommends that games are scheduled and played on an equitable basis of home and away. The equity is balanced over the entire season
- A league game is defined as the contest scheduled by the league as the normal part of the season or as used to determine the team's eligibility for playoffs or post season play.



Tualatin Hills Park and Recreation District
15707 SW Walker Road, Beaverton Oregon 97006, 503-645-6433

Process for Requesting Use of THPRD Facilities Under Affiliated or Partner/Associate Status

In an effort to effectively work with community groups requesting to use Park District owned and/or operated facilities Tualatin Hills Park and Recreation District has established a four-tiered fee system. An hourly fee for use is included in all four tiers however the level of support services associated with each tier varies based on an established criterion.

All entities or individuals seeking to use THPRD owned and/or operated facilities are categorized and assigned a service level based on the established criteria. The purpose of the criteria is to assure that public funded facilities and services are being used for the benefit of the District residents and not for personal or corporate gain.

Definitions: Established four-tiered fee system based on service provided, financial structure and benefit to District residents.

<u>Affiliates:</u>	<i>Provide a service that THPRD would provide if they did not exist. Must be non-profit and community based, focused on serving in-district needs and constituents.</i>
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<u>Partners/Associates:</u>	<i>Provide a service of community benefit. THPRD would not provide the activity or benefit if they did not exist. Must be non-profit and community based, focused on serving in-district needs and constituents. Affiliates operate and exist as a result of Partners/Associates support, licensing or sanctioning.</i>
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<u>Renter:</u>	<i>Exclusive use of space. Must be for non-profit use or proceeds must be donated to a charitable foundation/organization. For profit enterprises are not eligible.</i>
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<u>Commercial:</u>	<i>Exclusive use of space. Park District reserves the right to refuse use for profit enterprise by a business or individual.</i>
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Tualatin Hills Park and Recreation District

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THPRD staff will review all requests for the most appropriate placement within the four tiers. Placement will determine the hourly use fees as well as the level of support that will be provided by THPRD.

All applicants seeking status as an Affiliate or Partner/Associate must complete the attached application. Completed applications and required supporting documentation must be submitted to the Center for review and assignment prior to use. During processing use may be granted as a renter however fees paid during processing will not be refunded or pro-rated regardless of the outcome of the review process.

Submit applications and supporting documentation to:

Tualatin Hills Park and Recreation District

Atten; Center Supervisor

15707 SW Walker Road

Beaverton, Oregon 97006

Upon receipt of all necessary documentation it will take 2-3 weeks to process the request and receive use notification. At the time of use notification, a fee schedule and service level will be assigned as well as documentation on how to access THPRD services for the assigned category.

Organizations that request Affiliated or Partner/Associate status that **do not meet** the requirements **may be granted use** of THPRD owned and operated facilities under a renter or commercial designation. Use of THPRD owned and operated facilities under the renter or commercial designation is assigned on an **availability basis only** and does not include assigned use of Beaverton High School Synthetic Turf Fields.



Requirements to obtain and/or retain THPRD Facility Use
Affiliates, Partners and Associates

1. Applicant organization is a registered non-profit entity.
 - Registered 501 status with the State of Oregon
 - Tax ID number
 - Board adopted mission statement
 - Board adopted By-Laws

Actions: Submit the following documentation with application.

- Documentation, from the State of Oregon, of non-profit status and registration.
- Tax ID number
- Copy of Board adopted By-laws
- Copy of Board adopted mission statement
- Board adopted policies and procedures.
 - Hiring process of coaches and staff
 - Board appointment or elections
 - Coaches and Board training
 - Conduct of players, coaches and spectators
 - Disciplinary process
 - Safety program
 - Registration
 - Operating Budget
 - Five-year financial plan

2. Applicant organization is governed by a board established at a local level

Actions: Submit the following documentation with application

- Official Board roster, including term, positions, addresses and phone numbers.

3. Registering entity carries approved liability insurance for applicant through the sports governing body or private company.

- The certificate must list THPRD as additionally insured
 - See Exhibit B

Actions: Submit the following documentation with application

- Copy of valid certificate of insurance as described in Exhibit B



Tualatin Hills Park and Recreation District

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4. Primary service boundaries of the applicant organization is Park District boundaries.
 - May extend to Beaverton School District 48 boundaries for youth (under 18)
 - THPRD geographic boundaries for adults

Actions: Submit the following documentation with application

- Map outlining established organizational service boundaries

Upon receipt of application with all required documentation, THPRD will review the request using, but not limited to, the following criteria. Additional information may be requested for verification purposes or clarification.

Existing Programs: A new affiliated or partner/associate association will not be accepted if an existing affiliated or partner/associate program currently provides a similar, or identical, program/sport/activity for the Park District.

Inclusion: Applicant association is open to all Park District residents independent of playing ability, sex, race, religion, or ability to pay.

Facilities The applicant program/sport/activity must be one that the Park District either has sufficient facilities and staff to support or the ability to reasonably gain access to the necessary facilities and support.

Financial: The budgetary impact to the Park District for facility and operational support is manageable under current budgetary appropriations or funds can be reasonably allocated to provide necessary base levels of service.

Associations: The Park District would accept the applicant association's partners, associates or sponsors as a business partner.

Out of District participation: The applicant organizations primary focus is on providing services to Park District residents. The applicant organization may allow out of District participants if by allowing out of District participation no in-District participants are turned away. The appropriate out of District assessment must be paid prior to participation and out of District participants do not create a shortage of facilities or services for in-District participants.



Tualatin Hills Park and Recreation District

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Policies and Procedures: The applicant organizations policies and procedures provide for the following:

- Required background checks on all coaches, board members and volunteers. (*State of Oregon at a minimum, nationally preferred*)
- Established training and orientation program, including first aid and CPR, , for coaches, board members and volunteers.
- An established code of conduct for players, coaches and spectators.

Paid Employees: The applicant organization may employ individuals or companies to provide a necessary service that the non-profit is not capable of providing. The employee or company must be paid what are considered competitive industry wages/rates for like services and do not significantly increase the participation fees or otherwise are counter to the non-profits mission. The performance of such service will not constitute a commercial venture for either party.

Registration services: The applicant organization may contract participant registration services if the non-profit is unable to perform the registration process in a timely manner, unable to collect fees effectively, or the contracted service otherwise streamlines the process for the participant. Contracted registration service should not significantly increase participation costs, should be competitively priced for services provided and available in several forms (Fax, mail and electronically). In the process of contracting registration services all THPRD registration requirements as outlined are met.

- THPRD Registration numbers are collected and reported prior to the start of the season
- All out of district resident assessment fees for participation are paid prior to the start of the seas



Tualatin Hills Park and Recreation District

15707 SW Walker Road, Beaverton Oregon 97006, 503-645-6433

Affiliated, Partner or Associate User Application

Registered Name:

Contact: Phone:

E-mail: Fax:

Tax ID number: State:

Purpose of application:

Requested status with THPRD: Affiliated Partner or Associate

Office Use Only*****

Required documentation for review of application:

- Documentation, from the State of Oregon, of non-profit status and registration.
- Tax ID number
- Copy of Board adopted By-laws
- Copy of Board adopted mission statement
- Copy of established policies and procedures
- Official Board roster, including terms and positions.
- Certificate of insurance
- Organizational service boundaries
- Complete list of required facilities and services required to operate
- List of employees, positions and function
- List of associated organizations, partners and sponsors
- Registration service if applicable.

Date Received: Facility: Staff:



[8C]

MEMO

DATE: September 24, 2012
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **General Manager's Report for October 1, 2012**

GreenPlay/Comprehensive Plan Update

The first two cost recovery work sessions with Karon Badalamenti of GreenPlay, LLC were held on September 19, 2012. The morning work session was open to all THPRD program coordinators and maintenance supervisors, the Cost Recovery Team as well as select THPRD Board and volunteer committee members. In this session, Karon provided an overview of the process the District will be engaged in for the next eight months to develop cost recovery goals and assess current services. The second session of the day was for the THPRD Cost Recovery Team, comprised of staff and one board member, Bob Scott. This team spent the remainder of the day establishing service categories with specific definitions which will ultimately be used to determine cost recovery rates for all THPRD programs and activities.

Intertwine Fall Summit

The Intertwine Alliance will be holding their quarterly summit on October 25, 2012 at the Oregon Zoo. Working group meetings will take place starting at 2:00 p.m., followed by a hosted reception at 5:30 p.m. The reception will highlight partner success stories. In addition, Congresswoman Suzanne Bonamici will speak. The deputy director of the National Park Service has also been invited. Staff will be participating in several of the working group sessions.

Board of Directors Meeting Schedule

The following dates have been proposed for the Board of Directors meeting schedule over the next few months:

- November Regular Board Meeting – Monday, November 5
- December Regular Board Meeting – Monday, December 3
- January Regular Board Meeting – Monday, January 14 (*second Monday in January*)



Management Report to the Board October 1, 2012

Administration

Hal Bergsma, Director of Planning

Jessica Collins, Executive Assistant

Keith Hobson, Director of Business & Facilities

Jim McElhinny, Director of Park & Recreation Services

Bob Wayt, Director of Communications & Outreach

1. Fall classes have not even been under way that long, but THPRD staff are already preparing for winter and spring terms. The winter/spring activities guide is being created now and will be available online and in print in November. Enrollment for winter classes begins December 8, and for the second consecutive year, registration for spring classes will be done separately, starting March 2. A promotional mailing will be sent to Beaverton-area residents soon to let them know about winter registration and the winter/spring activities guide.
2. The Park District's annual all-staff meeting is scheduled for the morning and afternoon of Thursday, October 25 and the morning of Friday, October 26. The three sessions will be virtually identical to ensure consistency regardless of the session attended. A variety of topics will be covered, including a bond measure update. Employees will also have the opportunity to ask questions.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. With the success of the Summer Wipe Out Series (large, inflatable, floating toys rotating to the Park District pools), the program is being expanded during the fall, winter and spring seasons. The schedule will be posted online as well as in the activities guide. We will also begin making these popular toys available for pool rentals for an additional fee.
2. The change in the High School Water Polo program is going well. The Tualatin Hills Water Polo Club has taken over managing the program since funding was cut by the Beaverton School District last spring. Although enrollment is down, especially with the girl's teams, staff are hopeful that the program will continue to grow.
3. The Aquatic Center is continuing the dive-in movies, featuring the Harry Potter series. The next feature will be *Prisoner of Azkaban* on October 26. Other special events for October include Harman Swim Center's Pumpkin Bob on Saturday, October 13 from 4:00-6:00 pm. It should be a fun fall at the pools.

Maintenance

Dave Chrisman, Superintendent of Maintenance Operations

1. Park maintenance staff have been pruning vegetation, limbing trees and clearing out blackberry thickets this past summer in an effort to improve the visual sightlines and make the parks more attractive per our new park standards. Crews have been evaluating landscapes at all parks focusing on elements that may be a distraction or impair the visitors' experiences. Many parks including McMillan, Hiteon, Lost, Greenway, and Fir Grove had significant amounts of dead limbs, stumps and blackberry removed this past summer. Residents have responded favorably to the improvements.
2. An equipment shed will be installed this fall at the Fanno Creek Service Center. The shed materials were purchased in the 2012 capital budget and will be installed by District maintenance staff. The footings for the shed were installed during the final phase of the FCSC parking lot paving project. Staff also recently installed bicycle racks at FCSC and will install one more at the office entry.
3. Don Mohr, Fleet Maintenance Mechanic I, recently announced his retirement effective October 2012. Don has been with the District since 1979 and has provided services to the District's equipment fleet. In addition, Don is a certified welder completing numerous fabrication and special projects throughout the District. Don's services will be missed.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Summer Nature Mobile. Nature Mobile staff wrapped up their summer season reaching nearly 13,000 people. This represents a 20% increase over last summer. Staff visited 17 events in addition to their 14 regular locations.
2. Bond Updates. Site preparation has begun on the 30-acre Bronson Creek restoration project. Natural Resources and Planning staff are collaborating to create a master plan for restoration and development activities at Roger Tilbury Memorial Park. Soft surface trail and restoration design at Lowami Hart Woods are nearing completion.
3. Improved Trail Crossings. Staff are working with Washington County to improve several neighborhood street crossings of the Fanno Creek and Waterhouse Trails with curb ramps or striping.
4. Volunteer News. Volunteers have been participating in the annual Regional Trail counts. The project captures a region-wide look at the number and type of users along the Fanno Creek, Rock Creek, and Westside Regional Trails. This information complements information collected by our electronic counters. In addition, about 35 volunteers attended our annual volunteer appreciation/recognition event.

Planning & Development

Steve Gulgren, Superintendent of Planning & Development

1. Bethany Boulevard/Bronson Road Path: Planning staff continues to monitor the status of the Washington County project. The District and County have partnered together to complete a segment of the Waterhouse Trail from Cornell Road to the powerline corridor on Bronson Road. The County will be widening Bethany Boulevard and will install two bike lanes and a 10-foot-wide multi-use path on the west side of Bethany Boulevard as part of the road widening project. The District will pay for a 10-foot-wide multi-use path

on the north side off Bethany Boulevard going west along Bronson Road to the Waterhouse Trail Bond project which is located in the powerline corridor. This trail segment will be constructed as part of the County project.

The County recently received six bids for the project and the approximate cost is almost \$15 million. The project should be approved by the County Board in mid- to late September and construction should be under way by mid-October.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. Staff held a neighborhood meeting on September 18 in Hart Meadows Park to discuss a proposal to construct a fenced dog park in the park. The majority of the neighbors (40+) attending were opposed to the plan citing noise, increased traffic, and reduced open space as reasons for the opposition. Staff will continue to seek locations for other dog parks in the Park District.
2. Volunteer Services and Special Events staff is scheduling presentations at all Key Club, National Honor Society, and community service clubs to recruit for fall events and ongoing youth volunteer opportunities. Volunteer opportunities have been posted on PCC, PSU and Pacific University student outreach materials.
3. The Jenkins Estate Centennial Celebration was held on Sunday, August 26. Doug Menke gave opening remarks, and visitors enjoyed tours of the buildings and grounds, interpretive signs and historic photos, a visit from "Mr. and Mrs. Jenkins," and complimentary apple crisp.
4. The Adult Summer Tennis League program concluded with our annual year-end playoffs. A total of 24 teams competed this year in three divisions. Matches are held at the HMT Complex and PCC Rock Creek. The air structures are scheduled for set up the week of September 24-28.
5. The Elsie Stuhr Center's Harvest Bazaar was a huge success again this year. The event clocked over 3,600 volunteer hours.
6. The Elsie Stuhr Center was given the 2012 Oregon Recreation & Park Association Design Award for the Bond project at their conference in Medford. The crystal award will be placed in the front entrance area display case.

Recreation

Eric Owens, Superintendent of Recreation

1. Conestoga Recreation & Aquatic Center is planning a middle school dance for October 12. They hope to have 100+ children for this event. Blackboard Music will be running the event and providing all the music.
2. The Rec Mobile had over 11,100 visits during the 10-week summer session. Site visits during the week had increased attendance of 15% which are attributed to replacing morning site visits with evening activities. Special events in the community saw the largest increase with 32% more visits over the same period last year.
3. After school programs in the recreation centers are seeing an increase in participation this fall. The Cedar Hills THRIVE After School program has expanded to 72 students

over last year's 60 students. Conestoga has added students to the Club Splash after school program. This fall, there are 85 students compared to 74 in the fall of 2011.

4. The Garden Home Weight Room Grand Opening Celebration, held on September 15, was to celebrate the newly renovated facility. There was free admission for the day, demonstrations, a raffle and give-a-ways. The weight room officially re-opened on Wednesday, September 5 and the patrons could not be more thrilled with the new and improved room.

Security Operations

Mike Janin, Superintendent of Security Operations

1. As we build sections of the Westside and Rock Creek Trails we are discovering multiple encroachments. Most of these are residents who have extended their backyards onto District property. Security Operations gathers all necessary paperwork (scanned tax lot maps, aerial photos) for each property with the assistance of the Planning & Development Department. The Superintendent of Security Operations then visits each involved property and spends the necessary time with each resident explaining the encroachment issue, conducts a property corner(s) locate or survey where necessary using a local survey firm. The homeowner is eventually issued a THPRD Notice of Encroachment Investigation form which lists a date that the District is asking for the encroachment to be corrected. Issuing this form serves as an official notice and sets a timeline.
2. Mitch Pereira, who works for the District as a maintenance tech at Jenkins Estate and is also a Hillsboro Police Cadet, recently was approved as a Park Patrol Intern. Mitch is also studying Law Enforcement at Portland Community College.

Sports

Scott Brucker, Superintendent of Sports

1. Sports Leagues: Winter Basketball Registration is now open and available online or in-person at the Athletic Center. Youth and Adult volleyball participation remains strong again this fall with small growth in all ages and leagues.
2. Classes: Fall term classes in Volleyball and Badminton are full with waiting lists. Both sports have seen strong growth in participation over the past couple years.
3. Fields: For the period June 16 and September 1, 2012, staff has allocated 10,783 hours to the affiliated sports groups, of which 10,313.75 hours have been used.

Business Services

Cathy Brucker, Finance Manager

Nancy Hartman-Noye, Human Resources Manager

Mark Hokkanen, Risk and Contract Manager

Ann Mackiernan, Operations Analysis Manager

Phil Young, Information Services Manager

1. The Information Services Department has completed the public Wi-Fi installation at Conestoga Recreation & Aquatic Center. This brings us to a total of six facilities offering free public Wi-Fi to our patrons. In addition to Conestoga, public Wi-Fi is offered at the HMT Recreation Complex (Aquatic Center, Athletic Center, Tennis Center and Dryland Conference Room), Cedar Hills Recreation Center, Nature Park Interpretive Center,

Harman Swim Center, and Sunset Swim Center. Each week, about 900 patrons are using the public Wi-Fi District-wide.

2. Risk Management and Security Operations are updating the District's child abuse reporting procedures and training in response to House Bill (HB) 4016. Effective January 2013, HB 4016 requires any public or private official who provides child-related services or activities to be included as mandatory reporters. Under these new rules, all District employees, even those that have no contact with children, are now classified as mandatory reporters. The Department of Human Services, Beaverton School District and City of Beaverton Police Department have reviewed the developed training and protocols on how to respond to reports of suspected abuse. Training for all employees and identified volunteers will begin this November.
3. Five of eight original Business Energy Tax Credits still available for sale have been offered to a prospective buyer by the Oregon Department of Energy for a total of approximately \$182,000. The District will know by October 7, 2012 whether or not the sale will go through.
4. The THPRD Wellness Committee will host a flu shot clinic on October 16, 2012. Kaiser Permanente will be onsite to provide seasonal flu shots, at no charge, to benefitted full-time and regular part-time employees. For the convenience of THPRD staff, the clinic will be scheduled in two separate sessions, the Dryland Conference Room in the morning, and the Fanno Creek Service Center in the afternoon. It is anticipated approximately 80 employees will participate.

October

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1
Board Meeting 7pm
@ Dryland/HMT

2

3
Aquatics Advisory
Committee 7pm

4

5
Health & Wellness
Resource Fair @
Stuhr Center

6
Fall Plant Sale @
Nature Park

7

8
Stuhr Center
Advisory Committee
10am

9
Historic Facilities
Advisory Committee
1pm

10

11

12

13
Pumpkin Bob @
Harman Swim Center

14

15

16
Trails Advisory
Committee 7pm

17
Recreation Advisory
Committee 7pm

18
Sports Advisory
Committee 4:30pm

19

20
Fall Festival @ Cedar
Hills

21

22

23
Natural Resources
Advisory Committee
6:30pm

24

25

26
Pumpkin Fest @
Conestoga

Great Pumpkin Hunt
@ Garden Home

27
Spooktacular @
Jenkins Estate

Wipe-Out Water Toys
@ Beaverton Swim
Center

28
Wipe-Out Water Toys
@ Beaverton Swim
Center

29

30

31
Halloween Costume
Party & Dance @
Stuhr Center

2012

November

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1

2

3

Newt Day @ Nature Park

4

5

Board Meeting 7pm @ Dryland/HMT

6

7

8

Veterans Day Celebration @ Stuhr Center

9

10

11

12

HOLIDAY

13

Historic Facilities Advisory Committee 1pm

14

15

Sports Advisory Committee 4:30pm

16

Thanksgiving Dinner @ Stuhr Center

17

Pam's Party @ Beaverton Swim Center

Wipe-Out Water Toys @ Beaverton Swim Center

Parks Bond Citizen Oversight Committee 6pm @ Dryland

18

Wipe-Out Water Toys @ Beaverton Swim Center

19

20

Trails Advisory Committee 7pm

21

22

HOLIDAY

23

HOLIDAY

24

25

26

27

Natural Resources Advisory Committee 6:30pm

28

29

30

2012

December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1 Holiday Teas @ Jenkins Estate
2	3 Board Meeting 7pm @ Dryland/HMT	4	5 Aquatics Advisory Committee 7pm	6	7	8 Holiday Teas @ Jenkins Estate Grandchildren's Day @ Stuhr Center
9	10 Stuhr Center Advisory Committee 10am	11 Historic Facilities Advisory Committee 1pm	12	13	14 The Polar Express @ Garden Home	15
16	17	18 Trails Advisory Committee 7pm Parks Advisory Committee 6pm	19 Holiday Concert & Fitness Party @ Stuhr Center Recreation Advisory Committee 7pm	20 Sports Advisory Committee 4:30pm	21	22
23	24	25 HOLIDAY	26	27 End of Year Formal Dance @ Stuhr Center	28	29
30	31					

2012

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 08/31/12

Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
Land Acquisition/Jkns Est ROW	90,000	90,000	-	90,000	90,000	-	-	90,000	Budget	90,000	90,000	-	-
JQAY House Renovation	100,000	1,800	-	100,000	1,800	87,371	-	1,800	Budget	89,171	1,800	10,829	-
Challenge Grnt Competitive Fnd	30,000	30,000	-	30,000	30,000	-	-	24,000	Budget	24,000	24,000	6,000	6,000
Signage Master Plan	75,000	35,000	-	75,000	35,000	22,315	-	35,000	Budget	57,315	35,000	17,685	-
Rock Creek Trail Improvement	6,500	3,275	-	6,500	3,275	4,657	-	3,275	Budget	7,932	3,275	(1,432)	-
Commonwealth Park North Trail Alignment	69,000	72,179	-	69,000	72,179	37,691	6,109	42,137	Award	85,937	48,246	(16,937)	23,933
Matrix Hill Natural Area Rstrn	40,000	3,154	-	40,000	3,154	59,137	-	3,154	Budget	62,291	3,154	(22,291)	-
Community Bnft Fund Project	325,000	250,000	-	325,000	250,000	91,632	120,609	51,256	Budget	263,497	171,865	61,503	78,135
HSC & Jenkins Est Exterior Paint	8,000	8,000	-	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
McMillan Park Bridge	120,000	42,275	-	120,000	42,275	53,320	49,248	-	Complete	102,568	49,248	17,432	(6,973)
Carolwood Park Playground	81,000	44,678	-	81,000	44,678	82,822	-	-	Complete	82,822	-	(1,822)	44,678
Asphalt Paving Rplcmnts (7)	117,000	108,770	-	117,000	108,770	93,913	23,975	-	Complete	117,888	23,975	(888)	84,795
East Tennis Air Structure	153,000	153,000	102,700	255,700	255,700	-	-	255,700	Budget	255,700	255,700	-	-
Fanno Creek Trail Management	3,000	3,000	-	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
OBP Grnt-Wlkr Rd Mid-blk Crssg	121,500	79,292	121,500	243,000	200,792	56,301	2,829	197,963	Budget	257,093	200,792	(14,093)	-
GHRC Exterior Siding	40,000	32,287	-	40,000	32,287	7,713	-	32,287	Budget	40,000	32,287	-	-
GHRC Exterior Painting	12,600	12,600	-	12,600	12,600	-	-	12,600	Budget	12,600	12,600	-	-
GHRC HVAC/Gas Pack	33,500	33,500	-	33,500	33,500	-	-	32,785	Award	32,785	32,785	715	715
TOTAL CARRYOVER PROJECTS	1,425,100	1,002,810	224,200	1,649,300	1,227,010	596,872	202,770	792,957	-	1,592,599	995,727	56,701	231,283
ATHLETIC FACILITY REPLACEMENT													
Resurface Courts (3 sites)			40,000	40,000	40,000	-	10,430	29,570	Budget	40,000	40,000	-	-
Indoor Bsktball Standards (12)			4,800	4,800	4,800	-	-	4,800	Budget	4,800	4,800	-	-
Indoor Vball Standards (2)			3,970	3,970	3,970	-	-	3,970	Budget	3,970	3,970	-	-
Synthetic Turf #1 HMT Complex			400,000	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
TOTAL ATHLETIC FACILITY REPLACEMENT			448,770	448,770	448,770	-	10,430	438,340		448,770	448,770	-	-
PARK AND TRAIL REPLACEMENTS													
Drinking Fountains (3 sites)			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Signs			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Concrete Sidewalk Rpr -9 sites			35,343	35,343	35,343	-	-	35,343	Budget	35,343	35,343	-	-
Asphalt Path Rplcmnt & Repair			145,891	145,891	145,891	-	-	145,891	Budget	145,891	145,891	-	-
Parking Lot Repair (2 sites)			12,400	12,400	12,400	-	-	12,400	Budget	12,400	12,400	-	-
Play Equipment (2 sites)			84,000	84,000	84,000	-	17,607	66,393	Budget	84,000	84,000	-	-
Irrigation System Repair			32,200	32,200	32,200	-	-	32,200	Budget	32,200	32,200	-	-
Brookhaven Prk-Brdg&Brdwtk Rpl			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
TOTAL PARK AND TRAIL REPLACEMENTS			369,834	369,834	369,834	-	17,607	352,227		369,834	369,834	-	-
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
LWCF Grant - Schiffler Park Pavillion			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Maxicom Ctrls - Fir Grove Schl			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
ODOT/Westside Trail Segment #18			90,000	90,000	90,000	1,400	8,500	81,500	Budget	91,400	90,000	(1,400)	-
Curb Cut for Rdside Trail Crsg			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
RTO Trail Sign Grant			60,000	60,000	60,000	-	-	60,000	Budget	60,000	60,000	-	-
Geotech Studies Pervious Prkg			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
TOTAL PARK AND TRAIL IMPROVEMENTS			214,500	214,500	214,500	1,400	8,500	206,000		215,900	214,500	(1,400)	-
CHALLENGE GRANTS													
Challenge Grants			97,500	97,500	97,500	-	822	96,678	Budget	97,500	97,500	-	-
TOTAL CHALLENGE GRANTS			97,500	97,500	97,500	-	822	96,678		97,500	97,500	-	-
BUILDING REPLACEMENTS													
ASC Pool Tank Resurface			65,000	65,000	65,000	-	-	65,000	Budget	65,000	65,000	-	-
Replace Tile Floor (2 sites)			72,000	72,000	72,000	-	-	72,000	Budget	72,000	72,000	-	-
Refinish Wood Floors (6 sites)			37,300	37,300	37,300	-	-	34,108	Award	34,108	34,108	3,192	3,192
TC Balcony Non-skid Floor			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
CHRC Stairs & Landings			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-	-
Pressure Grout 50M Boiler Pad			9,500	9,500	9,500	-	-	9,500	Budget	9,500	9,500	-	-

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
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Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GHRC Windows Gymnsts Rm (2)			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Circulation & Sump Pumps (3)			40,200	40,200	40,200	-	-	40,200	Budget	40,200	40,200	-	-
SSW Chemtrol			2,600	2,600	2,600	-	-	2,600	Budget	2,600	2,600	-	-
SSW Sand Filter Recharge			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
HSC Circulation Pump Cnrt Pad			8,750	8,750	8,750	-	-	8,750	Budget	8,750	8,750	-	-
SSC Wader Pool Auto Feed Sys			4,500	4,500	4,500	-	-	4,382	Award	4,382	4,382	118	118
CRA Clean-out Surge Tank			3,200	3,200	3,200	-	-	3,200	Award	3,200	3,200	-	-
CRA Lane Line Anchor Rplcmnts			8,000	8,000	8,000	-	-	8,595	Award	8,595	8,595	(595)	(595)
Underwater Light Fxtrs 3 sites			41,900	41,900	41,900	-	-	41,900	Budget	41,900	41,900	-	-
TC Crt Dvdr Cables & Curtains			11,000	11,000	11,000	-	-	11,000	Budget	11,000	11,000	-	-
GHRC Rplc Kitchen Lght Fxtrs			1,100	1,100	1,100	-	-	1,100	Budget	1,100	1,100	-	-
GHRC Exterior Siding Phase 2			29,183	29,183	29,183	-	3,730	25,453	Budget	29,183	29,183	-	-
Exterior Cnrt Walls (2 sites)			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
AC Rplcmnt Pea Gravel (n wndw)			2,000	2,000	2,000	-	1,375	625	Budget	2,000	2,000	-	-
JEN Gate Hs Pntg/lead abtmnt			21,500	21,500	21,500	-	-	21,500	Budget	21,500	21,500	-	-
HMT S Fields Playgnd Canopies			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Tennis Ctr Court Lights			3,500	3,500	3,500	-	-	3,394	Award	3,394	3,394	106	106
ASC Dressing Rms HVAC Units			44,000	44,000	44,000	-	-	44,000	Budget	44,000	44,000	-	-
SSC Roof Exhaust Fan			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
GHRC Boiler Burner Tray			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
FCSC Gas Line Rplcmnt			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
ASC HVAC System			268,000	268,000	268,000	-	-	268,000	Budget	268,000	268,000	-	-
Schlottman House Heat Pump			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
S Fields Concession Grease Trp			11,000	11,000	11,000	-	-	11,000	Budget	11,000	11,000	-	-
Jenkins Panic Door Hrdwr rplc			6,150	6,150	6,150	-	-	6,150	Budget	6,150	6,150	-	-
CHRC Cardio Eqmnt (2 pieces)			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-	-
TC & 50M Roof Plans/Specs			30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
TOTAL BUILDING REPLACEMENTS			829,283	829,283	829,283	-	5,105	821,357		826,462	826,462	2,821	2,821
BUILDING IMPROVEMENTS													
Aquatic Center Pit Pump Scaffolding			4,500	4,500	4,500	-	3,730	-	Complete	3,730	3,730	770	770
TOTAL BUILDING IMPROVEMENTS			4,500	4,500	4,500	-	3,730	-		3,730	3,730	770	770
ENERGY SAVINGS PERFORMANCE CONTRACT													
Energy Saving Improvements			169,928	169,928	169,928	-	-	169,928	Budget	169,928	169,928	-	-
TOTAL ENERGY SAVINGS PERFORMANCE CONTRACT			169,928	169,928	169,928	-	-	169,928		169,928	169,928	-	-
ADA PROJECTS													
CRA & 50M ADA Rtrft Pool Lift			1,400	1,400	1,400	-	-	1,400	Budget	1,400	1,400	-	-
Portable Pool Lifts (4 sites)			30,400	30,400	30,400	-	-	30,400	Budget	30,400	30,400	-	-
SSC Trnsfr Platform Wdng Pool			1,800	1,800	1,800	-	-	1,800	Budget	1,800	1,800	-	-
Access Design/Oleson Rd to Fanno Creek			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
TOTAL ADA PROJECTS			41,600	41,600	41,600	-	-	41,600		41,600	41,600	-	-
TOTAL CAPITAL OUTLAY DIVISION	1,425,100	1,002,810	2,400,115	3,825,215	3,402,925	598,272	248,964	2,919,087		3,766,323	3,168,051	58,892	234,874

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
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Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
INFORMATION SERVICES DEPARTMENT													
System/workstn Replcmnt			67,000	67,000	67,000	-	6,024	60,976	Budget	67,000	67,000	-	-
Server Replacements			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
LAN/WAN Replcmnt			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Printers/Network Printers			5,000	5,000	5,000	-	2,561	2,439	Budget	5,000	5,000	-	-
Telephones			24,000	24,000	24,000	-	-	23,396	Award	23,396	23,396	604	604
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			136,000	136,000	136,000	-	8,585	126,811		135,396	135,396	604	604
Misc. Application Software			20,000	20,000	20,000	-	8,000	12,000	Budget	20,000	20,000	-	-
Plotter/Scanner			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Color Printer for Graphics			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
FCSC Server Rack			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
FCSC Electrical Panel			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Computer Wrkstns & Cabling (4)			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
MACC Grant SSC Wifi Connection			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Badge Printing Machine			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			54,900	54,900	54,900	-	8,000	46,900		54,900	54,900	-	-
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	190,900	190,900	190,900	-	16,585	173,711		190,296	190,296	604	604
MAINTENANCE DEPARTMENT													
<u>FLEET REPLACEMENTS</u>													
Infield Rake (2)			22,000	22,000	22,000	-	-	21,626	Award	21,626	21,626	374	374
Electric Utility Vehicle			11,500	11,500	11,500	-	-	11,500	Budget	11,500	11,500	-	-
15-Passenger Van			24,000	24,000	24,000	-	-	24,000	Budget	24,000	24,000	-	-
Light Duty Pickup Truck			18,500	18,500	18,500	-	-	18,500	Budget	18,500	18,500	-	-
Leaf Vacuum			10,500	10,500	10,500	-	-	10,500	Budget	10,500	10,500	-	-
52" Mower			7,000	7,000	7,000	-	6,861	-	Complete	6,861	6,861	139	139
Single Axle Trailer			3,500	3,500	3,500	-	-	3,285	Award	3,285	3,285	215	215
Tandem Axle Trailers (2)			13,000	13,000	13,000	-	-	12,500	Award	12,500	12,500	500	500
Mowers (7) & Trailers (3)			88,900	88,900	88,900	-	72,396	15,785	Award	88,181	88,181	719	719
TOTAL FLEET REPLACEMENTS			198,900	198,900	198,900	-	79,257	117,696		196,953	196,953	1,947	1,947
<u>FLEET IMPROVEMENTS</u>													
Tools Trailer - Ntrl Resources			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
Wellness-on-Wheels Van			26,000	26,000	26,000	-	-	26,000	Budget	26,000	26,000	-	-
TOTAL FLEET IMPROVEMENTS			32,500	32,500	32,500	-	-	32,500		32,500	32,500	-	-
TOTAL MAINTENANCE DEPARTMENT	-	-	231,400	231,400	231,400	-	79,257	150,196		229,453	229,453	1,947	1,947
GRAND TOTAL GENERAL FUND	1,425,100	1,002,810	2,822,415	4,247,515	3,825,225	598,272	344,806	3,242,994		4,186,072	3,587,800	61,443	237,425

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Description	Project Budget					Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget	
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
<u>LAND ACQUISITION</u>													
Land Acquisition (FY 12)	430,000	430,000	-	430,000	430,000	31,001	-	430,000	Budget	461,001	430,000	(31,001)	-
Mahmood Property cleanup costs - DEQ Grant	250,000	-	-	250,000	-	142,142	-	-	Budget	142,142	-	107,858	-
Land Acquisition (FY 13)	-	-	1,100,000	1,100,000	1,100,000	-	-	1,100,000	Budget	1,100,000	1,100,000	-	-
TOTAL LAND ACQUISITION	680,000	430,000	1,100,000	1,780,000	1,530,000	173,143	-	1,530,000	-	1,703,143	1,530,000	76,857	-
<u>IMPROVEMENT/DEVELOPMENT PROJECTS</u>													
Fanno Creek Trail	2,011,950	50,000	-	2,011,950	50,000	1,850,032	5,816	84,015	Award	1,939,863	89,831	72,087	(39,831)
Bonny Slope/BSD Trail Development	175,000	175,000	-	175,000	175,000	-	-	175,000	Budget	175,000	175,000	-	-
LWCF Grant Match/Schiffler Park Pavillion	50,000	50,000	-	50,000	50,000	-	-	-	Cancelled	-	-	50,000	50,000
112th St. Field Construction	1,078,743	-	-	1,078,743	-	975,812	469	4,771	Award	981,052	5,240	97,691	(5,240)
Winkelman Park Phase I	282,000	282,000	-	282,000	282,000	-	-	282,000	Budget	282,000	282,000	-	-
MTIP Grant Match-Westside Trail Segment 18	62,205	-	20,000	82,205	20,000	69,428	24	19,976	Budget	89,428	20,000	(7,223)	-
OBP Grant Match-Waterhouse Trail/Walker Rd Crossing	50,000	50,000	62,000	112,000	112,000	-	2	111,998	Budget	112,000	112,000	-	-
112th St. Site Improvements	797,947	-	-	797,947	-	699,215	990	4,500	Award	704,705	5,490	93,242	(5,490)
Graf Meadows Prk - Trail Cnctn	-	-	300,000	300,000	300,000	-	564	299,436	Budget	300,000	300,000	-	-
Wtrhse Trail-Bronson/Bethany	-	-	250,000	250,000	250,000	-	50,000	200,000	Budget	250,000	250,000	-	-
PCC Rck Crk Dog Prk Cnstrctn	-	-	144,000	144,000	144,000	-	3,637	140,363	Budget	144,000	144,000	-	-
Hart Meadows Dog Prk Cnstrctn	-	-	50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Undesignated Projects	-	-	2,739,797	2,739,797	2,739,797	-	-	2,739,797	Budget	2,739,797	2,739,797	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	4,507,845	607,000	3,565,797	8,073,642	4,172,797	3,594,487	61,502	4,111,856	-	7,767,845	4,173,358	305,797	(561)
Total - SDC Fund	5,187,845	1,037,000	4,665,797	9,853,642	5,702,797	3,767,630	61,502	5,641,856	-	9,470,988	5,703,358	382,654	(561)

KEY
Budget Estimate based on original budget - not started and/or no basis for change
Deferred Some or all of Project has been eliminated to reduce overall capital costs for year.
Award Estimate based on Contract Award amount or quote price estimates
Complete Project completed - no additional estimated costs to complete.

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 8/31/12

Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	% Total Expended to Project Cumulative Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 11/12	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)					
BOND CAPITAL PROJECTS FUND													
<u>New Neighborhood Parks Development</u>													
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	45,050	1,330,300	290,218	48,855	339,073	1,197,128	Bid Award	1,536,201	(205,901)	22.1%
SW	91-902	Barsotti Park & Athletic Field	1,285,250	20,613	1,305,863	62,710	7,438	70,148	1,235,715	Budget	1,305,863	-	5.4%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	12,305	783,455	133,756	567	134,323	574,604	Design Dev	708,927	74,528	18.9%
SW	91-904	Roy Dancer Park	771,150	12,341	783,491	34,628	5,820	40,448	743,043	Budget	783,491	-	5.2%
NE	91-905	Roger Tilbury Park	771,150	12,368	783,518	15,859	12,041	27,900	755,618	Budget	783,518	-	3.6%
Total New Neighborhood Parks Development			4,883,950	102,677	4,986,627	537,171	74,721	611,892	4,506,108		5,118,000	(131,373)	12.0%
<u>Renovate & Redevelop Neighborhood Parks</u>													
NE	91-906	Cedar Mill Park, Trail & Athletic Field	1,125,879	18,057	1,143,936	50,478	5,644	56,122	1,087,814	Budget	1,143,936	-	4.9%
SE	91-907	Camille Park	514,100	28,898	542,998	583,848	342	584,190	-	Complete	584,190	(41,192)	100.0%
NW	91-908	Somerset West Park	1,028,200	16,490	1,044,690	16,458	2,365	18,823	1,025,867	Budget	1,044,690	-	1.8%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	18,613	563,547	129,909	8,502	138,411	455,255	Design Dev	593,666	(30,119)	23.3%
SE	91-910	Vista Brook Park	514,100	18,149	532,249	131,045	3,545	134,590	493,380	Design Dev	627,970	(95,721)	21.4%
Total Renovate & Redevelop Neighborhood Parks			3,727,213	100,207	3,827,420	911,738	20,398	932,136	3,062,316		3,994,452	(167,032)	23.3%
<u>New Neighborhood Parks Land Acquisition</u>													
NW	98-880	New Neighborhood Park - NW Quadrant	1,500,000	23,241	1,523,241	39,087	9,600	48,687	1,474,554	Budget	1,523,241	-	3.2%
NE	98-745	New Neighborhood Park - NE Quadrant	1,500,000	23,951	1,523,951	269,877	15	269,892	1,254,059	Budget	1,523,951	-	17.7%
SW	98-746	New Neighborhood Park - SW Quadrant	1,500,000	21,071	1,521,071	1,058,410	40,547	1,098,957	-	Complete	1,098,957	422,114	100.0%
SE	98-747	New Neighborhood Park - SE Quadrant	1,500,000	16,295	1,516,295	2,555,818	-	2,555,818	-	Complete	2,555,818	(1,039,523)	100.0%
NW	98-748	New Neighborhood Park (North Bethany)	1,500,000	23,866	1,523,866	1,625,270	-	1,625,270	-	Complete	1,625,270	(101,404)	100.0%
UND	98-749	New Neighborhood Park - Undesignated	1,500,000	23,911	1,523,911	87,634	34,439	122,073	1,401,838	Budget	1,523,911	-	8.0%
Total New Neighborhood Parks			9,000,000	132,335	9,132,335	5,636,096	84,601	5,720,697	4,130,451		9,851,148	(718,813)	58.1%
<u>New Community Park Development</u>													
SW	92-915	SW Community Park & Athletic Field	7,711,500	123,662	7,835,162	2,616	-	2,616	7,832,546	Budget	7,835,162	-	0.0%
Total New Community Park Development			7,711,500	123,662	7,835,162	2,616	-	2,616	7,832,546		7,835,162	-	0.0%
<u>New Community Park Land Acquisition</u>													
NE	98-881	New Community Park - NE Quadrant	10,000,000	160,128	10,160,128	8,103,017	-	8,103,017	-	Complete	8,103,017	2,057,111	100.0%
Total New Community Park			10,000,000	160,128	10,160,128	8,103,017	-	8,103,017	-		8,103,017	2,057,111	100.0%
<u>Renovate and Redevelop Community Parks</u>													
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	98,656	6,293,561	111,782	-	111,782	6,181,779	Budget	6,293,561	-	1.8%
SE	92-917	Schiffler Park	3,598,700	60,594	3,659,294	1,438,799	457,983	1,896,782	1,005,798	Bid Award	2,902,580	756,714	65.3%
Total Renovate and Redevelop Community Parks			9,793,605	159,250	9,952,855	1,550,581	457,983	2,008,564	7,187,577		9,196,141	756,714	21.8%
<u>Natural Area Restoration</u>													
NE	97-963	Roger Tilbury Memorial Park	30,846	495	31,341	23	20	43	31,298	Budget	31,341	-	0.1%
NE	97-964	Cedar Mill Park	30,846	495	31,341	121	39	160	31,181	Budget	31,341	-	0.5%
NE	97-965	Jordan/Jackie Husen Park	308,460	4,947	313,407	2,000	20	2,020	55,380	Planning	57,400	256,007	3.5%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	3,958	250,726	-	-	-	250,726	Budget	250,726	-	0.0%
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	165	10,447	-	-	-	10,447	Budget	10,447	-	0.0%
NW	97-968	Allenbach Acres Park	41,128	659	41,787	1,306	-	1,306	40,084	Planning	41,390	397	3.2%
NW	97-969	Crystal Creek Park	205,640	3,298	208,938	3,516	1,275	4,791	107,757	Planning	112,548	96,390	4.3%
NE	97-970	Foothills Park	61,692	972	62,664	38,689	2,529	41,218	16,396	Planting	57,614	5,050	71.5%
NE	97-971	Commonwealth Lake Park	41,128	635	41,763	24,774	1,284	26,058	6,791	Planting	32,849	8,914	79.3%
NW	97-972	Tualatin Hills Nature Park	90,800	1,452	92,252	6,540	2,246	8,786	31,626	Planning	40,412	51,840	21.7%
NE	97-973	Pioneer Park	10,282	165	10,447	142	-	142	10,305	Planning	10,447	-	1.4%
NW	97-974	Whispering Woods Park	51,410	747	52,157	44,249	3,373	47,622	7,997	Planting	55,619	(3,462)	85.6%
NW	97-975	Willow Creek Nature Park	20,564	322	20,886	9,825	153	9,978	14,110	Planning	24,088	(3,202)	41.4%
SE	97-976	AM Kennedy Park	30,846	495	31,341	12,631	70	12,701	19,999	Planning	32,700	(1,359)	38.8%

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SE	97-977	Camille Park	77,115	1,236	78,351	43,166	20	43,186	29,167	Planning	72,353	5,998	59.7%
SE	97-978	Vista Brook Park	20,564	330	20,894	-	-	20,894	20,894	Budget	20,894	-	0.0%
SE	97-979	Greenway Park/Koll Center	61,692	988	62,680	1,428	87	1,515	61,165	Budget	62,680	-	2.4%
SE	97-980	Bauman Park	82,256	1,313	83,569	22,030	897	22,927	60,405	Planting	83,332	237	27.5%
SE	97-981	Fanno Creek Park	162,456	2,605	165,061	552	876	1,428	163,633	Budget	165,061	-	0.9%
SE	97-982	Hideaway Park	41,128	660	41,788	6,696	450	7,146	34,811	Planning	41,957	(169)	17.0%
SW	97-983	Murrayhill Park	61,692	869	62,561	55,346	759	56,105	16,494	Planting	72,599	(10,038)	77.3%
SE	97-984	Hyland Forest Park	71,974	1,034	73,008	37,396	1,696	39,092	31,908	Planning	71,000	2,008	55.1%
SW	97-985	Cooper Mountain	205,640	3,298	208,938	14	-	14	208,924	Budget	208,938	-	0.0%
SW	97-986	Winkelman Park	10,282	165	10,447	3,145	-	3,145	6,208	Planting	9,353	1,094	33.6%
SW	97-987	Lowami Hart Woods	287,896	4,615	292,511	4,164	469	4,633	287,878	Budget	292,511	-	1.6%
SW	97-988	Rosa/Hazeldale Parks	28,790	460	29,250	2,309	180	2,489	26,761	Planning	29,250	-	8.5%
SW	97-989	Mt Williams Park	102,820	1,649	104,469	-	-	-	104,469	Budget	104,469	-	0.0%
SW	97-990	Jenkins Estate	154,230	2,464	156,694	49,739	4,395	54,134	73,347	Planning	127,481	29,213	42.5%
SW	97-991	Summercrest Park	10,282	155	10,437	7,228	93	7,321	1,937	Planting	9,258	1,179	79.1%
SW	97-992	Morrison Woods	61,692	989	62,681	28	-	28	62,653	Budget	62,681	-	0.0%
UND	97-993	Interpretive Sign Network	339,306	5,439	344,745	7,191	1,673	8,864	330,436	Planning	339,300	5,445	2.6%
NW	97-994	Beaverton Creek Trail	61,692	989	62,681	-	-	-	62,681	Budget	62,681	-	0.0%
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	660	41,788	-	-	-	41,788	Budget	41,788	-	0.0%
NW	97-996	Bluegrass Downs Park	15,423	247	15,670	-	-	-	15,670	Budget	15,670	-	0.0%
NW	97-997	Crystal Creek	41,128	660	41,788	-	-	-	41,788	Budget	41,788	-	0.0%
UND	97-914	Restoration of new properties to be acquired	643,023	10,313	653,336	-	-	-	653,336	Budget	653,336	-	0.0%
Total Natural Area Restoration			3,762,901	59,943	3,822,844	384,248	22,604	406,852	2,970,450		3,377,302	445,542	12.0%
<u>Natural Area Preservation - Land Acquisition</u>													
UND	98-882	Natural Area Acquisitions	8,400,000	134,622	8,534,622	287,568	4,424	291,992	8,242,630	Budget	8,534,622	-	3.4%
Total Natural Area Preservation - Land Acquisition			8,400,000	134,622	8,534,622	287,568	4,424	291,992	8,242,630		8,534,622	-	3.4%
<u>New Linear Park and Trail Development</u>													
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	66,834	4,333,864	866,544	206,512	1,073,056	2,503,740	Bid Award	3,576,796	757,068	30.0%
NE	93-920	Jordan/Husen Park Trail	1,645,120	40,036	1,685,156	577,273	353,935	931,208	323,171	Bid Award	1,254,379	430,777	74.2%
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	59,194	3,863,534	663,280	3,502	666,782	4,437,187	Design Dev.	5,103,969	(1,240,435)	13.1%
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	65,344	2,327,384	825,496	8,290	833,786	1,306,376	Bid Award	2,140,162	187,222	39.0%
UND	93-923	Miscellaneous Natural Trails	100,000	1,586	101,586	19,896	192	20,088	81,498	Budget	101,586	-	19.8%
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,029	362,899	238,702	-	238,702	-	Complete	238,702	124,197	100.0%
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,101	271,151	78,966	56,202	135,168	246,435	Bid Award	381,603	(110,452)	35.4%
SW	93-921	Lowami Hart Woods	822,560	52,303	874,863	355,087	24,686	379,773	764,794	Design Dev.	1,144,567	(269,704)	33.2%
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	24,652	1,566,952	60,450	5,865	66,315	1,500,637	Budget	1,566,952	-	4.2%
Total New Linear Park and Trail Development			15,060,310	327,079	15,387,389	3,685,694	659,184	4,344,878	11,163,838		15,508,716	(121,327)	28.0%
<u>New Linear Park and Trail Land Acquisition</u>													
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	19,246	1,219,246	856,621	48,665	905,286	313,960	Budget	1,219,246	-	74.2%
Total New Linear Park and Trail Land Acquisition			1,200,000	19,246	1,219,246	856,621	48,665	905,286	313,960		1,219,246	-	74.2%
<u>Multi-field/Multi-purpose Athletic Field Development</u>													
SW	94-925	Winkelman Athletic Field	514,100	33,199	547,299	183,310	331,468	514,778	437,066	Bid Award	951,844	(404,545)	54.1%
SE	94-926	Meadow Waye Park	514,100	6,637	520,737	407,298	-	407,298	-	Complete	407,298	113,439	100.0%
NW	94-927	New Fields in NW Quadrant	514,100	8,245	522,345	75	-	75	522,270	Budget	522,345	-	0.0%
NE	94-928	New Fields in NE Quadrant	514,100	8,245	522,345	3,827	-	3,827	518,518	Budget	522,345	-	0.7%
SW	94-929	New Fields in SW Quadrant	514,100	8,241	522,341	669	-	669	521,672	Budget	522,341	-	0.1%
SE	94-930	New Fields in SE Quadrant	514,100	8,245	522,345	-	-	-	522,345	Budget	522,345	-	0.0%
Total Multi-field/Multi-purpose Athletic Field Dev.			3,084,600	72,812	3,157,412	595,179	331,468	926,647	2,521,871		3,448,518	(291,106)	26.9%

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Deferred Park Maintenance Replacements													
UND	96-960	Play Structure Replacements at 11 sites	810,223	4,065	814,288	720,181	2,920	723,101	24,104	Design Dev (1)	747,205	67,083	96.8%
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,551	98,212	127,277	-	127,277	-	Complete	127,277	(29,065)	100.0%
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	624	39,533	38,381	-	38,381	-	Complete	38,381	1,152	100.0%
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	33	7,619	28,430	-	28,430	-	Complete	28,430	(20,811)	100.0%
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	170	10,937	985	-	985	-	Cancelled	985	9,952	100.0%
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	100.0%
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,040	-	118,040	-	Complete	118,040	(1,203)	100.0%
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,508	162,422	195,024	-	195,024	-	Complete	195,024	(32,602)	100.0%
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	2,581	163,495	18,941	-	18,941	344,952	Const. Doc	363,893	(200,398)	5.2%
Total Deferred Park Maintenance Replacements			1,451,515	10,745	1,462,260	1,289,161	2,920	1,292,081	369,056		1,661,137	(198,877)	77.8%
Facility Rehabilitation													
UND	95-931	Structural Upgrades at Several Facilities	317,950	2,378	320,328	105,332	-	105,332	214,996	Budget	320,328	-	32.9%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	6,360	412,639	21,021	-	21,021	596,618	Const. Doc.	617,639	(205,000)	3.4%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	23,161	1,470,524	22,757	-	22,757	1,397,767	Const. Doc.	1,420,524	50,000	1.6%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	10,073	638,160	29,599	245	29,844	508,316	Const. Doc.	538,160	100,000	5.5%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Center	44,810	719	45,529	8,750	-	8,750	52,808	Bid Award	61,558	(16,029)	14.2%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	7,810	494,745	-	-	-	494,745	Budget	494,745	-	0.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,821	182,808	73,115	-	73,115	-	Complete	73,115	109,693	100.0%
NW	95-939	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Center	312,176	4,762	316,938	233,369	20,000	253,369	-	Complete	253,369	63,569	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,178	403,493	295,390	8,700	304,090	-	Complete	304,090	99,403	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Center	116,506	1,840	118,346	23,261	-	23,261	34,760	Bid Award	58,021	60,325	40.1%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	4,290	273,150	15,250	-	15,250	46,571	Bid Award	61,821	211,329	24.7%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,406	1,044,606	603,363	43,881	647,244	-	Complete	647,244	397,362	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	294,280	-	294,280	-	Complete	294,280	220,095	100.0%
Total Facility Rehabilitation			6,227,732	87,176	6,314,908	1,806,523	72,826	1,879,349	3,346,581		5,225,930	1,088,978	36.0%
Facility Expansion and Improvements													
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,861	2,028,729	2,019,232	25,000	2,044,232	-	Complete	2,044,232	(15,503)	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	84,304	5,533,764	4,929,809	294,476	5,224,285	214,417	Bid Award	5,438,702	95,062	96.1%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,701	-	178,701	-	Complete	178,701	(55,159)	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,078	134,744	180,493	-	180,493	-	Complete	180,493	(45,749)	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	100.0%
Total Facility Expansion and Improvements			8,218,478	117,055	8,335,533	7,630,056	319,476	7,949,532	214,417		8,163,949	171,584	97.4%
ADA/Access Improvements													
NW	95-957	HMT ADA Parking & other site improvement	735,163	11,595	746,758	13,872	672	14,544	732,214	Budget	746,758	-	1.9%
UND	95-958	ADA Improvements - undesignated funds	116,184	1,864	118,048	22,610	-	22,610	95,438	Budget	118,048	-	19.2%
SW	95-730	ADA Improvements - Barrows Park	8,227	132	8,359	6,825	-	6,825	-	Complete	6,825	1,534	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	193	20,757	25,566	-	25,566	-	Complete	25,566	(4,809)	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	132	8,358	8,255	-	8,255	-	Complete	8,255	103	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	198	12,536	23,416	-	23,416	-	Complete	23,416	(10,880)	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	247	15,670	-	-	-	-	Cancelled	-	15,670	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	264	16,714	11,550	-	11,550	-	Complete	11,550	5,164	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	247	15,670	15,000	-	15,000	-	Complete	15,000	670	100.0%
NW	95-738	ADA Improvements - Rock Creek Powerline Park (Soccer Fld)	20,564	330	20,894	17,799	-	17,799	-	Complete	17,799	3,095	100.0%

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NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	132	8,358	-	-	-	8,358	Design Dev	8,358	-	0.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	164	10,446	4,915	-	4,915	-	Complete	4,915	5,531	100.0%
Total ADA/Access Improvements			1,028,196	15,702	1,043,898	178,611	672	179,283	836,010		1,015,292	28,606	17.7%
Community Center Land Acquisition													
UND	98-884	Community Center	5,000,000	79,695	5,079,695	614,109	1,900	616,009	4,463,686	Budget	5,079,695	-	12.1%
Total Community Center Land Acquisition			5,000,000	79,695	5,079,695	614,109	1,900	616,009	4,463,686		5,079,695	-	12.1%
Bond Administration Costs													
UND		Debt Issuance Costs	1,393,000	(482,200)	910,800	24,772	-	24,772	-	Complete	24,772	886,028	100.0%
UND		Bond Accountant Personnel Costs	-	241,090	241,090	42,117	12,406	54,523	186,567	Budget	241,090	-	22.6%
UND		Communications Support	-	50,000	50,000	-	-	-	50,000	Budget	50,000	-	0.0%
UND		Technology Needs	18,330	-	18,330	23,953	-	23,953	-	Complete	23,953	(5,623)	100.0%
UND		Office Furniture	7,150	-	7,150	5,379	-	5,379	-	Complete	5,379	1,771	100.0%
UND		Admin/Consultant Costs	31,520	-	31,520	42,619	888	43,507	-	Complete	43,507	(11,987)	100.0%
			1,450,000	(191,110)	1,258,890	138,840	13,294	152,134	236,567		388,701	870,189	39.1%
Grand Total			100,000,000	1,511,224	101,511,224	34,207,829	2,115,136	36,322,965	61,398,064		97,721,028	3,790,196	37.2%



MEMORANDUM

Date: September 17, 2012
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for July, 2012**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through July, 2012.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$5,299.00 with 1.6% discount = \$5,214.22
Multi-Family	\$3963.00 with 1.6% discount = \$3,899.59
Non-residential	\$137.00 with 1.6% discount = \$134.81

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,521	Single Family Units	\$6,592,206.21	\$191,576.46	\$6,783,782.67
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
209	Non-residential	\$476,873.95	\$14,348.98	\$491,222.93
4,144		\$9,693,281.64	\$286,810.19	\$9,980,091.83

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
6,647	Single Family Units	\$19,663,328.26	\$520,263.29	\$20,183,591.55
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,881	Multi-family Units	\$3,956,904.61	\$116,511.37	\$4,073,415.98
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
98	Non-residential	\$365,383.21	\$7,836.95	\$373,220.16
8,302		\$23,314,743.86	\$623,862.98	\$23,938,606.84

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
4,144	City of Beaverton	29.42%	\$9,693,281.64	\$286,810.19	\$9,980,091.83
8,302	Washington County	70.58%	\$23,314,743.86	\$623,862.98	\$23,938,606.84
12,446		100.00%	\$33,008,025.50	\$910,673.17	\$33,918,698.67

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,536	1,399	209	4,144
Washington County	6,347	1,857	98	8,302
	<u>8,883</u>	<u>3,256</u>	<u>307</u>	<u>12,446</u>

Total Receipts to Date **\$33,008,025.50**

Total Payments to Date

Refunds	(2,066,073.93)		
Administrative Costs	(18.65)		
Project Costs -- Development	(20,659,987.18)		
<u>Project Costs -- Land Acquisition</u>	<u>(9,119,153.09)</u>	<u>(\$31,845,232.85)</u>	
		<u>\$1,162,792.65</u>	

<u>Recap by Month, FY 2012-13</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2012(1)	\$32,867,241.56	(\$31,728,422.74)	\$2,031,828.35	\$3,170,647.17
July	\$140,783.94	(\$116,810.11)	\$1,051.70	\$25,025.53
August	\$0.00	\$0.00	\$0.00	\$0.00
September	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$33,008,025.50</u>	<u>(\$31,845,232.85)</u>	<u>\$2,032,880.05</u>	<u>\$3,195,672.70</u>

(1) Net of \$1,029,273 of SDC Credits awarded for park development projects.

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>Total Units</u>
through June, 2012	8,856	3,256	307	12,419
July	27	0	0	27
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
	<u>8,883</u>	<u>3,256</u>	<u>307</u>	<u>12,446</u>

Projected SDC balance as of June 30, 2012 per the budget was \$2,957,793. Actual balance was \$3,090,215. This fiscal year's projected total receipts per the budget are \$2,721,804.

Jenkins Estate is present from the past

Park district, visitors celebrate 100 years of the Jenkins Estate

By SHANNON O. WELLS
The Times

Surveying the 68-acre Aloha estate he and his wife, Belle, bought 100 years ago, Ralph Jenkins was matter-of-fact Sunday afternoon about the decision to quit his job with the railroad to become a full-time country squire.

"After I married Belle, I didn't have to work anymore," he reflected, noting Belle's family ties to the Ainsworth Bank in downtown Portland. "I married into a form of wealth. It was just Belle and I. We entertained and hosted equestrian events every weekend. We would take the horses into Beaverton to enter races."

If Mr. Jenkins' memory and alertness seems remarkable — particularly for a man who died in 1955 — it's because James Neal, a local historic re-enactor, was channeling his gentlemanly demeanor. Joining his wife, Ginnette, who portrayed Belle Ainsworth Jenkins, the Portland couple brought an early 20th-century charm to the Jenkins Estate Centennial Celebration.

Sunday's event marked 100



TIMES PHOTO: JONATHAN HOUSE

Clockwise from top left, Ramki Subramanian, left, and Srivioya Sankaran were a few of many visitors who came out Sunday afternoon to wander the grounds of the Jenkins Estate during its Centennial Celebration. Right, Carla Patterson, right, laughs as she asks for an autograph from Belle and Ralph Jenkins (played by James and Ginnette Neal) during the Jenkins celebration. Above, Jenkins Estate supervisor Lynda Myers unveils a new commemorative bench sponsored by the Oregon Roadside Council and the Oregon Federation of Garden Clubs for the estate's centennial.

Continued next page

years since the Portland-based Ralph and Belle Jenkins established the estate that served as

"It was many more people than we thought. People with happy memories of being here, and people from the past who hadn't been here in a while."

— Lynda Myers, center supervisor

grounds, learn some local history of the pastoral spread, and help dedicate a newly planted dogwood tree to commemorate the centennial.

"It's been great!" she said on Sunday afternoon. "It was many more people than we thought. People with happy memories of being here, and people from the past who hadn't been here in awhile."

The event kicked off just after noon with remarks from park district General Manager Doug Menke, Larry Pelatt, a member of the district's board of directors, and Howard Terpenning, a former general manager. Terpenning was instrumental in the district acquiring the property, which because of water and sewer service limitations escaped private development, for \$525,000.

Marcia Whitelock with the Oregon State Federation of Garden Clubs and Nan Jean Roller of the Oregon Roadside Council dedicated the Centennial Tree, a dogwood planted on Friday next to the sprawling Main House, where Belle and Ralph shared their lives for more than 40 years.

"We felt it would be a nice fit with the other plants here," Myers said of the dogwood. "It will grow up to have big, beautiful

their regular home for the rest of their lives (Belle died in 1963). The Tualatin Hills Park and Recreation District, which has operated the Cooper Mountain property as a public venue since 1975, hosted the celebration.

Lynda Myers, center supervisor for the Jenkins Estate, said about 1,000 visitors turned out to take in the ambience, wander the manicured

Socialites adapt to Cooper Mountain country life

Belle Jenkins objected to raising pigs at estate

By SHANNON O. WELLS
The Times

After steamboat magnate J.C. Ainsworth died in 1898, his daughter Belle Ainsworth used \$7,000 from her inheritance trust to buy 60 acres on the northwest slope of Cooper Mountain. The idea was to use the estate as a country retreat for her and her husband, Ralph Jenkins, who resided in Portland.

When the Main House, designed in the manner of an English hunting lodge, horse stables, outbuildings and gardens were completed, however, Belle was so smitten she adopted the spread as the couple's new home. They relocated from their urban home to the estate, which Belle named "Lolomi," a Native American word signifying "peace and quiet." A wooden sign emblazoned with the word still graces the porch of the Main House.

During Sunday's celebration to mark the estate's 100-year anniversary, James and Ginnette Neal dressed in the turn-of-the-century equestrian style of Ralph and Belle, brushed up on Ainsworth family history and spoke in the customs of the time.

Among the resurrected couple's revelations was they had no qualms about trading their high-society city life for the quieter charms and daily horse-riding opportunities

blossoms on it."

As a harp, played by Annalee Driscoll of the Heritage Harp Center, provided a soothing backdrop on the pleasant afternoon, families and individuals of all ages and backgrounds wandered the lush, progress-protected property.

Some of the highlights included the hardwood-graced horse stable, the epicenter of the Jenkins' shared equestrian passion; the charming Gate House, which housed the caretakers' families during the Jenkins era; Elm Grove, the largest stand of Dutch elm in the state, planted by Belle Jenkins; the Herb Gar-

den, maintained by the Aloha

of country living. "I love the fact that we could be out here away from Portland," said "Belle," who was 31 when she married Ralph, eight years her senior. "We have socialites who come (visit) on the weekend. I prefer the quiet of this place."

Upon marrying Belle, Ralph Jenkins, who had a respectable job as a station agent for Union Pacific Railroad, was content to leave the work force for the more leisurely, upper-class life.

"On the weekdays, I would go downtown to the gentleman's club and play billiards or cards," said "Ralph" via James Neal. "Belle would usually stay and work in the garden."

But he also kept busy, overseeing the estate and stables, managing the 23 helping hands and serving as a riding instructor.

The couple, which had no children, was happily married. In some areas, however, their tastes diverged. For example, Belle objected to Ralph's desire to raise pigs on the property.

"We were not hog farmers," said "Belle."

Ralph nonetheless acquired some porky friends he somehow managed to keep from Belle's notice — for a while, at least.

"After I got her opinion," "Ralph" said, "I went out and got some pigs and kept them behind the carriage house."

When Belle finally got acquainted with her husband's unauthorized guests, it was too late to object to their presence.

"One night, we had pork for dinner," Ralph recounted. "Belle said it was the best she'd ever had."

"I love the fact that we could be out here away from Portland."

— Belle Ainsworth Jenkins, as portrayed by historical re-enactor Ginnette Neal

Garden Club and the estate's gardening staff; and the Tea House, which serves as a popular site for the numerous weddings held at the estate each year.

Linda Hutchison, who has lived in the Aloha area for nearly 10 years, said she thought the event provided a nice excuse to show her mother, who was visiting from Iowa, the grandeur of the estate.

"It would've been nice to live here in this environment," she said, noting how she admired the arrangement and care of the various gardens on the

property. "I'm really happy this was not turned into a development and that (the park district) did this."

Outside of the occasional church event, Aloha residents Ray and Connie Humphrey said they don't make it out to the estate too often. The mild summer weather on a Sunday afternoon, however, proved too much to resist.

"It's a perfect day for it," Connie said.

"It's just so beautiful and serene," Ray added with a smile. "I could force myself to live out here if the staff could take care of me."

Bonny Slope neighbors are feeling exposed

By **DOMINIQUE FONG**
THE OREGONIAN

Bonny Slope neighbors once enjoyed the dense woods and lush bushes that shaded them from a nearby park.

But when workers cleared the brush to make way for a new trail, some neighbors suddenly found themselves exposed. Their decks and backyards were in plain view.

The lack of privacy is one of several problems a group of residents say are disrupting their neighborhood and the natural beauty of The Bluffs Park, a five-acre spot west of Bonny Slope Elementary School.

Neighbors are requesting additional tweaks — such as a narrower trail and more vegetation to screen their yards — to a decade-old master plan approved by the Tualatin Hills Park & Recreation District.

The park district, however, held extensive meetings to gather public

comments and will not hold more, said district spokesman Bob Wayt. Construction for improvements to the park will continue as planned, Wayt said.

Many area residents — save a few whose homes are right next to the trail — backed the master plan, according to the district. In 2011, the district received a petition with 43 signatures of support.

Work first began on the park in 2003, when the park district approved plans for an asphalt path, playground, stormwater drainage and the removal of about 70 percent of nonnative English ivy and Himalayan blackberry plants.

After voters passed a \$100 million bond measure in 2008, money became available for construction. The district allocated \$250,000 for improvements, but the cost estimate recently rose to \$380,000 to cover a drainage project and extra plantings.

Meanwhile, new homes and condos sprang up in a private development surrounding The Bluffs Park.

A small group of homeowners complained, including members of the Blackhawk Gardens Homeowners Association. They felt that the removal of vegetation in the plan was too drastic and wanted to keep a natural-looking 2-foot-wide wood chip trail farther from their backyards.

More public meetings were held earlier this spring with area homeowners. The district agreed to pave a 5-foot-wide trail and eliminate a proposed plaza and benches from one end of the trail to ensure more privacy.

After the contractor, Paul Brothers of Boring, broke ground this summer, homeowners say what they see is not part of the master plan. Too many native plants and trees were stripped away, they said, which could lead to rain runoff problems.

“They’ve devastated an area and

clear-cutted through,” said Bill Booth, a member of the homeowners association, which represents eight plats. “The contractors wasted the path from one end of the hill to the bottom.”

Booth, whose home overlooks the trailhead at the east end of the park, said that because the roads are privately owned, he and other members of the association could block access to the trail. The district is aware that the homeowners have the ability to do so, Wayt said.

Todd Boyce, president of the association, said he hopes the district will address their privacy issues so neighbors calm down.

“We need more screenings, and put in more mature plantings that are not going to take 10 years to recreate some of the privacy that was lost,” Boyce said.

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Terra Linda Park’s play area reopens after June blaze

No suspects found in apparent arson case

Beaverton Valley Times

Less than two months after a play structure at Terra Linda Park burned to the ground, the structure was replaced with new equipment and reopened on Aug. 17.

A fire, which was reported the early morning of June 18, completely destroyed a stand-alone section of the children’s play area, located at Northwest 138th Place and Pettygrove Street, said Jerry Burgess, capital projects manager with the Tualatin Hills Park and Recreation

District. Tualatin Valley Fire & Rescue investigators said arson was the likely cause of the fire.

By the end of the next day, Burgess said, debris and concrete footings were removed and surfacing material replaced by the district’s North District Maintenance Supervisor Scott Bernards and his crew. Because other play equipment at the site was untouched by the fire, the play area reopened that day.

“I’ve never seen anything come together quite this quickly,” Burgess said after the structure’s recent reopening. “Our vendor and contractor were sensitive to the situation, and they stepped in to manufacture and install the struc-

ture much faster than I thought it could be done.”

Burgess reached out to equipment vendor Ross Recreation Inc., which collaborated with play equipment manufacturer Landscape Structures Inc. to build and deliver comparable replacement equipment in the space of two weeks.

“To their credit, they have an infrastructure in place to respond to situations like this one,” Burgess said. “They were able to deliver the equipment about four to five weeks earlier than an order of this size might normally take.”

The final step was installation, which Precision Recreation Contractors achieved in the space of a day. By the end of the following day, the site

was cleaned up with a successful safety inspection completed by Burgess and Nancy Agnesse.

Terra Linda neighbors have resumed enjoyment of the complete play area with no visible signs of what Burgess believes was the fourth arson at THPRD facilities in his 33 years with the district.

“It’s a good feeling to be able to respond this quickly to an unfortunate circumstance,” he said.

No suspects have been identified in the apparent arson at Terra Linda, according to park district officials.

The project was completed at an estimated cost of \$18,000, which was covered by the district’s insurance provider.

Swimmers say bye as summer sets

As school starts back up, the area's pools begin to close

By **ANDREW THEEN** | THE OREGONIAN

There are no lounge chairs, just hard wooden benches lining the chain-link fence around the four-lane outdoor pool at Somerset West Swim Center in Beaverton, but for many last-chance swimmers, it's paradise.

Tammy Taylor, 56, describes it as the "best-kept secret in town." Maddy Niese, 12, is such a regular presence she's on a first-name basis with lifeguards and pool staff.

Julio Figueroa, 37, says it's the "perfect spot" for his 5-year-old daughter and a rite of passage for family members.

Somerset West, one of two outdoor pools in the Tualatin Hills Park & Recreation District, officially closed for the summer after Labor Day. The outdoor pool season wrapped up Monday with veteran lap swimmers, adolescents and young families soaking up the last bit of summer swimming.

Most outdoor pools in the Portland metro area follow the school year schedule. The last day at Grant Pool is Sept. 16. The Wilson Pool is open one final time this Saturday and Sunday.

Figueroa stood chest-deep in the 84-degree pool to catch his youngest daughter, Abigail, as she ripped down the yellow slide into the 25-yard-long pool.

Please see **POOLS**, Page B2



Maddy Niese, 12, (left) and Emma Dewitto, 11, launch themselves into the Somerset West Swim Center pool in Beaverton on Labor Day, just before it closes for the season. Niese spent much of her summer there and sent a thank-you note to lifeguards and pool staff.

BRENT WOJAHN
THE OREGONIAN

Pools

Continued from Page B1

"She's been taking classes the last two years," he said, beaming. "From last year to this year, she's able to swim across."

His family lives just down the street from the pool. A luxury, he called it. Figueroa wondered why he doesn't see other neighborhood kids at the pool more often.

"I pretty much grew up around this area myself," he said. "I wish those kids were able to come here. I just don't get it. It's so much fun here."

In a time when there is no shortage of activities for parents and their children, park officials say swimming attendance figures ebb and flow. Lori Leach, outdoor pool supervisor at Somerset West, said this summer was "spectacular" by comparison with the dreary weather of last year.

About 725 swimmers took lessons at the pool, Leach said, which was consistent with last year's numbers. The center drew roughly 7,200 general admission swimmers, an increase of 400 from last year.

Although the numbers are up this year, Leach said she has noticed a drop in recent years.

"I would attribute that to



BRENT WOJAHN/THE OREGONIAN

Julio Figueroa (center) waits for his 5-year-old daughter, Abigail, to zip down the slide Monday at the Somerset West Pool. The longtime neighbor has a family pass and visits the pool often.

probably a matter of choices," she said. "Sometimes people sort of forget about swimming."

Niese never forgot about the pool. She wrote a letter to the swim center staff, thanking them for a great summer. The note is pinned to the bulletin board in the main office.

"One of my favorite memories is meeting the lifeguards," she said.

Niese bikes with friends or her brother to the park, where they swim laps and jump in

and out of the warm water. Niese said it helps her stay in shape during the summer.

Before the 20 children and parents took to the pool on the last day, lap swimmers Taylor, Angie Voydik and Chris Schild enjoyed their last outdoor dip.

The three will have a lot of catching up to do next summer. They don't see one another much during the winter.

Updates on children and grandchildren serve as the major news. "I had two get engaged and one daughter had

twins since I last saw these guys," Taylor said.

Taylor swims a little more than a mile most days.

Voydik, 42, said she doesn't keep track: "I recite James, Chapters 1-5, in my head, from the Bible, and I do it twice."

Next year, the old friends will reconnect again in the pool.

"It's just like you took up where you left off," Taylor said.

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Portland's sewage solution

A new pump station aims to prevent smelly spills, but fed-up Garden Home residents have doubts

By **KATHERINE DRIESSEN**
THE OREGONIAN

For more than a decade, Portland's most defective sewage pumping station has proved Washington County's nastiest problem.

It is situated in the Garden Home neighborhood, where Portland and Beaverton addresses often straddle the same street and residents talk about the two interchangeably. But one thing is clear: Portland's pump station along Fanno Creek Trail sits in Washington County. And it's taken a toll on both the city and the county.

At least 12 sewage spills and millions of Portland dollars in repair costs have stemmed from the property and associated sewer lines at



A spill along the Fanno Creek Trail on July 23, 2011, shut down portions of the trail for almost a week. Some of the water that seeped onto the trail was contaminated with E. coli.

MIKE LILLY



DAN AGUAYO/THE OREGONIAN

Southwest 86th Avenue, requiring help from Washington County's Clean Water Services to take in excess flows and even construct new storage facilities.

When sewage leaks onto various sections of Fanno Creek Trail, and sometimes onto residential lawns, both the city and the county often respond. Though the city is respon-

sible for notice and cleanup, both governments serve residents in the area. In extreme circumstances, a bypass pipeline discharges sewage into Fanno Creek.

It presents an at-times murky jurisdictional relationship. The setup has required a standard intergovernmental agreement between the city's Bureau of Environmental Services

and the county's Clean Water Services, plus a less standard, mutual agreement to clarify liability issues, of which there are many.

"It's a pump relations nightmare for us," Washington County Commissioner Bob Terry said.

On Wednesday, the city of Portland received Washington County

Please see **SEWER**, Page B6

Sewer

Continued from Page B1

general clearance, after an initial denial, to build another pump station down the road from the current one. It's intended to remedy the problem, which city engineers attribute to an under-capacity pump and poor selection of original building materials for the sewage pipeline.

The current station can handle only 24 cubic feet-per-second in flows, but it needs to handle at least 45. The expanded station will take care of those problems, city engineers said.

But they also concede building yet another pump station in Garden Home is a solution that won't go over too well with most residents.

"I know we've got an uphill battle," said Bill Ryan, chief engineer for the Bureau of Environmental Services. "But I hope in two or three years when everything's up and running, it will be better. Given the history there, they are probably never going to be pleased."

Overflow's backlash

On a sweltering Friday in late August, Charles Prichard and a group of six neighbors walked along the Fanno Creek Trail, as they do most mornings, and recounted more than a decade's worth of spills.

They sometimes disagree about the specific timing of certain spills or the direction the sewage flowed, but the general consensus was, as it has been for some time now, they've had enough.

"You never really get used to the smell," Prichard said. "We try to have a sense of humor about it all, but it's hard."

Just two weeks before, sewage had spilled onto the trail at a rate of five gallons a minute, totaling 15,000 gallons before the pump was shut off just after midnight.

Washington County and Portland have tried to ensure Garden Home residents aren't left in the jurisdictional lurch. But it's not an ideal setup for the county, the city or the neighbors caught in the middle.

In 1998, when the city first decided to replace five smaller pump stations in Multnomah County with a larger one in Washington County, an intergovernmental agreement was forged. If the city's system was overwhelmed by "extraordinary circumstances," an existing Clean Water Services bypass would be opened to take the excess flow from the city and treat it at Clean Water Services' Durham treatment plant in Tigard.

"We really didn't think we were going to be relying on them all that often," Ryan said. "It certainly wasn't the plan."

But it has become almost the norm for a city system that wasn't built for such a high volume of flows. From 2008 to 2011, Clean Water Services took nearly all the Portland flows from the area as the city rebuilt parts of its pressure line, according to Mark Jockers, the agency's public relations manager.

After the August spill, Clean Water Services has again taken the flows and the Fanno Creek pump station remains offline. When Clean Water Services takes over, according to the intergovernmental agreement terms, the city owes the agency three times the current agency flow rate.

The biggest complication for Clean Water Services is how to handle those flows when there's large amounts of storm-water already in the system — what is known as peak flow.

A mutual agreement drafted in 2008 parsed out in even greater specificity liability when it comes to spills and a timeline for fixing the problems.

"Bottom line, we just want to get this fixed," Jockers said.

Rebuilding trust

Construction will begin this fall on the new station, costing Portland about \$25 million to complete in addition to the price of the residential land it purchased down the road from the existing pump station.

Meanwhile, Clean Water Services has decided to build a \$725,000 storage facility under a manhole at Southwest 89th Avenue and Spruce Street in Tigard, where low points in the system have prompted pressure buildups under high wet-weather flows from Portland. In January, a contained overflow happened at the site, Jockers said.

Portland Bureau of Environmental Services officials say the main goal of the new station is stop the overflows in the area, hopefully rebuilding the trust of Garden Home residents like Prichard.

But many remain unconvinced.

"They've got a pretty bad record here," Prichard said of the city. "How are we supposed to expect this to work?"

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Read more about the Garden Home pump station and the sewage overflows that have plagued Fanno Creek at oregonlive.com/portland

Fitness room done at Garden Home

By **TUALATIN HILLS PARK & RECREATION DISTRICT**

A new fitness room, the centerpiece of Garden Home Recreation Center's summer makeover, is complete. The new space will be unveiled to the public at a free grand opening from 10 a.m. to 1 p.m. Saturday.

Visitors are invited to enjoy free fitness activities at Garden Home, 7475 S.W. Oleson Road, including use of the new gym and participation in center's "Fitness Launch." Sample Zumba, BodyPump and willPower & grace sessions from 10 to 11:30 a.m.

"Our patrons will love the changes, especially the new fitness room," said Lindsay Bjork, center supervisor. "The new equipment is great and it's a brighter and more spacious room, with better air circulation. It's more con-

ducive to a great workout."

The room is nearly twice its previous size, with 1,100 square feet of additional space. The room has been furnished with new weight and cardio equipment, new flooring and mirrors, lighting and power supply improvements, and independent cooling and heating elements.

Those upgrades, and other Garden Home improvements, were funded by a \$325,000 award from Portland's Bureau of Environmental Services as compensation for a maintenance project on the nearby Fanno Creek Trail.

Additional Garden Home improvements include:

- A new spring floor, upgraded new equipment and a 10-foot rock wall in the new gymnastics room.

"The new equipment is great and it's a brighter and more spacious room, with better air circulation. It's more conducive to a great workout."

Lindsay Bjork

Garden Home Recreation Center supervisor

- A new hardwood floor and new exercise equipment in the dance and exercise room.
- New storage cubbies, furniture, rugs, built-in counter/desk space and more seating in the after-school room.

More than 7,000 Garden

Home neighbors are receiving direct mail notification of the grand opening, which will feature door prizes, a raffle and other giveaways. Staff members will host fun fitness challenges, including "longest plank hold" and "longest wall sit." A trainer will be on hand to demonstrate proper use of new equipment and answer fitness questions.

Garden Home Recreation Center was purchased by the park district in 1986. The site, constructed as an elementary school in 1912, is an entry point to the historic Oregon Electric Railroad section of the Fanno Creek Trail. The facility also houses the Garden Home Community Library and the West Portland Boxing Club.

Information: 503-629-6341.

New dog park raises hackles

Neighbors of the proposed pet area in Beaverton worry about traffic, noise and odors

By **DOMINIQUE FONG**
THE OREGONIAN

BEAVERTON — Plans for Beaverton's first dog park have raised a howl of protests from neighbors, who say increased traffic, smells and noise from romping dogs will disrupt their

quiet neighborhood.

Nearly 40 neighbors, a few with their dogs, dropped by a heated public meeting at Hart Meadows Park on Tuesday to share their concerns with representatives from the Tualatin Hills Park & Recreation District, the public agency that manages parks in the greater Beaverton area.

Many said plans for the dog park along a power-line corridor came as a surprise. Word spread last week, when signs first appeared at en-

trances to Hart Meadows Park, followed by postcards in the mail and a spray-painted outline in the grass for the planned off-leash area.

"I'm frustrated about the process," said Marsha Langer, who lives next to the park. "It's so quick."

The planned dog park would cover about an acre of the 2.67-acre Hart Meadows Park off Southwest Hart Road. Pet owners would be able to unleash their animals in a fenced-off rectangular area. Electrical lines stretch over the corridor, a

long greenbelt with a trail that could eventually be extended to connect north and south Beaverton.

Hart Meadows is an ideal spot for a dog park because it's flat and has few amenities besides the playground and trail, said Bob Wayt, spokesman for the park district. The only other off-leash dog park in the district, which serves about 200,000 residents, is about three miles away at Hazeldale Park in Aloha.

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Dog park

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The project would cost about \$50,000. The money would not come from a \$100 million bond measure voters passed in 2008, Wayt said.

The park district is planning to build two other dog parks by next spring: one at the Rock Creek campus of Portland Community College, and the second at 18.8-acre Paul & Verna Winkelman Park southwest of Beaverton, Wayt said.

Neighbors at Tuesday's meeting criticized the proposed layout of the dog park. One side of the fence would be 25 feet from homeowners' backyards, too close for those who are worried about barking and the smell of dog excrement.

"The sound magnifies in here," said Connie Williams, whose property is across from the planned dog park. "It's like an echo chamber. If you have a dog park, you can't enjoy the peace and quiet."

Park district representatives said they were limited in where they could put the dog park. Gas and sewer lines running underneath the corridor restrict the size and location of construction projects. That's why the park ended up being close to backyards, representatives said.

Neighbors feared dog park visitors would clog streets and increase traffic. Only a handful of parking spots are available in a nearby cul-de-sac, leaving others to park along streets in front of homes, residents said.

Others noted that the

park's playground is near the dog park and worried that small children might be frightened.

Rebecca McMurry, who lives around the corner from the park, was one of the plan's few supporters.

"Providing a fenced area in a controlled setting is a great idea, and it's needed," said McMurry, who owns two dogs.

Dog owners tend to be more careful and thoughtful about cleaning up after their pets, McMurry said.

Other public dog parks in Washington County are nestled inside much larger parks and farther from residences, some near industrial areas.

In Aloha, the dog area in Hazeldale Park takes up two of the park's total 11 acres. In Hillsboro, the 3.75-acre dog park is a small part of the Gordon Faber Recreation Complex, near office parks. Three dog parks in Tigard and one in Tualatin have similar expansive, industrial settings.

Dean Gehmert, who also lives near Hart Meadows Park, runs a dog grooming business and used to walk his three dogs at Hazeldale Park. He doesn't go as often, he said, to avoid running into more aggressive dogs. A dog park in Hart Meadows could attract similarly aggressive dogs, Gehmert said.

No date or formal timeline has been set for a final decision, Wayt said. Public comments will be passed along to district management, who then will make a decision. Representatives said at the meeting that they would email residents with any updates over the next week.

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